

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, November 27, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, November 13, 2023.
- b. Current Demands #46165 through #46205.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**2. UNFINISHED BUSINESS:**

- a. **Discussion/Related Action** Regarding the City of Holtville's Representative to the Initial Board of Directors for the Recently Established Imperial Valley Healthcare District

Nick Wells, City Manager

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #23-34** Authorizing Submittal of an Application for Recycling Payment Programs and Related Authorizations

Nick Wells, City Manager

- b. **Discussion/Related Action to Adopt RESOLUTION #23-35** Authorizing Application for Grant Funding through CalRecycle for Waste Diversion and/or Recycling Programs

Nick Wells, City Manager

- c. **Discussion/Related Action** Regarding Proceeding with Procurement for the Ninth Street West Sidewalk Improvements Project

Nick Wells, City Manager

4. INFORMATION ONLY: *None***5. STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Fire Chief - Alex Silva
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*
- f. Info on Trail Walk - Yvette Rios


6. Items for future meetings

*72-Hour & Trailer Parking Ordinance
Recognition of HHS Sports Achievements*

7. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, November 13, 2023

MEETING DATE:	<u>11/27/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, November 13, 2023, at 5:30 PM in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, Mike Pacheco, and John Munger. City Attorney Steve Walker, City Treasurer George Morris, Police Chief Joe Conkey, and City Manager Nick Wells were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:04 PM.

PLEDGE OF ALLEGIANCE: *Mr. Anderson led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Thursday, November 9, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PRESENTATION:

***Rosie Allegranza, Executive Director
Holtville Chamber of Commerce***

Rosie Allegranza, Executive Director of the Holtville Chamber of Commerce, provided an update on current and upcoming Chamber events. She began by delineating crucial Carrot Festival information. Mrs. Allegranza announced the dates for the Coronation / Citizen of the Year Banquet, Kick-Off Concert, Parade, and newly added Mariachi night. She mentioned that the Carrot Royalty competition is underway and revealed the theme for the festival. Mrs. Allegranza reported that the Grand Marshals have been chosen. She took a moment to thank the City and all of their staff that help put on the Carrot Festival. Additionally, thanks was expressed for the use of the Chamber office and for being able to borrow the office assistant for Carrot Festival planning. Christmas in the Park is scheduled for December 14th and results for the recent Red Shoe Day fundraiser were shared.

GENERAL PUBLIC COMMENTS:

Rosie Allegranza (1919 Paula Lane) also registered a public comment regarding a potentially hazardous hazardous situation with the sidewalk outside of the Chamber office. She reported that from the window she has witnessed several residents in wheelchairs or motorized chairs having trouble maneuvering around a fire hydrant on the sidewalk. Some, she said, have fallen over. She is wondering if the sidewalk could be made more accessible for disabled persons.

Lee Hernandez, IID Governmental Affairs Specialist, came to introduce himself to the Council. He left his contact information and offered his assistance to the Council for any of their needs concerning IID.

Stacey Britschgi (845 Cedar Avenue) expressed concern regarding the issue of feral cats in Holtville. She explained that one came onto her property and slowly died. This was a problem for her as the owner of a daycare facility that she runs from her home. She was unable to get adequate assistance to deal with the issue, as the ICSO dispatch officer told her that a sheriff could not help her with that issue until 5pm, but City Hall told her that Public Works only provides animal control services until 2pm. Chief Conkey said that ICSO should have given her support, he will let staff know for future issues.

Ashley Larios (621 Cedar Avenue) came to address the issue of cracked sidewalks in Holtville. The sidewalk in front of her home is badly cracked and she believes sidewalks like these present safety hazards for pedestrians or cyclists. Mr. Wells informed her that repairing sidewalk is the responsibility of the property owner. Mr. Goodsell added that it may come as a surprise, but the trees near the sidewalk are also the responsibility of those residents.

Maria Martinez Soto (631 Holt Avenue) asked the Council why the corner of Fifth Street and Cedar Avenue does not have a stop sign. She expressed that it presents difficulty in pedestrian crossing between two commercial areas. Mr. Wells informed her that Fifth Street is a Caltrans highway, therefore the City does not have the authority to add a stop sign. A previous request for a stop sign was denied.

Blanca Mendoza (571 Fern Avenue) asked the Council if there are plans to modify or upgrade the public restrooms at Holt Park. Mr. Wells explained that the bathrooms are regularly maintained and repaired, but are unfortunately purposely made to be rudimentary due to constant damage by vagrants and vandals. He noted that he is aware of some restorations that need to occur.

Kevin Villagomez (711 Orange Avenue) asked the Council if more events could be planned for Holtville, like more parades or seasonal celebrations. He was reminded of upcoming Christmas events such as the City's Tree Lighting Ceremony and the Chamber's Christmas in the Park.

Britney Gonzalez (1313 East Seventh Street) recently noticed multiple broken pieces of playground equipment that presents safety hazards for children. Mr. Wells said that her concern will be addressed.

Jesus Sierra (605 Wooldridge Avenue) expressed concern over the abundance of stray cats in the City. He was informed that unfortunately, the City does not have a facility to hold cats and the local shelters are usually at capacity. Mr. Wells explained that the most practical method of control is to have the cats spayed and neutered, then released.

Sergio Solis (850 Chestnut Avenue) asked the Council for information on Lithium Valley. Mr. Goodsell explained that lithium extraction activities will not take place in Holtville, but Mr. Solis can attend an informational meeting on Wednesday in El Centro. He will get back with more details.

Javier Martinez (950 E Fifth Street) asked if the City allocates the funds for the Holtville School District. Mr. Goodsell said no, the City does not have that responsibility.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, October 23, 2023.**
- b. Current Demands #46119 through #46164**

A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Chief Conkey provided a brief summary of his report, entailing 340 incidents in October. He also reported on a topic of interest, two dogs who have caused property damage throughout the City. The issue recently resurfaced and he hopes to work with Mr. Walker to find a way to make the owners take responsibility. He answered questions from Council members regarding illicit substance activity and complaints about trailers being cited for parking on the street.

Mr. Morris had nothing to report.

Mr. Pacheco reported that he attended the Veterans Day Parade, describing the event as "awesome" and noting the growth in attendance.

Mr. Anderson agreed that the Veterans Day Parade has grown and noted that some spectators sat beyond Pine Avenue, most likely confusing the route with the Carrot Festival Parade. He attended an IVHA meeting last Thursday and will be meeting tomorrow via zoom with Assemblymember Eduardo Garcia regarding AB 918.

Mr. Goodsell reported that he recently attended the League of Cities dinner, the Veterans Day Parade as an announcer, and an ICTC meeting. Coming up, he has a very eventful Wednesday with a ribbon cutting at the new East Port of Entry expansion site, a Lithium Valley Steering Committee meeting, and An ALUC meeting.

Mr. Munger and Mr. Walker had nothing to report.

Mr. Wells reported that he also attended the League of Cities dinner and Veterans Day Parade. He met with Glen Bornt to workshop the development possibilities for Mr. Bornt's property.

Ms. Ward reported that she also attended the Veterans Day Parade and missed the League of Cities dinner due to a prior commitment.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a Discussion/Related Action to Adopt RESOLUTION #23-32** Establishing a 5-Year Plan for Capital Transportation Projects

Nick Wells, City Manager

To continue receiving LTA funding, Mr. Wells explained that the City has to adopt a list of projects annually, he recommended that the Council authorize the resolution.

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #23-33 Accepting Close Out of the Holtville Water Treatment System Improvements Project

Nick Wells, City Manager

Mr. Wells provided a summary of the WTP project, reiterating that the project was almost entirely funded by grants. The \$4.5M improvements project, which added to the disinfection capabilities of the storage tanks and replaced antiquated plant controls, ended up costing the City just over \$73K. He recommended that the Council approve the resolution, approving the expenditures ex post facto and accepting the project as complete.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

c. Discussion/Related Action Regarding Proceeding with Procurement for the Ninth Street East Sidewalk Improvements Project.

Nick Wells, City Manager

Mr. Wells explained that this time of year is not ideal for releasing RFPs, therefore this project will most likely be advertised in January, however, authorization is required for staff to proceed with the procurement process.

A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the advertisement when deemed most advantageous to the City. The motion passed in the form of a unanimous voice vote.

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

a. City Manager Report - *Nick Wells*

b. ~~Finance Supervisor - *Adriana Anguis*~~ (Not provided)

c. Police Chief - *Joe Conkey*

d. Water/Wastewater Consultant - *Frank Cornejo*

e. Public Works Supervisor - *Alex Chavez*

6. Items for Future Meetings:

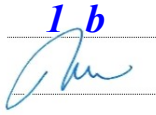
7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Ward adjourned the meeting at 7:12 PM.*

Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

MEETING DATE: 11/27/23

ITEM NUMBER

1 b


Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount			
46165								
11/16/2023	46165	8x8, INC.	4117726	12-31620-4425	53.66	53.66	TELEPHONE	ADMIN
11/16/2023	46165	8x8, INC.	4117726	11-31510-44250	53.66	53.66	TELEPHONE	
11/16/2023	46165	8x8, INC.	4117726	10-14020-4425	53.65	53.65	TELEPHONE	
11/16/2023	46165	8x8, INC.	4117726	10-12001-4425	53.65	53.65	TELEPHONE	
11/16/2023	46165	8x8, INC.	4117726	10-12003-4425	53.65	53.65	TELEPHONE	
Total 46165:						268.27		
46166								
11/16/2023	46166	A1 GOLF CARS	5776	10-22080-4428	290.00	290.00	FIXED MICROSWITCH	PUBLIC WORKS
Total 46166:						290.00		
46167								
11/16/2023	46167	ACE HARDWARE	D95528	10-22080-4420	86.56	86.56	FIRE DEPT SUPPLIES	PUBLIC WORKS FIRE DEPT
11/16/2023	46167	ACE HARDWARE	E01194	10-22080-4420	33.35	33.35	TAPE, SHOE BOX	
11/16/2023	46167	ACE HARDWARE	E01740	10-22080-4421	16.15	16.15	DRILL POWERED PUM	
11/16/2023	46167	ACE HARDWARE	E02977	10-22080-4420	16.36	16.36	TIDE PODS	
11/16/2023	46167	ACE HARDWARE	E03110	10-22080-4420	2.38	2.38	BOLTS, NUTS, AND WA	
11/16/2023	46167	ACE HARDWARE	E03538	10-22080-4416	6.02	6.02	STAPLES	
11/16/2023	46167	ACE HARDWARE	E03636	10-22080-4420	79.64	79.64	PADLOCK AND TAPE	
11/16/2023	46167	ACE HARDWARE	E03834	10-22080-4420	4.85	4.85	FIRE DEPT SUPPLIES	
11/16/2023	46167	ACE HARDWARE	E04123	10-22080-4420	38.77	38.77	BAGS AND LYSOL	
11/16/2023	46167	ACE HARDWARE	E04511	10-22080-4420	50.61	50.61	AUTO CLEANING CLO	
11/16/2023	46167	ACE HARDWARE	E04952	11-31520-44200	6.45	6.45	SUPER GLUE	
11/16/2023	46167	ACE HARDWARE	E05051	10-22080-4420	38.75	38.75	UNDERCOATING	
11/16/2023	46167	ACE HARDWARE	E05199	10-22080-4420	4.95	4.95	TAPE	
11/16/2023	46167	ACE HARDWARE	E05287	11-31520-44200	44.52	44.52	CLEANING SUPPLIES	
11/16/2023	46167	ACE HARDWARE	E05356	10-22080-4420	46.07	46.07	TIDE PODS	
11/16/2023	46167	ACE HARDWARE	E05366	11-31520-44200	20.02	20.02	WTP SUPPLIES	
11/16/2023	46167	ACE HARDWARE	E05389	11-31520-44200	.06	.06	BOLTS, NUTS, AND WA	
11/16/2023	46167	ACE HARDWARE	E05397	11-31520-44200	6.02	6.02	CONNECT WINGGRD	
11/16/2023	46167	ACE HARDWARE	E05427	11-31520-44200	6.02	6.02	TAP CARDED	
11/16/2023	46167	ACE HARDWARE	E05430	10-22080-4420	6.44	6.44	SCREWS	
11/16/2023	46167	ACE HARDWARE	E05440	10-22080-4420	13.02	13.02	FIRE DEPT SUPPLIES	
11/16/2023	46167	ACE HARDWARE	E05453	10-22080-4420	7.31	7.31	SCREWS	
Total 46167:						534.32		
46168								
11/16/2023	46168	ACME SAFETY & SUPPLY CO.	157689-00	10-31140-44200	1,803.66	1,803.66	PAINT FOR STREETS	PUBLIC WORKS
11/16/2023	46168	ACME SAFETY & SUPPLY CO.	157960-00	10-31140-44200	7,577.50	7,577.50	SAND BAGS	
11/16/2023	46168	ACME SAFETY & SUPPLY CO.	158263-00	10-31140-44200	965.98	965.98	UNI POST ONLY	
Total 46168:						10,347.14		
46169								
11/16/2023	46169	AIRWAVE COMMUNICATION	447200	10-22080-4431	182.40	182.40	BATTERY	FIRE DEPT
Total 46169:						182.40		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
							FARMERS MKT
11/16/2023	46170	ALPHA SITE	122672	10-13050-4430	739.77	739.77	RESTROOMS AND WA
Total 46170:						739.77	
							PUBLIC WORKS
11/16/2023	46171	AMERICA'S FINEST FIRE PRO	16M 881267	11-31510-44300	408.37	408.37	COH-SHOP
11/16/2023	46171	AMERICA'S FINEST FIRE PRO	16M 881267	12-31620-4430	408.38	408.38	COH-SHOP
11/16/2023	46171	AMERICA'S FINEST FIRE PRO	18M 881269	11-31510-44300	1,099.68	1,099.68	COH-SHOP
11/16/2023	46171	AMERICA'S FINEST FIRE PRO	18M 881269	12-31620-4430	1,099.67	1,099.67	COH-SHOP
Total 46171:						3,016.10	
							PUBLIC WORKS
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	10-31158-44200	296.51	296.51	WORKPLACE SUPPLIE
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	12-31610-4314	413.32	413.32	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	11-31520-43140	602.50	602.50	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	11-31530-43140	139.23	139.23	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	10-31150-43140	130.53	130.53	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	11-31510-43140	234.95	234.95	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	12-31620-4314	234.95	234.95	UNIFORM CHARGES
11/16/2023	46172	ARAMARK SERVICES, INC.	OCTOBER 2	10-31140-43140	130.54	130.54	UNIFORM CHARGES
Total 46172:						2,182.53	
							ADMIN
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-12001-4423	59.06	59.06	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-22080-4423	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-22080-4515	40.24	40.24	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-14020-4515	20.12	20.12	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-12001-4515	20.12	20.12	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-12001-4515	9.28	9.28	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-12003-4420	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31140-44230	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31610-4423	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31530-44230	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31140-44230	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31510-44230	22.51	22.51	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	22.52	22.52	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44230	23.63	23.63	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31610-4423	23.64	23.64	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44230	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44230	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44230	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-14020-4423	50.07	50.07	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31150-44230	45.03	45.03	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44230	47.27	47.27	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31510-44230	23.63	23.63	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	23.64	23.64	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31510-44230	23.63	23.63	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	23.64	23.64	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31140-44230	11.81	11.81	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31150-44230	11.82	11.82	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31510-44230	11.82	11.82	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	11.82	11.82	TELEPHONE CHARGE

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31140-44230	10.06	10.06	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	10-31150-44230	10.06	10.06	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31510-44230	10.06	10.06	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	12-31620-4423	10.06	10.06	TELEPHONE CHARGE
11/16/2023	46173	AT&T MOBILITY	8116X111120	11-31520-44200	498.10	498.10	WTP ALARMS
Total 46173:						1,525.14	
							PUBLIC WORKS FIRE DEPT
46174							
11/16/2023	46174	AUTO ZONE COMMERCIAL	5648778219	11-31520-44200	51.94	51.94	DRIP TRAY
11/16/2023	46174	AUTO ZONE COMMERCIAL	5648778400	10-22080-4420	34.52	34.52	FIRE DEPT SUPPLIES
11/16/2023	46174	AUTO ZONE COMMERCIAL	5648780357	10-22080-4420	43.26	43.26	FIRE DEPT SUPPLIES
Total 46174:						129.72	
							PUBLIC WORKS
46175							
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32039-227	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGE
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32041-227	12-31610-4430	37.75	37.75	TOTAL HARDNESS PA
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32048-227	12-31610-4430	476.56	476.56	TOTAL DISSOLVED SO
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32050-227	12-31610-4430	187.56	187.56	TOTAL DISSOLVED SO
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32088-227	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALY
11/16/2023	46175	BABCOCK & SONS, INC.	CJ32109-227	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGE
11/16/2023	46175	BABCOCK & SONS, INC.	LK30002-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS
Total 46175:						1,120.62	
							FIRE DEPT
46176							
11/16/2023	46176	BAJA DESERT TIRE	S21-15103	10-22080-4428	1,242.65	1,242.65	TIRES
Total 46176:						1,242.65	
							FIRE DEPT
46177							
11/16/2023	46177	CASCADE FIRE EQUIPMENT C	INV5791	10-22080-4420	1,799.38	1,799.38	FIRE HOSES
11/16/2023	46177	CASCADE FIRE EQUIPMENT C	INV6167	10-22080-4420	338.23	338.23	NOZZLES
11/16/2023	46177	CASCADE FIRE EQUIPMENT C	INV6452	10-22080-4420	755.75	755.75	LARGE FIRE SHELTER
11/16/2023	46177	CASCADE FIRE EQUIPMENT C	INV7123	10-22080-4420	255.12	255.12	WIND METER
Total 46177:						3,148.48	
							ADMIN
46178							
11/16/2023	46178	CASELLE, INC.	128724	10-14020-4520	1,693.00	1,693.00	CONTRACT SUPPORT
Total 46178:						1,693.00	
							ADMIN
46179							
11/16/2023	46179	CITY OF IMPERIAL	2023-0225	10-17030-4432	2,944.37	2,944.37	CYBER SECURITY 202
Total 46179:						2,944.37	
							PUBLIC WORKS FIRE DEPT
46180							
11/16/2023	46180	COUNTY MOTOR PARTS	306822	11-31520-44200	74.19	74.19	COUPLER AND ADAPT
11/16/2023	46180	COUNTY MOTOR PARTS	307146	10-22080-4428	1,729.39	1,729.39	GEL BATTERY
Total 46180:						1,803.58	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
							ADMIN
46181							
11/16/2023	46181	CR&R INCORPORATED	OCTOBER 2	13-31710-4430	25,576.91	25,576.91	ADJUSTED GROSS
11/16/2023	46181	CR&R INCORPORATED	OCTOBER 2	10-00000-3145	3,069.23-	3,069.23-	FRANCHISE FEES
11/16/2023	46181	CR&R INCORPORATED	OCTOBER 2	13-00000-3849	1,534.61-	1,534.61-	ABA 939
11/16/2023	46181	CR&R INCORPORATED	OCTOBER 2	10-00000-3848	1,278.85-	1,278.85-	VEHICLE IMPACT FEE
Total 46181:						19,694.22	
							PUBLIC WORKS
46182							
11/16/2023	46182	DESERT VALLEY POWER SYST	2500	12-31610-4430	468.00	468.00	COMPLETE UNIT INSP
11/16/2023	46182	DESERT VALLEY POWER SYST	2502	11-31520-44310	840.00	840.00	REPLACEMENT OF AL
11/16/2023	46182	DESERT VALLEY POWER SYST	2512	11-31520-44300	1,070.00	1,070.00	REPLACEMENT OF AL
11/16/2023	46182	DESERT VALLEY POWER SYST	2516	12-31610-4784	14,869.50	14,869.50	TOWABLE PORTABLE
Total 46182:						17,247.50	
							FIRE DEPT
46183							
11/16/2023	46183	EMERGENCY MEDICAL PRODU	2593795	10-22080-4420	655.78	655.78	FIRE DEPT MEDICAL S
Total 46183:						655.78	
							ADMIN
46184							
11/16/2023	46184	HOLT GROUP, THE	23-09-008	22-80027-4430	14,455.00	14,455.00	(475) ENGINEER SERV
11/16/2023	46184	HOLT GROUP, THE	23-09-009	10-70002-4430	2,387.50	2,387.50	(523) BESS PLAN CHE
11/16/2023	46184	HOLT GROUP, THE	23-09-014	10-12003-4430	2,760.00	2,760.00	(047) ZONING, PLHA R
11/16/2023	46184	HOLT GROUP, THE	23-09-015	10-12003-4430	1,067.50	1,067.50	(207) BUILDING PERMI
11/16/2023	46184	HOLT GROUP, THE	23-09-016	10-31140-44302	2,245.00	2,245.00	(335) ICTC MEETINGS,
11/16/2023	46184	HOLT GROUP, THE	23-09-017	22-80027-4430	1,965.00	1,965.00	(456) WETLANDS GRA
11/16/2023	46184	HOLT GROUP, THE	23-09-018	10-12003-4430	1,222.50	1,222.50	(499) PINE CROSSING
11/16/2023	46184	HOLT GROUP, THE	23-09-019	10-12003-4430	140.00	140.00	(506) SUNSET ROSE P
11/16/2023	46184	HOLT GROUP, THE	23-09-020	10-12003-4430	3,275.00	3,275.00	(521) VASMAR LOT SP
Total 46184:						29,517.50	
							PUBLIC WORKS
46185							
11/16/2023	46185	HOME DEPOT/GECF	H1059-33505	11-31520-44200	8,238.68	8,238.68	CABINETS/STORAGE
Total 46185:						8,238.68	
							PUBLIC WORKS
46186							
11/16/2023	46186	I.C. PUBLIC HEALTH DEPT. LAB.	23756	11-31520-44301	266.00	266.00	COLIFORM WATER AN
Total 46186:						266.00	
							ADMIN
46187							
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	10-31140-44240	3,166.11	3,166.11	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	10-31158-44240	3,003.30	3,003.30	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	11-31520-44240	11,877.48	11,877.48	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	12-31610-4424	7,335.97	7,335.97	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	12-31620-4424	112.51	112.51	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	11-31510-44240	139.57	139.57	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC N	11-31520-44240	139.57	139.57	ELECTRICITY
11/16/2023	46187	IMPERIAL IRRIGATION DISTRIC	ELECTRIC P	10-31150-44240	2,083.48	2,083.48	ELECTRICITY
Total 46187:						27,857.99	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
							ADMIN
46188							
11/16/2023	46188	IMPERIAL IRRIGATION DISTRIC	WATER NOV	11-31520-44350	3,032.00	3,032.00	NOVEMBER 2023 RAW
Total 46188:						3,032.00	
							ADMIN FIRE DEPT
46189							
11/16/2023	46189	IMPERIAL PRINTERS	23-3697	10-22080-4416	127.24	127.24	FIRE DEPT ENVELOPE
11/16/2023	46189	IMPERIAL PRINTERS	23-3740	10-14020-4416	111.17	111.17	ENVELOPES
11/16/2023	46189	IMPERIAL PRINTERS	23-3740	11-31510-44160	111.17	111.17	ENEVELOPES
11/16/2023	46189	IMPERIAL PRINTERS	23-3740	12-31620-4416	111.17	111.17	ENEVELOPES
11/16/2023	46189	IMPERIAL PRINTERS	23-3741	10-14020-4416	61.84	61.84	REPLY ENVELOPES
11/16/2023	46189	IMPERIAL PRINTERS	23-3741	11-31510-44160	61.83	61.83	REPLY ENVELOPES
11/16/2023	46189	IMPERIAL PRINTERS	23-3741	12-31620-4416	61.83	61.83	REPLY ENVELOPES
Total 46189:						646.25	
							PUBLIC WORKS
46190							
11/16/2023	46190	JADE SECURITY SYSTEMS, INC	0205208	12-31610-4430	59.99	59.99	MONITOR SECURITY S
11/16/2023	46190	JADE SECURITY SYSTEMS, INC	0205208	11-31520-44300	59.98	59.98	MONITOR SECURITY S
11/16/2023	46190	JADE SECURITY SYSTEMS, INC	0206170	11-31520-44300	59.98	59.98	MONITOR SECURITY S
11/16/2023	46190	JADE SECURITY SYSTEMS, INC	0206170	12-31610-4430	59.99	59.99	MONITOR SECURITY S
Total 46190:						239.94	
							PUBLIC WORKS
46191							
11/16/2023	46191	JORDAN IMPLEMENT CO.	P16706	12-31610-4420	1,216.23	1,216.23	TOEPLATE
Total 46191:						1,216.23	
							PUBLIC WORKS
46192							
11/16/2023	46192	LUIS M. ESTRADA	517	11-31520-44280	330.00	330.00	COMPLETE OIL CHAN
Total 46192:						330.00	
							ADMIN
46193							
11/16/2023	46193	MISSIONSQUARE	6823562	10-00000-2026	2,316.88	2,316.88	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-00000-2027	1,449.57	1,449.57	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-12001-4240	657.76	657.76	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-14020-4240	284.67	284.67	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-22080-4240	349.58	349.58	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-12003-4240	158.88	158.88	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	10-31140-42400	158.70	158.70	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	11-31530-42400	58.72	58.72	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	11-31510-42400	502.74	502.74	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	11-31520-42400	372.24	372.24	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	12-31610-4240	669.28	669.28	RETIREMENT
11/16/2023	46193	MISSIONSQUARE	6823562	12-31620-4240	521.18	521.18	RETIREMENT
Total 46193:						7,500.20	
							ADMIN
46194							
11/16/2023	46194	PERMA	INV141	10-17030-4310	302.00	302.00	LIABILITY TRUST ACC
Total 46194:						302.00	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
							PUBLIC WORKS
46195							
11/16/2023	46195	PRECISION ELECTRIC CO. INC.	0110760-IN	10-80127-4430	4,987.00	4,987.00	MARATHON MOTOR R
11/16/2023	46195	PRECISION ELECTRIC CO. INC.	011760-IN	10-80127-4430	4,987.00	4,987.00	MOTOR REPAIR PART
Total 46195:						9,974.00	
							ADMIN PUBLIC WORKS FIRE DEPT
46196							
11/16/2023	46196	QUILL CORPORATION	2191942	10-12003-4420	117.91-	117.91-	CHAIR
11/16/2023	46196	QUILL CORPORATION	2191942	10-22080-4416	145.56-	145.56-	PRINTER INK
11/16/2023	46196	QUILL CORPORATION	2198548	10-12003-4420	120.66-	120.66-	CHAIR
11/16/2023	46196	QUILL CORPORATION	2198548	10-22080-4416	140.06-	140.06-	PRINTER INK
11/16/2023	46196	QUILL CORPORATION	35144164	10-12003-4420	117.91	117.91	CHAIR
11/16/2023	46196	QUILL CORPORATION	35144164	10-22080-4416	142.81	142.81	PRINTER INK
11/16/2023	46196	QUILL CORPORATION	35343616	10-14020-4416	13.57	13.57	OFFICE SUPPLIES
11/16/2023	46196	QUILL CORPORATION	35343616	11-31510-44160	13.57	13.57	OFFICE SUPPLIES
11/16/2023	46196	QUILL CORPORATION	35343616	12-31620-4416	13.56	13.56	OFFICE SUPPLIES
11/16/2023	46196	QUILL CORPORATION	35346007	10-14020-4416	26.40	26.40	BLACK TONER
11/16/2023	46196	QUILL CORPORATION	35346007	11-31510-44160	26.40	26.40	BLACK TONER
11/16/2023	46196	QUILL CORPORATION	35346007	12-31620-4416	26.39	26.39	BLACK TONER
11/16/2023	46196	QUILL CORPORATION	35346007	10-12001-4416	26.39	26.39	BLACK TONER
11/16/2023	46196	QUILL CORPORATION	35414987	10-12001-4416	13.57	13.57	YELLOW TONER
11/16/2023	46196	QUILL CORPORATION	35414987	10-12003-4416	13.57	13.57	YELLOW TONER
11/16/2023	46196	QUILL CORPORATION	35414987	10-14020-4416	13.57	13.57	YELLOW TONER
11/16/2023	46196	QUILL CORPORATION	35414987	11-31510-44160	13.58	13.58	YELLOW TONER
11/16/2023	46196	QUILL CORPORATION	35414987	12-31620-4416	13.58	13.58	YELLOW TONER
11/16/2023	46196	QUILL CORPORATION	35435731	10-31158-44200	5.86	5.86	BINDERS
11/16/2023	46196	QUILL CORPORATION	35435731	10-14020-4416	17.97	17.97	BINDERS
11/16/2023	46196	QUILL CORPORATION	35435731	11-31510-44160	17.97	17.97	BINDERS
11/16/2023	46196	QUILL CORPORATION	35435731	12-31620-4416	17.98	17.98	BINDERS
Total 46196:						10.46	
							PUBLIC WORKS
46197							
11/16/2023	46197	ROTO ROOTER	210726	10-31158-44300	140.00	140.00	CITY HALL PLUMBING
Total 46197:						140.00	
							ADMIN
46198							
11/16/2023	46198	RUBIO MEDINA, ARCHITECT	2304-082023	10-70001-4430	1,732.82	1,732.82	PUBIC SAFETY BUILDI
Total 46198:						1,732.82	
							PUBLIC WORKS FIRE DEPT
46199							
11/16/2023	46199	SELLERS PETROLEUM	CL34395-IN	10-22080-4427	1,773.31	1,773.31	FIRE DEPT FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	10-12003-4427	70.94	70.94	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	10-21070-4427	400.05	400.05	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	10-31150-44270	506.76	506.76	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	11-31510-44270	341.74	341.74	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	11-31530-44270	321.80	321.80	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	11-31520-44270	307.75	307.75	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	12-31610-4427	178.14	178.14	PW FUEL
11/16/2023	46199	SELLERS PETROLEUM	CL34396-IN	12-31620-4427	570.18	570.18	PW FUEL
Total 46199:						4,470.67	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
							FIRE DEPT
11/16/2023	46200	SPARKLETTS	9439337 110	10-22080-4420	59.43	59.43	FIRE DEPT WATER
Total 46200:						59.43	
							FIRE DEPT
11/16/2023	46201	TARGETSOLUTIONS LEARNING	INV84064	10-22080-4313	205.65	205.65	TRAINIG PLATFORM
Total 46201:						205.65	
							PUBLIC WORKS
11/16/2023	46202	THATCHER CO.	20232501129	11-31520-44201	4,938.85	4,938.85	T-FLOC
Total 46202:						4,938.85	
							PUBLIC WORKS
11/16/2023	46203	TROJAN TECHNOLOGIES	200/17346	11-31520-44200	224.66	224.66	O-RINGS
Total 46203:						224.66	
							PUBLIC WORKS
11/16/2023	46204	USA BLUEBOOK	INV0017445	11-31520-44200	64.52	64.52	FULL DISCLOSURE SI
11/16/2023	46204	USA BLUEBOOK	INV0018635	12-31610-4420	81.14	81.14	CLYLINDER SCALE
11/16/2023	46204	USA BLUEBOOK	INV0018640	12-31610-4420	1,941.67	1,941.67	SUBMERSIBLE TRANS
Total 46204:						2,087.33	
							FIRE DEPT
11/16/2023	46205	VISUAL EDGE IT	24AR127920	10-22080-4416	5.87	5.87	FD PRINTER SERVICE
Total 46205:						5.87	
Grand Totals:						171,762.12	

Dated: _____

Mayor: _____

City Council: _____


City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>11/27/23</u>
ITEM NUMBER	<u>2 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: November 22, 2023
FROM: Nick Wells, City Manager
SUBJECT: *City of Holtville Representative to the Imperial Valley Health Care District Initial Board of Directors*

BACKGROUND INFORMATION FOR DISCUSSION PURPOSES:

ISSUE:

Selection of a City of Holtville representative to the Imperial Valley Health Care District Initial Board of Directors created by Assembly Bill 918.

DISCUSSION:

Assemblyman Eduardo Garcia’s Assembly Bill 918 (AB 918), recently signed into law, has combined the Pioneers Memorial Healthcare and Heffernan Memorial Healthcare districts into one. The legislation establishes the Imperial Valley Healthcare District (IVHD) and mandates the prompt formation of an Initial Board of Directors, tasked with implementing the new law's provisions. For instance, the new law requires that the City of El Centro negotiate with the new, temporary IVHD Board to transfer El Centro Regional Medical Center (ECRMC) into the new healthcare district.

The Initial Board of Directors includes one member appointed by the City of Holtville.

As stipulated in AB 918, Heffernan Memorial Healthcare District is functioning in a clerical role during the developmental stages of IVHD, including the formation of its initial board. Their responsibility is to advocate for the board's swift establishment and to ensure its compliance with the criteria outlined in the legislation. AB 918 stipulates that these appointments must be finalized no later than 60 days from the Governor's signature, so they have reached out to insure that the City of Holtville plans to take action in the near future.

The City received 3 applications from local residents. Murray Anderson, Laura Goodsell and Martin Quihuis submitted the required forms.

FISCAL IMPACT: None

ALTERNATIVES

Appoint a representative, direct staff to solicit applications or give staff alternate direction.

City of Holtville
REPORT TO COUNCIL

MEETING DATE: 11/27/23

ITEM NUMBER 3 a

Approvals CITY MANAGER 

FINANCE MANAGER _____

CITY ATTORNEY _____

DATE ISSUED: November 21, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Resolution No. 23-34 Authorizing the Submittal of an Application for Recycling Payment Programs and Related Authorizations*

ISSUE:
Shall the City Council approve Resolution No. 23-34, authorizing the City to continue to work through Imperial Valley Resource Management Agency (IVRMA) to procure funding through CalRecycle to offset mandated recycling program costs in the City?

DISCUSSION:
In 1988, California enacted a program to place a deposit on beverage containers. The deposit is currently 5 cents for small beverage containers and 10 cents for large beverage containers. CalRecycle is responsible for overseeing this state program.
Each year, CalRecycle provides funding to jurisdictions to enhance the beverage container program. The Imperial Valley Resource Management Agency (IVRMA) was established as a consotium of Imperial County jurisdictions, in part to assist in accessing and administering these types of programs. For the past two decades, theyd have worked with member jurisdictions to apply for funding under this specific grant for the past two decades. IVRMA then uses the funding to provide technical assistance and recycling bins to businesses to start or expand their recycling. IVRMA also performs the required program and financial reporting to CalRecycle for the consotium. Even as part of the consortium, CalRecycle requires each jurisdiction to adopt a resolution that is to be submitted as part of the application package.

FISCAL IMPACT:
Approximately \$5,000 is provided to the City annually to offset the cost of encouraging recycling in compliance with mandated programs.

CITY MANAGER RECOMMENDED ACTION:
It is recommended that the resolution be adopted as presented to allow for an application funding.

ALTERNATIVE:
Not to adopt giving alternate direction

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-34**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING THE
SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANT AND
PAYMENT PROGRAMS FOR WHICH THE CITY IS ELIGIBLE**

WHEREAS, pursuant to Public Resources Code section 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California’s (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

WHEREAS, CalRecycle’s procedures for administering payment programs and grant programs require, among other things, an applicant’s governing body to declare by resolution certain authorizations related to the administration of the payment and grant program; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City of Holtville and the Imperial Valley Resource Management Agency are authorized to submit an application to CalRecycle for any and all payment programs offered.
2. That the City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Holtville all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and it; and implement the approved grant or payment project.
3. That this authorization is effective until rescinded by the Signature Authority or this Governing Body.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 27th day of November, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:


ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	11/27/23
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: November 21, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Resolution No. 23-35 Authorizing Application for Grant Funding through CalRecycle for Edible Food Waste Diversion and/or Recycling Programs*

ISSUE:

Shall the City Council approve Resolution No. 23-35, authorizing application for grant funding through CalRecycle for mandated Edible Food Waste Diversion and/or Recycling Programs?

DISCUSSION:

In September 2016, Governor Edmund Brown Jr. set methane emissions reduction targets for California (SB 1383 Lara, Chapter 395, Statutes of 2016) in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). The targets must:

Reduce organic waste disposal 50% by 2020 and 75% by 2025.

Rescue at least 20% of currently disposed surplus food for people to eat by 2025.

The claimed benefit is that methane emissions resulting from the decomposition of organic waste in landfills are a significant source of greenhouse gas (GHG) emissions contributing to global climate change. Organic materials - including waste that can be readily prevented, recycled, or composted - account for a significant portion of California's overall waste stream. Food waste alone accounts for approximately 17-18 percent of total landfill disposal. Increasing food waste prevention, encouraging edible food rescue, and expanding the composting and in-vessel digestion of organic waste throughout the state will help reduce methane emissions from organic waste disposed of in California's landfills.

This law expands upon the goals of AB 341: Mandatory Commercial Recycling and AB 1826: Mandatory Organics Recycling. However, SB 1383 is unique in that it impacts residents in addition to businesses, and it requires some businesses to donate excess edible food to feed people in addition to composting organic materials. Unlike previous laws, there are significant penalties for non-compliance. Staff has applied for a waiver from the residential requirements. It is assumed that it will be granted, but that has not yet happened.

Functionally, adherence to AB 1383 required adoption of an ordinance to force compliance and establish consequences for non-compliance. (*This was accomplished via Ordinance 497, adopted in March, 2022*). Unlike past recycling measures, this law comes with substantial fines to the City for non-compliance, so a mechanism for "enticing" commercial entities to comply is crucial.

Although the amount of unfunded compliance work that this measure will cause the City in coming the next several years, a \$20,000 grant was awarded the City last year for initial work on program implementation, with an additional \$75,000 available to cover program expenditures through the

2025-26 Fiscal Year. An application for the latter funding was submitted by the November 15th due date with the understanding that the attached Resolution would be adopted and provided ex post facto.

FISCAL IMPACT:

Ongoing costs of administration of the resulting programs are unknown, but this grant should provide adequate funding for the next three (3) fiscal years, with a total of \$75,000 available to offset expenditures.

CITY MANAGER RECOMMENDED ACTION:

It is recommended that the resolution be adopted as presented to allow for an application funding.

ALTERNATIVE:

Not to adopt giving alternate direction

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-35**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING THE
SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANT AND
PAYMENT PROGRAMS FOR WHICH THE CITY IS ELIGIBLE**

WHEREAS, pursuant to Public Resources Code section 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

WHEREAS, CalRecycle's procedures for administering payment programs and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City of Holtville is authorized to submit an application to CalRecycle for any and all grant and payment programs offered.
2. That the City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Holtville all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and it; and implement the approved grant or payment project.
3. That this authorization is effective until rescinded by the Signature Authority or this Governing Body.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 27th day of November, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:


Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: November 22, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>11/27/23</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – preliminary design has been progressing on this project. Per Council direction, a Request for Proposals for Design Engineering and Bidding Services was issued in March. The only respondent was The Holt Group, which was engaged in April.

An additional need arose for a Metes and Bounds legal description of the City limits to precisely identify the project area as being within the City’s jurisdiction, which was performed by The Holt Group. Staff subsequently worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. Information on the project was input to the State’s tracking system and it was approved for utilization of the funding. *Advertising to procure contractors was approved at the last Council meeting.*

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. *An item to begin advertising for a design firm is on the current agenda.*

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. The October site tour with BoR representatives was rescheduled, however, a conversation notifying them of a potential extension received positive feedback to demonstrated progress. The BoR rep also offered to intervene in speeding up the latest hiccup in the permitting process. He made some calls and one permit with the state was approved, the other with the Army Corps of Engineers was returned for further revision. ***Much of the piping between cells has been completed, as has the headworks for the inlet area. We await approval to tap into the River and begin the process of populating the beds with plant species.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input. Staff has continued to meet with the design team and expects preliminary work product in the near future. A meeting last week with the design engineer led to multiple decisions on design considerations. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. At the last Council meeting, there was discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. *A meeting to present the updated design palette to the subcommittee is scheduled for next week.*

BUILDING DEPT - The City has issued **103** building permits thus far in 2023. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising. Staff has been interacting with a developer interested in the project and is currently arranging a tour of a Mexicali plant that would provide them with an innovative new building material. The CM and Building Inspector are planning on touring the facility and examining the feasibility of the product.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-

term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.

The project is currently somewhat in limbo, as construction bids came in significantly over projections. The developer is working to mitigate some of those issues prior to proceeding. Additional regulatory documentation was recently requested, which may indicate that onset of construction is once again on the near horizon.

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions. Interaction continues as the project develops. Discussions continued in recent days to revise requirements and continue the project moving forward.

Capital Improvements Project Listing – *a meeting was held last week with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.*

ISSUES

Imperial Valley Healthcare District – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic. A representative of Assemblyman Garcia’s office reached out to let us know that in its latest iteration, the Board that would be constituted by this legislation would include a seat for a representative of Holtville. With the legislation passed and signed by the governor on October 8, 2023, the City conducted outreach for citizens interested in serving in that capacity. *An item to appoint the representative is on the current agenda.*

MEETINGS & EVENTS RECENTLY ATTENDED :

- 11/13/23 Department Head Meeting City Hall
- 11/13/23 Holtville City Council Meeting City Hall
- 11/14/23 Wetlands Project Status Meeting Project Site
- 11/14/23 Project Review Committee *re: Proposed Housing- Fifth & Chestnut* City Hall
- 11/15/23 Imperial Valley Foundation Philanthropy Event Old Eucalyptus Banquet Hall (EC)
- 11/15/23 Legal Conference w/ City Attorney Offices of Walker & Driskill (EC)
- 11/16/23 Meeting w/ City Engineer *re: Future CoH Capital Projects* THG Office (EC)
- 11/17/23 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 11/20/23 Department Head Meeting City Hall
- 11/21/23 NW Sick Day (*Out of Office*)
- 11/22/23 Meeting w/ Building Inspector *re: Current Issues* City Hall
- 11/23/23 Thanksgiving Day Observed (*City Hall Closed*)
- 11/24/23 Thanksgiving Observed (*City Hall Closed*)
-

UPCOMING EVENTS :

- 11/20/23 Holtville Planning Commission Meeting City Hall
- 11/24/23 Black Friday (*City Hall Closed*)
- 11/27/23 Department Head Meeting City Hall
- 11/27/23 Holtville City Council Meeting City Hall
- 11/28/23 Wetlands Project Status Meeting Project Site
- 11/28/23 HFD Design Meeting (*Tentative*)
- 11/29/23 IV Foreign Trade Zone Meeting Web Conference
- 11/30/23 Christmas Tree Lighting Ceremony
- 12/11/23 Holtville City Council Meeting City Hall
- 12/13/23 ICTC Management/CCMA Meetings City of Calipatria
- 12/14/23 Holtville CofC Christmas in the Park Holt Park
- 12/16/23 Santa Caravan Streets of Holtville
- 12/21/23 CoH Christmas Party (*Tentative*) Holville Fire Station
- 12/25/23 Christmas Day (*City Hall Closed*)
- 12/26/23 Holtville City Council Meeting (*Likely Dark*) City Hall
- 01/01/24 New Years Day (*City Hall Closed*)
- 02/02/24 Cof C Queen Coronation/Citizen of the Year Banquet IV Swiss Club
- 02/09/24 Carrot Festival Kickoff Concert Holt Avenue
- 02/10/24 Holtville Carrot Festival Parade Fifth Street
- 02/10/24 Holtville Carrot Festival Mariachi Night Fifth Street


If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

MEETING DATE:	<u>11/27/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

November 21, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

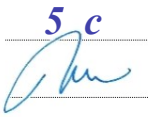
- Staff has been working on the general ledger, reconciliations and postings of the fiscal year.
- Preparing for the audit.
- Water Shutoffs total of 33
- Receiving payments from Campesinos Unidos LIHWAP utility assistance and report submittals to LIHWAP.
- Attended CSFMO IV chapter meeting, presentation from Michael Coleman. Revenues and tax revenue topics.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>11/27/23</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: November 20, 2023
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for October 2023

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

During the month of October, we increased our intensity of our commercial and residential abatement program. Firefighter Steve Botello has been performing the inspections. Firefighter Bryan Fuentes attended Fire Inspector training. Staff have been catching up with inspections.

We had the great honor of wearing our pink t-shirts and pink patches, decorating our water tower with pink lights. Supporting ALL cancer survivors.

October is our fire prevention week. We participated with presentations at Finley and Pine School. We passed out programs and fire helmets. We had over 550 kids participate.

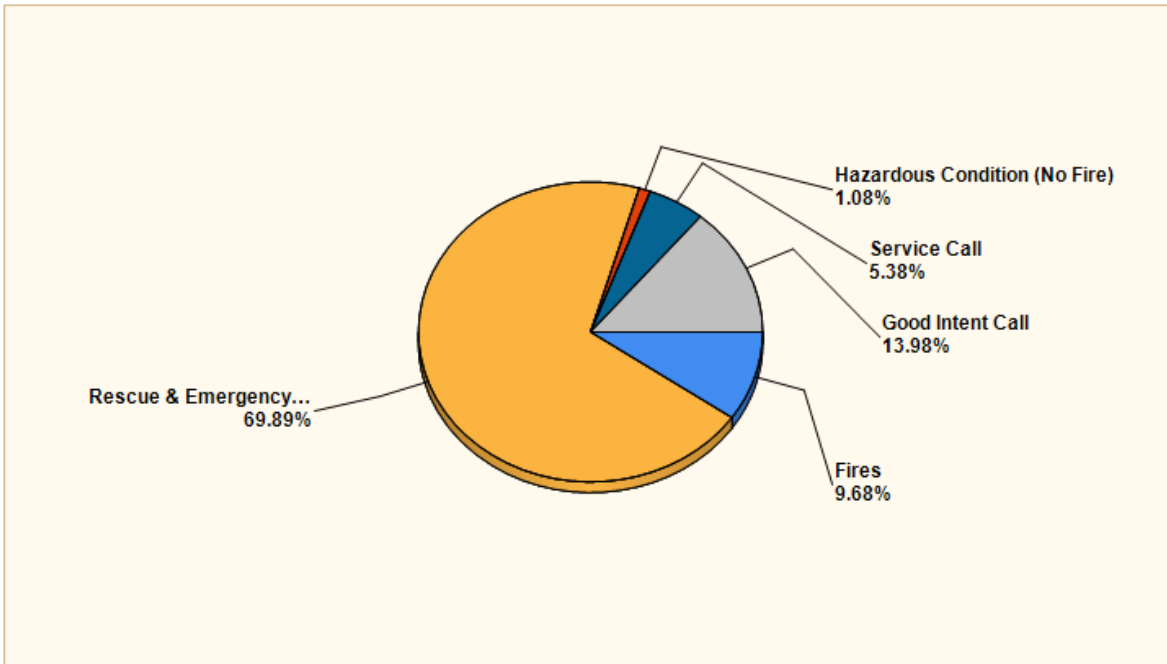
We had our annual walk to school. National Walk To School was on Wednesday October 4, 2023, ours is a three day event. We had a total of 368 kids come out for the three days. The Walk To School is to encourage kids to have at least 60 minutes of exercise per day. Thank you to the ICSO Sheriff's Department, Holtville Public Works, City Manager Nick Wells and my great staff.

The following is the monthly report for October 2023.

Emergency calls	93
Training hours	224
Commercial inspections	23
Residential abatements	115

Cordially submitted

Alex Silva
Fire Chief



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	9.68%
Rescue & Emergency Medical Service	65	69.89%
Hazardous Condition (No Fire)	1	1.08%
Service Call	5	5.38%
Good Intent Call	13	13.98%
TOTAL	93	100%

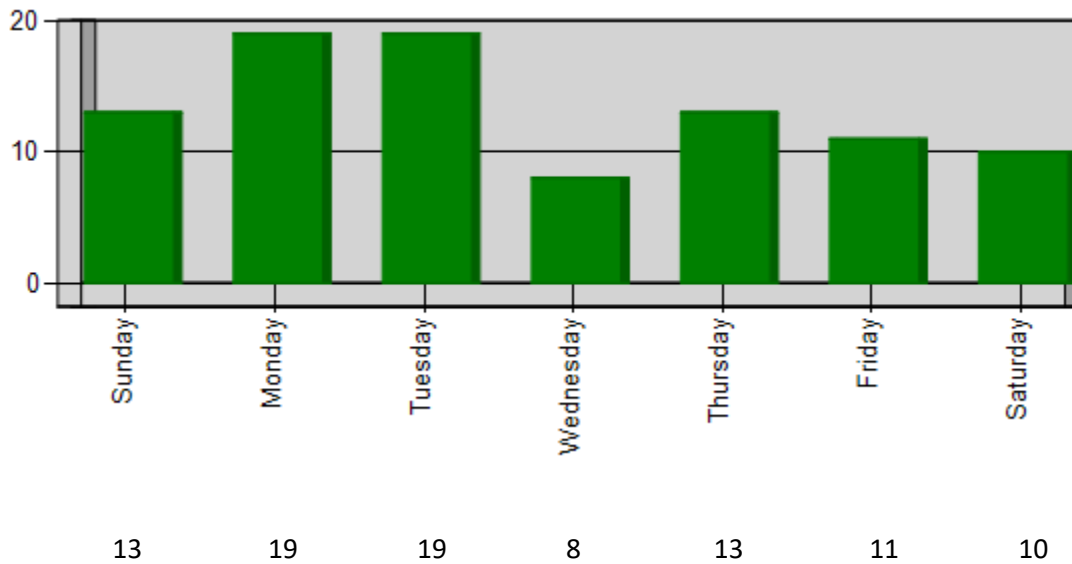
ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	1	1.08%
11 - Extinguishment by fire service personnel	5	5.38%
12 - Salvage & overhaul	4	4.3%
14 - Contain fire (wildland)	3	3.23%
31 - Provide first aid & check for injuries	9	9.68%
32 - Provide basic life support (BLS)	57	61.29%
71 - Assist physically disabled	1	1.08%
73 - Provide manpower	3	3.23%
86 - Investigate	4	4.3%
93 - Cancelled en route	10	10.75%

TOTAL: 97

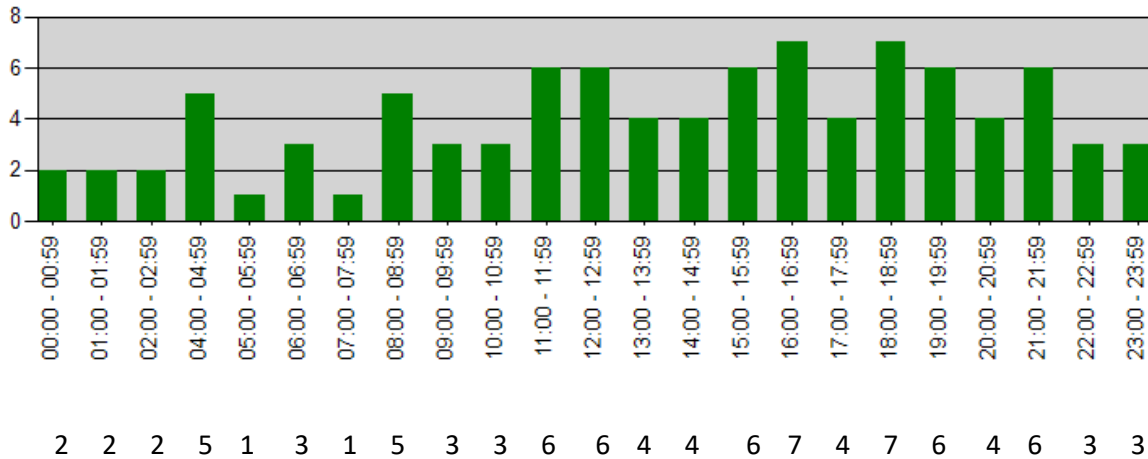
TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$220,000.00	\$50,000.00	\$270,000.00	\$270,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2023-813	10/02/2023	111 - Building fire	\$220,000.00	\$50,000.00	\$270,000.00	100.00%

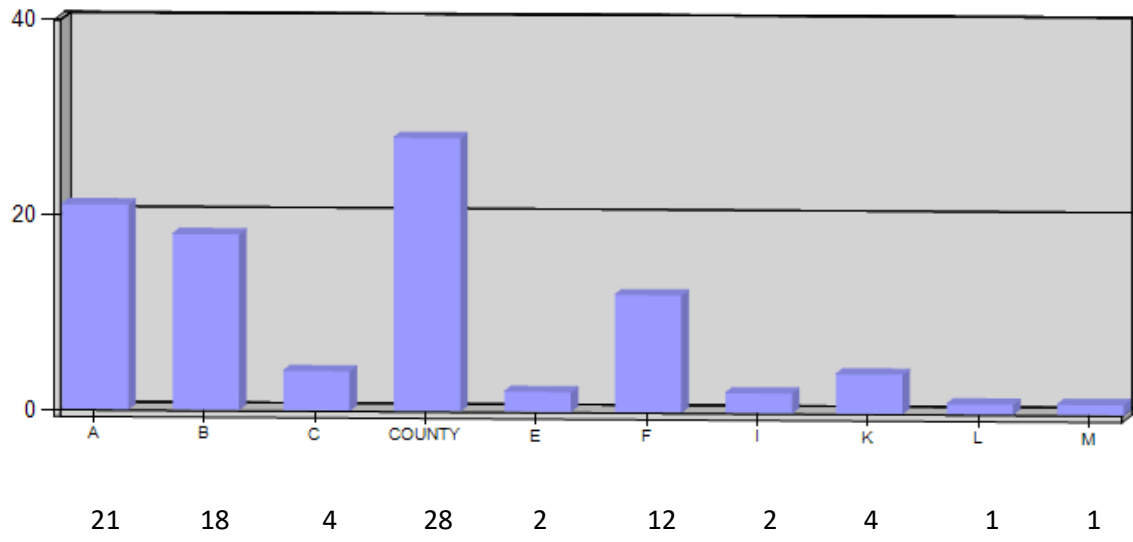
Day of the week



Hour of the day



Zones



WASTEWATER TREATMENT PLANT:

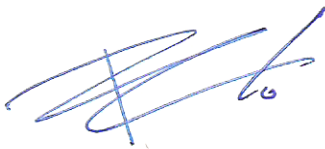
As noted in the spreadsheet below, wastewater treatment plant effluent ammonia levels have continued to remain in compliance during the **3rd Quarter of 2023**.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli
Jan-23	0.3698	0.2923	0.4193	1252.0	0.0	3940.0	0.6	67.0	0.0	2.5
Feb-23	0.3512	0.3054	0.3899	890.0	0.0	1585.0	1.0	59.0	0.0	1.8
Mar-23	0.3528	0.3144	0.4102	442.5	1.3	1575.0	0.7	41.0	0.0	1.8
Apr-23	0.3364	0.279	0.3752	710.0	0.0	3450.0	1.1	55.0	0.0	1.8
May-23	0.3421	0.2957	0.3772	644.0	0.0	3840.0	0.9	56.0	0.0	2.1
Jun-23	0.3364	0.2644	0.3888	316.7	0.0	4675.0	0.8	40.0	0.0	1.9
Jul-23	0.3227	0.2745	0.3917	457.5	0.0	4200.0	1.2	43.0	0.0	1.9
Aug-23	0.345	0.2959	0.4854	576.0	0.0	3660.0	1.3	44.0	0.0	2.4
Sep-23	0.3685	0.3239	0.5023	680.0	0.0	2850.0	1.1	49.0	0.0	1.8
Oct-23										
Nov-23										
Dec-23										
AVERAGES-	0.3472	0.2939	0.4156	663.2	0.1	3308.3	0.9	50.4	0.0	2.0


Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists

**City of Holtville
REPORT TO COUNCIL**

DATE ISSUED November 21st, 2023.
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

MEETING DATE:	<u>11/27/23</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Replaced 7 ¾ inch meters.
- Assisted CR7R with cleanup day.
- Tested 12 backflow devices.
- Caught 4 dogs.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville