

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, September 25, 2023**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor             | <input type="checkbox"/> Michael Pacheco, Council Member    | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer      | <input type="checkbox"/> Jack Holt, City Engineer    |
| <input type="checkbox"/> Mike Goodsell, Council Member  | <input type="checkbox"/> Nick Wells, City Manager           | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member    | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief      |

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED 5:30 PM**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation

Evaluation Criteria

**RECONVENE OPEN SESSION**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PROCLAMATION:** *Designating October 2023 as Domestic Violence Awareness Month  
Community Outreach Department - WomanHaven*

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, September 11, 2023.
- b. Current Demands #45963 through #46019.

**REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**

**2. UNFINISHED BUSINESS:** *None*

**3. NEW BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #23-28** Designating and Authorizing the City Manager to Execute All Caltrans Documents Related to Funding Designated for the Holton Interurban Railway Bridge Rehabilitation Project

*Nick Wells, City Manager*

**4. INFORMATION ONLY:** *None*

**5. STAFF REPORTS**

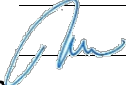
- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Fire Chief - Alex Silva
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

**6. Items for future meetings**

**7. ADJOURNMENT:**

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**Monday, September 11, 2023**

MEETING DATE:	9/25/23
ITEM NUMBER	1 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

The Regular Meeting of the Holtville City Council was held on Monday, September 11, 2023, at 5:30 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, Mike Pacheco, and John Munger. Also present were City Treasurer George Morris, City Manager Nick Wells, City Attorney Steve Walker, and Police Chief Joe Conkey.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.*

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.8)*

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

*No Reportable Action Taken*

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

*No Reportable Action Taken*

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Ward called the Open Session meeting to order at 5:59 PM.*

**PLEDGE OF ALLEGIANCE:**

*Mr. Anderson deferred to Police Chief Joe Conkey to lead the Pledge of Allegiance in honor of 9/11.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

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**EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

**GENERAL PUBLIC COMMENTS:**

*There were no comments from the public registered.*

**1. CITY COUNCIL CONSENT AGENDA:**

- a. Approval of the Minutes from the Regular Meeting of Monday, August 28, 2023.**
- b. Current Demands #45899 through #45962**

*A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Ward, Pacheco, Munger*

NOES: *None*

ABSENT: *None*  
ABSTAIN: *None*

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:**

*Ms. Anguis reported that staff has been working on the general ledger, posting necessary data for the fiscal year to prepare for the upcoming audit. A money market account was opened and will yield a 3.6% return. Contracts were renewed with Calnet for AT&T landlines. She answered questions regarding the fiscal impact of Aramark uniform services and will report back with more data.*

*Chief Conkey reported that monthly comparisons reveal a decrease in incident volume, which he attributed to weather conditions causing citizens to stay inside. Upon request, he recounted an incident involving dogs damaging cars. The police department concluded that the dogs were chasing cats, not purposely being destructive. Questions were raised about the recent robbery at the public works yard, the general consensus was that a new surveillance system is necessary.*

*Mr. Morris had nothing to report.*

*Mr. Pacheco reported that he attended the 9/11 Stair Climb event dinner on Friday, then the Stair Climb the following day. He shared that Robert Amparano of the IV Stair Climb Committee claimed that this year had the highest attendees yet. Mr. Anderson asked Mr. Pacheco to discuss the recent storm on September 1st that flooded Niland and destroyed IID canal systems. The lack of warning did not allow for preparations.*

*Mr. Anderson attended a LAFCo advisory panel meeting in August and reported that they are planning to produce a fact sheet regarding AB 918. He will be attending the upcoming IVHA meeting with Mr. Munger.*

*Mr. Goodsell attended his first Lithium Valley Steering Committee meeting, they will soon be composing an RFP and asking to mail it out with water bills. He commented that major upgrades to our education system, housing, roads, and other infrastructure will be necessary to ensure the success of a Lithium Valley here in Imperial County.*

*Mr. Munger attended the 9/11 Stair Climb and agreed that there was a good turnout.*

*Mr. Walker had nothing to report.*

*Mr. Wells reported that he also attended the 9/11 Stair Climb and delineated his upcoming meetings with parties from different City projects. He and Mayor Ward recently attended a meeting and networking event with Cal Energy officials regarding Lithium Valley potential. This morning he attended 9/11 Memorial Ceremonies at Finley Elementary and Holtville Middle School with Chief Silva.*

*Ms. Ward attended the aforementioned meetings with Cal Energy Officials. Additionally, she attended a zoom meeting with Assemblymember Eduardo Garcia regarding AB 918. She felt that the meeting was rushed and contained mainly reiterated information. Tomorrow she will present a short lesson on city government at Pine School for 2nd and 3rd grade students.*

**2. UNFINISHED BUSINESS:** *None*

### 3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #23-27** Requesting the Appropriations of Additional Fiscal Year 2021-22 Funds Allocated from the State of California's Citizen Option for Public Safety ("COPS") Program to provide for Front Line Police Services

*Nick Wells, City Manager*

*Mr. Wells explained that the City must resolve annually to appropriate funds from the state's COPS program. The City was recently notified of an available \$73,756.19 in 'growth' funding, in addition to the initial allotment of \$100,000. A resolution and letter is mandatory to acquire the additional funding. Mr. Wells remarked that this 'growth' funding is an adjustment based on an increase in population. The secondary allotment was not foreseen, but the City is happy to accept the arrears.*

*A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Goodsell, Ward, Pacheco, Munger*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

### 4. INFORMATION ONLY:

- a. **Discussion Only** Regarding Design Concepts for the Proposed Holtville Fire Station

*Nick Wells, City Manager*

*Rubio Medina, the architect engaged to design the Public Safety Building complex, requested input from the Council and staff regarding preferences on the external design of the structures for his consideration. Mr. Wells explained that as interior functional designs progress, it is pertinent to factor in external designs that could have an impact on the final structure.*

*Mr. Medina took direction from City Planner George Galvan to compose plan motifs inspired by design parameters referenced in our Downtown Code. Mr. Wells presented those vision boards and alternative options provided by staff. The Council felt that the examples from the original vision boards were too thematic and did not represent modern architecture while still capturing the essence of our downtown. A photo of the Pine Valley Fire Station was presented and well received for its brick façade. A stone and glass style design submitted by an architect that was not engaged garnered favor. Mr. Pacheco suggested posting a survey for residents to offer their thoughts on the design. The topic was left for the subcommittee to coordinate the various thoughts presented and to forward to Mr. Medina.*

### 5. STAFF REPORTS:

- a. **City Manager Report - Nick Wells**
- b. **Finance Supervisor - Adriana Anguis**
- c. **Police Chief - Alex Silva**
- d. **Fire Chief - Joe Conkey**
- e. **Water/Wastewater Consultant - Frank Cornejo**
- f. **Public Works Foreman - Alex Chavez**

**6. Items for Future Meetings:**     *WTP Closeout*


**7. ADJOURNMENT:**     *There being no further business to come before the Council,  
Mayor Ward adjourned the meeting at 6:47 PM.*

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**Nicholas D. Wells**, Acting City Clerk

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**Ginger Ward**, Mayor

<b>MEETING DATE:</b>	<b>09/25/23</b>
<b>ITEM NUMBER</b>	<b>1 b</b>
<b>Approvals</b>	<b>CITY MANAGER</b> 
	<b>FINANCE MANAGER</b>
	<b>CITY ATTORNEY</b>

Report Criteria:

