

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, September 11, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, August 28, 2023.
- b. Current Demands #45899 through #45962.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #23-27** Requesting the Appropriation of Additional Fiscal Year 2020-21 Funds Allocated from the State of California's Citizen Option for Public Safety ("COPS") Program to Provide for Front Line Police Services

Nick Wells, City Manager

4. INFORMATION ONLY: *None*

- a. **Discussion Only** Regarding Design Concepts for the Proposed Holtville Fire Station

5. STAFF REPORTS


- a. **City Manager Report** - *Nick Wells*
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - *Joe Conkey*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

6. Items for future meetings

7. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, August 28, 2023

MEETING DATE:	<u>9/11/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, August 28, 2023, at 5:00 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, Mike Pacheco, and John Munger. Also present were City Treasurer George Morris, City Manager Nick Wells, City Attorney Steve Walker, and Police Chief Joe Conkey.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Potential Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)

No Reportable Action Taken

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:06 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, August 25, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

Mary Helen Dollente (1925 Orchard Road) primarily came to ask who she should contact from the Holtville Rotary Club regarding restoration of the island at Orchard Road and Fourth Street, that has been a desertscape motif that was put in and previously maintained by her mother, Catalina Ash. Per her comments at the previous Council meeting, she would like to assist in restoring it. Mr. Wells provided her with two contact names currently planning the project.

Mrs. Dollente also inquired about the Wetlands project and new businesses opening in town. She then expressed a desire to see more summer activities in Holtville. Council members and Mr. Wells responded to her questions and requests.

1. CITY COUNCIL CONSENT AGENDA:

a. Approval of the Minutes from the Regular Meeting of Monday, July 24, 2023.

b. Current Demands #45729 through #45898

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Chief Conkey highlighted items from his incident report, noting that it contained less data, as he only included the first three weeks of August. He described the past few weeks as quiet, with the exception of the Hurricane Hilary storm event and school starting. He answered multiple questions, including an inquiry about the rising number of folks that seem to "wander off" from the Sonrisa Villas. He attributed that to the fact that they have been accepting a greater number of patients with mental health issues.

Mr. Morris shared an anecdote about his name on his driver's license. Council members and staff wished him a happy birthday.

Mr. Pacheco had nothing to report.

Mr. Anderson commended the Fire and police departments, along with Public Works, for their service during the storm the previous weekend, praising them for having the town cleared up by the next day. He will be attending the upcoming LAFCo advisory panel meeting regarding the Imperial Valley Healthcare District, extending the opportunity for the Council and others in attendance to share any questions for him to address as the Holtville representative.

Mr. Goodsell attended the ICTC meeting last Wednesday and reported that it was uneventful. He volunteered to serve on the Lithium Valley Steering Committee and will be attending meetings.

Mr. Munger had nothing to report.

Mr. Walker had nothing to report.

Mr. Wells reported that he and Mayor Ward will be attending multiple meetings with California Energy Commission officials. As Lithium Valley developments progress, the topic of housing will become increasingly pertinent, making it necessary for the Council to ruminate on the matter.

Mr. Wells delineated details from the recent storm, reporting Holtville received an underwhelming 13/4 inch of rain. He briefly mentioned meetings regarding the Wetlands project.

Ms. Ward reported on the upcoming 2-on-2 meeting she will have with Mr. Munger, Mr. Wells and IID Board members Hamby and Eugenio. Later in the week, she and Mr. Wells will be meeting with representatives of the California Energy Commission. Finally, she has an upcoming meeting of the IV Film Commission.

2. UNFINISHED BUSINESS: None

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #23-22 Adopting the 2023-24 Salary Schedule

Nick Wells, City Manager

Mr. Wells explained that per terms negotiated with the various Bargaining Units, all filled positions will be receiving 2.5% increases. He was able to configure a solution for the Fire Chief's salary wherein he will be receiving a 2.6% increase, thereby bringing his pay into compliance as a "salaried/exempt" employee. Other minor adjustments were made to improve the overall schedule. Should the California Minimum Wage be increased in 2024, additional changes will be made.

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #23-23 Approving Memoranda of Understanding with Classified, Fire, and Management/Supervisory Employees

Nick Wells, City Manager

As per the previous meetings discussing the Memoranda of Understanding, Mr. Wells created a uniform format for MOU documents. All classified employees and nearly all Management/Supervisory Employees have signed the documents. Mr. Wells will be getting signatures from Fire personnel soon. Questions were raised concerning paid days off granted in the agreement. Mr. Wells explained that the Employee Birthday holiday has been granted for many years in Holtville. Mr. Munger wanted to address the previously discussed matter of awarding additional paid days off for holidays that fall on a Tuesday or Thursday. Discourse ensued, it was explained that this issue can be put to vote in cases wherein the situation arises. A motion by Mr. Munger to reopen the MOUs to include verbiage that disallowed additional paid days off adjacent to holidays died for lack of a second.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *Munger*

ABSENT: *None*

ABSTAIN: *None*

c. Discussion/Related Action to Adopt RESOLUTION #23-24 Affirming the Disaster Declaration of August 19, 2023

Nick Wells, City Manager

Mr. Wells explained that in accordance with Holtville Municipal Code, Mayor Ward has the power to make a declaration of a local emergency in consensus with the emergency services coordinator, Chief Silva and City Manager, Mr. Wells. Affirming the state of emergency will allow the City to capture funds to be reimbursed for emergency services, time, and resources.

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

d. Discussion/Related Action to Adopt RESOLUTION #23-25 Approving an Application Requesting the City Article 3 Funding (Pedestrian Facilities) Under the Transportation Development Account Administered by the Imperial County Transportation Commission

Nick Wells, City Manager

Mr. Wells provided background as to why an application for Local Transportation Funds was necessary to submit. With now 6 years worth of Transportation Development Act Audits completed, the City will be eligible to receive arrears through funding after submitting the required documents to ICTC. Funds are eligible for qualifying pedestrian and bicycle programs.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

e. Discussion/Related Action to Adopt RESOLUTION #23-26 Approving an Application Requesting the City Article 8 (e) Funding (Bus Benches & Shelters) Under the Transportation Development Account Administered by the Imperial County Transportation Commission

Nick Wells, City Manager

Explanation provided during the previous item was relevant and sufficient for the Council to proceed. Mr. Wells clarified that the only difference being that funds are eligible for qualifying transit services and public transportation needs.

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

f. Discussion/Related Action Waiving Tax Share Negotiations for Ninth Street East Annexation

Nick Wells, City Manager

Mr. Wells encapsulated the process behind annexing a portion of the project site into the City of Holtville, including informal approval from LAFCo, waiving property tax revenue from the Ninth Street right-of-way, and a formal minute order. For the purpose of moving forward with the project and receiving grant funding, Ninth Street East annexation and by effect, waiving tax share

negotiations is necessary.

A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

- a. City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Adriana Anguis***
- c. Fire Chief - *Alex Silva***
- d. Police Chief - *Joe Conkey***
- e. Water/Wastewater Supervisor - *Frank Cornejo***
- f. Public Works Foreman - *Alex Chavez***

6. Items for Future Meetings: *WTP Closeout*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Ward adjourned the meeting at 7:10 PM.*

Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

City of Holtville
Live 4.17.2022

Paid Invoice Report - Detail Report
Check issue dates: 8/25/2023 - 9/30/2023

Report Criteria:
Detail report type printed

MEETING DATE: 09/11/23

ITEM NUMBER 1 b

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Invoice Date	Invoice Amount	Check Amount	Category
45899									
8x8, INC.	4014749	TELEPHONE	09/01/2023	53.67	53.67	45899	09/07/2023		ADMIN
	4014749	TELEPHONE	09/01/2023	53.67	53.67	45899	09/07/2023		
	4014749	TELEPHONE	09/01/2023	53.67	53.67	45899	09/07/2023		
	4014749	TELEPHONE	09/01/2023	53.67	53.67	45899	09/07/2023		
	4014749	TELEPHONE	09/01/2023	53.66	53.66	45899	09/07/2023		
45900									
ACE HARDWARE	D90330	ELECTRICAL RECEPTICA	08/16/2023	399.18	399.18	45900	09/07/2023		PUBLIC WORKS FIRE DEPT
	D91602	AUTOCUT	08/23/2023	38.78	38.78	45900	09/07/2023		
	D85845	SHOP SUPPLIES	07/20/2023	78.63	78.63	45900	09/07/2023		
	D85845	SHOP SUPPLIES	07/20/2023	78.64	78.64	45900	09/07/2023		
	D88045	PLIERS	08/02/2023	33.38	33.38	45900	09/07/2023		
	D92984	SUN HAT	08/30/2023	14.54	14.54	45900	09/07/2023		
	D85862	FIRE DEPT SUPPLIES	07/20/2023	117.11	117.11	45900	09/07/2023		
	D88003	CLEANING CLOTHS	08/02/2023	17.22	17.22	45900	09/07/2023		
	D86474	SPRAY WAX	07/24/2023	22.17	22.17	45900	09/07/2023		
	D87103	AUTO CLEANING CLOTH	07/28/2023	23.69	23.69	45900	09/07/2023		
	D88290	ICE FREEZER BLOCKS	08/04/2023	104.18	104.18	45900	09/07/2023		
	D88144	CLEANING SUPPLIES	08/03/2023	21.73	21.73	45900	09/07/2023		
	D87552	ICE FREEZER BLOCKS	07/31/2023	26.48	26.48	45900	09/07/2023		
	D86373	GLOVES	07/23/2023	23.69	23.69	45900	09/07/2023		
	D85708	CLEANING CLOTHS	07/19/2023	21.54	21.54	45900	09/07/2023		
	D85674	BATTERIES	07/19/2023	31.23	31.23	45900	09/07/2023		
	D89479	CLEANING SUPPLIES	08/10/2023	67.35	67.35	45900	09/07/2023		
	D89005	COFFEE MAKER	08/08/2023	132.30	132.30	45900	09/07/2023		
	D87537	STAKES	07/31/2023	14.00	14.00	45900	09/07/2023		
	D90297	BULBS	08/16/2023	7.74	7.74	45900	09/07/2023		
	D90398	AIR FILTERS	08/16/2023	39.85	39.85	45900	09/07/2023		
	D90282	SAND BAGS	08/16/2023	34.46	34.46	45900	09/07/2023		
	D89264	WATER DISPENSER	08/15/2023	301.69	301.69	45900	09/07/2023		
	D89841	CLEANING SUPPLIES	08/12/2023	17.53	17.53	45900	09/07/2023		
	D87961	CLEANING SUPPLIES	08/02/2023	45.67	45.67	45900	09/07/2023		
	D87962	WHITE STRAPS	08/02/2023	10.33	10.33	45900	09/07/2023		
	D87531	FIRE DEPT SUPPLIES	07/31/2023	34.22	34.22	45900	09/07/2023		
	D88388	GLOVES	08/04/2023	16.15	16.15	45900	09/07/2023		
	D88427	SPRING CLAMPS	08/04/2023	6.44	6.44	45900	09/07/2023		
	D91298	FASTENERS	08/21/2023	50.59	50.59	45900	09/07/2023		
	D89226	AUTO CLEANING CLOTH	08/09/2023	32.30	32.30	45900	09/07/2023		
	D90957	ROOFING EQUIPMENT	08/19/2023	52.77	52.77	45900	09/07/2023		
	D90923	CHAINSAW AND EQUIPM	08/19/2023	731.50	731.50	45900	09/07/2023		
	D90910	BATTERIES	08/18/2023	100.45	100.45	45900	09/07/2023		
	D90643	SAND BAGS	08/18/2023	172.29	172.29	45900	09/07/2023		
	D90958	HAND TROWELS	08/19/2023	8.18	8.18	45900	09/07/2023		
	D90579	FILM POLY	08/17/2023	129.29	129.29	45900	09/07/2023		
	D90936	FILM POLY AND TOTE	08/19/2023	148.62	148.62	45900	09/07/2023		
	D91001	PROPANE	08/19/2023	18.92	18.92	45900	09/07/2023		
45901									
AFLAC	158271	INSURANCE PREMIUM	08/29/2023	17.17	17.17	45901	09/07/2023		ADMIN
	158271	INSURANCE PREMIUM	08/29/2023	8.08	8.08	45901	09/07/2023		
	932775	INSURANCE PREMIUM	08/15/2023	17.17	17.17	45901	09/07/2023		
	932775	INSURANCE PREMIUM	08/15/2023	8.08	8.08	45901	09/07/2023		
	808912	INSURANCE PREMIUM	08/01/2023	17.17	17.17	45901	09/07/2023		
	808912	INSURANCE PREMIUM	08/01/2023	8.08	8.08	45901	09/07/2023		

