

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, May 8, 2023**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor             | <input type="checkbox"/> Michael Pacheco, Council Member    | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer      | <input type="checkbox"/> Jack Holt, City Engineer    |
| <input type="checkbox"/> Mike Goodsell, Council Member  | <input type="checkbox"/> Nick Wells, City Manager           | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member    | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief    |

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED 5:30 PM**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Property: APN 045-281-004 formerly held by the former Holtville RDA *(S of Browning Trailer)*

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

**RECONVENE OPEN SESSION**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**PROCLAMATION:**

***Poppy Month - to the American Legion Women's Auxiliary**  
Karen Gibbs, Sharon Burton, Francis McDonald & Helen Wilson*

**INTRODUCTION:**

***Rubio Medina, Architect**  
Consultant for Public Safety Building Project*

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, April 24, 2023.
- b. Current Demands #45417 through #45464.

**REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**

**2. UNFINISHED BUSINESS:** *None*

**3. NEW BUSINESS:**

- a. **Discussion/Related Action** Regarding a Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the Senior Graduation to be Held on Thursday, June 8, 2023, at the HHS Football Field

*Nick Wells, City Manager*

- b. **Discussion/Related Action to Adopt RESOLUTION #23-15** Authorizing an Application for the Sunset Rose Senior Apartments Project to the HCD California Housing Accelerator Program

*Nick Wells, City Manager*

**4. INFORMATION ONLY:**

- a. **Discussion Only** Regarding Traffic and Accident Information for Select Areas in Holtville

*Sgt Joe Conkey*

- b. **Discussion Only** Regarding Assembly Bill 918 and other proposals intending to create an Imperial Valley Healthcare District

*Nick Wells, City Manager*

**5. STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - Joe Conkey
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

**6. Items for future meetings**

**7. ADJOURNMENT:**

I, Nicholas D. Wells, Acting City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website ([www.Holtville.ca.gov](http://www.Holtville.ca.gov)) on Friday, May 5, 2023.

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**Monday, April 24, 2023**

MEETING DATE:	<u>5/8/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, April 24, 2023, at 5:30 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, John Munger, and Mike Pacheco. Also present were City Treasurer George Morris, City Attorney Steve Walker, Fire Chief Alex Silva, and City Manager Nick Wells.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.*

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Ward called the Open Session meeting to order at 6:04 PM.*

**PLEDGE OF ALLEGIANCE:** *Mr. Pacheco led the Pledge of Allegiance.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

*City Manager Nick Wells verified that the agenda was duly posted on Friday, April 21, 2023.*

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Potential Property: APN 045-281-004 formerly held by the former Holtville RDA *(S of Browning Trailer)*

*No Reportable Action Taken*

**EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

**GENERAL PUBLIC COMMENTS:**

*Julie Browning, President of Holtville Little League, came to give an update. She expressed her opinion that Holtville has one of the best fields in the Valley and thanked the City for it. She explained to the Council that HLL had an 8 and under tournament coming up soon with the possibility that Mack Park will be utilized for some of the games. George Morris commended HLL for their BBQ fundraiser but suggested various methods of advertising since he and others he knows were not approached to purchase tickets. Ms. Browning was appreciative of the advice.*

**1. CITY COUNCIL CONSENT AGENDA:**

- a. Approval of the Minutes from the Regular Meeting of Monday, April 10, 2023.**
- b. Current Demands #45372 through #45416**

*A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

## REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

*Chief Silva gave a detailed summary of the controlled burn of the salt cedar trees south of Hope Skate Park that started 4/14/23. After a couple hours of burning, Air Pollution Control District staff that were onsite for the burn ordered HFD to put out the fire. Unburnt and uncleared "duff" retained a great deal of water, causing the smoldering and subsequent reigniting of the fire. Chief Silva felt this could have been avoided had HFD been able to fully burn the grove of trees. He also referenced his staff report.*

*Mr. Morris reported that he read the article about Mr. Anderson in the Imperial Valley Press and added that he remembered Mr. Anderson's mother, who was also a very good coach.*

*Mr. Pacheco praised Mr. Anderson for his coaching and retirement, and Mr. Goodsell for his induction into the IV Fotball Coaches Association Hall of Fame. He also remembered Mr. Anderson's mother, who mother, who made him sign up for co-ed PE when it was first instituted at HHS.*

*Mr. Anderson reported that he attended an IV Housing meeting, but they only had dinner due to a lack of quorum. He attended the IVFCA ceremony in support of Mr. Goodsell.*

*Mr. Goodsell attended the IVFCA HoF ceremony, where he was inducted for his long-time service as an announcer for HHS football games. He passed through the farmers market last week and saw Mr. Wells performing with his band, Big Bad Wolf. He reported that he went to an ICTC meeting today and has another one on Wednesday.*

*Mr. Munger reported that he outbid Mr. Goodsell at their church for a pecan pie that Mr. Goodsell famously always wins.*

*Mr. Walker had nothing to report.*

*Mr. Wells reported that he had multiple interactions recently with contractors of upcoming projects. He attended a meeting with a State Parks Representative for approval on the completion of the Gene Layton Pool project. He reminded the council that next week he, Mr. Goodsell, and Mr. Munger will be attending the Southern California Association of Governments Regional Conference & General Assembly in Palm Desert. Finally, he informed the Council of the Blue Angels lithograph presentation on May 16th.*

*Mayor Ward attended the farmers market this past Thursday and expressed she enjoyed seeing Nick perform with his band, Big Bad Wolf. She felt attendance for the Farmers Market this month was lower than the previous, but it was a beautiful evening with many vendors.*

## 2. UNFINISHED BUSINESS:

- a. Discussion Related Action** Responding to a Request by Holtville Little League for Financial Assistance with Expenditures Incurred for the Upkeep of Mack Park Baseball Facilities

***Nick Wells, City Manager***

*This item had been tabled at the previous meeting due to the Council members present feeling the discussion would be better served with input from the entire group. Mr. Wells gave a brief recap of the discussion at the previous meeting. HLL President Julie Browning was in attendance and came forward with input and to answer any questions. Mr. Munger asked for - and was given - an itemization of the expenditures incurred by HLL for the Mack Park repairs and upgrades. The Council concluded that \$3,133 of the total expenditures were for repairs*

*that the City would have needed to perform. Mr. Munger then made a motion to grant HLL that full sum. There was hesitation, as their request had only been for \$2,804.92. To offset the amount proposed by Mr. Munger, Mr. Morris volunteered to donate \$1,500 on behalf of the George E. Morris Foundation. A consensus developed that the City would then reimburse HLL the remaining balance of \$1,633, with Mr. Wells pointing out that the motion on the floor could be amended to reflect that, which was done.*

*A motion was made by Mr. Munger and seconded by Mr. Goodsell to reimburse Holtville Little League \$1,633, with the condition that HLL be aware that they will be charged for field usage and increased power usage next season, pursuant to a previous Council directive to staff to recoup some of the funds invested in City parks. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**b. Discussion/Related Action to Adopt RESOLUTION #23-11** Approving a Task Order for Design Engineering Services with The Holt Group for the East Ninth Street Sidewalk Improvements Project (Webb to Oak)

*Nick Wells, City Manager*

*No action was taken on this item at the March 27, 2023, meeting, with direction instead given to staff to advertise a Request for Proposals in time for action at this meeting. Mr. Wells reviewed the process undertaken, reporting that it resulted in only one bid being received, that being from The Holt Group. Having exercised due diligence of advertising the work, he recommends moving forward as presented.*

*A motion was made by Mr. Pacheco and seconded by Mr. Munger to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**3. NEW BUSINESS:**

**a. Discussion/Related Action to Adopt RESOLUTION #23-14** Authorizing Award of a Contract for a Metes & Bounds Study to Precisely Identify City Boundaries

*Nick Wells, City Manager*

*Mr. Wells explained that a Metes and Bounds legal description performs mathematical calculations to derive the precise boundaries of the City Limits. Due to funding requirements of the upcoming East Ninth Street project, this information is currently necessary. He further explained that LAFCo recommends that we have such work performed periodically but we have not in the recent past. An RFP was advertised, but again, the only bid received was from THG. He did speak with another Professional Land Surveyor, who indicated that the THG amount was more than reasonable. It is possible that the Metes and Bounds legal description may determine that part of*

*East Ninth Street project is outside the City limits, but in that event, it is likely that the County would cede that property to the City and the boundary would be moved administratively by LAFCo.*

*A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**4. INFORMATION ONLY:**

**a. Discussion Only Regarding Traffic and Accident Information for Select Areas in Holtville**

***Nick Wells, City Manager***

*Mr. Wells reported traffic and accident information gathered by Police Chief Conkey that found that there is not a high volume of accidents at the intersection of Holt Avenue and Eighth Street in comparison to other select areas. Staff will continue to monitor. Mr. Pacheco requested that the resident that brought the concern to Council be notified of the findings.*

**5. STAFF REPORTS:**

**a. City Manager Report - *Nick Wells***

**b. Finance Supervisor - *Adriana Anguis***

**c. Fire Chief - *Alex Silva***

**d. Water/Wastewater Supervisor - *Frank Cornejo***

**6. Items for Future Meetings: *May Poppy Proclamation***

**7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Ward adjourned the meeting at 7:12 PM.***

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**Nicholas D. Wells, Acting City Clerk**

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**Ginger Ward, Mayor**

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**Monday, April 24, 2023**

MEETING DATE:	<u>5/8/23</u>
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**Nick Wells, City Manager**

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AYES: Anderson, Goodsell, Munger, Pacheco, Ward

NOES: None

ABSENT: None

ABSTAIN: None

- b. Discussion/Related Action to Adopt RESOLUTION #23-11** Approving a Task Order for Design Engineering Services with The Holt Group for the East Ninth Street Sidewalk Improvements Project (Webb to Oak)

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NOES: None

ABSENT: None

ABSTAIN: None

### **3. NEW BUSINESS:**

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AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

#### **4. INFORMATION ONLY:**

##### **a. Discussion Only Regarding Traffic and Accident Information for Select Areas in Holtville**

***Nick Wells, City Manager***

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#### **5. STAFF REPORTS:**

**a. City Manager Report - *Nick Wells***

**b. Finance Supervisor - *Adriana Anguis***

**c. Fire Chief - *Alex Silva***

**d. Water/Wastewater Supervisor - *Frank Cornejo***

#### **6. Items for Future Meetings: *May Poppy Proclamation***

#### **7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Ward adjourned the meeting at 7:12 PM.***

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	05/08/23
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 3, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** *Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the 2023 Senior Class Graduation Ceremony*

**ISSUE:**

Shall the City Council take action allowing a permit to be issued to Pyro Spectaculars, Inc. (dba Pyro Spectaculars by Souza) of Alpine, California, to perform a pyrotechnics display at the Holtville High School senior graduation ceremony to be held on Thursday, June 8, 2023, at the HHS Football Field?

**DISCUSSION:**

Staff was approached again this year by HHS administration requesting that they be permitted to engage a pyrotechnics professional to put on a fireworks display at this year's graduation ceremony. Mr. Arevalo, the HHS Principal, has been working with Chief Silva and the City Finance Department to gather the required paperwork and follow the procedures necessary to allow the display, which they have properly completed.

The City ordinance dealing with fireworks (*excerpt attached as Attachment A*) allows for such displays by licensed experts with proper insurance coverage. The representatives of the school have engaged Pyro Spectaculars by Souza of San Diego to perform the display. The City has obtained a copy of the firm's liability insurance coverage, naming the City as an additional insured (*Attachment B*) and the Fire Chief is satisfied with the proposed physical setup, assuming winds are not too strong that evening, which would preclude the demonstration.

A fee is mentioned in the ordinance, however, no fee has been established and it is recommended that any consideration of such a fee be waived for the High School.

**FISCAL IMPACT:**

None, other than loss of an undetermined fee.

**CITY MANAGER RECOMMENDED ACTION:**

Allow the issuance of a permit with no fee.

**ALTERNATIVE:**

Give staff alternate direction.

# **Attachment A**

## ***Ordinance 483 (Excerpt)***

vii. Has not had a permit to sell revoked within twenty-four months prior to the organization's submittal of an application for a permit to sell.

- (r) "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") shall mean "Safe and Sane Fireworks" as set forth in Health and Safety Code Sections 12529 and 12562 and the relevant sections of Title 19, Code of Regulations, Subchapter 6 which are hereby incorporated by reference.
- (s) "Responsible Person" means a person who causes a violation of this Chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county's latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this Chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this Chapter may be issued a citation in accordance with the provisions of this Chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of 18 years, who knows or reasonably should know that a minor is in violation of this Chapter, may be issued a citation in accordance with the provisions of this Chapter, in addition to any citation that may be issued to the offending minor.
- (t) "Violation" or "Violates" refers to any violation of any provision of this Chapter.

§ \_\_\_\_\_ **GENERAL PROHIBITION AGAINST POSSESSION, SALE OR USE OF FIREWORKS.**

Except as otherwise provided in this Chapter, no person shall possess, sell, use, display or explode any "Dangerous Fireworks" including, but not limited to, any rocket, firecracker, roman candle, squib, torpedo, wire core sparkler, wooden core sparkler, black cartridge, aerial shell or other combustible device or explosive substance or any kind of fireworks, by whatsoever name known, or any altered "Safe and Sane Fireworks" within the City of Holtville.

§ \_\_\_\_\_ **EXCEPTION - CERTAIN PUBLIC DISPLAYS AND/OR SPECIAL EFFECTS.**

It shall be unlawful to cause, allow, permit, aid, abet, or suffer any discharge of "Dangerous Fireworks" (including a public display) or any use of special effects without having first obtained a permit therefor from the Fire Chief.

The Fire Chief shall have authority to adopt reasonable rules and regulations for the granting of permits for those activities contained in Section 12640 of the California Health and Safety Code, including supervised public displays of fireworks by a jurisdiction, fair association, amusement park, other organization, or for the use of fireworks by artisans in pursuit of their trade. Each such use or display shall be handled by a licensed pyrotechnic operator (as defined by Section 12527 of the California Health and Safety Code) in accordance with a City-issued permit, and shall be of such character and so located, discharged or fired as in the opinion of the Fire Chief or his designee, after proper investigation, will not be hazardous or endanger any person.

Every application for permit to conduct a public display of fireworks shall be accompanied by a non-refundable fee as established by resolution of the City Council. This fee shall be in addition to any fee or tax imposed by the City Council. Every applicant shall agree to hold the City of Holtville, its officers and employees, harmless from any and all claims for damages or other costs arising out of the activity authorized by the permit.

§ \_\_\_\_\_ **CERTAIN PUBLIC DISPLAYS - LIABILITY INSURANCE.**

Any person, firm or corporation applying for a public display permit shall furnish to the Fire Chief proof of coverage by a policy of public liability and property damage insurance. The policy shall provide limits of bodily injury and property damage liability of not less than \$5 million (\$5,000,000) combined single limits for each occurrence annually for payments of damages to persons or property which may result from or be caused by such public display of fireworks, or any negligence on the part of the licensee or his/her/its agents, servants, employees ad/or subcontractors presenting such public display.

No permit shall be issued until the permittee furnishes the Fire Chief with a "Certificate of Insurance" for each policy required, executed by the company issuing said policy and approved as to form by the City Attorney. Such policies shall contain a provision which includes the "City of Holtville" as an additional insured and declares said insurance to be primary and that no other insurance carried by an insured party shall be called upon for contribution. Such insurance policies shall contain an endorsement that the company issuing such policy or policies will not allow the same to be canceled without serving, by first class mail, ten (10) days notice of cancellation upon the City Clerk for the City of Holtville. Notwithstanding any other provision of this Chapter, the failure of the permittee to carry such policy or policies in force and to properly renew said insurance during the time covered by such permit shall automatically revoke the permit as of the date of expiration of such insurance policy or policies. A payment of the full amount of the permit fee required by this Ordinance shall be made to the City before any such revoked permit may be reinstated.

**§ \_\_\_\_\_ CERTAIN PUBLIC DISPLAYS - APPEALS.**

The decision of the Fire Chief or the Fire Chief's designated representative in acting on an application for a permit to conduct a public display of fireworks in accordance with the provision of this Ordinance shall be subject to an appeal by the applicant to the City Manager. Notice of such appeal shall be filed with the City Manager within ten (10) days after the date of the decision regarding such fireworks permit. Upon failure to file such notice within the ten-day period, the action of the Fire Chief or the Fire Chief's designated representative shall be final and conclusive. The applicant may appeal the decision of the City Manager to the City Council by filing a notice of appeal with the City Clerk within ten (10) days after the date of the City Manager's decision. Upon failure to file such a notice within the ten (10) day, the action of the City Manager shall be final and conclusive.

**§ \_\_\_\_\_ EXCEPTION - SAFE AND SANE FIREWORKS.**

It shall not be unlawful to possess, sale, use, display or discharge, within the City, those fireworks that are defined and classified as "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") in the California State Fireworks Law (Sections 12500, et seq., of the Health and Safety Code and the relevant sections of Title 19, Code of Regulations, Subchapter 6) during that time period beginning at 12:00 noon on June 30 and ending at midnight on July 5 of that same year.

**§ \_\_\_\_\_ SAFE AND SANE FIREWORKS - PERMITS REQUIRED.**

It shall be unlawful for any person to sell "Safe and Sane Fireworks" within the City without having first applied for and received a permit therefore, from the City.

**§ \_\_\_\_\_ SAFE AND SANE FIREWORKS - APPLICATION.**

- (a) No nonprofit organization shall submit more than one (1) application for a permit to sell "Safe and Sane Fireworks" within the City. If more than one (1) application is submitted on behalf of any nonprofit organization, including an affiliated organization, all such requests shall be voidable at the discretion of the Fire Chief. If a question arises as to whether organizations and/or groups are affiliated, the City Council shall have ultimate authority to decide said question. Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor/nonprofit organization and the transferee/nonprofit organization.
- (b) All applications for permits to sell "Safe and Sane Fireworks" shall be in writing to the City Clerk on forms supplied by the City. Applications may be filed beginning **April 1** of each year up to and including **April 15** of the same year, at which time the filing period for that year will be closed.

Applications shall be accompanied by an assurance that, if the permit is issued to the applicant, the applicant shall, at the time of receipt of such of permit, deliver to the City a certificate evidencing an occurrence-based policy of insurance naming the "City of Holtville" as an additional insured thereunder, with the following minimum limits: \$1,000,000 public liability and property damage; and general aggregate coverage of \$2,000,000. No policy will be acceptable which contains a provision allowing a deductible amount.

# **Attachment B**

## ***Insurance Coverage***

**DRAYTON INSURANCE BROKERS, INC.**

2500 CENTER POINT ROAD, SUITE 301  
BIRMINGHAM, ALABAMA 35215  
TELEPHONE: (205) 854-5806

POST OFFICE BOX 94067  
BIRMINGHAM, ALABAMA 35220  
FAX: (205) 854-5899

**CERTIFICATE OF INSURANCE**

NO. 312111

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

<b>INSURER</b>	Admiral Insurance Company	<b>POLICY NO.</b> CA000002771-37
<b>NAMED INSURED</b>	Pyro Spectaculars, Inc. Pyro Events, Inc. Pyro Spectaculars Productions, Inc. P.O. Box 2329 Rialto, California 92377	Pyro Spectaculars by Souza Pyro Spectacular Industries, Inc. North American Fireworks Co., Inc. (NAFCO) San Diego Fireworks
<b>POLICY TERM</b>	January 13, 2023 to January 13, 2024; Both Days 12:01 A.M. Standard Time	
<b>COVERAGE</b>	Commercial General Liability:	<input checked="" type="checkbox"/> Occurrence Basis <input type="checkbox"/> Claims Made Basis
<b>LIMIT OF LIABILITY</b>	\$5,000,000 each occurrence, \$10,000,000 general aggregate, \$5,000,000 products/completed operations aggregate The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.	
<b>INSURED OPERATIONS</b>	Public fireworks display and special effects contractor	

It is certified that, if named below, this policy includes as Additional Insureds 1) the sponsor(s), promoter(s), organizer(s) (including other entities having similar interests), of insured pyrotechnic events and/or 2) the owner(s) of real property (or barges) at which insured pyrotechnic events are held and/or 3) the owner(s), manager(s), tenant(s), mortgagee(s) (including other entities having similar interests), of buildings, stadiums, arenas and similar facilities at which insured pyrotechnic events are held and/or 4) the licensing or permitting authority, or other authority having jurisdiction, issuing licenses/permits for insured pyrotechnic events and/or 5) any other entity for which the insurance is required to be afforded under written contract. Coverage applies only as respects the legal liability of such Additional Insured(s) for bodily injury and property damage caused by the operations of the Named Insured. The insurance afforded any Additional Insured does not include coverage for any bodily injury or property damage arising from the failure of such Additional Insured to fulfill its obligations specified in its contract with the Named Insured.

