

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, October 23, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:00 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, October 9, 2023.
- b. Current Demands #46068 through #46118.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**2. UNFINISHED BUSINESS:** *None***3. NEW BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #23-31** Approving Execution of a Controls Systems Engineering for Distribution Pump Control System Upgrades

Nick Wells, City Manager

- b. **Discussion/Related Action** Regarding the City of Holtville's Representative to the Initial Board of Directors for the Recently Established Imperial Valley Healthcare District

Nick Wells, City Manager

- c. **Discussion/Related Action** Regarding Contract for Employee Uniforms with Aramark

Nick Wells, City Manager

4. INFORMATION ONLY: *None***5. STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. ~~Finance Supervisor - Adriana Anguis~~ (Not provided)
- c. Fire Chief - Alex Silva
- d. Water/Wastewater Supervisor - Frank Cornejo
- e. ~~Public Works Foreman - Alex Chavez~~ (Not provided)


6. Items for future meetings

*72-Hour & Trailer Parking Ordinance
WTP Improvements Project Acceptance*

7. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, October 9, 2023

MEETING DATE:	<u>10/9/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

The Regular Meeting of the Holtville City Council was held on Monday, October 9, 2023, at 5:30 PM in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, John Munger, and Mike Pacheco. Also present were City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, Finance Supervisor Adriana Anguis, and Police Chief Joe Conkey.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

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EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

Jim Lowry (876 Ash Avenue) came to express a grievance with trailers parked on the streets of Holtville. He feels that they are unsafe and have a detrimental effect on the aesthetic of the town. Mr. Lowry said that there are five trailers alone in his neighborhood and he believes there are people residing in some of them. He attributes this ongoing issue to the inefficiency of the 72-hour parking ordinance. Mr. Lowry would appreciate if the Council would address this problem.

Stacey Britschgi (854 Cedar Avenue) wanted to add to Mr. Lowry's comment that the issue also extends to inoperable cars parked on the streets. She came to thank ICSO for their crowd and traffic control assistance at the recent AYF games.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, September 25, 2023.**
- b. Current Demands #46020 through #46067**

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Munger, Ward, Pacheco

NOES: None

ABSENT: None

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Anguis reported that finance staff has been preparing for the first audit, which is tentatively scheduled for November 27th. Payments from Campesinos Unidos LIHWAP utility assistance program have been received and she attended an ICTC TAC meeting where she learned useful information regarding electrical vehicle laws and how it will soon affect Holtville. Ms. Ward asked if the flag spotlight at the Library has been installed yet. Fire Chief Silva and Public Works Supervisor Alex Chavez will be working together to install the light. Mr. Munger asked various questions in respect to the current demands. Ms. Anguis provided clarification.

Mr. Conkey explained that his September incident report is consistent with past months. He has participated in recent events like Walk to School Week and Coffee with a Cop. Mr. Conkey gave a detailed response to the earlier comment by Mr. Lowry, recognizing that the issue of nuisance vehicles parked on the street is an ongoing problem. He explained that individuals can avoid consequences if the vehicle is moved just a mere inch away from the chalked line. Mr. Munger acknowledged the growing prevalence of fentanyl and asked if xylazine has appeared in our area. Mr. Conkey explained that although he has not seen xylazine, fentanyl is mixed with many drugs.

Mr. Morris announced that the Swiss Club will be having their Buebe Schwingfest this weekend. He is excited for Mr. Walker's Christmas party and wants to know if a date is set.

Mr. Pacheco preregistered to participate in the Walk the Trail event on Saturday.

Mr. Anderson reported that today he began a new job as Communications and Public Outreach Manager. There was a LAFCo meeting scheduled for tonight, but his prior commitment was to the Council. He and Mr. Munger will be attending an IVHA meeting this week.

Mr. Goodsell attended an ICTC meeting and the Mobility 21 Southern California Transportation Summit where he had a chance to speak during a break-out session.

Mr. Munger attended the IVHA national conference of 2,500 city representatives, noting the valuable information and perspective he gained.

Mr. Walker reported that his Christmas party is scheduled for December 8th.

Mr. Wells reported that his 4th grandchild was born, he commended Mr. Silva for being very involved in the Walk to School event. He attended a meeting with the developer of a proposed local housing project for low-income agriculture workers. A meeting for the Wetlands has been rescheduled.

Ms. Ward rode with Imperial County District 5 Supervisor John Hawk, El Centro Mayor Martha Cardenas-Singh, and Calexico Mayor Raul Urenas to the Calexico East Port of entry to tour the expansion project site. She expressed that it was interesting to observe and noted that the project will alleviate traffic congestion.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a Discussion/Related Action to Adopt RESOLUTION #23-29 Accepting a Grant of Easement from the Hoyt Family Trust Property Within the Boundaries of the Ninth Street East Improvements Project
Nick Wells, City Manager

Mr. Wells recapitulated the previously discussed conditions that were delaying progress for the Ninth Street East Improvements Project. A portion of the project in County territory has been annexed to the City. Another portion of the project was located on private property. CMAQ funding granted to the project required that the City of Holtville have ownership of all areas of the project site. The property owner, Andy Hoyt, acquiesced to a Grant of Easement, as it would increase the value of his property. The City must accept the easement for the projec to proceed.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #23-30 Approving Execution of a Contract with Labor Compliance Consultants of Tennessee, LLC, for Services in Relation to the Sunset Rose Apartments Project
Nick Wells, City Manager

Mr. Wells explained that AMG & Associates has been following processes to secure grant funding through the City of Holtville. Funding was procured by the City from the State HOME program and the California Housing Accelerator Loan program and will be sub-granted to AMG. As the grantee, the City is tasked with oversight of the project. As the required oversight will be extensive and highly technical, it is necessary to hire a consultant. Secured funding covers the cost of administrative charges.

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

c. Discussion/Related Action Regarding Contract for Employee Uniforms with Aramark
Adriana Anguis, Finance Supervisor

Ms. Anguis explained that she compared Aramark rates with other Imperial County cities. Most neighboring cities contract with Aramark, but some have or currently use Cintas. Additionally, one city contracts with UniFirst. Her analysis led her to the conclusion that our rate is favorable. Mr. Wells explained that Aramark's billing system is convoluted. Staff has had trouble identifying precise data because Aramark does not list itemized charges. The discussion has begun with Aramark to improve their billing system. Staff has engaged in conversation with Cintas. Mr. Wells delineated how the HFD washes their uniforms, using an extractor, an industrial-grade machine that requires concentrated soap. Mr. Munger proposed that the City purchase an extractor and have Public Works operate similarly by washing their own laundry. Issues with this plan were addressed. Questions arised regarding cost comparisons between using Aramark and purchasing industrial machines. The Council ask that staff do futher diligence to answer their questions. The discussion will continue at the November 13th meeting.

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

- a. City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Adriana Anguis***
- c. Police Chief - *Joe Conkey***
- d. Water/Wastewater Consultant - *Frank Cornejo***
- e. Public Works Supervisor - *Alex Chavez***
- f. Building Inspector - *Raylene Tapiceria***

6. Items for Future Meetings: *Discussion Regarding Contract for Employee Uniforms with Aramark*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Ward adjourned the meeting at 6:58 PM.*

Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

MEETING DATE: **10/23/23**

ITEM NUMBER

1 b

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY



Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/19/2023	46068	ACE HARDWARE	D82602	10-22080-4420	30.12	30.12	STAKES
10/19/2023	46068	ACE HARDWARE	D93196	11-31520-44200	29.06	29.06	LYSOL
10/19/2023	46068	ACE HARDWARE	D94493	11-31520-44200	29.08	29.08	WEED KILLER
10/19/2023	46068	ACE HARDWARE	D95213	11-31520-44200	76.81	76.81	WTP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D95409	11-31520-44200	19.83	19.83	IRRIGATION SUPPLIES
10/19/2023	46068	ACE HARDWARE	D97283	10-22080-4420	20.01	20.01	CLEANING SUPPLIES
10/19/2023	46068	ACE HARDWARE	D97476	10-22080-4420	38.92	38.92	CLEANING SUPPLIES
10/19/2023	46068	ACE HARDWARE	D97547	10-22080-4420	9.69	9.69	BATTERIES
10/19/2023	46068	ACE HARDWARE	D97898	10-22080-4420	30.16	30.16	FILTERS
10/19/2023	46068	ACE HARDWARE	D97921	10-22080-4420	37.70	37.70	GLOVES
10/19/2023	46068	ACE HARDWARE	D98218	10-22080-4420	86.19	86.19	LED LIGHTS
10/19/2023	46068	ACE HARDWARE	D98220	10-22080-4420	86.19-	86.19-	LED LIGHTS
10/19/2023	46068	ACE HARDWARE	D98440	10-22080-4420	31.64	31.64	FILTERS
10/19/2023	46068	ACE HARDWARE	D98449	10-22080-4420	21.51	21.51	BOTTLED WATER
10/19/2023	46068	ACE HARDWARE	D98456	10-22080-4420	7.10	7.10	DETAIL BRUSH
10/19/2023	46068	ACE HARDWARE	D98460	10-22080-4431	23.69	23.69	KIT CHAINSAW
10/19/2023	46068	ACE HARDWARE	D98479	11-31510-44200	18.83	18.83	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D98479	12-31620-4420	18.83	18.83	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D98481	10-31140-44200	17.22	17.22	SPRAYPAINT
10/19/2023	46068	ACE HARDWARE	D98533	10-31140-44200	10.33	10.33	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D98666	10-22080-4420	64.63	64.63	LED STRIP LIGHTS
10/19/2023	46068	ACE HARDWARE	D99055	10-31150-44200	24.76	24.76	SPRAY PAINT
10/19/2023	46068	ACE HARDWARE	D99087	10-31150-44200	51.70	51.70	WET SIGN
10/19/2023	46068	ACE HARDWARE	D99174	10-31140-44200	41.99	41.99	CAUTION TAPE
10/19/2023	46068	ACE HARDWARE	D99200	10-22080-4420	75.41	75.41	RYEGRASS
10/19/2023	46068	ACE HARDWARE	D99202	10-22080-4420	18.21	18.21	MANURE STEER
10/19/2023	46068	ACE HARDWARE	D99287	10-22080-4420	330.68	330.68	CABLE TIES, FLOOD LIG
10/19/2023	46068	ACE HARDWARE	D99370	10-22080-4420	270.38	270.38	CLEANING SUPPLIES
10/19/2023	46068	ACE HARDWARE	D99399	11-31530-44200	6.44	6.44	KAY MASTER
10/19/2023	46068	ACE HARDWARE	D99428	10-31140-44200	40.92	40.92	COOLER
10/19/2023	46068	ACE HARDWARE	D99474	10-31150-44200	76.47	76.47	WEED KILLER
10/19/2023	46068	ACE HARDWARE	D99730	10-22080-4420	131.77	131.77	CLAMPS
10/19/2023	46068	ACE HARDWARE	D99822	10-22080-4420	24.33	24.33	STAPLES
10/19/2023	46068	ACE HARDWARE	D99833	10-31140-44200	55.48	55.48	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D99833	11-31510-44200	55.48	55.48	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D99833	12-31620-4420	55.47	55.47	SHOP SUPPLIES
10/19/2023	46068	ACE HARDWARE	D99867	11-31510-44200	2.44	2.44	WALLPLATE
10/19/2023	46068	ACE HARDWARE	D99867	12-31620-4420	2.44	2.44	WALLPLATE
10/19/2023	46068	ACE HARDWARE	D99926	10-31158-44200	36.59	36.59	INSECT CONTROL
10/19/2023	46068	ACE HARDWARE	E00193	10-22080-4420	24.33	24.33	BATTERIES
10/19/2023	46068	ACE HARDWARE	E00423	10-31140-44310	43.44	43.44	OIL
10/19/2023	46068	ACE HARDWARE	E00725	10-31140-44200	14.01	14.01	SPRAYPAINT
10/19/2023	46068	ACE HARDWARE	E00740	10-31158-44200	.26	.26	NUTS AND WASHERS
10/19/2023	46068	ACE HARDWARE	E00856	10-31158-44200	34.47	34.47	TOILET SEAT
10/19/2023	46068	ACE HARDWARE	E01344	10-31150-44200	44.16	44.16	SPRAYPAINT
10/19/2023	46068	ACE HARDWARE	E02336	10-13050-4420	43.06	43.06	MARKING PAINT FOR FA

**PUBLIC WORKS
FIRE DEPT**

Total 46068:

