

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, June 26, 2023

| | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:00 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

RECOGNITION

*Holtville High School State Champion Softball Team
Coach Melissa Snyder & HHS Athletic Director CJ Johnston*

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, June 12, 2023.
- b. Current Demands #45600 through #45639.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:**2. UNFINISHED BUSINESS:** *None***3. NEW BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #23-17** Establishing an Appropriations Limit for the 2023-24 Fiscal Year
Nick Wells, City Manager
- b. **Discussion/Related Action to Adopt RESOLUTION #23-18** Adopting a Budget for the 2023-24 Fiscal Year
Nick Wells, City Manager
- c. **Discussion/Related Action** to Appoint a Representative to the Ad Hoc Advisory Panel Being Constituted by the Imperial County Local Area Formation Commission to Examine the Proposed Creation of an Imperial Valley Healthcare District
Nick Wells, City Manager
- d. **Discussion/Related Action** Regarding Closure of City Hall on July 3-4 in Observance of the 2023 Independence Day Holiday
Nick Wells, City Manager

4. INFORMATION ONLY: *None***5. STAFF REPORTS**


- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Fire Chief - *Alex Silva*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. ~~Public Works Foreman - Alex Chavez~~ (Not Provided)

6. Items for future meetings**7. ADJOURNMENT:**

I, Nicholas D. Wells, Acting City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, June 23, 2023.

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, June 12, 2023

| | | |
|---------------|-----------------|---|
| MEETING DATE: | | 6/26/23 |
| ITEM NUMBER | | 1 a |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | |
| | CITY ATTORNEY | |

The Regular Meeting of the Holtville City Council was held on Monday, June 12, 2023, at 5:30 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, John Munger, and Michael Pacheco. Also present were City Treasurer George Morris, City Manager Nick Wells, Finance Supervisor Adriana Anguis, and Police Chief Joe Conkey. City Attorney Steve Walker was unavailable, so he was represented by his partner, Mitch Driskill.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Potential Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)

No Reportable Action Taken

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:04 PM.

PLEDGE OF ALLEGIANCE: *Mr. Anderson led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, June 9, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Driskill reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

There were no comments from the public registered.

1. CITY COUNCIL CONSENT AGENDA:

a. Approval of the Minutes from the Regular Meeting of Monday, May 22, 2023.

b. Current Demands #45517 through #45559

Mr. Wells briefly answered questions from the Council regarding the Current Demands that were categorized as "Miscellaneous." Invoices are certainly more detailed and he believes this is a data entry or report formatting issue. The Finance Department will work to make the report more indicative of the billing provided by consultants and other vendors, especially for substantial monetary amounts. Additionally, as always, Mr. Wells and Ms. Anguis are available to answer any questions regarding invoices paid.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Anguis reported that the Finance Department continues work on reconciling fund balances, now for May, so that the budget numbers are relevant for projections. Staff are now using the new time clock system, which is working well thus far. Due to a last minute deadline change, funding packets were submitted for a remaining source of COVID-19 relief to offset funding of a couple of infrastructure projects. She attended a training by the recently reconstituted chapter of CSFMO, which was very informative,

Chief Conkey reviewed incident call volumes, with nothing significant to highlight. He reported that Imperial County Mental Health will bring a mobile command center to Holtville periodically to provide more easily accessible mental health services for residents.

Mr. Morris had nothing to report.

Mr. Pacheco attended the Memorial Day Ceremony, noting that the weather was good and the event was well attended. He complimented Mayor Ward for her job as MC.

Mr. Anderson also attended the Memorial Day Ceremony, complimenting Mr. Wells for his heartfelt rendition of the National Anthem. He voiced the need for the Council to recognize the HHS Varsity Softball team for their accomplishments.

Mr. Goodsell also attended the Memorial Day Ceremony but unfortunately arrived late so he was forced to get his own chair.

Mr. Munger also attended the Memorial Day Ceremony.

Mr. Driskill reported that Mr. Walker is expected to return to the office Wednesday.

Mr. Wells is eager for Mr. Walker to return to resume work on documents for the Sunset Rose Project. He has attended multiple meetings for the proposed battery storage facility on Sixth and Melon. He expressed his thanks for all involved in the preparation for the Memorial Day Ceremony. The Pool opened the prior Friday and unfortunately has already been vandalized as of today. He was unable stay long at the Ice Cream Social but reported it was well attended.

Ms. Ward also attended the Memorial Day Ceremony, which went very nicely and had very nice weather. had good weather. The Ice Cream Social was well attended. Finally, she was invited to HHS to observe a money challenge by Sun Community FCU, wherein students were given simulated money, an occupation, and a budget to navigate a real-life situation.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #23-16 Awarding a Contract for Resident Engineering and Construction Management for the Holtville Wetlands Construction.

Nick Wells, City Manager

Mr. Wells reported that an RFP for Resident Engineering Construction Management services for the Holtville Wetlands Construction was issued on May 18, with proposals due late last week. Two proposals were submitted by firms familiar to the City, Nicklaus Engineering and The Holt Group. NEI submitted a bid of \$215,940. Likely due to their extensive years of work on this project and resulting knowledge, THG provided a considerably lower bid of \$102,890. There is \$117,000 allotted in the budget for RE/CM, resulting in \$14,110 savings if THG's services contracted, the recommendation of the City Manager. Further discussion noted that staff has internally discussed funding any minor shortfalls through transportation sources (LTA of Gas Tax), as ongoing access to the site requires construction of an access road.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Munger, Pacheco, Ward

NOES: None

ABSENT: None

ABSTAIN: None

b. Discussion/Related Action Regarding Residential Trash Service in the City of Holtville and Ongoing Service Through CR&R, Inc.

Nick Wells, City Manager

Mr. Wells opened discussion by inquiring as to whether the Council is still in favor of extending contract for residential trash services provided by CR&R. Previous discussion included potentially extending the contract for three years, but was forestalled with myriad service issues at that time. Given the intervening time, Wells hoped to evaluate the Council's current position.

Matthew Gray, Francisco Ochoa and Victor Carrillo came to speak on behalf of CR&R. Mr. Gray was very forthright, admitting that their service had not been up to standard during that time when Mr. Ochoa had been out ill during that time, but pointed out that service has equalized and far fewer problems currently exist. He thanked the City for its patience and reminded Council that Holtville has the lowest rate in the Valley even after rate increases.

Mr. Anderson commended CR&R for their improvements, but expressed disappointment with the street sweeping service. Mayor Ward chimed in, mentioning she once recorded the street sweeper driving in the middle of the road at a fast speed. A proposed solution was to provide a schedule and map of the street sweeping to allow for residents to move their cars when needed. Other issues were brought to the attention of the present CR&R staff and they made their willingness to help known.

4. INFORMATION ONLY:

a. Discussion Only Regarding the 2023-24 Budget

Mr. Wells began the discussion by thanking Ms. Anguis for her work in preparing the data for the budget. Since the largest single component of the budget is employee pay, Wells has been working on updating this information to the most current available data. As the Revenue section is perhaps the most dynamic area from year to year, he has also spent a significant amount of time updating this data. At this stage of determining the General Fund budget, staff estimates an approximate \$78,500 loss, however, at this stage in last year's budget process, a \$55,000 loss was projected, which shrank to a \$7,300 projected loss on the adopted document. As is the standard practice, staff will continue fine tune projections and evaluate where savings can be realized. The revenue projection from last year was \$3.156M and this year is \$3.144M, other numbers are realized. Mr. Wells reminded everyone that staff historically relies most heavily on the past three fiscal years to extrapolate trends, however, the effects of the Covid-19 shutdowns still weigh heavily on data and make analysis complex. Council now has the opportunity to review the binders and prepare any questions they may have for staff.

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Adriana Anguis**
- c. Police Chief - Joe Conkey**
- d. Water/Wastewater Supervisor - Frank Cornejo**

6. Items for Future Meetings: *2023-24 General Fund Budget updates*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Ward adjourned the meeting at 7:26 PM.*


Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

City of Holtville
Live 4.17.2022

Paid Invoice Report - Detail Report
Check issue dates: 6/9/2023 - 6/30/2023

Report Criteria:
Detail report type printed

| | | |
|---------------|-----------------|---|
| MEETING DATE: | | 06/26/23 |
| ITEM NUMBER | | 1 b |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | |
| | CITY ATTORNEY | |

| | | | | | | | | |
|---------------|---------------------------|-------------------------|------------|--------|--------|------------|------------|---------------------------|
| 45600 | | | | | | | | |
| ACE HARDWARE | D77709 | ANIMAL FREEZER CLEANER | 06/05/2023 | 12.91 | 12.91 | 45600 | 06/22/2023 | PUBLIC WORKS FIRE DEPT |
| | D79106 | DOG FOOD | 06/12/2023 | 48.48 | 48.48 | 45600 | 06/22/2023 | |
| | D76772 | PARK RESTROOM SUPPLIES | 05/31/2023 | 60.29 | 60.29 | 45600 | 06/22/2023 | |
| | D76945 | PARK RESTROOM SUPPLIES | 06/01/2023 | 40.46 | 40.46 | 45600 | 06/22/2023 | |
| | D78437 | SHOP SUPPLIES/TOOLS | 06/09/2023 | 56.53 | 56.53 | 45600 | 06/22/2023 | |
| | D78437 | SHOP SUPPLIES/TOOLS | 06/09/2023 | 56.54 | 56.54 | 45600 | 06/22/2023 | |
| | D75329 | BALL VALVES | 05/23/2023 | 10.76 | 10.76 | 45600 | 06/22/2023 | |
| | D75329 | BALL VALVES | 05/23/2023 | 10.77 | 10.77 | 45600 | 06/22/2023 | |
| | D79481 | BOLTS | 06/14/2023 | 1.12 | 1.12 | 45600 | 06/22/2023 | |
| | D79481 | BOLTS | 06/14/2023 | 1.12 | 1.12 | 45600 | 06/22/2023 | |
| | D79706 | SHOP TOOL SUPPLIES | 06/15/2023 | 56.84 | 56.84 | 45600 | 06/22/2023 | |
| | D79706 | SHOP TOOL SUPPLIES | 06/15/2023 | 56.84 | 56.84 | 45600 | 06/22/2023 | |
| | D78061 | CHAIN LOOPS | 06/07/2023 | 121.19 | 121.19 | 45600 | 06/22/2023 | |
| | D78061 | CHAIN LOOPS | 06/07/2023 | 121.19 | 121.19 | 45600 | 06/22/2023 | |
| | D79239 | BOLTS AND NUTS | 06/13/2023 | 13.64 | 13.64 | 45600 | 06/22/2023 | |
| | D78247 | TIDE PODS | 06/07/2023 | 8.18 | 8.18 | 45600 | 06/22/2023 | |
| | D78201 | BATTERIES | 06/07/2023 | 18.46 | 18.46 | 45600 | 06/22/2023 | |
| | D78264 | FILM POLY | 06/08/2023 | 19.38 | 19.38 | 45600 | 06/22/2023 | |
| | D78580 | BOTTLED WATER | 06/09/2023 | 16.13 | 16.13 | 45600 | 06/22/2023 | |
| | D78821 | BROOM | 06/10/2023 | 14.00 | 14.00 | 45600 | 06/22/2023 | |
| | D79122 | RUBBER UNDERCOATING | 06/12/2023 | 9.26 | 9.26 | 45600 | 06/22/2023 | |
| | D79111 | AUTO CLEANING SUPPLIES | 06/12/2023 | 51.68 | 51.68 | 45600 | 06/22/2023 | |
| | D79098 | SUPERGLUE | 06/12/2023 | 8.18 | 8.18 | 45600 | 06/22/2023 | |
| | D79225 | NAILS | 06/13/2023 | 27.35 | 27.35 | 45600 | 06/22/2023 | |
| | D79219 | CLEANING SUPPLIES | 06/13/2023 | 24.32 | 24.32 | 45600 | 06/22/2023 | |
| | D79227 | CREDIT RETURN | 06/13/2023 | 24.77- | 24.77- | 45600 | 06/22/2023 | |
| | D76842 | WEDGE AND TRIMMER | 05/31/2023 | 100.18 | 100.18 | 45600 | 06/22/2023 | |
| | D76983 | BOLTTLIED WATER | 06/01/2023 | 5.38 | 5.38 | 45600 | 06/22/2023 | |
| | D77087 | STRAP STRETCH | 06/01/2023 | 8.18 | 8.18 | 45600 | 06/22/2023 | |
| | D75724 | TRUFUEL | 05/25/2023 | 58.16 | 58.16 | 45600 | 06/22/2023 | |
| | D77693 | BOTTLED WATER | 06/05/2023 | 5.38 | 5.38 | 45600 | 06/22/2023 | |
| | D78217 | BATTERIES | 06/07/2023 | 49.09 | 49.09 | 45600 | 06/22/2023 | |
| | D78219 | TAPE | 06/07/2023 | 3.43 | 3.43 | 45600 | 06/22/2023 | |
| | D79034 | PLUMBING SUPPLIES | 06/12/2023 | 9.87 | 9.87 | 45600 | 06/22/2023 | |
| | D78519 | POOL SUPPLIES | 06/09/2023 | 41.41 | 41.41 | 45600 | 06/22/2023 | |
| | D79424 | KEY COPIES | 06/14/2023 | 12.02 | 12.02 | 45600 | 06/22/2023 | |
| | D76961 | BIT DRILL | 06/01/2023 | 39.85 | 39.85 | 45600 | 06/22/2023 | |
| | D76733 | BOLTS | 05/31/2023 | 87.11 | 87.11 | 45600 | 06/22/2023 | |
| | D75727 | CABLE TIES AND SUPPLIES | 05/25/2023 | 60.30 | 60.30 | 45600 | 06/22/2023 | |
| | D75404 | BIT DRILLS | 05/23/2023 | 89.63 | 89.63 | 45600 | 06/22/2023 | |
| D78456 | POOL CLEANING SUPPLIES | 06/09/2023 | 146.23 | 146.23 | 45600 | 06/22/2023 | | |
| D78499 | HOSES | 06/09/2023 | 67.85 | 67.85 | 45600 | 06/22/2023 | | |
| D79479 | PIPE GRIP | 06/14/2023 | 6.02 | 6.02 | 45600 | 06/22/2023 | | |
| D76930 | POOL RESTROOM SUPPLIES | 06/01/2023 | 106.16 | 106.16 | 45600 | 06/22/2023 | | |
| D76974 | FLUSH LEVER | 06/01/2023 | 7.10 | 7.10 | 45600 | 06/22/2023 | | |
| D76832 | POOL RESTROOM SUPPLIES | 05/31/2023 | 117.80 | 117.80 | 45600 | 06/22/2023 | | |
| D78587 | FARMERS MARKET SUPPLIES | 06/09/2023 | 26.92 | 26.92 | 45600 | 06/22/2023 | | |
| D78455 | ICE CREAM SOCIAL SUPPLIES | 06/09/2023 | 42.64 | 42.64 | 45600 | 06/22/2023 | | |
| 45601 | | | | | | | | |
| AFLAC | 102743 | INSURANCE PREMIUM | 06/06/2023 | 147.57 | 147.57 | 45601 | 06/22/2023 | ADMIN |
| | 102743 | INSURANCE PREMIUM | 06/06/2023 | 8.08 | 8.08 | 45601 | 06/22/2023 | |
| 45602 | | | | | | | | |
| AT&T MOBILITY | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 58.96 | 58.96 | 45602 | 06/22/2023 | ADMIN |