Report type: GL detail  
Check.Check number = 45963-46019  
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		
<b>45963</b>								
09/21/2023	45963	ACE HARDWARE	D87998	11-31520-44200	13.74	13.74	RATCHET PIPE CUTTER	<b>PUBLIC WORKS FIRE DEPT</b>
09/21/2023	45963	ACE HARDWARE	D87998	11-31520-44210	35.79	35.79	RATCHET PIPE CUTTER	
09/21/2023	45963	ACE HARDWARE	D88039	11-31510-44200	16.11	16.11	WEDGE ANCHOR	
09/21/2023	45963	ACE HARDWARE	D88039	12-31620-4420	16.11	16.11	WEDGE ANCHOR	
09/21/2023	45963	ACE HARDWARE	D88275	10-31158-44200	19.37	19.37	SPRAY PAINT	
09/21/2023	45963	ACE HARDWARE	D89261	11-31520-44200	108.80	108.80	VACUUM AND TRASH BAGS	
09/21/2023	45963	ACE HARDWARE	D89353	11-31520-44200	41.44	41.44	CABLE TIES AND ROPE	
09/21/2023	45963	ACE HARDWARE	D90347	11-31520-44200	5.15	5.15	BLACK CAPS	
09/21/2023	45963	ACE HARDWARE	D90453	11-31520-44200	29.69	29.69	FOAM TAPE	
09/21/2023	45963	ACE HARDWARE	D90520	10-31140-44200	84.22	84.22	PAINT BRUSHES	
09/21/2023	45963	ACE HARDWARE	D91453	10-31140-44200	20.67	20.67	CONCRETE PATCH	
09/21/2023	45963	ACE HARDWARE	D91462	11-31520-44200	45.66	45.66	THREAD SEAL TAPE	
09/21/2023	45963	ACE HARDWARE	D91657	11-31520-44200	10.32	10.32	VELCRO	
09/21/2023	45963	ACE HARDWARE	D91808	10-31150-44200	26.48	26.48	SAFETY GLASSES AND MA	
09/21/2023	45963	ACE HARDWARE	D91820	10-31158-44200	66.97	66.97	CAULKGUN SMOOTHROD	
09/21/2023	45963	ACE HARDWARE	D91846	10-31158-44200	15.47	15.47	DOOR COVERS	
09/21/2023	45963	ACE HARDWARE	D92048	11-31510-44200	11.19	11.19	CLEANING SUPPLIES	
09/21/2023	45963	ACE HARDWARE	D92048	12-31620-4420	11.19	11.19	CLEANING SUPPLIES	
09/21/2023	45963	ACE HARDWARE	D92394	10-22080-4420	48.89	48.89	CHAIN LOOPS	
09/21/2023	45963	ACE HARDWARE	D92880	10-31150-44200	43.08	43.08	BATTERIES	
09/21/2023	45963	ACE HARDWARE	D93122	11-31510-44200	3.76	3.76	VALVE BOX WITH COVER	
09/21/2023	45963	ACE HARDWARE	D93122	12-31620-4420	3.77	3.77	VALVE BOX WITH COVER	
09/21/2023	45963	ACE HARDWARE	D93215	10-31158-44200	20.02	20.02	COUPLINGS	
09/21/2023	45963	ACE HARDWARE	D93300	10-22080-4420	31.18	31.18	FIRE DEPT CLEANING SUP	
09/21/2023	45963	ACE HARDWARE	D93599	10-22080-4420	.20	.20	BOLTS AND NUTS	
09/21/2023	45963	ACE HARDWARE	D93812	11-31510-44200	14.95	14.95	UNIONS AND CLAMPS	
09/21/2023	45963	ACE HARDWARE	D93812	12-31620-4420	14.96	14.96	UNIONS AND CLAMPS	
09/21/2023	45963	ACE HARDWARE	D93947	11-31510-44210	111.50	111.50	TOOLS FOR THE SHOP	
09/21/2023	45963	ACE HARDWARE	D93947	12-31620-4421	111.50	111.50	TOOLS FOR THE SHOP	
09/21/2023	45963	ACE HARDWARE	D93960	10-31158-44200	20.02-	20.02-	COUPLINGS	
09/21/2023	45963	ACE HARDWARE	D94007	10-22080-4420	64.38	64.38	FIRE DEPT CLEANING SUP	
09/21/2023	45963	ACE HARDWARE	D94317	11-31510-44210	58.71	58.71	TOOLS FOR THE SHOP	
09/21/2023	45963	ACE HARDWARE	D94317	12-31620-4421	58.71	58.71	TOOLS FOR THE SHOP	
09/21/2023	45963	ACE HARDWARE	D94407	10-22080-4420	16.15	16.15	AUTO CLEANING CLOTHS	
09/21/2023	45963	ACE HARDWARE	D94531	10-22080-4420	15.07	15.07	YELLOW ROPE	
09/21/2023	45963	ACE HARDWARE	D94568	10-31150-44310	12.18	12.18	BOLTS AND NUTS	
09/21/2023	45963	ACE HARDWARE	D94600	10-22080-4420	34.46	34.46	GLOVES	
09/21/2023	45963	ACE HARDWARE	D95112	10-31140-44210	25.14	25.14	TORCH KIT	
09/21/2023	45963	ACE HARDWARE	D95112	11-31510-44210	25.14	25.14	TORCH KIT	
09/21/2023	45963	ACE HARDWARE	D95112	12-31620-4421	25.13	25.13	TORCH KIT	
09/21/2023	45963	ACE HARDWARE	D95140	10-14020-4420	3.87	3.87	SCREWDRIVER	
09/21/2023	45963	ACE HARDWARE	D95447	10-31150-44200	49.51	49.51	POLY ROPE	
09/21/2023	45963	ACE HARDWARE	D95494	10-31150-44200	10.21	10.21	RISER	
09/21/2023	45963	ACE HARDWARE	D95804	10-21070-4420	48.48	48.48	DOG FOOD	
Total 45963:							1,409.30	

<b>45964</b>								
09/21/2023	45964	AKESO OCCUPATION	EC4716	10-31150-44300	95.00	95.00	PRE EMPLOYMENT PHYSIC	<b>PUBLIC WORKS</b>

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 45964:						95.00	
<b>45965</b>							
09/21/2023	45965	ALEJANDRO SILVA	HOTEL R	10-22080-43110	356.02	356.02	HOTEL REIMBURSEMENT A FIRE DEPT
Total 45965:						356.02	
<b>45966</b>							
09/21/2023	45966	APPLIED INDUSTRIA	70278185	12-31610-4420	394.18	394.18	SPROCKETS PUBLIC WORKS
Total 45966:						394.18	
<b>45967</b>							
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	10-31158-44200	329.49	329.49	MAINTENANCE SUPPLIES PUBLIC WORKS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	12-31610-4314	614.79	614.79	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	11-31520-43140	652.25	652.25	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	11-31530-43140	200.69	200.69	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	10-31150-43140	188.15	188.15	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	10-31140-43140	188.15	188.15	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	11-31510-43140	338.66	338.66	PUBLIC WORKS UNIFORMS
09/21/2023	45967	ARAMARK (CHICAG	#2000 AU	12-31620-4314	338.65	338.65	PUBLIC WORKS UNIFORMS
Total 45967:						2,850.83	
<b>45968</b>							
09/21/2023	45968	AT&T	20499061	10-12001-4425	15.00	15.00	TELEPHONE CHARGES ADMIN
09/21/2023	45968	AT&T	20499061	10-22080-4425	136.95	136.95	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	10-21040-4425	454.86	454.86	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	11-31520-44250	39.89	39.89	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	11-31520-44250	43.70	43.70	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	12-31610-4425	83.96	83.96	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	12-31620-4425	56.40	56.40	TELEPHONE CHARGES
09/21/2023	45968	AT&T	20499061	10-31150-44250	3.89	3.89	TELEPHONE CHARGES
Total 45968:						834.65	
<b>45969</b>							
09/21/2023	45969	AT&T MOBILITY	1671X091	10-22080-4423	44.93	44.93	FIRE DEPT PHONE ADMIN
09/21/2023	45969	AT&T MOBILITY	1671X091	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES PUBLIC WORKS
09/21/2023	45969	AT&T MOBILITY	8116X091	10-12001-4423	58.95	58.95	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-22080-4423	44.93	44.93	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-22080-4515	40.24	40.24	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-14020-4515	20.12	20.12	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-12001-4515	20.12	20.12	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-12003-4420	44.93	44.93	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31140-44230	44.93	44.93	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31610-4423	47.13	47.13	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31530-44230	47.13	47.13	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31140-44230	44.93	44.93	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31510-44230	22.46	22.46	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	22.47	22.47	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31520-44230	23.57	23.57	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31610-4423	23.56	23.56	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31520-44230	47.13	47.13	TELEPHONE CHARGES
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31520-44230	87.05	87.05	TELEPHONE CHARGES