2,039.85

10/19/2023	46069	ACE UNIFORMS	SD0144860	10-22080-4420	59.22	59.22	SEAT BELT CUTTER
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FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46069:						59.22		
46070								
10/19/2023	46070	AKESO OCCUPAT	EC4762	10-22080-4430	300.00	300.00	FIRE DEPT PRE-HIRE	FIRE DEPT
Total 46070:						300.00		
46071								
10/19/2023	46071	APPLIED INDUST	7027828363	12-31610-4420	179.24	179.24	SPROCKETS	PUBLIC WORKS
Total 46071:						179.24		
46072								
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	10-31158-44200	224.71	224.71	WORKPLACE SUPPLIES	PUBLIC WORKS
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	12-31610-4314	490.44	490.44	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	11-31520-43140	551.85	551.85	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	11-31530-43140	152.21	152.21	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	10-31150-43140	142.70	142.70	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	10-31140-43140	142.70	142.70	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	11-31510-43140	256.85	256.85	UNIFORM CHARGES	
10/19/2023	46072	ARAMARK SERVI	#2000 SEPT	12-31620-4314	256.85	256.85	UNIFORM CHARGES	
Total 46072:						2,218.31		
46073								
10/19/2023	46073	AT&T	20645830	10-12001-4425	15.00	15.00	TELEPHONE CHARGES	ADMIN
10/19/2023	46073	AT&T	20645830	10-22080-4425	135.29	135.29	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	10-21040-4425	452.12	452.12	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	11-31520-44250	39.89	39.89	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	11-31520-44250	43.70	43.70	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	12-31610-4425	78.18	78.18	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	12-31620-4425	51.25	51.25	TELEPHONE CHARGES	
10/19/2023	46073	AT&T	20645830	10-31150-44250	3.89	3.89	TELEPHONE CHARGES	
Total 46073:						819.32		
46074								
10/19/2023	46074	AT&T MOBILITY	1671X10112	10-22080-4423	44.93	44.93	FIRE DEPT PHONE	ADMIN
10/19/2023	46074	AT&T MOBILITY	1671X10112	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-12001-4423	59.06	59.06	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-22080-4423	45.03	45.03	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-22080-4515	40.24	40.24	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-14020-4515	20.12	20.12	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-12001-4515	20.12	20.12	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-12003-4420	45.03	45.03	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31140-44230	43.83	43.83	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31610-4423	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31530-44230	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31140-44230	45.03	45.03	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31510-44230	22.51	22.51	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	22.52	22.52	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31520-44230	23.63	23.63	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31610-4423	23.64	23.64	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31520-44230	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31520-44230	45.03	45.03	CELLPHONE SERVICES	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31520-44230	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-14020-4423	50.07	50.07	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-14020-4423	31.08	31.08	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31150-44230	45.03	45.03	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31520-44230	47.27	47.27	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31510-44230	23.63	23.63	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	23.64	23.64	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31510-44230	23.63	23.63	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	23.64	23.64	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31140-44230	11.81	11.81	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31150-44230	11.82	11.82	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31510-44230	11.82	11.82	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	11.82	11.82	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31140-44230	10.06	10.06	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	10-31150-44230	10.06	10.06	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	11-31510-44230	10.06	10.06	CELLPHONE SERVICES	
10/19/2023	46074	AT&T MOBILITY	8116X101120	12-31620-4423	10.06	10.06	CELLPHONE SERVICES	
Total 46074:						1,213.29		
46075								
10/19/2023	46075	AUTO ZONE COM	5648753356	10-22080-4420	90.85	90.85	VEHICLE CLEANING SUP	FIRE DEPT
10/19/2023	46075	AUTO ZONE COM	5648760731	10-22080-4428	71.05	71.05	DIESEL FLUID	
Total 46075:						161.90		
46076								
10/19/2023	46076	BABCOCK & SON	CI31187-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	PUBLIC WORKS
10/19/2023	46076	BABCOCK & SON	CI31189-227	12-31610-4430	18.87	18.87	COPPER LAB ANALYSIS	
10/19/2023	46076	BABCOCK & SON	CI31190-227	12-31610-4430	18.87	18.87	AMMONIA LAB ANALYSIS	
10/19/2023	46076	BABCOCK & SON	CI31191-227	12-31610-4430	37.75	37.75	TOTAL HARDNESS PACK	
10/19/2023	46076	BABCOCK & SON	CI31673-227	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	
10/19/2023	46076	BABCOCK & SON	CI31674-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
10/19/2023	46076	BABCOCK & SON	CI31702-227	11-31520-44301	75.48	75.48	ALUMINUM LAB ANALYSI	
10/19/2023	46076	BABCOCK & SON	CI31744-227	11-31520-44301	56.61	56.61	ALUMINUM LAB ANALYSI	
10/19/2023	46076	BABCOCK & SON	CI31758-227	12-31610-4430	62.52	62.52	OIL AND GREASE	
10/19/2023	46076	BABCOCK & SON	CI31774-227	12-31610-4430	18.87	18.87	AMMONIA LAB ANALYSIS	
10/19/2023	46076	BABCOCK & SON	CI31946-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
10/19/2023	46076	BABCOCK & SON	CI31988-227	11-31520-44301	169.86	169.86	TOTAL ORGANIC CARBO	
10/19/2023	46076	BABCOCK & SON	CJ30097-227	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSI	
10/19/2023	46076	BABCOCK & SON	CJ30179-227	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	
10/19/2023	46076	BABCOCK & SON	CJ30611-227	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSI	
10/19/2023	46076	BABCOCK & SON	CJ30667-227	12-31610-4430	112.06	112.06	BIOCHEMICAL OXYGEN	
10/19/2023	46076	BABCOCK & SON	LJ30012-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
Total 46076:						1,122.93		
46077								
10/19/2023	46077	BRYAN FUENTES	FIRE CLASS	10-22080-43110	1,036.43	1,036.43	FIRE CLASS REIMBURSE	FIRE DEPT
Total 46077:						1,036.43		
46078								
10/19/2023	46078	CASELLE, INC.	128083	10-14020-4520	1,693.00	1,693.00	CONTRACT SUPPORT	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46078:						1,693.00		
46079								
10/19/2023	46079	COUNTY MOTOR	305721	12-31610-4420	123.80	123.80	FITTINGS	PUBLIC WORKS
10/19/2023	46079	COUNTY MOTOR	306030	11-31510-44200	51.83	51.83	LAMPS	
10/19/2023	46079	COUNTY MOTOR	306030	12-31620-4420	51.83	51.83	LAMPS	
10/19/2023	46079	COUNTY MOTOR	306036	11-31510-44310	51.88	51.88	SEALER	
10/19/2023	46079	COUNTY MOTOR	306036	12-31620-4431	51.88	51.88	SEALER	
10/19/2023	46079	COUNTY MOTOR	306122	11-31510-44280	32.25	32.25	PW TRUCK SUPPLIES	
10/19/2023	46079	COUNTY MOTOR	306122	12-31620-4428	32.26	32.26	PW TRUCK REPAIRS	
Total 46079:						395.73		
46080								
10/19/2023	46080	COUNTY OF SAN	24HOLTFDN	10-22080-4433	684.00	684.00	FIRE DEPT RADIOS	PUBLIC WORKS FIRE DEPT
10/19/2023	46080	COUNTY OF SAN	24HOLTFDN	11-31510-44330	14.25	14.25	PW RADIOS	
10/19/2023	46080	COUNTY OF SAN	24HOLTFDN	12-31620-4433	14.25	14.25	PW RADIOS	
Total 46080:						712.50		
46081								
10/19/2023	46081	CR&R INCORPOR	SEPTEMBE	13-31710-4430	25,877.41	25,877.41	TRASH RECEIVABLES SE	ADMIN
10/19/2023	46081	CR&R INCORPOR	SEPTEMBE	10-00000-3145	3,105.29-	3,105.29-	TRASH RECEIVABLES SE	
10/19/2023	46081	CR&R INCORPOR	SEPTEMBE	13-00000-3849	1,552.64-	1,552.64-	TRASH RECEIVABLES SE	
10/19/2023	46081	CR&R INCORPOR	SEPTEMBE	10-00000-3848	1,293.87-	1,293.87-	TRASH RECEIVABLES SE	
Total 46081:						19,925.61		
46082								
10/19/2023	46082	DAVID MONIGOL	OCTOBER 2	10-13050-4430	500.00	500.00	OCTOBER 2023 FARMER	FARMERS MKT
Total 46082:						500.00		
46083								
10/19/2023	46083	DEL SOL MARKE	231	11-31520-44200	33.16	33.16	VINEGAR AND HYDROGE	PUBLIC WORKS
Total 46083:						33.16		
46084								
10/19/2023	46084	DRAGON'S EXTE	89231394	10-31158-44300	220.00	220.00	MONTHLY PEST CONTR	ADMIN
Total 46084:						220.00		
46085								
10/19/2023	46085	ELIAS MIRAMON	PARK FEE R	10-00000-3420	25.00	25.00	PARK FEE REFUND - WE	ADMIN
Total 46085:						25.00		
46086								
10/19/2023	46086	EUROFINS ENVIR	5500125767	12-31610-4430	2,493.75	2,493.75	TESTING	PUBLIC WORKS
Total 46086:						2,493.75		
46087								
10/19/2023	46087	FORESTRY SUPP	455218-01	10-22080-4420	68.38	68.38	TACTICAL FIRST AID KIT	FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
Total 46087:						68.38			
46088									
10/19/2023	46088	GRANITE DATA S	IN89133-1	10-14020-4520	722.50	722.50	ADOBE PRO	ADMIN	
10/19/2023	46088	GRANITE DATA S	IN89133-1	12-31610-4520	722.50	722.50	ADOBE PRO		
Total 46088:						1,445.00			
46089									
10/19/2023	46089	HOLT GROUP, TH	23-08-008	22-80027-4430	13,690.00	13,690.00	(475) ENGINEER SERVIC	ADMIN	
10/19/2023	46089	HOLT GROUP, TH	23-08-039	10-12003-4430	3,841.70	3,841.70	(047) BESS LETTER, 570		
10/19/2023	46089	HOLT GROUP, TH	23-08-040	10-12003-4430	4,994.59	4,994.59	(207) BUILDING PERMIT		
10/19/2023	46089	HOLT GROUP, TH	23-08-041	10-31140-44302	1,170.00	1,170.00	(335) ICTC MEETINGS, U		
10/19/2023	46089	HOLT GROUP, TH	23-08-042	22-80027-4430	2,085.00	2,085.00	(456) WETLANDS GRANT		
10/19/2023	46089	HOLT GROUP, TH	23-08-043	10-12003-4430	390.00	390.00	(499) PINE CROSSING AP		
10/19/2023	46089	HOLT GROUP, TH	23-08-044	10-12003-4430	1,155.00	1,155.00	(506) SUNSET ROSE PAR		
10/19/2023	46089	HOLT GROUP, TH	23-08-045	10-12003-4430	5,165.00	5,165.00	(507) MINI STORAGE SIT		
10/19/2023	46089	HOLT GROUP, TH	23-08-046	10-12003-4430	7,700.00	7,700.00	(513) EAST 9TH ST CMAQ		
10/19/2023	46089	HOLT GROUP, TH	23-08-047	10-70002-4430	11,047.50	11,047.50	(523) BESS PLAN CHECK		
10/19/2023	46089	HOLT GROUP, TH	23-08-048	10-12003-4430	3,481.58	3,481.58	(525) CEDAR AVE RESID		
10/19/2023	46089	HOLT GROUP, TH	23-08-801	10-12003-4430	68,557.50	68,557.50	(457) ZONING CODE UPD		
Total 46089:						123,277.87			
46090									
10/19/2023	46090	HOLTVILLE FIREF	PP#19-20 FD	10-00000-2028	160.00	160.00	PP#19-20 FIRE DUES	FIRE DEPT	
Total 46090:						160.00			
46091									
10/19/2023	46091	HUMANE SOCIET	7/23 - 9/23	10-21070-4432	900.00	900.00	JULY - AUG 2023 ANIMAL	ADMIN	
Total 46091:						900.00			
46092									
10/19/2023	46092	I.C. PUBLIC HEAL	23668	11-31520-44301	266.00	266.00	COLIFORM WATER ANAL	PUBLIC WORKS	
10/19/2023	46092	I.C. PUBLIC HEAL	23708	10-31150-44300	80.00	80.00	NEW EMPLOYEE PRE-HI		
Total 46092:						346.00			
46093									
10/19/2023	46093	IMPERIAL IRRIGA	ELEC PARK	10-31150-44240	2,124.11	2,124.11	ELECTRICITY PARKS OC	ADMIN	
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	10-31140-44240	3,100.83	3,100.83	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	10-31158-44240	3,965.72	3,965.72	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	11-31520-44240	10,871.40	10,871.40	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	12-31610-4424	6,621.40	6,621.40	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	12-31620-4424	94.38	94.38	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	11-31510-44240	168.64	168.64	ELECTRICITY OCTOBER		
10/19/2023	46093	IMPERIAL IRRIGA	ELECTRIC O	11-31520-44240	168.64	168.64	ELECTRICITY OCTOBER		
Total 46093:						27,115.12			
46094									
10/19/2023	46094	IMPERIAL IRRIGA	#0303 OCT 2	11-31520-44350	2,940.00	2,940.00	SEPTEMBER 2023 WATE	ADMIN	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46094:						2,940.00		
46095								
10/19/2023	46095	KLEINFELDER	1449224	23-80025-4430	1,140.00	1,140.00	ALAMO RIVER TRAIL SER	ADMIN
Total 46095:						1,140.00		
46096								
10/19/2023	46096	LA BRUCHERIE I	270005C	12-31610-4420	881.19	881.19	IRRIGATION SUPPLIES	PUBLIC WORKS
10/19/2023	46096	LA BRUCHERIE I	270743C	11-31520-44200	125.09	125.09	VALVES	
Total 46096:						1,006.28		
46097								
10/19/2023	46097	MACIAS ELECTRI	751	11-31520-44300	2,860.00	2,860.00	WTP LIGHT REPAIRS	PUBLIC WORKS
Total 46097:						2,860.00		
46098								
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-00000-2026	2,312.47	2,312.47	RETIREMENT PP#21 202	ADMIN
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-00000-2027	1,210.56	1,210.56	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-12001-4240	657.76	657.76	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-14020-4240	273.63	273.63	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-22080-4240	349.58	349.58	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-12003-4240	158.88	158.88	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	10-31140-42400	158.70	158.70	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	11-31530-42400	58.72	58.72	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	11-31510-42400	502.74	502.74	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	11-31520-42400	372.24	372.24	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	12-31610-4240	669.28	669.28	RETIREMENT PP#21 202	
10/19/2023	46098	MISSIONSQUARE	6888068 PP#	12-31620-4240	521.18	521.18	RETIREMENT PP#21 202	
Total 46098:						7,245.74		
46099								
10/19/2023	46099	MUNICIPAL EMER	IN1945106	10-22080-4420	1,170.75	1,170.75	FIREPRO X	FIRE DEPT
Total 46099:						1,170.75		
46100								
10/19/2023	46100	PENGUIN MANAG	76141	10-22080-4430	792.00	792.00	FIREFIGHTER PLAN SER	FIRE DEPT
Total 46100:						792.00		
46101								
10/19/2023	46101	PEOPLEREADY,I	28316577	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	PUBLIC WORKS
10/19/2023	46101	PEOPLEREADY,I	28328247	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	
10/19/2023	46101	PEOPLEREADY,I	28339286	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	
10/19/2023	46101	PEOPLEREADY,I	28339287	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	
10/19/2023	46101	PEOPLEREADY,I	28356523	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	
10/19/2023	46101	PEOPLEREADY,I	28356524	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	
Total 46101:						4,898.70		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46102								
10/19/2023	46102	PITNEY BOWES	3106319635	10-14020-4420	155.10	155.10	INSERTING MACHINE LE	ADMIN
10/19/2023	46102	PITNEY BOWES	3106319635	11-31510-44200	155.09	155.09	INSERTING MACHINE LE	
10/19/2023	46102	PITNEY BOWES	3106319635	12-31620-4420	155.10	155.10	INSERTING MACHINE LE	
10/19/2023	46102	PITNEY BOWES	3106329444	10-14020-4525	190.81	190.81	SENDPRO LEASE	
10/19/2023	46102	PITNEY BOWES	3106329444	11-31510-45250	190.80	190.80	SENDPRO LEASE	
10/19/2023	46102	PITNEY BOWES	3106329444	12-31620-4525	190.80	190.80	SENDPRO LEASE	
Total 46102:						1,037.70		
46103								
10/19/2023	46103	PITNEY BOWES,I	1023975440	10-14020-4416	119.23	119.23	RED INK, TAPE STRIPS	ADMIN
10/19/2023	46103	PITNEY BOWES,I	1023975440	11-31510-44160	119.24	119.24	RED INK, TAPE STRIPS	
10/19/2023	46103	PITNEY BOWES,I	1023975440	12-31620-4416	119.23	119.23	RED INK, TAPE STRIPS	
Total 46103:						357.70		
46104								
10/19/2023	46104	QUILL CORPORA	3494057	11-31520-44160	39.65	39.65	DYMO LABELS	PUBLIC WORKS ADMIN FIRE DEPT
10/19/2023	46104	QUILL CORPORA	3494057	10-14020-4416	32.75	32.75	BATTERIES, TAPE	
10/19/2023	46104	QUILL CORPORA	3494057	11-31510-44160	32.75	32.75	BATTERIES, TAPE	
10/19/2023	46104	QUILL CORPORA	3494057	12-31620-4416	32.75	32.75	BATTERIES, TAPE	
10/19/2023	46104	QUILL CORPORA	35020859	10-12003-4420	120.66	120.66	CHAIR	
10/19/2023	46104	QUILL CORPORA	35020859	10-22080-4416	142.81	142.81	PRINTER INK	
Total 46104:						401.37		
46105								
10/19/2023	46105	RDO EQUIPMENT	P2411243	10-31140-44310	612.33	612.33	STARTER MOTOR	PUBLIC WORKS
10/19/2023	46105	RDO EQUIPMENT	P2411343	11-31530-44200	192.13	192.13	PULLEY AND SCREWS	
10/19/2023	46105	RDO EQUIPMENT	P2462343	11-31510-44310	32.74	32.74	SWITCH AND O-RING	
10/19/2023	46105	RDO EQUIPMENT	P2462343	12-31620-4431	32.74	32.74	SWITCH AND O-RING	
Total 46105:						869.94		
46106								
10/19/2023	46106	ROBERT S. NELS	14706	11-31520-44280	609.60	609.60	TRUCK REPAIRS	PUBLIC WORKS
10/19/2023	46106	ROBERT S. NELS	14737	11-31510-44280	65.04	65.04	PUBLIC WORKS TRUCK	
10/19/2023	46106	ROBERT S. NELS	14737	12-31620-4428	65.05	65.05	PUBLIC WORKS TRUCK	
Total 46106:						739.69		
46107								
10/19/2023	46107	SELLERS PETRO	CL33801	10-22080-4427	1,713.19	1,713.19	FIRE DEPT FUEL	PUBLIC WORKS FIRE DEPT
10/19/2023	46107	SELLERS PETRO	CL33802	10-12003-4427	61.23	61.23	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	10-21070-4427	623.98	623.98	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	10-31150-44270	150.85	150.85	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	11-31510-44270	231.99	231.99	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	11-31530-44270	370.99	370.99	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	11-31520-44270	245.77	245.77	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	12-31610-4427	126.39	126.39	PW FUEL	
10/19/2023	46107	SELLERS PETRO	CL33802	12-31620-4427	804.30	804.30	PW FUEL	
Total 46107:						4,328.69		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46108								
10/19/2023	46108	SERVICE MASTE	34977	10-31158-44300	1,989.00	1,989.00	JANITORIAL SERVICE	ADMIN
Total 46108:						1,989.00		
46109								
10/19/2023	46109	SPARKLETTS	9431538 100	10-31158-44200	250.85	250.85	PUBLIC WORKS WATER	PUBLIC WORKS
10/19/2023	46109	SPARKLETTS	9439337 100	10-22080-4420	46.28	46.28	FIRE DEPT WATER	FIRE DEPT
Total 46109:						297.13		
46110								
10/19/2023	46110	TARGETSOLUTIO	INV82749	10-22080-4313	205.65	205.65	TRAINING PLATFORMG	FIRE DEPT
Total 46110:						205.65		
46111								
10/19/2023	46111	THATCHER CO.	20232501121	11-31520-44201	4,938.85	4,938.85	T-FLOC	PUBLIC WORKS
Total 46111:						4,938.85		
46112								
10/19/2023	46112	TOM WATSON, IN	19318	10-31158-44300	883.31	883.31	CANOPY LIGHTS	PUBLIC WORKS
Total 46112:						883.31		
46113								
10/19/2023	46113	TROJAN TECHNO	200/15897	12-31610-4431	9,962.30	9,962.30	LAMP SLV KIT	PUBLIC WORKS
Total 46113:						9,962.30		
46114								
10/19/2023	46114	UNDERGROUND	920230322	10-31140-44300	116.75	116.75	DIG ALERT FEES	PUBLIC WORKS
Total 46114:						116.75		
46115								
10/19/2023	46115	VISUAL EDGE IT	24AR118447	10-22080-4416	5.37	5.37	FIRE DEPT COPIER USA	FIRE DEPT
Total 46115:						5.37		
46116								
10/19/2023	46116	WALKER & DRISK	CAL CITIES	10-16026-43110	1,219.48	1,219.48	CAL CITIES CONFERENC	ADMIN
Total 46116:						1,219.48		
46117								
10/19/2023	46117	WAXIE SANITARY	81998559	10-22080-4420	251.04	251.04	TISSUE PAPER	PUBLIC WORKS
10/19/2023	46117	WAXIE SANITARY	82030389	10-31158-44200	150.59	150.59	TOILET PAPER, HAND SO	FIRE DEPT
Total 46117:						401.63		
46118								
10/19/2023	46118	WYMORE, INC.	1230497	11-31520-44300	625.00	625.00	MIXER REPAIRS	PUBLIC WORKS

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 46118:						625.00	
Grand Totals:						238,894.64	


Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:	<u>10/23/23</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: **October 18th, 2023**

FROM: **Nick Wells, City Manager**
(Provided by Frank Cornejo, Water Plant Chief Operator)

SUBJECT: **Resolution 23-31 Proposal for Distribution Pump Control System Upgrades**
Proposal by Controls Systems Engineering

BACKGROUND:

A pressing need recently came to light to upgrade the existing distribution pump controls at the Water Treatment Plant, and present for consideration a proposal to complete said upgrades by Control Systems Engineering – Eric Blom.

During a recent structure fire incident, water treatment plant operations staff noticed that the Allen Bradley SLC 500 PLC (programmable logic controller) & HMI (human-machine interface) failed to effectively control *all three* VFD’s (variable frequency drives) that automatically modulate the speed of the booster pump motors. Typically, during normal service, only one pump operates (during low flows), and a second pump will actuate (during high flows) as needed. During unusually high water demand conditions, such as in a major fire, all three pumps will actuate in order to maintain adequate water distribution system pressures.

However, as stated earlier, during the recent fire incident, the Allen Bradley control system failed to operate pump #3, and efficiently maintain system pressures. City Fire Personnel informed water plant staff, who responded immediately, and had to manually activate the standby jockey pump in order to maintain minimal system pressure during this period.

It should be pointed out that although the WTP controls were recently replaced, distribution controls are a purposely separate and autonomous system so that in case of catastrophic failure of the plant’s other systems, the City’s water supply would not be interrupted. At the time of the planning for the recently completed upgrade project – way back in 2016 – the subject control system was functioning properly and deemed adequate to remain in place.

DISCUSSION:

Subsequently, staff promptly contacted Mr. Eric Blom (Controls Systems Engineering) to diagnose and troubleshoot the issue with the controls, and after a thorough investigation, Mr. Blom determined that there exists a fault inside several of the control modules in the SLC 500 system. This system was originally installed by Brithinee Electric over 20 years ago, and has been in continuous service since. Unfortunately, Brithinee Electric is no longer in business, and Allen Bradley no longer supports/manufactures replacement parts for these older systems.

Mr. Blom explained that the only option to remedy this situation, and ensure adequate fire suppression capabilities in the event of future fire incidents, is to completely replace/upgrade the system.

Upon request from the Water Plant Chief Operator (Frank Cornejo), Mr. Blom submitted a proposal to completely replace/upgrade the aforementioned components, which has been attached for your review.

FINANCIAL IMPACT:

The total cost to complete said upgrades totals **\$20,182**.

STAFF RECOMMENDATION:

Approve proposal #23-04 submitted by Control Systems Engineering, and move forward with this project as soon as possible.

ALTERNATIVES:

Do not approve the proposal from Control Systems Engineering, and provide staff with alternative direction regarding how to proceed.

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>10/23/23</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 20, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Analysis of the City's Employee Uniform Service*

DISCUSSION:

The City Council requested an analysis of Holtville's contract with Aramark Services Inc. for provision of employee work uniforms, along with weekly cleaning services. Initial review of invoicing produced some suspect figures, so further review was required. The Finance Department did a "deeper dive" into the confusing invoicing by Aramark, more definitively separating the monthly employee uniform charges from other services (first aid supplies, industrial carpets for high-traffic and potentially slippery areas, shop towels, etc.). The 2022-23 Fiscal Year 12-month period was examined. The findings are summarized below:

	Std EE Uniform Charges	New EE / Damage/Loss Replacements	Miscellaneous Charges	Total Uniform Charges
Jul'22	\$264.15	\$5.50	\$19.75	\$289.40
Aug'22	287.05	619.01	19.75	925.81
Sep'22	243.05	270.69	19.75	533.49
Oct'22	247.65	557.36	19.75	824.76
Nov'22	315.30	155.87	19.75	490.92
Dec'22	270.00	51.83	19.75	341.58
Jan'23	329.35	75.13	19.75	424.23
Feb'23	256.75	94.20	19.75	370.70
Mar'23	251.60	85.26	19.75	356.61
Apr'23	252.00	101.45	19.75	373.20
May'23	324.40	274.83	19.75	618.98
Jan'23	287.65	534.64	19.75	842.04
Total	\$3,328.95	\$2,825.77	\$237.00	\$6,391.72
Avg/Month	\$277.41	\$235.48	\$19.75	\$532.64

The option of providing employees a stipend to purchase their own work clothes was discussed. This would also necessitate the purchase of a washer/extractor and heavy duty dryer for employees to wash their uniforms, as commercial/industrial equipment would be necessary to process the typical types of soiling these uniforms experience. In a scenario wherein uniforms were washed semi-weekly (access to the washer/dryer would need to be scheduled to allow individuals allotted times to launder), eleven (11) sets would need to be available to wash ten (10) while wearing one. A uniform similar to what is currently provided would generally cost:

Pants	\$50.00	
Shirts	\$30.00	
City Logo	\$15.00	
	\$95.00	times 11 sets = \$1,045.00

Some accommodation/allowance for damaged uniforms would need to be made due to the type of work performed, and full replacement would need to take place annually, so it is reasonable to assume that an annual allowance of \$1,250 would be necessary.

This would also necessitate the purchase of a washer extractor and heavy duty dryer for employees to wash their uniforms. The following are the price ranges of the equipment and uniform purchases:

Washer extractor \$13,500 to \$19,000 and up

Commercial Dryer \$6,200 to \$16,000 and up

Assuming a low-to-midrange purchase option for each, a total of \$24,000 would be reasonable. The useful life of this equipment is not fully known, but similar lightly-used equipment for the Fire Department has needed replacement approximately every 10 years. Accounting for much heavier use, we can assume a six year life span.

Adding these factors together, we would have the following annual hard costs:

Uniform allowances (12 employees)	\$12,540
Annual equipment depreciation	\$2,000

This would be well over double the amount currently paid and this does not account for purchase of cleaning chemicals and - much more importantly - lost staff time to laundry chores. At the originally quoted numbers, it made no sense, at the revised amounts it is not a relevant discussion.


RECOMMENDATION:

Continue the uniform service as standard practice.

ALTERNATIVES:

Give staff alternate direction.

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>10/23/23</u>
ITEM NUMBER	<u>3 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 18, 2023
FROM: Nick Wells, City Manager
SUBJECT: *City of Holtville Representative to the Imperial Valley Health Care District Initial Board of Directors*

BACKGROUND INFORMATION FOR DISCUSSION PURPOSES:

ISSUE:

Selection of a City of Holtville representative to the Imperial Valley Health Care District Initial Board of Directors created by Assembly Bill 918.

DISCUSSION:

Assemblyman Eduardo Garcia’s Assembly Bill 918 (AB 918), recently signed into law, has combined the Pioneers Memorial Healthcare and Heffernan Memorial Healthcare districts into one. The legislation establishes the Imperial Valley Healthcare District (IVHD) and mandates the prompt formation of an Initial Board of Directors, tasked with implementing the new law's provisions. For instance, the new law requires that the City of El Centro negotiate with the new, temporary IVHD Board to transfer El Centro Regional Medical Center (ECRMC) into the new healthcare district.

The Initial Board of Directors should consist of the following members:

- A) One member appointed by the Pioneers Memorial Healthcare District Board of Directors.
- B) One member appointed by the Heffernan Memorial Healthcare District Board of Directors.
- C) One resident of the City of El Centro, appointed by the Imperial County Public Health Director.
- D) One resident from the unincorporated areas of Seeley or Ocotillo, or a county board supervisor representing those areas, appointed by the Imperial County Board of Supervisors.
- E) One tribal member appointed by the Quechan tribe.
- F) One member appointed by the City of Imperial.
- G) One member appointed by the City of Holtville.

As stipulated in AB 918, Heffernan Memorial Healthcare District is functioning in a clerical role during the developmental stages of IVHD, including the formation of its initial board. Their responsibility is to advocate for the board's swift establishment and to ensure its compliance with the criteria outlined in the legislation. AB 918 stipulates that these appointments must be finalized no later than 60 days from the Governor's signature, so they have reached out to insure that the City of Holtville plans to take action in the near future.

FISCAL IMPACT: None

ALTERNATIVES

Appoint a representative, direct staff to solicit applications or give staff alternate direction.



Heffernan Memorial Healthcare District

Clerical Administrator for Imperial Valley Healthcare District

October 13, 2023

Ginger Ward

Mayor

City of Holtville

121 W Fifth St, Holtville, CA 92250

RE: Urgent Action Required: Formation of Initial Board in Compliance with Assembly Bill 918

Dear **Mayor Ward**,

I trust this correspondence finds you well. I am writing draw your attention to Assembly Bill 918, signed into law by Governor Newsom on October 8, 2023. This significant legislation establishes the Imperial Valley Healthcare District (IVHD) and mandates the prompt formation of an Initial Board of Directors, which is critical for implementing the new law's provisions.

As stipulated in AB 918, Heffernan Memorial Healthcare District holds a clerical role in the developmental stages of IVHD, including the formation of its initial board. Our responsibility is to advocate for the board's swift establishment and to ensure its compliance with the criteria outlined in the legislation.

The Initial Board of Directors should consist of the following members:

- A) One member appointed by the Pioneers Memorial Healthcare District Board of Directors.
- B) One member appointed by the Heffernan Memorial Healthcare District Board of Directors.
- C) One resident of the City of El Centro, appointed by the County of Imperial's Public Health Director.
- D) One resident from the unincorporated areas of Seeley or Ocotillo, or a county board supervisor representing those areas, appointed by the Imperial County Board of Supervisors.
- E) One tribal member appointed by the Quechan tribe.
- F) One member appointed by the City of Imperial.
- G) One member appointed by the City of Holtville.

We acknowledge the necessity of careful deliberation in selecting board members. However, AB 918 stipulates that these appointments must be finalized no later than **60 days** from the Governor's signature. Thus, we respectfully urge your office to prioritize these appointments and begin the process immediately to comply with the law.

Please submit your appointments via the attached form to Tomas Virgen at tvirgen@heffernanmemorial.org. If any board position remains vacant by **December 7, 2023**, the Imperial County Board of Supervisors shall fill the remaining positions.

We look forward to your immediate and favorable response, as acting promptly honors the legislative intent of AB 918 and demonstrates our mutual commitment to enhancing health care in our community. Should you have any questions or need further clarification on our role or the appointment process as per AB 918, please do not hesitate to contact us.


Sincerely,
Heffernan Memorial Healthcare District

Cc:
Pioneers Memorial Healthcare District
Heffernan Memorial Healthcare District
Janette Angulo, Imperial County Department of Public Health
County of Imperial
Quechan Indian Tribe
City of Imperial
City of Holtville

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: October 20, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>10/23/23</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab –With all work substantially complete, staff coordinated an onsite inspection by State representatives to officially sign off the project as complete. *Fabian Ramos from the State Water Resources Control Board, Division of Financial Assistance was onsite on October 19 to tour the plant and inspect the improvements. He is tasked with insuring that the provided funds were utilized correctly and the scheduled improvements to the plant were all made. He seemed to be impressed with the plant, its upkeep and the full utilization of the project funds. At the end he stated that his report would be positive and the project closed out with all approved funding expended. An item to accept the project as complete, along with a full analysis of Project Change Orders will be reported to Council at the next meeting.*

As referenced in the item report, there is action to complete a repair/upgrade to the control system of the plant’s distribution pump controls is on this meeting’s agenda. Although the WTP operational controls were recently replaced, distribution controls are a purposely separate and autonomous system so that in case of catastrophic failure of the plant’s other systems, the City’s water supply would not be interrupted. At the time of the planning for the recently completed upgrade project – way back in 2016 – the subject control system was functioning properly and deemed adequate to remain in place.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction, which was performed by The Holt Group. Staff subsequently worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. Information on the project was input to the State’s tracking system and it was approved for utilization of the funding. *An item to engage the RE/CM is upcoming.*

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation.

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. The October site tour with BoR representatives was rescheduled, however, a conversation notifying them of a potential extension received positive feedback to demonstrated progress. ***The BoR rep has also offered to intervene, if necessary, in speeding up the latest hiccup in the permitting process.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input. Staff has continued to meet with the design team and expects preliminary work product in the near future. A meeting last week with the design engineer led to multiple decisions on design considerations. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. At the last Council meeting, there was discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. He will update the design palette and present again soon.

BUILDING DEPT - The City has issued **97** building permits thus far in 2023. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist

in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising. Staff has been interacting with a developer interested in the project and is currently arranging a tour of a Mexicali plant that would provide them with an innovative new building material. The CM and Building Inspector are planning on touring the facility and examining the feasibility of the product.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.

The project is currently somewhat in limbo, as construction bids came in significantly over projections. The developer is working to mitigate some of those issues prior to proceeding.

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions. Interaction continues as the project develops.

ISSUES

Imperial Valley Healthcare District – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic. A representative of Assemblyman Garcia’s office reached out to let us know that in its latest iteration, the Board that would be constituted by this legislation would include a seat for a representative of Holtville. *With the legislation fully in place an action item is on the current agenda to begin the process of selecting a representative.*

MEETINGS & EVENTS RECENTLY ATTENDED :

- 10/09/23 Department Head Meeting *City Hall*
- 10/09/23 Holtville City Council Meeting *City Hall*
- 10/10/23 Wetlands Project Status Meeting *Phone Conference*
- 10/11/23 ICTC Management/CCMA Meetings *City of Calexico*
- 10/13/23 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
- 10/14/23 Trail Walk Event *Mellinger Trail*
- 10/16/23 Department Head Meeting *City Hall*
- 10/16/23 Holtville Planning Commission Meeting *City Hall*
- 10/18/23 CLoC Infrastructure Investment & Jobs Act (IIJA) Seminar *Zoom Conference*
- 10/17/23 IVEDC Executive Board Meeting *IVEDC Conference Room (Imperial)*
- 10/17/23 Meeting w/ Hot Rods & Beer Owners *re: Building/Use Issues* *City Hall*
- 10/18/23 IVRMA TAC Meeting *Zoom Conference*
- 10/19/23 State Rep Inspection of WTP Rehab Project *Water Treatment Plant*
- 10/19/23 Holtville Farmers Market & Street Fair *Holt Park*
- 10/20/23 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*

UPCOMING EVENTS :

- 10/23/23 Department Head Meeting *City Hall*
- 10/23/23 Holtville City Council Meeting *City Hall*
- 10/24/23 IVEDC BoD Meeting *IVEDC Conference Room (Imperial)*
- 10/24/23 Wetlands Project Status Meeting *Project Site*
- 10/25/23 Imperial County Health Fair *IV Fairgrounds*
- 11/04/23 IV Veterans Day Parade & Farmers Market *Main Street/Holt Park*
- 11/08/23 ICTC Management/CCMA Meetings *City of Calexico*
- 11/10/23 Veterans Day Observed *(City Hall Closed)*
- 11/11/23 Brawley Cattle Call Parade & Rodeo *City of Brawley*
- 11/13/23 Holtville City Council Meeting *City Hall*
- 11/15/23 IV Foreign Trade Zone Meeting *Web Conference*
- 11/18/23 Green & Gold Hall of Fame Dinner *IV Swiss Club*
- 11/20/23 Holtville Planning Commission Meeting *City Hall*
- 11/23/23 Thanksgiving Day *(City Hall Closed)*
- 11/24/23 Black Friday *(City Hall Closed)*
- 11/27/23 Holtville City Council Meeting *City Hall*
- 11/30/23 Christmas Tree Lighting Ceremony *(Tentative)*
- 12/11/23 Holtville City Council Meeting *City Hall*


If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>10/23/23</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: September 16, 2023
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for September 2023

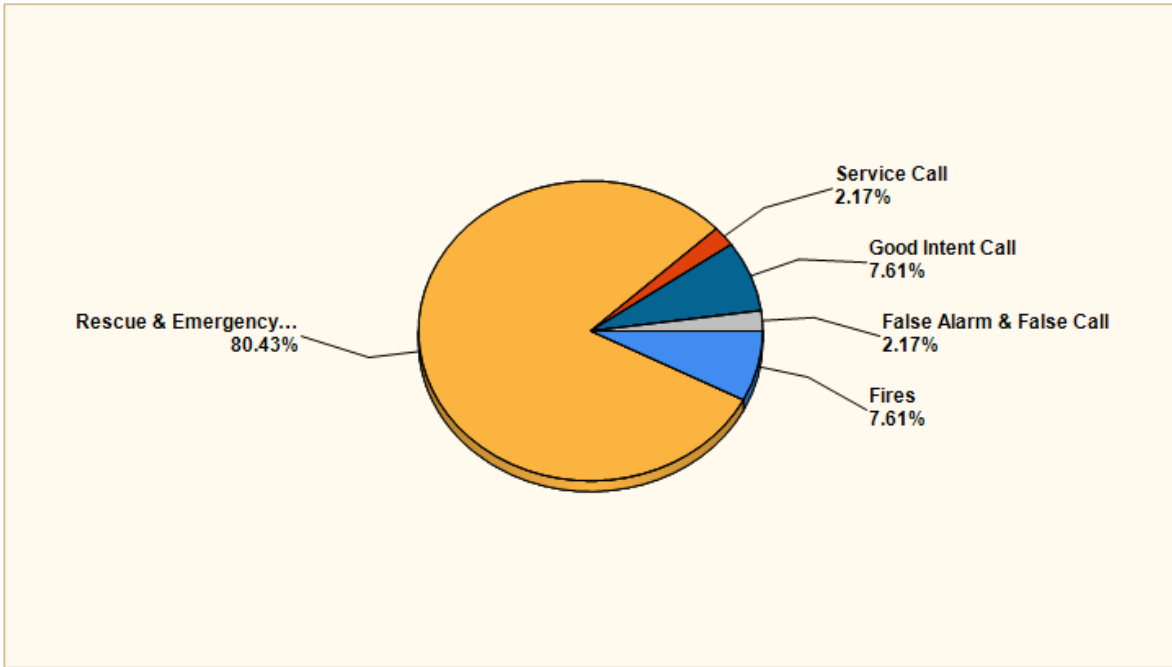
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The month of September 2023, was extremely busy month. We dealt with Hurricane Hillary. The County assisted by having briefings with the cities days before Hillary arrived to the valley. We prepared for Hillary's arrival. Staff handed out over 3000 sand bags to our residents. We tripled staff our station, luckily we didn't get the blunt of the Hurricane but it did allow us to prepare for upcoming disasters. After Hillary left, I was called out to Happy Camp Complex. There were 12 fires going on my arrival. After 18 days I returned. The Community of Happy Camp was extremely thankful to our City Council on allowing me to respond on their hour of need. I want to thank my staff during Hurricane Hillary and my departure. It makes it easier knowing the City of Holtville was well protected during these times. The following is the monthly report for the month of September 2023.

Emergency calls	92
Training hours	189
Residential inspections	19
Commercial inspections	2

Cordially submitted

Alex Silva
Fire Chief

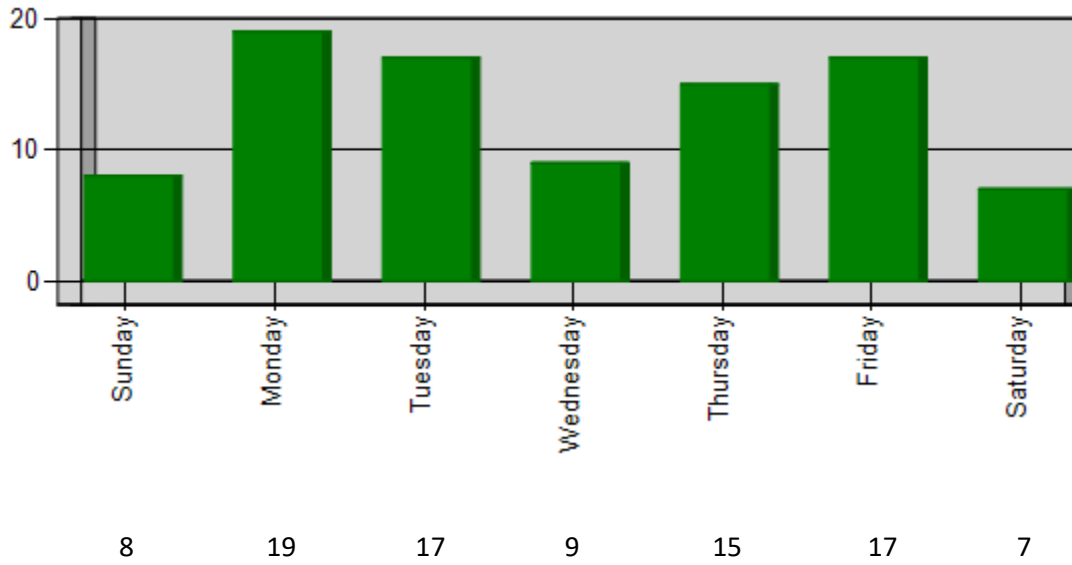


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	7.61%
Rescue & Emergency Medical Service	74	80.43%
Service Call	2	2.17%
Good Intent Call	7	7.61%
False Alarm & False Call	2	2.17%
TOTAL	92	100%

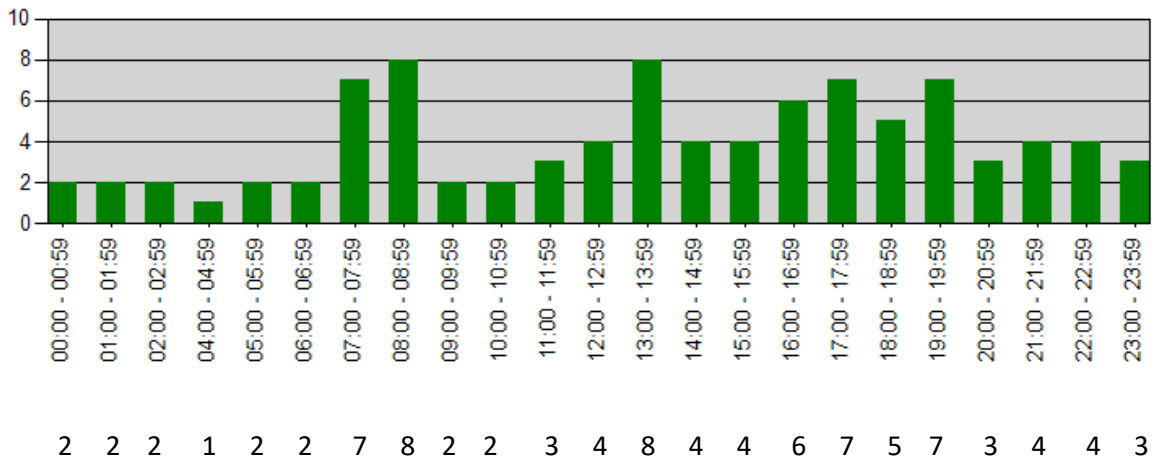
ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	2	2.17%
11 - Extinguishment by fire service personnel	2	2.17%
12 - Salvage & overhaul	1	1.09%
14 - Contain fire (wildland)	2	2.17%
16 - Control fire (wildland)	1	1.09%
31 - Provide first aid & check for injuries	3	3.26%
32 - Provide basic life support (BLS)	69	75%
52 - Forcible entry	1	1.09%
70 - Assistance, other	1	1.09%
73 - Provide manpower	5	5.43%
86 - Investigate	3	3.26%
93 - Cancelled en route	5	5.43%

TOTAL: 95

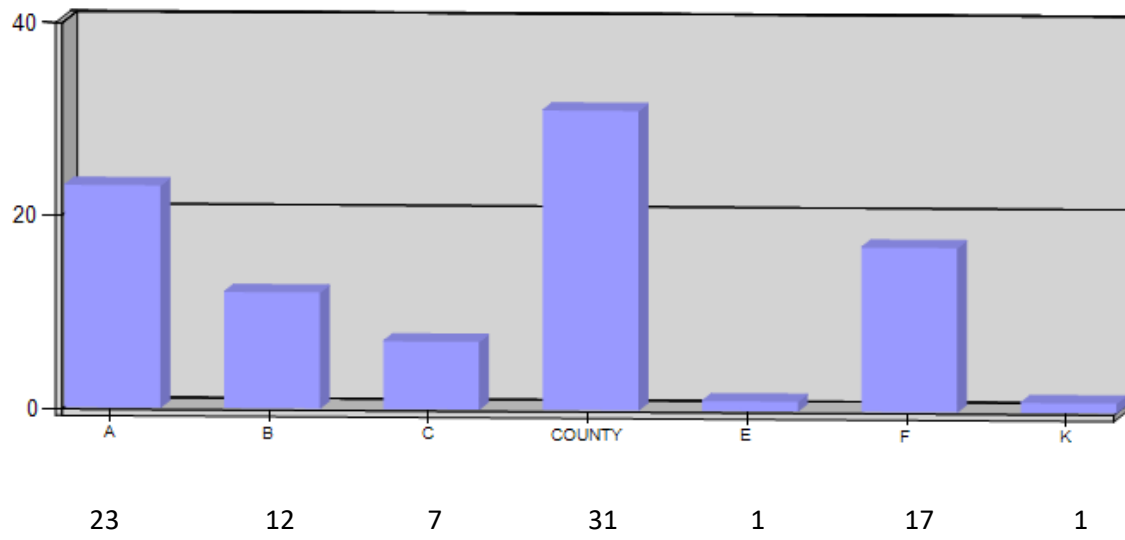
Day of the week



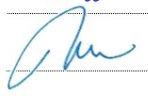
Hour of the day



Zones



City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>10/23/23</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 18th, 2023

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 10/05/23 thru 10/18/2023.

WATER PLANT:

- staff assisted Eric Blom (Control Systems Engineering) with the planned/coordinated replacement of the Main Circuit Breaker unit for Distribution Booster Pump #3. During the temporary interruption of IID power, a Desert Valley Power Systems generator service technician supplied power from the main generator to the emergency standby jockey pump to maintain water distribution pressure (*see attached photos*).

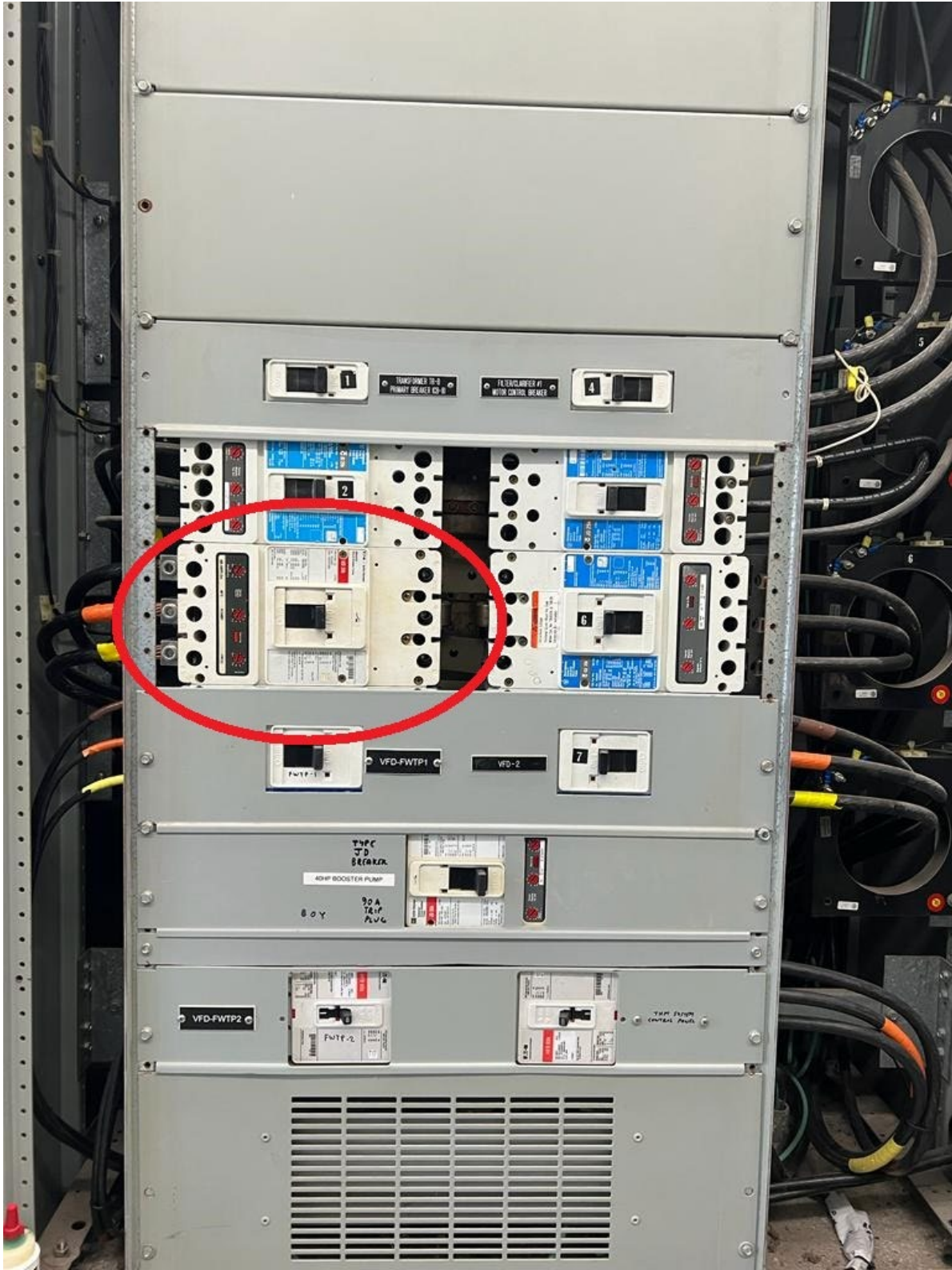
WASTEWATER PLANT:

- staff completed annual servicing of Trojan UV 3000 wiper assemblies, and replaced quartz sleeves and bulbs on Trains 1 & 2.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists



Main disconnect breaker for Booster Pump #3 VFD



Temporary direct cable connections from water plant main generator to 40 HP emergency standby jockey pump.



40 HP emergency standby jockey pump