

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, June 12, 2023**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor             | <input type="checkbox"/> Michael Pacheco, Council Member    | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer      | <input type="checkbox"/> Jack Holt, City Engineer    |
| <input type="checkbox"/> Mike Goodsell, Council Member  | <input type="checkbox"/> Nick Wells, City Manager           | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member    | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief    |

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED 5:30 PM**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

**RECONVENE OPEN SESSION**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, May 22, 2023.
- b. Current Demands #45517 through #45559.

**REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**

**2. UNFINISHED BUSINESS:** *None*

**3. NEW BUSINESS:**

**a. Discussion/Related Action to Adopt RESOLUTION #23-16** Awarding a Contract for Resident Engineering and Construction Management for the Holtville Wetlands Construction Project

*Nick Wells, City Manager*

**b. Discussion/Related Action** Regarding Residential Trash Service in the City of Holtville and Ongoing Service Through CR&R, Inc.

*Nick Wells, City Manager*

**4. INFORMATION ONLY:**

**a. Discussion Only** Regarding the 2023-24 Budget

*Nick Wells, City Manager*

**5. STAFF REPORTS**


- a. **City Manager Report** - *Nick Wells*
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - *Joe Conkey*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. ~~Public Works Foreman - *Alex Chavez*~~ (*Not Provided*)

**6. Items for future meetings**

**7. ADJOURNMENT:**

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**Monday, May 22, 2023**

MEETING DATE:	<u>6/12/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, May 22, 2023, at 5:30 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, John Munger, and Michael Pacheco. Also present were City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, Finance Supervisor Adriana Anguis, and and Fire Chief Alex Silva.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.*

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Potential Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)

*No Reportable Action Taken*

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

*No Reportable Action Taken*

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Ward called the Open Session meeting to order at 6:02 PM.*

**PLEDGE OF ALLEGIANCE:** *Mr. Munger led the Pledge of Allegiance.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

*City Manager Nick Wells verified that the agenda was duly posted on Friday, May 19, 2023.*

**EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

**GENERAL PUBLIC COMMENTS:**

*Guillermo Hernandez, representing the office of Assemblymember Eduardo Garcia, provided an update on a significant current piece of legislation, AB 918, create a unified county-wide Imperial Valley Healthcare District, combining Pioneers Memorial Healthcare District with Heffernan Healthcare District, establishing an interim Board of Directors under the guidance of LAFCo. That Board would be empowered to negotiate absorbing the El Centro Regional Medical Center into the newly-formed district. The measure has made significant progress, passing through multiple stages of the legislative process, soon to be presented to the state Senate. As this measure proceeds, however, it is likely to be amended. Mr. Hernandez relayed that Assemblymember Garcia has been and will remain heavily involved in this process. His office will host a roundtable soon for local government leaders, date to be determined.*

Oscar Chavez, the administrator of Sonrisa Villas, came to introduce himself and express his gratitude to the City, specifically the Holtville Fire Department. He was accompanied by Gabby Zamora, who also works at the facility. Sonrisa Villa, expressed her thanks to the City and HFD as well. She specifically thanked Chief Silva, praising him and his team for their continued help with their residents. She thanked the Council for their support and noted that they brought refreshments for the Council and staff.

## **1. CITY COUNCIL CONSENT AGENDA:**

**a. Approval of the Minutes from the Regular Meeting of Monday, May 8, 2023.**

**b. Current Demands #45465 through #45516**

*A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:**

*Ms. Anguis reported that the Finance Department continues work on reconciling fund balances to start work on the new budget. Staff was recently trained on using the new time clock system. Ms. Anguis and another Finance staff member will be attending a CSFMO training the next day.*

*Chief Silva reported that HFD has been responding to more mutual aid calls in April. Full time HFD staff attended the S-290 Wildland training class in Brawley. AED defibrillator devices have been installed at City Hall and the Pool. Select staff have been trained to use them.*

*Mr. Morris and Mr. Pacheco had nothing to report.*

*Mr. Anderson attended an IV Housing Authority meeting but there was nothing to report.*

*Mr. Goodsell attended an ALUC meeting last Wednesday, hearing an item regarding the Salton Sea "airport." The airport proprietors want to drill a well on the land for agricultural use. He will be attending an ICTC meeting on Wednesday and the tentative League of Cities Dinner on Thursday.*

*Mr. Munger had nothing to report.*

*Mr. Wells reported that he recently had two site meetings for the Wetlands and Trestle projects. He also met with the NAF El Centro base Commander along with Mayor Ward for the presentation of the 2023 Blue Angels Lithograph to the City. The previous week he and Ms. Dowsey received training for the new website, which will be up and running soon. He also attended the Farmers Market.*

*Ms. Ward attended an AAA meeting, the Holtville Chamber of Commerce meeting, the Farmers Market, and the Turning Point banquet. She has been invited to speak at the Womanhaven El Centro for their 45th Anniversary on Wednesday.*

## **2. UNFINISHED BUSINESS: *None***

### 3. NEW BUSINESS:

- a. Discussion/Related Action** Regarding a Request by the Holtville Chamber of Commerce to Obtain the Single Vendor Permit for Sale of "Safe and Sane Fireworks" for 2023 Independence Day Celebrations

*Nick Wells, City Manager*

*Although the Holtville Chamber of Commerce has been the sole vendor awarded a temporary fireworks stand permit by the City for many years, they have vacillated on whether they will continue selling the fireworks long-term. They have decided to continue for now, with the help of Mr. CJ Johnston, HHS Athletic Director, along with his wrestling team and their parents. Mr. Wells suggests a discussion with the CofC after this year's sale to scope out whether or not they intend to continue in future years and/or arrangements need to begin for another party to take over. Mr. Anderson suspects Mr. Johnston has partnered with the CofC this year to explore the HHS athletic department taking over the function in the future.*

*A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

### 4. INFORMATION ONLY:

- a. Discussion Only** Regarding the 2023-24 Budget

*Mr. Wells explained to the Council that the budget presented for sewer, water, and trash is a rough draft and will continue to be developed. He reported that the revenue from sewer this year was exceptional, surpassing estimates. Staff projects that the revenue from water is in a deficit. As a result, Mr. Wells suggests the City may have to look into raising water rates. The trash budget is still developing, with factors such as the organic waste collection mandate that may have an affect on the final estimates.*

- b. Discussion Only** Regarding 2023 Memorial Day Celebration *Nick Wells, City Manager*

*Mr. Wells created a draft of the program for the Memorial Day Celebration but apologized for not providing copies at the meeting. He confirmed with Mayor Ward that she is willing to MC the event. Mr. Wells discussed possible options of Pastors that can speak at the event. He thanked Chief Silva for securing a drummer and trumpet player for the event.*

### 5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Adriana Anguis**
- c. Fire Chief - Alex Silva**
- d. Water/Wastewater Supervisor - Frank Cornejo**
- e. Public Works Foreman – Alex Chavez**

**6. Items for Future Meetings:**      *2023-24 General Fund Budget updates*

**7. ADJOURNMENT:**      *There being no further business to come before the Council,  
Mayor Ward adjourned the meeting at 6:52 PM.*


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**Nicholas D. Wells**, Acting City Clerk

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**Ginger Ward**, Mayor

Report Criteria:  
Detail report type printed

<b>MEETING DATE:</b> <i>06/12/23</i>	
<b>ITEM NUMBER</b>	<i>1 b</i>
<b>Approvals</b>	<b>CITY MANAGER</b> 
	<b>FINANCE MANAGER</b>
	<b>CITY ATTORNEY</b>

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Item #	Date	Department	
<b>45517</b>									
ACE HARDWARE	D73618	STENCIL KIT	05/15/2023	5.38	5.38	45517	05/25/2023	PUBLIC WORKS FIRE DEPT	
	D74000	CLEANER	05/17/2023	7.95	7.95	45517	05/25/2023		
	D73675	HATS	05/15/2023	12.92	12.92	45517	05/25/2023		
	D73675	HATS	05/15/2023	12.93	12.93	45517	05/25/2023		
	D73163	CHICKEN FEED	05/12/2023	19.99	19.99	45517	05/25/2023		
	D74016	BEE REMOVAL SUPPLIE	05/17/2023	7.73	7.73	45517	05/25/2023		
	D72346	STREET SUPPLIES	05/09/2023	183.75	183.75	45517	05/25/2023		
	D72715	IRRIGATION SUPPLIES	05/10/2023	50.16	50.16	45517	05/25/2023		
	D72637	FERTILIZER	05/10/2023	29.07	29.07	45517	05/25/2023		
	D67135	PET WASTE STATION	05/10/2023	592.60	592.60	45517	05/25/2023		
	D70962	LINE PRO	05/02/2023	51.70	51.70	45517	05/25/2023		
	D72677	HATS	05/10/2023	14.54	14.54	45517	05/25/2023		
	D74165	USB DRIVE	05/17/2023	18.31	18.31	45517	05/25/2023		
	D71232	OUTLET SUPPLIES	05/03/2023	99.73	99.73	45517	05/25/2023		
<b>45518</b>									
ADRIANA ANGUIS	MILEAGE M	MILEAGE MAY 2023	05/01/2023	55.00	55.00	45518	05/25/2023		ADMIN
<b>45519</b>									
AFLAC	876228	INSURANCE PREMIUM	05/23/2023	8.08	8.08	45519	05/25/2023	ADMIN	
	876228	INSURANCE PREMIUM	05/23/2023	147.57	147.57	45519	05/25/2023		
	747891	INSURANCE PREMIUM	05/10/2023	147.57	147.57	45519	05/25/2023		
	747891	INSURANCE PREMIUM	05/10/2023	8.08	8.08	45519	05/25/2023		
	585832	INSURANCE PREMIUM	04/25/2023	8.08	8.08	45519	05/25/2023		
	585832	INSURANCE PREMIUM	04/25/2023	147.57	147.57	45519	05/25/2023		
<b>45520</b>									
AIRGAS USA, LLC	9137091585	SHOP SUPPLIES	04/17/2023	1,389.38	1,389.38	45520	05/25/2023	PUBLIC WORKS	
	9137091585	SHOP SUPPLIES	04/17/2023	1,389.38	1,389.38	45520	05/25/2023		
<b>45521</b>									
AIRWAVE COMMUNICATI	446577	VEHICLE REPAIRS	04/28/2023	13,939.19	13,939.19	45521	05/25/2023	FIRE DEPT	
<b>45522</b>									
ALEJANDRO ESTRADA	1414	IT SERVICES FOR MAY 2	05/24/2023	140.00	140.00	45522	05/25/2023	ADMIN	
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	90.00	90.00	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	796.25	796.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	446.25	446.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	306.25	306.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	26.25	26.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	26.25	26.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	26.25	26.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	26.25	26.25	45522	05/25/2023		
	1414	IT SERVICES FOR MAY 2	05/24/2023	26.25	26.25	45522	05/25/2023		
<b>45523</b>									
ALL AMERICAN SEWER T	222705	SHOP SUPPLIES	02/15/2023	323.72	323.72	45523	05/25/2023	PUBLIC WORKS	
	222705	SHOP SUPPLIES	02/15/2023	323.73	323.73	45523	05/25/2023		
<b>45524</b>									
AT&T	19913069	PHONE CHARGES	05/10/2023	15.00	15.00	45524	05/25/2023	ADMIN	
	19913069	PHONE CHARGES	05/10/2023	124.36	124.36	45524	05/25/2023		
	19913069	PHONE CHARGES	05/10/2023	433.08	433.08	45524	05/25/2023		

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date		
	19913069	PHONE CHARGES	05/10/2023	33.20	33.20	45524	05/25/2023		
	19913069	PHONE CHARGES	05/10/2023	42.90	42.90	45524	05/25/2023		
	19913069	PHONE CHARGES	05/10/2023	79.20	79.20	45524	05/25/2023		
	19913069	PHONE CHARGES	05/10/2023	54.10	54.10	45524	05/25/2023		
	19913069	PHONE CHARGES	05/10/2023	2.93	2.93	45524	05/25/2023		
<b>45525</b>									
AT&T MOBILITY	05112023	FIRE DEPT PHONE	05/03/2023	44.20	44.20	45525	05/25/2023	ADMIN	
	05112023	FIRE DEPT SERVICES	05/03/2023	121.47	121.47	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	117.92	117.92	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	89.90	89.90	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	89.90	89.90	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	174.82	174.82	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	174.82	174.82	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	87.42	87.42	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	87.40	87.40	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.16	47.16	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.14	47.14	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	89.90	89.90	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	174.82	174.82	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	94.30	94.30	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.16	47.16	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.14	47.14	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.16	47.16	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	47.14	47.14	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	23.58	23.58	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	23.58	23.58	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	23.58	23.58	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	23.56	23.56	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	20.12	20.12	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	20.12	20.12	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	20.12	20.12	45525	05/25/2023		
	8116X051120	PW PHONES	05/03/2023	20.12	20.12	45525	05/25/2023		
<b>45526</b>									
BABCOCK & SONS, INC.	CE30759-22	BIOCHEMICAL OXYGEN	05/09/2023	174.58	174.58	45526	05/25/2023		PUBLIC WORKS
	CE30726-22	E.COLI LAB ANALYSIS	05/09/2023	31.85	31.85	45526	05/25/2023		
	CE30668-22	OIL AND GREASE	05/09/2023	62.52	62.52	45526	05/25/2023		
	CE31320-22	AMMONIA LAB ANALYSIS	05/16/2023	18.87	18.87	45526	05/25/2023		
	CE31323-22	COPPER LAB ANALYSIS	05/16/2023	18.87	18.87	45526	05/25/2023		
	CE31325-22	E.COLI LAB ANALYSIS	05/16/2023	31.85	31.85	45526	05/25/2023		
	CE31327-22	TOTAL HARDNESS PACK	05/16/2023	37.75	37.75	45526	05/25/2023		
	CE31375-22	AMMONIA LAB ANALYSIS	05/17/2023	18.87	18.87	45526	05/25/2023		
	CE31316-22	ALUMINUM LAB ANALYSI	05/16/2023	37.74	37.74	45526	05/25/2023		
<b>45527</b>									
BAJA DESERT TIRE	67102	NEW TIRE	01/03/2023	814.63	814.63	45527	05/25/2023	PUBLIC WORKS	
	66622	FLAT REPAIR	11/04/2022	85.39	85.39	45527	05/25/2023		
<b>45528</b>									
BLUE SHIELD OF CALIFO	2313500086	INSURANCE PREMIUM	05/15/2023	1,498.24	1,498.24	45528	05/25/2023	ADMIN	
	2313500086	INSURANCE PREMIUM	05/15/2023	880.72	880.72	45528	05/25/2023		
	2313500086	INSURANCE PREMIUM	05/15/2023	937.06	937.06	45528	05/25/2023		
	2313500086	INSURANCE PREMIUM	05/15/2023	362.16	362.16	45528	05/25/2023		
	2313500086	INSURANCE PREMIUM	05/15/2023	573.14	573.14	45528	05/25/2023		
	2313500086	INSURANCE PREMIUM	05/15/2023	217.65	217.65	45528	05/25/2023		



Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	2313500086	INSURANCE PREMIUM	05/15/2023	1,485.02	1,485.02	45528	05/25/2023	
	2313500086	INSURANCE PREMIUM	05/15/2023	568.27	568.27	45528	05/25/2023	
	2313500086	INSURANCE PREMIUM	05/15/2023	1,485.02	1,485.02	45528	05/25/2023	
<b>45529</b>								
CITY OF IMPERIAL	2023-0095	CYBER SECURITY 2022-2	05/15/2023	2,944.37	2,944.37	45529	05/25/2023	PUBLIC WORKS
	2023-0067	AV SOURCED ENDPOINT	03/27/2023	367.19	367.19	45529	05/25/2023	
<b>45530</b>								
CODE EXXPERTS, LLC	2023-0015	WEBSERVICES 5/1/2023 -	04/30/2023	450.00	450.00	45530	05/25/2023	ADMIN
<b>45531</b>								
CORE & MAIN LP	R844968	SHOP SUPPLIES	04/14/2023	1,122.70	1,122.70	45531	05/25/2023	PUBLIC WORKS
	R844968	SHOP SUPPLIES	04/14/2023	1,122.71	1,122.71	45531	05/25/2023	
<b>45532</b>								
EMERGENCY MEDICAL P	2553429	TEST STRIPS	05/09/2023	119.01	119.01	45532	05/25/2023	FIRE DEPT
<b>45533</b>								
HARTFORD	4817716217	INSURANCE PREMIUM	05/01/2023	24.95	24.95	45533	05/25/2023	ADMIN
	4817716217	INSURANCE PREMIUM	05/01/2023	15.04	15.04	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	15.02	15.02	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	12.72	12.72	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	22.56	22.56	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	11.43	11.43	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	13.11	13.11	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	1.88	1.88	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	45.91	45.91	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	30.03	30.03	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	131.47	131.47	45533	05/25/2023	
	4817716217	INSURANCE PREMIUM	05/01/2023	45.93	45.93	45533	05/25/2023	
<b>45534</b>								
HUMANA	296346399	INSURANCE	05/19/2023	194.75	194.75	45534	05/25/2023	ADMIN
	296346399	INSURANCE	05/19/2023	101.51	101.51	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	123.58	123.58	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	71.17	71.17	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	34.26	34.26	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	26.65	26.65	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	172.23	172.23	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	76.13	76.13	45534	05/25/2023	
	296346399	INSURANCE	05/19/2023	164.62	164.62	45534	05/25/2023	
<b>45535</b>								
I.V. TERMITES & PEST CO	323226	BEE REMOVAL	05/17/2023	150.00	150.00	45535	05/25/2023	PUBLIC WORKS
<b>45536</b>								
IMPERIAL IRRIGATION DI	ELEC MAY 2	ELECTRICITY	05/01/2023	2,617.12	2,617.12	45536	05/25/2023	ADMIN
	ELEC MAY 2	ELECTRICITY	05/01/2023	10,105.76	10,105.76	45536	05/25/2023	
	ELEC MAY 2	ELECTRICITY	05/01/2023	5,770.83	5,770.83	45536	05/25/2023	
	ELEC MAY 2	ELECTRICITY	05/01/2023	92.12	92.12	45536	05/25/2023	
	ELEC MAY 2	ELECTRICITY	05/01/2023	92.34	92.34	45536	05/25/2023	
	ELEC MAY 2	ELECTRICITY	05/01/2023	92.34	92.34	45536	05/25/2023	
	ELEC MAY 2	ELECTRICITY	05/01/2023	2,964.73	2,964.73	45536	05/25/2023	
	PARKS ELE	PARKS ELECTRICITY	05/01/2023	2,177.31	2,177.31	45536	05/25/2023	
<b>45537</b>								
IMPERIAL IRRIGATION DI	#0303 APRIL	RAW WATER CHARAGES	05/04/2023	2,646.00	2,646.00	45537	05/25/2023	ADMIN
<b>45538</b>								
K-C WELDING & RENTAL,	178559	SQUARE TUBE	05/09/2023	50.88	50.88	45538	05/25/2023	PUBLIC WORKS
<b>45539</b>								
LA BRUCHERIE IRRIGATI	262462C	SKATE PARK SUPPLIES	05/10/2023	737.36	737.36	45539	05/25/2023	PUBLIC WORKS
	262111C	SPRINKLERS	05/04/2023	367.35	367.35	45539	05/25/2023	
	262335C	IRRIGATION SUPPLIES	05/09/2023	505.08	505.08	45539	05/25/2023	
<b>45540</b>								
LEAF	14710850	PRINTER LEASE	05/07/2023	129.53	129.53	45540	05/25/2023	ADMIN

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
<b>45541</b>								
LEAGUE OF CA CITIES	643350	MEMBERSHIP FOR 2023	02/28/2023	4,699.00	4,699.00	45541	05/25/2023	ADMIN
<b>45542</b>								
LLC MAS MANAGEMENT	FINAL BILL	UTILITIES FINAL BILL	05/15/2023	97.51	97.51	45542	05/25/2023	UTILITIES
<b>45543</b>								
MCA DIRECT	2023039	PAPER	04/23/2023	159.59	159.59	45543	05/25/2023	ADMIN
<b>45544</b>								
METRON - FARNIER	37815	METERS	05/15/2023	6,321.56	6,321.56	45544	05/25/2023	PUBLIC WORKS
	36299	METERS	10/11/2022	2,316.98	2,316.98	45544	05/25/2023	
<b>45545</b>								
MISSIONSQUARE	6297054 PP#	INSURANCE PREMIUM	05/18/2023	2,209.98	2,209.98	45545	05/25/2023	ADMIN
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	1,404.56	1,404.56	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	643.76	643.76	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	267.01	267.01	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	342.15	342.15	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	147.60	147.60	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	154.84	154.84	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	57.28	57.28	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	490.54	490.54	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	338.84	338.84	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	811.00	811.00	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	508.57	508.57	45545	05/25/2023	
	6297054 PP#	INSURANCE PREMIUM	05/18/2023	154.72	154.72	45545	05/25/2023	
<b>45546</b>								
NICHOLAS WELLS	REIMBURSE	PER DIEM FOR CLOC NE	05/01/2023	105.00	105.00	45546	05/25/2023	ADMIN
	REIMBURSE	MILEAGE MAY 2023	05/01/2023	224.34	224.34	45546	05/25/2023	
<b>45547</b>								
PEOPLEREADY,INC.	28099205	TEMP WORKER PARKS	05/16/2023	770.55	770.55	45547	05/25/2023	PUBLIC WORKS
	28083060	TEMP WORKER WWTP	05/09/2023	839.40	839.40	45547	05/25/2023	
	28083061	TEMP WORKER PARKS	05/09/2023	770.55	770.55	45547	05/25/2023	
	28099204	TEMP WORKER WWTP	05/16/2023	839.40	839.40	45547	05/25/2023	
<b>45548</b>								
QUILL CORPORATION	32356623	TONER	05/05/2023	.02	.02	45548	05/25/2023	ADMIN PUBLIC WORKS
	32360265	BLACK TONER CARTRID	05/08/2023	150.84	150.84	45548	05/25/2023	
	32334288	OFFICE SUPPLIES	05/04/2023	15.33	15.33	45548	05/25/2023	
	32334288	OFFICE SUPPLIES	05/04/2023	15.33	15.33	45548	05/25/2023	
	32334288	OFFICE SUPPLIES	05/04/2023	15.32	15.32	45548	05/25/2023	
<b>45549</b>								
SELLERS PETROLEUM	CL31021	PUBLIC WORKS FUEL	04/30/2023	118.72	118.72	45549	05/25/2023	PUBLIC WORKS FIRE DEPT
	CL31021	PUBLIC WORKS FUEL	04/30/2023	180.47	180.47	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	712.06	712.06	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	201.52	201.52	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	207.04	207.04	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	284.47	284.47	45549	05/25/2023	
	CL31020	FIRE DEPT FUEL	04/30/2023	1,926.54	1,926.54	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	76.39	76.39	45549	05/25/2023	
	CL31021	PUBLIC WORKS FUEL	04/30/2023	259.52	259.52	45549	05/25/2023	
<b>45550</b>								
SIMNSA HEALTH PLAN	118687	INSURANCE MEDICAL P	04/17/2023	144.27	144.27	45550	05/25/2023	ADMIN
	118687	INSURANCE MEDICAL P	04/17/2023	39.60	39.60	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	92.87	92.87	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	497.14	497.14	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	487.01	487.01	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	1,069.99	1,069.99	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	1,308.58	1,308.58	45550	05/25/2023	
	118687	INSURANCE MEDICAL P	04/17/2023	366.15	366.15	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	18.93	18.93	45550	05/25/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	118687	INSURANCE DENNTAL P	04/17/2023	10.10	10.10	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	51.23	51.23	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	44.62	44.62	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	56.80	56.80	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	99.13	99.13	45550	05/25/2023	
	118687	INSURANCE DENNTAL P	04/17/2023	34.37	34.37	45550	05/25/2023	
<b>45551</b>								
STATE WATER RESOURC	FRANK C. 20	FRANK CORNEJO DUAL	05/01/2023	110.00	110.00	45551	05/25/2023	<b>PUBLIC WORKS</b>
	FRANK C. 20	FRANK CORNEJO DRINK	05/01/2023	105.00	105.00	45551	05/25/2023	
	JOSE HERR	JOSE HERRERA RENEW	05/01/2023	110.00	110.00	45551	05/25/2023	
<b>45552</b>								
VISION SERVICE PLAN	817965747	INSURANCE PREMIUM	05/19/2023	40.45	40.45	45552	05/25/2023	<b>ADMIN</b>
	817965747	INSURANCE PREMIUM	05/19/2023	16.68	16.68	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	12.26	12.26	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	33.19	33.19	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	7.02	7.02	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	29.64	29.64	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	5.00	5.00	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	52.56	52.56	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	75.48	75.48	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	22.52	22.52	45552	05/25/2023	
	817965747	INSURANCE PREMIUM	05/19/2023	50.06	50.06	45552	05/25/2023	
<b>45553</b>								
VISUAL EDGE IT	24AR816541	PRINTER	05/05/2023	4.20	4.20	45553	05/25/2023	<b>ADMIN</b>
	24AR773584	PRINTER	04/12/2023	4.35	4.35	45553	05/25/2023	
<b>45554</b>								
WALKER & DRISKILL	12695	ATTORNEY FEES	05/01/2023	1,785.00	1,785.00	45554	05/25/2023	<b>ADMIN</b>
<b>45555</b>								
8x8, INC.	3878130	TELEPHONE	06/01/2023	53.66	53.66	45555	06/08/2023	<b>ADMIN</b>
	3878130	TELEPHONE	06/01/2023	53.66	53.66	45555	06/08/2023	
	3878130	TELEPHONE	06/01/2023	53.65	53.65	45555	06/08/2023	
	3878130	TELEPHONE	06/01/2023	53.65	53.65	45555	06/08/2023	
	3878130	TELEPHONE	06/01/2023	53.65	53.65	45555	06/08/2023	
<b>45556</b>								
ACE HARDWARE	D75515	ICE MAKER SUPPLY KIT	05/24/2023	37.70	37.70	45556	06/08/2023	<b>PUBLIC WORKS FIRE DEPT</b>
	D75928	LED LIGHTS	05/26/2023	76.46	76.46	45556	06/08/2023	
	D74389	MOUNT HOOK	05/18/2023	70.03	70.03	45556	06/08/2023	
	D75233	GLOVES	05/22/2023	12.92	12.92	45556	06/08/2023	
	D74630	FIRE DEPT SUPPLIES	05/19/2023	38.33	38.33	45556	06/08/2023	
	D74709	ED-40	05/20/2023	16.15	16.15	45556	06/08/2023	
	D75501	DUCT TAPE	05/24/2023	14.63	14.63	45556	06/08/2023	
	D76495	SPARKPLUG	05/30/2023	5.38	5.38	45556	06/08/2023	
	D76734	LED LIGHTS	05/31/2023	32.30	32.30	45556	06/08/2023	
	D71123	LED LIGHTS	05/02/2023	118.41	118.41	45556	06/08/2023	
	D70184	FIRE DEPT SUPPLIES	04/28/2023	40.46	40.46	45556	06/08/2023	
	D69968	WALL ANCHOR	04/27/2023	20.43	20.43	45556	06/08/2023	
	D71287	BATTERIES	05/03/2023	35.53	35.53	45556	06/08/2023	
	D71178	FIRE DEPT SUPPLIES	05/03/2023	132.67	132.67	45556	06/08/2023	
	D71207	KEYS	05/03/2023	6.01	6.01	45556	06/08/2023	
	D71584	PARK SUPPLIES	05/05/2023	65.89	65.89	45556	06/08/2023	
	D71614	CEMENT	05/05/2023	14.00	14.00	45556	06/08/2023	
	D71614	CEMENT	05/05/2023	13.99	13.99	45556	06/08/2023	
	D74364	SHOP SUPPLIES	05/18/2023	45.32	45.32	45556	06/08/2023	
	D74364	SHOP SUPPLIES	05/18/2023	45.31	45.31	45556	06/08/2023	
	D75531	SUN HAT	05/24/2023	14.54	14.54	45556	06/08/2023	
	D72271	METER SUPPLIES	05/08/2023	14.83	14.83	45556	06/08/2023	
	D72175	PARK SUPPLIES	05/08/2023	19.37	19.37	45556	06/08/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	D71706	SPRAYPAINT	05/05/2023	10.78	10.78	45556	06/08/2023	
	D76835	COUPLINGS	05/31/2023	11.84-	11.84-	45556	06/08/2023	
	D76689	COUPLINGS	05/30/2023	11.84	11.84	45556	06/08/2023	
	D75391	BATTERIES	05/23/2023	10.23	10.23	45556	06/08/2023	
	D75391	BATTERIES	05/23/2023	10.23	10.23	45556	06/08/2023	
	D74314	NOZZLES	05/18/2023	18.84	18.84	45556	06/08/2023	
	D74314	NOZZLES	05/18/2023	18.83	18.83	45556	06/08/2023	
	D75924	SPRAYPAINT	05/26/2023	1.51	1.51	45556	06/08/2023	
	D73794	SPRAYPAINT	05/16/2023	33.59	33.59	45556	06/08/2023	
	D72811	BOLTS NUTS WASHERS	05/11/2023	21.74	21.74	45556	06/08/2023	
	D72892	CORD GRIPS	05/11/2023	2.80-	2.80-	45556	06/08/2023	
	D72457	BOLTS AND NUTS	05/09/2023	157.22	157.22	45556	06/08/2023	
	D71418	PLIERS	05/04/2023	74.95	74.95	45556	06/08/2023	
	D71150	PUMP UTILITY	05/03/2023	118.51	118.51	45556	06/08/2023	
	D69753	LOCKS	04/26/2023	20.46	20.46	45556	06/08/2023	
	D74026	SUN HAT	05/17/2023	14.57	14.57	45556	06/08/2023	
	D74026	INSECT KILLER	05/17/2023	27.96	27.96	45556	06/08/2023	
	D74552	CLAMPS	05/19/2023	40.89	40.89	45556	06/08/2023	
	D77037	KEYS	06/01/2023	48.10	48.10	45556	06/08/2023	
	D72847	KEYS	05/11/2023	3.01	3.01	45556	06/08/2023	
	D75733	WWTP SUPPLIES	05/25/2023	176.62	176.62	45556	06/08/2023	
	D76926	DRAIN PROTECTOR	06/01/2023	12.38	12.38	45556	06/08/2023	
	D76931	SHOWER DRAIN	06/01/2023	12.92	12.92	45556	06/08/2023	
	D76013	WRENCH	05/26/2023	25.84	25.84	45556	06/08/2023	
	D76705	PARK SUPPLIES	05/31/2023	57.82	57.82	45556	06/08/2023	
	D76721	PARK SUPPLIES	05/31/2023	9.69	9.69	45556	06/08/2023	
	D76723	HOLE COVER	05/31/2023	7.74	7.74	45556	06/08/2023	
	D75494	WATERPROOF TAPE	05/24/2023	23.68	23.68	45556	06/08/2023	
	D75536	ASPEN PAD BEIGE	05/24/2023	16.13	16.13	45556	06/08/2023	
	D75432	RESCUE TAPE	05/23/2023	10.76	10.76	45556	06/08/2023	
	D71405	LED LIGHTS	05/04/2023	118.41-	118.41-	45556	06/08/2023	
<b>45557</b>								
BAWCOCK & SONS, INC.	CE32114-227	ALUMINUM LAB ANALYSI	05/30/2023	28.31	28.31	45557	06/08/2023	PUBLIC WORKS
	CE31802-22	E.COLI LAB ANALYSIS	05/23/2023	31.85	31.85	45557	06/08/2023	
	CE31805-22	BIOCHEMICAL OXYGEN	05/23/2023	174.58	174.58	45557	06/08/2023	
	CE31808-22	ALUMINUM LAB ANALYSI	05/23/2023	18.87	18.87	45557	06/08/2023	
	CE31831-22	OIL AND GREASE	05/23/2023	62.52	62.52	45557	06/08/2023	
	CE31832-22	BIOCHEMICAL OXYGEN	05/23/2023	174.58	174.58	45557	06/08/2023	
	CE31847-22	E.COLI LAB ANALYSIS	05/23/2023	31.85	31.85	45557	06/08/2023	
	CE31866-22	AMMONIA LAB ANALYSIS	05/23/2023	476.56	476.56	45557	06/08/2023	
	CE32371-22	BIOCHEMICAL OXYGEN	05/31/2023	174.58	174.58	45557	06/08/2023	
	CE32369-22	E.COLI LAB ANALYSIS	05/31/2023	31.85	31.85	45557	06/08/2023	
<b>45558</b>								
BAJA DESERT TIRE	S21-12092	TRUCK REPAIRS	05/30/2023	1,215.06	1,215.06	45558	06/08/2023	PUBLIC WORKS
<b>45559</b>								
BIT PROS - ESCONDIDO	19949	FIRE PUMP REPAIRS	05/23/2023	929.09	929.09	45559	06/08/2023	FIRE DEPT
<b>45560</b>								
CASELLE, INC.	125448	CONTRACT SUPPORT	06/01/2023	1,693.00	1,693.00	45560	06/08/2023	ADMIN
<b>45561</b>								
CODE EXXPERTS, LLC	2023-0020	WEBSERVICES 6/1/2022 -	05/31/2023	450.00	450.00	45561	06/08/2023	ADMIN
<b>45562</b>								
CONTROL SYSTEMS EN	2023-0522	WTP REPAIRS	05/22/2023	2,791.50	2,791.50	45562	06/08/2023	PUBLIC WORKS
<b>45563</b>								
COUNTY MOTOR PARTS	302295	CLEANER	05/16/2023	58.74	58.74	45563	06/08/2023	PUBLIC WORKS
	302295	CLEANER	05/16/2023	58.75	58.75	45563	06/08/2023	
	302300	SPARK PLUG	05/16/2023	1.61	1.61	45563	06/08/2023	
	302300	SPARK PLUG	05/16/2023	1.61	1.61	45563	06/08/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	295385	BATTERY	10/04/2022	198.98-	198.98-	45563	06/08/2023	
	295385	BATTERY	10/04/2022	198.97-	198.97-	45563	06/08/2023	
	302644	TRUCK SUPPLIES	05/30/2023	26.06	26.06	45563	06/08/2023	
	302644	TRUCK SUPPLIES	05/30/2023	26.06	26.06	45563	06/08/2023	
	302685	FLUID	05/31/2023	56.37	56.37	45563	06/08/2023	
	302685	FLUID	05/31/2023	56.37	56.37	45563	06/08/2023	
	301488	AIR LINE COMBINATION	04/18/2023	106.67	106.67	45563	06/08/2023	
	301488	AIR LINE COMBINATION	04/18/2023	106.66	106.66	45563	06/08/2023	
	302460	TRUCK SUPPLIES	05/22/2023	12.15	12.15	45563	06/08/2023	
	302460	TRUCK SUPPLIES	05/22/2023	12.14	12.14	45563	06/08/2023	
	302460	TRUCK SUPPLIES	05/22/2023	12.14	12.14	45563	06/08/2023	
	302460	TRUCK SUPPLIES	05/22/2023	12.14	12.14	45563	06/08/2023	
	302012	BALL MOUNT	05/05/2023	66.45	66.45	45563	06/08/2023	
	302012	BALL MOUNT	05/05/2023	66.44	66.44	45563	06/08/2023	
	301911	FITTINGS	05/02/2023	98.62	98.62	45563	06/08/2023	
	301911	FITTINGS	05/02/2023	98.62	98.62	45563	06/08/2023	
	301922	TRUCK SUPPLIES	05/03/2023	277.68	277.68	45563	06/08/2023	
	301933	FILTERS	05/03/2023	181.06	181.06	45563	06/08/2023	
	302692	FILTERS	05/31/2023	53.52	53.52	45563	06/08/2023	
	302725	TIRE GAUGES	06/01/2023	55.35	55.35	45563	06/08/2023	
<b>45564</b>								
CR&R INCORPORATED	MAY 2023	TRASH RECEIVABLES M	06/01/2023	21,229.84	21,229.84	45564	06/08/2023	ADMIN
	MAY 2023	TRASH RECEIVABLES M	06/01/2023	2,547.58-	2,547.58-	45564	06/08/2023	
	MAY 2023	TRASH RECEIVABLES M	06/01/2023	1,273.79-	1,273.79-	45564	06/08/2023	
	MAY 2023	TRASH RECEIVABLES M	06/01/2023	1,061.49-	1,061.49-	45564	06/08/2023	
<b>45565</b>								
DXP ENTERPRISES, INC.	53694653	PUMP	05/23/2023	9,690.16	9,690.16	45565	06/08/2023	PUBLIC WORKS
<b>45566</b>								
EMPIRE SOUTHWEST	EMWK34916	REPAIRS	05/26/2023	986.00	986.00	45566	06/08/2023	PUBLIC WORKS
	EMWK34916	REPAIRS	05/26/2023	985.99	985.99	45566	06/08/2023	
<b>45567</b>								
ENTHALPY	CINV-191408	WTP TESTING	05/31/2023	2,525.00	2,525.00	45567	06/08/2023	PUBLIC WORKS
<b>45568</b>								
ENVIRONMENTAL WATE	5545060	UTILITY WATER PUMP	04/24/2023	11,107.56	11,107.56	45568	06/08/2023	PUBLIC WORKS
<b>45569</b>								
FIRE-ETC	180044	JACKETS	05/19/2023	1,006.99	1,006.99	45569	06/08/2023	FIRE DEPT
<b>45570</b>								
HIGHLINE COOLING, LLC	JUNE 2023	OFFICE RENT	06/01/2023	1,000.00	1,000.00	45570	06/08/2023	ADMIN
	JUNE 2023	OFFICE RENT	06/01/2023	1,000.00	1,000.00	45570	06/08/2023	
<b>45571</b>								
HOLT GROUP, THE	23-02-023	(047) MISCELLANEOUS P	02/28/2023	919.48	919.48	45571	06/08/2023	ADMIN
	23-03-001	(455) ENGINEERING SER	03/31/2023	5,148.11	5,148.11	45571	06/08/2023	
	23-03-002	(455) ENGINEERING SER	03/31/2023	10,025.00	10,025.00	45571	06/08/2023	
	23-03-017	(151) PUBLIC SAFETY BU	03/31/2023	1,700.00	1,700.00	45571	06/08/2023	
	23-03-020	(116) MISCELLANEOUS E	03/31/2023	700.00	700.00	45571	06/08/2023	
	23-03-028	(047) MISCELLANEOUS P	03/31/2023	390.00	390.00	45571	06/08/2023	
	23-03-029	(207) REVIEW OF BUILDI	03/31/2023	2,302.98	2,302.98	45571	06/08/2023	
	23-03-030	(335) MISCELLANEOUS T	03/31/2023	975.00	975.00	45571	06/08/2023	
	23-03-031	(456) BOR GRANT ADMIN	03/31/2023	4,855.00	4,855.00	45571	06/08/2023	
	23-03-032	(489) ALAMO RIVER TRE	03/31/2023	1,570.00	1,570.00	45571	06/08/2023	
	23-03-033	(504) ZONING CODE UPD	03/31/2023	4,480.00	4,480.00	45571	06/08/2023	
	23-03-034	(506) SUNSET ROSE PAR	03/31/2023	3,252.50	3,252.50	45571	06/08/2023	
	23-03-035	(507) MINI STORAGE PLA	03/31/2023	4,335.00	4,335.00	45571	06/08/2023	
	23-03-036	(512) WEST 9TH ST STBG	03/31/2023	1,640.00	1,640.00	45571	06/08/2023	
	23-03-037	(512) WEST 9TH ST STBG	03/31/2023	1,570.00	1,570.00	45571	06/08/2023	
	23-03-038	(518) PINE AVENUE CMA	03/31/2023	200.00	200.00	45571	06/08/2023	
	23-03-039	(521) VALMAR LOT SPLIT	03/31/2023	400.00	400.00	45571	06/08/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
<b>45572</b>								
HOLTVILLE TACO SHOP	828902	MEALS 3/23/2023	04/21/2023	36.01	36.01	45572	06/08/2023	FIRE DEPT
	828904	MEALS 5/6/2023	05/06/2023	55.01	55.01	45572	06/08/2023	
<b>45573</b>								
HOLTVILLE TRIBUNE	0101227	LEGAL ADVERTISING	04/07/2023	567.00	567.00	45573	06/08/2023	ADMIN
<b>45574</b>								
I.C. PUBLIC HEALTH DEP	23360	RICARDO RUIZ TESTING	05/24/2023	149.00	149.00	45574	06/08/2023	PUBLIC WORKS
	23244	COLIFORM WATER ANAL	04/25/2023	266.00	266.00	45574	06/08/2023	
<b>45575</b>								
I.C. SHERIFF'S DEPT	06012023-1	SHERIFF SERVICES MAY	06/01/2023	8,476.00	8,476.00	45575	06/08/2023	ADMIN
	06012023-1	SHERIFF SERVICES MAY	06/01/2023	81,543.01	81,543.01	45575	06/08/2023	
<b>45576</b>								
JADE SECURITY SYSTE	0200434	MONITOR SECURITY SY	06/01/2023	119.97	119.97	45576	06/08/2023	PUBLIC WORKS
	0200434	MONITOR SECURITY SY	06/01/2023	119.97	119.97	45576	06/08/2023	
<b>45577</b>								
K-C WELDING & RENTAL,	F83597	RICARDO RUIZ BOOTS	05/09/2023	200.00	200.00	45577	06/08/2023	PUBLIC WORKS
	179622	BOOTS TONY	05/31/2023	51.42	51.42	45577	06/08/2023	
	179622	BOOTS TONY	05/31/2023	51.42	51.42	45577	06/08/2023	
	179622	BOOTS TONY	05/31/2023	51.41	51.41	45577	06/08/2023	
	179622	BOOTS TONY	05/31/2023	51.41	51.41	45577	06/08/2023	
<b>45578</b>								
L.N. CURTIS & SONS	INV707122	CABLE KIT	05/22/2023	840.45	840.45	45578	06/08/2023	FIRE DEPT
<b>45579</b>								
LA BRUCHERIE IRRIGATI	263651C	PARK SUPPLIES	05/30/2023	98.18	98.18	45579	06/08/2023	PUBLIC WORKS
	262376C	POOL SUPPLIES	05/09/2023	93.53	93.53	45579	06/08/2023	
	263388C	PVC FITTINGS	05/25/2023	348.76	348.76	45579	06/08/2023	
	263388C	PVC FITTINGS	05/25/2023	348.75	348.75	45579	06/08/2023	
<b>45580</b>								
LESLIE'S POOL SUPPLIE	00652-02-04	POOL SIGNS	05/16/2023	118.44	118.44	45580	06/08/2023	PUBLIC WORKS
<b>45581</b>								
LUIS M. ESTRADA	460	TRUCK REPAIRS	05/04/2023	260.00	260.00	45581	06/08/2023	PUBLIC WORKS
	461	BACK HOE REPAIRS	05/05/2023	320.00	320.00	45581	06/08/2023	
<b>45582</b>								
ONESOURCE DISTRIBUT	S7233446.00	GAUGE	05/30/2023	354.49	354.49	45582	06/08/2023	PUBLIC WORKS
<b>45583</b>								
PEOPLEREADY,INC.	28120635	TEMP WORKER WWTP	05/30/2023	839.40	839.40	45583	06/08/2023	PUBLIC WORKS
	28109466	TEMP WORKER WWTP	05/23/2023	839.40	839.40	45583	06/08/2023	
	28109467	TEMP WORKER PARKS	05/23/2023	770.55	770.55	45583	06/08/2023	
	28120636	TEMP WORKER PARKS	05/30/2023	616.44	616.44	45583	06/08/2023	
<b>45584</b>								
PURCHASE POWER (PIT	#9843 MAY 2	POSTAGE	05/01/2023	8.23	8.23	45584	06/08/2023	ADMIN
	#9843 MAY 2	POSTAGE	05/01/2023	175.35	175.35	45584	06/08/2023	
	#9843 MAY 2	POSTAGE	05/01/2023	30.35	30.35	45584	06/08/2023	
	#9843 MAY 2	POSTAGE	05/01/2023	1,861.70	1,861.70	45584	06/08/2023	
	#9843 MAY 2	POSTAGE	05/01/2023	20.82	20.82	45584	06/08/2023	
	#9843 MAY 2	POSTAGE	05/01/2023	4.20	4.20	45584	06/08/2023	
	#9843 MAY 2	POSTAGE	05/01/2023	4.50	4.50	45584	06/08/2023	
<b>45585</b>								
QUILL CORPORATION	32586221	OFFICE SUPPLIES	05/19/2023	53.99	53.99	45585	06/08/2023	ADMIN
	32586221	OFFICE SUPPLIES	05/19/2023	19.90	19.90	45585	06/08/2023	
<b>45586</b>								
ROBERT S. NELSON AUT	14617	TRUCK REPAIRS	05/24/2023	212.62	212.62	45586	06/08/2023	PUBLIC WORKS
<b>45587</b>								
SERVICE MASTER	34839	JANITORIAL SERVICE	06/05/2023	2,154.00	2,154.00	45587	06/08/2023	ADMIN
<b>45588</b>								
SHAWN ACOSTA	FINAL BILL	FINAL BILL FOR UTILITIE	06/01/2023	183.89	183.89	45588	06/08/2023	UTILITIES

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
<b>45589</b>								
SIGN FACTORY	6626	WWTP SIGN	06/02/2023	664.35	664.35	45589	06/08/2023	PUBLIC WORKS
<b>45590</b>								
SPARKLETTS	9439337 050	WATER DELIVERY	05/01/2023	46.60	46.60	45590	06/08/2023	PUBLIC WORKS
	9431538 050	WATER DELIVERY	05/01/2023	180.87	180.87	45590	06/08/2023	FIRE DEPT
<b>45591</b>								
TARGETSOLUTIONS LEA	INV72660	MAINTENANCE FEES	06/30/2023	205.65	205.65	45591	06/08/2023	FIRE DEPT
<b>45592</b>								
THATCHER CO.	20234001105	CHLORINE	03/01/2023	8,905.39	8,905.39	45592	06/08/2023	PUBLIC WORKS
	2023400105	CHLORINE	03/01/2023	8,905.39	8,905.39	45592	06/08/2023	
<b>45593</b>								
UNDERGROUND SERVIC	520230329	DIG ALERT FEES	06/01/2023	43.25	43.25	45593	06/08/2023	PUBLIC WORKS
<b>45594</b>								
USA BLUEBOOK	349857	LAB SUPPLIES	04/26/2023	1,072.34	1,072.34	45594	06/08/2023	PUBLIC WORKS
	349732	LAB SUPPLIES	04/26/2023	11.15	11.15	45594	06/08/2023	
	INV0000719	LAB SUPPLIES	05/10/2023	11.15	11.15	45594	06/08/2023	
	INV0000334	PUMP	05/05/2023	2,058.48	2,058.48	45594	06/08/2023	
	INV0000934	PH METER	05/11/2023	2,602.24	2,602.24	45594	06/08/2023	
	INV0002533	PUMP	05/30/2023	1,395.20	1,395.20	45594	06/08/2023	
<b>45595</b>								
VALLEY TESTING	35581	LIFEGUARD TESTING	05/22/2023	189.00	189.00	45595	06/08/2023	POOL
<b>45596</b>								
VISUAL EDGE IT	24AR847947	PRINTER	05/26/2023	11.20	11.20	45596	06/08/2023	ADMIN
	24AR847947	PRINTER	05/26/2023	11.20	11.20	45596	06/08/2023	
	24AR847947	PRINTER	05/26/2023	11.20	11.20	45596	06/08/2023	
	24AR847947	PRINTER	05/26/2023	11.20	11.20	45596	06/08/2023	
	24AR847947	PRINTER	05/26/2023	11.20	11.20	45596	06/08/2023	
<b>45597</b>								
WAXIE SANITARY SUPPL	81734569	RESTROOM SUPPLIES	05/24/2023	420.71	420.71	45597	06/08/2023	PUBLIC WORKS
	81747641	GLOVES	05/31/2023	165.68	165.68	45597	06/08/2023	
<b>45598</b>								
XEROX FINANCIAL SERV	4315767	PRINTER LEASE	05/19/2023	70.19	70.19	45598	06/08/2023	ADMIN
	4315767	PRINTER LEASE	05/19/2023	70.19	70.19	45598	06/08/2023	
	4315767	PRINTER LEASE	05/19/2023	70.18	70.18	45598	06/08/2023	
	4315767	PRINTER LEASE	05/19/2023	70.18	70.18	45598	06/08/2023	
	4315767	PRINTER LEASE	05/19/2023	70.18	70.18	45598	06/08/2023	
<b>45599</b>								
YUMA OVERHEAD DOOR	70046	DOOR REPAIRS	05/15/2023	309.31	309.31	45599	06/08/2023	FIRE DEPT
Grand Totals:				<u>335,892.49</u>	<u>335,892.49</u>			

# City of Holtville

## REPORT TO COUNCIL

<b>MEETING DATE:</b>	<u>05/08/23</u>
<b>ITEM NUMBER</b>	<u>3 b</u>
<b>Approvals</b>	CITY MANAGER
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 5, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** **Resolution No. 23-16** *Awarding a Contract for Resident Engineering and n Management Services to*

**ISSUE:**  
 Shall the City Council approve Resolution No. 23-16, authorizing a contract with The Holt Group for Resident Engineering & Construction Management services for the Holtville Wetlands Construction Project?

**DISCUSSION:**  
 In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. Although there were myriad impediments along the way beginning construction, ground was finally broken for preliminary construction staging in May. Throughout the project, in their role as City Engineer, The Holt Group was instrumental in shepherding the project along.

The project budget has undergone multiple changes in the last year. When the sole bidder for the construction phase came in at approximately \$1.35 million above the grant amount, the City went to BoR for options. Fortunately, additional funding was derived, including some funding for Resident Engineering and Construction Management, which had previously been discussed as an "in kind" input from IID, but seemed a bit more problematic than originally thought.

Awarded Funding		Project Budget	
Original BoR Grant Funds	\$2,966,000	Design	\$140,000
Additional 2023 Funding	\$1,614,686	Construction	\$4,240,000
		Admin & Permits	\$102,500
		RE/CM	\$117,000
<b>Total Grant Funding</b>	<b>\$4,580,686</b>	<b>Total Estimated Costs</b>	<b>\$4,599,500</b>
		<b>Projected Shortfall</b>	<b>(\$18,814)</b>

Although the budget has not been fully finalized and a presentation has not been brought to City Council yet, staff has discussed picking up the shortfall through LTA or Gas Tax funding, as a significant component of the project is the construction of an access roadway.

With the start date constantly in flux due to holdups, funding and permitting issues, etc., engaging an RE/CM early in the process was no feasible. When the project was finally given the green light to start, City staff developed and advertised a Request for Proposals in short order. The request was issued on May 18, with proposals due into the City by June 7.



Two proposals were received, both by firms with which the City has worked in the recent past. The first was Nicklaus Engineering, which most recently performed the RE/CM for the Orchard Road Improvements Project. The other was The Holt Group, with whom we are familiar. Undoubtedly due to their extensive knowledge of the project and the work that will need to be performed, the THG bid was significantly lower.

Bidding Firm	Bid Amount	Budget Implication
Nicklaus Engineering	\$215,940	(\$98,940) (Additional Shortfall)
The Holt Group	\$102,890	\$14,110 Savings

At no point has there been any discussion of the City contributing significant funding to this project. However, as with all construction projects, there is some concern that unforeseen circumstances may add to the project cost, so any significant savings are welcome and vital.

**FISCAL IMPACT:**

Accepting The Holt Group's proposal would actually save money on the budget, which currently reflects a small contribution from the City. Choosing the alternate bid would increase the City's contribution considerably.

**CITY MANAGER RECOMMENDATION:**

It is recommended that The Holt Group's bid of \$102,890 for Resident Engineering/Construction Management services be accepted, authorizing the City Manager to sign documents to that end.

**ALTERNATIVE:**

Not to adopt, giving alternate direction.

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 21-16**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AWARDING A  
PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION MANAGEMENT  
FOR THE CEDAR AVENUE SIDEWALK IMPROVEMENT PROJECT (CML-5174 (030))**

**WHEREAS**, the City of Holtville was previously awarded \$2,966,000 by the United States Department of Interior, Bureau of Reclamation in September, 2016, for construction of a wetlands are for the purpose of improving water quality on the Alamo River; and

**WHEREAS**, the City of Holtville received additional funding in February, 2023, through the Department of Interior, Fish and Wildlife Coordination Act of 1934, Public Law 85-624 in the amount of \$1614,686 to insure completion of the Project; and

**WHEREAS**, on May 18, 2023, the City advertised a Request for Proposal (RFP) for Resident Engineering & Construction Management Services for the duration of the Holtville Wetlands Project; and

**WHEREAS**, the City received two (2) proposals from qualified firms; and

**WHEREAS**, a qualified and responsive bid was received from The Holt Group in the amount of **\$102,890.00**; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves an Award of Contract to The Holt Group in an amount not to exceed **\$102,890.00** for Resident Engineering and Construction Management Services for the construction of the Holtville Wetlands Project.
2. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
3. Certifies that the above recitals are true and correct;

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 12th day of June, 2023, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

Attest:


\_\_\_\_\_  
Nicholas D. Wells, City Manager  
(Acting City Clerk)

\_\_\_\_\_  
Ginger Ward, Mayor

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** June 9, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>06/12/23</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### WATER ENTERPRISE

**Water Treatment Plant Rehab** –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next (May 22) meeting.

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

#### TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase in 2022. This after experiencing multiple issues with service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. Contract language is still being finalized, however CR&R has requested that it be executed soon, so expect soon. ***With another rate hike proposed (capped at 4%, due to the City's tacit commitment for a contract extension) a discussion about fleshing out the details of the extension are on the current agenda for discussion.***

#### PUBLIC WORKS

##### TRANSPORTATION PROJECTS

**East Ninth Street Sidewalk Improvements** – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City's jurisdiction. A Request for Proposals to perform this service was issued in March, with the only response coming from The Holt Group, which was engaged in April.

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A recent conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin working in earnest to begin construction.

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At the outset of the outreach, 4 of the 8 or 9 property owners have applied for City service. Staff worked with IID on companion communication for another round of letters to the remaining residents to encourage them to switch. Staff met with IID representatives in February to finalize a strategy for converting existing users of surface water to City water, which is the only stumbling block to finalizing design. IID has identified that only three properties remain that need conversion. It was decided that preliminary contact via telephone would be best.

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

## **PARKS**

**Holtville Wetlands Project** – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Monthly status conferences with BoR began in March 2021 after representatives expressed concern over project progress. Due to difficulties with GCE and Covid, we were given an 18-month extension on the grant agreement that was set to expire on July 30, 2021. The extension was approved by BoR in April, 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. A pre-con meeting was held in early May and the contractor has been onsite performing various activities. There is an issue with a couple of biological habitat hot spots that will likely need to be preserved through the end of nesting season in September, but the contractor does not believe those areas are crucial

to moving forward. *It has since been discovered that the subject birds had left the area and the nests were empty, so most of those spots were cleared by the biologist.*

*An RFP for Resident Engineering/Construction Management was been released in May with a recommendation for action on the current agenda.*

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. *The team has scheduled a meeting with staff for next week to discuss preliminary design concepts.*

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

**Mellinger Alamo River Trail** - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

**Gene Layton Pool** – After the Pool refurbishment project, of 2022, the final paperwork was submitted in the past few weeks to receive the State Parks funding that was the basis of the project. Utilizing additional funding received from the IID, staff has started on a project to get internet service to the area for a much-needed security system. Staff met with a State Parks representative last week to get the completion package signed off. We expect full grant fund reimbursement before summer. Preparations are being made to get the Pool ready for this summer’s use, including starting to seek daily sponsors for Public Swim. *The Pool was already being used by swim teams and is now open for Public swim as of today.*

**Mac Park** – Working with Little League, Public Works staff is working to get the second field up to par and playable. It is expected to be fully ready for next year’s play.

## ADMINISTRATION

**Public Safety Lot/New Construction** – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories). Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Updates will be flowing to Council soon.

**Website Redesign** – Conveyor Group was engaged in March to oversee a redesign of the City’s aged site. They recently presented their first mockup of the site and staff will be interfacing with them over the next few weeks to get the site implemented. A demo version has been provided. Work on editing that version will be a priority this week. Several changes were suggested and incorporated to the site. We are currently working on gathering pictures and other content to upload. Submissions are welcome! Some of this has been forwarded in recent weeks and we are working to keep the progress going. A “Final” batch of changes was forwarded last week. Multiple staff members attended an online training in late May to take over the site. It is assumed that the new website will be up in a matter of weeks!

***EVENTS*** –*the annual Memorial Day ceremony was once again very well attended and several compliments were received from the public. The annual Ice Cream Social is set for later today.*

***BUILDING DEPT*** - The City has issued **45** building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. ***Most of the documents have now been executed and closing is projected to take place on June 20.***

**MEETINGS & EVENTS RECENTLY ATTENDED :**

- 05/22/23 Department Head Meeting City Hall
- 05/22/23 Sunset Rose Loan Closing Call Phone Conference
- 05/22/23 Holtville City Council Meeting City Hall
- 05/25/23 League of Cities Division Dinner *(Tentative)* Rustic Bar (IV Fairgrounds)
- 05/29/23 Memorial Day Observed *(City Hall Closed)*
- 05/29/23 Memorial Day Ceremony Holt Park - Flagpole/Memorial Wall
- 05/30/23 Department Head Meeting City Hall
- 06/05/23 Sunset Rose Loan Closing Call Phone Conference
- 06/07/23 Meeting w/ Battery Storage Project Proponent The Holt Group Offices (EC)
- 06/07/23 Meeting w/ Potential Developer City Hall
- 06/08/23 Imperial-Mexicali Bi-National Alliance Meeting City of EC Council Chambers
- 06/08/23 2023 HHS Graduation Ceremony Holtville High School
- 06/09/23 2023 Gene Layton Pool Opening Samaha Park
- 06/09/23 Ice Cream Social Holt Park
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- 

**UPCOMING EVENTS :**

- 06/12/23 Department Head Meeting City Hall
- 06/12/23 Sunset Rose Loan Closing Call Phone Conference
- 06/12/23 Holtville City Council Meeting City Hall
- 06/13/23 Meeting w/ Trestle Project Design Engineer Zoom Conference
- 06/14/23 ICTC Management/CCMA Meetings ICTC Offices
- 06/16/23 NW Vacation Day *(Out of Office)* San Luis Obispo, CA
- 06/16/23 CA FFA Foundation Board Meeting Zoom Conference
- 06/19/23 Department Head Meeting City Hall
- 06/19/23 Holtville Planning Commission Meeting City Hall
- 06/20/23 Projected Sunset Rose Loan Close
- 06/21/23 IRDF Community Relations Meeting Detention Facility (Calexico)
- 06/26/23 Holtville City Council Meeting City Hall
- 06/29/23 CLoC City Managers Department Executive Committee Meeting Burbank, CA
- 07/04/23 Independence Day Observed *(City Hall Closed)*
- 07/10/23 Holtville City Council Meeting *(Potentially Dark)*
- 07/19/23 IV Foreign Trade Zone Meeting Web Conference
- 08/14/23 Holtville City Council Meeting *(Potentially Dark)*
- 

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-2831

City of Holtville  
Report to City Council

May 31, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Entering all May transactions to run the budget numbers to reflect May, which will give us a more accurate number of where we stand financially.
- Staff started using the new clock in system, we are still utilizing time sheets, due to the first user errors that will happen. So far, staff has been able to use and seems to be working properly.
- Submitted CRSAA funding packets Tuesday, due to last minute deadline change (original deadline was June 30). This was due to the deal on the debt ceiling which includes language that may potentially eliminate any pending funding not obligated/encumbered by June 1<sup>st</sup> 2023.
- We held our first CSFMO of Imperial County first training, we had a very good turnout, about 20 attendees, most cities sent staff.

Respectfully Submitted,

*Adriana Anguis*

Adriana Anguis  
Finance Supervisor  
City of Holtville

MEETING DATE:	06/12/23
ITEM NUMBER	5 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY





MEETING DATE: 06/12/23

ITEM NUMBER 5c

Approvals

CITY MANAGER 

FINANCE MANAGER \_\_\_\_\_

CITY ATTORNEY \_\_\_\_\_

## City of Holtville Report to Council

**Date Issued:** June 01, 2023  
**From:** Sergeant Joseph Conkey, Chief of Police  
**Subject:** Holtville Sheriff's Monthly Report – **May 2023**

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

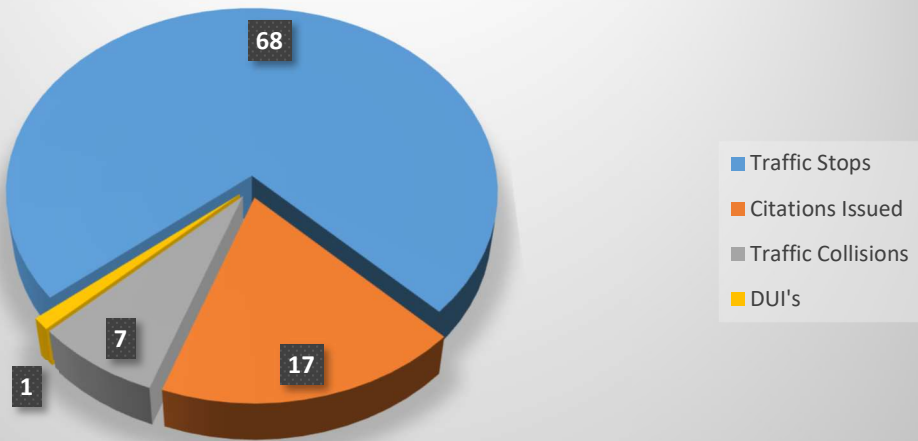
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **May 2023**.

### Calls for Service:

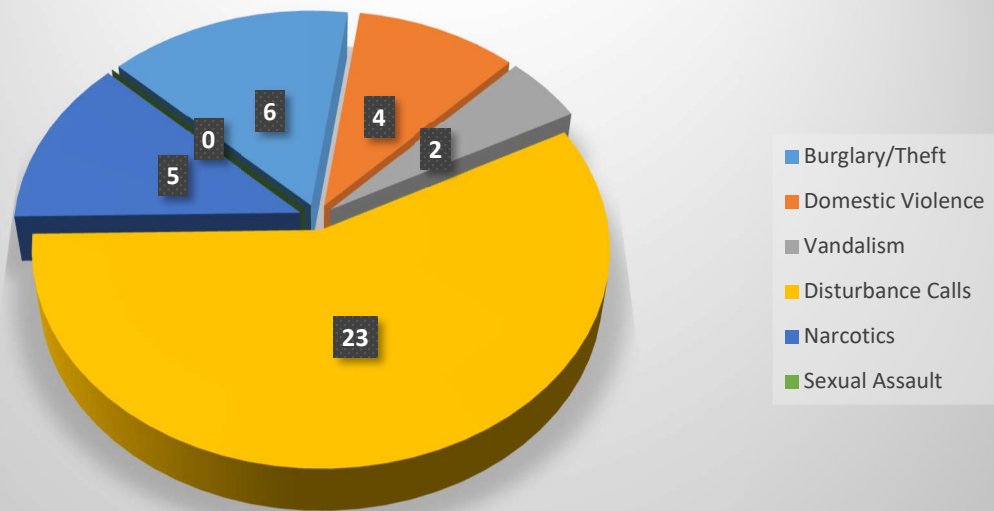
- **364** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Tuesday's** with **64 total calls for service**. The lowest volume of calls for service occurred on **Sunday's** with **39 total calls for service**. The highest volume of calls occurred from **07:00 am** to **08:00 pm**.

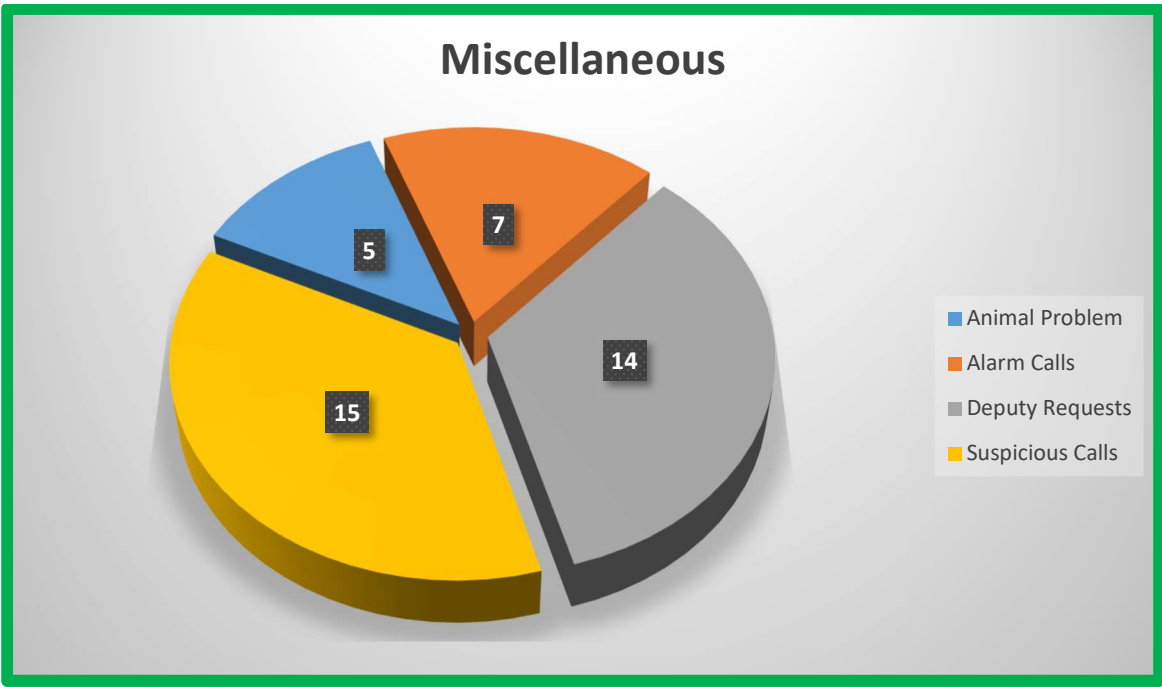
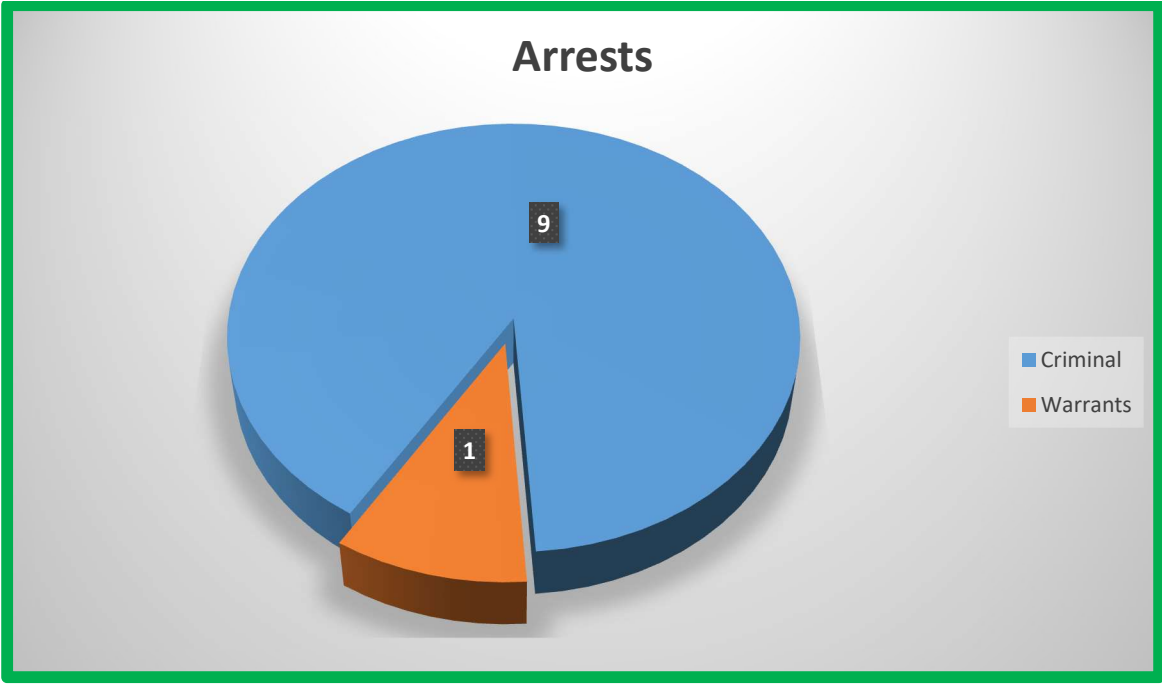


## Traffic



## Criminal Activity





**The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of May 2023.**

**2305H-003 – Vandalism in the 800 Block of Holt Avenue**

Deputy was dispatched to the area in reference to a juvenile who had gotten into an argument with his girlfriend. Juvenile exited the residence, picked up a rock and threw it through the residence's front window. Juvenile was located, arrested and booked into juvenile hall.

**2305H-052 – Drugs at the Holtville Middle School**

Student was found in possession of several vape pens containing nicotine and marijuana. Vape pens were confiscated and juvenile was turned over to parents with a signed promise to appear before a probation officer.

**2305H-054 – Vandalism in the 500 Block of Pine Avenue**

Reporting person called to report that someone had tampered with the locking mechanism on their mailbox. Unknown suspect and report was taken.

**2305H-065 – Fire at 950 Holt Avenue**

Deputy responded and assisted Holtville with a fire inside of an apartment at the location. Fire was extinguished and scene was handled by fire personnel.

**2305H-121 – Suspicious in the area of Chestnut Avenue and Finley School**

Reporting person called to report two juveniles walking in the area with a handgun and stated one juvenile pointed the gun at the other. Turned out the gun was a black water gun, however juvenile was in possession of a can of spray paint. Juvenile was cited for the paint can and turned over to parents with a signed promise to appear before a probation officer.

**2305H-126 – Warrant Service in the 500 Block of Cedar Avenue**

A narcotics search warrant was served at a residence and the home owner was arrested on several narcotics violations charges including possession for sales. Subject was booked into County Jail.

**2305H-130 – Theft at Ace Hardware**

Store representative called to report that a subject stole several items from the store, and when confronted returned some items. It was later revealed that the subject stole multiple power tool batteries as well but never returned them. Suspect was identified, but not located. Report was taken and submitted to the DA's Office.

**2305H-144 – Hit and Run Traffic Collision 100 Block of West 5<sup>th</sup> Street**

Reporting person called to report her vehicle had been side swiped by a semi-truck, which didn't stop. Investigation was conducted and truck and driver were located. He was unaware of the incident, however returned to the location and exchanged driver information. Damage was to a parked car which had side mirror damage. Report was taken.

**2305H-146 – 911 in the area of Pine Avenue and 6<sup>th</sup> Street**

Reporting person called to report juveniles vandalizing the property's fence. Three juveniles were located and contacted. Two juveniles were released to their parents and one juvenile was arrested for resisting, delaying or Obstructing an officer. That juvenile was later cited and released to his guardians.

**2305H-154 – Traffic Stop in the area of Bowker Road and Evan Hewes Highway**

Deputy conducted a traffic stop on a vehicle and located narcotics and smoking devices inside the vehicle. Driver was cited and released and vehicle was turned over to a licensed driver.

**2305H-179 – Domestic Violence in the 400 Block of Fern Avenue**

Reporting person called to report a disturbance between a male and female at the residence. Deputies arrived and contacted a male and female who appeared to have been in a physical altercation. Investigation revealed that the male punched and shoved the female. Male half was later arrested and booked into county jail

**2305H-204 – Hit and Run in the 600 Block of Orange Avenue**

Reporting person called to report their parked vehicle had just been hit by another vehicle, and that the suspect vehicle fled the scene. Neither the suspect nor the suspect vehicle was located. Report was taken and evidence was collected.

**2305H-210 – Juvenile Problem at 1313 East 7<sup>th</sup> Street**

Reporting person called to report two juveniles were locked out of their residence and came to her residence for assistance. The two juveniles got released from school early and their father was unaware it was an early release day. Father was contacted who was in Mexico and later returned home. CPS was contacted and they stated that they would follow up. The reporting person was the child's babysitter, but was unaware she was supposed to watch them for the day. Children remained with babysitter until father returned.

**2305H-222 – Disturbance in the 500 Block of Orange Avenue**

Reporting person called to report their adult son was at the residence causing a disturbance and yelling. Deputies arrived contacted involved parties. The son left the residence and was advised not to return.

**2305H-235 – Violation of a Court Order at 1225 East 7<sup>th</sup> Street**

Reporting person called to advise that her ex was in violation of a restraining order and contacting her through Facebook Messenger. Deputies spoke to the reporting person and confirmed the restraining order. Report was taken and attempts to locate the suspect were made, however he is a transient. Report filed with the DA's Office.

**2305H-243 – Disturbance at 1225 East 7<sup>th</sup> Street**

Deputies responded to the residence in reference to a male and female who were arguing and the reporting person stated the male subject may have a gun. Deputies arrived and the suspect took off running, ensuing a foot pursuit. Deputies followed and saw the subject reaching towards his waistband. Fearing he was reaching for a gun deputy's tased the subject and took him into custody. Suspect has been known to carry weapons, but none were located. Subject was booked into jail for resisting an executive officer.

**2305H-248 – Domestic Violence reported at the front counter**

Female came to report her ex had hit her several times. Investigation was completed and male subject was located and arrested and booked into county jail for domestic violence.

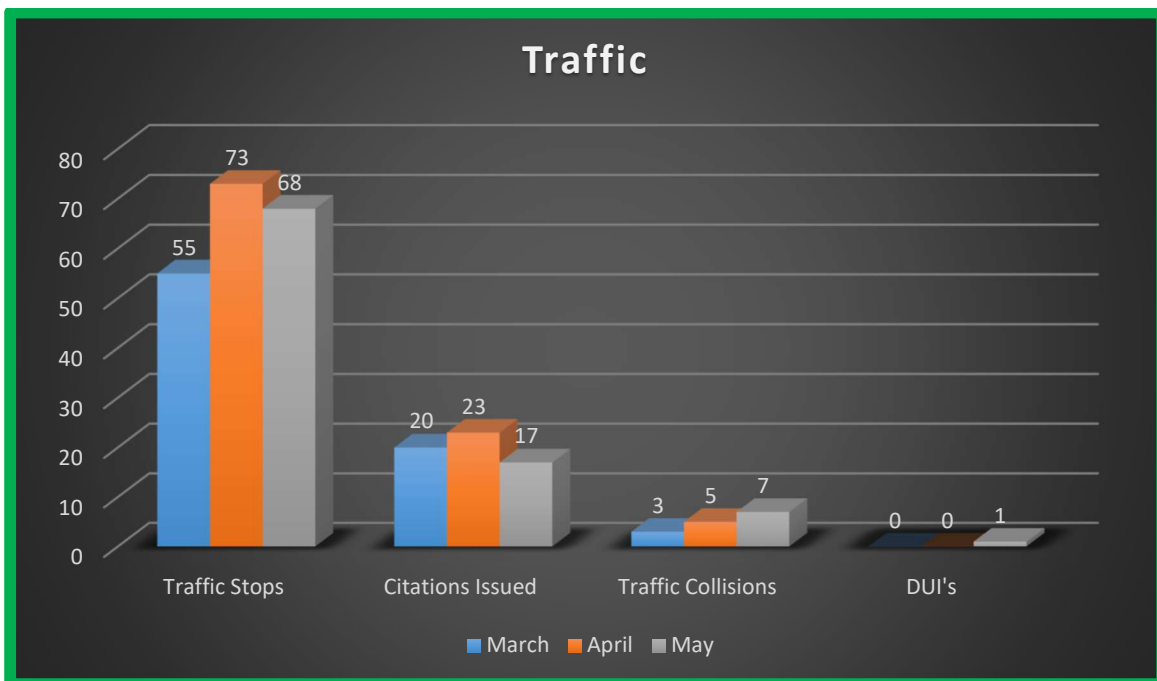
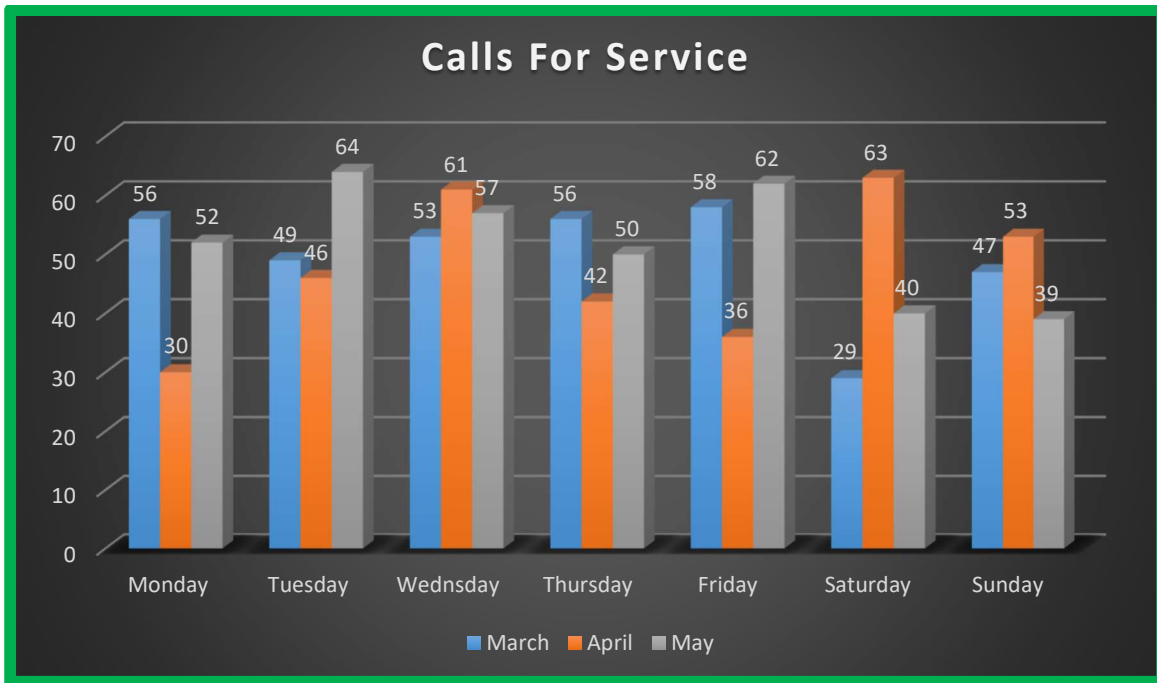
**2305H-289 – Domestic Violence at 950 East 5<sup>TH</sup> Street**

Reporting person called to report a physical domestic disturbance. Deputies arrived and contacted both parties. Deputies determined that the victim was hit and that the suspect threatened to stab the victim. The suspect was arrested and booked into county jail.

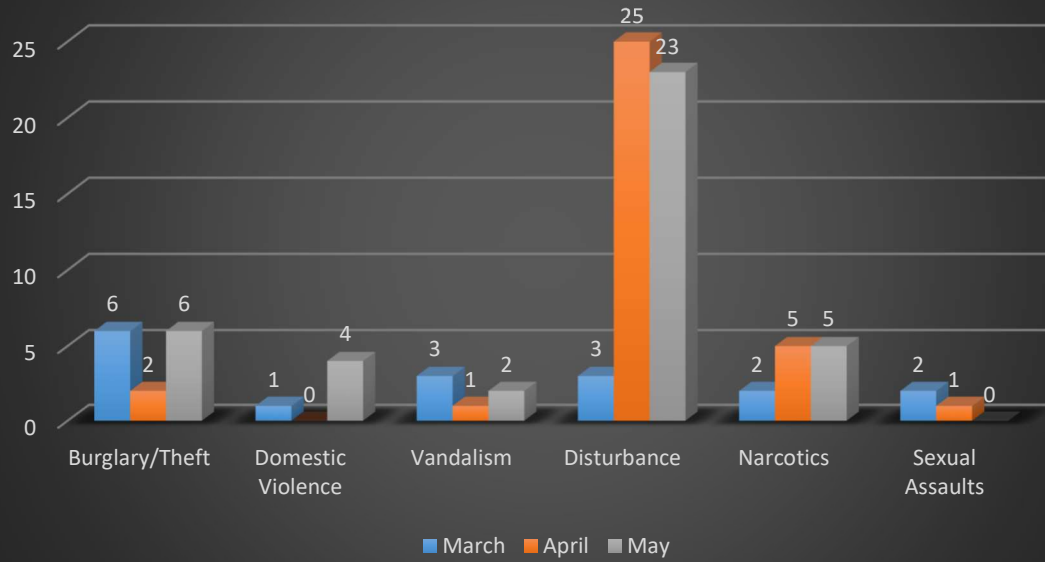
**2305H-295 – Domestic Violence reported at the front counter**

Female arrived to report an incident with her ex that had just occurred. Reporting party stated her ex pushed her, spit on her and threatened her when she arrived to her residence. Male half was located, arrested and booked into county jail.

**Monthly Comparisons:**

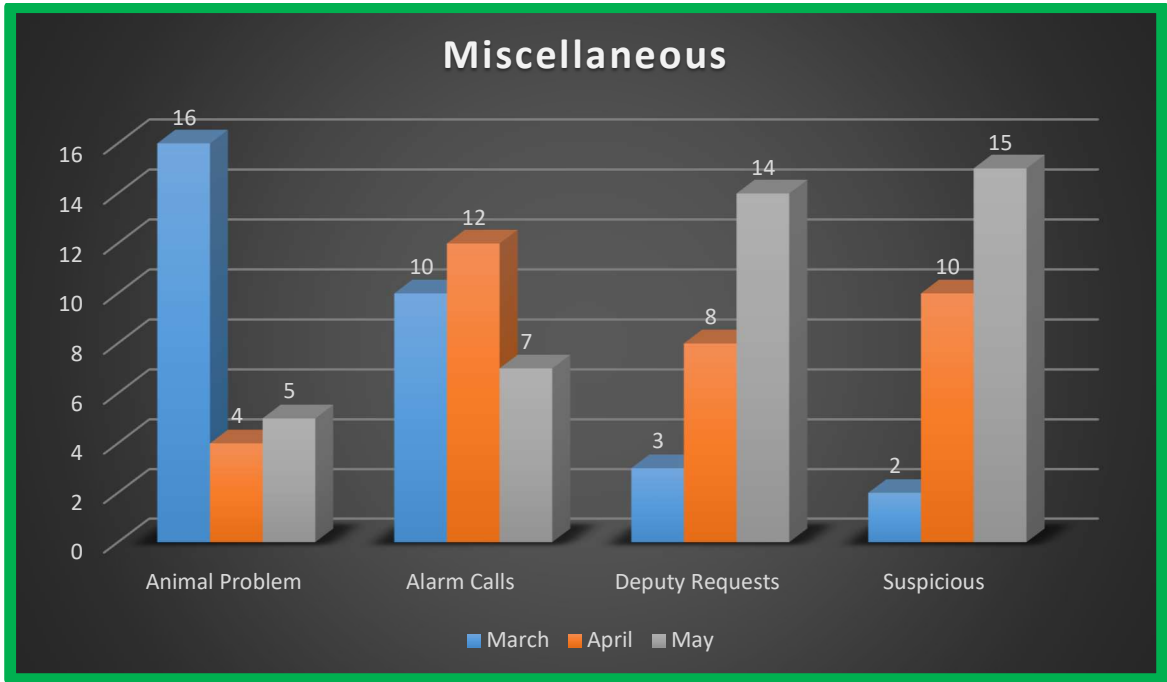


## Criminal Activity



## Arrests






**Respectfully submitted,**

Sergeant Joseph Conkey



**City of Holtville**  
**REPORT TO CITY COUNCIL**

**DATE ISSUED:** June 7<sup>th</sup>, 2023  
**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor  
**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

<b>MEETING DATE:</b>	<u>06/12/23</u>
<b>ITEM NUMBER</b>	<u>5 d</u>
<b>Approvals</b>	<b>CITY MANAGER</b> 
	<b>FINANCE MANAGER</b> _____
	<b>CITY ATTORNEY</b> _____

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 05/18/23 to 06/07/2023.

**Water Plant:**

- Water Plant staff removed leaking headworks flash mixer, and sent to Wymore Inc. to replace faulty bearing and seal assemblies.
- Water plant staff began installation of Unistrut support brackets on (2) 1200 gallon chemical storage tanks at chemical storage room.
- Water plant staff began working on 2022 Consumer Confidence Report (CCR) which is due for publishing on July, 1<sup>st</sup>, 2023.

**Wastewater Plant:**

- Wastewater plant staff visited Hidden Valley Farms in Dateland, AZ. to tour biosolids land application sites. Approximately 198 dry tons of Class B biosolids were transported and applied to fields D5a & D5b during 2022. (see photos below)

Respectfully Submitted,



Frank Cornejo.  
Water/Wastewater Operations Supervisor  
City of Holtville



**Close up view of Field D5a at Hidden Valley Farms (Dateland, AZ.) where City of Holtville Class B biosolids were land applied in 2022. Approximately 198 dry tons of biosolids were shipped and land applied last year.**





**Field D5a at center of photo.**



**Field D5b at right of photo.**