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31520-44230	47.13	47.13	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-14020-4423	9.21	9.21	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-14020-4423	44.93	44.93	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	47.13	47.13	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31150-44230	44.93	44.93	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31520-44230	47.13	47.13	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31510-44230	23.57	23.57	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	23.56	23.56	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31510-44230	23.57	23.57	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	23.56	23.56	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31140-44230	11.79	11.79	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31150-44230	11.78	11.78	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31510-44230	11.78	11.78	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	11.78	11.78	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31140-44230	10.06	10.06	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	10-31150-44230	10.06	10.06	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	11-31510-44230	10.06	10.06	TELEPHONE CHARGES		
09/21/2023	45969	AT&T MOBILITY	8116X091	12-31620-4423	10.06	10.06	TELEPHONE CHARGES		
Total 45969:						1,227.39			
<b>45970</b>									
09/21/2023	45970	AUTO ZONE COMME	56487367	11-31520-44280	161.35	161.35	SUPPLIES FOR THE WTP T	PUBLIC WORKS	
09/21/2023	45970	AUTO ZONE COMME	56487388	11-31520-44280	8.52	8.52	DURALAST TOP POST TER		
Total 45970:						169.87			
<b>45971</b>									
09/21/2023	45971	BABCOCK & SONS, I	CH32018-	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN DE	PUBLIC WORKS	
09/21/2023	45971	BABCOCK & SONS, I	CH32045-	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS		
09/21/2023	45971	BABCOCK & SONS, I	CH32193-	11-31520-44301	725.52	725.52	HALOACETIC ACIDS		
09/21/2023	45971	BABCOCK & SONS, I	CH32213-	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS		
09/21/2023	45971	BABCOCK & SONS, I	CI30084-2	11-31520-44301	75.48	75.48	ALUMINUM LAB ANALYSIS		
09/21/2023	45971	BABCOCK & SONS, I	CI30085-2	11-31520-44301	169.86	169.86	TOTAL ORGANIC CARBON		
09/21/2023	45971	BABCOCK & SONS, I	CI30200-2	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSIS		
09/21/2023	45971	BABCOCK & SONS, I	CI30219-2	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN DE		
09/21/2023	45971	BABCOCK & SONS, I	CI30225-2	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS		
09/21/2023	45971	BABCOCK & SONS, I	CI30419-2	12-31610-4430	112.06	112.06	BIOCHEMICAL OXYGEN DE		
09/21/2023	45971	BABCOCK & SONS, I	CI30704-2	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN DE		
Total 45971:						1,739.95			
<b>45972</b>									
09/21/2023	45972	BAJA DESERT TIRE	S21-1373	11-31520-44280	700.41	700.41	NEW TIRES		PUBLIC WORKS
09/21/2023	45972	BAJA DESERT TIRE	S21-1418	12-31610-4431	30.00	30.00	FLAT REPAIR		
Total 45972:						730.41			
<b>45973</b>									
09/21/2023	45973	CASELLE, INC.	127462	10-14020-4520	1,693.00	1,693.00	SUPPORT AND MAINTENAN	ADMIN	
Total 45973:						1,693.00			
<b>45974</b>									
09/21/2023	45974	COUNTY MOTOR PA	304968	11-31520-44280	1.71	1.71	BULB	PUBLIC WORKS	
09/21/2023	45974	COUNTY MOTOR PA	305180	11-31520-44310	239.69	239.69	BATTERY		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
09/21/2023	45974	COUNTY MOTOR PA	305187	12-31610-4420	1,071.08	1,071.08	FILTERS, AND DRILL	
09/21/2023	45974	COUNTY MOTOR PA	305189	11-31510-44200	50.65	50.65	D EARTH	
09/21/2023	45974	COUNTY MOTOR PA	305189	12-31620-4420	50.66	50.66	D EARTH	
09/21/2023	45974	COUNTY MOTOR PA	305534	11-31510-44280	105.80	105.80	LED LIGHTS	
09/21/2023	45974	COUNTY MOTOR PA	305534	12-31620-4428	105.80	105.80	LED LIGHTS	
Total 45974:						1,625.39		
<b>45975</b>								
09/21/2023	45975	CR&R INCORPORATE	AUGUST	13-31710-4430	26,379.62	26,379.62	AUGUST 2023 TRASH RECE	ADMIN
09/21/2023	45975	CR&R INCORPORATE	AUGUST	10-00000-3145	3,165.55-	3,165.55-	AUGUST 2023 TRASH RECE	
09/21/2023	45975	CR&R INCORPORATE	AUGUST	13-00000-3849	1,582.78-	1,582.78-	AUGUST 2023 TRASH RECE	
09/21/2023	45975	CR&R INCORPORATE	AUGUST	10-00000-3848	1,318.98-	1,318.98-	AUGUST 2023 TRASH RECE	
Total 45975:						20,312.31		
<b>45976</b>								
09/21/2023	45976	CSMFO	20001777	10-14020-4313	26.68	26.68	CSMFO SEPT 2023 MEETIN	ADMIN
09/21/2023	45976	CSMFO	20001777	11-31510-43130	6.66	6.66	CSMFO SEPT 2023 MEETIN	
09/21/2023	45976	CSMFO	20001777	12-31620-4313	6.66	6.66	CSMFO SEPT 2023 MEETIN	
Total 45976:						40.00		
<b>45977</b>								
09/21/2023	45977	D.J. MILLER, INC.	23148	22-80027-4430	226,860.00	226,860.00	PROGRESS PAYMENT #4	ADMIN
Total 45977:						226,860.00		
<b>45978</b>								
09/21/2023	45978	DESERT VALLEY PO	2322	12-31610-4430	840.00	840.00	WWTP UNIT INSPECTION	PUBLIC WORKS
09/21/2023	45978	DESERT VALLEY PO	2325	11-31520-44300	516.00	516.00	WTP UNIT INSPECTION	
Total 45978:						1,356.00		
<b>45979</b>								
09/21/2023	45979	DESERT VETERINAR	284858	10-21070-4430	90.00	90.00	ANIMAL VET SERVICES	PUBLIC WORKS
Total 45979:						90.00		
<b>45980</b>								
09/21/2023	45980	EMERGENCY MEDIC	2579262	10-22080-4420	626.58	626.58	MEDICAL SUPPLIES	FIRE DEPT
Total 45980:						626.58		
<b>45981</b>								
09/21/2023	45981	EXQUISITE POOL CU	4856	10-80127-4420	604.42	604.42	CONCENTRATED MURIATIC	PUBLIC WORKS
Total 45981:						604.42		
<b>45982</b>								
09/21/2023	45982	GALLO INC.	1157	10-22080-4430	4,956.50	4,956.50	REPAIRS TO FIRE DEPT GA	FIRE DEPT
Total 45982:						4,956.50		
<b>45983</b>								
09/21/2023	45983	GINA RIVAS	FINAL BIL	11-00000-39620	183.90	183.90	FINAL BILL UTILITIES	UTILITIES