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45902								
AGGREGATE PRODUCTS	55370	PAVEMENT MIX	08/03/2023	1,450.93	1,450.93	45902	09/07/2023	PUBLIC WORKS
	55371	BUCKET	08/03/2023	75.43	75.43	45902	09/07/2023	
45903								
ALEJANDRO ESTRADA	1429	IT SERVICES FOR SEPT	08/26/2023	150.00	150.00	45903	09/07/2023	ADMIN
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	90.00	90.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	300.00	300.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	900.00	900.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	300.00	300.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	300.00	300.00	45903	09/07/2023	
	1429	IT SERVICES FOR SEPT	08/26/2023	1,800.00	1,800.00	45903	09/07/2023	
45904								
ALL STAR FIRE EQUIPME	249387	GAUGE LINE TUBING	08/01/2023	677.88	677.88	45904	09/07/2023	FIRE DEPT
45905								
ALL VALLEY FENCE & SU	23-5464	FENCING SERVICE	08/24/2023	3,640.00	3,640.00	45905	09/07/2023	PUBLIC WORKS
45906								
AUTO_ZONE COMMERC	5648724730	POWER STRIP	07/19/2023	67.10	67.10	45906	09/07/2023	FIRE DEPT
	5648740693	DURALAST	08/17/2023	111.78	111.78	45906	09/07/2023	
45907								
BABCOCK & SONS, INC.	CH31578-22	TOTAL DISSOLVED SOLI	08/23/2023	187.56	187.56	45907	09/07/2023	PUBLIC WORKS
	CH31489-22	TOTAL HARDNESS PACK	08/22/2023	37.75	37.75	45907	09/07/2023	
	CH31490-22	BIOCHEMICAL OXYGEN	08/22/2023	174.58	174.58	45907	09/07/2023	
	CH31453-22	E.COLI LAB ANALYSIS	08/22/2023	31.85	31.85	45907	09/07/2023	
	CH31478-22	AMMONIA LAB ANALYSIS	08/22/2023	18.87	18.87	45907	09/07/2023	
	CH31480-22	COPPER LAB ANALYSIS	08/22/2023	18.87	18.87	45907	09/07/2023	
	CH31481-22	OIL AND GREASE	08/22/2023	62.52	62.52	45907	09/07/2023	
	CH31487-22	AMMONIA LAB ANALYSIS	08/22/2023	18.87	18.87	45907	09/07/2023	
45908								
BAJA DESERT TIRE	S21-13207	NEW SENSOR	07/24/2023	85.04	85.04	45908	09/07/2023	PUBLIC WORKS FIRE DEPT
	S21-13347	NEW SHOCK	08/02/2023	273.35	273.35	45908	09/07/2023	
	S21-13338	TIRES	08/02/2023	371.97	371.97	45908	09/07/2023	
45909								
BOOT BARN, INC.	INV0028632	BRETT BOOTS	08/10/2023	94.98	94.98	45909	09/07/2023	PUBLIC WORKS
	INV0028632	BRETT BOOTS	08/10/2023	94.99	94.99	45909	09/07/2023	
45910								
CORE & MAIN LP	S893513	SHOP SUPPLIES	08/17/2023	634.15	634.15	45910	09/07/2023	PUBLIC WORKS
	S893513	SHOP SUPPLIES	08/17/2023	634.16	634.16	45910	09/07/2023	
	S893513	SHOP SUPPLIES	08/17/2023	634.16	634.16	45910	09/07/2023	
45911								
COUNTY MOTOR PARTS	303656	FUEL HOSE	07/05/2023	53.56	53.56	45911	09/07/2023	PUBLIC WORKS
	304916	WIPER BLADES	08/22/2023	14.95	14.95	45911	09/07/2023	
	304916	WIPER BLADES	08/22/2023	14.96	14.96	45911	09/07/2023	
	304093	SHOP SUPPLIES	07/20/2023	30.68	30.68	45911	09/07/2023	
	304093	SHOP SUPPLIES	07/20/2023	30.68	30.68	45911	09/07/2023	
45912								
COUNTY OF SAN DIEGO,	24HOLTFDN	FIRE RADIOS	09/01/2023	684.00	684.00	45912	09/07/2023	PUBLIC WORKS FIRE DEPT
	24HOLTFDN	PUBLIC WORKS RADIOS	09/01/2023	14.25	14.25	45912	09/07/2023	
	24HOLTFDN	PUBLIC WORKS RADIOS	09/01/2023	14.25	14.25	45912	09/07/2023	
	24HOLTFDN	FIRE RADIOS	08/01/2023	684.00	684.00	45912	09/07/2023	
	24HOLTFDN	PUBLIC WORKS RADIOS	08/01/2023	14.25	14.25	45912	09/07/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date		
45913	24HOLTFDN	PUBLIC WORKS RADIOS	08/01/2023	14.25	14.25	45912	09/07/2023		
DANIEL JONGEWARD	FARMERS M	FARMERS MARKET ENTE	09/01/2023	400.00	400.00	45913	09/07/2023	FARMERS MKT	
45914	DEPT OF TRANSPORTATI	SL231025	SIGNALS AND LIGHTING	07/14/2023	231.45	231.45	45914	09/07/2023	PUBLIC WORKS
45915	DULIE ANN VEST	FINAL BILL	FINAL BILL FOR UTILITIE	08/30/2023	183.90	183.90	45915	09/07/2023	UTILITIES
45916	EFR ENVIRONMENTAL S	81820-23	FULL SERVICE TANK CLE	08/16/2023	2,950.00	2,950.00	45916	09/07/2023	PUBLIC WORKS
		81794-23	TACK OIL DRUMS	08/17/2023	1,000.00	1,000.00	45916	09/07/2023	
		81794-23	TACK OIL DRUMS	08/17/2023	1,000.00	1,000.00	45916	09/07/2023	
		81794-23	TACK OIL DRUMS	08/17/2023	1,000.00	1,000.00	45916	09/07/2023	
45917	EMERGENCY MEDICAL P	2572732	MEDICAL KITS	07/31/2023	169.39	169.39	45917	09/07/2023	FIRE DEPT
45918	EMPIRE SOUTHWEST	EMPS60822	KEYS	08/24/2023	41.70	41.70	45918	09/07/2023	PUBLIC WORKS
		EMPS60822	KEYS	08/24/2023	41.70	41.70	45918	09/07/2023	
		EMPS60809	SHOP SUPPLIES	08/23/2023	324.94	324.94	45918	09/07/2023	
		EMPS60809	SHOP SUPPLIES	08/23/2023	324.94	324.94	45918	09/07/2023	
45919	FERNANDO RUIZ, INC.	164927	SPCC TIER 1 PLAN	08/08/2023	3,150.00	3,150.00	45919	09/07/2023	ADMIN
		164470	SAFETY SERVICES	06/01/2023	138.33	138.33	45919	09/07/2023	
		164470	SAFETY SERVICES	06/01/2023	138.33	138.33	45919	09/07/2023	
		164470	SAFETY SERVICES	06/01/2023	138.33	138.33	45919	09/07/2023	
		164470	SAFETY SERVICES	06/01/2023	138.33	138.33	45919	09/07/2023	
		164470	SAFETY SERVICES	06/01/2023	138.34	138.34	45919	09/07/2023	
		164470	SAFETY SERVICES	06/01/2023	138.34	138.34	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
		165040	SAFETY SERVICES	09/01/2023	87.50	87.50	45919	09/07/2023	
45920	FIRE-ETC	181594	HELMET AND GOGGLES	07/19/2023	489.19	489.19	45920	09/07/2023	FIRE DEPT
		181447	FIRE DEPT UNIFORM	07/14/2023	673.39	673.39	45920	09/07/2023	
45921	HARTFORD	4817720207	LIFE INSURANCE SEPT 2	09/01/2023	32.63	32.63	45921	09/07/2023	FIRE DEPT
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	19.56	19.56	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	18.04	18.04	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	14.98	14.98	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	29.34	29.34	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	13.57	13.57	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	15.15	15.15	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	2.45	2.45	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	52.20	52.20	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	9.78	9.78	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	115.74	115.74	45921	09/07/2023	
		4817720207	LIFE INSURANCE SEPT 2	09/01/2023	52.21	52.21	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	32.63	32.63	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	19.56	19.56	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	18.04	18.04	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	14.98	14.98	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	29.34	29.34	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	13.57	13.57	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	15.15	15.15	45921	09/07/2023	
		4817720207	LIFE INSURANCE AUG 20	09/01/2023	2.45	2.45	45921	09/07/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	4817720207	LIFE INSURANCE AUG 20	09/01/2023	52.20	52.20	45921	09/07/2023	
	4817720207	LIFE INSURANCE AUG 20	09/01/2023	13.86-	13.86-	45921	09/07/2023	
	4817720207	LIFE INSURANCE AUG 20	09/01/2023	92.10	92.10	45921	09/07/2023	
	4817720207	LIFE INSURANCE AUG 20	09/01/2023	52.21	52.21	45921	09/07/2023	
45922								
HIGHLINE COOLING, LLC	AUGUST 202	AUGUST 2023 OFFICE R	08/01/2023	1,000.00	1,000.00	45922	09/07/2023	ADMIN
	AUGUST 202	AUGUST 2023 OFFICE R	08/01/2023	1,000.00	1,000.00	45922	09/07/2023	
	SEPT 2023	SEPT 2023 OFFICE RENT	09/01/2023	1,000.00	1,000.00	45922	09/07/2023	
	SEPT 2023	SEPT 2023 OFFICE RENT	09/01/2023	1,000.00	1,000.00	45922	09/07/2023	
45923								
HOLT GROUP, THE	23-07-019	(522) LAND SURVEYOR S	07/31/2023	9,375.00	9,375.00	45923	09/07/2023	ADMIN
	23-07-018	(513) 9TH ST IMPROVEM	07/31/2023	9,328.40	9,328.40	45923	09/07/2023	
	23-07-017	(475) ENGINEER SERVIC	07/31/2023	13,270.00	13,270.00	45923	09/07/2023	
45924								
HOLTVILLE TACO SHOP	828905	PUBLIC WORKS MEAL	08/03/2023	30.72	30.72	45924	09/07/2023	PUBLIC WORKS
	828905	PUBLIC WORKS MEAL	08/03/2023	30.72	30.72	45924	09/07/2023	
	828905	PUBLIC WORKS MEAL	08/03/2023	30.72	30.72	45924	09/07/2023	
45925								
HOME DEPOT/GEFC	4535699	DOOR UNDER COVERS	06/27/2023	75.65	75.65	45925	09/07/2023	PUBLIC WORKS
	531546	A/C UNIT	07/21/2023	421.09	421.09	45925	09/07/2023	FIRE DEPT
	971575	LAWN MOWER	07/11/2023	710.03	710.03	45925	09/07/2023	
	1021561	SCREW HOOK	06/30/2023	10.21	10.21	45925	09/07/2023	
	1021561	SCREW HOOK	06/30/2023	10.21	10.21	45925	09/07/2023	
	3972009	SAND BAGS	08/17/2023	356.75	356.75	45925	09/07/2023	
	3972011	SAND BAGS	08/17/2023	186.87	186.87	45925	09/07/2023	
	3972012	SAND BAGS	08/17/2023	186.87	186.87	45925	09/07/2023	
45926								
HUMANA	296346413	DENTAL INSURANCE	08/19/2023	199.57	199.57	45926	09/07/2023	ADMIN
	296346413	DENTAL INSURANCE	08/19/2023	104.04	104.04	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	156.06	156.06	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	121.54	121.54	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	61.12	61.12	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	27.31	27.31	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	202.51	202.51	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	78.03	78.03	45926	09/07/2023	
	296346413	DENTAL INSURANCE	08/19/2023	194.74	194.74	45926	09/07/2023	
45927								
I.C. PUBLIC HEALTH DEP	23633	G RAMIREZ EMPLOYEE	08/15/2023	149.00	149.00	45927	09/07/2023	PUBLIC WORKS
45928								
IMPERIAL PRINTERS	23-2333	REPLY ENVELOPES	07/17/2023	358.40	358.40	45928	09/07/2023	ADMIN
	23-2333	REPLY ENVELOPES	07/17/2023	358.40	358.40	45928	09/07/2023	
	23-2333	REPLY ENVELOPES	07/17/2023	358.39	358.39	45928	09/07/2023	
	23-2584	BUSINESS CARDS DOW	07/20/2023	161.63	161.63	45928	09/07/2023	
	23-2334	ENVELOPES	07/17/2023	476.64	476.64	45928	09/07/2023	
	23-2334	ENVELOPES	07/17/2023	476.64	476.64	45928	09/07/2023	
	23-2334	ENVELOPES	07/17/2023	476.65	476.65	45928	09/07/2023	
45929								
IMPERIAL VALLEY 9-11 S	2023	2023 STAIR CLIMB DONA	09/01/2023	413.00	413.00	45929	09/07/2023	ADMIN
45930								
INDUCTIVE AUTOMATIO	101897	IGNITION STANDARD RE	11/29/2023	3,760.00	3,760.00	45930	09/07/2023	PUBLIC WORKS
45931								
IV WATER SPECIALISTS	8312023	MONTHLY WATER AND W	08/31/2023	2,325.00	2,325.00	45931	09/07/2023	PUBLIC WORKS
	8312023	MONTHLY WATER AND W	08/31/2023	2,325.00	2,325.00	45931	09/07/2023	
45932								
J&S AG SUPPLIES	774318	GAUGES	08/29/2023	54.90	54.90	45932	09/07/2023	FIRE DEPT
45933								
JADE SECURITY SYSTE	0203297	MONITOR SECURITY SY	08/10/2023	59.99	59.99	45933	09/07/2023	PUBLIC WORKS


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45934	0203297	MONITOR SECURITY SY	08/10/2023	59.98	59.98	45933	09/07/2023	
JORDAN IMPLEMENT CO	P14187	KIT SEALS	08/22/2023	257.54	257.54	45934	09/07/2023	PUBLIC WORKS
45935	081223 BOO	JOSE LUIS OSUNA BOOT	08/12/2023	143.41	143.41	45935	09/07/2023	PUBLIC WORKS
45936	183318	SQUARE TUBES, HELME	08/15/2023	138.55	138.55	45936	09/07/2023	PUBLIC WORKS
45937	101121524	FULL LINE CATALOG	06/05/2023	12.45	12.45	45937	09/07/2023	PUBLIC WORKS
	101121524	FULL LINE CATALOG	06/05/2023	12.45	12.45	45937	09/07/2023	
	101048125	ULTRA STEP ULTRA INDE	05/12/2023	185.49	185.49	45937	09/07/2023	
	101048125	ULTRA STEP ULTRA INDE	05/12/2023	185.49	185.49	45937	09/07/2023	
	101225906	WELD-ON HOOK	07/10/2023	86.08	86.08	45937	09/07/2023	
	101225906	WELD-ON HOOK	07/10/2023	86.08	86.08	45937	09/07/2023	
45938	268683C	BUSHINGS	08/24/2023	113.59	113.59	45938	09/07/2023	PUBLIC WORKS
	269000C	VALVES AND SOLENOID	08/30/2023	310.01	310.01	45938	09/07/2023	
45939	15135581	PRINTER LEASE	09/01/2023	107.53	107.53	45939	09/07/2023	FIRE DEPT
	14992385	PRINTER LEASE	08/01/2023	8.53	8.53	45939	09/07/2023	
45940	6861752	RETIREMENT	09/06/2023	657.76	657.76	45940	09/07/2023	ADMIN
	6861752	RETIREMENT	09/06/2023	273.63	273.63	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	349.58	349.58	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	158.88	158.88	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	158.70	158.70	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	58.72	58.72	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	502.74	502.74	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	372.24	372.24	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	669.28	669.28	45940	09/07/2023	
	6861752	RETIREMENT	09/06/2023	521.18	521.18	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	643.76	643.76	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	267.01	267.01	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	342.15	342.15	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	147.60	147.60	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	154.84	154.84	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	154.72	154.72	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	57.28	57.28	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	490.54	490.54	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	356.96	356.96	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	652.88	652.88	45940	09/07/2023	
	6551219	RETIREMENT	08/25/2023	508.57	508.57	45940	09/07/2023	
45941	28279319	TEMP WORKER WWTP	08/29/2023	839.40	839.40	45941	09/07/2023	PUBLIC WORKS
	28256592	TEMP WORKER WWTP	08/15/2023	839.40	839.40	45941	09/07/2023	
	28265848	TEMP WORKER WWTP	08/22/2023	839.40	839.40	45941	09/07/2023	
	28256593	TEMP WORKER PARKS	08/15/2023	770.55	770.55	45941	09/07/2023	
	28279320	TEMP WORKER PARKS	08/29/2023	770.55	770.55	45941	09/07/2023	
	28265849	TEMO WORKER PARKS	08/22/2023	770.55	770.55	45941	09/07/2023	
45942	#9843 AUG 2	POSTAGE	08/31/2023	3.82	3.82	45942	09/07/2023	ADMIN
	#9843 AUG 2	POSTAGE	08/31/2023	54.10	54.10	45942	09/07/2023	
	#9843 AUG 2	POSTAGE	08/31/2023	14.00	14.00	45942	09/07/2023	
	#9843 AUG 2	POSTAGE	08/31/2023	1.91	1.91	45942	09/07/2023	
	#9843 AUG 2	POSTAGE	08/31/2023	15.91	15.91	45942	09/07/2023	
	#9843 AUG 2	POSTAGE	08/31/2023	9.55	9.55	45942	09/07/2023	
	#9843 AUG 2	POSTAGE	08/31/2023	972.51	972.51	45942	09/07/2023	