**NAME & ADDRESS OF INSURED SPONSORS,  
PROPERTY OWNERS, LICENSORS**

**Holtville High School  
755 Olive Ave.  
Holtville, CA 92250**

**ADDITIONAL INSURED(S) Holtville Unified School District, Holtville High School, City of Holtville, Imperial County, Holtville Fire Department** and their officers agents and employees when acting in their official capacity as such.

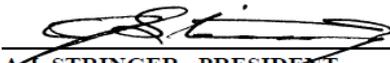
**DISPLAY LOCATION**  
**Holtville High School**  
**Holtville, CA**

**DISPLAY DATE(S)**  
**June 8, 2023**

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

**DRAYTON INSURANCE BROKERS, INC.**

April 20, 2023  
**DATE OF ISSUE**

  
**A.J. STRINGER, PRESIDENT**  
**CALIFORNIA LICENSE NO. 0A18664**

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	<u>05/08/23</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 5, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** **Resolution No. 23-15** *Authorizing an Application for the Sunset Rose Senior Apartments Project to the HCD California Housing Accelerator Program*

**ISSUE:**  
Shall the City Council approve Resolution No. 23-15, Authorizing an Application for the Sunset Rose Senior Apartments Project to the California Housing and Community Development's Housing Accelerator Program?

**DISCUSSION:**  
*This action is intended to supercede the previous Resolution 23-10 of March 27, 2023, by amending the format of the resolution and authorized signer of documents to comply with HCD requirements.*

In January, 2020, the City approved a Conditional Use Permit (CUP) for the construction of the Sunset Rose Senior Apartments project located at 704 East 3rd Street. The proposed project is to be constructed in two phases. The applicant submitted a Tentative Parcel Map (TPM) to subdivide one parcel into three to accommodate the first phase of the apartment complex in April, 2021. In November, 2021, the Planning Commission conducted a public hearing approving the Tentative Parcel Map, Conditions of Approval, and Report of Investigation.

The project will be funded through a variety of sources, including a previously-awarded \$5.8 million grant through the State HOME Investment Partnership Program (“HOME”) and tax credit programs, such as the California Housing Accelerator Loan program referenced in this action.

The California Housing Accelerator Loan program, like the original HOME funding, requires the City to apply for the funding and sub granting the funds to AMG for the construction of the project.

**FISCAL IMPACT:**  
AMG is requesting an amount not to exceed \$7,150,612.

**CITY MANAGER RECOMMENDATION:**  
It is recommended that the City Council authorize the resolution as presented.

**ALTERNATIVE:**  
Not to adopt, giving alternate direction.

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 23-15**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING  
AN APPLICATION SUBMISSION TO THE CALIFORNIA HOUSING ACCELERATOR  
PROGRAM FOR THE PROPOSED SUNSET ROSE SENIOR APARTMENTS**

**WHEREAS**, the California Department of Housing and Community Development ("Department"), as authorized by Chapter 6.6 (commencing with Section 50672) of Part 2 of Division 31 of the Health and Safety Code, has issued a Project Solicitation and Guidelines, dated October 20, 2022, under its California Housing Accelerator program ("Solicitation"); and

**WHEREAS**, the City of Holtville ("Public Entity") is authorized and directed to submit an application in response to the Solicitation (the "Application"); and

**WHEREAS**, the Department will make a conditional commitment of California Housing Accelerator funds in reliance on the representations in that Application (the "California Housing Accelerator Loan"); and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council of the City of Holtville hereby authorizes and directs staff and its designees to act in connection with the Department's award of the California Housing Accelerator Loan.
2. That in connection with the California Housing Accelerator Loan, the City and its designees are authorized and directed to enter into, execute, and deliver an STD 213, Standard Agreement in an amount not to exceed \$7,150,612, and any and all other documents required or deemed necessary or appropriate to secure the California Housing Accelerator Loan from the Department and to participate in the California Housing Accelerator program, and all amendments thereto (collectively, the "California Housing Accelerator Loan Documents").
3. That the City acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the Solicitation and the Standard Agreement will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures, uses, and activities identified in the Standard Agreement.
4. That the Mayor is hereby authorized to execute the Application and the California Housing Accelerator Loan Documents on behalf of the City.
5. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 08th day of May, 2023, by the following roll call vote:

Attest: \_\_\_\_\_  
Nicholas D. Wells, City Manager

\_\_\_\_\_  
Ginger Ward, Mayor

**STATE OF CALIFORNIA**  
City of Holtville

I, Nicholas D. Wells, City Clerk of the City of Holtville, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 08th day of May, 2023, by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Nicholas D. Wells, City Clerk  
City of Holtville, State of California

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	<u>05/08/23</u>
ITEM NUMBER	<u>4 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 5, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** *Proposed Imperial Valley Healthcare District*

**ISSUE:**

Shall the City Council take a position on Assembly Bill 918 and/or other measures proposing to create an Imperial Valley Healthcare District?

**DISCUSSION:**

Assembly Bill 918, sponsored by Assemblymember Eduardo Garcia, recently passed the California State Assembly Committee on Local Government, with the intention of creating an Imperial Valley Healthcare District by expanding the Pioneers Memorial Healthcare District (PMHD) to include all of the Imperial Valley area, absorbing El Centro Regional Medical Center (ECRMC), and Calexico's Heffernan Memorial Healthcare District (HMHD). The legislation would combine all assets and liabilities of the three stakeholders into one expanded district.

Although the three entities had begun the process of combining their services earlier this year, PMHD staunchly opposes this bill as written. At the center of their opposition is hesitancy to take on ECRMC's debt of over \$150 million. There are also questions of tax assessments to area residents and constitution of the Board of Directors.

The City has been approached by multiple stakeholders in the issue to support, oppose or take no position on the issue. As more information comes to light and further evolution of this (and other) proposal(s) develops, staff thought it prudent to begin a discussion.

In the absence of a more complete picture, attached are both the bill itself and a summary found on a legislative tracking website.

**FISCAL IMPACT:**

Potential for a property tax assessment for all County residents.

**CITY MANAGER RECOMMENDATION:**

More analysis needed to take a position.

**ALTERNATIVES:**

Take a position on the issue, stay neutral or wait for further developments.

## AB 918 Summary

AB 918, as amended, Garcia. Health care district: County of Imperial. Existing law, the Local Health Care District Law, authorizes the organization and incorporation of local health care districts and specifies the powers of those districts, including, among other things, the power to establish, maintain, and operate, or provide assistance in the operation of, one or more health facilities or health services, including, but not limited to, outpatient programs, services, and facilities; retirement programs, services, and facilities; chemical dependency programs, services, and facilities; or other health care programs, services, and facilities and activities at any location within or without the district for the benefit of the district and the people served by the district. This bill would dissolve the Heffernan Memorial Healthcare District and the Pioneers Memorial Healthcare District within the County of Imperial. The bill would form a local health care district within the County of Imperial, designated as the Imperial County Healthcare District, that includes all of the County of Imperial. The bill would transfer the assets, rights, and responsibilities of the dissolved health care districts to the Imperial County Healthcare District. The bill would require the initial board of directors of the district to be composed of specified members, including among others, board members appointed from and by the dissolved district boards and members from and appointed by the El Centro Regional Medical Center Board of Directors. The bill would require the board of directors to conduct a financial feasibility study regarding the acquisition of El Centro Regional Medical Center and health care service integration within the district. The bill would require the board of directors to initiate conversations with El Centro Regional Medical Center to decide the terms of acquiring the hospital and require the board to finalize those conversations by November 1, 2026. The bill would require the initial board of directors to create a staggered board of directors, as specified. The bill would require the board of directors to adopt a resolution to divide the Imperial County Healthcare District into voting districts for the purpose of electing members of the board of directors from and by the electors of those voting districts beginning with the next district election after January 1, 2024, as specified. By imposing new duties on the County of Imperial, the bill would impose a state-mandated local program. This bill would rename the Pioneers Memorial Healthcare District as the Imperial Valley Healthcare District. The bill would authorize the expansion of the district to include all of the County of Imperial. The bill would require the district to submit a resolution of application to the Imperial County Local Agency Formation Commission to initiate proceedings to expand the district. The bill would require the commission to order the expansion of the district subject to a vote of the registered voters residing within the territory to be annexed at an election following the completion of those proceedings. The bill would require the Board of Supervisors of the County of Imperial, upon direction by the commission, to place approval of district expansion on the ballot at the next countywide election following the completion of commission proceedings, including a public hearing. The bill would provide for expansion of the district upon voter approval, if a funding source sufficient to support the operations of the expanded district is, if required, approved, as specified. The bill would require the district to pay for election costs, as specified. The bill, following expansion, would dissolve the Heffernan Memorial Healthcare District and would transfer the assets, rights, and responsibilities of that district to the Imperial Valley Healthcare District. The bill would require the board of directors of the Imperial Valley Healthcare District, following expansion, to adopt a resolution to increase the number of members of the district's board of directors from 5 to 7, and to appoint 2 members who are residents of the territory annexed by the district to fill the vacant positions, as specified. Following the expansion of the board of directors, the bill would require the board of directors to adopt a resolution to divide the Imperial Valley Healthcare District into voting districts for the purpose of electing members of the board of directors from and by the electors of those voting districts beginning with the next district election, as specified. By imposing new duties on the County of Imperial, the bill would impose a state-mandated local program. This bill would state the intent of the Legislature that the Imperial County Valley Healthcare District maximize the use of its assets to provide direct health care services to individuals within the district, as specified. This bill would make legislative findings and declarations as to the necessity of a special statute for the County of Imperial. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

AMENDED IN ASSEMBLY MAY 1, 2023

AMENDED IN ASSEMBLY APRIL 17, 2023

AMENDED IN ASSEMBLY MARCH 23, 2023

CALIFORNIA LEGISLATURE—2023–24 REGULAR SESSION

**ASSEMBLY BILL**

**No. 918**

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**Introduced by Assembly Member Garcia**

February 14, 2023

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An act to add Chapter 11 (commencing with Section 32499.5) to Division 23 of the Health and Safety Code, ~~and to amend Section 7286.21 of the Revenue and Taxation Code~~, relating to health care districts.

LEGISLATIVE COUNSEL'S DIGEST

AB 918, as amended, Garcia. Health care district: County of Imperial.

Existing law, the Local Health Care District Law, authorizes the organization and incorporation of local health care districts and specifies the powers of those districts, including, among other things, the power to establish, maintain, and operate, or provide assistance in the operation of, one or more health facilities or health services, including, but not limited to, outpatient programs, services, and facilities; retirement programs, services, and facilities; chemical dependency programs, services, and facilities; or other health care programs, services, and facilities and activities at any location within or without the district for the benefit of the district and the people served by the district.

~~This bill would dissolve the Heffernan Memorial Healthcare District and the Pioneers Memorial Healthcare District within the County of Imperial. The bill would form a local health care district within the County of Imperial, designated as the Imperial County Healthcare~~

~~District, that includes all of the County of Imperial. The bill would transfer the assets, rights, and responsibilities of the dissolved health care districts to the Imperial County Healthcare District. The bill would require the initial board of directors of the district to be composed of specified members, including among others, board members appointed from and by the dissolved district boards and members from and appointed by the El Centro Regional Medical Center Board of Directors. The bill would require the board of directors to conduct a financial feasibility study regarding the acquisition of El Centro Regional Medical Center and health care service integration within the district. The bill would require the board of directors to initiate conversations with El Centro Regional Medical Center to decide the terms of acquiring the hospital and require the board to finalize those conversations by November 1, 2026. The bill would require the initial board of directors to create a staggered board of directors, as specified. The bill would require the board of directors to adopt a resolution to divide the Imperial County Healthcare District into voting districts for the purpose of electing members of the board of directors from and by the electors of those voting districts beginning with the next district election after January 1, 2024, as specified. By imposing new duties on the County of Imperial, the bill would impose a state-mandated local program.~~

*This bill would rename the Pioneers Memorial Healthcare District as the Imperial Valley Healthcare District. The bill would authorize the expansion of the district to include all of the County of Imperial. The bill would require the district to submit a resolution of application to the Imperial County Local Agency Formation Commission to initiate proceedings to expand the district. The bill would require the commission to order the expansion of the district subject to a vote of the registered voters residing within the territory to be annexed at an election following the completion of those proceedings. The bill would require the Board of Supervisors of the County of Imperial, upon direction by the commission, to place approval of district expansion on the ballot at the next countywide election following the completion of commission proceedings, including a public hearing. The bill would provide for expansion of the district upon voter approval, if a funding source sufficient to support the operations of the expanded district is, if required, approved, as specified. The bill would require the district to pay for election costs, as specified. The bill, following expansion, would dissolve the Heffernan Memorial Healthcare District and would transfer the assets, rights, and responsibilities of that district to the*

*Imperial Valley Healthcare District. The bill would require the board of directors of the Imperial Valley Healthcare District, following expansion, to adopt a resolution to increase the number of members of the district’s board of directors from 5 to 7, and to appoint 2 members who are residents of the territory annexed by the district to fill the vacant positions, as specified. Following the expansion of the board of directors, the bill would require the board of directors to adopt a resolution to divide the Imperial Valley Healthcare District into voting districts for the purpose of electing members of the board of directors from and by the electors of those voting districts beginning with the next district election, as specified. By imposing new duties on the County of Imperial, the bill would impose a state-mandated local program.*

This bill would state the intent of the Legislature that the Imperial County Valley Healthcare District maximize the use of its assets to provide direct health care services to individuals within the district, as specified.

This bill would make legislative findings and declarations as to the necessity of a special statute for the County of Imperial.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: yes.

*The people of the State of California do enact as follows:*

1 SECTION 1. Chapter 11 (commencing with Section 32499.5)  
2 is added to Division 23 of the Health and Safety Code, to read:

3  
4 CHAPTER 11. IMPERIAL-COUNTY VALLEY HEALTHCARE  
5 DISTRICT  
6

7 ~~32499.5. (a) The Pioneers Memorial Healthcare District and~~  
8 ~~the Heffernan Memorial Healthcare District are hereby dissolved.~~  
9 ~~A local hospital district designated as the Imperial County~~  
10 ~~Healthcare District is hereby formed within the County of Imperial.~~

1 All other provisions of this division shall apply to the Imperial  
2 County Healthcare District following its formation, except as  
3 provided in this chapter.

4 (b) As used in this chapter, "district" means the Imperial County  
5 Healthcare District.

6 (c) The territory of the district shall be all of the County of  
7 Imperial, including those areas formerly under the jurisdiction of  
8 the Pioneers Memorial Healthcare District and the Heffernan  
9 Memorial Healthcare District.

10 (d) Following the formation of the district, the  
11 Cortese-Knox-Hertzberg Local Government Reorganization Act  
12 of 2000 (Division 3 (commencing with Section 56000) of Title 5  
13 of the Government Code) governs any change of organization.

14 32499.6. (a) The Imperial County Healthcare District shall be  
15 the successor to the Heffernan Memorial Healthcare District and  
16 the Pioneers Memorial Healthcare District.

17 (b) All assets, rights, and responsibilities of the Heffernan  
18 Memorial Healthcare District and the Pioneers Memorial  
19 Healthcare District are transferred to the Imperial County  
20 Healthcare District. As of the effective date of the dissolution, the  
21 Imperial County Healthcare District shall have ownership,  
22 possession, and control of all books, records, papers, offices,  
23 equipment, supplies, moneys, funds, appropriations, licenses,  
24 permits, entitlements, agreements, contracts, claims, judgments,  
25 land, and other assets and property, real or personal, owned or  
26 leased by, connected with the administration of, or held for the  
27 benefit or use of the Heffernan Memorial Healthcare District and  
28 the Pioneers Memorial Healthcare District. Accounts payable and  
29 all other contract obligations shall be transferred to the Imperial  
30 County Healthcare District.

31 32499.7. (a) The initial board of directors of the district shall  
32 be composed of the following members:

33 (1) Two members from and appointed by the dissolved Pioneers  
34 Memorial Healthcare District Board of Directors.

35 (2) Two members from and appointed by the dissolved  
36 Heffernan Memorial Healthcare District Board of Directors.

37 (3) Two members from and appointed by the El Centro Regional  
38 Medical Center Board of Directors.

39 (4) One member from and appointed by the County of Imperial  
40 Board of Supervisors.

1 ~~(b) The appointing bodies shall have 60 days from January 1,~~  
2 ~~2024, to appoint members of the initial board. If a board position~~  
3 ~~is not filled within this time frame, the County of Imperial Board~~  
4 ~~of Supervisors shall appoint the remaining members of the initial~~  
5 ~~board of directors.~~

6 ~~(e) (1) The initial board of directors, appointed pursuant to this~~  
7 ~~section, shall create a staggered board of directors by choosing a~~  
8 ~~number of board members to remain on the board following the~~  
9 ~~first district election occurring pursuant to subdivision (a) of~~  
10 ~~Section 32499.8.~~

11 ~~(2) The initial board of directors shall determine the years that~~  
12 ~~the voting districts and associated board positions will be up for~~  
13 ~~election by July 1, 2024.~~

14 ~~(3) The board of directors shall consist of all elected members~~  
15 ~~by the conclusion of the next district election occurring after~~  
16 ~~January 1, 2026.~~

17 ~~(d) The board of directors shall conduct a financial feasibility~~  
18 ~~study, by November 1, 2026, regarding the acquisition of El Centro~~  
19 ~~Regional Medical Center and health care service integration within~~  
20 ~~the district.~~

21 ~~(e) The board of directors shall initiate conversations with El~~  
22 ~~Centro Regional Medical Center to decide the terms of acquiring~~  
23 ~~the hospital. The board of directors shall finalize conversations~~  
24 ~~about acquiring the hospital by November 1, 2026.~~

25 ~~(f) A vacancy in a board position shall be filled by the methods~~  
26 ~~prescribed in Section 1780 of the Government Code, and, after~~  
27 ~~January 1, 2028, shall be filled by the methods prescribed in~~  
28 ~~Section 32499.8.~~

29 *32499.5. (a) The Pioneers Memorial Healthcare District is*  
30 *renamed the Imperial Valley Healthcare District. The Imperial*  
31 *Valley Healthcare District may be expanded in accordance with*  
32 *this chapter. All other provisions of this division shall apply to the*  
33 *Imperial Valley Healthcare District following its reorganization,*  
34 *except as provided in this chapter.*

35 *(b) (1) On or before January 5, 2024, the Imperial Valley*  
36 *Healthcare District shall file a resolution of application with the*  
37 *Imperial County Local Agency Formation Commission, pursuant*  
38 *to subdivision (a) of Section 56654 of the Government Code, to*  
39 *initiate proceedings by the Imperial County Local Agency*  
40 *Formation Commission for the purpose of expanding the Imperial*

1 Valley Healthcare District to include all of the County of Imperial.  
 2 The resolution of application shall comply with Section 56652 of  
 3 the Government Code and shall specify the source of funding for  
 4 the expanded district. The Imperial Valley Healthcare District  
 5 shall pay any fees associated with the resolution of application.

6 (2) The Imperial County Local Agency Formation Commission  
 7 proceeding shall be deemed initiated on the date the resolution of  
 8 application is accepted for filing. Subsequent to initiation of the  
 9 proceeding, the commission shall hold a hearing pursuant to  
 10 Section 56666 of the Government Code. The commission shall  
 11 comply with the notice requirements of Sections 56660 and 56661  
 12 of the Government Code in connection with the hearing.

13 (3) The Imperial County Local Agency Formation Commission  
 14 shall complete its proceedings and direct the election required by  
 15 paragraph (2) of subdivision (c) no later than 150 days following  
 16 receipt of the completed resolution of application. Notwithstanding  
 17 any other law, the Imperial County Local Agency Formation  
 18 Commission shall not have the power to disapprove the resolution  
 19 of application.

20 (4) Notwithstanding any other law, the resolution of application  
 21 filed by the Imperial Valley Healthcare District pursuant to this  
 22 subdivision shall not be subject to any protest proceedings.

23 (c) (1) The Imperial County Local Agency Formation  
 24 Commission shall order the expansion of the district subject to a  
 25 vote of the registered voters residing within the territory to be  
 26 annexed at an election following the completion of proceedings  
 27 pursuant to subdivision (b). The commission may condition the  
 28 annexation on the district's imposition of sufficient revenues to  
 29 provide services within the territory to be annexed, including, but  
 30 not limited to, the concurrent approval of special taxes or benefit  
 31 assessments that will generate those sufficient revenues.

32 (2) The Imperial County Local Agency Formation Commission  
 33 shall direct the Board of Supervisors of the County of Imperial to  
 34 direct county officials to conduct the necessary election for  
 35 approval of district expansion by placing approval of district  
 36 expansion, pursuant to subdivision (d) of Section 57118 of the  
 37 Government Code, and approval of any necessary funding source  
 38 for the expanded district that requires voter approval on the ballot  
 39 at the next countywide election.

1 (3) *If a majority of the voters within the territory ordered to be*  
2 *annexed vote in favor of the expanded district and if a number of*  
3 *voters required under applicable law to approve any necessary*  
4 *funding source that requires voter approval vote in favor of that*  
5 *funding source, the district shall be expanded in accordance with*  
6 *this chapter.*

7 (4) *The district shall pay to the county the actual cost of the*  
8 *services rendered in conducting the election.*

9 (d) *The Cortese-Knox-Hertzberg Local Government*  
10 *Reorganization Act of 2000 (Division 3 (commencing with Section*  
11 *56000) of Title 5 of the Government Code) shall not apply to the*  
12 *expansion of the district pursuant to subdivisions (b) and (c), except*  
13 *as specified in this part. The act shall apply to any other change*  
14 *of organization or reorganization as defined in that act, following*  
15 *the reorganization of the district pursuant to this section.*

16 (e) *As used in this chapter, "district" means the Imperial Valley*  
17 *Healthcare District.*

18 32499.6. (a) *Thirty days after the expansion of the district,*  
19 *and notwithstanding Sections 32100.01 and 32100.02, the Board*  
20 *of Directors of the Imperial Valley Healthcare District shall adopt*  
21 *a resolution to increase the number of members of its board of*  
22 *directors from five to seven without the necessity of a petition or*  
23 *approval thereof by voters residing within the district. The*  
24 *resolution shall become effective on the date of, and subject to any*  
25 *conditions specified in, the resolution.*

26 (b) *The additional vacancies created by the expansion shall be*  
27 *filled by appointment by the board of directors. A person appointed*  
28 *to fill a vacancy created by subdivision (a) shall be a registered*  
29 *voter and a resident of the territory annexed by the district*  
30 *pursuant to Section 32499.5.*

31 (c) *Upon appointment, the board shall, by lot, designate one*  
32 *member appointed pursuant to subdivision (a) who shall leave*  
33 *office when their successor takes office pursuant to Section 10554*  
34 *of the Elections Code, and one member appointed pursuant to*  
35 *subdivision (a) who shall leave office two years thereafter.*

36 (d) *A vacancy in one or both of the board positions created by*  
37 *subdivision (a) after the first appointments to those positions*  
38 *pursuant to subdivision (b) shall be filled by the methods prescribed*  
39 *in Section 1780 of the Government Code, and, as soon as feasible,*  
40 *shall be filled by the methods prescribed in Section 32499.7.*

1 (e) *This section shall only become operative if the Imperial*  
2 *Valley Healthcare District is expanded in accordance with Section*  
3 *32499.5.*

4 ~~32499.8.~~

5 ~~32499.7. (a) (1) Following appointment, the expansion of the~~  
6 ~~Board of Directors of the Imperial Valley Healthcare District, and~~  
7 ~~notwithstanding Section 32100.1, the Board of Directors of the~~  
8 ~~Imperial County Healthcare District board of directors shall adopt~~  
9 ~~a resolution to divide the district into seven voting districts, number~~  
10 ~~the voting districts consecutively, and elect members of the board~~  
11 ~~of directors by voting district beginning with the next district~~  
12 ~~election after January 1, 2024. first district election occurring, at~~  
13 ~~least, 30 days after the expansion of the Imperial Valley Healthcare~~  
14 ~~District in accordance with Section 32499.5.~~

15 ~~(2) The board of directors may collaborate with the Imperial~~  
16 ~~County Local Agency Formation Commission to establish the~~  
17 ~~voting districts.~~

18 (b) In establishing the voting districts described in subdivision  
19 (a), the board of directors shall provide for representation in  
20 accordance with demographic, including population, and  
21 geographic factors of the entire area of the district. The board of  
22 directors shall fix the time and place and give public notice for a  
23 hearing on the proposed establishment of the voting districts, at  
24 which any elector of the district may present their views and plans  
25 in relation to the proposed division, but the board of directors shall  
26 not be bound thereby and their decision, in the resolution adopted,  
27 shall be final.

28 (c) The resolution adopted pursuant to subdivision (a) shall  
29 declare the voting districts and describe the boundaries of each  
30 voting district.

31 (d) The voting districts described in subdivision (a) and any  
32 necessary procedures for implementing the election of the board  
33 of directors by voting districts shall be established and implemented  
34 ~~on or before July 1, 2024. within 30 days of an expansion of the~~  
35 ~~Imperial Valley Healthcare District in accordance with Section~~  
36 ~~32499.5.~~

37 (e) The voting districts established pursuant to this section shall  
38 be effective for ~~the next district election after January 1, 2024.~~  
39 ~~subsequent district elections, commencing with the next district~~  
40 ~~election occurring after their establishment.~~ At the expiration of

1 the terms of office of the members of the board of directors then  
2 in office, and thereafter, these members of the board of directors  
3 shall be elected by voting districts. One member of the board of  
4 directors shall be elected by the electors of each of the voting  
5 districts. A person shall not be eligible to hold the office of member  
6 of the board of directors unless they have been a resident of the  
7 voting district from which they are elected for 30 days next  
8 preceding the date of the election. ~~A member of the initial board  
9 of directors, appointed pursuant to Section 32499.7, shall not be  
10 eligible to become an elected board member of the district.~~

11 (f) A vacancy upon the board that results in a voting district left  
12 unrepresented prior to the expiration of the term of that board  
13 position shall be filled by appointment of the remaining members  
14 of the board of directors. A member of the board of directors  
15 appointed pursuant to this subdivision shall be a resident of the  
16 voting district left unrepresented on the board of directors.

17 (g) *This section shall become operative only if the Imperial  
18 Valley Healthcare District is expanded in accordance with Section  
19 32499.5.*

20 ~~32499.9.~~

21 32499.8. It is the intent of the Legislature that the Imperial  
22 ~~County~~ Valley Healthcare District maximize the use of its assets  
23 to provide direct health care services to individuals within the  
24 district through direct operation of or funding provided to  
25 organizations that own or operate hospitals, medical clinics,  
26 ambulance services, transportation programs for seniors or persons  
27 with disabilities, wellness centers, health education services,  
28 promotoras, mental health services, veterans' health services, and  
29 other similar services.

30 32499.9. (a) *The Heffernan Memorial Healthcare District  
31 shall hereby be dissolved.*

32 (b) *The Imperial Valley Healthcare District shall be the  
33 successor to the Heffernan Memorial Healthcare District. All  
34 assets, rights, and responsibilities of the Heffernan Memorial  
35 Healthcare District are transferred to the Imperial Valley  
36 Healthcare District. As of the effective date of the dissolution, the  
37 Imperial Valley Healthcare District shall have ownership,  
38 possession, and control of all books, records, papers, offices,  
39 equipment, supplies, moneys, funds, appropriations, licenses,  
40 permits, entitlements, agreements, contracts, claims, judgments,*

1 *land, and other assets and property, real or personal, owned or*  
 2 *leased by, connected with the administration of, or held for the*  
 3 *benefit or use of the Heffernan Memorial Healthcare District.*  
 4 *Accounts payable and all other contract obligations shall be*  
 5 *transferred to the Imperial Valley Healthcare District.*

6 *(c) This section shall become operative only if the Imperial*  
 7 *Valley Healthcare District is expanded in accordance with Section*  
 8 *32499.5.*

9 ~~SEC. 2. Section 7286.21 of the Revenue and Taxation Code~~  
 10 ~~is amended to read:~~

11 ~~7286.21. The net proceeds of the tax imposed by Section~~  
 12 ~~7286.20 shall be used exclusively for the Imperial County~~  
 13 ~~Healthcare District.~~

14 ~~SEC. 3.~~

15 *SEC. 2.* The Legislature finds and declares that a special law  
 16 is necessary and that a general law cannot be made applicable  
 17 within the meaning of Section 16 of Article IV of the California  
 18 Constitution because of the unique community needs in the County  
 19 of Imperial that would be served by the ~~formation~~ *expansion* of  
 20 the ~~Imperial County~~ *Imperial Valley* Healthcare District *to include all of*  
 21 *the County of Imperial* to provide health care services for an  
 22 underserved population that suffers from a higher than average  
 23 prevalence of preventable disease.

24 ~~SEC. 4.~~

25 *SEC. 3.* If the Commission on State Mandates determines that  
 26 this act contains costs mandated by the state, reimbursement to  
 27 local agencies and school districts for those costs shall be made  
 28 pursuant to Part 7 (commencing with Section 17500) of Division  
 29 4 of Title 2 of the Government Code.

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** May 5, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>05/08/23</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### WATER ENTERPRISE

**Water Treatment Plant Rehab** –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next (May 22) meeting.

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

#### TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase in 2022. This after experiencing multiple issues with service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. Contract language is still being finalized, however CR&R has requested that it be executed soon, so expect soon.

Subsequent to that, service issues cropped up again. CR&R says that their corporate office had promised new trucks that had not been delivered, which has hampered their performance. Staff put concerted pressure on the hauler to upgrade service or face consequences. The difficulties with timely pickups equalized later in 2022. In any case, staff continues to monitor.

#### PUBLIC WORKS

##### TRANSPORTATION PROJECTS

**East Ninth Street Sidewalk Improvements** – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction. A Request for Proposals to perform this service was issued in March, with the only response coming from The Holt Group, which was engaged in April.

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A recent conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin working in earnest to begin construction.

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At the outset of the outreach, 4 of the 8 or 9 property owners have applied for City service. Staff worked with IID on companion communication for another round of letters to the remaining residents to encourage them to switch. Staff met with IID representatives in February to finalize a strategy for converting existing users of surface water to City water, which is the only stumbling block to finalizing design. IID has identified that only three properties remain that need conversion. It was decided that preliminary contact via telephone would be best. Staff is coordinating for a group call next week.

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

## **PARKS**

**Holtville Wetlands Project** – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Monthly status conferences with BoR began in March 2021 after representatives expressed concern over project progress. Due to difficulties with GCE and Covid, we were given an 18-month extension on the grant agreement that was set to expire on July 30, 2021. The extension was approved by BoR in April, 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February, so we expect the project to start up soon. Staff has had discussion with

IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. We are awaiting some final approvals from the County of Imperial to begin, but *a pre-con meeting is scheduled for next week.*

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. *A meeting with the lead engineer is scheduled for next week to walk the site and discuss project parameters.*

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle. *Similar discussions were had at this week’s SCAG event.*

**Mellinger Alamo River Trail** - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

**Gene Layton Pool** – After the Pool refurbishment project, of 2022, the final paperwork was submitted in the past few weeks to receive the State Parks funding that was the basis of the project. Utilizing additional funding received from the IID, staff has started on a project to get internet service to the area for a much-needed security system. Staff met with a State Parks representative last week to get the completion package signed off. We expect full grant fund reimbursement before summer. *Preparations are being made to get the Pool ready for this summer’s use, including starting to seek daily sponsors for Public Swim.*

**Mac Park** – Working with Little League, Public Works staff is working to get the second field up to par and playable. It is expected to be fully ready for next year’s play.

## ADMINISTRATION

**Audits** – Staff continues work with auditors examining the 2021-22 Fiscal Year. Auditors were onsite in in early February to wrap up their process. Draft audits were forwarded to City staff in early March for review. The drafts were approved in March and we await the final documents. The Single Audit was submitted on time and accepted, which is crucial for ongoing grant funding eligibility.

**Public Safety Lot/New Construction** – subsequent to Council approval to procure Architecture services to design Phases I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) the City Manager met with the City Engineer and City Planner and issued a Request for Proposals. Two responses

were received, references were checked and a committee met multiple times to select a preferred firm. A recommendation has been made by the committee and action to engage an architect, which was approved by City Council. Contract documents were forwarded to Rubio Medina, Architect staff is currently working to incorporate requested changes. ***Contract language was finalized recently, the document executed and Mr. Medina will be in Holtville for the early part of next week to kick off this project!***

**Website Redesign** – Conveyor Group was engaged in March to oversee a redesign of the City’s aged site. They recently presented their first mockup of the site and staff will be interfacing with them over the next few weeks to get the site implemented. A demo version has been provided. Work on editing that version will be a priority this week. Several changes were suggested and incorporated to the site. We are currently working on gathering pictures and other content to upload. Submissions are welcome! Some of this has been forwarded in recent weeks and we are working to keep the progress going. A “Final” batch of changes was forwarded last week. We are awaiting scheduling a training session to take over administration and to “go live” soon!

**BUILDING PERMITS** - The City has issued 33 building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but ***there are still some loan closing issues being finalized with multiple daily emails. Loan closing is expected to occur May 16, 2023.***

**MEETINGS & EVENTS RECENTLY ATTENDED:**

- 04/24/23 Department Head Meeting *City Hall*
- 04/24/23 Holtville City Council Meeting *City Hall*
- 04/25/23 Meeting w/ Payroll Service Reps *re: Time Clock Usage* *Web Conference*
- 04/26/23 Meeting w/ Air Pollution Control Rep *re: Ongoing Fire* *Mellinger Trail Area*
- 04/26/23 Meeting w/ City Engineer *re: various projects* *City Hall*
- 04/27/23 IVRMA TAC Meeting *Web Conference*
- 04/28/23 Meeting w/ City Engineer *re: BESS Battery project* *THG Offices (EC)*
- 05/01/23 Department Head Meeting *City Hall*
- 05/01/23 Sunset Rose Loan Closing Call *Phone Conference*
- 05/03/23 Meeting w/ Gafcon Reps *re: Climate Equity Programs* *City Hall*
- 05/03 - 05/5/23 SCAG General Assembly & Annual Conference *Palm Desert, CA*
- 

**UPCOMING EVENTS:**

- 05/08/23 Department Head Meeting *City Hall*
- 05/08/23 Meeting w/ Public Safety Building Architect *City Hall/HFD*
- 05/08/23 Holtville City Council Meeting *City Hall*
- 05/09/23 Meeting w/ Public Safety Building Architect *City Hall/Project Site*
- 05/09/23 Wetlands Project Pre-Construction Meeting *City Hall*
- 05/10/23 Meeting w/ Public Safety Building Architect *City Hall*
- 05/10/23 Meeting w/ Trestle Project Design Engineer *Project Site*
- 05/10/23 ICTC Management/CCMA Meetings *County of Imperial*
- 05/12/23 Dancing w/ the Stars Event *Quechan Resort (Winterhaven)*
- 05/15/23 Mothers Day
- 05/15/23 Holtville Planning Commission Meeting *City Hall*
- 05/16/23 2023 Blue Angels Litho Presentation *City Hall*
- 05/17/23 IV Foreign Trade Zone Meeting *Web Conference*
- 05/18/23 Holtville Farmers Market & Street Fair *Holt Park*
- 05/19/23 Turning Point Banquet *Old Eucalyptus Schoolhouse (EC)*
- 05/22/23 Holtville City Council Meeting *City Hall*
- 05/25/23 League of Cities Division Dinner *(Tentative)* *Site TBA*
- 05/29/23 Memorial Day Observed *(City Hall Closed)*
- 05/29/23 Memorial Day Ceremony *Holt Park - Flagpole/Memorial Wall*
- 06/08/23 2023 Graduation Ceremony *Holtville High School*
- 06/09/23 2023 Gene Layton Pool Opening *Samaha Park*
- 06/09/23 Ice Cream Social *Holt Park*

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-2831

City of Holtville  
Report to City Council

May 4, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Running all fund balances to start new budget.
- The department is currently making sure all financial transactions are posted correctly and is all up to date.
- Receiving budget requests from departments.
- Closing out the month of April to see financial standings for budget.
- Attended ICTC TAC meeting.

Respectfully Submitted,

*Adriana Anguis*

Adriana Anguis  
Finance Supervisor  
City of Holtville

MEETING DATE:	<u>05/08/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____



MEETING DATE:	<i>05/08/23</i>
ITEM NUMBER	<i>5 c</i>
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

## City of Holtville Report to Council

**Date Issued:** May 02, 2023  
**From:** Sergeant Joseph Conkey, Chief of Police  
**Subject:** Holtville Sheriff's Monthly Report – April 2023

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS  
REQUIRED OF THE CITY COUNCIL.**

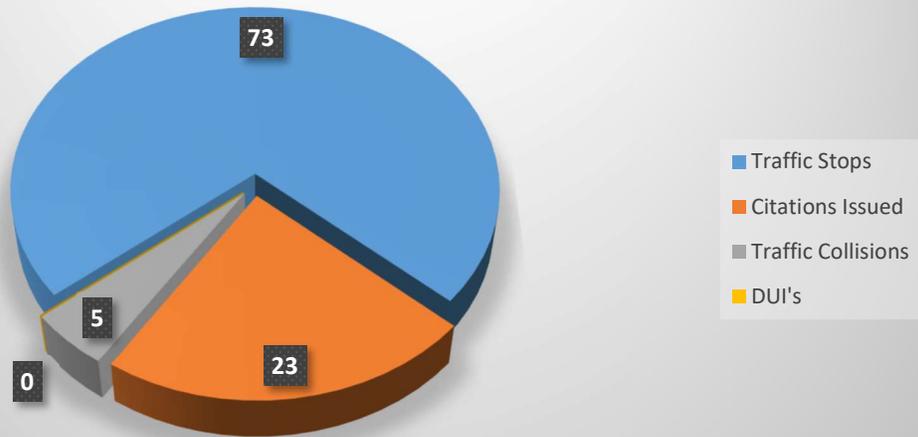
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **April 2023**.

### Calls for Service:

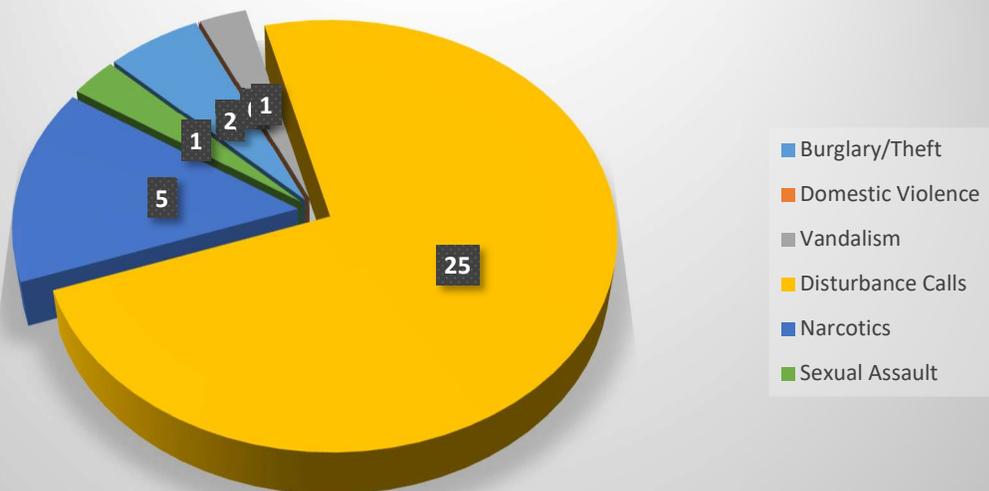
- **331** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Saturday's** with **63 total calls for service**. The lowest volume of calls for service occurred on **Monday's** with **30 total calls for service**. The highest volume of calls occurred from **12:00 am to 01:00 pm**.

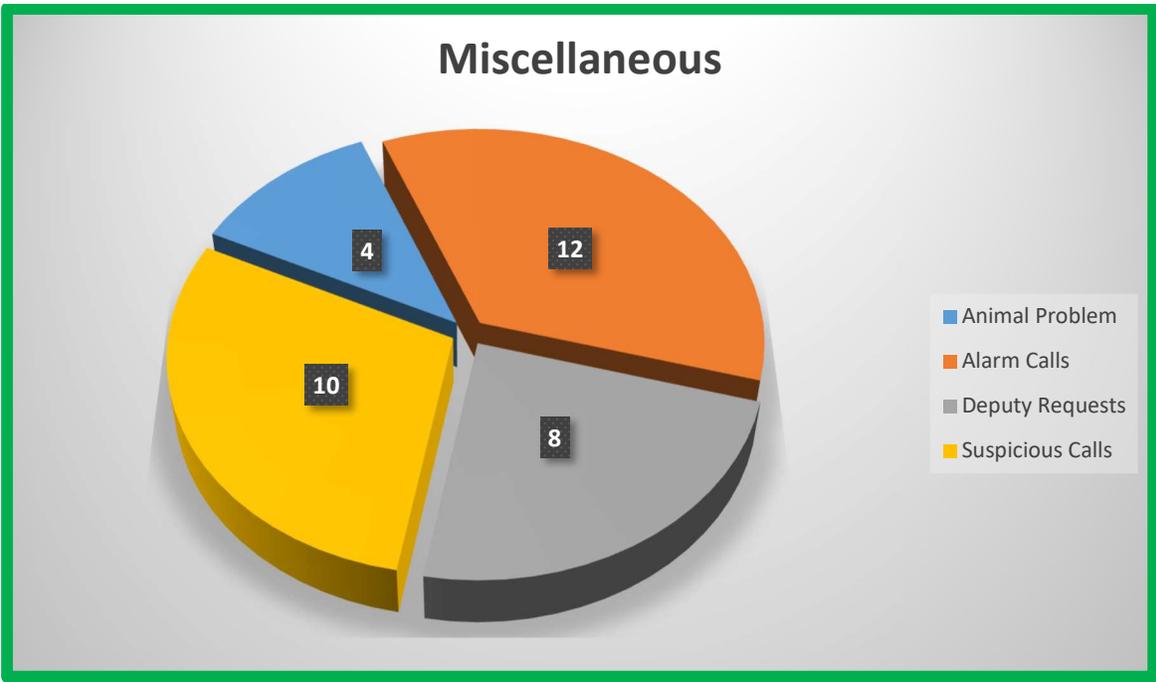


## Traffic



## Criminal Activity





**The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of October 2022.**

**2304H-007 – Bike Stop at Olive Avenue and 5<sup>th</sup> Street**

Deputy conducted a bicycle stop on a subject and contacted the rider for riding his bicycle on the wrong side of the street. Investigation revealed the subject was in possession of Heroin and Fentanyl.

**2304H-009 – Vehicle Check at 4<sup>th</sup> Street and Pine Avenue**

Deputy stopped to check on a subject who was appearing to have vehicle problems and contacted the driver. Investigation revealed that the subject was in possession of 1.4 grams of Fentanyl and multiple pipes.

**2304H-010 – Attempted murder in the 700block of Palm Avenue**

Deputies responded to a call of shots fired in the area, and contacted the victim. Investigation revealed that a subject drove by and shot at the victim, who was working on his vehicle. Rounds impacted on the vehicle that the victim was working on. Suspect and suspect vehicle was identified and case is being handled by investigators.

**2404H-038 – Disturbance 1800 Block of Alamo Road**

Reporting person called to report his uncle hit him with a stick. Upon investigation it was learned that the uncle was trying to hit dogs chasing him and struck his nephew with a stick. Both parties signed a non-prosecution form and a report was taken.

**2404H-039 – Disturbance 400 Block of Walnut Avenue**

Reporting person called to report her daughter may be under the influence. Investigation revealed a verbal argument between mother and daughter. Daughter did not appear under the influence. Both parties were counseled.

**2404H-052 – Vehicle Check at Orchard and I-8**

Deputy located a vehicle on the side of the road and stopped to check on the occupants. Investigation revealed that the subjects were in possession of Fentanyl pills and illegal contraband. Further investigation revealed that the two subjects were wanted out of Riverside, California for an armed robbery. Subjects were arrested and turned over to Riverside Investigators.

**2404H-057 – Fire at Sonrisa Villa Retirement Home**

Deputies responded to a fire at the location, where a fire had started on the second floor of the facility. Deputy assisted fire in evacuating the facility and ensuring that everyone was out of the facility.

**2404H-090 – Burglary at 400 Fern Avenue**

Reporting person reported his trailer was broken into and that log books were stolen. Nothing else appeared to have been taken. Shoe impressions were located and documents, however no suspects were identified, report was taken.

**2404H-107 – Sex Offense at Turning Point**

Received third party information that the staff at turning point is pressuring individuals in the program to perform oral sex acts on councilors. Attempted to contact the alleged victim several times but there were no answer and also attempted to re-contact reporting person, and again never received an answer.

**2404H-110 – Disturbance at 500 Block of Wooldridge Avenue**

Deputy responded to a call of a disturbance and after investigation determined that it stemmed from a road rage incident where one subject attempted to run over the victim and followed him to his residence, where the suspect pulled out a knife and threatened to stab the victim. Suspect was arrested and booked into county jail.

**2404H-123 – Stolen Property at Holt Park**

Reporting person called to report her nephew's bike stolen. The bicycle was left in the park and stolen while it was leaning against a pole. Report was taken, but no suspect info was available.

**2404H-128 – Suspicious at 950 East 5<sup>TH</sup> Street**

Deputies responded to the area in reference to a subject who came into the residence and barricaded himself in the restroom. The homeowner knew the individual, however stated he just barged in. Subject leaped out of a window and Deputies were able to later locate the suspect and arrested him for burglary. Subject was booked into county jail.

**2404H-162 – Disturbance at 500 Block of Orange Avenue**

Deputies responded to a disturbance in the area where several individuals were arguing. Deputies determined that the suspect threatened to kill one of the victims and suspect was arrested and booked into county jail for criminal threats.

**2404H-165 – Hit and run in the area of 500 Palm Avenue**

Deputies responded to the area for a hit and run vehicle accident, where a vehicle side swiped a parked vehicle. No injuries were reported. Through investigation Deputy was able to identify the suspect vehicle, locate it and spoke to the driver, who confessed to the hit and run. Both parties agreed to handle it civilly and report was taken. Victim did not desire prosecution.

**2404H-238 – Disturbance 500 Block of Orange**

Deputy responded to the area in reference to a disturbance. Investigation revealed that victim's adult son threw a cell phone at him and hit him in the head with the phone. Victim did not wish to pursue criminal charges only wanted info on eviction process.

**2404H-246 – Pedestrian Check 500 Block of Orange**

Deputy conducted a pedestrian check on three subjects. One subject was in possession of narcotics and arrested, one subject was arrested for a warrant and a third subject was arrested for possession of a stolen vehicle. A vehicle was located where the subjects were which was reported stolen out of Bakersfield. All subjects were booked into county jail and the stolen vehicle was recovered.

**2404H-256 – Traffic Stop 8<sup>th</sup> Street and Orange Avenue**

Deputy conducted a traffic stop on a vehicle and driver was acting suspicious and requested a K-9 for a narcotics sniff. While waiting the driver exited the vehicle and demanded the deputy to shoot him and stated he was leaving. Driver was arrested for obstructing and booked into county jail.

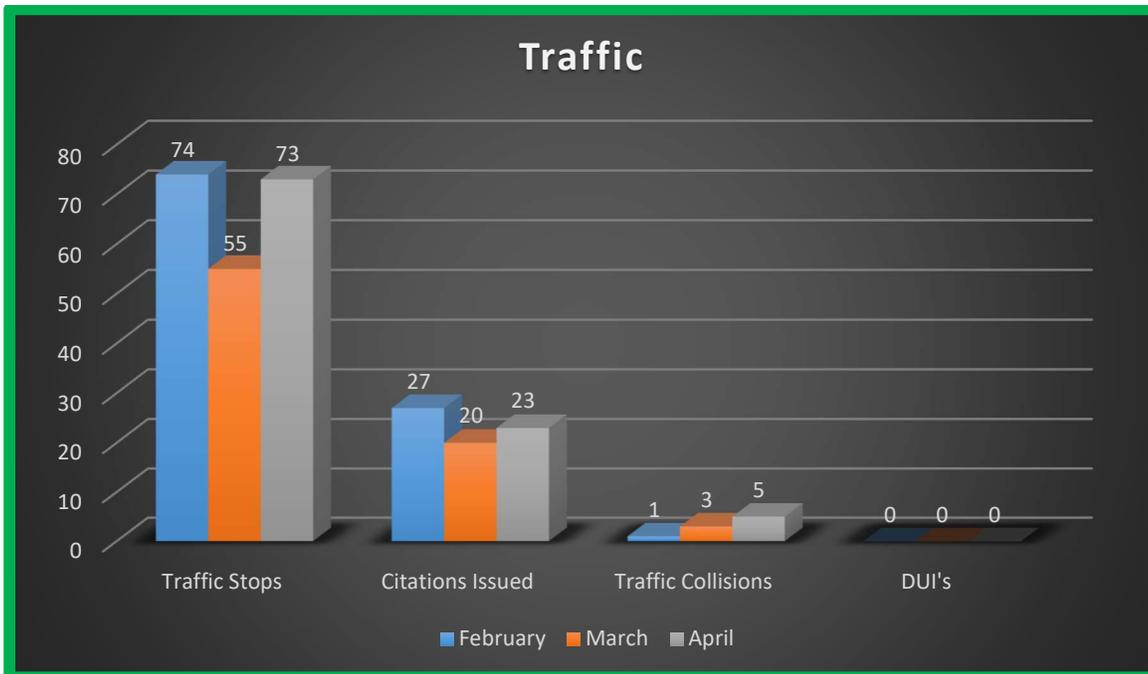
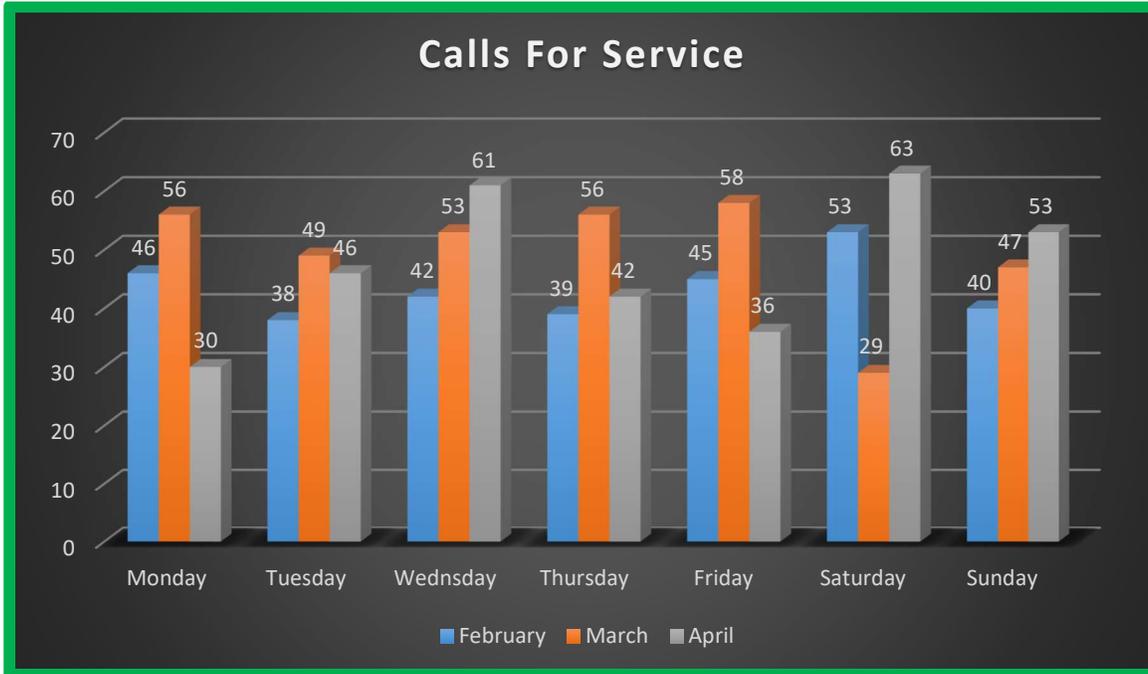
**2404H-269 – Pedestrian Check 5<sup>th</sup> Street and Olive**

Deputy contacted two subjects walking and one of which was on probation. Investigation revealed the subject was in possession of Fentanyl pills and was arrested and booked into county jail.

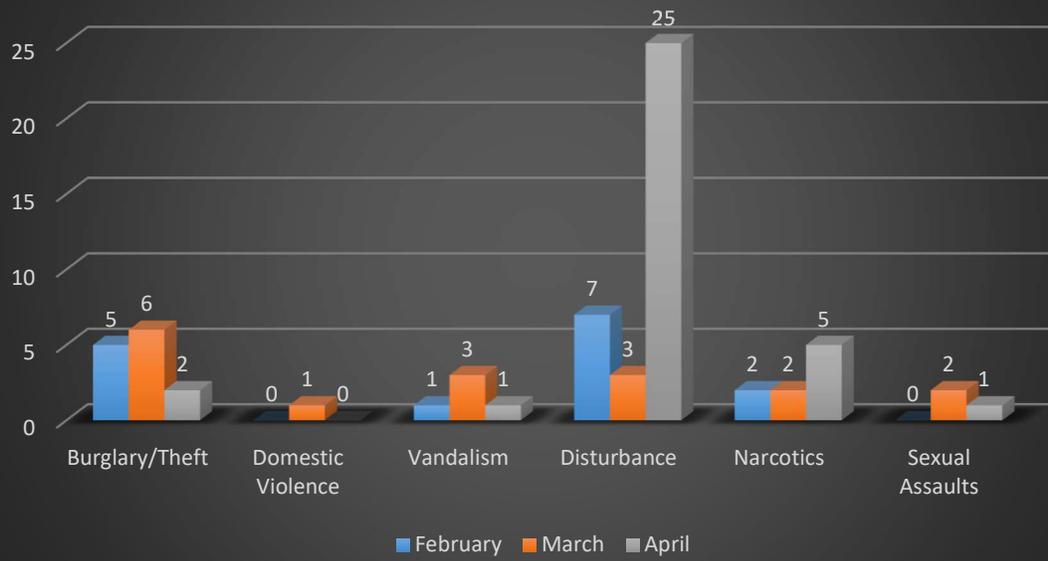
**2404H-271 – Assault reported at the front counter**

Reporting person came to the office to report a sexual battery which occurred at her work. Victim reported her boss lifted up her shirt and was touching her stomach and breast. Victim stated that this has occurred several times, and she has told him to stop but he keeps on and continues his behavior. Report was taken and filed with DA's office.

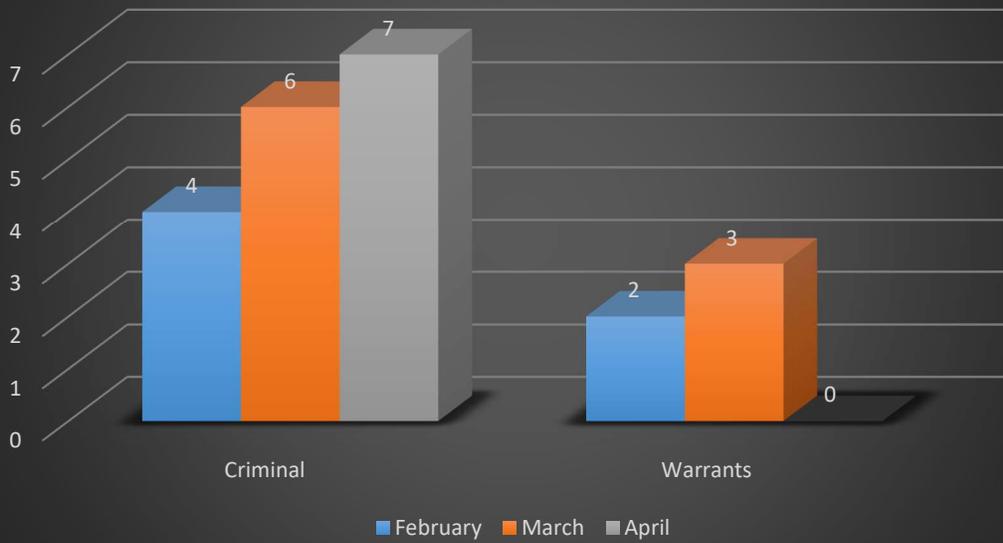
## Monthly Comparisons:

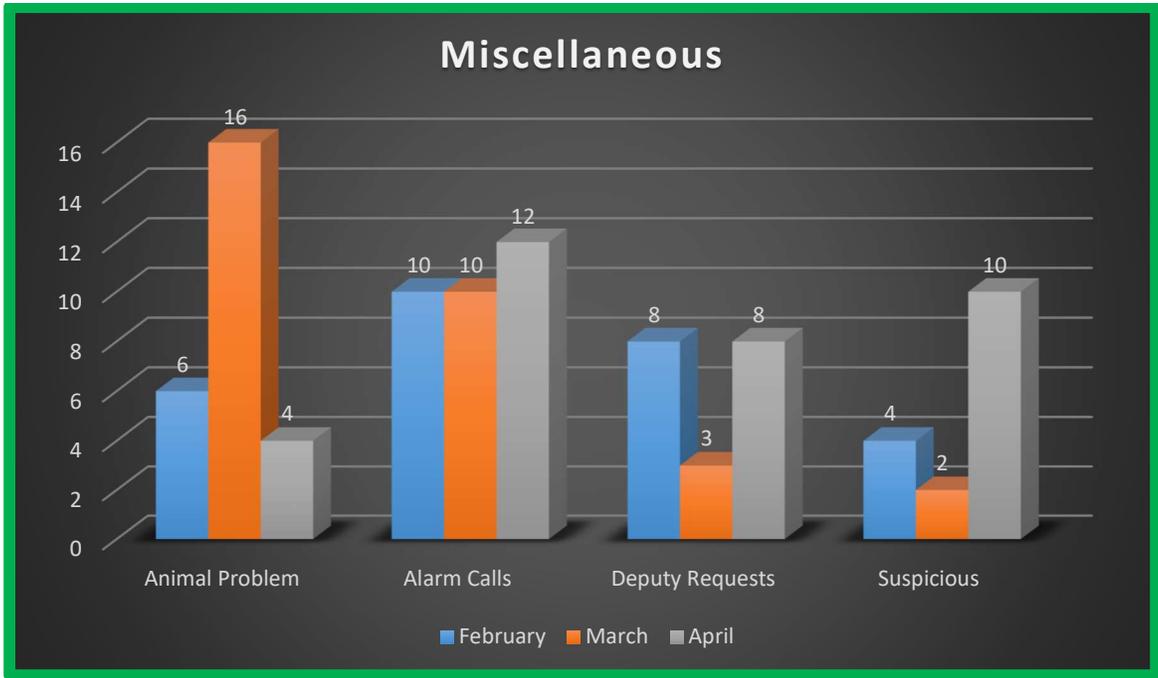


## Criminal Activity



## Arrests





**Respectfully submitted,**

Sergeant Joseph Conkey

**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	<u>05/08/23</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 2<sup>nd</sup>, 2023

**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor

**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 04/20/23 to 05/02/2023.

**Water Plant:**

- Control Systems Engineering / RSH work crews completed installation/replacement of #2 mixer unit inside 2.4 MG Storage Tank, and completed first year inspection (*see attached photos*).
- Water plant staff completed all required monthly samples, and submitted all regulatory reports as required during this period.

**Wastewater Plant:**

- Wastewater plant staff completed annual cleaning of septic waste receiving station holding cells 3 & 4, and replaced aeration diffuser nozzles.
- Wastewater plant staff completed all required monthly samples, and submitted all regulatory reports as required during this period.

Respectfully Submitted,



Frank Cornejo.  
Water/Wastewater Operations Supervisor  
City of Holtville



**Draining operations and prep work on 2.4 MG Storage Tank.**



**Interior photo of 2.4 MG Tank. Minor blistering of epoxy coating was noted on the floor of the tank. Arrangements will be made to repair/replace coating on noted areas later this year (Fall 2023) after the peak summer demand.**



**New mechanical mixer unit was installed to replace the original faulty unit (#2). This replacement was performed under warranty.**

**City of Holtville  
REPORT TO COUNCIL**

MEETING DATE:	<u>05/08/23</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED**      May 3, 2023

**FROM:**              Public Works Foreman

**SUBJECT:**          Bimonthly Report.

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Assisted Holtville Fire with control burn.
- Replaced 13 one-inch meters.
- Replaced 12 ¾ inch meters.
- Replaced street sign on Orchard Rd.
- Caught 4 dogs.

Respectfully Submitted,

Alejandro Chavez  
Public Works Foreman  
City of Holtville