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 45983:						183.90		
<b>45984</b>								
09/21/2023	45984	HARBOR FREIGHT T	1021159	11-31520-44200	432.99	432.99	PALLET JACK	<b>PUBLIC WORKS</b>
Total 45984:						432.99		
<b>45985</b>								
09/21/2023	45985	HOLTVILLE CHAMBE	2826	10-12001-43110	75.00	75.00	TEACHERS LUNCHEON TIC	<b>ADMIN</b>
Total 45985:						75.00		
<b>45986</b>								
09/21/2023	45986	HOLTVILLE FIREFIGH	FIRE DUE	10-00000-2028	250.00	250.00	FIRE DEPT DUES #16-18 20	<b>FIRE DEPT</b>
Total 45986:						250.00		
<b>45987</b>								
09/21/2023	45987	I.C. PUBLIC HEALTH	23597	11-31520-44301	266.00	266.00	WATER ANALYSIS	<b>PUBLIC WORKS</b>
Total 45987:						266.00		
<b>45988</b>								
09/21/2023	45988	I.C. TAX COLLECTOR	2023-24 P	12-31610-4430	19.54	19.54	2023-2024 PROPERTY TAX	<b>ADMIN</b>
Total 45988:						19.54		
<b>45989</b>								
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	10-31140-44240	3,095.57	3,095.57	SEPT 2023 GENERAL ELEC	<b>ADMIN</b>
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	10-31158-44240	5,263.03	5,263.03	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	11-31520-44240	11,643.22	11,643.22	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	12-31610-4424	6,620.14	6,620.14	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	12-31620-4424	91.16	91.16	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	11-31510-44240	256.83	256.83	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	11-31520-44240	256.84	256.84	SEPT 2023 GENERAL ELEC	
09/21/2023	45989	IMPERIAL IRRIGATIO	SEPT 202	10-31150-44240	2,718.33	2,718.33	SEPT 2023 PARKS ELECTRI	
Total 45989:						29,945.12		
<b>45990</b>								
09/21/2023	45990	IMPERIAL IRRIGATIO	#0303 SE	11-31520-44350	2,744.00	2,744.00	RAW WATER CHARAGES	<b>ADMIN</b>
Total 45990:						2,744.00		
<b>45991</b>								
09/21/2023	45991	IVECA	07-150	10-17030-4432	12,689.92	12,689.92	IVECA SHARED COSTS 202	<b>ADMIN</b>
09/21/2023	45991	IVECA	07-150	10-22080-4433	3,237.91	3,237.91	IVECA SHARED COSTS 202	
09/21/2023	45991	IVECA	07-150	10-31150-44330	3,237.91	3,237.91	IVECA SHARED COSTS 202	
09/21/2023	45991	IVECA	07-150	11-31510-44330	3,237.91	3,237.91	IVECA SHARED COSTS 202	
09/21/2023	45991	IVECA	07-150	12-31620-4433	3,237.91	3,237.91	IVECA SHARED COSTS 202	
09/21/2023	45991	IVECA	07-150	11-31520-44330	3,237.91	3,237.91	IVECA SHARED COSTS 202	
09/21/2023	45991	IVECA	07-150	12-31610-4433	3,237.90	3,237.90	IVECA SHARED COSTS 202	
Total 45991:						32,117.37		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>45992</b>								
09/21/2023	45992	J&S AG SUPPLIES	774268	11-31510-44200	61.12	61.12	CAMLOCKS	PUBLIC WORKS
09/21/2023	45992	J&S AG SUPPLIES	774268	12-31620-4420	61.13	61.13	CAMLOCKS	
Total 45992:						122.25		
<b>45993</b>								
09/21/2023	45993	JADE SECURITY SYS	0203993	11-31520-44300	125.00	125.00	RF SENSOR REPAIRS	PUBLIC WORKS
09/21/2023	45993	JADE SECURITY SYS	0204237	11-31520-44300	59.99	59.99	SECURITY SYSTEM MONIT	
09/21/2023	45993	JADE SECURITY SYS	0204237	12-31610-4430	59.98	59.98	SECURITY SYSTEM MONIT	
Total 45993:						244.97		
<b>45994</b>								
09/21/2023	45994	K-C WELDING & REN	184024	12-31610-4420	389.69	389.69	ELEMENT	PUBLIC WORKS
Total 45994:						389.69		
<b>45995</b>								
09/21/2023	45995	KLEINFELDER	1445781	23-80025-4430	5,120.00	5,120.00	ALAMO RIVER TRAIL SERVI	ADMIN
Total 45995:						5,120.00		
<b>45996</b>								
09/21/2023	45996	LEAF	15283355	10-22080-4525	266.54	266.54	PRINTER LEASE	FIRE DEPT
Total 45996:						266.54		
<b>45997</b>								
09/21/2023	45997	LOWES BUSINESS A	#5228 SE	11-31520-44200	14.50	14.50	SUPPLIES	PUBLIC WORKS
09/21/2023	45997	LOWES BUSINESS A	#5228 SE	12-31610-4420	14.50	14.50	SUPPLIES	
Total 45997:						29.00		
<b>45998</b>								
09/21/2023	45998	LUIS M. ESTRADA	498	12-31610-4430	1,360.00	1,360.00	BACKHOE REPAIRS	PUBLIC WORKS
Total 45998:						1,360.00		
<b>45999</b>								
09/21/2023	45999	MISSIONSQUARE	6551219.2	10-00000-2026	2,277.78	2,277.78	RETIREMENT	ADMIN
09/21/2023	45999	MISSIONSQUARE	6551219.2	10-00000-2027	1,108.89	1,108.89	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-00000-2027	1,108.65	1,108.65	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-00000-2026	2,312.47	2,312.47	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-12001-4240	657.76	657.76	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-14020-4240	273.63	273.63	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-22080-4240	349.58	349.58	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-12003-4240	158.88	158.88	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	10-31140-42400	158.70	158.70	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	11-31530-42400	58.72	58.72	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	11-31510-42400	502.74	502.74	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	11-31520-42400	372.24	372.24	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	12-31610-4240	669.28	669.28	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6810809	12-31620-4240	521.18	521.18	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6861752.2	10-00000-2026	2,312.47	2,312.47	RETIREMENT	
09/21/2023	45999	MISSIONSQUARE	6861752.2	10-00000-2027	1,108.89	1,108.89	RETIREMENT	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 45999:						13,951.86		
<b>46000</b>								
09/21/2023	46000	MISSIONSQUARE	6065362 #	10-00000-2029	640.00	640.00	RETIREMENT PP #16-19	ADMIN
Total 46000:						640.00		
<b>46001</b>								
09/21/2023	46001	ONESOURCE DISTRI	S7292218.	11-31520-44200	47.85	47.85	BATTERIES	PUBLIC WORKS
Total 46001:						47.85		
<b>46002</b>								
09/21/2023	46002	PEOPLEREADY,INC.	28289220	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	PUBLIC WORKS
09/21/2023	46002	PEOPLEREADY,INC.	28289221	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	
09/21/2023	46002	PEOPLEREADY,INC.	28302156	12-31610-4130	671.52	671.52	TEMP WORKER WWTP	
09/21/2023	46002	PEOPLEREADY,INC.	28302157	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	
Total 46002:						3,052.02		
<b>46003</b>								
09/21/2023	46003	QUILL CORPORATIO	3438960	10-14020-4416	21.47	21.47	SHEET PROTECTORS AND	ADMIN PUBLIC WORKS
09/21/2023	46003	QUILL CORPORATIO	3438960	11-31510-44160	21.47	21.47	SHEET PROTECTOR AND P	
09/21/2023	46003	QUILL CORPORATIO	3438960	12-31620-4416	21.47	21.47	SHEET PROTECTOR AND P	
09/21/2023	46003	QUILL CORPORATIO	34498941	10-14020-4416	19.38	19.38	HANGING FOLDERS	
09/21/2023	46003	QUILL CORPORATIO	34498941	11-31510-44160	19.39	19.39	HANGING FOLDERS	
09/21/2023	46003	QUILL CORPORATIO	34498941	12-31620-4416	19.39	19.39	HANGING FOLDERS	
Total 46003:						122.57		
<b>46004</b>								
09/21/2023	46004	RDO EQUIPMENT CO	P2125543	10-31150-44310	217.27	217.27	ECOVERS	PUBLIC WORKS
Total 46004:						217.27		
<b>46005</b>								
09/21/2023	46005	RICK'S GROUP DIES	29342	10-22080-4428	1,243.96	1,243.96	REMANUFACTURE ALTERN	FIRE DEPT
Total 46005:						1,243.96		
<b>46006</b>								
09/21/2023	46006	ROBERT S. NELSON	14710	10-22080-4428	433.50	433.50	FIRE DEPT TRUCK REPAIR	FIRE DEPT
Total 46006:						433.50		
<b>46007</b>								
09/21/2023	46007	ROTO ROOTER	208059	10-31158-44300	390.00	390.00	AMR BUILDING PLUMBING	ADMIN
Total 46007:						390.00		
<b>46008</b>								
09/21/2023	46008	RUBIO MEDINA, ARC	2304-0720	10-70001-4430	9,330.00	9,330.00	PUBIC SAFETY BUILDING P	ADMIN
Total 46008:						9,330.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>46009</b>								
09/21/2023	46009	SELLERS PETROLEU	CL33383	10-22080-4427	1,300.01	1,300.01	FIRE DEPT FUEL	<b>PUBLIC WORKS FIRE DEPT</b>
09/21/2023	46009	SELLERS PETROLEU	CL33384	10-12003-4427	60.09	60.09	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	10-21070-4427	362.71	362.71	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	10-31150-44270	426.20	426.20	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	11-31510-44270	521.30	521.30	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	11-31530-44270	338.83	338.83	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	11-31520-44270	859.47	859.47	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	12-31610-4427	400.02	400.02	PUBLIC WORKS FUEL	
09/21/2023	46009	SELLERS PETROLEU	CL33384	12-31620-4427	858.50	858.50	PUBLIC WORKS FUEL	
Total 46009:						5,127.13		
<b>46010</b>								
09/21/2023	46010	SPARKLETTS	9431538 0	10-31158-44200	361.46	361.46	PUBLIC WORKS WATER	<b>PUBLIC WORKS FIRE DEPT</b>
09/21/2023	46010	SPARKLETTS	9439337 0	10-22080-4420	87.03	87.03	FIRE DEPT WATER SUPPLY	
Total 46010:						448.49		
<b>46011</b>								
09/21/2023	46011	TARGETSOLUTIONS	INV80906	10-22080-4313	205.65	205.65	MAINTENANCE FEES	<b>FIRE DEPT</b>
Total 46011:						205.65		
<b>46012</b>								
09/21/2023	46012	THATCHER CO.	20234001	11-31520-44201	13,391.70	13,391.70	T-CHLOR	<b>PUBLIC WORKS</b>
Total 46012:						13,391.70		
<b>46013</b>								
09/21/2023	46013	UNDERGROUND SER	82023032	10-31140-44300	25.75	25.75	TICKET CHARGES	<b>PUBLIC WORKS</b>
Total 46013:						25.75		
<b>46014</b>								
09/21/2023	46014	VIC'S A/C	95985	11-31520-44300	8,540.00	8,540.00	WTP A/C REPAIRS	<b>PUBLIC WORKS</b>
Total 46014:						8,540.00		
<b>46015</b>								
09/21/2023	46015	VISUAL EDGE IT	24AR1085	10-12001-4416	7.99	7.99	CITY HALL PRINTER	<b>ADMIN FIRE DEPT</b>
09/21/2023	46015	VISUAL EDGE IT	24AR1085	10-13010-4416	190.16	190.16	CITY HALL PRINTER	
09/21/2023	46015	VISUAL EDGE IT	24AR1115	10-22080-4416	5.20	5.20	FIRE DEPT COPIER USAGE	
Total 46015:						203.35		
<b>46016</b>								
09/21/2023	46016	WALKER & DRISKILL	12927	10-16026-4430	890.00	890.00	ATTORNEY SERVICES	<b>ADMIN</b>
Total 46016:						890.00		
<b>46017</b>								
09/21/2023	46017	WAXIE SANITARY SU	81938119	10-31158-44200	113.09	113.09	GLOVES AND TOILET PAPE	<b>PUBLIC WORKS FIRE DEPT</b>
09/21/2023	46017	WAXIE SANITARY SU	81958630	10-22080-4420	564.78	564.78	TOILET PAPER AND SOAP	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 46017:						677.87	
<b>46018</b>							
09/21/2023	46018	WOOLFOLK'S WELDI	77	12-31610-4430	1,687.50	1,687.50	HYDRAULIC CYLINDER PUBLIC WORKS
Total 46018:						1,687.50	
<b>46019</b>							
09/21/2023	46019	WYMORE, INC.	1231297	11-31520-44200	1,082.50	1,082.50	AIR MOTOR REPAIRS PUBLIC WORKS
09/21/2023	46019	WYMORE, INC.	1231297	11-31520-44300	531.25	531.25	AIR MOTOR REPAIRS
Total 46019:						1,613.75	
Grand Totals:						403,778.39	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:


Report type: GL detail

Check.Check number = 45963-46019

Check.Type = {<>} "Adjustment"



# City of Holtville Report to City Council

MEETING DATE:	09/25/23
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**To:** Nicholas D. Wells, City Manager  
Holtville City Council

**From:** George Galvan, City Planner

**Prepared By:** Melany Amarillas, Assistant Planner

**Date:** September 25, 2023

**Subject:** **Delegating the City Manager to Execute all Caltrans Documents for the Holton Interurban Railway Bridge**

### SUMMARY:

<b>Applicant:</b>	City of Holtville
<b>Project Location:</b>	West of State Highway 115 and West of the Alamo River Bank
<b>Pending Action:</b>	Adopt Resolution 23-28 delegating the City Manager of the City of Holtville to Execute all Caltrans documents for the Holton Interurban Railway Bridge Project.
<b>Zoning:</b>	Public Right-of-Way
<b>General Plan:</b>	N/A

### INTRODUCTION AND BACKGROUND

The City of Holtville received funding through the Recreational Trails and Gateway Grant Program which is administered by the California Natural Resources Agency (CNRA) to repair the Alamo River Trestle Bridge located west of State Highway 115 and west of the Alamo River bank. Furthermore, the City of Holtville received an additional \$35,000 funds through the State Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Program. The acquired funds are designated for the 2023/2024 Fiscal Year. To receive the disbursement of funds, Caltrans requires the authorized agent, appointed by the City Council, to sign, execute and submit all documents including, but not limited to: applications, funds, transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the program.



## PROJECT SCOPE

The City of Holtville has undertaken several projects over the past 10 years to improve recreation and recreational trails along the Alamo River. The Alamo River Trail Bridge would be a continuation of those efforts. The existing Alamo River currently ends at the east bank of the Alamo River without a way for trail users to cross onto the other side. The City acquired an abandoned railroad trestle bridge in 2009 to facilitate the river crossing. Unfortunately, a fire incident sustained structural damage to the bridges. Therefore, the amount awarded, grant funds along with local funds will be used to repair the bridge, install pedestrian decking on the bridge, and construct trail side amenities along the pathway leading to the bridge. The bridge decking will utilize materials suitable for non-motorized traffic including pedestrians, bicycles, and equestrian users. Amenities such as landscaping, benches, and signage will also be installed along the trail pathway leading up to the bridge.

### AWARDED FUNDING

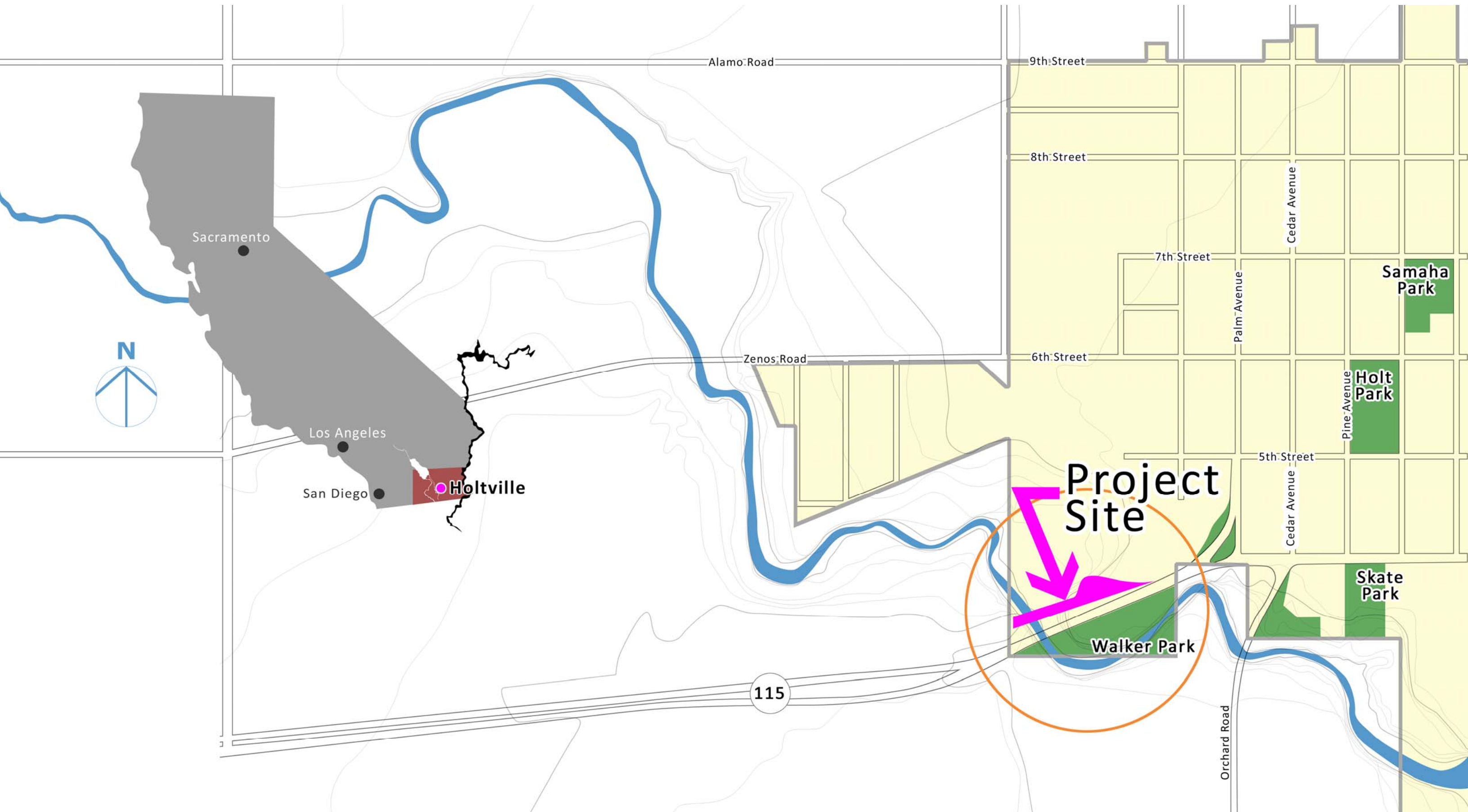
Funding Program	Fiscal Year	Grant Amount	Local Match	Total
CRRSAA	2023/2024	\$35,000	\$0.00	\$35,000

## PENDING ACTION

Staff is requesting the City Council to adopt Resolution 23-28 (**Attachment B**) Authorizing the City Manager to execute all Caltrans documents relating to the Holton Interurban Railway Bridge or “Trestle Bridge” (CRRSAA).

Attachments:      Attachment A – Vicinity Map  
                         Attachment B – Resolution CC 23-28

## **Attachment A – Vicinity Map**



**Attachment B – Resolution CC 23-28**

**RESOLUTION NO. CC 23-28**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE  
DESIGNATING THE CITY MANAGER AS THE CITY OF HOLTVILLE'S  
AUTHORIZED SIGNATOR FOR THE STATE CORONAVIRUS RESPONSE AND  
RELIEF SUPPLEMENTAL APPROPRIATIONS ACT PROGRAM FOR FISCAL YEAR  
2023/24**

**WHEREAS**, the City of Holtville desires to repair and improve the Alamo River Trestle Bridge located west of State Highway 115 and west of the Alamo River bank; and

**WHEREAS**, the Holtville City Council adopted Resolution 22-16, approving the submission of an application to obtain State funding from the Recreational Trails and Greenways Grant Program, to fund those improvements; and

**WHEREAS**, the City has previously received a preliminary notice of funding for the project by recommendation of the Imperial County Transportation Commission; and

**WHEREAS**, the City of Holtville desires to provide all necessary forms and documentation to procure that funding; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOLTVILLE  
DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Certifies that the above recitals are true and correct;
2. Designates and authorizes the City Manager or his/her designee to sign, execute and submit all documents including, but not limited to: applications, funds, transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the program.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Holtville, this 25<sup>th</sup> day of September 2023.

---

Ginger Ward, Mayor

I, Nicholas D. Wells, City Manager (*Acting City Clerk*) of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Holtville at a meeting thereof held on the 25<sup>th</sup> day of September 2023 based on the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  
ATTEST:


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Nicholas D. Wells, City Manager  
(*Acting City Clerk*)

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** September 21, 2023  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>09/25/23</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### WATER ENTERPRISE

**Water Treatment Plant Rehab** –With all work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance to officially sign off the project as complete. A full report on the Project Change Orders was received recently. After some analysis, this will be reported to Council at the next meeting. In meeting with the City Engineer, it was requested that this be delayed for a short time to allow for the State’s inspection that is imminent.

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

#### PUBLIC WORKS

##### TRANSPORTATION PROJECTS

**East Ninth Street Sidewalk Improvements** – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction, which was performed by The Holt Group. Staff subsequently worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. ***Information on the project was input to the State’s tracking system and it was approved for utilization of the funding.***

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these

properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! Staff has scheduled a meeting with IID staff to double check total compliance and is working with a local contractor to estimate the cost of installation.

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highway dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

## **PARKS**

**Holtville Wetlands Project** – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. Action to officially award the construction contract was taken in March, so we await a kickoff meeting to start work. A pre-con meeting was held in early May and the contractor has been onsite performing various activities. There is an issue with a couple of biological habitat hot spots that will likely need to be preserved through the end of nesting season in September, but the contractor does not believe those areas are crucial to moving forward. The site has been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. ***A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. A site tour has been rescheduled with BoR representatives for early October.***

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought

input. Staff has continued to meet with the design team and expects preliminary work product in the near future. *A meeting last week with the design engineer led to multiple decisions on design considerations. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.*

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

**Mellinger Alamo River Trail** - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

## ADMINISTRATION

**Public Safety Lot/New Construction** – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. *At the last Council meeting, there was discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. He will update the design palette and present again soon.*

**BUILDING DEPT** - The City has issued **84** building permits thus far in 2023. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising. *Staff has been interacting with a developer interested in the project and is currently arranging a tour of a Mexicali plant that would provide them with an*



***innovative new building material. The CM and Building Inspector are planning on touring the facility and examining the feasibility of the product.***

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.

***The project is currently somewhat in limbo, as construction bids came in significantly over projections. The developer is working to mitigate some of those issues prior to proceeding.***

**BESS Project** – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions.

## **ISSUES**

**Imperial Valley Healthcare District** – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic. A representative of Assemblyman Garcia’s office reached out to let us know that in its latest iteration, the Board that would be constituted by this legislation would include a seat for a representative of Holtville. ***In a recent press article, this was called into question, so we continue to track this issue as it evolves.***

## **OTHER**

**League of Cities Conference (Sacramento)** – ***the CM attended the League’s annual Conference last week. As usual, some valuable information was gleaned from organized sessions and perhaps more from informal interactions with representatives from other California cities facing similar issues.***

**New Employees - Hector Ramirez and Luis Gonzales have been onto the Public Works crew in recent months to replace a couple of departed employees. If you see some new faces working for the City around town, feel free to greet them!**

**MEETINGS & EVENTS RECENTLY ATTENDED :**

- 09/11/23 Department Head Meeting City Hall
- 09/11/23 Holtville City Council Meeting City Hall
- 09/12/23 Wetlands Project Status Meeting Project Site
- 09/12/23 Trestle Project Status Meeting Video Conference
- 09/13/23 ICTC Management/CCMA Meetings City of Brawley
- 09/14/23 Imperial County Retired Employees Luncheon The Eagles Hall (EC)
- 09/14/23 Public Safety Building Subcommittee Meeting City Hall
- 09/15/23 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 09/18/23 Department Head Meeting City Hall
- 09/19/23 NW Personal Day (*Out of Office in AM*)
- 9/20 - 9/22/23 League of CA Cities Conference Sacramento, CA
- 09/21/23 Meeting w/ ESRI GIS Representative *re: Res Water Service Inventory* Sacramento, CA
- 09/21/23 San Diego & Imperial Counties Division CLoC Conf Reception Sacramento, CA

**UPCOMING EVENTS :**

- 09/21/23 Holtville Farmers Market & Street Fair Holt Park
- 09/25/23 Department Head Meeting City Hall
- 09/25/23 Holtville City Council Meeting City Hall
- 09/28/23 IVEDC Membership Meeting Farm Credit Office (Imperial)
- 10/02/23 Department Head Meeting City Hall
- 10/03 - 10/05/23 Walk to School Events Samaha Park/Streets of Holtville
- 10/05/23 Wetlands Project Status Meeting Project Site
- 10/09/23 Holtville City Council Meeting City Hall
- 10/11/23 ICTC Management/CCMA Meetings City of Calexico
- 10/14/23 Trail Walk Event Mellinger Trail
- 10/16/23 Holtville Planning Commission Meeting City Hall
- 10/19/23 Holtville Farmers Market & Street Fair Holt Park
- 11/04/23 IV Veterans Day Parade & Farmers Market Main Street/Holt Park
- 11/10/23 Veterans Day Observed (*City Hall Closed*)
- 11/11/23 Brawley Cattle Call Parade & Rodeo City of Brawley
- 11/15/23 IV Foreign Trade Zone Meeting Web Conference
- 11/23/23 Thanksgiving Day (*City Hall Closed*)
- 11/24/23 Black Friday (*City Hall Closed*)
- 11/30/23 Christmas Tree Lighting Ceremony (*Tentative*)

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-2831

City of Holtville  
Report to City Council

September 21, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Staff has been working on the general ledger, reconciliations and postings of the fiscal year.
- Water shutoffs, 22 total one currently off.
- CSFMO IV Chapter meeting, presentation from Ramirez & Co about city credit rankings.
- Receiving payments from Campesinos Unidos LIHWAP utility assistance, helpful with the summer bills.


Respectfully Submitted,

*Adriana Anguis*

Adriana Anguis  
Finance Supervisor  
City of Holtville

MEETING DATE:	<u>09/25/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	<u>09/25/23</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** September 14, 2023  
**FROM:** Alex Silva, Fire Chief  
**SUBJECT:** Monthly Report for August 2023

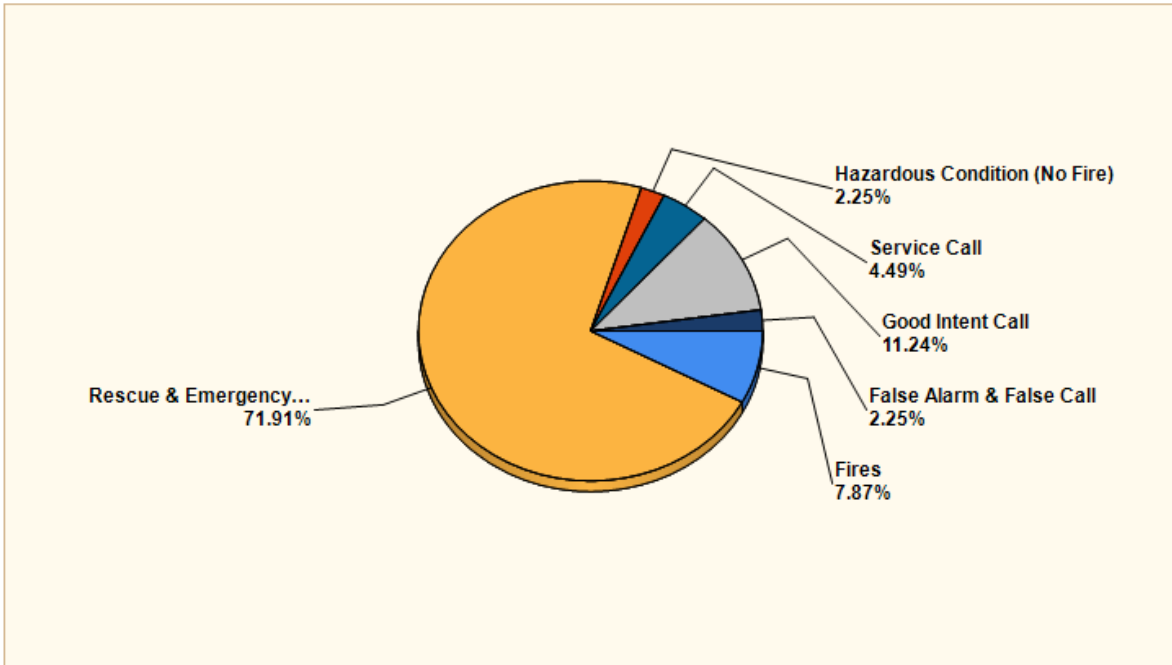
**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The most notably event we had during August was of course Tropical Storm Hilary. HFD staff was in constant contact with the Imperial County. I attended meetings live and zoom, in preparation for the upcoming weather event. We prepared by obtaining sand bags, coordinating with Public Works for sand. We gave out approximately 3000 sand bags to our residents. I over staff over the weekend to ensure we were ready for whatever Hillary brought us. We patrolled the city constantly, responded to downed trees, utility lines and of course daily emergency calls. Kudos to Holtville Based Sheriffs Office, Public Works and of course my great staff. The following is the monthly report for August 2023.

Emergency calls	89
Training hours	175

Cordially submitted

Alex Silva  
Fire Chief

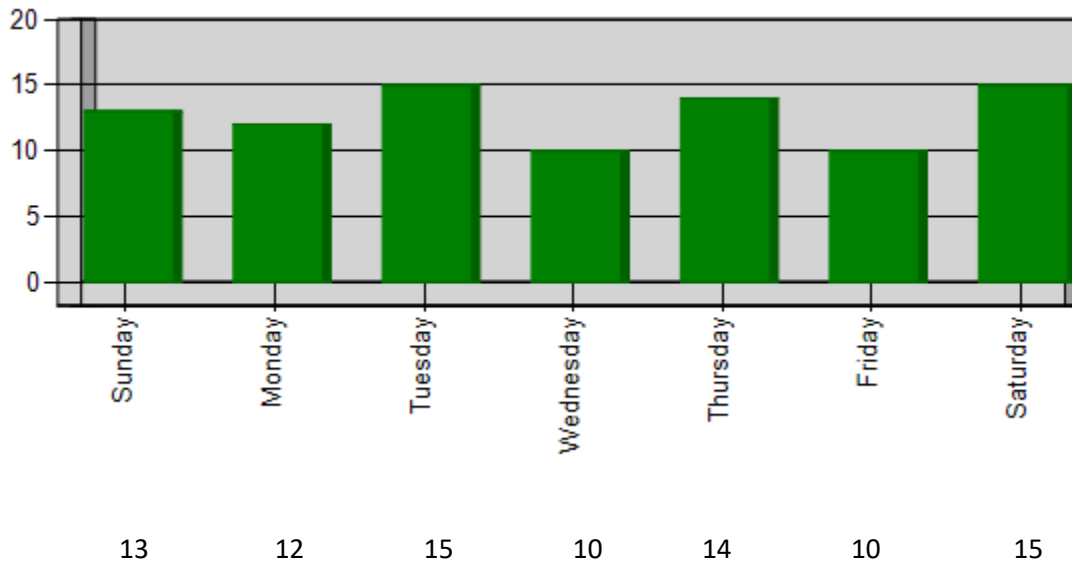


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	7.87%
Rescue & Emergency Medical Service	64	71.91%
Hazardous Condition (No Fire)	2	2.25%
Service Call	4	4.49%
Good Intent Call	10	11.24%
False Alarm & False Call	2	2.25%
<b>TOTAL</b>	<b>89</b>	<b>100%</b>

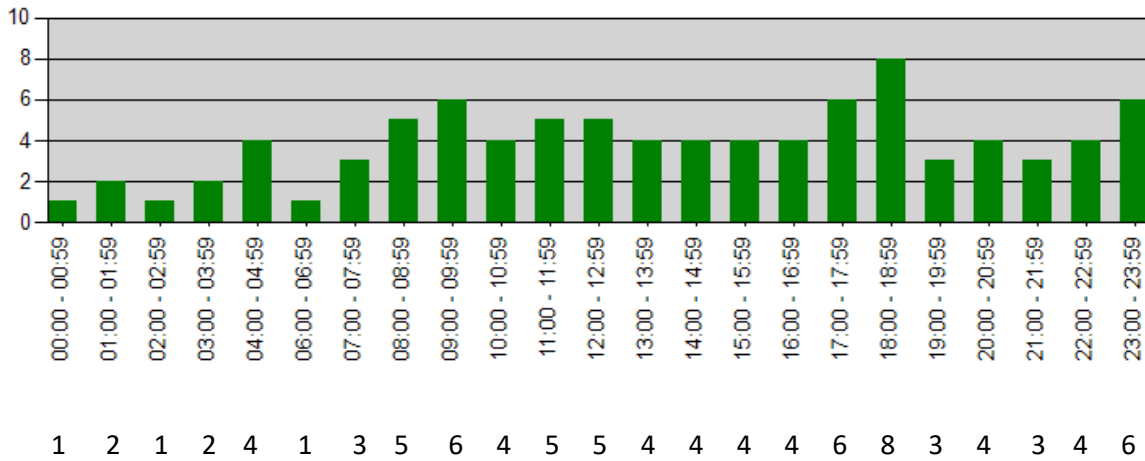
ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	3	3.33%
11 - Extinguishment by fire service personnel	4	4.44%
12 - Salvage & overhaul	2	2.22%
31 - Provide first aid & check for injuries	4	4.44%
32 - Provide basic life support (BLS)	63	70%
55 - Establish safe area	2	2.22%
64 - Shut down system	1	1.11%
70 - Assistance, other	5	5.56%
82 - Notify other agencies.	1	1.11%
86 - Investigate	4	4.44%
93 - Cancelled en route	5	5.56%

**TOTAL: 94**

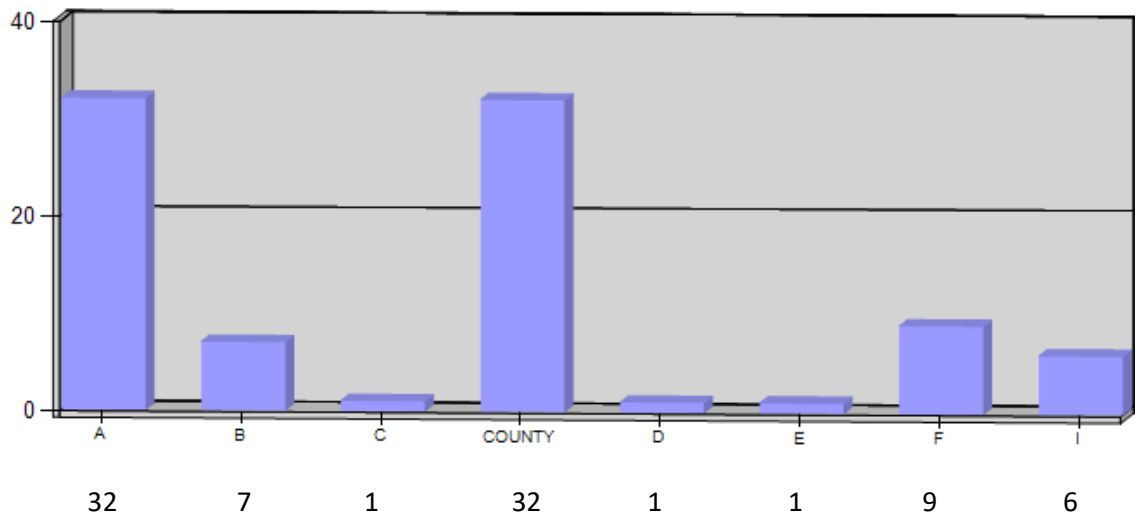
Days of week



Time of day



# Zones



NW CO Limits

NE CO Limits



Dist J

Dist K

Dist L

Dist M

Dist N

Dist A

Dist B

Dist C

Dist D

Dist I

Dist F

Dist E

Dist H

Dist G

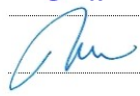
SE CO Limits

SW CO Limits





**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	<u>09/25/23</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** September 20th, 2023  
**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor  
**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 09/06/23 thru 09/20/2023.

**Water Plant-**

- Staff completed installation of new Unistrut channel and cable anchoring components for spare Aluminum Sulfate and Sodium Hypochlorite storage tanks (*see first photo below*).
- J&S Fencing completed installation of new privacy security fence for high voltage and aeration system along North side of water plant office (*see second photo below*).
- Vic's Air Conditioning completed installation of new evaporative cooling unit at West side of chemical storage room (*see third photo below*).

**Wastewater Plant-**

- Staff biosolids removal operations on drying beds 1-2-3.

Respectfully Submitted,



Frank Cornejo.  
Water/Wastewater Chief Operator/Consultant  
IV Water Specialists



**New Unistrut Channel and Cable anchoring components for spare chemical storage tanks.**




**New privacy security fencing along north side of water plant.**



**New evaporative cooling unit installed at chemical storage room at water plant.**

**City of Holtville  
REPORT TO COUNCIL**

**DATE ISSUED**      September 21ST, 2023  
**FROM:**              Public Works Foreman  
**SUBJECT:**          Bimonthly Report.

<b>MEETING DATE:</b>		<i>09/25/23</i>
<b>ITEM NUMBER</b>		<i>5 e</i>
<b>Approvals</b>	<b>CITY MANAGER</b>	
	<b>FINANCE MANAGER</b>	_____
	<b>CITY ATTORNEY</b>	_____

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Replaced 3 ¾ inch meters.
- Tested 6 backflow devices.
- Caught 5 dogs.

Respectfully Submitted,

Alejandro Chavez  
Public Works Foreman  
City of Holtville