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45943								
QUILL CORPORATION	34061241	WWTP OFFICE SUPPLIE	08/15/2023	238.24	238.24	45943	09/07/2023	PUBLIC WORKS ADMIN
	33988846	OFFICE CHAIR	08/11/2023	113.13	113.13	45943	09/07/2023	
	33986038	WWTP OFFICE SUPPLIE	08/10/2023	238.24	238.24	45943	09/07/2023	
	33986029	OFFICE SUPPLIES	08/10/2023	90.71	90.71	45943	09/07/2023	
	33986029	OFFICE SUPPLIES	08/10/2023	6.13	6.13	45943	09/07/2023	
	33986029	FIRE DEPT OFFICE SUPP	08/10/2023	48.15	48.15	45943	09/07/2023	
	8/15/2023	OFFICE SUPPLIES	02/14/9014	6.13-	6.13-	45943	09/07/2023	
	8/15/2023	OFFICE SUPPLIES	02/14/9014	90.71-	90.71-	45943	09/07/2023	
	8/15/2023	FIRE DEPT OFFICE SUPP	02/14/9014	48.15-	48.15-	45943	09/07/2023	
	34061014	OFFICE SUPPLIES	08/15/2023	90.71	90.71	45943	09/07/2023	
	34061014	OFFICE SUPPLIES	08/15/2023	6.13	6.13	45943	09/07/2023	
	34061014	FIRE DEPT OFFICE SUPP	08/15/2023	48.15	48.15	45943	09/07/2023	
45944								
REDDY ICE	1060325193	REDDY ICE FIRE DEPT	07/21/2023	5.66	5.66	45944	09/07/2023	FIRE DEPT
45945								
RICK'S GROUP DIESEL, I	29389	BUILDING TRUCK REPAI	07/12/2023	2,596.60	2,596.60	45945	09/07/2023	FIRE DEPT BUILDING
	29509	FIRE DEPT TRUCK REPAI	08/15/2023	909.71	909.71	45945	09/07/2023	
45946								
ROBERT S. NELSON AUT	14701	PUBLIC WORKS TRUCK	08/29/2023	1,254.23	1,254.23	45946	09/07/2023	PUBLIC WORKS
	14701	PUBLIC WORKS TRUCK	08/29/2023	1,254.24	1,254.24	45946	09/07/2023	
45947								
ROTO ROOTER	P13455	FIRE DEPT PLUMBING S	07/22/2023	623.94	623.94	45947	09/07/2023	FIRE DEPT
45948								
SELLERS PETROLEUM	CL32675	PUBLIC WORKS FUEL	07/31/2023	260.21	260.21	45948	09/07/2023	PUBLIC WORKS FIRE DEPT
	CL32675	PUBLIC WORKS FUEL	07/31/2023	422.76	422.76	45948	09/07/2023	
	CL32675	PUBLIC WORKS FUEL	07/31/2023	206.63	206.63	45948	09/07/2023	
	CL32675	PUBLIC WORKS FUEL	07/31/2023	202.27	202.27	45948	09/07/2023	
	CL32675	PUBLIC WORKS FUEL	07/31/2023	1,343.19	1,343.19	45948	09/07/2023	
	CL32675	PUBLIC WORKS FUEL	07/31/2023	165.69	165.69	45948	09/07/2023	
	CL32675	PUBLIC WORKS FUEL	07/31/2023	431.12	431.12	45948	09/07/2023	
	CL32674	FIRE DEPT FUEL	07/31/2023	2,200.61	2,200.61	45948	09/07/2023	
45949								
SENSUS METERING SYS	ZA23014840	AUTOREAD 1YEAR SUPP	08/16/2023	1,715.95	1,715.95	45949	09/07/2023	ADMIN
45950								
SERVICE MASTER	34906	JANITORIAL SERVICE	08/03/2023	1,989.25	1,989.25	45950	09/07/2023	ADMIN
45951								
SHI INTERNATIONAL CO	B17249317	CISCO MERAKI ROUTER;	08/17/2023	9,778.56	9,778.56	45951	09/07/2023	ADMIN
45952								
SPARKLETTS	9431538 080	WATER DELIVERY	08/01/2023	275.77	275.77	45952	09/07/2023	PUBLIC WORKS FIRE DEPT
	9439337 080	FD WATER	08/01/2023	79.14	79.14	45952	09/07/2023	
45953								
SUNBELT RENTALS	142803876-0	DOUBLE DRUM RIDE-ON	08/11/2023	976.67	976.67	45953	09/07/2023	PUBLIC WORKS
45954								
THATCHER CO.	20232501117	SODIUM PERMANGANAT	08/28/2023	6,437.50	6,437.50	45954	09/07/2023	PUBLIC WORKS
45955								
TRACTOR SUPPLY CRED	100520980	ISRAEL BOOTS	07/13/2023	77.94	77.94	45955	09/07/2023	PUBLIC WORKS
	100520980	ISRAEL BOOTS	07/13/2023	58.45	58.45	45955	09/07/2023	
	100520980	ISRAEL BOOTS	07/13/2023	58.45	58.45	45955	09/07/2023	
	100522636	FRANCISCO BOOTS	07/27/2023	100.00	100.00	45955	09/07/2023	
	100522636	FRANCISCO BOOTS	07/27/2023	100.00	100.00	45955	09/07/2023	
45956								
VALLEY TESTING	36107	LUIS ROSALES DRUG TE	08/31/2023	15.75	15.75	45956	09/07/2023	PUBLIC WORKS
	36107	LUIS ROSALES DRUG TE	08/31/2023	15.75	15.75	45956	09/07/2023	
	36107	LUIS ROSALES DRUG TE	08/31/2023	15.75	15.75	45956	09/07/2023	
	36107	LUIS ROSALES DRUG TE	08/31/2023	15.75	15.75	45956	09/07/2023	

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45957								
VISION SERVICE PLAN	818619999	VISION	08/19/2023	40.45	40.45	45957	09/07/2023	ADMIN
	818619999	VISION	08/19/2023	16.68	16.68	45957	09/07/2023	
	818619999	VISION	08/19/2023	12.26	12.26	45957	09/07/2023	
	818619999	VISION	08/19/2023	58.21	58.21	45957	09/07/2023	
	818619999	VISION	08/19/2023	2.00	2.00	45957	09/07/2023	
	818619999	VISION	08/19/2023	29.64	29.64	45957	09/07/2023	
	818619999	VISION	08/19/2023	5.00	5.00	45957	09/07/2023	
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	818619999	VISION	08/19/2023	45.45	45.45	45957	09/07/2023	
	818619999	VISION	08/19/2023	7.51-	7.51-	45957	09/07/2023	
	818619999	VISION	08/19/2023	40.06	40.06	45957	09/07/2023	
45958								
VISUAL EDGE IT	24AR103029	PRINTER	08/04/2023	5.20	5.20	45958	09/07/2023	ADMIN
45959								
WAXIE SANITARY SUPPL	81851687	CAR WASH SUPPLIES	07/20/2023	113.14	113.14	45959	09/07/2023	FIRE DEPT
45960								
WOOLFOLK'S WELDING	65	CHROME SHAFT REPAIR	08/24/2023	262.50	262.50	45960	09/07/2023	FIRE DEPT
45961								
WYMORE, INC.	1231139	CHANGE BEARINGS	08/18/2023	250.00	250.00	45961	09/07/2023	PUBLIC WORKS
	1231266	CHANGE BEARINGS	08/22/2023	562.50	562.50	45961	09/07/2023	
45962								
XEROX FINANCIAL SERV	4709981	PRINTER LEASE	08/20/2023	106.49	106.49	45962	09/07/2023	ADMIN
	4709981	PRINTER LEASE	08/20/2023	106.49	106.49	45962	09/07/2023	
	4709981	PRINTER LEASE	08/20/2023	106.49	106.49	45962	09/07/2023	
	4709981	PRINTER LEASE	08/20/2023	106.49	106.49	45962	09/07/2023	
	4709981	PRINTER LEASE	08/20/2023	106.50	106.50	45962	09/07/2023	
Grand Totals:				135,407.55	135,407.55			

Report Criteria:
Detail report type printed

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>09/11/23</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: September 8, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Resolution No. 23-27 Requesting \$73,756.19 in Additional Growth Funding Held by the County of Imperial Under the State "COPS" Program for the 2021-22 Fiscal Year*

ISSUE:
Shall the City Council approve Resolution No. 23-27, authorizing the request of funding allocated to the City through the State of California's Citizen Option for Public Safety ("COPS") Program to provide frontline police services?

DISCUSSION:
The City must resolve annually to appropriate funds from the State's COPS program, which are allocated to Holtville to provide frontline police services. As in past years, it is recommended that the request be made to offset "law enforcement officer salaries."

In addition to the standard annual allocation of \$100,000 previously requested for the 2021-22 fiscal year, the Imperial County Executive Office, which administers the State's COPS funding regionally, has notified the City that additional 'growth' funding for that fiscal year in the amount of \$73,756.19 is now available to be claimed. As with the City's initial allotment, the funds must be requested via resolution and a letter sent to the Imperial County Executive Office to that effect.

FISCAL IMPACT:
Receipt of \$73,756.19, to be used to offset frontline police service expenditures from 2021-22.

CITY MANAGER RECOMMENDED ACTION:
It is recommended that the resolution be adopted and the additional funds be requested.

ALTERNATIVE:
Not to adopt the Resolution and forego receipt of these funds.

**CITY OF HOLTVILLE
RESOLUTION NO.**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING A REQUEST
FOR THE APPROPRIATION OF ADDITIONAL FUNDS ALLOCATED TO THE CITY
FOR FISCAL YEAR 2021-22 BY THE STATE OF CALIFORNIA UNDER THE
CITIZEN OPTION FOR PUBLIC SAFETY ("COPS") PROGRAM
TO PROVIDE FOR FRONTLINE POLICE SERVICES**

WHEREAS, the program known as the Citizens Option for Public Safety ("COPS"), allocates funds to local agencies to be used for front line law enforcement services; and

WHEREAS, the Imperial County Executive Office has received additional "growth" funding under the COPS Program for the 2021-22 fiscal year; and

WHEREAS, the City of Holtville has been allocated an additional \$73,756.19 in State COPS Grant funding over and above the \$100,000 previously received; and

WHEREAS, the Imperial County Executive Office requires Council action and a letter requesting the disbursement the funding; and

WHEREAS, the funding of law enforcement officer salaries to provide patrols in and around schools and the business districts promotes and maintains safety for children and the general public; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND ORDAIN AS FOLLOWS:**

1. That the City of Holtville hereby requests disbursement of the additional growth funds for Fiscal Year 2021-22 allocated under the State COPS Grant Program in the amount of \$73,756.19.
2. That the funds will be designated to be expended as allowable expenditures under AB 3229 of 1996 to fund law enforcement officer salaries.
3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 11th day of September, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

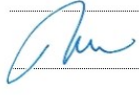
ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>09/11/23</u>
ITEM NUMBER	<u>4 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: September 8, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Architectural Design Preferences for the Public Safety Building*

BACKGROUND INFORMATION FOR DISCUSSION PURPOSES:

ISSUE:

As the architect for the Public Safety Building complex proceeds with design elements, he has asked that conceptual styles for the building be discussed and input forwarded to him on City Council and staff preferences.

DISCUSSION:

The architect that the City has engaged to design the new Fire apparatus bay and Public Safety Building, Rubio Medina, has been in communication with staff regarding necessary elements for the structures. Work thus far has centered primarily on the internal rooms, offices and necessary usable space. As that has progressed to a rough floor plan, he has asked that consideration be given to the external “look” of the building in case that decision impacts the final floor plan.

Pursuant to an early conversation with the City Planner, he has presented plan motifs that are somewhat in keeping with the Downtown Code and referenced design parameters in it. Conversation with staff identified other potential options. Some of those conceptual motifs are attached to begin discussion on City Council concepts. It is hoped that these recommendations can be further considered by the subcommittee for the project and final direction forwarded to Mr. Medina.

FISCAL IMPACT:

Of course, much of this conversation will have bearing on the construction cost of the project, but that will be a matter for future discussion.

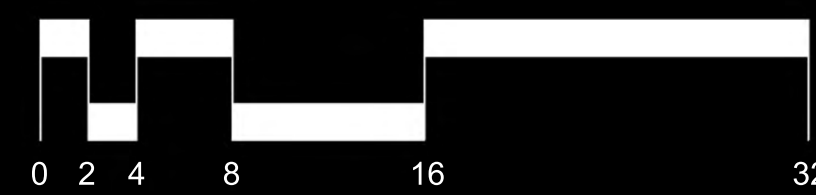
ALTERNATIVES

Recommend one of the motifs presented or give staff alternate direction.



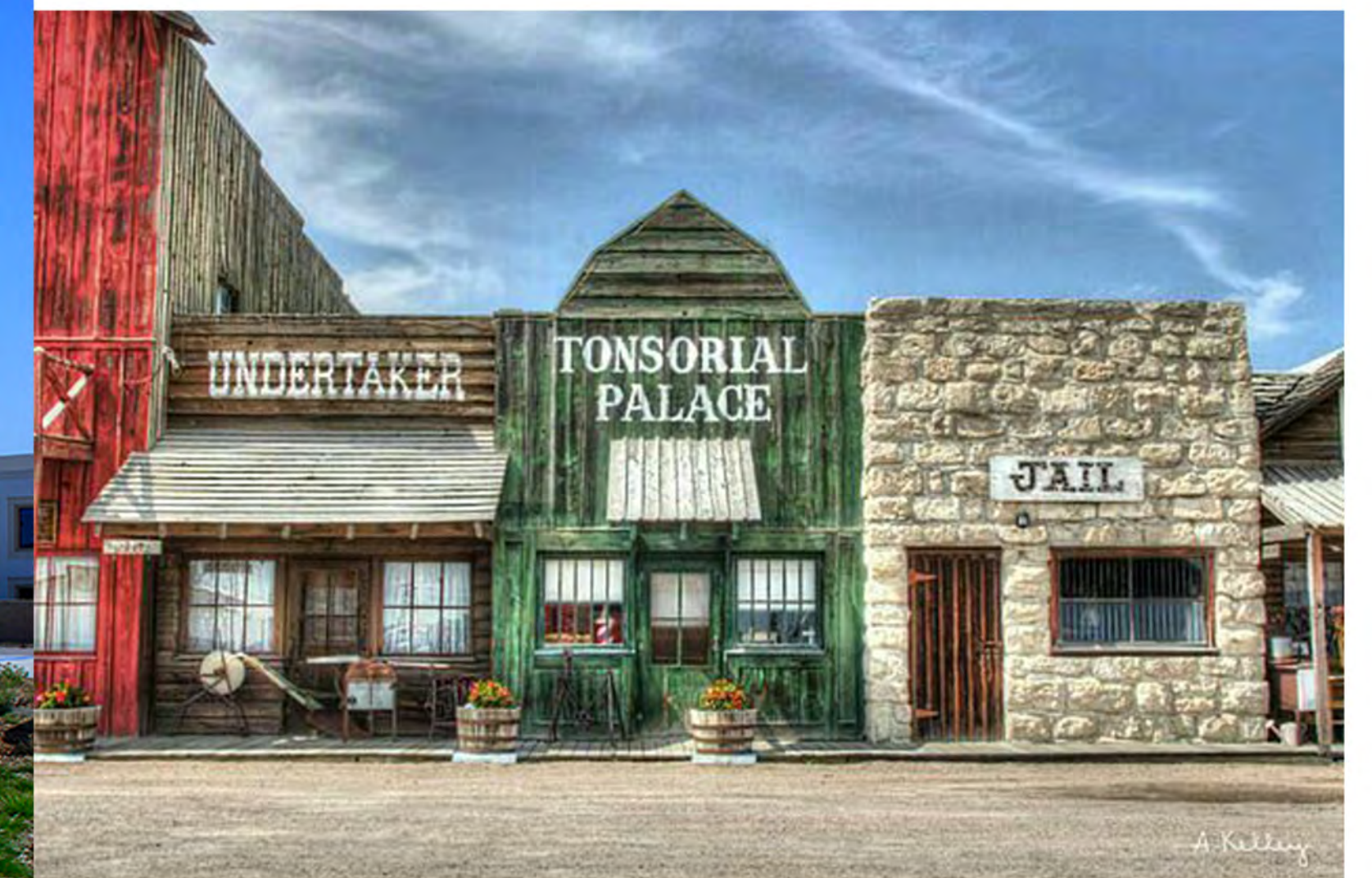
CITY OF HOLTVILLE

*PUBLIC SAFETY FACILITY
EARLY CALIFORNIA
VISION BOARD*



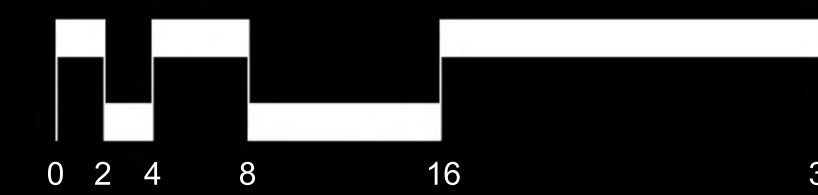
AUGUST 28, 2023

Rubio Medina, Architect
architecture.planning.construction management
700 Roosevelt
Irvine, CA 92620
P: 949.333.6030



CITY OF HOLTVILLE

PUBLIC SAFETY FACILITY
OLD WEST ARCHITECTURE
VISION BOARD



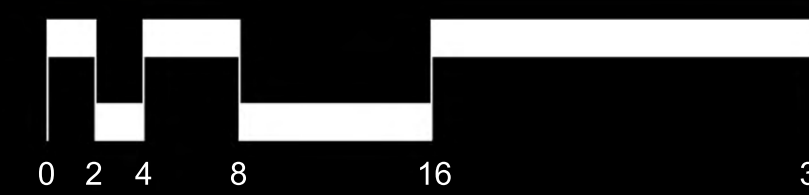
AUGUST 28, 2023

Rubio Medina, Architect
architecture.planning.construction management
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Irvine, CA 92620
P: 949.333.6030



CITY OF HOLTVILLE

PUBLIC SAFETY FACILITY
HACIENDA ARCHITECTURE
VISION BOARD



AUGUST 28, 2023

Rubio Medina, Architect
architecture:planning:construction management
700 Roosevelt
Irvine, CA 92620
P: 949 333.6030



Brick Façade (Pine Valley Fire Station)



Stone & Glass (Architect Proposal)




Industrial Look (Architect Proposal)

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: September 8, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>09/11/23</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next meeting. *In meeting with the City Engineer, it was requested that this be delayed for a short time to allow for the State’s inspection that is imminent.*

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase in 2022. This after experiencing multiple issues with service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. A new contract was approved by Council at the July, 2023, meeting.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction, which was performed by The Holt Group. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting and now *must be input to the State’s tracking system.*

Staff has been working the past few weeks with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! ***Staff has scheduled a meeting with IID staff to double check total compliance and is working with a local contractor to estimate the cost of installation.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. A pre-con meeting was held in early May and the contractor has been onsite performing various activities. There is an issue with a couple of biological habitat hot spots that will likely need to be preserved through the end of nesting season in September, but the contractor does not believe those areas are crucial to moving forward. The site has been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. ***A BoR rep canceled a recent site tour with staff, but it is hoped that he will reschedule this month.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input. Staff has continued to meet with the design team and expects preliminary work product in the near future.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

Mac Park – Working with Little League, Public Works staff is working to get the second field up to par and playable. It is expected to be fully ready for next year’s play.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories). Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Chief Silva and I had an impromptu discussion with Mr. Medina last month regarding configuration. We have now adopted constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. ***Discussion regarding the external motif of the buildings is on this meeting’s agenda.***

BUILDING DEPT - The City has issued 79 building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist

in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions.

ISSUES

Imperial Valley Healthcare District – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic. *A representative of Assemblyman Garcia’s office reached out to let us know that in its latest iteration, the Board that would be constituted by this legislation would include a seat for a representative of Holtville.*

Hurricane Hilary – the predicted devastation of the weather system of last weekend was thankfully much less destructive than anticipated, however, there was some damage to private property and minor flooding that had to be addressed. Nevertheless, a disaster declaration was issued by the Mayor that will be affirmed at this meeting. *A second storm event on Friday, 9/1, actually seemed a bit more intense without the long prior warning. Saturated ground exacerbated the flooding problem, but no significant damage was reported.*

MEETINGS & EVENTS RECENTLY ATTENDED :

- 08/28/23 Department Head Meeting *City Hall*
- 08/29/23 Wetlands Project Status Meeting *Project Site*
- 08/29/23 Meeting w/ IID BoD Reps *City Hall*
- 08/30/23 CLoC CM Executive Committee Meeting *Zoom Meeting*
- 08/30/23 Networking BBQ w/ CA Energy Commission Officials *Heber Community Center*
- 08/31/23 Meeting w/ CA Energy Commission Officials *re: Lithium Valley potential* *City Hall*
- 09/01/23 Meeting w/ HCD *re: Sunset Rose project* *Teleconference*
- 09/01/23 Second Seasonal Storm Event *Citywide*
- 09/04/23 Labor Day Observed *(City Hall Closed)* *Lake Arrowhead, CA*
- 09/05/23 Department Head Meeting *City Hall*
- 09/06/23 Legal Conference w/ City Attorney *re: Various Issues* *Offices of Walker & Driskill*
- 09/08/23 Conference w/ City Engineer *re: Various Projects* *The Holt Group Offices (EC)*
- 09/08/23 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
-

UPCOMING EVENTS :

- 09/11/23 Department Head Meeting *City Hall*
- 09/11/23 Memorial Ceremony (9:00 am) *Finley Elementary*
- 09/11/23 Memorial Ceremony (9:45 am) *Holtville Middle School*
- 09/12/23 Wetlands Project Status Meeting *Project Site*
- 09/13/23 ICTC Management/CCMA Meetings *City of Brawley*
- 09/18/23 Department Head Meeting *City Hall*
- 09/18/23 Holtville Planning Commission Meeting *City Hall*
- 09/20/23 IV Foreign Trade Zone Meeting *Web Conference*
- 09/21/23 Holtville Farmers Market & Street Fair *Holt Park*
- 09/25/23 Holtville City Council Meeting *City Hall*
- 9/20 - 9/22/2023 League of CA Cities Conference *Sacramento, CA*
- 10/09/23 Holtville City Council Meeting *City Hall*
- 10/14/23 Trail Walk Event *Mellinger Trail*
- 10/19/23 Holtville Farmers Market & Street Fair *Holt Park*
- 11/04/23 IV Veterans Day Parade & Farmers Market *Main Street/Holt Park*
- 11/10/23 Veterans Day Observed *(City Hall Closed)*
- 11/11/23 Brawley Cattle Call Parade & Rodeo *City of Brawley*
- 11/30/23 Christmas Tree Lighting Ceremony (Tentative)

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

September 8, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Staff has been working on the general ledger, reconciliations and postings of the fiscal year.
- Utility bills mailed for September.
- Opened a money market account which will give us a 3.6% return
- Renewed calnet (at&t landlines) contracts
- City Hall had high call volume on the days of the storms, mostly sand bags, drainage and cleaning questions. It was all handled and the help from public works and fire department was appreciated.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>09/11/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____



MEETING DATE:	<i>09/11/23</i>
ITEM NUMBER	<i>5 c</i>
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City of Holtville Report to Council

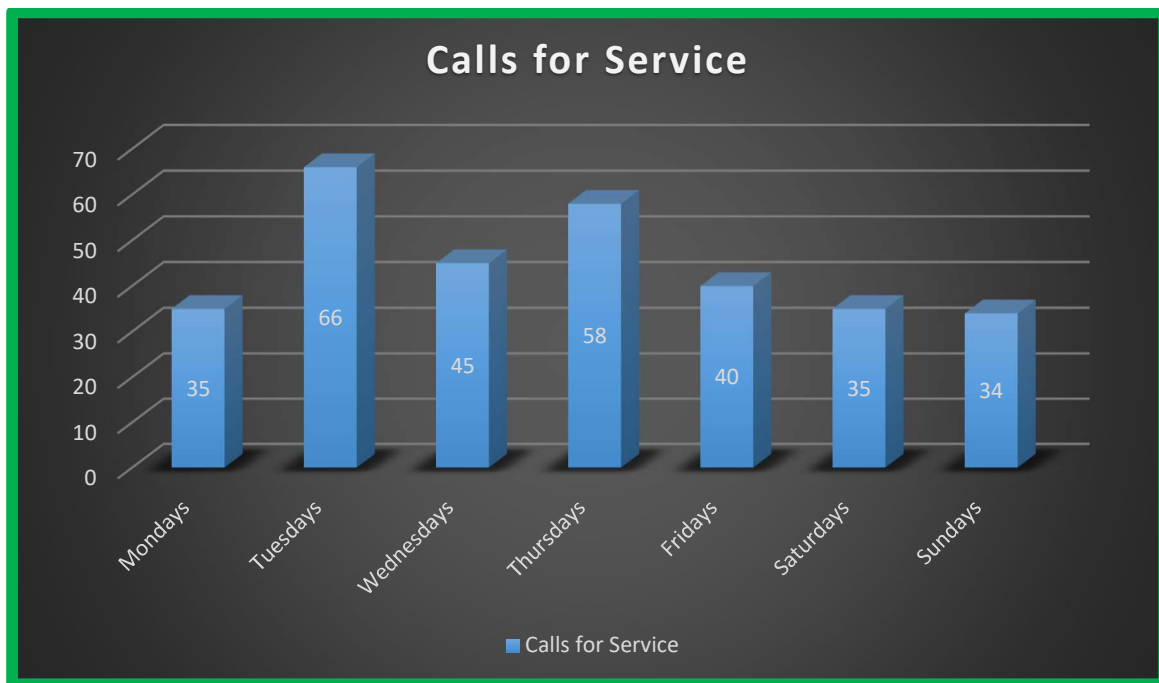
Date Issued: September 07, 2023
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – August 2023

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

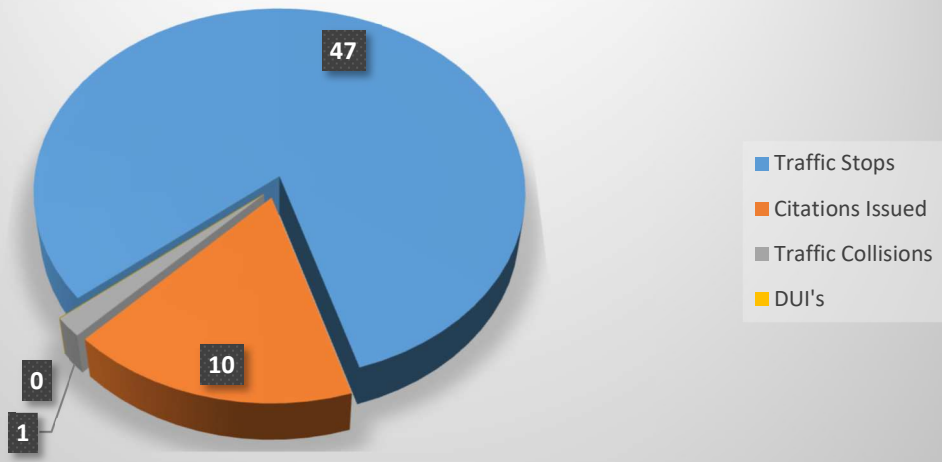
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **August 2023**.

Calls for Service:

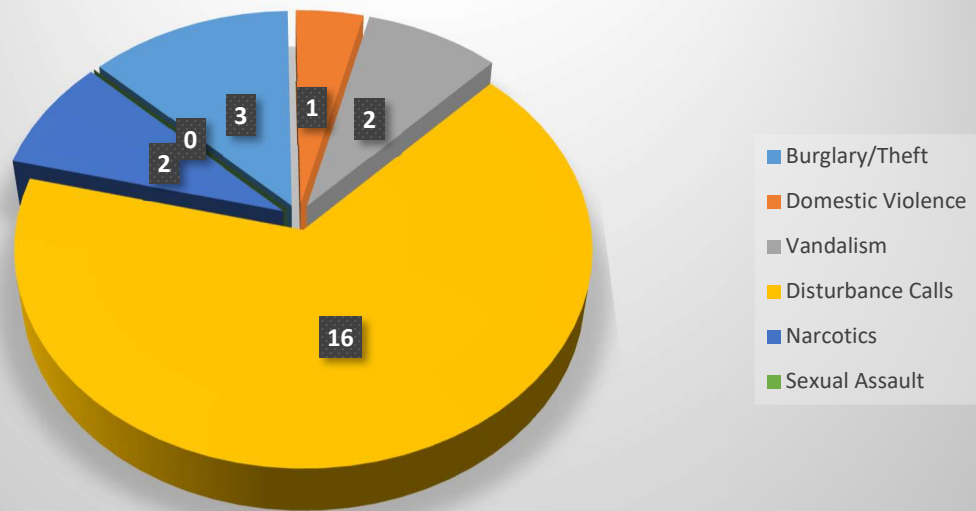
- **313** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Tuesday's** with **66 total calls for service**. The lowest volume of calls for service occurred on **Saturday's** with **34 total calls for service**. The highest volume of calls occurred from **12:00 pm to 1:00 pm**.

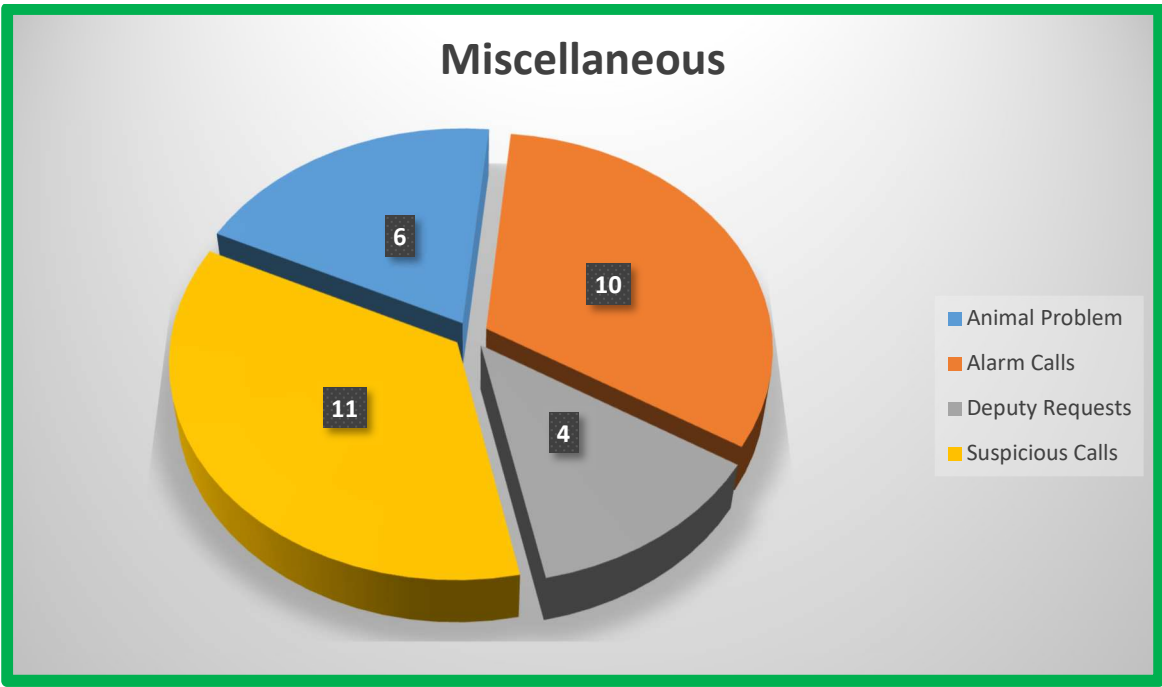
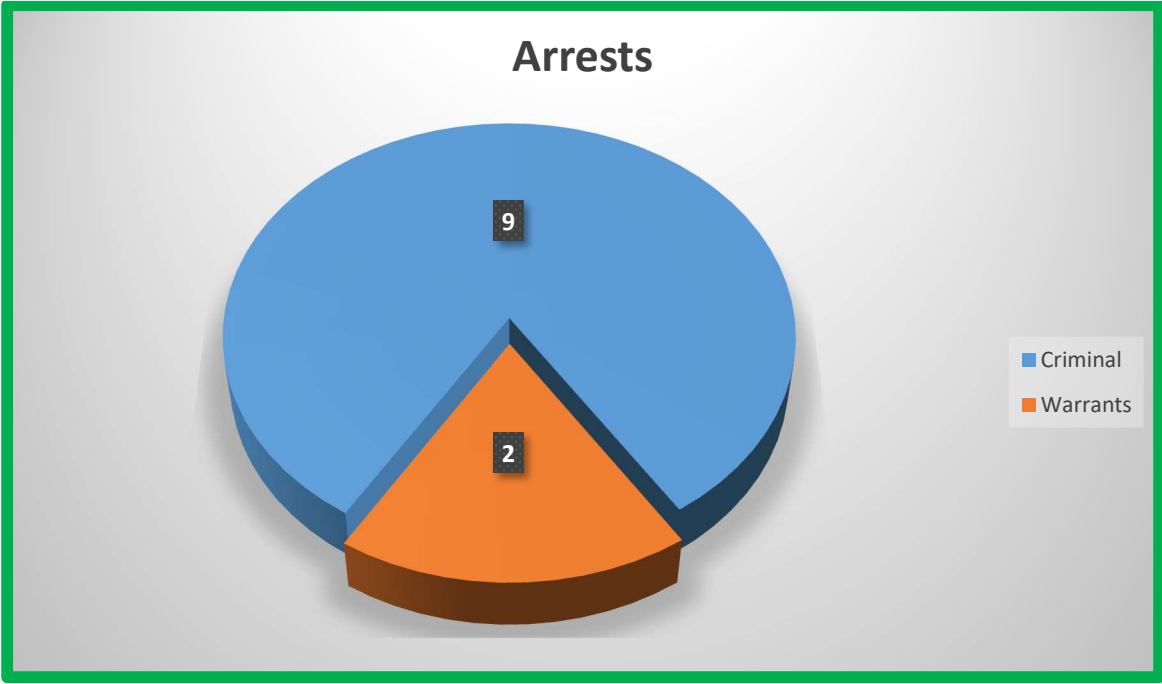


Traffic



Criminal Activity





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of August 2023.

2308H-019 – Disturbance at Union Market

Reporting person called to report an individual that was at the market trying to hit them with a walker. Both parties were contacted and desired to sign a non-prosecution form. Suspect was returned to Sonrisa Villa.

2308H-020 – Indecent Exposure at Sonrisa Villa

Staff called in reference to a male subject exposing himself. Staff wanted to have the subject counseled, who had no recollection of doing such, due to being a dementia patient.

2308H-048 – Violation of a Court Order 700 Block of Chestnut Avenue

Reporting person called to report her ex who she has a restraining order against was contacting her over the telephone. Report was taken and filed with DA's office.

2308H-056 – Theft in the 500 Block of Orange Avenue

Reporting person called to report that the residence was stealing water from the neighbor's residence by connecting a garden hose to the two houses. Residence water was shut off by the city approximately 1 month prior and investigation showed the homeowner was stealing water. Hose was disconnected and homeowner was given a citation to appear in court.

2308H-062 – Traffic Stop on Evan Hewes and Bowker Road

Vehicle seen leaving the city was stopped and driver was contacted. He has several out of county warrants as well as narcotics and paraphernalia inside the vehicle. Subject was arrested and booked into jail.

2308H-076 – Missing person from Sonrisa Villa

Staff called to report a resident missing from the facility. Report was taken and subject was entered into the missing person system. Subject was found later in the day and returned to the facility.

2308H-122 – Lost Property report at the front counter

Reporting person wanted to make a report that she lost her wallet and passport card. Report was taken.

2308H-152 – Violation of a Court Order at the front counter

Reporting person wanted to report her ex who she has a restraining order against was shouting obscenities at her while dropping her children off at school. Report was taken and filed.

2308H-153 Flag Down at the Office

Reporting person wanted to make a report in reference to k-9s damaging her vehicle. This has been an ongoing issue with dogs damaging vehicles at the Orchard View Apts. Dog owner has been cited.

2308H-156 – Reckless Driving in the area of Grape Avenue and 4th Street

Subject reporting a reckless driver in the area. Deputy located the vehicle and conducted a stop on the vehicle. Investigation revealed they were in possession of approximately 60 prescription pills and other narcotics. Driver and passenger were arrested and booked. Vehicle was towed.

2308H-157 – Assault at Sonrisa Villa

Reporting person called to report an assault where an individual hit another with a clothes hanger. Victim wished to pursue charges and a report was drafted and submitted to the DA's office.

2308H-158 – Suspicious at the Holt Park

Reporting person called to report a subject running in between cars in the area. A female was contacted matching the description and it was revealed that she had an active warrant for her arrest. She was booked into county jail.

2308H-159 – Assault in the 600 Block of Walnut Avenue

Reporting person called to report a male subject was spraying his dogs with an unknown substance and when he confronted the man, the man also sprayed the substance in his face. Both individuals were counselled and a report was drafted and submitted to the DA's office.

2308H-179 – Traffic Stop Walnut Avenue and 5th Street

Driver was stopped for a traffic violation and investigation revealed he had several dirks, brass knuckles, switchblade knives and was booked into county jail for the violations.

2308H-190 – Traffic Stop at 711 Parking Lot

Driver was stopped for a traffic violation and it was revealed that he had an active warrant for his arrest. Driver was arrested and vehicle turned over to a licensed driver.

2308H-199 – Disturbance in the 800 Block of Brentwood Drive

Reporting person called to report their mom causing a disturbance and hitting everyone. Mother was upset because the father wouldn't allow her to take the children and she became upset and started hitting him. Female was arrested and booked into county jail.

2308H-216 – Burglary at the City Public Works Yard

Two individuals broke into the yard and stole water meters and a wheel barrow. Two subjects were seen on camera, however footage was from a distance. Recycling yards were contacted and there were no reports of anyone trying to sell the water meters. Active investigation.

2308H-230 – Vandalism at 570 Holt Avenue

Reporting person called to report her windshield to her vehicle broken. Reporting person stated it was broken overnight, and that she does not suspect who would have broken it. No video surveillance footage was available.

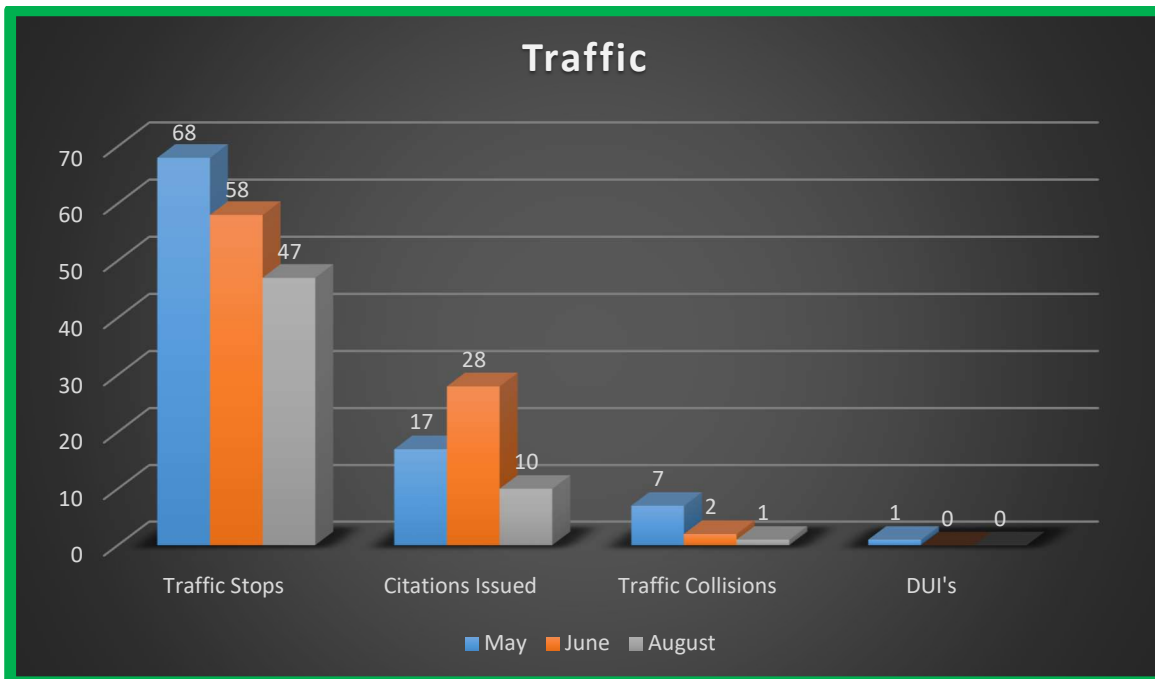
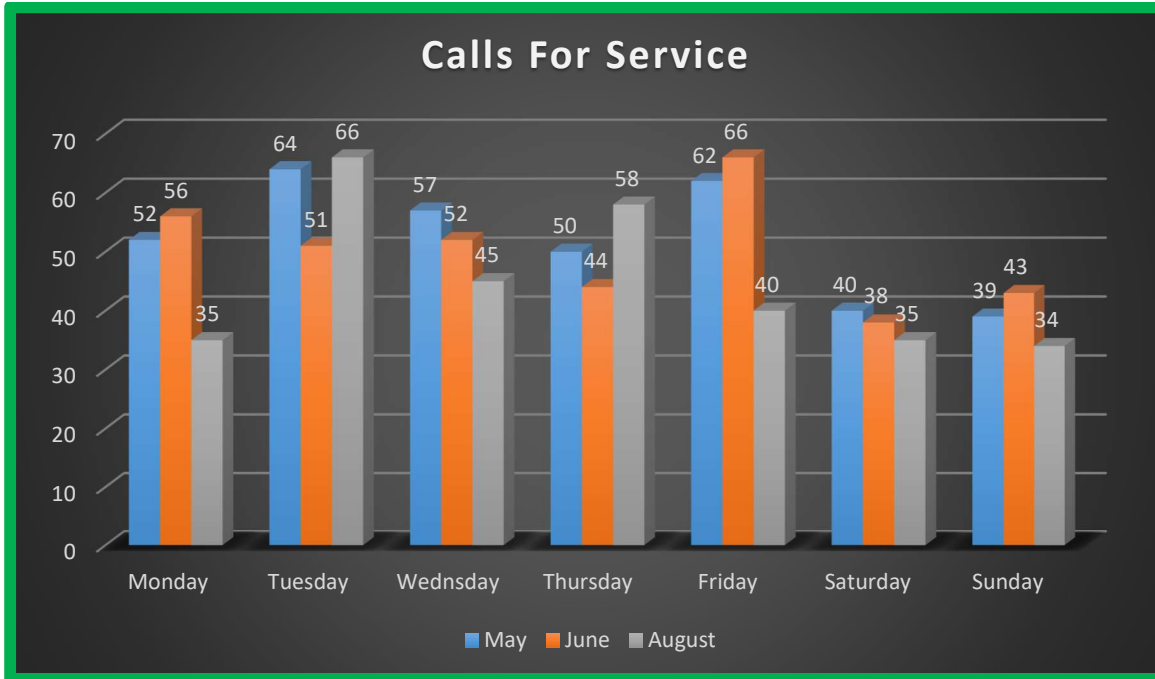
2308H-237 – Violation of a court order in the 700 Block of Chestnut Avenue

Reporting person calling to advise her ex was contacting her and violating a restraining order. The order was valid, however suspect was not located due to him being out of the area and the communication was through Facebook. Report was taken and filed with the DA's office.

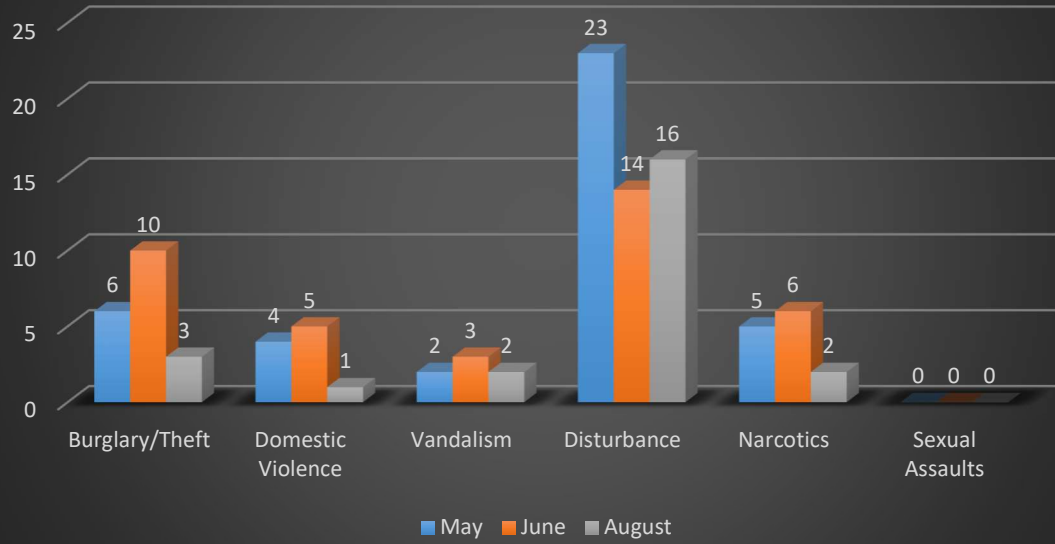
2308H-250 – Pedestrian Check at 6th Street and Olive Avenue

Deputy contacted a subject walking and determined she had a warrant for her arrest. While conducting a search the deputy located meth and a meth pipe. Subject was booked into county jail.

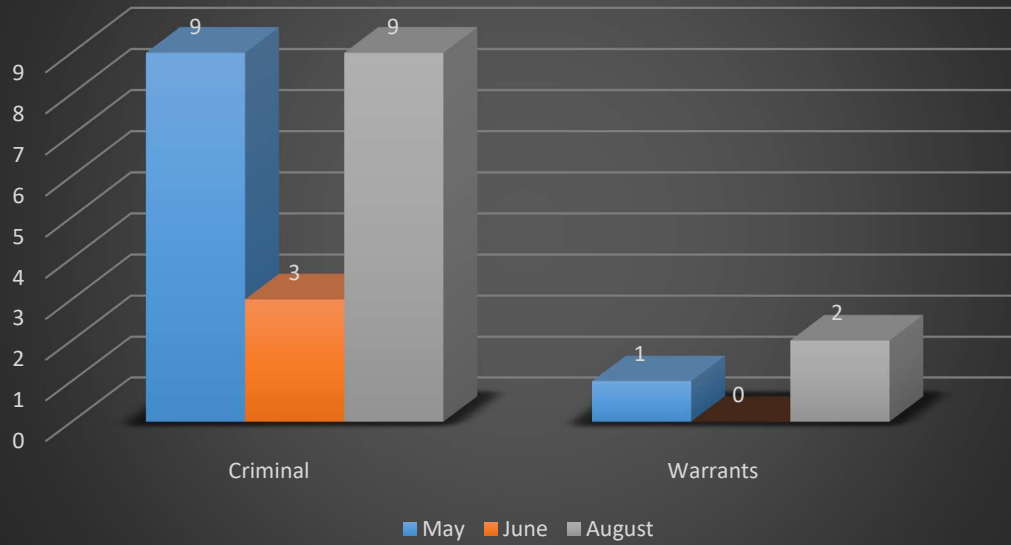
Monthly Comparisons:

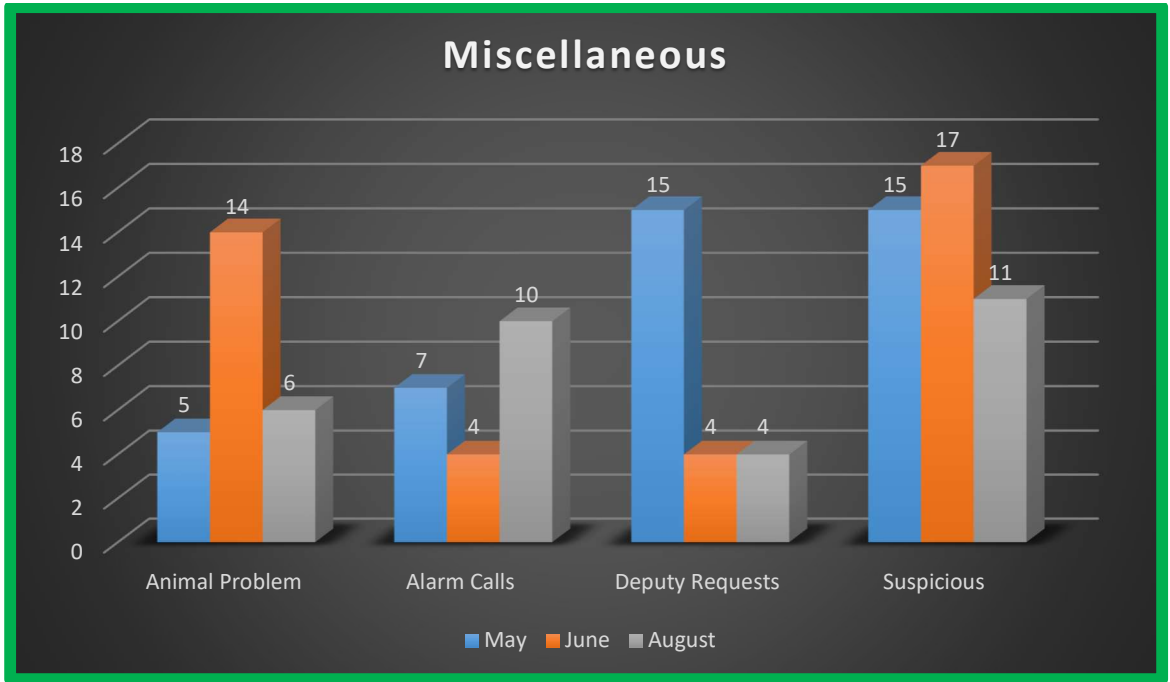


Criminal Activity



Arrests





Events:

08/21/2023 – Back to school

08/21/2023 – Teacher Luncheon

08/21/2023 – School Board adopted 2023-2024 SRO Contract

Respectfully submitted,

Sergeant Joseph Conkey

WASTEWATER TREATMENT PLANT:

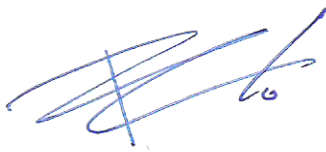
As noted in the spreadsheet below, wastewater treatment plant effluent ammonia levels have continued to remain in compliance during the **2nd Quarter of 2023**.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli
Jan-23	0.3698	0.2923	0.4193	1252.0	0.0	3940.0	0.6	67.0	0.0	2.5
Feb-23	0.3512	0.3054	0.3899	890.0	0.0	1585.0	1.0	59.0	0.0	1.8
Mar-23	0.3528	0.3144	0.4102	442.5	1.3	1575.0	0.7	41.0	0.0	1.8
Apr-23	0.3364	0.279	0.3752	710.0	0.0	3450.0	1.1	55.0	0.0	1.8
May-23	0.3421	0.2957	0.3772	644.0	0.0	3840.0	0.9	56.0	0.0	2.1
Jun-23	0.3364	0.2644	0.3888	316.7	0.0	4675.0	0.8	40.0	0.0	1.9
Jul-23										
Aug-23										
Sep-23										
Oct-23										
Nov-23										
Dec-23										
AVERAGES-	0.3481	0.2919	0.3934	709.2	0.2	3177.5	0.8	53.0	0.0	2.0


Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists

**City of Holtville
REPORT TO COUNCIL**

DATE ISSUED September 9th, 2023
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

MEETING DATE:	<u>09/11/23</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Sucked up rainwater puddles around town.
- Replaced 1 Four-inch meter.
- Replaced 3 one-inch meters.
- Replaced 7 ¾ inch meters.
- Tested 6 backflow devices.
- Caught 2 dogs.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville