



# CITY OF HOLTVILLE

121 WEST FIFTH STREET

CIVIC CENTER • HOLTVILLE, CALIFORNIA 92250 • 356-2912

CARROT CAPITAL OF THE WORLD ☆ WHERE THE CALIFORNIA ANGELS FARM TEAMS TRAIN

## JOB DESCRIPTION

1. JOB TITLE: STREET SWEEPER OPERATOR
2. JOB LOCATION-DIVISION: STREET
3. JOB LOCATION-DEPARTMENT: PUBLIC WORKS
4. MINIMUM QUALIFICATIONS: The employee operates, maintains and repairs the City owned street sweeping and cleaning automotive equipment and vehicles, such as, but not limited to: street sweepers, street vacuum trucks, water trucks and tractor mounted roller sweepers and their associated equipment. The employee ensures that all equipment is periodically serviced in accordance with established preventative maintenance schedules; accomplishes minor repairs as necessary to all equipment on an as needed basis. The employee must have a working knowledge of and be capable of using hand and power tools in the course of the job. The employee will be required to observe and carry out all safety regulations pertaining to the job. The employee must be able to train unskilled employees in the operation and maintenance of street sweeping and cleaning equipment. The employee must have a valid California Driver's

License. The employee must have the ability to follow oral/written instructions, the ability to work and cooperate with other employees. The employee must be capable of keeping and maintaining equipment useage and maintenance records; as well as time and material records. The employee will be required to respond to emergencies after normal working hours for emergency repairs to City facilities. The employee will be required to perform such other duties as may be assigned by competent authority.

5. KNOWLEDGE: The employee must have a high school diploma or its equivalent; must also have a minimum of two years experience in the operation of municipal or industrial street cleaning equipment.
6. SUPERVISION: The employee will be under the direct supervision of the Foreman, Public Works, or on occasion the Assistant Foreman, Public Works. The degree of supervision provided will be to the extent required to accomplish the job. Normally this will include scheduling of work assignments based on departmental policy and City priorities. The employee will be required from time to time to exercise supervision and lay out work for employees assigned to work with him/her on a specific job.
7. DESIRABLE QUALIFICATIONS: It would be desirable if the employee had some knowledge and experience in gasoline and

diesel equipment mechanics.

8. DEPARTMENT HEAD: (~~DIS~~) APPROVAL: William E. Bell MAY 29 1979  
(SIGNATURE & DATE)
9. CITY COUNCIL: (~~DIS~~) APPROVAL: Richard Bell MAY 29 1979  
(MAYOR'S SIGNATURE & DATE)
10. PERSONNEL OFFICER: Gresham MAY 29 1979  
(SIGNATURE & DATE)