| Name | Invoice Number | Description | Invoice Date | Invoice Amount | Check Amount | Check Number | Check Issue Date | |
|---------------------------|-------------------|---------------------------|-----------------|-------------------|-----------------|-----------------|---------------------|--------------|
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 44.95 | 44.95 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 44.95 | 44.95 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 87.41 | 87.41 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 87.41 | 87.41 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 43.71 | 43.71 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 43.70 | 43.70 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.58 | 23.58 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.57 | 23.57 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 44.95 | 44.95 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 87.41 | 87.41 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 47.15 | 47.15 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.58 | 23.58 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.57 | 23.57 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.58 | 23.58 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 23.57 | 23.57 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 11.79 | 11.79 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 11.79 | 11.79 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 11.79 | 11.79 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 11.78 | 11.78 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 10.06 | 10.06 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 10.06 | 10.06 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 10.06 | 10.06 | 45602 | 06/22/2023 | |
| | 8116X061120 | TELEPHONE CHARGES | 06/03/2023 | 10.06 | 10.06 | 45602 | 06/22/2023 | |
| 45603 | | | | | | | | |
| AUTO ZONE COMMERCIAL | 5648705098 | EXHAUST FLUID | 06/12/2023 | 131.37 | 131.37 | 45603 | 06/22/2023 | FIRE DEPT |
| | 5648701719 | BATTERY | 06/06/2023 | 654.79 | 654.79 | 45603 | 06/22/2023 | |
| 45604 | | | | | | | | |
| BABCOCK & SONS, INC. | LC30029-227 | E.COLI LAB ANALYSIS | 03/14/2023 | 31.85 | 31.85 | 45604 | 06/22/2023 | PUBLIC WORKS |
| | CE30192-22 | E.COLI LAB ANALYSIS | 05/02/2023 | 31.85 | 31.85 | 45604 | 06/22/2023 | |
| | CE30190-22 | BIOCHEMICAL OXYGEN DEMAND | 05/02/2023 | 174.58 | 174.58 | 45604 | 06/22/2023 | |
| | CE30173-22 | ALUMINUM LAB ANALYSIS | 05/02/2023 | 18.87 | 18.87 | 45604 | 06/22/2023 | |
| | CD30647-22 | ALUMINUM LAB ANALYSIS | 04/11/2023 | 18.87 | 18.87 | 45604 | 06/22/2023 | |
| | CC31214-22 | ALUMINUM LAB ANALYSIS | 03/15/2023 | 37.74 | 37.74 | 45604 | 06/22/2023 | |
| | CC32358-22 | BIOCHEMICAL OXYGEN DEMAND | 03/28/2023 | 174.58 | 174.58 | 45604 | 06/22/2023 | |
| | CD31007-22 | ALUMINUM LAB ANALYSIS | 04/17/2023 | 56.62 | 56.62 | 45604 | 06/22/2023 | |
| | LD30020-227 | E.COLI LAB ANALYSIS | 04/11/2023 | 31.85 | 31.85 | 45604 | 06/22/2023 | |
| | CF30842-22 | BIOCHEMICAL OXYGEN DEMAND | 06/13/2023 | 174.58 | 174.58 | 45604 | 06/22/2023 | |
| | CF30839-22 | ALUMINUM LAB ANALYSIS | 06/13/2023 | 18.87 | 18.87 | 45604 | 06/22/2023 | |
| | CF30844-22 | E.COLI LAB ANALYSIS | 06/13/2023 | 31.85 | 31.85 | 45604 | 06/22/2023 | |
| | CF30688-22 | E.COLI LAB ANALYSIS | 06/12/2023 | 31.85 | 31.85 | 45604 | 06/22/2023 | |
| | CF30689-22 | BIOCHEMICAL OXYGEN DEMAND | 06/12/2023 | 174.58 | 174.58 | 45604 | 06/22/2023 | |
| | CF30166-22 | TOTAL DISSOLVED SOLIDS | 06/05/2023 | 149.81 | 149.81 | 45604 | 06/22/2023 | |
| 45605 | | | | | | | | |
| BAJA DESERT TIRE | S21-12016 | HUGO TRUCK REPAIRS | 05/23/2023 | 464.28 | 464.28 | 45605 | 06/22/2023 | PUBLIC WORKS |
| | S21-12016 | HUGO TRUCK REPAIRS | 05/23/2023 | 464.27 | 464.27 | 45605 | 06/22/2023 | |
| | S21-12016 | HUGO TRUCK REPAIRS | 05/23/2023 | 464.27 | 464.27 | 45605 | 06/22/2023 | |
| | S21-11711 | HECTOR TRUCK REPAIRS | 05/08/2023 | 10.00 | 10.00 | 45605 | 06/22/2023 | |
| | S21-11711 | HECTOR TRUCK REPAIRS | 05/08/2023 | 15.00 | 15.00 | 45605 | 06/22/2023 | |
| 45606 | | | | | | | | |
| BLUE SHIELD OF CALIFORNIA | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 1,498.24 | 1,498.24 | 45606 | 06/22/2023 | ADMIN |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 880.72 | 880.72 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 937.06 | 937.06 | 45606 | 06/22/2023 | |

| Name | Invoice Number | Description | Invoice Date | Invoice Amount | Check Amount | Check Number | Check Issue Date | |
|---------------------|-------------------|----------------------------|-----------------|-------------------|-----------------|-----------------|---------------------|--------------|
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 362.16 | 362.16 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 573.14 | 573.14 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 217.65 | 217.65 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 1,485.02 | 1,485.02 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 568.27 | 568.27 | 45606 | 06/22/2023 | |
| | 23164001611 | MEDICAL INSURANCE PREMIUM | 06/13/2023 | 1,485.02 | 1,485.02 | 45606 | 06/22/2023 | |
| 45607 | | | | | | | | |
| BORDER TACTICAL | A198200 | FIRE DEPT CLOTHING | 05/26/2023 | 71.00 | 71.00 | 45607 | 06/22/2023 | FIRE DEPT |
| 45608 | | | | | | | | |
| COUNTY MOTOR PARTS | 301882 | BATTERY | 05/02/2023 | 106.66 | 106.66 | 45608 | 06/22/2023 | PUBLIC WORKS |
| | 301882 | BATTERY | 05/02/2023 | 106.66 | 106.66 | 45608 | 06/22/2023 | |
| | 302875 | BOBCAT SUPPLIES | 06/06/2023 | 122.05 | 122.05 | 45608 | 06/22/2023 | |
| | 302875 | BOBCAT SUPPLIES | 06/06/2023 | 122.04 | 122.04 | 45608 | 06/22/2023 | |
| | 302934 | ALTERNATOR | 06/08/2023 | 42.55 | 42.55 | 45608 | 06/22/2023 | |
| | 302934 | ALTERNATOR | 06/08/2023 | 85.10 | 85.10 | 45608 | 06/22/2023 | |
| | 302934 | ALTERNATOR | 06/08/2023 | 85.09 | 85.09 | 45608 | 06/22/2023 | |
| | 302192 | BACKHOE MIRROR | 05/12/2023 | 102.19 | 102.19 | 45608 | 06/22/2023 | |
| | 302192 | BACKHOE MIRROR | 05/12/2023 | 102.18 | 102.18 | 45608 | 06/22/2023 | |
| | 302364 | WHITE PAINT MARKER | 05/18/2023 | 11.31 | 11.31 | 45608 | 06/22/2023 | |
| | 302364 | WHITE PAINT MARKER | 05/18/2023 | 11.30 | 11.30 | 45608 | 06/22/2023 | |
| 45609 | | | | | | | | |
| D.J. MILLER, INC. | 23144 | WETLAND PROJECTS PAYMENT 1 | 05/31/2023 | 722,000.00 | 722,000.00 | 45609 | 06/22/2023 | ADMIN |
| 45610 | | | | | | | | |
| ESO SOLUTIONS, INC. | ESO-112349 | FIRE DEPT SOFTWARE | 06/01/2023 | 3,099.94 | 3,099.94 | 45610 | 06/22/2023 | FIRE DEPT |
| 45611 | | | | | | | | |
| FERGUSON ENTERPRIS | CM224345 | WATER PLANT SUPPLIES | 05/10/2023 | 32.94- | 32.94- | 45611 | 06/22/2023 | PUBLIC WORKS |
| | 2543715 | UNIONS | 06/06/2023 | 94.72 | 94.72 | 45611 | 06/22/2023 | |
| 45612 | | | | | | | | |
| FIRE-ETC | 180355 | FIRE DEPT BOOTS | 06/08/2023 | 660.73 | 660.73 | 45612 | 06/22/2023 | FIRE DEPT |
| 45613 | | | | | | | | |
| GOLD COAST ENVIRONM | 13603 | CALIBRATION SERVICES | 05/30/2023 | 1,800.00 | 1,800.00 | 45613 | 06/22/2023 | PUBLIC WORKS |
| 45614 | | | | | | | | |
| HARTFORD | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 32.63 | 32.63 | 45614 | 06/22/2023 | ADMIN |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 19.56 | 19.56 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 18.04 | 18.04 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 14.98 | 14.98 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 29.34 | 29.34 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 13.57 | 13.57 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 15.15 | 15.15 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 2.45 | 2.45 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 52.20 | 52.20 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 33.42 | 33.42 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 139.38 | 139.38 | 45614 | 06/22/2023 | |
| | 48177211732 | LIFE INSURANCE PREMIUM | 06/01/2023 | 52.21 | 52.21 | 45614 | 06/22/2023 | |
| 45615 | | | | | | | | |
| HOLTVILLE THREADS | SWIM 2023 | LIFEGUARD UNIFORMS 2023 | 06/08/2023 | 477.55 | 477.55 | 45615 | 06/22/2023 | POOL |
| 45616 | | | | | | | | |
| HOME DEPOT/GECHF | #5956 MAY 2 | SHOP SUPPLIES | 05/21/2023 | 21.94 | 21.94 | 45616 | 06/22/2023 | PUBLIC WORKS |
| | #5956 MAY 2 | SHOP SUPPLIES | 05/21/2023 | 21.93 | 21.93 | 45616 | 06/22/2023 | |
| 45617 | | | | | | | | |
| HUMANA | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 194.75 | 194.75 | 45617 | 06/22/2023 | ADMIN |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 101.51 | 101.51 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 123.58 | 123.58 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 71.17 | 71.17 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 34.26 | 34.26 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 26.65 | 26.65 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 172.23 | 172.23 | 45617 | 06/22/2023 | |

| Name | Invoice Number | Description | Invoice Date | Invoice Amount | Check Amount | Check Number | Check Issue Date | |
|------------------------|-------------------|------------------------------|-----------------|-------------------|-----------------|-----------------|---------------------|--------------|
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 76.13 | 76.13 | 45617 | 06/22/2023 | |
| | 296346423 | DENTAL INSURANCE PREMIUM | 06/19/2023 | 164.62 | 164.62 | 45617 | 06/22/2023 | |
| 45618 | | | | | | | | |
| I.C. PUBLIC HEALTH DEP | 23313 | COLIFORM WATER ANALYSIS | 05/22/2023 | 266.00 | 266.00 | 45618 | 06/22/2023 | PUBLIC WORKS |
| 45619 | | | | | | | | |
| IMPERIAL COUNTY | 23-32 | 4TH QUARTER MEMBERSHIP 2022- | 06/07/2023 | 671.49 | 671.49 | 45619 | 06/22/2023 | ADMIN |
| 45620 | | | | | | | | |
| IMPERIAL IRRIGATION DI | PARKS ELE | PARKS ELECTRICITY JUNE 2023 | 06/01/2023 | 2,471.99 | 2,471.99 | 45620 | 06/22/2023 | ADMIN |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 2,932.60 | 2,932.60 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 2,563.87 | 2,563.87 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 11,817.29 | 11,817.29 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 6,547.34 | 6,547.34 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 107.08 | 107.08 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 140.30 | 140.30 | 45620 | 06/22/2023 | |
| | GENERAL E | ELECTRIC UTILITIES JUNE 2023 | 06/01/2023 | 140.31 | 140.31 | 45620 | 06/22/2023 | |
| 45621 | | | | | | | | |
| IMPERIAL IRRIGATION DI | #0303 MAY 2 | MAY 2023 WATER CHARGES | 06/05/2023 | 3,038.00 | 3,038.00 | 45621 | 06/22/2023 | ADMIN |
| 45622 | | | | | | | | |
| K-C WELDING & RENTAL, | 178690 | CHAINSAW REPAIR | 05/11/2023 | 133.67 | 133.67 | 45622 | 06/22/2023 | PUBLIC WORKS |
| | 178689 | CHAINSAW REPAIR | 05/11/2023 | 103.36 | 103.36 | 45622 | 06/22/2023 | FIRE DEPT |
| | 180197 | DRILL BIT | 06/12/2023 | 97.40 | 97.40 | 45622 | 06/22/2023 | |
| 45623 | | | | | | | | |
| LEAF | 14844920 | FIRE DEPT COPIER | 06/06/2023 | 259.91 | 259.91 | 45623 | 06/22/2023 | FIRE DEPT |
| 45624 | | | | | | | | |
| LESLIE'S POOL SUPPLIE | 652-02-0477 | POOL SUPPLIES | 05/30/2023 | 255.19 | 255.19 | 45624 | 06/22/2023 | POOL |
| 45625 | | | | | | | | |
| METRON - FARNIER | 37984 | WATER METERS | 06/09/2023 | 44,881.56 | 44,881.56 | 45625 | 06/22/2023 | PUBLIC WORKS |
| 45626 | | | | | | | | |
| MISSIONSQUARE | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 2,414.17 | 2,414.17 | 45626 | 06/22/2023 | ADMIN |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 1,404.56 | 1,404.56 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 643.76 | 643.76 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 267.01 | 267.01 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 342.15 | 342.15 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 147.60 | 147.60 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 154.84 | 154.84 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 154.72 | 154.72 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 57.28 | 57.28 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 490.54 | 490.54 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 515.08 | 515.08 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 811.00 | 811.00 | 45626 | 06/22/2023 | |
| | 6125184 | INSURANCE PREMIUM | 06/16/2023 | 508.57 | 508.57 | 45626 | 06/22/2023 | |
| 45627 | | | | | | | | |
| NICHOLAS WELLS | MILEAGE 5/ | MILEAGE 5/25/23 - 6/20/23 | 06/22/2023 | 105.13 | 105.13 | 45627 | 06/22/2023 | ADMIN |
| 45628 | | | | | | | | |
| PEOPLEREADY,INC. | 28141382 | TEMP WORKER PARKS | 06/13/2023 | 770.55 | 770.55 | 45628 | 06/22/2023 | PUBLIC WORKS |
| | 28142841 | TEMP WORKER WWTP | 06/13/2023 | 839.40 | 839.40 | 45628 | 06/22/2023 | |
| | 28129631 | TEMP WORKER PARKS | 06/06/2023 | 616.44 | 616.44 | 45628 | 06/22/2023 | |
| | 28129630 | TEMP WORKER WWTP | 06/06/2023 | 839.40 | 839.40 | 45628 | 06/22/2023 | |
| 45629 | | | | | | | | |
| QUILL CORPORATION | 32771408 | OFFICE SUPPLIES | 05/31/2023 | 18.40 | 18.40 | 45629 | 06/22/2023 | ADMIN |
| | 32771408 | OFFICE SUPPLIES | 05/31/2023 | 18.41 | 18.41 | 45629 | 06/22/2023 | FIRE DEPT |
| | 32771408 | OFFICE SUPPLIES | 05/31/2023 | 18.41 | 18.41 | 45629 | 06/22/2023 | PUBLIC WORKS |
| | 32771408 | OFFICE SUPPLIES | 05/31/2023 | 53.59 | 53.59 | 45629 | 06/22/2023 | |
| | 32771408 | OFFICE SUPPLIES | 05/31/2023 | 42.00 | 42.00 | 45629 | 06/22/2023 | |
| | 32799921 | FIRE DEPT OFFICE SUPPLIES | 06/01/2023 | 182.27 | 182.27 | 45629 | 06/22/2023 | |
| | 32820825 | OFFICE SUPPLIES | 06/02/2023 | 27.33 | 27.33 | 45629 | 06/22/2023 | |
| | 32820825 | OFFICE SUPPLIES | 06/02/2023 | 91.66 | 91.66 | 45629 | 06/22/2023 | |

| Name | Invoice Number | Description | Invoice Date | Invoice Amount | Check Amount | Check Number | Check Issue Date | |
|----------------------|-------------------|------------------------------|-----------------|-------------------|-----------------|-----------------|---------------------|--------------|
| | 32820825 | OFFICE SUPPLIES | 06/02/2023 | 91.66 | 91.66 | 45629 | 06/22/2023 | |
| | 32820825 | OFFICE SUPPLIES | 06/02/2023 | 91.66 | 91.66 | 45629 | 06/22/2023 | |
| 45630 | | | | | | | | |
| ROBERT S. NELSON AUT | 14602 | HECTOR TRUCK REPAIRS | 05/04/2023 | 150.10 | 150.10 | 45630 | 06/22/2023 | PUBLIC WORKS |
| | 14602 | HECTOR TRUCK REPAIRS | 05/04/2023 | 150.11 | 150.11 | 45630 | 06/22/2023 | |
| 45631 | | | | | | | | |
| SELLERS PETROLEUM | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 448.17 | 448.17 | 45631 | 06/22/2023 | PUBLIC WORKS |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 286.48 | 286.48 | 45631 | 06/22/2023 | FIRE DEPT |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 301.29 | 301.29 | 45631 | 06/22/2023 | |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 324.55 | 324.55 | 45631 | 06/22/2023 | |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 489.18 | 489.18 | 45631 | 06/22/2023 | |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 690.40 | 690.40 | 45631 | 06/22/2023 | |
| | CL31495-IN | PUBLIC WORKS FUEL | 05/31/2023 | 462.00 | 462.00 | 45631 | 06/22/2023 | |
| | CL31494-IN | FIRE DEPT FUEL | 05/31/2023 | 1,343.31 | 1,343.31 | 45631 | 06/22/2023 | |
| 45632 | | | | | | | | |
| SHI INTERNATIONAL CO | B16974510 | AIRFIBER HARDWARE FOR INTERN | 06/12/2023 | 939.97 | 939.97 | 45632 | 06/22/2023 | POOL |
| 45633 | | | | | | | | |
| SIMNSA HEALTH PLAN | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 144.27 | 144.27 | 45633 | 06/22/2023 | ADMIN |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 39.60 | 39.60 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 92.87 | 92.87 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 497.14 | 497.14 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 487.01 | 487.01 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 1,413.31- | 1,413.31- | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 1,308.58 | 1,308.58 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE HEALTH PREMIUM | 06/16/2023 | 366.15 | 366.15 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 18.93 | 18.93 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 10.10 | 10.10 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 51.23 | 51.23 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 44.62 | 44.62 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 30.10- | 30.10- | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 99.13 | 99.13 | 45633 | 06/22/2023 | |
| | 119500 | INSURANCE DENTAL PREMIUM | 06/16/2023 | 34.37 | 34.37 | 45633 | 06/22/2023 | |
| 45634 | | | | | | | | |
| SPARKLETTS | 9431538 060 | PUBLIC WORKS WATER | 06/01/2023 | 198.05 | 198.05 | 45634 | 06/22/2023 | PUBLIC WORKS |
| | 9439337 060 | FIRE DEPT WATER | 06/01/2023 | 57.11 | 57.11 | 45634 | 06/22/2023 | FIRE DEPT |
| 45635 | | | | | | | | |
| STAPLES CREDIT | 3265179971 | OFFICE SUPPLIES | 04/28/2023 | 19.29 | 19.29 | 45635 | 06/22/2023 | ADMIN |
| | 3265179971 | OFFICE SUPPLIES | 04/28/2023 | 16.11 | 16.11 | 45635 | 06/22/2023 | |
| | 3265179971 | OFFICE SUPPLIES | 04/28/2023 | 16.10 | 16.10 | 45635 | 06/22/2023 | |
| 45636 | | | | | | | | |
| THATCHER CO. | 20234001124 | CHLORINE | 06/06/2023 | 13,349.85 | 13,349.85 | 45636 | 06/22/2023 | PUBLIC WORKS |
| 45637 | | | | | | | | |
| TRI-STATE SEMINAR | ALEX CHAV | ALEX C. TRAINING SEMINAR | 06/01/2023 | 49.50 | 49.50 | 45637 | 06/22/2023 | PUBLIC WORKS |
| | ALEX CHAV | ALEX C. TRAINING SEMINAR | 06/01/2023 | 49.50 | 49.50 | 45637 | 06/22/2023 | |
| | HECTOR OR | HECTOR C. TRAINING SEMINAR | 06/01/2023 | 49.50 | 49.50 | 45637 | 06/22/2023 | |
| | HECTOR OR | HECTOR C. TRAINING CENTER | 06/01/2023 | 49.50 | 49.50 | 45637 | 06/22/2023 | |
| 45638 | | | | | | | | |
| VISION SERVICE PLAN | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 40.45 | 40.45 | 45638 | 06/22/2023 | ADMIN |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 16.68 | 16.68 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 12.26 | 12.26 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 33.19 | 33.19 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 7.02 | 7.02 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 29.64 | 29.64 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 5.00 | 5.00 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 52.56 | 52.56 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 35.44 | 35.44 | 45638 | 06/22/2023 | |
| | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 22.52 | 22.52 | 45638 | 06/22/2023 | |


| Name | Invoice Number | Description | Invoice Date | Invoice Amount | Check Amount | Check Number | Check Issue Date |
|------------------------------|-------------------|--------------------------|-----------------|-------------------|-------------------|-----------------|---------------------|
| 45639 WYMORE, INC. | 818190276 | VISION INSURANCE PREMIUM | 06/19/2023 | 50.06 | 50.06 | 45638 | 06/22/2023 |
| | 1228842 | WELDING REPAIRS | 03/20/2023 | 459.75 | 459.75 | 45639 | 06/22/2023 |
| | 1228760 | PULLEY REPAIRS | 03/28/2023 | 375.00 | 375.00 | 45639 | 06/22/2023 |
| | 1229835 | ROOTS BLOWER REPAIRS | 03/15/2023 | 2,357.95 | 2,357.95 | 45639 | 06/22/2023 |
| Grand Totals: | | | | <u>857,844.97</u> | <u>857,844.97</u> | | |

PUBLIC WORKS

Report Criteria:
Detail report type printed

City of Holtville

REPORT TO COUNCIL

| | |
|---------------|--|
| MEETING DATE: | 06/26/23 |
| ITEM NUMBER | 3 a |
| Approvals | CITY MANAGER  |
| | FINANCE MANAGER |
| | CITY ATTORNEY |

DATE ISSUED: June 22, 2023

FROM: Nick Wells, City Manager

SUBJECT: **Resolution No. 23-17** *Establishing the Gann Appropriations Limit for the 2023-24 Fiscal Year*

ISSUE:

Shall the City Council approve Resolution No. 23-17, establishing an appropriations limit for the 2023-24 Fiscal Year?

DISCUSSION:

Article XIII B of the California State Constitution (Government Spending Limitation) provides for a limit on the annual growth in the level of certain appropriations from tax proceeds for various government entities in the State. The growth in the appropriations limit utilizes the prior year's limit, then calculates an adjustment to that limit accounting for changes in population and the cost of living. The State Department of Finance requires that all cities and counties adopt and submit that appropriations limit for each fiscal year.

Staff has collected the data and made the calculations for the 2023-24 limitation. The calculations are attached herein as "Exhibit A" and "Exhibit B."

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends that the resolution be adopted.

ALTERNATIVE:

Not to adopt, resulting in non-compliance with State regulations.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-17**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ADOPTING AN
APPROPRIATIONS LIMIT FOR 2023-24 FISCAL YEAR**

WHEREAS, Article XIII B of the Constitution of the State of California, also known as the Gann Initiative, mandates an appropriations limit on various units of government, including the City of Holtville; and

WHEREAS, the limit is calculated annually, based on the prior year's limit and established growth factors to derive a maximum increase in government expenditures; and

WHEREAS, the calculation of the limit utilizes guidelines provided by the State Department of Finance; and

WHEREAS, the limit has been calculated by the Finance Department of the City of Holtville and is attached as "Exhibit A;" and

WHEREAS, the City of Holtville formally adopts the appropriations limit calculated in the attached document; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council, in accordance with Article XIII B of the Constitution of the State of California, hereby adopts an appropriation limit of \$5,007,403 for the City of Holtville for the 2023-24.
2. That corresponding Revenues subject to the appropriation limit are projected to be \$2,052,700 for the 2023-24 Fiscal Year.
3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 26th day of June, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

Exhibit " A "

CITY OF HOLTVILLE

APPROPRIATIONS LIMIT CALCULATION

Fiscal Year 2023-24

| | | | |
|---|--------|--------|---------------------|
| June, 30 2022 Appropriation Limit | | | \$ 4,767,352 |
| Per Capita Cost of Living % Change <i>(per California Dept of Finance)</i> | | 4.440% | |
| 01/01/2023 Population Change * | | | |
| Holtville | -0.58% | | |
| Imperial County | 0.57% | | |
| Greater of the Two Options | | 0.57% | |
| June, 30 2023 Calculation Factor | | | |
| Per Capita Percentage Increase | | 1.0444 | |
| Population Percentage Increase | | 1.0057 | |
| Total (Per Capita X Population) | | | 1.05035308 |
| June, 30 2023 Gross Appropriation Limit | | | \$ 5,007,403 |
| Adjustments: | | | 0 |
| 2023-24 Appropriations Limit | | | \$ 5,007,403 |
| Projected appropriations subject to the Limit | | | 2,052,700 |
| Projected appropriations are below the limit by: | | | \$ 2,954,703 |

CONCLUSION:

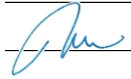
The City HAS NOT exceeded its appropriation limit for the 2022-23 Fiscal Year.

Exhibit "B"
CITY OF HOLTVILLE
PROCEEDS OF TAXES
GANN APPROPRIATION CALCULATION
FY 2023-24

| Description | Total Budget | Proceeds From Taxes | Non-Tax Revenue |
|----------------------------------|-------------------------|------------------------------------|----------------------------|
| Property Tax | \$378,700 | \$378,700 | |
| Motor Vehicle In Lieu VLF | 633,000 | 633,000 | |
| Franchise Tax | 104,500 | 104,500 | |
| Sales Tax | 380,000 | 380,000 | |
| Utility Tax | 492,500 | 492,500 | |
| Other Taxes | 64,000 | 64,000 | |
| Licenses/Permits/Fines/Penalties | 2,750 | | 2,750 |
| Other Revenues/Use of Money | 35,000 | | 35,000 |
| Revenue From Other Agencies | 345,738 | | 345,738 |
| Current Services | 128,475 | | 128,475 |
| Miscellaneous Revenue | 5,000 | | 5,000 |
| Transfers In from Transportation | 200,000 | | 200,000 |
| Transfers In From RDA Successor | 215,000 | | 215,000 |
| Transfers In From Sewer | 125,000 | | 125,000 |
| Transfers In From Water | 125,000 | | 125,000 |
| <i>Subtotal</i> | <i>\$3,234,663</i> | <i>\$2,052,700</i> | <i>\$1,181,963</i> |
| Reserves | | | \$0 |
| TOTAL GF BUDGET | \$3,234,663 | \$2,052,700 | \$1,181,963 |

City of Holtville

REPORT TO COUNCIL

| | |
|---------------|--|
| MEETING DATE: | 06/26/23 |
| ITEM NUMBER | 3 b |
| Approvals | CITY MANAGER  |
| | FINANCE MANAGER |
| | CITY ATTORNEY |

DATE ISSUED: June 23, 2023

FROM: Nick Wells, City Manager

SUBJECT: Resolution No. 23-18 Adopting the Fiscal Year 2023-24 Budget

ISSUE:

Shall the City Council approve Resolution No. 23-18, adopting the Fiscal Year 2023-24 budget as previously presented and discussed in City Council meetings, and rescind all prior resolutions related to the appropriation of funds?

BACKGROUND & DISCUSSION:

The City Budget serves as the financial planning tool of the City and provides for the allocation of resources across the full range of City activities. Finance staff has worked with the City Council, the City Manager, other City department heads and the public to project anticipated revenue and necessary expenditures. The City's Annual budget represents a total financing plan for all City operations but has been analyzed in its component parts in order to make meaningful assumptions. Although each fund represented in the budget stands alone, interdependence between the funds and allocation of common cost centers is illustrated in the packaging of the funds in summaries.

Transportation budgets are currently being finalized and will be presented at the Monday Meeting.

FISCAL IMPACT:

Adoption of the 2023-24, Fiscal Year Budget will direct the operation of all City activities.

CITY MANAGER RECOMMENDATION:

Adopt the Budget as presented.

ALTERNATIVE:

Not to adopt the proposed budget, providing staff with alternate direction in order to continue to provide ongoing necessary services to the community.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-18**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ADOPTING A BUDGET FOR
FISCAL YEAR 2023-24 AND RESCINDING ALL PRIOR RESOLUTIONS
RELATED TO THE APPROPRIATION OF FUNDS**

WHEREAS, City staff has submitted the 2023-24 Budget to the City Council for its review and consideration in accordance with budget policies and objectives established by the City Council; and

WHEREAS, the submitted Budget is based upon extensive use of historical revenue and expenditures, direction of the City Council received at regularly scheduled meetings; and

WHEREAS, the following monies are hereby appropriated from each fund in the following amounts:

| | | | |
|----------------------|-------------|-------------------------------------|---|
| General Fund | \$3,234,663 | Gas Tax Fund | Amounts to be Determined |
| Water Operating Fund | 1,564,250 | Local Transportation Fund | |
| Sewer Operating Fund | 1,583,100 | Local Transportation Authority Fund | |
| Trash Operating Fund | 322,500 | Sidewalk Fund | |

Total 2023-24 Appropriations

WHEREAS, all previous appropriations are hereby cancelled and the balances remaining therein are applied to finance the new appropriations set forth in this budget; and

WHEREAS, the City Manager has the authority to execute expenditures up to \$15,000 without prior approval of the City Council; and

WHEREAS, all increases in the Fiscal Year 2023-24 Budget of funds, departments and/or activities shall be made by the City Council except that the City Manager may, on his own initiative and without prior approval of the City Council, transfer between budget accounts within a fund, activity, or capital improvement fund, or from a budget account or appropriation, to the said fund reserve, amounts determined to be in excess of actual requirements; as long as such changes are reported regularly to the City Council; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE,
DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council finds that the Fiscal Year 2023-24 Budget is based upon reasonable estimates of revenues and expenditures.
2. That in the fiscal year beginning July 1, 2023, there is hereby appropriated out of the Treasury of the City of Holtville for municipal purposes and for allowances to be used by various departments and activities, the sum of \$0 in the amounts, allowances and estimates more on file in the office of the City Clerk; and
3. That the Mayor is hereby authorized to sign said Resolution, a copy of which is on file at the Office of the City Clerk, on behalf of the City of Holtville, California.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 26th day of June, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville

REPORT TO COUNCIL

| | | |
|---------------|-----------------|---|
| MEETING DATE: | | 06/26/23 |
| ITEM NUMBER | | 3 c |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | |
| | CITY ATTORNEY | |

DATE ISSUED: June 23, 2023

FROM: Nick Wells, City Manager

SUBJECT: *Representative to the Ad Hoc LAFCo Advisory Panel on IV Healthcare District*

ISSUE:

Shall the City Council appoint a representative to the Imperial County Local Area Formation Commission to Examine the proposed ad hoc advisory panel to examine proposals to form an Imperial Valley Healthcare District?

DISCUSSION:

Assembly Bill 918 recently passed the California State Assembly of expanding the Pioneers Memorial Healthcare District (PMHD) to include all of the Imperial Valley, absorbing Calexico's Heffernan Memorial Healthcare District (HMHD). The legislation would combine all assets and liabilities of the those two districts in 2024. Although not explicitly delineated, the action references a countywide ballot initiative that would expand the service area to the whole County, eventually negotiating the inclusion of El Centro Regional Medical Center (ECRMC), and perhaps extending the property tax assessment borne by PMHD area residents to the entire service area.

Although the three entities had begun the process of combining their services earlier this year, some of the proposed iterations of the bill have been staunchly opposed by the PMHD Board of Directors. Although its current form is near acceptable to that body, their fear is that inevitable amendments may revert to a less palatable final document. At the center of their opposition is hesitancy to take on ECRMC's debt of over \$150 million. There are also questions of the potential tax assessments to area residents and constitution of the Board of Directors.

The City has been approached by multiple stakeholders on the issue to support, oppose or take no position on the measure. As more information comes to light and this legislation further evolves, expect further updates.

One facet of the bill currently directs the PMHD Board to work with the Imperial County Local Area Formation (LAFCo) to define parameters of the expanded district. To prepare for the potential change and to assist in keeping the discussion representative of the various areas covered, LAFCo recently reached out to the City regarding the formation of an ad hoc committee to examine the issues and advise on action. They have asked that the City appoint one local citizen to sit on this committee, which is expected to meet a few times a month over the next few months.

FISCAL IMPACT:

None.

June 12, 2023

City of Holtville
Attn: Mike Goodsell, Mayor
121 West 5th Street
Holtville, CA 92250

RE: Appointment to LAFCO advisory panel on County Wide Health Care District

Dear Mr. Goodsell:

The Local Agency Formation Commission (LAFCO) is in the process of evaluating the formation of a County Wide Health Care District. At this time, we are asking your support by nominating or appointing someone from your community (area) to an "advisory" panel that will assist LAFCO staff in processing the project.

It is expected that this panel will meet at least once and possibly twice per month for the next four to five months. The meetings will be held at the LAFCO offices in El Centro and will not be held virtually.

The Project:

LAFCO has been asked to consider forming a county wide health care district. This process started with the filing of an application by the Pioneer's Memorial Health Care District.

Concurrently with that an assembly bill sponsored by Assembly Member Eduardo Garcia (AB 918) was introduced to the state legislature and is now going through hearings. That bill also requires the formation of a county wide health care district.

So, to be clear the two actions are not in contradiction and are in fact attempting to meet the same objective and that is to create a county wide district to provide better health care services and opportunities for the Imperial Valley.

By way of background, we currently have two health care districts. We have the Pioneer's Memorial Health Care District which covers a substantial part of the northern part of the county. We then also have the Heffernan Memorial Health Care District which covers an area along the international boundary with Mexico including Calexico. Pioneer's operates a Hospital while Heffernan does not.

In addition, we have the El Centro Regional Medical Center, which is a City owned hospital and not a Special District such as Pioneer or Heffernan. It is however another operational Hospital.

The intent of this action and AB 918 is to create a **County Wide Health Care District**. The goal of course is to provide medical and health care services that can survive the economic realities

of health care providers and to assure the residents of Imperial Valley to have a viable and affordable health care system.

Expectations of the Panel:

It is our desire to have public input on the formation of this county wide district. We hope to have this panel representing the various areas of the county to provide guidance, information, and public opinion to LAFCO staff. At the same time, we expect this panel to inform their respective councils and staff of the direction on progress as we go through the LAFCO process.

Target Goal:

The primary goal is to form one county wide health care district that would provide hospital and other medical services. That could possibility unite the two current hospitals under one governance structure. Since ECRMC is not a special district LAFCO cannot mandate that ECRMC become part of this new district and can only offer or allow ECRMC to become a part on a voluntary basis.

Ultimately if the Commission approves such a formation this matter will be subject to a vote as it may include an assessment. Whether there will be an assessment has yet to be determined. As a consequence, LAFCO is currently, through an independent consultant, performing a financial/fiscal evaluation.

As noted above there are two concurrent/parallel actions in progress at this time. The one is the LAFCO process currently well on its way and the other is AB 918. AB 918 as currently written would automatically form the new district but would still require LAFCO to follow a process in the formation of this new district.

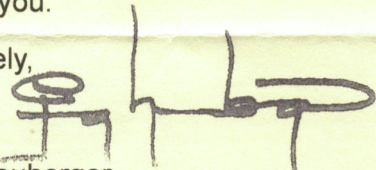
It is the intent of the Commission to work with all stakeholders and interested parties in going through this process and to obtain as much information as possible.

We therefore ask for your support by appointing a member of your community/area to this advisory panel.

If you have questions, please feel free to contact Jurg Heuberger at jurgh@iclafco.com or Paula Graf at pg@iclaco.com.

Thank you.

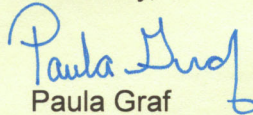
Sincerely,



Jurg Heuberger

Executive Officer

Sincerely,




Paula Graf

Assistant Executive Officer & Sr. Analyst

City of Holtville

REPORT TO COUNCIL

| | |
|---------------|--|
| MEETING DATE: | 06/26/23 |
| ITEM NUMBER | 3 d |
| Approvals | CITY MANAGER  |
| | FINANCE MANAGER |
| | CITY ATTORNEY |

DATE ISSUED: June 23, 2023

FROM: Nick Wells, City Manager

SUBJECT: *Observance of Independence Day Holiday & City Hall Closure*

ISSUE:

Shall the City Council approve closure of City Hall on Monday, July 3, 2023, in addition to the traditional July 4 closure in observance of Independence Day?

DISCUSSION:

In accordance with the adopted Memoranda of Understanding with City employees (and a deep spirit of patriotism!), Holtville City Hall is closed and employees are given a day off on July 4 every year. In past years (most frequently around the Christmas holiday), if the holiday falls on a Thursday, we extend the Friday as an additional day off for employees. A similar situation exists with Independence Day falling on a Tuesday this year. In an informal discussion, the City Manager broached the subject with Council and, after hearing some opposition, withdrew the request. No formal action was requested or taken at that time.

Subsequently, one member of the Council requested that the issue be brought to a formal vote. As the Mayor was present at the time of the request, she was consulted and agreed to have the matter heard at the next Council meeting.


FISCAL IMPACT:

Minimal, however, it will result in an extra day of full overtime pay at the Water and Sewer plants, for any Public Works service call outs (water breaks, sewer clogs, etc.) on that day, as well as the staff on duty for Fire.

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: June 23, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

| | |
|---------------|---|
| Meeting Date | <u>06/26/23</u> |
| Item Number | <u>5 a</u> |
| City Manager |  |
| Finance | _____ |
| City Attorney | _____ |

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next meeting.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase in 2022. This after experiencing multiple issues with service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. Contract language is still being finalized, however CR&R has requested that it be executed soon, so expect soon. With another rate hike proposed (capped at 4%, due to the City's tacit commitment for a contract extension) a discussion about fleshing out the details of the extension were recently discussed by Council. ***Expect the formal contract extension to be on the July Council agenda for discussion.***

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City's jurisdiction. A Request for Proposals to perform this service was issued in March, with the only response coming from The Holt Group, which was engaged in April.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A recent conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin working in earnest to begin construction.

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At the outset of the outreach, 4 of the 8 or 9 property owners have applied for City service. Staff worked with IID on companion communication for another round of letters to the remaining residents to encourage them to switch. Staff met with IID representatives in February to finalize a strategy for converting existing users of surface water to City water, which is the only stumbling block to finalizing design. IID has identified that only three properties remain that need conversion. It was decided that preliminary contact via telephone would be best.

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. A pre-con meeting was held in early May and the contractor has been onsite performing various activities. There is an issue with a couple of biological habitat hot spots that will likely need to be preserved through the end of nesting season in September, but the contractor does not believe those areas are crucial to moving forward. ***Staff will be meeting with the contractor and the RE/CM early next week to observe progress and discuss areas that may require changes due to site conditions.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. *Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last week. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input.*

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

Gene Layton Pool – After the Pool refurbishment project, of 2022, the final paperwork was submitted in the past few weeks to receive the State Parks funding that was the basis of the project. Utilizing additional funding received from the IID, staff has started on a project to get internet service to the area for a much-needed security system. Staff met with a State Parks representative last week to get the completion package signed off. We expect full grant fund reimbursement before summer. Preparations are being made to get the Pool ready for this summer's use, including starting to seek daily sponsors for Public Swim. The Pool was already being used by swim teams and is now open for Public swim.

Mac Park – Working with Little League, Public Works staff is working to get the second field up to par and playable. It is expected to be fully ready for next year's play.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories). Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. *Chief Silva and I had an impromptu discussion with Mr. Medina last week regarding configuration. We have now adopted constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site.*

Website Redesign – Conveyor Group was engaged in March to oversee a redesign of the City’s aged site. Multiple staff members attended an online training in late May to take over the site. It is assumed that the new website will be up in a matter of weeks!

ISSUES – *the proposed creation of an Imperial Valley Healthcare District has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic.*

BUILDING DEPT - The City has issued **49** building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. ***The litany of documents, having been executed, got into the proper hands and the construction loans closed early this week. Construction should begin within the next several weeks.***

MEETINGS & EVENTS RECENTLY ATTENDED :

| | | |
|----------|--|--------------------------------------|
| 06/12/23 | Department Head Meeting | City Hall |
| 06/12/23 | Sunset Rose Loan Closing Call | Phone Conference |
| 06/12/23 | Holtville City Council Meeting | City Hall |
| 06/13/23 | Meeting w/ Trestle Project Design Engineer | Zoom Conference |
| 06/14/23 | ICTC Management/CCMA Meetings | ICTC Offices (EC) |
| 06/16/23 | NW Vacation Day (Out of Office) | San Luis Obispo, CA |
| 06/16/23 | CA FFA Foundation Board Meeting | Zoom Conference |
| 06/19/23 | NW Vacation Day (Out of Office) | Paso Robles, CA |
| 06/20/23 | Department Head Meeting | City Hall |
| 06/20/23 | Meeting w/ PMHD re: IV Healthcare District | City Hall |
| 06/20/23 | IID Summer Program Presentation | IID Board of Directors Chambers (EC) |
| 06/20/23 | Sunset Rose Loan Closing | |
| 06/22/23 | IVRMA TAC Meeting | ICTC Offices (EC) |
| . | | |
| . | | |

UPCOMING EVENTS :

| | | |
|----------|---|--------------------------|
| 06/26/23 | Department Head Meeting | City Hall |
| 06/26/23 | LAFCo Special Meeting | EC City Council Chambers |
| 06/27/23 | Wetlands Project Status Meeting | Project Site |
| 06/29/23 | CLoC City Managers Department Executive Committee Meeting | Burbank, CA |
| 07/03/23 | Department Head Meeting | City Hall |
| 07/04/23 | Independence Day Observed (City Hall Closed) | |
| 07/10/23 | Holtville City Council Meeting (Potentially Dark) | |
| 07/12/23 | ICTC Management/CCMA Meetings | City of Brawley |
| 07/17/23 | Holtville Planning Commission Meeting | City Hall |
| 07/19/23 | IV Foreign Trade Zone Meeting | Web Conference |
| 07/20/23 | NW Vacation Day (Out of Office) | Lake Arrowhead, CA |
| 07/21/23 | NW Vacation Day (Out of Office) | Lake Arrowhead, CA |
| 07/24/23 | Holtville City Council Meeting | City Hall |
| 08/14/23 | Holtville City Council Meeting (Potentially Dark) | |
| 08/21/23 | HUSD 2023-24 School Year Start | |
| 08/28/23 | Holtville City Council Meeting | City Hall |
| 09/01/23 | CA FFA Foundation Board Meeting | Galt, CA |
| . | | |


If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

| | | |
|---------------|-----------------|---|
| MEETING DATE: | | 06/26/23 |
| ITEM NUMBER | | 5 b |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | |
| | CITY ATTORNEY | |

June 22, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

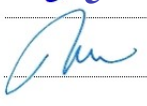
- The department is currently making sure all financial transactions are posted correctly.
- Working on posting all revenue and payables to reflect the current fiscal year.
- New trash rates were updated in our system to reflect on the bills after July 1st.
- Attended ICTC meeting, presented possible bonding opportunities.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

City of Holtville
REPORT TO COUNCIL

| | | |
|----------------------|------------------------|---|
| MEETING DATE: | | <u>06/26/23</u> |
| ITEM NUMBER | | <u>5 c</u> |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | _____ |
| | CITY ATTORNEY | _____ |

DATE ISSUED: June 19, 2023
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for May 2023

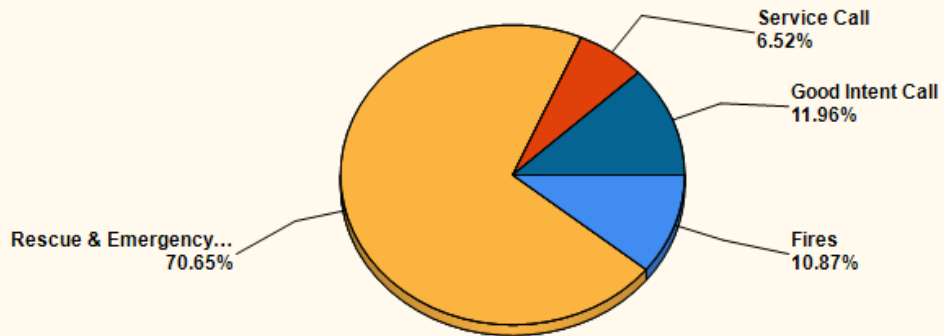
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The month of May, 2023 was extremely busy for the Holtville Fire Department, we had more activities than a usual May. Personnel continued the great work doing training and upkeeping our equipment as we get ready for fire season. We participated in a lot of career day with all the schools in Holtville. Cisco Hernandez has taken over the nuisance abatement program for the city. The following is the monthly report for May 2023.

| | |
|-------------------|-----|
| Emergency calls | 92 |
| Training hours | 186 |
| Abatement notices | 60 |

Cordially submitted

Alex Silva
Fire Chief



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|-------------|
| Fires | 10 | 10.87% |
| Rescue & Emergency Medical Service | 65 | 70.65% |
| Service Call | 6 | 6.52% |
| Good Intent Call | 11 | 11.96% |
| TOTAL | 92 | 100% |

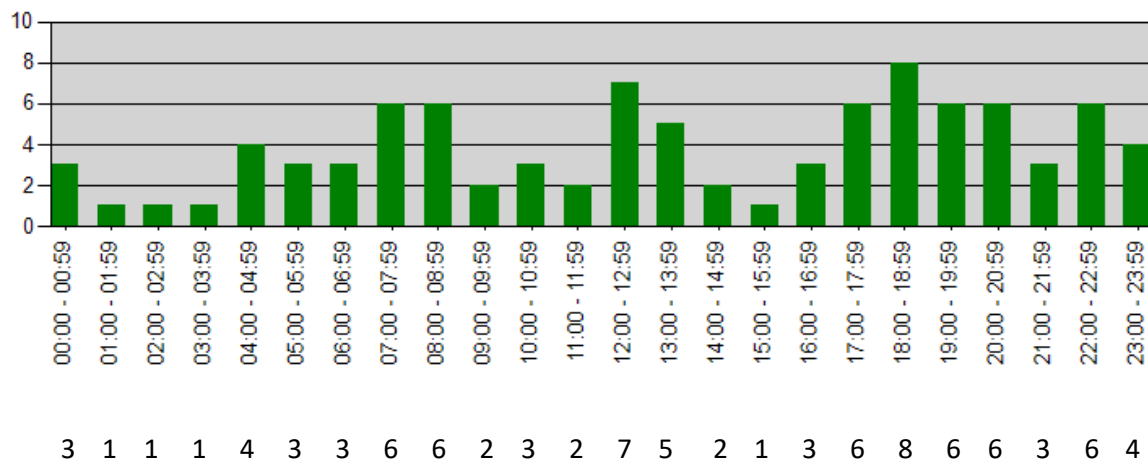
| ACTION TAKEN | # INCIDENTS | PERCENTAGE |
|---|-------------|------------|
| 10 - Fire control or extinguishment, other | 2 | 2.17% |
| 11 - Extinguishment by fire service personnel | 4 | 4.35% |
| 12 - Salvage & overhaul | 3 | 3.26% |
| 14 - Contain fire (wildland) | 1 | 1.09% |
| 31 - Provide first aid & check for injuries | 6 | 6.52% |
| 32 - Provide basic life support (BLS) | 59 | 64.13% |
| 70 - Assistance, other | 5 | 5.43% |
| 71 - Assist physically disabled | 1 | 1.09% |
| 73 - Provide manpower | 1 | 1.09% |
| 86 - Investigate | 2 | 2.17% |
| 93 - Cancelled en route | 11 | 11.96% |

TOTAL: 95

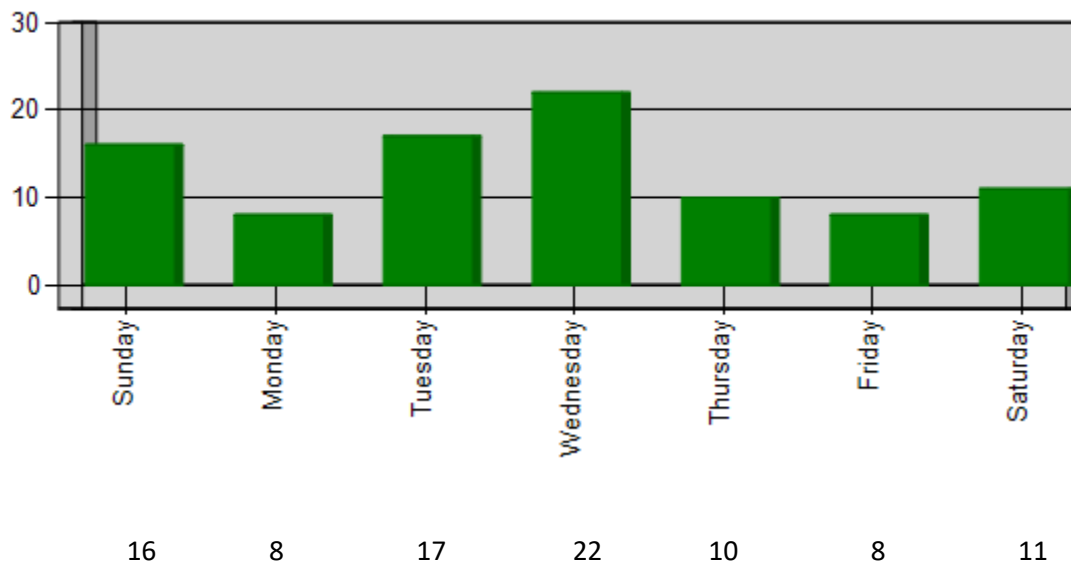
| TOTAL INCIDENTS | TOTAL PROPERTY LOSS | TOTAL CONTENT LOSS | TOTAL LOSSES | AVERAGE LOSS |
|-----------------|---------------------|--------------------|--------------|--------------|
| 2 | \$11,000.00 | \$1,000.00 | \$12,000.00 | \$6,000.00 |

| INCIDENT NUMBER | DATE | Incident Type | PROPERTY LOSS | CONTENT LOSS | TOTAL | % of Total |
|-----------------|------------|---|---------------|--------------|-------------|------------|
| 2023-402 | 05/17/2023 | 322 - Motor vehicle accident with injuries | \$10,000.00 | \$0.00 | \$10,000.00 | 83.33% |
| 2023-420 | 05/24/2023 | 142 - Brush or brush-and-grass mixture fire | \$1,000.00 | \$1,000.00 | \$2,000.00 | 16.67% |

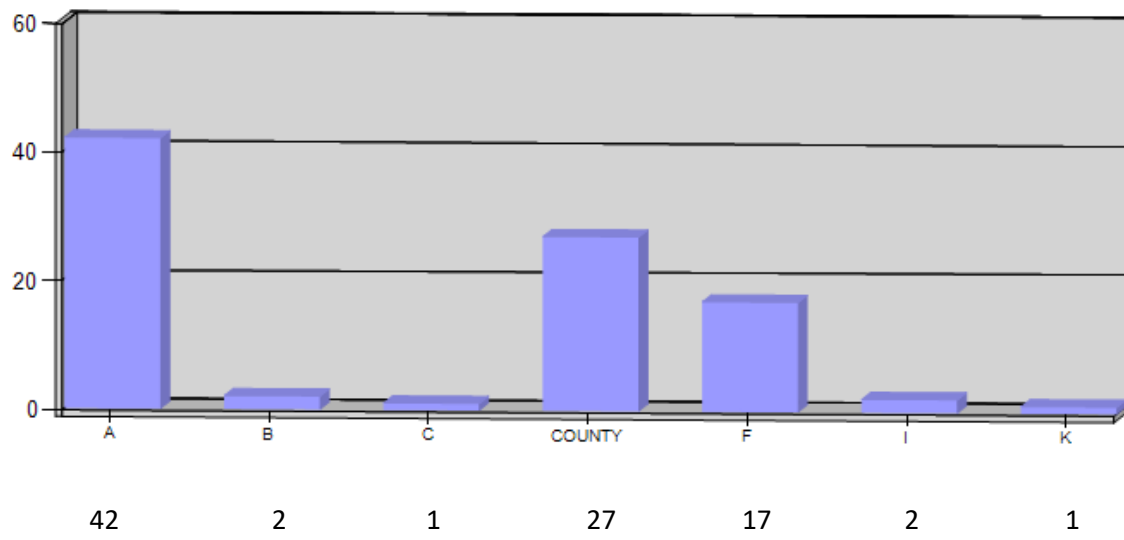
Hours of the day



Days of the week




Zones



City of Holtville
REPORT TO CITY COUNCIL

DATE ISSUED: June 21st, 2023
FROM: Frank Cornejo
Water/Wastewater Operations Supervisor
SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

| | | |
|----------------------|------------------------|---|
| MEETING DATE: | | <u>06/26/23</u> |
| ITEM NUMBER | | <u>5 d</u> |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | |
| | CITY ATTORNEY | |

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 06/08/23 to 06/21/2023.

Water Plant:

- Water Plant staff replaced the existing pressure transducer manifold at the distribution pump station, and installed a duplex manifold with both “primary” and “back-up” transducers for redundancy. (see *first photo*)
- Controls Systems Engineering installed a selector switch for the new distribution pump stations duplex pressure transducer controls (see *second photo*).
- Water plant staff have continued working on 2022 Consumer Confidence Report (CCR) which is due for publishing on July, 1st, 2023.

Wastewater Plant:

- Wastewater plant staff completed annual bulb/sleeve replacement, and servicing of wiper blade cleaning mechanisms on Trojan UV Reactor Train 1.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville




New dual distribution pressure transducer manifold installed at booster pump station.



New selector switch for both Primary and Backup distribution pressure transducers.

**City of Holtville
REPORT TO COUNCIL**

| | | |
|---------------|-----------------|---|
| MEETING DATE: | | <u>06/26/23</u> |
| ITEM NUMBER | | <u>5 e</u> |
| Approvals | CITY MANAGER |  |
| | FINANCE MANAGER | _____ |
| | CITY ATTORNEY | _____ |

DATE ISSUED June 21, 2023

FROM: Public Works Foreman

SUBJECT: Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Cleaned up all burnt salt cedars south of the skate park.
- Setup road closure for the ice cream social.
- Replaced 8 one-inch meters.
- Replaced 14 ¾ inch meters.
- Caught 3 dogs.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville