

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, August 28, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, July 24, 2023.
- b. Current Demands #45729 through #45898.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. **UNFINISHED BUSINESS:** *None*

3. **NEW BUSINESS:**

a. **Discussion/Related Action to Adopt RESOLUTION #23-22** Adopting the 2023-24 Salary Schedule

Nick Wells, City Manager

b. **Discussion/Related Action to Adopt RESOLUTION #23-23** Approving Memoranda of Understanding with Classified and Management/Supervisory Employees

Nick Wells, City Manager

c. **Discussion/Related Action to Adopt RESOLUTION #23-24** Affirming the Disaster Declaration of August 19, 2023

Nick Wells, City Manager

d. **Discussion/Related Action to Adopt RESOLUTION #23-25** Approving an Application Requesting the City's Article 3 Funding (Pedestrian Facilities) Under the Transportation Development Account Administered by the Imperial County Transportation Commission

Nick Wells, City Manager

e. **Discussion/Related Action to Adopt RESOLUTION #23-26** Approving an Application Requesting the City's Article 8 (e) Funding (Bus Benches & Shelters) Under the Transportation Development Account Administered by the Imperial County Transportation Commission

Nick Wells, City Manager

f. **Discussion/Related Action** Waiving Tax Share Negotiations for Ninth Street East Annexation

Nick Wells, City Manager

4. **INFORMATION ONLY:** *None*

5. STAFF REPORTS

- a. **City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Adriana Anguis*
- c. Fire Chief - Alex Silva
- d. Police Chief - *Joe Conkey*
- e. Water/Wastewater Supervisor - *Frank Cornejo*
- f. Public Works Foreman - *Alex Chavez*
- g. Building Inspector - *Raylene Tapiceria*


6. Items for future meetings

7. ADJOURNMENT:

I, Nicholas D. Wells, Acting City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, August 25, 2023.

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, July 24, 2023

MEETING DATE:	<u>8/28/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, July 24, 2023, at 5:00 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, and Mike Pacheco. Councilman John Munger was absent. Also present were City Treasurer George Morris, City Manager Nick Wells, Finance Supervisor Adriana Anguis, and Fire Chief Alex Silva.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:09 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Potential Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)

No Reportable Action Taken

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE: *Mr. Anderson led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, July 21, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Wells reported that, although no action was taken, direction was given to staff regarding labor negotiations.

PRESENTATION:

*Edgar Quinones & Carlos Pitones
Imperial Valley 9/11 Stair Climb Committee*

Edgar Quinones came in the place of Robert Amparano to introduce the Imperial Valley 9/11 Stair Climb Committee and explain their upcoming 10th annual fundraiser: 9/11 Memorial Event & Stair Climb. A video was played to showcase the event. He presented the available sponsorship opportunities, four levels ranging from \$343, \$413, \$911, and \$2001, each representing a significant number in the 9/11 catastrophe. Mr. Quinones was accompanied by Carlos Pitones, who answered questions for the Council and public. When asked what the fundraiser will benefit, Mr. Pitones said the proceeds will go to a 9/11 Memorial on the IV Fairgrounds, more information is on their website. Mr. Anderson raised the possibility for the City to distribute promotional flyers to each resident.

GENERAL PUBLIC COMMENTS:

Mary Helen Dollente (1925 Orchard Road) came to express multiple concerns with the appearance of the City, mainly the desert garden her mom built where Orchard Road, Fourth Street, and Cedar Avenue intersect. She feels that the garden is neglected and is a sore sight for visitors and citizens who enter the town through Orchard Road. Ms. Dollente proposed that if the City cleaned up the plot, the Woman's Club gardening group can plant a new garden in the fall. Mr. Wells informed her that the Holtville Rotary Club has been working on a presentation to bring before the council regarding the restoration of the garden. Ms. Dollente suggested that the two clubs could work together. On behalf of a friend, she also addressed damages that are potentially dangerous, caused by a water break some time ago on the 700 block of .

Mrs. Dollente also spoke to assist Angie Garcia (745 Brentwood Avenue) regarding the need to complete street repairs in front of her home caused by a water break.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, June 26, 2023.**
- b. Current Demands #45640 through #45728**

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Pacheco, Ward

NOES: None

ABSENT: Munger

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Anguis reported that the Finance Department is generating final numbers for the end of the fiscal year. There were 16 water shutoffs in June and all have restored service. She hosted the June CSFMO meeting in the Civic Center, highlighting discussion of finance staffing shortages across the Imperial Valley. The City was awarded a USDA Grant for command vehicles and fire equipment, matching \$50,000 for Chief Silva's pick-up truck.

Chief Silva reported that he attended a wildland conference in Riverside and the rest of the firefighters attended the ICS 300 class at Imperial Fire Station. The strike team went to Beaumont and Chief Silva was strike team leader. He detailed some of the recent events he attended with his dalmation "Chief" and gave an update regarding public swim nights in August.

Mr. Morris and Mr. Pacheco had nothing to report.

Mr. Anderson reported that IV Housing Authority went dark for July.

Mr. Goodsell attended the IVEDC Quarterly Meeting, highlighting the Lithium Valley development, which presents a need for more housing in Imperial Valley.

Mr. Wells reported that he has been busy with the Wetlands Project and provided a brief summary of developments. He shared that he recently celebrated his 34th high school reunion at Lake Arrowhead with friends from his class.

Ms. Ward had nothing to report.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

To accommodate interested parties in attendance, the New Business section was handled in revised order from the posted Agenda.

c. Discussion/Related Action to Adopt RESOLUTION #23-21 Authorizing a Contract with IV Water Specialists, Inc., for Management and Oversight Services at the City's Water and Wastewater Treatment Plants

Nick Wells, City Manager

Mr. Wells explained that Frank Cornejo, an employee of the City for nearly twenty-two years, possesses Grade 3 certifications in Water Treatment, Water Distribution, and Wastewater Treatment that are required by state and regional regulations to operate water and wastewater facilities. Mr. Cornejo chose to resign from his full time position as supervisor and chief operator of the water and wastewater plants, but presented the arrangement for his services as a consultant. Mr. Wells added that the copy of the contract has a set term of service of 6 months, but proposed that it be adjusted to 1 year. For budget purposes, the Council members approved of the change. Mr. Cornejo was given the opportunity to speak, at which time he conveyed he mainly performs administrative tasks recently and how it allows him to work remotely. There were requests to reassess the concession in the contract that would allow Mr. Cornejo to continue using his City cell phone.

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with an addendum regarding the use of the City cell phone . The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #23-20 Authorizing Renewal of the Exclusive Franchise Agreement with CR&R, Incorporated for the Collection, Transportation, Processing and Disposal of the City's Solid Waste, as Well as the Provision of Street Sweeping Services

Nick Wells, City Manager

Mr. Wells explained that the City has contracted CR&R for thirteen years and although there have been fluctuations in the quality of service, they have offered to mitigate trash rate hikes. The current and proposed increased rates are the lowest in the valley. The current contract is in effect until November 1st, service beyond that date would require a contract renewal. Being that there was prior discourse on this matter, the Council had nothing further to discuss.

A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

- a. Discussion/Related Action to Adopt RESOLUTION #23-19** Identifying the Ninth Street Improvements Projects for Use of SB1 Gas Tax Revenue Funds for the 2023-24 Fiscal Year

Nick Wells, City Manager

Mr. Wells explained that Identifying projects is a functional requirement to capture SB1 Gas Tax funds. For this purpose he proposed submitting the two Ninth Street projects for funding allocation. There was no discussion.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

- d. Discussion/Related Action** Regarding Sponsorship of the 9/11 Memorial Stair Climb

Nick Wells, City Manager

Mr. Wells reminded the Council that the previous year the City sponsored the event at level 2, in the amount of \$413. Having heard the presentation from the 9/11 Stair Climb Committee, the Council did not engage in discussion.

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the Level 2 sponsorship of the 9/11 Memorial Stair Climb. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Ward, Pacheco*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

- 4. INFORMATION ONLY:** *None*

5. STAFF REPORTS:

- a. City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Adriana Anguis***
- c. Fire Chief - *Alex Silva***
- d. Police Chief - *Joe Conkey***
- e. Water/Wastewater Supervisor - *Frank Cornejo***
- f. Public Works Foreman - *Alex Chavez***
- g. Building Inspector - *Raylene Tapiceria***


- 6. Items for Future Meetings:** *WTP Closeout*

7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Ward adjourned the meeting at 7:03 PM.*

Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

Report Criteria:
Detail report type printed

MEETING DATE:	08/28/23
ITEM NUMBER	1 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount				
45729									
2K TOWER SERVICES, LL	568	IT SERVICES CITY HALL	07/19/2023	1,500.00	1,500.00	45729	07/27/2023		ADMIN
45730									
ACE HARDWARE	376	MEALS	05/09/2023	49.63	49.63	45730	07/27/2023		PUBLIC WORKS
	D82008	GLOVES	06/28/2023	21.54	21.54	45730	07/27/2023		FIRE DEPT
	D82095	PADLOCK	06/28/2023	32.30	32.30	45730	07/27/2023		
	D82249	BUCKET	06/29/2023	10.97	10.97	45730	07/27/2023		
	D82260	BULBS	06/29/2023	43.66	43.66	45730	07/27/2023		
	D82963	MALLET	07/03/2023	15.07	15.07	45730	07/27/2023		
	D83162	POOL DRAIN CLEANER	07/05/2023	34.46	34.46	45730	07/27/2023		
	D83314	WRENCH	07/05/2023	48.05	48.05	45730	07/27/2023		
	D83314	GLOVES AND POLY	07/05/2023	16.13	16.13	45730	07/27/2023		
	D83321	CLEANING SUPPLIES	07/05/2023	71.80	71.80	45730	07/27/2023		
	D83548	BOTTLED WATER	07/06/2023	10.75	10.75	45730	07/27/2023		
	D83585	BOTTLE WATER	07/07/2023	10.74	10.74	45730	07/27/2023		
	D83585	LIGHTS	07/07/2023	64.46	64.46	45730	07/27/2023		
	D83669	PARK REPAIR SUPPLIES	07/07/2023	30.12	30.12	45730	07/27/2023		
	D83710	PAINT TAPE	07/07/2023	16.79	16.79	45730	07/27/2023		
	D84087	BOTTLE WATER	07/10/2023	21.51	21.51	45730	07/27/2023		
	D84199	PARK SUPPLIES	07/10/2023	29.91	29.91	45730	07/27/2023		
	D84229	WRENCH	07/10/2023	24.77	24.77	45730	07/27/2023		
	D84274	STORAGE TOTE	07/11/2023	16.16	16.16	45730	07/27/2023		
	D84338	CONTRACTOR BAGS	07/11/2023	18.31	18.31	45730	07/27/2023		
	D84515	BRUSHES	07/12/2023	45.23	45.23	45730	07/27/2023		
	D84636	LIGHTS AND BULBS	07/13/2023	71.45	71.45	45730	07/27/2023		
	D84670	CAR CLEANER	07/13/2023	25.41	25.41	45730	07/27/2023		
	D84858	GAZEBO ORDER	07/14/2023	25.59	25.59	45730	07/27/2023		
	D84877	MULTI CLEANER	07/14/2023	20.67	20.67	45730	07/27/2023		
	D85071	BATTERIES	07/15/2023	18.31	18.31	45730	07/27/2023		
	D85140	AIR FILTERS	07/16/2023	82.32	82.32	45730	07/27/2023		
	D85143	AIR FILTERS	07/16/2023	8.16	8.16	45730	07/27/2023		
	D85440	MARKERS	07/18/2023	22.37	22.37	45730	07/27/2023		
	D85462	KEY COPIES	07/18/2023	14.93	14.93	45730	07/27/2023		
	D85462	KEY COPIES	07/18/2023	14.93	14.93	45730	07/27/2023		
	D85462	KEY COPIES	07/18/2023	14.92	14.92	45730	07/27/2023		
	D85487	BOTTLED WATER	07/18/2023	26.88	26.88	45730	07/27/2023		
	D85509	SCREWS AND BOLTS	07/18/2023	1.71	1.71	45730	07/27/2023		
	D85509	SCREWS AND BOLTS	07/18/2023	1.71	1.71	45730	07/27/2023		
	D85509	SCREWS AND BOLTS	07/18/2023	1.70	1.70	45730	07/27/2023		
	D85510	CLEANER	07/18/2023	5.46	5.46	45730	07/27/2023		
	D85510	CLEANER	07/18/2023	5.45	5.45	45730	07/27/2023		
	D85510	CLEANER	07/18/2023	5.45	5.45	45730	07/27/2023		
	D85776	TAP PLUG	07/20/2023	4.67	4.67	45730	07/27/2023		
	D85776	TAP PLUG	07/20/2023	4.67	4.67	45730	07/27/2023		
	D85776	TAP PLUG	07/20/2023	4.66	4.66	45730	07/27/2023		
	D86029	SHOP SUPPLIES	07/21/2023	14.00	14.00	45730	07/27/2023		
	D86029	SHOP SUPPLIES	07/21/2023	13.99	13.99	45730	07/27/2023		
45731									
ADRIANA ANGUI	MILEAGE JU	MILEAGE FOR JULY 2023	07/27/2023	77.62	77.62	45731	07/27/2023		ADMIN
45732									
AFLAC	232923	INSURANCE PREMIUM	06/21/2023	147.57	147.57	45732	07/27/2023		ADMIN
	232923	INSURANCE PREMIUM	06/21/2023	8.08	8.08	45732	07/27/2023		
	456422	INSURANCE PREMIUM	07/04/2023	147.57	147.57	45732	07/27/2023		
	456422	INSURANCE PREMIUM	07/04/2023	8.08	8.08	45732	07/27/2023		

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	584188	INSURANCE PREMIUM	07/18/2023	147.57	147.57	45732	07/27/2023	
	584188	INSURANCE PREMIUM	07/18/2023	8.08	8.08	45732	07/27/2023	
45733								
AIRWAVE COMMUNICATI	446855	LIGHTBAR INSTALLATIO	07/07/2023	3,580.85	3,580.85	45733	07/27/2023	FIRE DEPT
	446864	CIG LIGHTER FURE REP	07/12/2023	65.00	65.00	45733	07/27/2023	
45734								
ALEJANDRO ESTRADA	1424	IT SERVICES FOR JULY 2	07/24/2023	150.00	150.00	45734	07/27/2023	ADMIN
	1424	IT SERVICES FOR JULY 2	07/24/2023	350.00	350.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	99.00	99.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	90.00	90.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	750.00	750.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	600.00	600.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	75.00	75.00	45734	07/27/2023	
	1424	IT SERVICES FOR JULY 2	07/24/2023	900.00	900.00	45734	07/27/2023	
45735								
ANTUNEZ	59137	WTP WINDSHIELD REPAI	07/19/2023	416.50	416.50	45735	07/27/2023	PUBLIC WORKS
45736								
APPLIED INDUSTRIAL TE	7027409622	GLOVES	07/11/2023	281.29	281.29	45736	07/27/2023	PUBLIC WORKS
45737								
ARAMARK SERVICES, IN	#2000 JULY	UNIFORM CHARGES	06/30/2023	337.48	337.48	45737	07/27/2023	PUBLIC WORKS
	#2000 JULY	UNIFORM CHARGES	06/30/2023	604.79	604.79	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	863.50	863.50	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	146.04	146.04	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	136.92	136.92	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	246.45	246.45	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	246.45	246.45	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	136.92	136.92	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	292.00	292.00	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	484.68	484.68	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	845.89	845.89	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	142.82	142.82	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	133.90	133.90	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	241.00	241.00	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	241.00	241.00	45737	07/27/2023	
	#2000 JULY	UNIFORM CHARGES	06/30/2023	133.89	133.89	45737	07/27/2023	
45738								
AT&T MOBILITY	1671X07112	FIRE DEPT PHONE	07/03/2023	44.87	44.87	45738	07/27/2023	FIRE DEPT
	1671X07112	FIRE DEPT SERVICES	07/03/2023	120.72	120.72	45738	07/27/2023	
45739								
AUTO ZONE COMMERCIAL	5648717386	RECOVERY STRAP	07/06/2023	54.51	54.51	45739	07/27/2023	FIRE DEPT
	5648723131	AIR FILTERS	07/16/2023	20.46	20.46	45739	07/27/2023	
45740								
BABCOCK & SONS, INC.	CE31315-22	TOTAL ORGANIC CARBO	05/16/2023	169.86	169.86	45740	07/27/2023	PUBLIC WORKS
	CG30988-22	E.COLI LAB ANALYSIS	07/18/2023	31.85	31.85	45740	07/27/2023	
	CG30989-22	BIOCHEMICAL OXYGEN	07/18/2023	174.58	174.58	45740	07/27/2023	
	CG30990-22	AMMONIA LAB ANALYSIS	07/18/2023	18.87	18.87	45740	07/27/2023	
	CG31018-22	TOTAL HARDNESS PACK	07/18/2023	37.75	37.75	45740	07/27/2023	
	CG31019-22	COPPER LAB ANALYSIS	07/18/2023	18.87	18.87	45740	07/27/2023	
45741								
BLUE SHIELD OF CALIFORNI	2319500035	INSURANCE PREMIUM	07/14/2023	1,498.24	1,498.24	45741	07/27/2023	ADMIN

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	2319500035	INSURANCE PREMIUM	07/14/2023	880.72	880.72	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	937.06	937.06	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	362.16	362.16	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	573.14	573.14	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	217.65	217.65	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	1,485.02	1,485.02	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	568.27	568.27	45741	07/27/2023	
	2319500035	INSURANCE PREMIUM	07/14/2023	1,485.02	1,485.02	45741	07/27/2023	
45742								
CODE EXXPPTS, LLC	2023-0025	WEBSERVICES JULY 202	06/30/2023	450.00	450.00	45742	07/27/2023	ADMIN
45743								
COUNTY MOTOR PARTS	303921	FILTERS	07/14/2023	282.40	282.40	45743	07/27/2023	PUBLIC WORKS
	303921	FILTERS	07/14/2023	282.40	282.40	45743	07/27/2023	
	303925	FILTERS	07/14/2023	141.20-	141.20-	45743	07/27/2023	
	303925	FILTERS	07/14/2023	141.20-	141.20-	45743	07/27/2023	
45744								
CSMFO	200017357	IV CHAPTER MEETING	07/05/2023	26.68	26.68	45744	07/27/2023	ADMIN
	200017357	IV CHAPTER MEETING	07/05/2023	20.00	20.00	45744	07/27/2023	
	200017357	IV CHAPTER MEETING	07/05/2023	6.66	6.66	45744	07/27/2023	
	200017357	IV CHAPTER MEETING	07/05/2023	6.66	6.66	45744	07/27/2023	
45745								
DEL SOL MARKET	171	DRINKING WATER	07/13/2023	14.80	14.80	45745	07/27/2023	FIRE DEPT
	174	DRINKING WATER	07/18/2023	38.84	38.84	45745	07/27/2023	
45746								
DESERT VALLEY POWER	2327	WTP UNIT INSPECTION	07/19/2023	840.00	840.00	45746	07/27/2023	PUBLIC WORKS
45747								
ESO SOLUTIONS, INC.	ESO-116074	ASSET MANAGEMENT	07/17/2023	855.00	855.00	45747	07/27/2023	FIRE DEPT
45748								
GALLO INC.	1144	GARAGE DOOR REPAIRS	07/13/2023	862.00	862.00	45748	07/27/2023	FIRE DEPT
45749								
GALLS	24953790	UNIFORM SHIRTS FD	06/30/2023	333.20	333.20	45749	07/27/2023	FIRE DEPT
45750								
HACH COMPANY	13645503	REPAIRS	07/07/2023	894.87	894.87	45750	07/27/2023	PUBLIC WORKS
45751								
HARTFORD	4817798593	INSURANCE PREMIUM	07/01/2023	32.63	32.63	45751	07/27/2023	ADMIN
	4817798593	INSURANCE PREMIUM	07/01/2023	19.56	19.56	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	18.04	18.04	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	14.98	14.98	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	29.34	29.34	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	13.57	13.57	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	15.15	15.15	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	2.45	2.45	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	52.20	52.20	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	33.42	33.42	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	139.38	139.38	45751	07/27/2023	
	4817798593	INSURANCE PREMIUM	07/01/2023	52.21	52.21	45751	07/27/2023	
45752								
HIGHLINE COOLING, LLC	JULY 2023	JULY 2023 OFFICE RENT	07/01/2023	1,000.00	1,000.00	45752	07/27/2023	ADMIN
	JULY 2023	JULY 2023 OFFICE RENT	07/01/2023	1,000.00	1,000.00	45752	07/27/2023	
45753								
HOLT GROUP, THE	23-05-007	(513) 9TH ST IMPROVEM	05/31/2023	11,660.50	11,660.50	45753	07/27/2023	ADMIN
	23-05-010	(522) LAND SURVEYOR S	05/31/2023	3,125.00	3,125.00	45753	07/27/2023	
	23-05-004	(475) WETLANDS PROJE	06/12/2023	24,975.00	24,975.00	45753	07/27/2023	
45754								
HOLTVILLE FIREFIGHTE	2022-23 FIR	2022 FIRE DUES	06/30/2023	960.00	960.00	45754	07/27/2023	FIRE DEPT
	2022-23 FIR	2023 #1 - #13 PP DUES	06/30/2023	360.00	360.00	45754	07/27/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date		
45755									
HUMANA	296346404	DENTAL INSURANCE	07/19/2023	194.75	194.75	45755	07/27/2023	ADMIN	
	296346404	DENTAL INSURANCE	07/19/2023	101.51	101.51	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	123.58	123.58	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	71.17	71.17	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	34.26	34.26	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	26.65	26.65	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	172.23	172.23	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	76.13	76.13	45755	07/27/2023		
	296346404	DENTAL INSURANCE	07/19/2023	164.62	164.62	45755	07/27/2023		
45756									
I.C. PUBLIC HEALTH DEP	23447	COLIFORM WATER ANAL	06/26/2023	292.00	292.00	45756	07/27/2023	PUBLIC WORKS	
45757									
IMPERIAL IRRIGATION DI	ELEC JULY 2	ELECTRICITY	07/01/2023	2,872.27	2,872.27	45757	07/27/2023	PUBLIC WORKS	
	ELEC JULY 2	ELECTRICITY	07/01/2023	3,583.71	3,583.71	45757	07/27/2023		
	ELEC JULY 2	ELECTRICITY	07/01/2023	10,561.83	10,561.83	45757	07/27/2023		
	ELEC JULY 2	ELECTRICITY	07/01/2023	6,392.30	6,392.30	45757	07/27/2023		
	ELEC JULY 2	ELECTRICITY	07/01/2023	106.65	106.65	45757	07/27/2023		
	ELEC JULY 2	ELECTRICITY	07/01/2023	156.46	156.46	45757	07/27/2023		
	ELEC JULY 2	ELECTRICITY	07/01/2023	156.46	156.46	45757	07/27/2023		
	PARKS ELE	PARKS ELECTRICITY	07/01/2023	2,541.73	2,541.73	45757	07/27/2023		
45758									
IMPERIAL IRRIGATION DI	#0303 6/1/23	RAW WATER CHARAGES	07/06/2023	2,976.00	2,976.00	45758	07/27/2023	PUBLIC WORKS	
	7/1/23-12/31/	SERVICE PIPE 2 - ALAMO	07/12/2023	100.00	100.00	45758	07/27/2023		
45759									
IMPERIAL VALLEY FIRE C	2023-20234	ANNUAL MEMBERSHIP 2	07/01/2023	50.00	50.00	45759	07/27/2023	FIRE DEPT	
45760									
IV WATER SPECIALISTS	7242023	MONTHLY WATER AND W	07/24/2023	2,325.00	2,325.00	45760	07/27/2023	PUBLIC WORKS	
	7242023	MONTHLY WATER AND W	07/24/2023	2,325.00	2,325.00	45760	07/27/2023		
45761									
JADE SECURITY SYSTE	0203071	WTP SERVICE REPAIRS	07/12/2023	60.00	60.00	45761	07/27/2023	PUBLIC WORKS	
45762									
K-C WELDING & RENTAL,	181272	BOLLARDS	06/30/2023	1,236.18	1,236.18	45762	07/27/2023	PUBLIC WORKS	
	181431	MANLIFT RENTAL	07/06/2023	207.83	207.83	45762	07/27/2023		
45763									
KEVIN REYES	687539	EMT APPLICATION FEE	06/20/2023	104.00	104.00	45763	07/27/2023	FIRE DEPT	
45764									
LIEBERT CASSIDY WHIT	244752	ERC MEMBERHIP 7/1/23 -	06/24/2023	4,985.00	4,985.00	45764	07/27/2023	ADMIN	
45765									
LOWES BUSINESS ACCO	#5228 JULY	TOOLS	07/02/2023	470.98	470.98	45765	07/27/2023	PUBLIC WORKS	
45766									
MISSIONSQUARE	6275522	INSURANCE PREMIUM	07/26/2023	2,336.08	2,336.08	45766	07/27/2023	ADMIN	
	6275522	INSURANCE PREMIUM	07/26/2023	1,199.72	1,199.72	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	643.76	643.76	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	267.01	267.01	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	342.15	342.15	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	147.60	147.60	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	154.84	154.84	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	154.72	154.72	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	57.28	57.28	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	490.54	490.54	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	356.96	356.96	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	652.88	652.88	45766	07/27/2023		
	6275522	INSURANCE PREMIUM	07/26/2023	508.57	508.57	45766	07/27/2023		
45767									
MISSIONSQUARE	6463479	INSURANCE PREMIUM	07/26/2023	1,120.00	1,120.00	45767	07/27/2023		ADMIN

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45768								
MXD PROCESS	048118	TOP ENTRY MIXER	06/12/2023	3,205.33	3,205.33	45768	07/27/2023	PUBLIC WORKS
45769								
PEOPLEREADY,INC.	28196464	TEMP WORKER PARKS	07/11/2023	462.33	462.33	45769	07/27/2023	PUBLIC WORKS
	28204296	TEMP WORKER WWTP	07/18/2023	839.40	839.40	45769	07/27/2023	
	28204297	TEMP WORKER PARKS	07/18/2023	770.55	770.55	45769	07/27/2023	
45770								
POLYDYNE, INC.	1756682	CLARIFLOC	07/18/2023	4,232.36	4,232.36	45770	07/27/2023	PUBLIC WORKS
45771								
QUILL CORPORATION	33230295	WTP OFFICE SUPPLIES	06/27/2023	128.21	128.21	45771	07/27/2023	PUBLIC WORKS
	33277477	BLACK TONER	06/29/2023	112.04	112.04	45771	07/27/2023	
	33332404	BLACK TONER	07/05/2023	112.04	112.04	45771	07/27/2023	
45772								
RDO EQUIPMENT CO.	P1522943	LAWN MOWER REPAIRS	07/11/2023	141.85	141.85	45772	07/27/2023	PUBLIC WORKS
	P1605043	BEARINGS	07/19/2023	23.77	23.77	45772	07/27/2023	
	P1605143	LAWN MOWER REPAIRS	07/19/2023	1,046.25	1,046.25	45772	07/27/2023	
	P1622743	REPAIRS TO RIDING MO	07/20/2023	44.78	44.78	45772	07/27/2023	
45773								
RUBIO MEDINA, ARCHIT	2304-052023	PUBIC SAFETY BUILDING	06/05/2023	6,090.83	6,090.83	45773	07/27/2023	ADMIN
45774								
SELLERS PETROLEUM	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	112.75	112.75	45774	07/27/2023	PUBLIC WORKS
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	314.41	314.41	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	554.25	554.25	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	208.42	208.42	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	282.12	282.12	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	443.63	443.63	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	78.15	78.15	45774	07/27/2023	
	CL32075-IN	PUBLIC WORKS FUEL	06/30/2023	439.03	439.03	45774	07/27/2023	
45775								
SIMNSA HEALTH PLAN	120311	MEDICAL AND DENTAL	07/17/2023	144.27	144.27	45775	07/27/2023	ADMIN
	120311	MEDICAL AND DENTAL	07/17/2023	39.60	39.60	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	92.87	92.87	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	497.14	497.14	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	487.01	487.01	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	578.82	578.82	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	1,308.58	1,308.58	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	366.15	366.15	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	18.93	18.93	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	10.10	10.10	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	51.23	51.23	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	44.62	44.62	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	44.54	44.54	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	99.13	99.13	45775	07/27/2023	
	120311	MEDICAL AND DENTAL	07/17/2023	34.37	34.37	45775	07/27/2023	
45776								
SWRCB-DWOCF	RICARDO R	RICARDO RUIZ 2023 REN	07/27/2023	90.00	90.00	45776	07/27/2023	PUBLIC WORKS
45777								
TOM WATSON, INC.	19207	FLAG POLE LIGHT FIXTU	07/25/2023	3,000.00	3,000.00	45777	07/27/2023	PUBLIC WORKS
45778								
VALLEY TESTING	35912	PRE EMPLOYMENT DRU	07/20/2023	63.00	63.00	45778	07/27/2023	PUBLIC WORKS
45779								
VISION SERVICE PLAN	818404590	INSURANCE PREMIUM	07/19/2023	40.45	40.45	45779	07/27/2023	ADMIN
	818404590	INSURANCE PREMIUM	07/19/2023	16.68	16.68	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	12.26	12.26	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	33.19	33.19	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	7.02	7.02	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	29.64	29.64	45779	07/27/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	818404590	INSURANCE PREMIUM	07/19/2023	5.00	5.00	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	52.56	52.56	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	75.48	75.48	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	22.52	22.52	45779	07/27/2023	
	818404590	INSURANCE PREMIUM	07/19/2023	50.06	50.06	45779	07/27/2023	
45780								
VISUAL EDGE IT	24AR948002	FIRE DEPT COPIER USA	07/01/2023	5.04	5.04	45780	07/27/2023	FIRE DEPT
45781								
WALKER & DRISKILL	12840	ATTORNEY FEES	07/03/2023	1,810.00	1,810.00	45781	07/27/2023	ADMIN
	12841	SUNSET ROSE ATTORNE	07/03/2023	420.00	420.00	45781	07/27/2023	
45782								
WAXIE SANITARY SUPPL	81836566	TOILET PAPER	07/13/2023	75.63	75.63	45782	07/27/2023	PUBLIC WORKS
45783								
ALEJANDRO CHAVEZ	TRI-STATE S	TRI-STATE SEMINAR 202	08/01/2023	279.60	279.60	45783	08/03/2023	PUBLIC WORKS
	TRI-STATE S	TRI-STATE SEMINAR 202	08/01/2023	279.60	279.60	45783	08/03/2023	
45784								
FRANCISCO OROZCO	TRI-STATE 2	TRI-STATE SEMINAR 202	08/01/2023	279.60	279.60	45784	08/03/2023	PUBLIC WORKS
	TRI-STATE 2	TRI-STATE SEMINAR 202	08/01/2023	279.60	279.60	45784	08/03/2023	
45785								
49er COMMUNICATIONS	71489	BATTERY	07/26/2023	666.51	666.51	45785	08/10/2023	FIRE DEPT
45786								
8x8, INC.	3968954	TELEPHONE	08/01/2023	53.67	53.67	45786	08/10/2023	ADMIN
	3968954	TELEPHONE	08/01/2023	53.67	53.67	45786	08/10/2023	
	3968954	TELEPHONE	08/01/2023	53.67	53.67	45786	08/10/2023	
	3968954	TELEPHONE	08/01/2023	53.67	53.67	45786	08/10/2023	
	3968954	TELEPHONE	08/01/2023	53.66	53.66	45786	08/10/2023	
45787								
ACE HARDWARE	D84281	UTILITY PUMP	07/11/2023	118.51	118.51	45787	08/10/2023	PUBLIC WORKS
	D85324	FAN	07/17/2023	42.01	42.01	45787	08/10/2023	FIRE DEPT
	D85580	BOLTS, NUTS, SCREWS	07/19/2023	28.49	28.49	45787	08/10/2023	
	D86600	KEYS	07/25/2023	35.85	35.85	45787	08/10/2023	
	D86632	CLEANING SUPPLIES	07/25/2023	27.63	27.63	45787	08/10/2023	
	D86636	BLADES	07/25/2023	2.79	2.79	45787	08/10/2023	
	F96296	WWTP SUPPLIES	08/02/2023	298.02	298.02	45787	08/10/2023	
45788								
ALL-STAR FIRE EQUIPME	249095	UNIFORM SUPPLIES	07/21/2023	10,583.21	10,583.21	45788	08/10/2023	FIRE DEPT
45789								
ANTUNEZ	59142	WINDSHIELD REPAIRS	07/26/2023	302.25	302.25	45789	08/10/2023	PUBLIC WORKS
45790								
APPLIED INDUSTRIAL TE	7027482091	NITRILE GLOVES	07/20/2023	160.27	160.27	45790	08/10/2023	PUBLIC WORKS
45791								
AUTO ZONE COMMERC	5648724995	VEHICLE MAINTENANCE	07/20/2023	94.47	94.47	45791	08/10/2023	FIRE DEPT
	5648725239	H/L REPAIR KIT	07/20/2023	5.65	5.65	45791	08/10/2023	
	5648727819	A/C GAUGE AND REFRIG	07/25/2023	10.00-	10.00-	45791	08/10/2023	
	5648727820	A/C GAUGE AND REFRIG	07/25/2023	52.33	52.33	45791	08/10/2023	
45792								
BABCOCK & SONS, INC.	CG30514-22	BIOCHEMICAL OXYGEN	07/11/2023	174.58	174.58	45792	08/10/2023	PUBLIC WORKS
	CG30560-22	E.COLI LAB ANALYSIS	07/11/2023	31.85	31.85	45792	08/10/2023	
	CG31216-22	ALUMINUM LAB ANALYSI	07/21/2023	18.27	18.27	45792	08/10/2023	
	CG31537-22	E.COLI LAB ANALYSIS	07/25/2023	31.85	31.85	45792	08/10/2023	
	CG31538-22	ALUMINUM LAB ANALYSI	07/25/2023	37.74	37.74	45792	08/10/2023	
	CG31547-22	BIOCHEMICAL OXYGEN	07/25/2023	174.58	174.58	45792	08/10/2023	
	CG31855-22	OIL AND GREASE	07/28/2023	62.52	62.52	45792	08/10/2023	
	CG31897-22	AMMONIA LAB ANALYSIS	07/28/2023	18.87	18.87	45792	08/10/2023	
	CG32004-22	E.COLI LAB ANALYSIS	07/31/2023	31.85	31.85	45792	08/10/2023	
	CG32006-22	BIOCHEMICAL OXYGEN	07/31/2023	174.58	174.58	45792	08/10/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45793								
COUNTY MOTOR PARTS	303857	AIR FILTERS	07/12/2023	203.34	203.34	45793	08/10/2023	PUBLIC WORKS
	304056	SUN SHADE	07/19/2023	490.26	490.26	45793	08/10/2023	
	304067	BEARINGS AND SEALS	07/20/2023	211.45	211.45	45793	08/10/2023	
45794								
CR&R INCORPORATED	JULY 2023	ADJUSTED GROSS	07/01/2023	24,228.46	24,228.46	45794	08/10/2023	ADMIN
	JULY 2023	FRANCHISE FEES	07/01/2023	2,907.42-	2,907.42-	45794	08/10/2023	
	JULY 2023	ABA 939	07/01/2023	1,453.71-	1,453.71-	45794	08/10/2023	
	JULY 2023	VEHICLE IMPACT FEE	07/01/2023	1,211.42-	1,211.42-	45794	08/10/2023	
	7/1/2021 - 12	STREET SWEEPING 7/1/2	08/01/2023	8,067.06	8,067.06	45794	08/10/2023	
45796								
DELL COMPUTER CORP.	1068884496	DESKTOP COMPUTER	07/31/2023	1,423.53	1,423.53	45796	08/10/2023	PUBLIC WORKS
45797								
EXQUISITE POOL CUSTO	4855	MURIATIC ACID	08/01/2023	596.12	596.12	45797	08/10/2023	PUBLIC WORKS
45798								
FERNANDO RUIZ, INC.	164833	SAFETY SERVICES	08/01/2023	138.33	138.33	45798	08/10/2023	ADMIN
	164833	SAFETY SERVICES	08/01/2023	138.33	138.33	45798	08/10/2023	
	164833	SAFETY SERVICES	08/01/2023	138.33	138.33	45798	08/10/2023	
	164833	SAFETY SERVICES	08/01/2023	138.33	138.33	45798	08/10/2023	
	164833	SAFETY SERVICES	08/01/2023	138.34	138.34	45798	08/10/2023	
	164833	SAFETY SERVICES	08/01/2023	138.34	138.34	45798	08/10/2023	
45799								
GALLO INC.	1149	GARAGE DOOR REPAIRS	08/01/2023	2,532.13	2,532.13	45799	08/10/2023	FIRE DEPT
45800								
GALL'S, INC.	25030733	PERFORMANCE FLEECE	07/11/2023	18.57	18.57	45800	08/10/2023	FIRE DEPT
45801								
HDL COREN & CONE	SIN030155	CONTRACT SERVICES P	07/27/2023	750.00	750.00	45801	08/10/2023	ADMIN
45802								
HOLT GROUP, THE	23-06-016	(513) 9TH ST IMPROVEM	06/30/2023	25,653.10	25,653.10	45802	08/10/2023	ADMIN
	23-06-017	(475) ENGINEER SERVIC	06/30/2023	11,355.00	11,355.00	45802	08/10/2023	
	23-06-034	(047) HWY 15 SOUTH LOT	06/30/2023	1,973.12	1,973.12	45802	08/10/2023	
	23-06-035	(207) REVIEW OC BUILDI	06/30/2023	4,661.94	4,661.94	45802	08/10/2023	
	23-06-036	(335) ICTC ATTENDANCE,	06/30/2023	2,934.00	2,934.00	45802	08/10/2023	
	23-06-037	(456) WETLANDS GRANT	06/30/2023	1,920.00	1,920.00	45802	08/10/2023	
	23-06-038	(457) ZONING CODE UPD	06/30/2023	14,913.64	14,913.64	45802	08/10/2023	
	23-06-039	(489) ALAMO RIVER TRE	06/30/2023	650.00	650.00	45802	08/10/2023	
	23-06-040	(505) 2021 PER CAPITA G	06/30/2023	790.00	790.00	45802	08/10/2023	
	23-06-041	(506) SUNSET ROSE PAR	06/30/2023	2,775.00	2,775.00	45802	08/10/2023	
	23-06-042	(507) MINI STORAGE PLA	06/30/2023	2,422.20	2,422.20	45802	08/10/2023	
	23-06-043	(512) WEST 9TH ST STBG	06/30/2023	735.00	735.00	45802	08/10/2023	
	23-06-044	(513) 9TH ST IMPROVEM	06/30/2023	3,255.00	3,255.00	45802	08/10/2023	
	23-06-045	(519) 2022 STATE-LOCAL	06/30/2023	1,180.00	1,180.00	45802	08/10/2023	
	23-06-046	(521) VALMAR LOT SPLIT	06/30/2023	1,840.00	1,840.00	45802	08/10/2023	
	23-06-047	(523) BESS PLAN CHECK	06/30/2023	19,667.50	19,667.50	45802	08/10/2023	
	23-06-048	(524) BESS LOT LINE ADJ	06/30/2023	315.00	315.00	45802	08/10/2023	
	23-06-049	(525) CEDAR AVE RESID	06/30/2023	225.00	225.00	45802	08/10/2023	
45803								
HOLTVILLE TRIBUNE	0101267	LEGAL ADVERTISING TR	07/27/2023	252.00	252.00	45803	08/10/2023	ADMIN
45804								
I.C. ASSESSORS OFFICE	2438	2023-24 DATA SERVICE A	07/24/2023	111.75	111.75	45804	08/10/2023	ADMIN
45805								
I.C. PUBLIC HEALTH DEP	23488	EMPLOYEE SERVICES	07/18/2023	745.00	745.00	45805	08/10/2023	PUBLIC WORKS
	23535	COLIFORM WATER ANAL	07/25/2023	266.00	266.00	45805	08/10/2023	
45806								
I.C. SHERIFF'S DEPT	07312023-1	SHERIFF SERVICES JUL	08/01/2023	83,433.43	83,433.43	45806	08/10/2023	ADMIN
	07312023-1	SHERIFF SERVICES JUL	08/01/2023	8,476.00	8,476.00	45806	08/10/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45807								
IMPERIAL COUNTY	24-05	1ST QUARTER COST FO	08/02/2023	662.33	662.33	45807	08/10/2023	ADMIN
45808								
IMPERIAL COUNTY AUDI	2023-24 LAF	2023-24 LAFCO BUDGET	07/26/2023	5,106.74	5,106.74	45808	08/10/2023	ADMIN
45809								
K-C WELDING & RENTAL,	182320	SCREWS AND NUTS	07/25/2023	323.87	323.87	45809	08/10/2023	PUBLIC WORKS
	182320	SCREWDRIVERS	07/25/2023	189.18	189.18	45809	08/10/2023	
45810								
LINCOLN AQUATICS	29315452	POOL CHLORINE	08/04/2023	5,689.91	5,689.91	45810	08/10/2023	PUBLIC WORKS
45811								
MISSIONSQUARE	6816632	RETIREMENT	08/04/2023	2,317.15	2,317.15	45811	08/10/2023	ADMIN
	6816632	RETIREMENT	08/04/2023	1,120.54	1,120.54	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	643.76	643.76	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	267.01	267.01	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	342.15	342.15	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	147.60	147.60	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	154.84	154.84	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	154.72	154.72	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	57.28	57.28	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	490.54	490.54	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	356.96	356.96	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	652.88	652.88	45811	08/10/2023	
	6816632	RETIREMENT	08/04/2023	508.57	508.57	45811	08/10/2023	
45812								
MXD PROCESS	48118	TOP ENTRY MIXER	06/12/2023	3,205.33	3,205.33	45812	08/10/2023	PUBLIC WORKS
45813								
ONESOURCE DISTRIBUT	S7269555.00	BRACKETS	07/20/2023	197.92	197.92	45813	08/10/2023	PUBLIC WORKS
45814								
PEOPLEREADY,INC.	28196463	TEMP WORKER WWTP	07/11/2023	839.40	839.40	45814	08/10/2023	PUBLIC WORKS
	28218661	TEMP WORKER WWTP	07/25/2023	671.52	671.52	45814	08/10/2023	
	28227048	TEMP WORKER WWTP	08/01/2023	839.40	839.40	45814	08/10/2023	
45815								
PERMA	INV62	2022-23 WORKERS COM	03/31/2023	587.86	587.86	45815	08/10/2023	ADMIN
	INV62	2022-23 WORKERS COM	03/31/2023	587.86	587.86	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	146.96	146.96	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	29.37	29.37	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	293.91	293.91	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	2.35	2.35	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	587.87	587.87	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	7,348.41	7,348.41	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	2,057.54	2,057.54	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	1,469.69	1,469.69	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	2,810.02	2,810.02	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	2,910.09	2,910.09	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	587.87	587.87	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	4,996.95	4,996.95	45815	08/10/2023	
	INV62	2022-23 WORKERS COM	03/31/2023	3,527.25	3,527.25	45815	08/10/2023	
	INV83	LIABILITY PROGRAM 202	07/01/2023	121,676.00	121,676.00	45815	08/10/2023	
	INV83	CRIME PROGRAM 2023-2	07/01/2023	1,108.00	1,108.00	45815	08/10/2023	
	INV83	CYBER PROGRAM 2023-	07/01/2023	6,903.00	6,903.00	45815	08/10/2023	
	INV83	EPL PROGRAM 2023-24	07/01/2023	7,044.00	7,044.00	45815	08/10/2023	
	INV83	ADWRP PROGRAM 2023-	07/01/2023	246.00	246.00	45815	08/10/2023	
	INV83	PROPERTY PROGRAM 2	07/01/2023	138,564.00	138,564.00	45815	08/10/2023	
	INV83	APD PROGRAM 2023-24	07/01/2023	8,484.00	8,484.00	45815	08/10/2023	
	INV83	LIABILITY TRUST ACCT 2	07/01/2023	302.00	302.00	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	814.56	814.56	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	814.56	814.56	45815	08/10/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	INV83	WORKERS COMP 2023-2	07/01/2023	203.63	203.63	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	40.70	40.70	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	3.25	3.25	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	407.26	407.26	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	814.56	814.56	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	10,182.25	10,182.25	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	2,851.02	2,851.02	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	2,036.42	2,036.42	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	3,893.68	3,893.68	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	4,032.14	4,032.14	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	814.56	814.56	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	6,923.93	6,923.93	45815	08/10/2023	
	INV83	WORKERS COMP 2023-2	07/01/2023	4,887.48	4,887.48	45815	08/10/2023	
45816								
PURCHASE POWER (PIT	#9843 JULY	POSTAGE	08/01/2023	4.36	4.36	45816	08/10/2023	ADMIN
	#9843 JULY	POSTAGE	08/01/2023	77.80	77.80	45816	08/10/2023	
	#9843 JULY	POSTAGE	08/01/2023	14.94	14.94	45816	08/10/2023	
	#9843 JULY	POSTAGE	08/01/2023	29.24	29.24	45816	08/10/2023	
	#9843 JULY	POSTAGE	08/01/2023	941.02	941.02	45816	08/10/2023	
45817								
TARGETSOLUTIONS LEA	INV78888	MAINTENANCE FEES	08/31/2023	205.65	205.65	45817	08/10/2023	FIRE DEPT
45818								
THATCHER CO.	20234001140	T-CHLOR	07/31/2023	13,270.94	13,270.94	45818	08/10/2023	PUBLIC WORKS
45819								
TOM WATSON, INC.	19208	FIRE DEPT ELECTRIC RE	07/25/2023	567.39	567.39	45819	08/10/2023	FIRE DEPT
45820								
USA BLUEBOOK	INV0006778	UNIVERSAL CHART PEN	07/11/2023	79.68	79.68	45820	08/10/2023	PUBLIC WORKS
	INV0007658	PUMP	07/19/2023	362.79	362.79	45820	08/10/2023	
45821								
VISUAL EDGE IT	24AR983777	PRINTER	07/21/2023	101.60	101.60	45821	08/10/2023	ADMIN
	24AR983777	PRINTER	07/21/2023	101.60	101.60	45821	08/10/2023	
	24AR983777	PRINTER	07/21/2023	101.60	101.60	45821	08/10/2023	
	24AR983777	PRINTER	07/21/2023	64.82	64.82	45821	08/10/2023	
	24AR983777	PRINTER	07/21/2023	16.20	16.20	45821	08/10/2023	
45822								
XEROX FINANCIAL SERV	4578470	PRINTER LEASE	07/19/2023	8.62	8.62	45822	08/10/2023	ADMIN
	4578470	PRINTER LEASE	07/19/2023	8.62	8.62	45822	08/10/2023	
	4578470	PRINTER LEASE	07/19/2023	8.62	8.62	45822	08/10/2023	
	4578470	PRINTER LEASE	07/19/2023	8.63	8.63	45822	08/10/2023	
	4578470	PRINTER LEASE	07/19/2023	8.63	8.63	45822	08/10/2023	
45861								
A1 GOLF CARS	5478	REPLACE BATTERIES	07/13/2023	2,822.95	2,822.95	45861	08/24/2023	PUBLIC WORKS
	5478	REPLACE BATTERIES	07/13/2023	260.00	260.00	45861	08/24/2023	
45862								
ACE HARDWARE	D83571	KIT FC	07/07/2023	17.23	17.23	45862	08/24/2023	PUBLIC WORKS
	D83571	KIT FC	07/07/2023	17.23	17.23	45862	08/24/2023	FIRE DEPT
	D85322	GORILLA GLUE	07/17/2023	23.68	23.68	45862	08/24/2023	
	D85470	PARK SUPPLIES	07/18/2023	51.69	51.69	45862	08/24/2023	
	D86021	WINDOW DR SLNT	07/21/2023	38.76	38.76	45862	08/24/2023	
	D86447	DOG FOOD	07/24/2023	48.48	48.48	45862	08/24/2023	
	D86507	BATTERIES	07/24/2023	40.92	40.92	45862	08/24/2023	
	D86606	MOWER SUPPLIES	07/25/2023	2.54	2.54	45862	08/24/2023	
	D86650	MOWER SUPPLIES	07/25/2023	16.43	16.43	45862	08/24/2023	
	D86656	FLAP DISC, MAXHOSE	07/25/2023	71.63	71.63	45862	08/24/2023	
	D86683	ROD AND BOLTS	07/25/2023	22.53	22.53	45862	08/24/2023	
	D86699	BOLTS AND NUTS	07/25/2023	8.67	8.67	45862	08/24/2023	
	D86705	ACE SPRAY	07/25/2023	7.53	7.53	45862	08/24/2023	

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	D86791	HAT	07/26/2023	14.54	14.54	45862	08/24/2023	
	D86817	LUMBER PINE	07/26/2023	34.56	34.56	45862	08/24/2023	
	D86817	LUMBER PINE	07/26/2023	34.56	34.56	45862	08/24/2023	
	D86874	CHARGERS	07/26/2023	16.42	16.42	45862	08/24/2023	
	D86874	CHARGERS	07/26/2023	16.42	16.42	45862	08/24/2023	
	D87105	PADLOCKS	07/28/2023	16.15	16.15	45862	08/24/2023	
	D87105	PADLOCKS	07/28/2023	16.15	16.15	45862	08/24/2023	
	D87154	TUBE SEALANT	07/28/2023	17.23	17.23	45862	08/24/2023	
	D87154	TUBE SEALANT	07/28/2023	17.23	17.23	45862	08/24/2023	
	D87651	KEYS	07/31/2023	16.11	16.11	45862	08/24/2023	
	D87759	PADLOCK BRASS	08/01/2023	7.53	7.53	45862	08/24/2023	
	D87759	PADLOCK BRASS	08/01/2023	7.53	7.53	45862	08/24/2023	
	D87788	OIL	08/01/2023	69.90	69.90	45862	08/24/2023	
	D87843	SCRAP BLADE	08/01/2023	29.07	29.07	45862	08/24/2023	
	D87843	SCRAP BLADE	08/01/2023	29.08	29.08	45862	08/24/2023	
	D87844	CLASSIC DROP SPREAD	08/01/2023	48.48	48.48	45862	08/24/2023	
	D87844	CLASSIC DROP SPREAD	08/01/2023	48.48	48.48	45862	08/24/2023	
	D87956	SPRINKLING CAN	08/02/2023	42.01	42.01	45862	08/24/2023	
	D89016	PADLOCK	08/08/2023	16.15	16.15	45862	08/24/2023	
	D89542	ROUNDUP	08/11/2023	75.40	75.40	45862	08/24/2023	
	D89636	PAINTSHIELD	08/11/2023	6.02	6.02	45862	08/24/2023	
45863								
ADRIANA ANGUI	MILEAGE A	MILEAGE AUGUST 2023	08/01/2023	60.59	60.59	45863	08/24/2023	ADMIN
45864								
ALL VALLEY FENCE & SU	23-5416	FENCING SUPPLIES	08/02/2023	120.57	120.57	45864	08/24/2023	PUBLIC WORKS
	23-5416	FENCING SUPPLIES	08/02/2023	120.57	120.57	45864	08/24/2023	
45865								
AQUA METRIC SALES CO	INV0096212	OMNI H2	08/01/2023	2,212.89	2,212.89	45865	08/24/2023	PUBLIC WORKS
45866								
ARAMARK SERVICES, IN	#2000 AUGU	UNIFORM CHARGES	07/31/2023	276.68	276.68	45866	08/24/2023	PUBLIC WORKS
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	478.92	478.92	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	506.80	506.80	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	127.52	127.52	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	119.55	119.55	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	119.55	119.55	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	215.19	215.19	45866	08/24/2023	
	#2000 AUGU	UNIFORM CHARGES	07/31/2023	215.18	215.18	45866	08/24/2023	
45867								
AT&T	20352400	TELEPHONE CHARGES	08/10/2023	15.00	15.00	45867	08/24/2023	ADMIN
	20352400	TELEPHONE CHARGES	08/10/2023	133.60	133.60	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	444.44	444.44	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	36.30	36.30	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	43.60	43.60	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	83.96	83.96	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	54.83	54.83	45867	08/24/2023	
	20352400	TELEPHONE CHARGES	08/10/2023	3.16	3.16	45867	08/24/2023	
45868								
AT&T MOBILITY	1671X08112	FIRE DEPT PHONE	08/03/2023	44.91	44.91	45868	08/24/2023	ADMIN
	1671X08112	FIRE DEPT SERVICES	08/03/2023	120.72	120.72	45868	08/24/2023	FIRE DEPT
	8116X081120	TELEPHONE CHARGES	08/03/2023	58.95	58.95	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	116.42	116.42	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	58.21	58.21	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	58.21	58.21	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	22.46	22.46	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	22.47	22.47	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.57	23.57	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.56	23.56	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	44.93	44.93	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	47.13	47.13	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.57	23.57	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.56	23.56	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.56	23.56	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	23.57	23.57	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	11.79	11.79	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	11.78	11.78	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	11.78	11.78	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	11.78	11.78	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	10.06	10.06	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	10.06	10.06	45868	08/24/2023	
	8116X081120	TELEPHONE CHARGES	08/03/2023	10.06	10.06	45868	08/24/2023	
45869								
BABCOCK & SONS, INC.	CH30446-22	BIOCHEMICAL OXYGEN	08/08/2023	174.58	174.58	45869	08/24/2023	PUBLIC WORKS
	CH30453-22	E.COLI LAB ANALYSIS	08/08/2023	31.85	31.85	45869	08/24/2023	
	CH30967-22	E.COLI LAB ANALYSIS	08/15/2023	31.85	31.85	45869	08/24/2023	
	CH30984-22	AMMONIA LAB ANALYSIS	08/16/2023	476.56	476.56	45869	08/24/2023	
	CH30985-22	ALUMINUM LAB ANALYSI	08/16/2023	18.87	18.87	45869	08/24/2023	
	CH30996-22	ALUMINUM LAB ANALYSI	08/16/2023	56.62	56.62	45869	08/24/2023	
	CH31012-22	ALUMINUM LAB ANALYSI	08/16/2023	37.74	37.74	45869	08/24/2023	
45870								
BAJA DESERT TIRE	S21-12817	TIRES	07/06/2023	1,345.80	1,345.80	45870	08/24/2023	PUBLIC WORKS
	S21-13225	TIRES	07/25/2023	109.46	109.46	45870	08/24/2023	
45871								
BLUE SHIELD OF CALIFO	2322600345	INSURANCE PREMIUM	08/14/2023	1,498.24	1,498.24	45871	08/24/2023	ADMIN
	2322600345	INSURANCE PREMIUM	08/14/2023	880.72	880.72	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	937.06	937.06	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	362.16	362.16	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	573.14	573.14	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	217.65	217.65	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	1,485.02	1,485.02	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	568.27	568.27	45871	08/24/2023	
	2322600345	INSURANCE PREMIUM	08/14/2023	1,485.02	1,485.02	45871	08/24/2023	
45872								
CASELLE, INC.	126817	CONTRACT SUPPORT	08/01/2023	1,693.00	1,693.00	45872	08/24/2023	ADMIN
45873								
CITY OF IMPERIAL	2023-0171	CYBER SECURITY 2023-2	08/15/2023	2,944.37	2,944.37	45873	08/24/2023	ADMIN
45874								
CORE & MAIN LP	T211387	PUBLIC WORKS SUPPLIE	07/27/2023	1,514.71	1,514.71	45874	08/24/2023	PUBLIC WORKS
	T211387	PUBLIC WORKS SUPPLIE	07/27/2023	1,514.71	1,514.71	45874	08/24/2023	
45875								
COUNTY MOTOR PARTS	304184	BEARINGS	07/25/2023	13.15	13.15	45875	08/24/2023	PUBLIC WORKS
	304187	GREASE CAP	07/25/2023	14.83	14.83	45875	08/24/2023	
	304283	WRENCH AND CLIPS	07/27/2023	39.19	39.19	45875	08/24/2023	
	304283	WRENCH AND CLIPS	07/27/2023	39.20	39.20	45875	08/24/2023	


Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	304292	TRUCK SUPPLIES	07/28/2023	8.21	8.21	45875	08/24/2023	
	304347	FUEL TANK JOINT	07/31/2023	16.03	16.03	45875	08/24/2023	
	304347	FUEL TANK JOINT	07/31/2023	16.04	16.04	45875	08/24/2023	
	304351	HOSE FITTINGS	07/31/2023	102.82	102.82	45875	08/24/2023	
	304401	STARTING FLUID	08/02/2023	10.54	10.54	45875	08/24/2023	
	304600	WWTP VEHICLE SUPPLIE	08/10/2023	143.39	143.39	45875	08/24/2023	
45876								
D.J. MILLER, INC.	23147	WETLAND PROJECTS PA	07/31/2023	577,487.24	577,487.24	Multiple	Multiple	ADMIN
45877								
DESERT VALLEY POWER	2240	WTP REPAIRS	05/03/2023	519.00	519.00	45877	08/24/2023	PUBLIC WORKS
45878								
DRAGON'S EXTERMINAT	89228536	MONTHLY PEST	07/10/2023	220.00	220.00	45878	08/24/2023	PUBLIC WORKS
	89229315	MONTHLY PEST	08/02/2023	220.00	220.00	45878	08/24/2023	
45879								
FERGUSON ENTERPRIS	2767149	SHOP SUPPLIES	07/24/2023	64.57	64.57	45879	08/24/2023	PUBLIC WORKS
	2767149	SHOP SUPPLIES	07/24/2023	64.57	64.57	45879	08/24/2023	
45880								
FRANCISCO FUENTES	FINAL BILL	FINAL BILL RETURN	08/01/2023	310.51	310.51	45880	08/24/2023	UTILITIES
45881								
HOLTVILLE FIREFIGHTE	2023 PP#14,	2023 PP#14, 15 DUES	08/21/2023	180.00	180.00	45881	08/24/2023	FIRE DEPT
45882								
HOLTVILLE TRIBUNE	0101289	LEGAL ADVERTISING - 52	08/10/2023	441.00	441.00	45882	08/24/2023	ADMIN
45883								
IMPERIAL IRRIGATION DI	PARKS ELE	AUGUST PARKS ELECTR	08/01/2023	2,645.06	2,645.06	45883	08/24/2023	PUBLIC WORKS
	ELEC AUGU	ELECTRICITY	08/23/2023	2,887.40	2,887.40	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	5,756.64	5,756.64	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	12,077.94	12,077.94	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	5,767.01	5,767.01	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	85.42	85.42	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	271.88	271.88	45883	08/24/2023	
	ELEC AUGU	ELECTRICITY	08/23/2023	271.89	271.89	45883	08/24/2023	
45884								
IMPERIAL IRRIGATION DI	#0303 JULY	7/1/2023 - 7/31/2023 RAW	08/08/2023	3,044.00	3,044.00	45884	08/24/2023	PUBLIC WORKS
45885								
IMPERIAL VALLEY PRES	#2552 2023-	NEWSPAPER 2023-2024	08/09/2023	163.46	163.46	45885	08/24/2023	ADMIN
45886								
JORDAN IMPLEMENT CO	P13277	UMBRELLAS	07/28/2023	339.91	339.91	45886	08/24/2023	PUBLIC WORKS
	P13277	UMBRELLAS	07/28/2023	339.92	339.92	45886	08/24/2023	
45887								
K-C WELDING & RENTAL,	181690	CONCRETE CUTTER	07/12/2023	2,543.86	2,543.86	45887	08/24/2023	PUBLIC WORKS
	182725	FLAT BAR	08/02/2023	50.63	50.63	45887	08/24/2023	
	182725	FLAT BAR	08/02/2023	50.64	50.64	45887	08/24/2023	
45888								
KLEINFELDER	1438888	ALAMO RIVER TRAIL SER	07/28/2023	26,961.26	26,961.26	45888	08/24/2023	ADMIN
45889								
LA BRUCHERIE IRRIGATI	266825C	HUNTER 4 STATION BAT	07/24/2023	456.88	456.88	45889	08/24/2023	PUBLIC WORKS
45890								
METRON - FARNIER	38355	METERS, TOP LOAD MEA	07/21/2023	6,896.75	6,896.75	45890	08/24/2023	PUBLIC WORKS
45891								
PEOPLEREADY,INC.	28218662	TEMP WORKER PARKS	07/25/2023	154.11	154.11	45891	08/24/2023	PUBLIC WORKS
	28227049	TEMP WORKER PARKS	08/01/2023	770.55	770.55	45891	08/24/2023	
	28243271	TEMP WORKER WWTP	08/08/2023	839.40	839.40	45891	08/24/2023	
	28243272	TEMP WORKER PARKS	08/08/2023	770.55	770.55	45891	08/24/2023	
45892								
QUILL CORPORATION	32026131	YELLOW TONER	04/19/2023	62.48	62.48	45892	08/24/2023	PUBLIC WORKS
45893								
RAYLENE TAPICERA	MILEAGE A	CALEXICO INSPECTIONS	08/18/2023	30.13	30.13	45893	08/24/2023	BUILDING

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45894								
RDO EQUIPMENT CO.	P1652043	SEAL AND SPACER	07/24/2023	118.22	118.22	45894	08/24/2023	PUBLIC WORKS
	P1680743	LAWN MOWER REPAIRS	07/26/2023	112.62	112.62	45894	08/24/2023	
45895								
SIMNSA HEALTH PLAN	121118	INSURANCE DENTAL PR	08/17/2023	18.92	18.92	45895	08/24/2023	ADMIN
	121118	INSURANCE DENTAL PR	08/17/2023	8.83-	8.83-	45895	08/24/2023	
	121118	INSURANCE DENTAL PR	08/17/2023	51.23	51.23	45895	08/24/2023	
	121118	INSURANCE DENTAL PR	08/17/2023	25.69	25.69	45895	08/24/2023	
	121118	INSURANCE DENTAL PR	08/17/2023	6.68-	6.68-	45895	08/24/2023	
	121118	INSURANCE DENTAL PR	08/17/2023	47.89	47.89	45895	08/24/2023	
	121118	INSURANCE DENTAL PR	08/17/2023	15.45	15.45	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	144.27	144.27	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	39.60	39.60	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	90.69-	90.69-	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	497.14	497.14	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	303.45	303.45	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	60.20-	60.20-	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	669.56	669.56	45895	08/24/2023	
	121118	INSURANCE MEDICAL P	08/17/2023	182.59	182.59	45895	08/24/2023	
45896								
UNDERGROUND SERVIC	720230324	DIG ALERT FEES	08/01/2023	45.00	45.00	45896	08/24/2023	PUBLIC WORKS
45897								
USA BLUEBOOK	INV0008386	FLEX PRO PUMP	07/25/2023	3,645.86	3,645.86	45897	08/24/2023	PUBLIC WORKS
45898								
WALKER & DRISKILL	12891	ATTORNEY FEES	08/01/2023	825.00	825.00	45898	08/24/2023	ADMIN
Grand Totals:				<u>1,472,486.</u>	<u>1,472,486.</u>			

Report Criteria:
Detail report type printed

Note: Issues with our accounting software. Checks # 45823 - 45860 had to be voided.

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>08/28/23</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: August 25, 2023
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 23-22** *Adopting the 2023-24 Salary Schedule*

ISSUE:
Shall the City Council approve Resolution No. 23-22, adopting the 2023-24 Salary Schedule?

DISCUSSION:
In consideration of the Memoranda of Understanding recently negotiated with the City Employees represented by the three Bargaining Units (Management/Supervisory Employees, Classified Employees and Fire Department Personnel), a two and one-half percent (2.5%) upward adjustment has been made to their sections of the City's 2023-24 Salary Schedule. Some additional minor modifications have also been included in this schedule, reslotting and incrementally amending multiple positions, most as a result of the adjustments to the California Minimum Wage over the past several years. None of these changes had material effects on existing employees.

FISCAL IMPACT:
Changes will result in approximately \$48,800 in additional expenditures for the 2023-24 Fiscal Year. The allocation breaks down approximately as follows:

General Fund	\$25,250
Water Fund	\$11,650
Sewer Fund	\$11,900

CITY MANAGER RECOMMENDATION:
It is recommended that the City Council adopt the Salary Schedule as presented.

ALTERNATIVE:
Not to adopt, giving alternate direction.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-22**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ESTABLISHING TERMS AND
CONDITIONS OF EMPLOYMENT WITH FULL-TIME PERMANENT CITY EMPLOYEES**

WHEREAS, the Holtville City Council (hereinafter "City Council") and representatives of the recognized Management/Supervisory, Classified and Fire employee bargaining units (hereinafter "Employees") have met and consulted in good faith concerning conditions of employment addressed by this resolution; and

WHEREAS, the City Council and the Employees have agreed to modify the existing Memoranda of Understanding concerning certain terms and conditions of employment; and

WHEREAS, the City Council desires to provide reasonable compensation, terms and conditions for employees, weighing the fiscal constraints imposed upon the City to adopt this resolution; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. *Repeal of Previous Resolutions* - Resolution 23-06 and any and all resolutions that are inconsistent with the recitals in this resolution are hereby repealed.
2. *Agreements* - The Agreements between the City of Holtville and the Management / Supervisory Employees, Classified Employees and Fire Department Personnel (copies of which are on file in the Office of the City Clerk) are hereby adopted.
3. *Effective Dates* - Except as provided by the agreements, the terms and conditions of employment as provided by this resolution and the agreement are effective July 01, 2023. This resolution shall remain in full force and effect through June 30, 2025, or until a successor resolution is adopted by the City Council.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 28th day of August, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

MANAGEMENT/SUPERVISORY PERSONNEL								
POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
FINANCE MANAGER	60	Hourly	31.00	32.55	34.18	35.89	37.68	39.56
		Per Pay	2,480	2,604	2,734	2,871	3,014	3,165
		Annual	64,480	67,704	71,089	74,644	78,376	82,295
WTP/WWTP SUPERVISOR	60	Hourly	31.00	32.55	34.18	35.89	37.68	39.56
		Per Pay	2,480	2,604	2,734	2,871	3,014	3,165
		Annual	64,480	67,704	71,089	74,644	78,376	82,295
PUBLIC WORKS SUPERVISOR	54	Hourly	24.90	26.15	27.45	28.82	30.27	31.78
		Per Pay	1,992	2,092	2,196	2,306	2,421	2,542
		Annual	51,792	54,382	57,101	59,956	62,953	66,101
FIRE CHIEF	52	Hourly	24.29	25.50	26.78	28.12	29.52	31.00
		Per Pay	1,943	2,040	2,142	2,249	2,362	2,480
		Annual	50,523	53,049	55,702	58,487	61,411	64,482
FINANCE SUPERVISOR	50	Hourly	23.91	25.11	26.36	27.68	29.06	30.52
		Per Pay	1,913	2,008	2,109	2,214	2,325	2,441
		Annual	49,733	52,219	54,830	57,572	60,451	63,473

PERMANENT FULL-TIME PERSONNEL (Classified)								
POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
PUBLIC WORKS FOREMAN	45	Hourly	23.55	24.73	25.96	27.26	28.63	30.06
		Per Pay	1,884	1,978	2,077	2,181	2,290	2,405
		Annual	48,984	51,433	54,005	56,705	59,540	62,517
WTP/WWTP Foreman	45	Hourly	23.55	24.73	25.96	27.26	28.63	30.06
		Per Pay	1,884	1,978	2,077	2,181	2,290	2,405
		Annual	48,984	51,433	54,005	56,705	59,540	62,517
WTPO III	45	Hourly	23.55	24.73	25.96	27.26	28.63	30.06
		Per Pay	1,884	1,978	2,077	2,181	2,290	2,405
		Annual	48,984	51,433	54,005	56,705	59,540	62,517
WWTPO II	45	Hourly	23.55	24.73	25.96	27.26	28.63	30.06
		Per Pay	1,884	1,978	2,077	2,181	2,290	2,405
		Annual	48,984	51,433	54,005	56,705	59,540	62,517
Accountant/GL Analyst	44	Hourly	22.96	24.11	25.31	26.58	27.91	29.30
		Per Pay	1,837	1,929	2,025	2,126	2,233	2,344
		Annual	47,757	50,145	52,652	55,284	58,049	60,951
BUDGET ANALYST	42	Hourly	22.44	23.56	24.74	25.98	27.28	28.64
		Per Pay	1,795	1,885	1,979	2,078	2,182	2,291
		Annual	46,675	49,009	51,459	54,032	56,734	59,571
PERSONNEL TECH.	42	Hourly	22.44	23.56	24.74	25.98	27.28	28.64
		Per Pay	1,795	1,885	1,979	2,078	2,182	2,291
		Annual	46,675	49,009	51,459	54,032	56,734	59,571
SENIOR ACCOUNT CLERK	42	Hourly	22.44	23.56	24.74	25.97	27.27	28.64
		Per Pay	1,795	1,885	1,979	2,078	2,182	2,291
		Annual	46,669	49,003	51,453	54,026	56,727	59,563
Building Inspector	36	Hourly	18.01	18.91	19.86	20.85	21.89	22.99
		Per Pay	1,441	1,513	1,589	1,668	1,751	1,839
		Annual	37,461	39,334	41,301	43,366	45,534	47,811
WTPO II	33	Hourly	20.00	21.00	22.05	23.15	24.31	25.53
		Per Pay	1,600	1,680	1,764	1,852	1,945	2,042
		Annual	41,600	43,680	45,864	48,157	50,565	53,093

PERMANENT FULL- TIME PERSONNEL (Classified) [Continued]

POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
WWTPO I	33	Hourly	20.00	21.00	22.05	23.15	24.31	25.53
		Per Pay	1,600	1,680	1,764	1,852	1,945	2,042
		Annual	41,600	43,680	45,864	48,157	50,565	53,093
Environmental Compliance Inspector	33	Hourly	20.00	21.00	22.05	23.15	24.31	25.53
		Per Pay	1,600	1,680	1,764	1,852	1,945	2,042
		Annual	41,600	43,680	45,864	48,157	50,565	53,093
ADMINISTRATIVE ASSIST	30	Hourly	17.75	18.64	19.57	20.55	21.58	22.65
		Per Pay	1,420	1,491	1,566	1,644	1,726	1,812
		Annual	36,920	38,766	40,704	42,740	44,876	47,120
PARK MAINT CREW LEADER	24	Hourly	17.16	18.02	18.92	19.86	20.86	21.90
		Per Pay	1,373	1,441	1,514	1,589	1,669	1,752
		Annual	35,693	37,477	39,351	41,319	43,385	45,554
WTPO I	24	Hourly	17.16	18.02	18.92	19.86	20.86	21.90
		Per Pay	1,373	1,441	1,514	1,589	1,669	1,752
		Annual	35,693	37,477	39,351	41,319	43,385	45,554
Dist. Collection OP./Oper. I	20	Hourly	16.43	17.25	18.11	19.02	19.97	20.97
		Per Pay	1,314	1,380	1,449	1,522	1,598	1,678
		Annual	34,174	35,883	37,677	39,561	41,539	43,616
MWIII	18	Hourly	16.14	16.95	17.79	18.68	19.62	20.60
		Per Pay	1,291	1,356	1,424	1,495	1,569	1,648
		Annual	33,571	35,250	37,012	38,863	40,806	42,846
PARKS MAINT WKR III	18	Hourly	16.14	16.95	17.79	18.68	19.62	20.60
		Per Pay	1,291	1,356	1,424	1,495	1,569	1,648
		Annual	33,571	35,250	37,012	38,863	40,806	42,846
PARKS MAINT WKR II	17	Hourly	15.89	16.31	17.12	17.98	18.88	19.82
		Per Pay	1,271	1,305	1,370	1,438	1,510	1,586
		Annual	33,046	33,918	35,613	37,394	39,264	41,227
Dist. Collection OP. OIT/Maint	16	Hourly	15.53	16.31	17.12	17.98	18.88	19.82
		Per Pay	1,242	1,305	1,370	1,438	1,510	1,586
		Annual	32,302	33,918	35,613	37,394	39,264	41,227
WWTPO IT	16	Hourly	15.53	16.31	17.12	17.98	18.88	19.82
		Per Pay	1,242	1,305	1,370	1,438	1,510	1,586
		Annual	32,302	33,918	35,613	37,394	39,264	41,227
MWII	16	Hourly	15.53	16.31	17.12	17.98	18.88	19.82
		Per Pay	1,242	1,305	1,370	1,438	1,510	1,586
		Annual	32,302	33,918	35,613	37,394	39,264	41,227
MWI	13	Hourly	15.50	16.28	17.09	17.94	18.84	19.78
		Per Pay	1,240	1,302	1,367	1,435	1,507	1,583
		Annual	32,240	33,852	35,545	37,322	39,188	41,147
PARKS MAINT WKR I	13	Hourly	15.50	16.28	17.09	17.94	18.84	19.78
		Per Pay	1,240	1,302	1,367	1,435	1,507	1,583
		Annual	32,240	33,852	35,545	37,322	39,188	41,147

PERMANENT FULL-TIME PERSONNEL (Fire)


FIREFIGHTER - 53hr/wk	26	Hourly	15.50	15.89	16.28	16.69		
		Per Pay	1,736	1,779	1,824	1,869		
		Annual	45,136	46,264	47,421	48,607		

P/T HOURLY EMPLOYEES (NON-REPRESENTED)

	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
Firefighter (Part Time)	10	Hourly	15.50					
LIFEGUARD - Seasonal	10	Hourly	15.50					
Swimming Instructor (Seasonal)	10	Hourly	15.50					

Administrative Assistant (Part Time)	10	Hourly	15.50	15.89	16.28	16.69	17.11	17.54
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City of Holtville
REPORT TO COUNCIL

MEETING DATE:	08/28/23
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: August 25, 2023
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 23-23** *Adopting Employee Memoranda of Understanding*

ISSUE:

Shall the City Council approve Resolution No. 23-23, authorizing new Memoranda of Understanding with the Supervisory, Classified, and Fire Employees of the City of Holtville?

DISCUSSION:

Pursuant to negotiations with representatives of the City's Employee bargaining groups, the City Council previously agreed in principal to multiple considerations for a two-year term. This shorter-than-usual agreement was proposed to minimize making long term commitments in the still uncertain economic situation created by the 2020 economic shutdown and ensuing inflationary condition affecting all facets of the City budget. After discussion and consideration, Council directed the City Manager to offer employees two and one-half percent (2.5%) on-schedule salary increases for the 2023-24 and 2024-25 Fiscal Years, an additional holiday to the list of those observed (the Federal Juneteenth holiday) and various additional considerations, such as increases to Longevity pay and Life Insurance provided by the City.

After much discussion and consideration, the representatives of those groups have accepted the terms and signed the agreement documents. The City Manager will finalize the agreement upon City Council approval.

FISCAL IMPACT:

Changes will result in approximately \$48,800 in additional expenditures for the 2023-24 Fiscal Year. The allocation breaks down approximately as follows:

General Fund	\$25,250
Water Fund	\$11,650
Sewer Fund	\$11,900

CITY MANAGER RECOMMENDATION:

It is recommended that the agreements be ratified and finalized.

ALTERNATIVE:

Not to adopt, giving alternate direction.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-23**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ESTABLISHING TERMS AND
CONDITIONS OF EMPLOYMENT WITH FULL-TIME PERMANENT CITY EMPLOYEES**

WHEREAS, the Holtville City Council (hereinafter "City Council") and representatives of the recognized Management/Supervisory, Classified and Fire employee bargaining units (hereinafter "Employees") have met and consulted in good faith concerning conditions of employment addressed by this resolution; and

WHEREAS, the City Council and the Employees have agreed to modify the existing Memoranda of Understanding concerning certain terms and conditions of employment; and

WHEREAS, the City Council desires to provide reasonable compensation, terms and conditions for employees, weighing the fiscal constraints imposed upon the City to adopt this resolution; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. *Repeal of Previous Resolutions* - Resolution 23-06 and any and all resolutions that are inconsistent with the recitals in this resolution are hereby repealed.
2. *Agreements* - The Agreements between the City of Holtville and the Management / Supervisory Employees, Classified Employees and Fire Department Personnel (copies of which are on file in the Office of the City Clerk) are hereby adopted.
3. *Effective Dates* - Except as provided by the agreements, the terms and conditions of employment as provided by this resolution and the agreement are effective July 01, 2023. This resolution shall remain in full force and effect through June 30, 2025, or until a successor resolution is adopted by the City Council.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 28th day of August, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

AGREEMENT
Between the CITY OF HOLTVILLE and
CLASSIFIED EMPLOYEES

ARTICLE 1.0 GENERAL PROVISIONS

Section 1.1 Parties to Agreement

This agreement is the result of meet and consult sessions held between parties hereto pursuant to the Meyer-Milias Brown Act (California Government Code Section 3500 et. Seq.) and has been executed by the CITY OF HOLTVILLE, hereinafter referred to as the City, and by CLASSIFIED EMPLOYEES, hereinafter referred to as the Classified Employees.

Section 1.2 Recognition

This agreement covers the employees occupying the classifications listed under “PERMANENT FULL-TIME PERSONNEL (Classified)” in Appendix A entitled “2023-24 Salary Schedule.” The City Council may from time to time modify, amend, alter, institute changes to these designations, or add and delete positions to this list.

Section 1.3 Ratification

It is agreed that this agreement is of no force or effect until approved and adopted by Resolution of the Holtville City Council.

Section 1.4 Implementation

This agreement constitutes a mutual recommendation by the parties hereto to the City Council that one or more resolutions be adopted accepting the agreement and effecting the changes enumerated herein relative to wages, hours, fringe benefits, and other terms and conditions of employment for the classifications constituting the Classified Employees. In the event of any conflicts between any of the provisions of the City’s Personnel Rules and Regulations and this agreement, then this agreement shall prevail.

Section 1.5 Constitutionality

If any section, sub-section, sentence, clause, or phrase of this agreement is for any reason held to be illegal or unconstitutional, such decision shall not affect the validity of the remaining portion of the agreement.

Section 1.6 Hiring

At any point that the City hires an employee to be covered by this agreement, the City will provide him/her with a copy of this agreement.

Section 1.7 City’s Personnel Rules and Regulations

- A. The city’s Personnel Rules and Regulations are incorporated by reference in this agreement and shall be binding on the parties to the extent they do not conflict with this agreement.

- B. However, should an employee be terminated due to layoff, then on the effective date of such termination, the provisions of this agreement shall be rendered null and void. Thereafter, the employee shall have only those rights and prerogatives regarding layoff and reemployment that are prescribed in the Personnel Rules and Regulations.

ARTICLE 2.0 RIGHTS OF THE PARTIES

Section 2.1 Rights of the City

The exclusive rights of the City include, but are not limited to, the right to:

- A. Determine issues of public policy;
- B. Determine the merits, necessity and organization of any service or activity conducted by the City;
- C. Determine and change the facilities, methods, means and personnel by which City operations are to be conducted;
- D. Expand or diminish services;
- E. Determine and change the number of locations, relocations, and types of operations and the processes and materials to be employed in carrying out all City functions, including, but not limited to, the right to subcontract any work or operation;
- F. Determine the size and composition of the work force, and to assign work to employees in accordance with requirements as determined by the City;
- G. Relieve employees from the duty because of lack of work or other non-disciplinary reasons, provided such is done in accordance with the City's Personnel Rules and Regulations, as modified hereby;
- H. Discharge, suspend or otherwise discipline employees for proper cause;
- I. Determine job classifications;
- J. Determine policies, procedures and standards for selections, training and promotions of employees;
- K. Establish employee performance standards, including, but not limited to, quality and quantity standards;
- L. Maintain the efficiency of governmental operations;
- M. Take any and all necessary actions to carry out its mission in emergencies;
- N. Exercise complete control and discretion over its organization and the technology of performing its work and services; and
- O. Establish reasonable work and safety rules and regulations in order to maintain the efficiency and economy desirable in the performance of City services. The City, in exercising these rights and functions, will not discriminate against any employee or employee organization.

Section 2.2 Rights of the Employees

The rights of the employee shall include the right to voluntarily form, join, and participate in the activities of employee organizations for the purposes of representation of all matters of employee relations, including but not limited to wages, hours, and other terms and conditions of employment.

ARTICLE 3.0 COMPENSATION

Section 3.1 Classification and Ranges

- A. The salary classification of the employees covered by this agreement, as well as the ranges and steps are contained in Appendix A.
- B. As used herein, “anniversary date” shall mean the day an employee has achieved permanent status and is eligible for a performance pay increase. Every employee with an established anniversary date on the day prior to the adoption by the City Council of this agreement shall retain said anniversary date, *unless superseded by subsequent provisions of this document*.
- C. For a probationary employee, a performance evaluation will be conducted prior to completion of six months of actual service from the appointment date. An employee acquires “permanent status” upon successful completion of the probationary period with a performance rating of “satisfactory” or better, and thereafter the performance evaluation will be conducted in accordance with the Personnel Rules and Regulations.
- D. Any performance pay increase for any employee will be subject to the performance pay authorization adopted by resolution of the City Council when the City Council approves the budget.
- E. Any change to the California Minimum Wage (CMW) law that affects compensation rates shall be implemented, however, any such changes shall not be considered to be in addition to compensation changes included herein. If a CMW change is implemented within the year of a programmed increase, it will be considered part of - or in lieu of - the programmed increase.
- F. Any change to CMW resulting in a compensation increase greater than or equal to 5% will result in a resetting of the affected employee’s anniversary date to the date of the CMW increase.
- G. Wages at the amount specified in the salary schedule shall be effective as of July 1, 2023, implementing a two-and-one half percent (2.5%) salary increase from the previously adopted schedule. The amounts for each Range and Step shall be increased by an additional two-and-one half percent (2.5%) on July 1, 2024. These amounts and increases shall be in effect for the duration of this agreement unless subsequently modified by mutual agreement of the parties and approved by the City Council.
- H. *(Reserved for future use)*
- I. The compensation ranges and steps contained in the salary schedule are approximate monthly compensation rates. For the purpose of calculating daily, weekly, monthly or annual wages, employee’s wages shall be calculated on the hourly wage times 40 hours for weekly, hourly wage time 80 hours for biweekly, hourly wage times 80 times 26 for annual wages.

Section 3.2 Work Schedules

Employees covered by this MOU will work 40 hours per week. The work period is seven (7) days commencing at 12:01 A.M. Sunday and continuing through 12:00 midnight the following Saturday. The normal work schedule for a 40-hour employee shall be five eight-hour days, although a different work schedule may be mutually agreed upon between the employee and the department head consistent with the needs of the department.

ARTICLE 4.0 OTHER COMPENSATION

Section 4.1 Acting Pay

The Personnel Rules and Regulations adopted by City Council Resolution 94-09 Rule V, Section 5 Acting Pay, is hereby amended to read "...at least five (5) calendar days instead of one (1) calendar month." In all other respects the article remains unchanged.

Section 4.2 Automobile Allowances

Expense claims for the use of private automobiles on city business will be reimbursed at the rate established by the Internal Revenue Service and updated annually.

Section 4.3 Overtime and Compensatory Time

Overtime

- A. Employees covered by this agreement shall be entitled to overtime in accordance with the Personnel Rules and Regulations.
- B. For the purposes of computing eligibility for overtime pay, "hours worked" shall be in accordance with the provisions of the Fair Labor Standards Act (FLSA). Leave hours shall not be counted as hours worked for the purposes of determining eligibility for overtime pay.

Compensatory Time

- A. Employees shall be entitled to accrue up to eighty (80) hours of accumulated compensatory time, to be taken in accordance with the Personnel Rules and Regulations.
- B. Employees may elect to request payment for any or all compensatory time hours remaining to their credit as long as the request is attached in writing to time sheets when they are due to payroll. Compensatory time payment shall be made at the employee's current regular base salary rate on the payday immediately following the close of that pay period.
- C. Prior to merit advancement or other pay increase, Compensatory Time will be utilized, cashed out, or otherwise extinguished to a zero balance.

Section 4.4 Retirement (401k)

- A. The City contracts with MissionSquare Retirement ("MSR") for employee retirement benefits. Employee eligibility contributions and benefits are as prescribed in the contract between the City and MSR contributions and benefits are as prescribed in the contract between the City and MSR heretofore approved by the City Council. The City shall pay on behalf of each affected employee ten percent (10%) provided the employee elects to make a payroll contribution of three percent (3%).

- B. The City shall make available MSR's deferred compensation program for its employees. Said program shall be for voluntary contributions by the employee.

Section 4.5 Standby Pay

- A. In order to ensure prompt responses to emergency situations, the City may place employees on "Standby" status.
- B. Such employees must be available for work and be able to report for work in less than one (1) hour.
- C. An employee placed on "Standby" status shall be paid one hundred fifty dollars (\$150.00) each week that the employee is on call.
- D. An employee who is unable to report to work or cannot be located shall forfeit "Standby" pay and be removed from "Standby" status for the week in question.
- E. The foregoing provisions in section 4.5 Standby Pay applies only to employees in the Public Works Department.

Section 4.6 Call Back Pay

- A. In order to ensure prompt responses to emergency situations, the City may require employees to return to work after the normal work schedule has been completed.
- B. Such employees, when called back to work, will receive a minimum of two (2) hours pay regardless of actual time responding to the emergency. Time worked in excess of the two (2) hour minimum will be paid at the overtime rate (time and one/half).
- C. However, if an employee is called back within 1 hour of the end of his/her regularly scheduled shift, the employee will only be entitled to actual overtime worked.
- D. Call Back Pay is in addition to the \$150 Standby pay stipend, if the employee is on Standby pay status.
- E. The foregoing provisions in section 4.6 Call Back Pay applies only to employees in the Public Works Department.

Section 4.7 Shoe Allowance

- A. Employees shall be paid a "shoe allowance" for safety shoes that are required.
- B. The City will reimburse the employee up to \$200.00 annually for required safety shoes, or the actual out-of-pocket expense, whichever is less. In the alternative, the City may issue a purchase order to a city-approved business to pay the cost of safety shoes, up to \$200.00 annually, or the actual cost of the shoes, whichever is less.
- C. Employee shall provide an original receipt or other evidence documenting the expenditure prior to reimbursement.
- D. Department heads shall be the final authority on which employees are required to wear safety shoes.
- E. The foregoing provisions in section 4.7 Safety Shoe Allowance apply only to employees in the Public Works Department.

Section 4.8 Reserved

Section 4.9 Higher Certification Pay

Operators in Public Works shall be compensated 5% of their base salary for maintaining a higher operator certification than required by the classification they occupy.

Section 4.10 Longevity Pay

The longevity pay plan under Rule V Section 6 of the City of Holtville rules and regulations shall be in effect with the following changes - employees shall receive longevity pay as follows:

- A. \$20.00 per month for 5 - 10 years = **\$360**
- B. \$30.00 per month for 10 – 15 years = **\$540**
- C. \$40.00 per month for 15 - 20 years = **\$720**
- D. \$50.00 per month for 20 - 25 years = **\$900**
- F. \$60.00 per month for 25+ years = **\$1,080**

The longevity pay shall be paid as an annual lump sum payment on the first payroll following the employee's anniversary date.

ARTICLE 5.0 INSURANCE

Section 5.1 Medical, Dental, Vision, Life Insurance Coverage

Each employee filling a full-time, permanent position and in a pay status for at least thirty (30) hours per week shall have the opportunity to participate in the City's comprehensive major medical, dental, life and vision care insurance program. Part-time or hourly employees are excluded.

The City shall select such insurance program. Employees may join or remove themselves or dependents once annually. The City shall notify employees at least three (3) weeks prior to the time period for said change. Employees may modify their dependent coverage under any insurance program as needed, or as may be permitted by the insurance program.

Section 5.2 Health Insurance

The City will contribute to the cost of health insurance premiums coverage for the employee's and dependents' health insurance up to a maximum of \$700.00 per month. The employees covered by this agreement may obtain coverage for their legal dependents under the same comprehensive major medical health plan.

Section 5.3 Vision Insurance

The City will contribute to the cost of insurance premiums for vision care for employees and their dependents. The City shall select the insurance program. The City's contribution shall be capped at \$40 per month. The employee shall pay for the cost of such insurance program over the City's contribution.

Section 5.4 Dental Insurance

The City will contribute to the cost of insurance premiums for dental plan coverage for employees and their dependents. The City shall select the insurance program. The City's contribution shall be capped as follows:

Employee only	\$29.00
Employee +1	\$56.00
Employee +2	\$69.00

The employee shall pay for the cost of such dental insurance program over the City's contribution.

Section 5.5 Waiver of Insurance

Upon proof of coverage for health insurance by an alternate health insurance provider the City shall pay to the employee \$1,600 cash in two installments. The first installment shall be made with the 1st full pay period in December and the 2nd installment with the 1st full pay period in June.

Section 5.6 Life Insurance

The City shall pay the full premiums to provide term life insurance and accidental death and dismemberment coverage in the amount of \$30,000 each for all employees covered by this agreement.

Section 5.7 Continuity of Insurances

If an employee who has been employed by the City for five (5) or more years suffers a work-related injury and is absent from work, the City shall continue to make the insurance contribution provided for in Section 5 for a maximum of ninety (90) days. The employee may only continue to participate in the same type (medical) benefit plan at the level of participation that was immediately prior to his/her work-related injury.

ARTICLE 6.0 LEAVES OF ABSENCE

Employee shall be eligible for vacation, sick, military, jury duty, emergency, bereavement, wellness, maternity, and leaves without pay in accordance with Rule VII, Section 1 of the Personnel Rules and Regulations adopted by City council Resolution 94-09.

Section 6.1 Holidays

Employees covered by this agreement shall be granted paid holidays in accordance with the Personnel Rules and Regulations adopted by City Council Resolution 94-09. In addition, employees covered by this agreement are granted the following:

- A. One additional day has been granted in observance of the federal Juneteenth holiday.
- B. The anniversary of the birth of the employee, known as Employee's Birthday. The Birthday holiday shall be taken within thirty (30) days after the date of the employee's birth date, subject to approval of the employee's supervisor. If such birthday holiday is not taken within the time allotted, the birthday holiday shall be considered forfeited, unless such request was denied for the convenience of the City and rescheduled to a date after the time allotted.

Section 6.2 Vacation Leave

- A. Employees working under this agreement are entitled to vacation leave according to the City's Personnel Rules and Regulations.
- B. Vacation leave for all employees will be deducted hour for hour with no minimum increments for any time taken.
- C. Sell Back: Employee has the option to sell back, once a year, up to 40 hours of leave in excess of two (2) years' accrual at their current rate of accrual.

Section 6.3 Sick Leave

Employees covered by this agreement shall be granted sick leave in accordance with the Personnel Rules and Regulations adopted by adopted by City Council Resolution 94-09.

Section 6.4 Wellness Leave

Employees working under this agreement are eligible to earn Wellness Leave in accordance with the City's Personnel Rules and Regulations.

Section 6.5 Bereavement Leave

Employees covered by this agreement shall be granted bereavement leave in accordance with the Personnel Rules and Regulations adopted by City Council Resolution 94-09.

Section 6.6 Jury Duty Leave

Employees covered by this agreement shall be granted jury duty leave in accordance with the Personnel Rules and Regulations adopted by City Council Resolution 94-09.

ARTICLE 7.0 STAFF DEVELOPMENT

- A. Employees attending conferences, workshops, education classes and other programs for the purpose of professional development within the employee's scope of work shall be provided leave time with pay for the purpose of attending such training, subject to the approval of the employee Department Head.
- B. By approval of the Department Head, payment for the cost of professional training and development shall be provided by the City in accordance with the funds provided for in the adopted Municipal Budget for the fiscal year. This includes registration, lodging, meals and mileage, parking, etc.
- C. The City shall provide advance payment for such costs as is necessary and practical.
- D. The City shall provide a meal per Diem of thirty-five dollars (\$35) per day.
- E. Unbudgeted conferences, workshops, meetings that require travel must receive City Manager approval prior to incurring any expenses. All overnight travel must have Council approval, or at the discretion of the City Manager a substitution may be made for a like trip that has not been taken and has been approved by Council either through the regular budget adoption process or by action of the Council at a regularly scheduled Council meeting.

ARTICLE 8.0 PERSONNEL RULES

Should any conflict or inconsistency exist between these terms and conditions of employment and anything contained in Chapter 2.28 of Title 2 of the City Code (commencing with Section 2.28.010) or in the City's Personnel Rules and Regulations the provisions of the terms and conditions of employment set forth in the agreement shall prevail.

ARTICLE 9.0 EFFECTIVE DATES

Except as otherwise provided herein, this agreement is effective upon adoption. This agreement shall remain in full force and effective July 1, 2023, through June 30, 2025, or until a successor agreement is adopted by the City Council.

Agreed to by:


Classified Employees:


Israel Avila (Public Works)

8/24/23
Date


Jose Herrera (Sewer)

8-24-23
Date

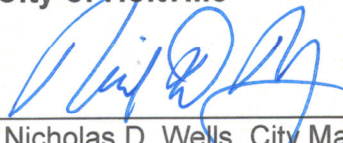

Josh Osuna (Water)

8/24/23
Date


Raylene Tapiceria (Building Inspector)


8-24-23
Date

City of Holtville


Nicholas D. Wells, City Manager

8/24/2023
Date

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>08/28/23</u>
ITEM NUMBER	<u>3 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: August 25, 2023
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 23-24** *Affirming the Declaration of a Local Emergency in Preparation for Hurricane Hilary*

ISSUE:

Shall the City Council approve Resolution No. 23-24, affirming the Mayor's Declaration of a local emergency as the City braced for Hurricane Hilary?

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-24**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AFFIRMING THE
DECLARATION OF A LOCAL EMERGENCY IN RESPONSE TO THE ADVERSE
WEATHER CONDITIONS OF AUGUST, 2023**

WHEREAS, during times of imminent danger and pending emergency, the Mayor is empowered to take such actions as are necessary to protect life and property in the City of Holtville; and

WHEREAS, in consultation with the City Disaster Council, including the City Manager and Fire Chief; and

WHEREAS, in response to the threat of such imminent danger, on Saturday, August 19, 2023, the Mayor of the City of Holtville did declare a Local Emergency with the following document:

**DECLARATION OF A STATE OF EMERGENCY IN THE CITY OF HOLTVILLE
IN RESPONSE TO AN IMMINENT DANGER TO LOCAL CITIZENS CREATED
BY THE EXTREME WEATHER CONDITIONS OF AUGUST, 2023**

WHEREAS, an "emergency" as defined in Chapter 2.16 of the Holtville Municipal Code includes "the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within this city caused by such conditions as... flood [and/or] storm... requiring the combined forces of other political subdivisions to combat..." and

WHEREAS, on August 18, 2023, Hurricane Hilary began bringing heavy rain, flooding, lightning, and gusty winds to Southern California, necessitating planning, preparation and the repositioning of significant resources, including increased staffing of Holtville Fire and Public Works Departments, to protect health and safety and preserve the lives and property of the people of the City of Holtville; and

WHEREAS, on August 19, 2023, the Governor of the State of California declared an emergency based upon the further threat of the extreme weather within the state; and

WHEREAS, on August 19, 2023, the Director of Emergency Services of the County of Imperial declared an emergency based upon the threat of extreme weather within Imperial County; and

WHEREAS, that the actual existence of conditions of disaster or extreme peril to the safety of persons and property have arisen within the City of Holtville, caused by extreme weather, on August 19, 2023, Mayor Ginger Ward, in consultation with Emergency Operations Coordinator Alex Silva and City Manager Nicholas Wells declared a local emergency due to the imminent and proximate threat to public health from the dangerous weather caused by Hurricane Hilary; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists in the City of Holtville; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions and duties of the Department of Emergency Services for the City of Holtville shall be those prescribed by state law and ordinances and resolutions of the City of Holtville and by the City of Holtville Emergency Plan, as approved by the City Council.

APPROVED AND DIRECTED this 19th day of August, 2023, by:




Ginger Ward, Mayor

Alex Silva, Fire Chief /
Emergency Services Coordinator


Nicholas D. Wells, City Manager /
Acting City Clerk

WHEREAS, in the Holtville City Council does affirm the need for such a declaration at that time; and

NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:

1. That the Declaration of Emergency was necessary and proper.
2. That the Mayor did act in the stead of the Holtville City Council and in the best interest of the citizens of Holtville.
3. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 28th day of August, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor



City of Holtville
Report to City Council

MEETING DATE:		<i>08/28/23</i>
ITEM NUMBER		<i>3 d</i>
Approvals	CITY MANAGER	<i>[Signature]</i>
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

August 24, 2023

To: Nicholas D Wells, City Manager

From: Adriana Anguis, Finance Supervisor

Subject: Submission of Article 3, TDA Sidewalk Funding Claim forms for Fiscal Years 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023

Summary:

Article 3 of the Local Transportation Fund provides funding for the administration of the Transportation Development Act (TDA) in Imperial County. Under this Article, the priority of LTF is given to TDA program administration and planning. Fundis is also designed for pedestrian and bicycle programs, and rail passenger service (if such services were offered in Imperial County). Eligible pedestrian and bicycle projects include, but are not limited to, curbs, handicap access ramp projects, sidewalks, pedestrian ways, bikeways, bike racks and bicycle storage, and bicycle safety education programs.

Background:

The City of Holtville has not received funds for fiscal years 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 due to TDA audits not completed and submitted to ICTC. The audits have been completed and submitted to ICTC on August 1, 2023. The City of Holtville is eligible to obtain the funds in arrears by applying for the funds and submitting the required documentation including an adopted resolution.

The following funds are available to the City of Holtville:

- Fiscal Year 2017-2018 Article 3 \$13,600
- Fiscal Year 2018-2019 Article 3 \$13,900
- Fiscal Year 2019-2020 Article 3 \$14,068
- Fiscal Year 2020-2021 Article 3 \$11,844
- Fiscal Year 2021-2022 Article 3 \$13,842
- Fiscal Year 2022-2023 Article 3 \$13,521

Recommendation and Pending Action:

Staff is recommending adoption of resolution 23-25, apply, receive, and utilize for prior years of funds which will result in the City of Holtville receiving a total of \$80,775.

Respectfully,

Adriana Anguis

Adriana Anguis
Finance Supervisor

**CITY OF HOLTVILLE
RESOLUTION NO. 23-25**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING
THE APPLICATION FOR AND USE OF ARTICLE 3 BICYCLE AND/OR PEDESTRIAN
FUNDS FOR FISCAL YEARS 2017-2018, 2018-2019, 2019-2020, 2020-2021,
2021-2022 AND 2022-2023 UNDER THE TRANSPORTATION DEVELOPMENT ACT
AND APPROVING THE ADOPTION OF ITS BICYCLE AND/OR PEDESTRIAN PLAN**

WHEREAS, the Transportation Development Act provides that 2 percent of each county's total Local Transportation Fund be annually set aside and used to fund the development of bicycle and pedestrian facilities; and

WHEREAS, the City of Holtville has proposed the rehabilitation and/or replacement of deficient sidewalks throughout the City that do not meet ADA compliance and require repairs; and

WHEREAS, the City of Holtville desires to construct this project within the City using the funds available under the Transportation Development Act; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND ORDAIN AS FOLLOWS:**

1. That the Holtville City Council hereby designates and authorizes the Finance Supervisor as the City's designee to sign, execute and submit all documents pertaining to the request for and use of these funds.
2. That the Holtville City Council hereby authorizes application for available Article 3 funds allocated for Bikeways and Pedestrian facilities for the following fiscal years and amounts:

Fiscal Year 2017-2018	\$13,600
Fiscal Year 2018-2019	\$13,900
Fiscal Year 2019-2020	\$14,068
Fiscal Year 2020-2021	\$11,844
Fiscal Year 2021-2022	\$13,842
Fiscal Year 2022-2023	\$13,521

3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 28th day of August, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor



City of Holtville
Report to City Council

MEETING DATE:		<i>08/28/23</i>
ITEM NUMBER		<i>3 e</i>
Approvals	CITY MANAGER	<i>[Signature]</i>
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

August 24, 2023

To: Nicholas D Wells, City Manager

From: Adriana Anguis, Finance Supervisor

Subject: Submission of Article 8 (e) Transportation Development Act (SB325) Funding Claim forms for Fiscal Years 2019-2020, 2020-2021, 2021-2022 and 2022-2023

Summary:

Article 8 (e) of the State Transit Assistance Fun (STA) provides funding for the administration of the Transportation Development Act (TDA) in Imperial County and certain other TDA high priority programs. Under this article, funding is given for transit services as well as public transportation needs. Eligible projects include, but are not limited to, the maintenance, improvements, and/or installation of bus shelters and/or benches. The purpose of this staff report is to obtain City Council authorization and approval of the 2019-2020, 2020-2021, 2021-2022 and 2022-2023 fiscal years Article 8 (e) claims.

Background:

The City of Holtville has not received funds for fiscal years, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 due to TDA audits not completed and submitted to ICTC. The audits have been completed and submitted to ICTC on August 1, 2023. The City of Holtville is eligible to obtain the funds in arrears by applying for the funds and submitting the required documentation including an adopted resolution.

The following funds are available to the City of Holtville:

- Fiscal Year 2019-2020 Article 8e \$2,799
- Fiscal Year 2020-2021 Article 8e \$2,644
- Fiscal Year 2021-2022 Article 8e \$2,643
- Fiscal Year 2022-2023 Article 8e \$2,423

Recommendation and Pending Action:

Staff is recommending adoption of resolution 23-26, allowing us to apply, receive and utilize for prior years of funds which will result in the City of Holtville to receive a total of \$10,509.

Respectfully,

Adriana Anguis

Adriana Anguis
Finance Supervisor

**CITY OF HOLTVILLE
RESOLUTION NO. 23-26**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING
THE APPLICATION FOR AND USE OF ARTICLE 8 € BUS BENCHES & SHELTERS
FUNDS FOR FISCAL YEARS 2019-2020, 2020-2021, 2021-2022 AND 2022-2023
UNDER THE TRANSPORTATION DEVELOPMENT ACT (SB 325), PUC 99400**

WHEREAS, the Transportation Development Act (SB 325) provides that of each Transportation Planning Agency may allocate fund to specific transit purposes; and

WHEREAS, the City of Holtville has proposed the maintenance, improvements and/or installation of bus shelters and/or benches throughout the City; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND ORDAIN AS FOLLOWS:**

1. That the Holtville City Council hereby designates and authorizes the Finance Supervisor as the City's designee to sign, execute and submit all documents pertaining to the request for and use of these funds.
2. That the Holtville City Council hereby authorizes application for available TDA funds allocated for Bus Benches and Shelters for the following fiscal years and amounts:

Fiscal Year 2019-2020	\$2,799
Fiscal Year 2020-2021	\$2,644
Fiscal Year 2021-2022	\$2,643
Fiscal Year 2022-2023	\$2,423

3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 28th day of August, 2023, by the following roll call vote:

AYES:

NOES:

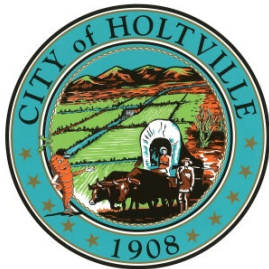
ABSTAIN:

ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor



City of Holtville

MEETING DATE:	<u>08/28/23</u>
ITEM NUMBER	<u>3 f</u>
Approvals	CITY MANAGER <u><i>[Signature]</i></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

To: Nicholas D. Wells, City Manager
Holtville City Council

From: George Galvan, AICP, City Planner

Prepared By: Melany Amarillas, Assistant Planner

Date: August 28, 2023

Project: East Ninth Street Pedestrian Improvements between Ash and Oak
Right-of-Way Annexation

The City of Holtville received funding through the Congestion Mitigation Air Quality (CMAQ) Program which is administered through the Imperial County Transportation Commission (ICTC). The total grant funds allocated to the project is \$451,804.00 which is intended to install new sidewalk on the north side of Ninth Street between Ash Avenue and Oak Avenue. A local match of \$51,824.00 is required.

As part of the engineering design phase, it was discovered that this portion of the right-of-way is outside of the City Boundaries. In order to move forward with the project and to receive the grant funding, the City must have site control of the project site. In other words, the site must be annexed into the City of Holtville.

Annexation maps have been prepared and the application packet has been submitted to the Imperial County Local Area Formation Commission (LAFCo). As the governing body authorized to approve changes in city boundaries, LAFCo has determined that the process can be completed administratively and does not require formal approval through the LAFCo Board. Part of LAFCo’s approval process is to ensure that the City and the County have an agreement in place to allocate the distribution of property taxes. However, since the area to be annexed only involves publicly-owned land and is therefore not subject to property taxes, LAFCo is only requiring action from the City of Holtville acknowledging that the City will not receiving property tax revenue from the Ninth Street right-of-way. A Minute Order is required to memorialize the City Council’s action.

Attachments: Attachment A – Minute Order 2023-01

MINUTE ORDER 23-01

August 28, 2023

A MINUTE ORDER OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE RELATED TO THE ANNEXATION OF THE RIGHT-OF-WAY OF THE NORTHERN HALF OF Ninth STREET BETWEEN ASH AVENUE AND OAK AVENUE

By Council consensus, BE IT ORDERED that the City Council of the City of Holtville acknowledges that a tax sharing agreement between the City of Holtville and County of Imperial for the parcel proposed to be annexed is not required and that the City of Holtville will not be receiving tax revenue from the proposed area to be annexed.

PASSED, APPROVED AND ADOPTED by City Council of the City of Holtville at a regularly scheduled meeting held on this 28th day of August 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:


ABSENT:

Nicholas D. Wells, City Manager
(Acting City Clerk)

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: August 25, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>08/28/23</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next meeting.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase in 2022. This after experiencing multiple issues with service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. ***A new contract was approved by Council at the July, 2023, meeting.***

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction. A Request for Proposals to perform this service was issued in March, with the only response coming from The Holt Group, which was engaged in April. ***SBI funding was allocated to this and the West Ninth project at the July, 2023, meeting.***

Staff has been working the past few weeks with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A recent conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin working in earnest to begin construction.

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At the outset of the outreach, 4 of the 8 or 9 property owners have applied for City service. Staff worked with IID on companion communication for another round of letters to the remaining residents to encourage them to switch. Staff met with IID representatives in February to finalize a strategy for converting existing users of surface water to City water, which is the only stumbling block to finalizing design. IID has identified that only *two* properties remain that need conversion. ***Discussions with the final property owners took place early this month and they have agreed to convert to City service! Staff is working to facilitate the changes in the coming weeks.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. A pre-con meeting was held in early May and the contractor has been onsite performing various activities. There is an issue with a couple of biological habitat hot spots that will likely need to be preserved through the end of nesting season in September, but the contractor does not believe those areas are crucial to moving forward. ***The site has been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A BoR rep will be touring the project with staff next week.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input. ***Staff has continued to meet with the design team and expects preliminary work product in the near future.***

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

Mac Park – Working with Little League, Public Works staff is working to get the second field up to par and playable. It is expected to be fully ready for next year’s play.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories). Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Chief Silva and I had an impromptu discussion with Mr. Medina last month regarding configuration. We have now adopted constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site. ***Chief Silva continues work with Mr. Medina on design elements.***

Website Redesign – Conveyor Group was engaged in March to oversee a redesign of the City’s aged site. Multiple staff members attended an online training in late May to take over the site. ***The site has been up for several weeks and is being continually refined. Please visit the site and feel free to comment!***

BUILDING DEPT - The City has issued **70** building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. *Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.*

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. *Staff continues to work with the contractor on submissions.*

ISSUES

Imperial Valley Healthcare District – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic.

Hurricane Hilary – *the predicted devastation of the weather system of last weekend was thankfully much less destructive than anticipated, however, there was some damage to private property and minor flooding that had to be addressed. Nevertheless, a disaster declaration was issued by the Mayor that will be affirmed at this meeting.*

MEETINGS & EVENTS RECENTLY ATTENDED :

- 07/24/23 Department Head Meeting City Hall
- 07/26/23 NW Vacation Day (Out of Office) Lake Arrowhead, CA
- 07/27/23 ICTC Management/CCMA Meetings ICTC Offices (EC)
- 08/07/23 Department Head Meeting City Hall
- 08/07/23 Caltrans Planning Grant Outreach Zoom Meeting
- 08/07/23 Meeting w/ Battery Storage Project Consultants The Holt Group Offices (EC)
- 08/09/23 ICTC Management/CCMA Meetings ICTC Offices (EC)
- 08/10/23 SourceGlobal Meeting re: Water Reclamation Technology Teleconference
- 08/11/23 Meeting w/ HCD re: Sunset Rose project Teleconference
- 08/15/23 Wetlands Project Status Meeting Project Site
- 08/18/23 NW Vacation Day (Out of Office) Lake Arrowhead, CA
- 08/18/23 CA FFA Foundation Board Meeting Zoom Meeting
- 08/19/23 Hurricane Hilary Storm Event Citywide
- 08/21/23 HUSD 2023-24 School Year Start City Hall
- 08/21/23 CofC Welcome BACK Teachers Luncheon IV Swiss Club
- 08/21/23 Holtville Planning Commission Meeting City Hall
- 08/23/23 Meeting w/ Property Owner re: Grant of Easement for Ninth East Project Site

UPCOMING EVENTS :

- 08/28/23 Department Head Meeting City Hall
- 08/29/23 Wetlands Project Status Meeting Project Site
- 08/29/23 Meeting w/ IID BoD Reps City Hall
- 08/30/23 Networking BBQ w/ CA Energy Commission Officials Heber Community Center
- 08/30/23 CLoC CM Executive Committee Meeting Zoom Meeting
- 08/31/23 Meeting w/ Energy Commission Officials re: Lithium Valley potential City Hall
- 09/04/23 Labor Day Observed (City Hall Closed)
- 09/05/23 Department Head Meeting City Hall
- 09/11/23 Holtville City Council Meeting City Hall
- 09/13/23 ICTC Management/CCMA Meetings City of Brawley
- 09/14/23 Labor Day Observed (City Hall Closed)
- 09/18/23 Holtville Planning Commission Meeting City Hall
- 9/20 - 9/22/2023 League of CA Cities Conference Sacramento, CA
- 09/20/23 IV Foreign Trade Zone Meeting Web Conference
- 09/21/23 Holtville Farmers Market & Street Fair Holt Park
- 09/25/23 Holtville City Council Meeting City Hall
- 10/14/23 Trail Walk Event Mellinger Trail

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

August 24, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- The Finance Department has been diligently working with auditors on TDA audits and submitted to ICTC to be eligible to receive the funding in arrears.
- Staff has been working on the general ledger, reconciliations and postings of the fiscal year.
- Water shutoffs, 16 total.
- Attended ICTC TAC meeting, mostly updates from all cities and projects.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>08/28/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

MEETING DATE: 08/28/23

ITEM NUMBER 5 c

Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

City of Holtville
REPORT TO COUNCIL

DATE ISSUED: August 14, 2023
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for July 2023

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

During the month of July, 2023, we were dispatched to the City of Beaumont California to assist at the Rabbit Fire. All the valley crews did a fantastic job, our HFD crew handled themselves as great representatives of the City of Holtville. We were gone for a total of 4 days.

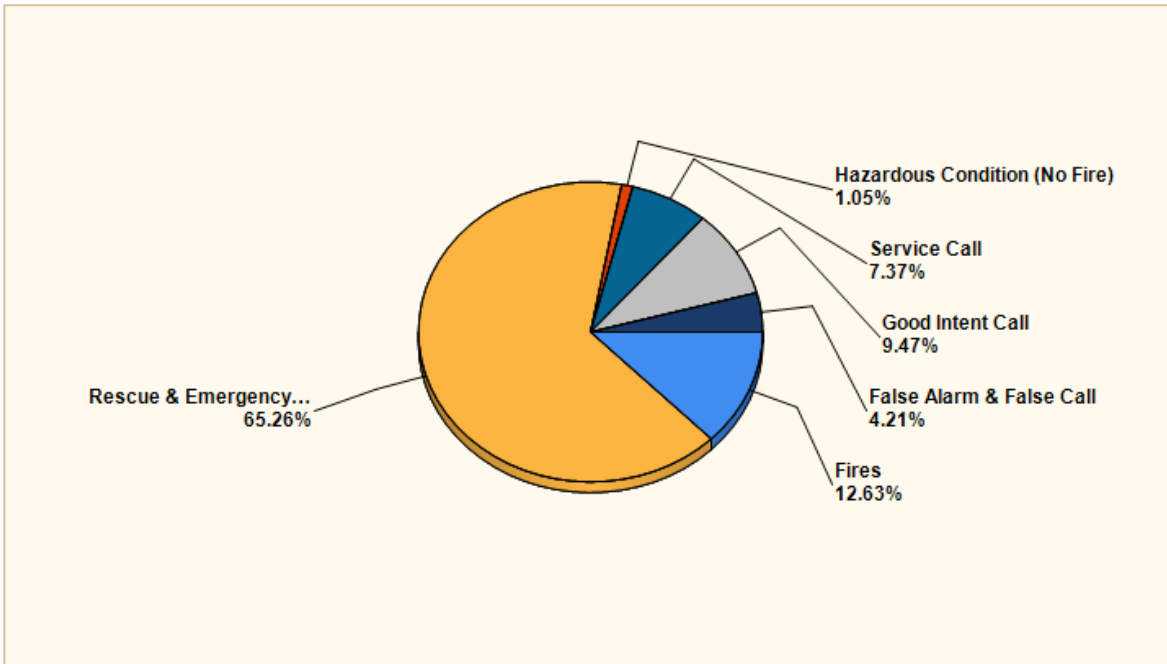
The month of July is always a great concern to me during the week of the 4th of July. This year we had our usual “illegal” fireworks throughout the city and the outskirts. We had a substantial brush fire out by the Highline Canal and a fire at Highline Cooling. All were contained to the origin.

The following is the monthly report for month of July 2023.

Emergency calls	95
Training hours	146
Residential inspections	47
Commercial inspections	4

Cordially submitted

Alex Silva
Fire Chief



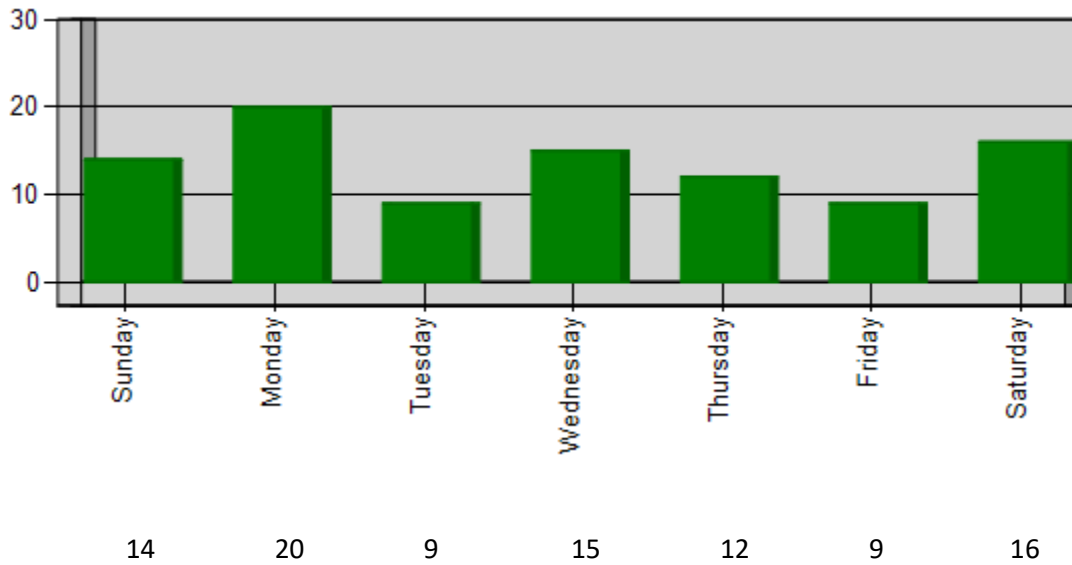
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	12.63%
Rescue & Emergency Medical Service	62	65.26%
Hazardous Condition (No Fire)	1	1.05%
Service Call	7	7.37%
Good Intent Call	9	9.47%
False Alarm & False Call	4	4.21%
TOTAL	95	100%

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	1	1.05%
10 - Fire control or extinguishment, other	4	4.21%
11 - Extinguishment by fire service personnel	6	6.32%
12 - Salvage & overhaul	5	5.26%
31 - Provide first aid & check for injuries	6	6.32%
32 - Provide basic life support (BLS)	58	61.05%
52 - Forcible entry	1	1.05%
54 - Determine if materials are non-hazardous	1	1.05%
62 - Restore sprinkler or fire protection system	1	1.05%

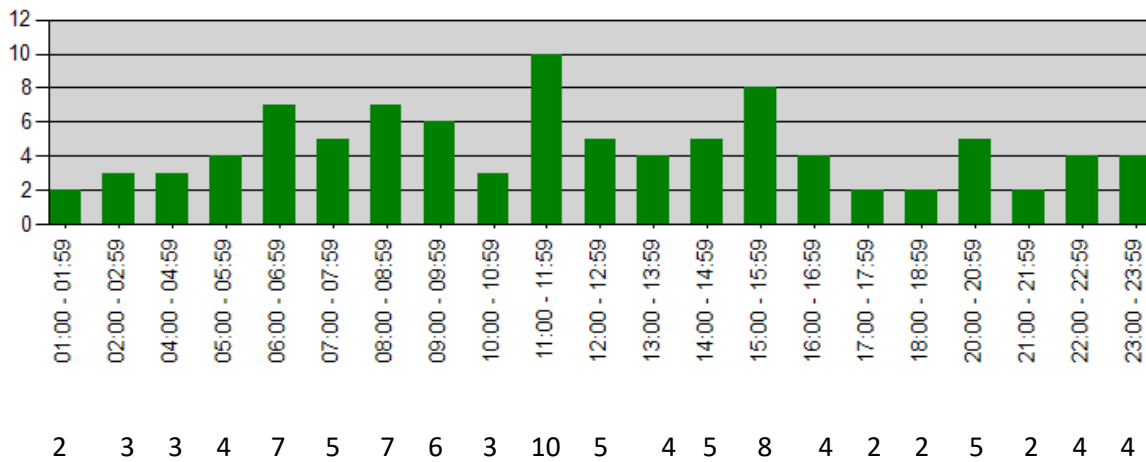
64 - Shut down system	1	1.05%
70 - Assistance, other	2	2.11%
71 - Assist physically disabled	1	1.05%
86 - Investigate	8	8.42%
87 - Investigate fire out on arrival	1	1.05%
93 - Cancelled en route	6	6.32%

TOTAL: 102

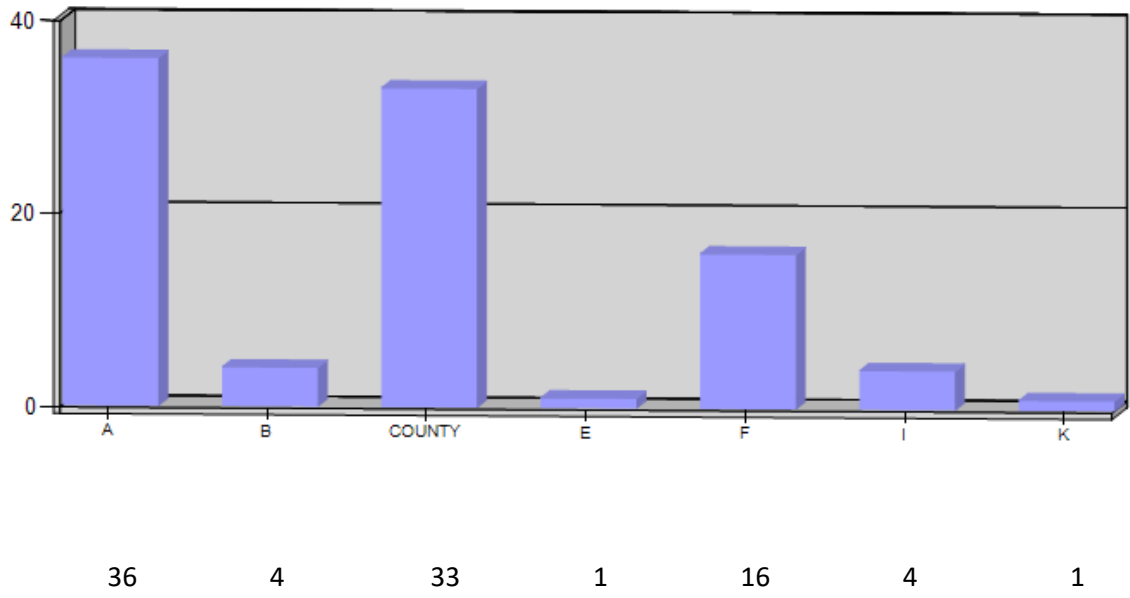
Days of the week



Hours of the day



Zones





MEETING DATE:	08/28/23
ITEM NUMBER	5 d
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City of Holtville Report to Council

Date Issued: August 23, 2023
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – August 2023

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

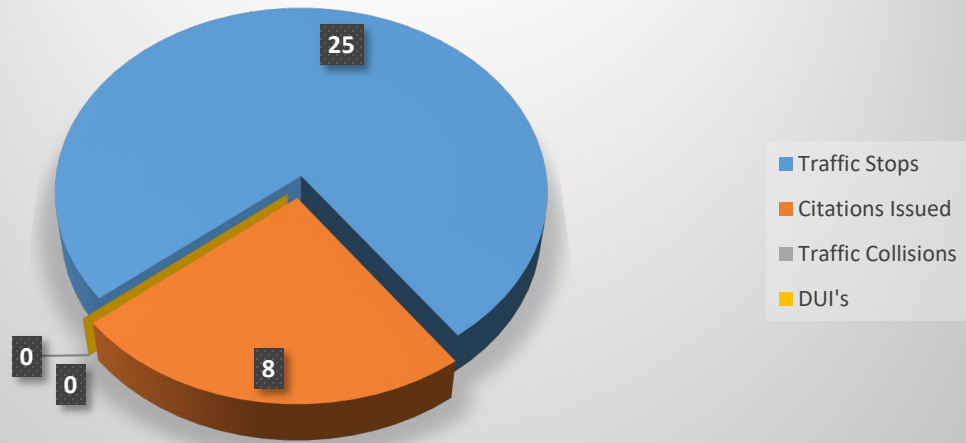
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **August 2023.**

Calls for Service:

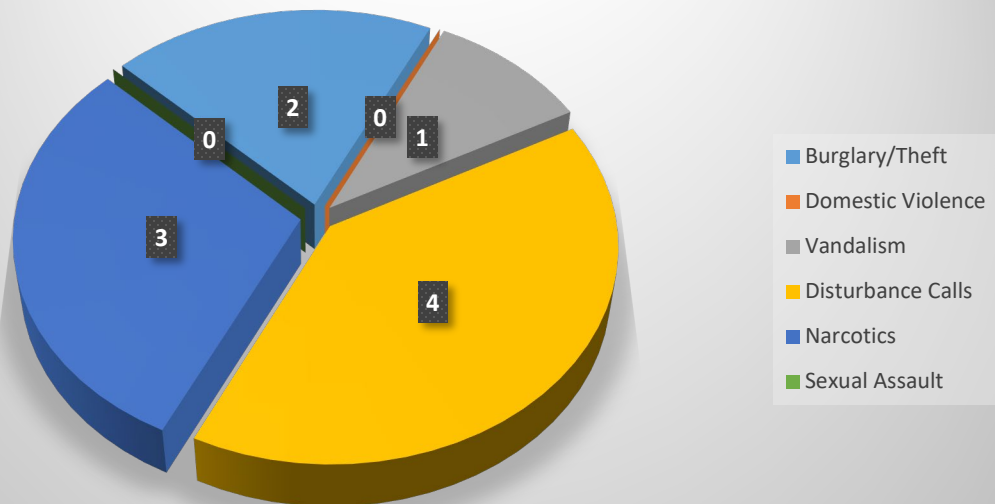
- **209** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Tuesday's** with **47 total calls for service**. The lowest volume of calls for service occurred on **Monday's** with **25 total calls for service**. The highest volume of calls occurred from **12:00 pm to 1:00 pm**.

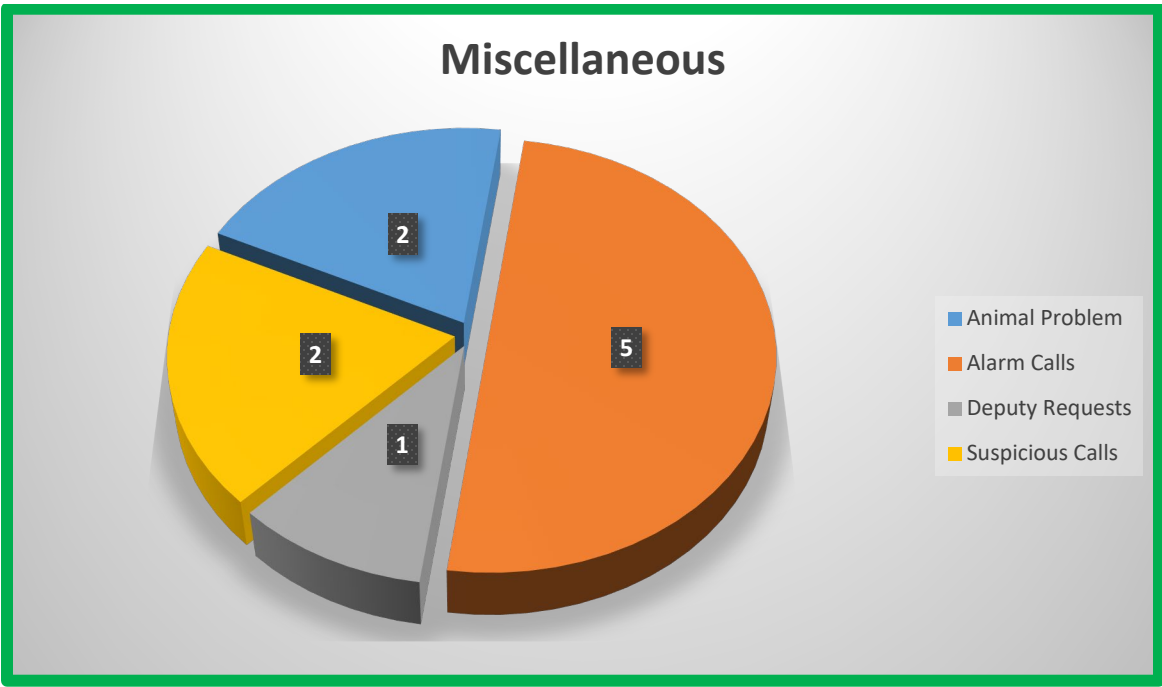
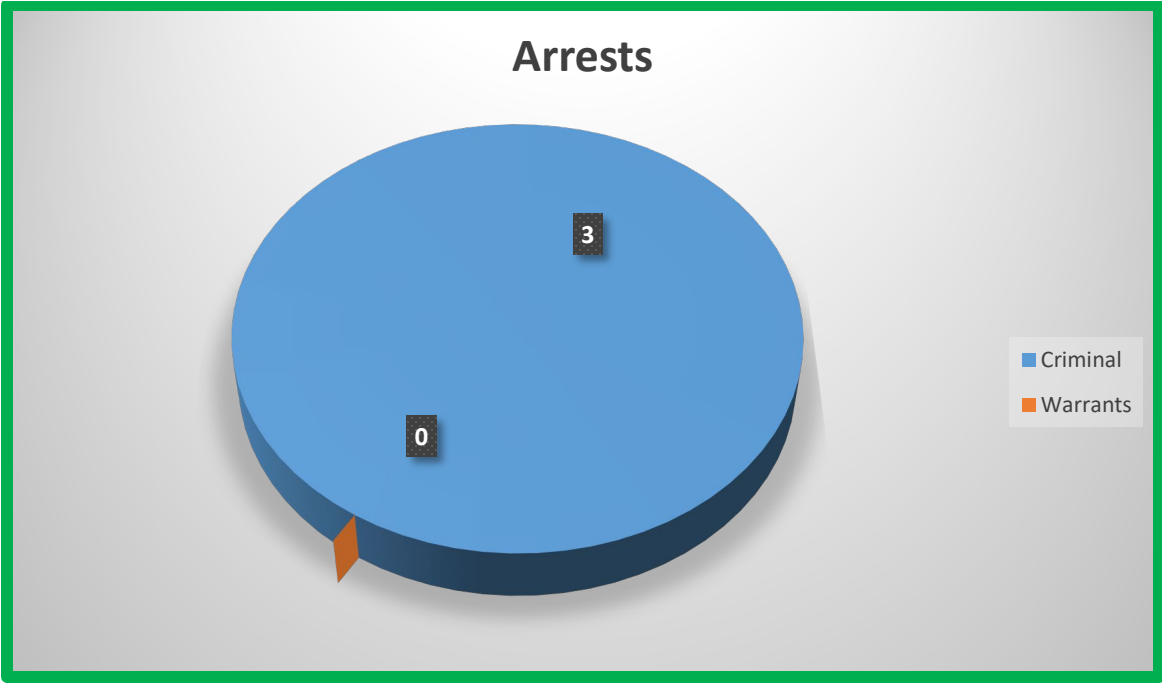


Traffic



Criminal Activity





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of August 2023.

2308H-019 – Disturbance at Union Market

Reporting person called to report an individual that was at the market trying to hit them with a walker. Both parties were contacted and desired to sign a non-prosecution form. Suspect was returned to Sonrisa Villa.

2308H-020 – Indecent Exposure at Sonrisa Villa

Staff called in reference to a male subject exposing himself. Staff wanted to have the subject counseled, who had no recollection of doing such, due to being a dementia patient.

2308H-048 – Violation of a Court Order 700 Block of Chestnut Avenue

Reporting person called to report her ex who she has a restraining order against was contacting her over the telephone. Report was taken and filed with DA's office.

2308H-056 – Theft in the 500 Block of Orange Avenue

Reporting person called to report that the residence was stealing water from the neighbor's residence by connecting a garden hose to the two houses. Residence water was shut off by the city approximately 1 month prior and investigation showed the homeowner was stealing water. Hose was disconnected and homeowner was given a citation to appear in court.

2308H-062 – Traffic Stop on Evan Hewes and Bowker Road

Vehicle seen leaving the city was stopped and driver was contacted. He has several out of county warrants as well as narcotics and paraphernalia inside the vehicle. Subject was arrested and booked into jail.

2308H-076 – Missing person from Sonrisa Villa

Staff called to report a resident missing from the facility. Report was taken and subject was entered into the missing person system. Subject was found later in the day and returned to the facility.

2308H-122 – Lost Property report at the front counter

Reporting person wanted to make a report that she lost her wallet and passport card. Report was taken.

2308H-152 – Violation of a Court Order at the front counter

Reporting person wanted to report her ex who she has a restraining order against was shouting obscenities at her while dropping her children off at school. Report was taken and filed.

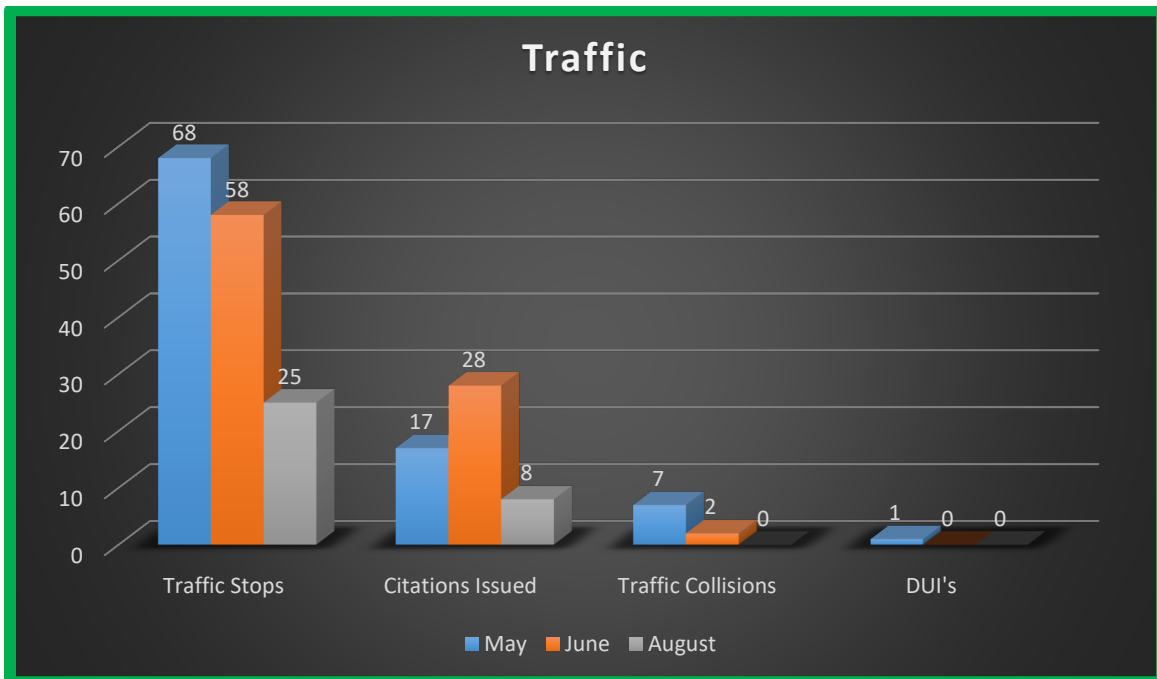
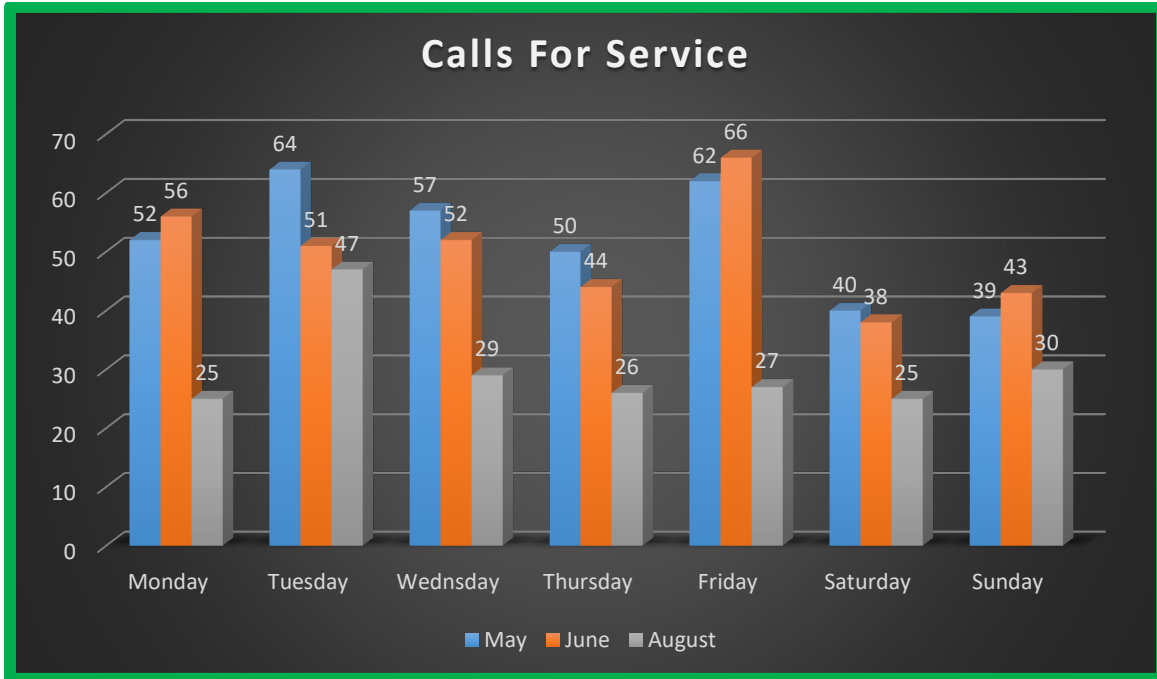
2308H-153 Flag Down at the Office

Reporting person wanted to make a report in reference to k-9s damaging her vehicle. This has been an ongoing issue with dogs damaging vehicles at the Orchard View Apts. Dog owner has been cited.

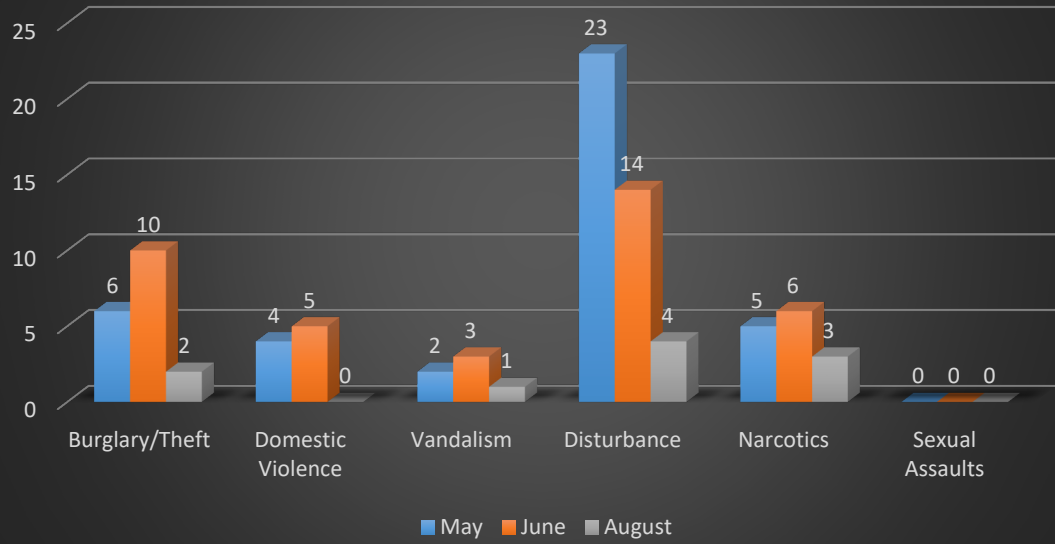
2308H-156 – Reckless Driving in the area of Grape Avenue and 4th Street

Subject reporting a reckless driver in the area. Deputy located the vehicle and conducted a stop on the vehicle. Investigation revealed they were in possession of approximately 60 prescription pills and other narcotics. Driver and passenger were arrested and booked. Vehicle was towed.

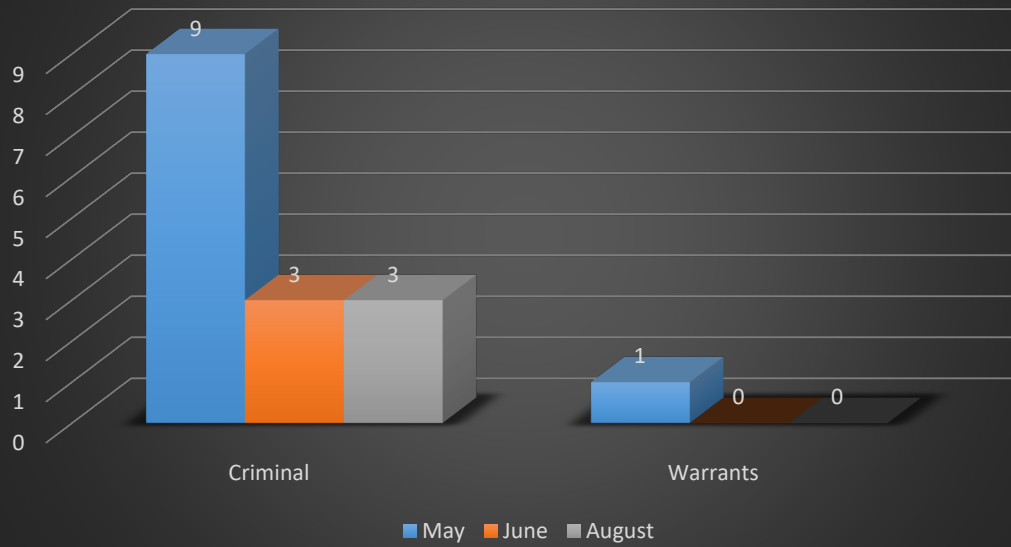
Monthly Comparisons:

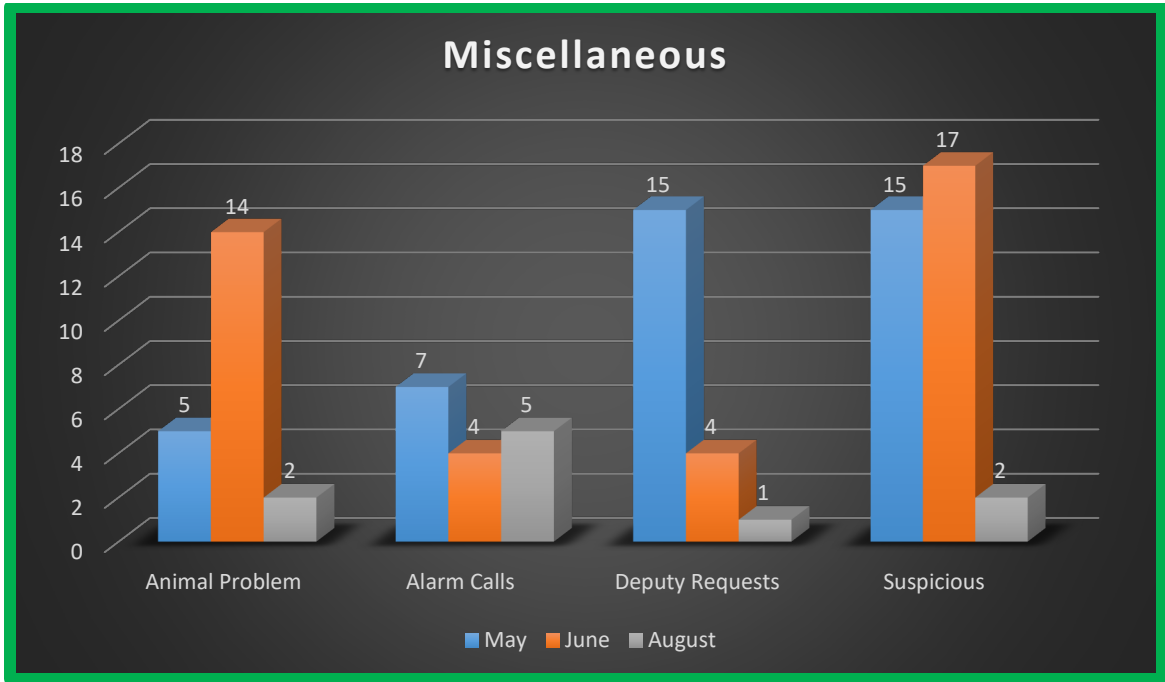


Criminal Activity



Arrests





Events:

08/21/2023 – Back to school

08/21/2023 – Teacher Luncheon

08/21/2023 – School Board adopted 2023-2024 SRO Contract

Respectfully submitted,

Sergeant Joseph Conkey

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE: 08/28/23

ITEM NUMBER 5

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY



DATE ISSUED: August 23rd, 2023

FROM: Frank Cornejo
Water/Wastewater Chief Operator/Consultant

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 08/09/23 thru 08/22/2023.

Water Plant-

- Staff completed installation of new Aluminum Sulfate Storage Tank to replace current 250 gallon tote at Raw Water Pond headworks station (*see photo below*).
- Staff completed 3rd quarter TTHM sampling on August 16th.

Wastewater Plant-

- Staff biosolids removal operations on drying beds 3-4-5, and sent annual metals samples to TestAmerica labs in Phoenix, AZ.
- Staff have increased solids under aeration, and will be conducting bi-annual effluent toxicity sampling (bioassay) during the week of August 20th.

Respectfully Submitted,




Frank Cornejo.
Water/Wastewater
Chief Operator/Consultant
IV Water Specialists



**City of Holtville
REPORT TO COUNCIL**

DATE ISSUED August 25, 2023
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

MEETING DATE:	<u>08/28/23</u>
ITEM NUMBER	<u>5 f</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Patch streets around town with hot mix asphalt. (15 tons)
- Striped crosswalks and center lines around all schools.
- Removed 6 fallen palm trees and 1 mesquite tree around town.
- Assisted with filling and distributing of sand bags to residents. (3200 sandbags)
- Sucked up rainwater puddles around town.
- Replaced 10 one-inch meters.
- Replaced 16 ¾ inch meters.
- Caught 4 dogs.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville