

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, December 11, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

RECOGNITION

Holtville High School CIF Champion Football Team
HHS Athletic Director CJ Johnston

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, November 27, 2023.
- b. Current Demands #46165 through #46205.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**2. UNFINISHED BUSINESS:** *None***3. NEW BUSINESS:**

- a. **Discussion/Related Action** to Select a Mayor and Mayor Pro-Tem of the City Council to Serve During The Next Year
Nick Wells, City Manager
- b. **SWEARING IN OF NEW COUNCIL OFFICERS** *Nick Wells, City Manager*

RECOGNITION

*Holtville High School State Qualifying Cross Country Team
HHS Athletic Director CJ Johnston*

PROCLAMATION

*Declaring Friday, December 17, 2023, "Holtville Viking Day"
City of Holtville Mayor*

4. INFORMATION ONLY: *None***5. STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - *Joe Conkey*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. ~~Public Works Foreman - *Alex Chavez*~~ *(Not provided)*


6. Items for future meetings

*72-Hour & Trailer Parking Ordinance
Potential Purchase of Fire Apparatus*

7. ADJOURNMENT:***MAYORAL RECEPTION TO FOLLOW IN THE CIVIC CENTER***

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, November 27, 2023

MEETING DATE:	<u>12/11/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, November 27, 2023, at 5:30 PM in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, and Mike Goodsell. Mike Pacheco arrived a few minutes after the start of the meeting. John Munger was absent. City Attorney Steve Walker, City Treasurer George Morris, Fire Chief Alex Silva, Finance Supervisor Adriana Anguis, Assistant City Clerk Yvette Rios, and City Manager Nick Wells were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:04 PM.

PLEDGE OF ALLEGIANCE: *Mr. Anderson led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Wednesday, November 22, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

Sara Martin (4212 Snyder Road) asked the Council if her road could be paved because there are many potholes. Mr. Goodsell informed her that her road is not within City limits, therefore not under the care of the City. Mr. Morris added that she can speak to John Hawke, Imperial County Supervisor for District 5.

Martin Torres (2396 Holt Avenue) praised the Council for doing an "amazing job," encouraging them to "keep up the great work."

Sebastian Simentel (1449 East Alamo Road) echoed the praise voiced by Martin Torres. He shared that his mom, a former assistant superintendent at Westmorland School District, spoke highly of the Holtville City Council.

Samantha Castaneda (1403 East 9th Street) asked if there will be "snow" this year at Christmas in the Park. She was told that the event is organized by the Holtville Chamber of Commerce and was directed by Mr. Wells to solicit Fire Chief Silva for help in getting "snow." Chief Silva will coordinate with 6th Street Cooling to potentially provide "snow."

Gabrielle McDonald (307 West 8th Street) asked if the street lights could be improved in her neighborhood because it is very dark when she walks home. Mr. Wells informed her that the City relies on IID to maintain street lights and luckily, they have started to replace old mercury vapor lamps with LED lights for better quality.

Stacey Britschgi (854 Cedar Avenue) came on behalf of the recently reestablished Holtville 4-H club to extend the help of the young club members to the City.

Julie Browning (759 Beale Avenue), Holtville Little League president, reported that the league is back in season. Unfortunately, they did not have a fall season due to low participation interest.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, November 13, 2023.**
- b. Current Demands #46165 through #46205**

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Pacheco, Ward

NOES: None

ABSENT: Munger

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Anguis reported that finance staff have been preparing for the upcoming audit and that there were recently 33 water utility disconnections and that all have been restored. She attended a CSFMO meeting with an insightful presentation on tax revenue from Michael Coleman.

Chief Silva reported that Thanksgiving was quiet for the HFD and listed the upcoming events that he will be attending, such as the tree lighting ceremony, EC Christmas Parade, the annual HFD Fill-a-Boot fundraiser, and the Santa Caravan. 3 HFD staff recently graduated from the fire academy and Steve Botello was commended for doing a fantastic job as abatement officer.

Mr. Pacheco welcomed the student audience and expressed hopes that they had a nice Thanksgiving break.

Mr. Anderson reported that he attended meetings concerning AB 918, he expressed that there is "light at the end of the tunnel," for the unified valley healthcare system.

Mr. Goodsell reported on the events and meetings that he attended this past Wednesday, including a ribbon cutting at the expanded East Port of Entry, where he gave a speech. The Lithium Valley Steering committee has an RFP ready and it will soon be released. His ALUC

meeting revealed that there is talk of resurrecting the Holtville Airport due to a potential demand in the future.

Mr. Morris shared that he had a great Thanksgiving and enjoyed putting up his Christmas décor. The earlier mention of 4-H impelled him to share that he attended the first Holtville 4-H meeting as a kid and he was involved in the first project of caring for Earl Walker Park.

Mr. Walker announced that he unfortunately cancelled his Christmas party and although he was not a Holtville Viking, he wanted to congratulate the current and past Vikings for the recent football CIF win.

Mr. Wells echoed the congratulations to the Football team, announcing that the recent sport accomplishments will be recognized at the next council meeting on December 11th.

Ms. Ward reported that there will be an indigent burial ceremony on Thursday at Evergreen Cemetery. She spent Thanksgiving with her son near Temecula.

2. UNFINISHED BUSINESS:

- a Discussion/Related Action** Regarding the City of Holtville's Representative to the Initial Board of Directors for the Recently Established Imperial Valley Healthcare District

Nick Wells, City Manager

Mr. Wells explained that the Council had until December 6th to appoint a representative to the Initial Board of Directors for Imperial Healthcare District. There were three candidates for the position: Murray Anderson, Laura Goodsell, and Martin Quihuis. Recently, Mr. Anderson decided to withdraw his application. After the Council reviewed the applicants, he feels that Laura Goodsell is the best candidate for the position. The Council was unanimous in this decision, but Mr. Goodsell recused himself because Laura Goodsell is his wife.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to appoint Laura Goodsell as Holtville's representative to the Initial Board of Directors for the recently established Imperial Valley Healthcare District. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Pacheco, Ward

NOES: None

ABSENT: Munger

ABSTAIN: None

3. NEW BUSINESS:

- a Discussion/Related Action to Adopt RESOLUTION #23-34** Authorizing Submittal of an Application for Recycling Payment Programs and Related Authorizations

Nick Wells, City Manager

Mr. Wells explained that authorizing the submittal of an application for recycling payment is necessary to receive funding to assist IVRMA with mandated recycling programs, offsetting costs to the City. This program makes \$5,000 available to the City for recycling compliance.

A motion was made by Mr. Pacheco and seconded by Mr. Anderson to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #23-35 Authorizing Application for Grant Funding through CalRecycle for Waste Diversion and/or Recycling Programs

Nick Wells, City Manager

Mr. Wells explained that a resolution authorizing the application for Grant funding through CalRecycle is a requirement of the grant. The City will be considered for a maximum of \$75,000 to utilize for organic waste recycling monitoring and encouraging edible food recovery.

Through state bills such as SB 1383, the City is required to remain compliant with laws that will reduce organic waste. Grant funding will empower the City to perform necessary functions.

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

c. Discussion/Related Action Regarding Proceeding with Procurement for the Ninth Street West Sidewalk Improvements Project

Nick Wells, City Manager

Mr. Wells explained that \$50,000 in Caltrans funding through the CMAQ program is available for design of the curb and gutter of the street project from Olive Avenue to Melon Avenue on Ninth Street. Staff continues to work with IID on the undergrounding of the canal but all parties are aware of the upcoming development. A resolution will be presented when it comes time to make a selection for design services.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to authorize staff to proceed with the procurement process. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Pacheco, Ward*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

a. City Manager Report - *Nick Wells*

b. Finance Supervisor - *Adriana Anguis*

c. Fire Chief - *Alex Silva*

d. Water/Wastewater Consultant - *Frank Cornejo*

e. Public Works Supervisor - *Alex Chavez*

f. Info on Trail Walk - Yvette Rios

6. Items for Future Meetings: *72-Hour & Trailer Parking Ordinance*

7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Ward adjourned the meeting at 6:53 PM.*


Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

MEETING DATE: 12/11/23

ITEM NUMBER 1 b

Approvals

CITY MANAGER 

FINANCE MANAGER _____

CITY ATTORNEY _____

Report Criteria:
Report type: GL detail
Check.Type = {<->} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		
46206								
11/29/2023	46206	AA ELECTRIC	1880	10-22080-4430	5,355.08	5,355.08	FIRE DEPT ELECTRIC RE	FIRE DEPT
Total 46206:						5,355.08		

46207								
11/29/2023	46207	ACE HARDWARE	D98555	10-21070-4420	48.48	48.48	DOG FOOD	
11/29/2023	46207	ACE HARDWARE	D98984	11-31510-44200	2.47	2.47	GLUE	
11/29/2023	46207	ACE HARDWARE	D98984	12-31620-4420	2.48	2.48	GLUE	
11/29/2023	46207	ACE HARDWARE	D99677	10-31140-44200	34.03	34.03	SHOP SUPPLIES	
11/29/2023	46207	ACE HARDWARE	D99677	11-31510-44200	34.03	34.03	SHOP SUPPLIES	
11/29/2023	46207	ACE HARDWARE	D99677	12-31620-4420	34.03	34.03	SHOP SUPPLIES	
11/29/2023	46207	ACE HARDWARE	E00832	10-31140-44200	21.52	21.52	SPRAY PAINT	
11/29/2023	46207	ACE HARDWARE	E01351	10-31158-44200	75.41	75.41	SPOTLIGHTS	
11/29/2023	46207	ACE HARDWARE	E02507	11-31520-44200	6.02	6.02	PINESOL	
11/29/2023	46207	ACE HARDWARE	E03274	10-21070-4420	96.03	96.03	ALKALINE BATTERIES	
11/29/2023	46207	ACE HARDWARE	E04169	10-31150-44200	28.02	28.02	SPRAYPAINT	
11/29/2023	46207	ACE HARDWARE	E05056	10-31150-44200	66.74	66.74	CLEANING SUPPLIES	
11/29/2023	46207	ACE HARDWARE	E05438	10-31140-44200	22.20	22.20	NUTS AND BOLTS	
11/29/2023	46207	ACE HARDWARE	E05438	11-31510-44200	22.19	22.19	NUTS AND BOLTS	
11/29/2023	46207	ACE HARDWARE	E05438	12-31620-4420	22.19	22.19	NUTS AND BOLTS	
11/29/2023	46207	ACE HARDWARE	E05657	10-13050-4420	25.84	25.84	HEFTY BAGS	
11/29/2023	46207	ACE HARDWARE	E05732	10-13050-4420	14.20	14.20	RESTROOM	
11/29/2023	46207	ACE HARDWARE	E06182	10-31140-44200	25.83	25.83	SPRAY PAINT	
11/29/2023	46207	ACE HARDWARE	E06245	10-14020-4420	11.08	11.08	CM SOCKETS	
11/29/2023	46207	ACE HARDWARE	E06245	11-31510-44200	11.08	11.08	CM SOCKETS	
11/29/2023	46207	ACE HARDWARE	E06245	12-31620-4420	11.08	11.08	CM SOCKETS	
11/29/2023	46207	ACE HARDWARE	E06296	10-21070-4420	76.49	76.49	DOG FOOD	
11/29/2023	46207	ACE HARDWARE	E06304	10-22080-4420	1.40	1.40	BOLTS, NUTS, AND WAS	
11/29/2023	46207	ACE HARDWARE	E06407	10-31140-44200	17.22	17.22	SPRAY PAINT	
11/29/2023	46207	ACE HARDWARE	E06424	11-31520-44200	14.38	14.38	KEY MASTER	
11/29/2023	46207	ACE HARDWARE	E06484	10-31140-44200	88.93	88.93	PAINT AND PAINT TRAY	
11/29/2023	46207	ACE HARDWARE	E06647	10-31140-44200	73.45	73.45	PAINT	
11/29/2023	46207	ACE HARDWARE	E06726	10-31150-44200	40.93	40.93	RED LINE RND	
11/29/2023	46207	ACE HARDWARE	E06728	10-21070-4420	25.84	25.84	DEGREASER	
11/29/2023	46207	ACE HARDWARE	E07944	10-31140-44200	63.91	63.91	SPRAY PAINT	
11/29/2023	46207	ACE HARDWARE	E07989	10-31140-44200	27.77	27.77	SPRAY PAINT	
11/29/2023	46207	ACE HARDWARE	E08007	10-31140-44200	48.05	48.05	PAINT	
11/29/2023	46207	ACE HARDWARE	E08251	11-31520-44210	28.93	28.93	WTP SUPPLIES	
11/29/2023	46207	ACE HARDWARE	E08251	11-31520-44200	27.07	27.07	WTP SUPPLIES	
11/29/2023	46207	ACE HARDWARE	E08288	10-22080-4420	98.06	98.06	CLEANING SUPPLIES	
11/29/2023	46207	ACE HARDWARE	E08296	10-22080-4431	19.38	19.38	PLIERS	
11/29/2023	46207	ACE HARDWARE	E08363	10-31150-44200	490.55	490.55	LED LIGHTS	
11/29/2023	46207	ACE HARDWARE	E09240	10-22080-4420	57.70	57.70	DUCT TAPE	
11/29/2023	46207	ACE HARDWARE	E09247	10-22080-4420	43.07	43.07	PIPE, CLOTHES LINE	
11/29/2023	46207	ACE HARDWARE	E09288	10-22080-4420	27.98	27.98	EXTENSION CORD	
11/29/2023	46207	ACE HARDWARE	E09565	10-31140-44200	17.22	17.22	SPRAY PAINT	
Total 46207:						1,903.28		

46208								
11/29/2023	46208	ACE UNIFORMS O	SD0150003	10-22080-4314	364.02	364.02	FIRE DEPT UNIFORMS	FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
11/29/2023	46208	ACE UNIFORMS O	SD0150272	10-22080-4314	387.88	387.88	FIRE DEPT UNIFORMS	
11/29/2023	46208	ACE UNIFORMS O	SD0150534	10-22080-4314	639.96	639.96	FIRE DEPT UNIFORMS	
Total 46208:						1,391.86		
46209								
11/29/2023	46209	ADRIANA ANGUIS	NOV 2023 MI	10-14020-4429	51.09	51.09	NOV 2023 MILEAGE	ADMIN
11/29/2023	46209	ADRIANA ANGUIS	PERMA DEC	10-14020-4313	168.62	168.62	PERMA BOARD OF DIRE	
Total 46209:						219.71		
46210								
11/29/2023	46210	AFLAC	004964	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	ADMIN
11/29/2023	46210	AFLAC	004964	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
11/29/2023	46210	AFLAC	877462	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
11/29/2023	46210	AFLAC	877462	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
Total 46210:						50.50		
46211								
11/29/2023	46211	ALEJANDRO ESTR	1445	10-12001-4510	90.00	90.00	MANAGEMENT INFO SER	ADMIN
11/29/2023	46211	ALEJANDRO ESTR	1445	10-12003-4510	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-14020-4510	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-22080-4510	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	11-31510-45100	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	12-31620-4510	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	11-31520-45100	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	12-31610-4510	90.00	90.00	MANAGEMENT INFO SER	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-12003-4520	150.00	150.00	BUILDING PERMIT SYST	
11/29/2023	46211	ALEJANDRO ESTR	1445	11-31520-45200	675.00	675.00	WTP CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	12-31610-4520	675.00	675.00	WWTP CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-12001-4520	180.00	180.00	CITY HALL CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-12003-4520	180.00	180.00	CITY HALL CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	10-14020-4520	180.00	180.00	CITY HALL CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	11-31510-45200	180.00	180.00	CITY HALL CONSULTING	
11/29/2023	46211	ALEJANDRO ESTR	1445	12-31620-4520	180.00	180.00	CITY HALL CONSULTING	
Total 46211:						3,120.00		
46212								
11/29/2023	46212	ARAMARK SERVIC	25960295	10-14020-4314	31.90	31.90	CITY JACKETS	PUBLIC WORKS
11/29/2023	46212	ARAMARK SERVIC	25960295	11-31510-43140	86.45	86.45	CITY JACKETS	
11/29/2023	46212	ARAMARK SERVIC	25960295	12-31620-4314	86.45	86.45	CITY JACKETS	
11/29/2023	46212	ARAMARK SERVIC	25960295	10-31150-43140	47.83	47.83	CITY JACKETS	
11/29/2023	46212	ARAMARK SERVIC	25960295	10-31140-43140	31.89	31.89	CITY JACKETS	
11/29/2023	46212	ARAMARK SERVIC	25960295	10-21070-4314	15.94	15.94	CITY JACKETS	
Total 46212:						300.46		
46213								
11/29/2023	46213	AT&T MOBILITY	1671X111120	10-22080-4423	45.03	45.03	FIRE DEPT PHONE	FIRE DEPT
11/29/2023	46213	AT&T MOBILITY	1671X111120	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES	
Total 46213:						165.75		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46214								
11/29/2023	46214	AUTO ZONE COM	5648785893	11-31520-44280	296.77	296.77	WTP TRUCK SUPPLIES	PUBLIC WORKS FIRE DEPT
11/29/2023	46214	AUTO ZONE COM	5648789608	11-31520-44280	37.22	37.22	PRESTONE DEX-COOL	
11/29/2023	46214	AUTO ZONE COM	5648790305	10-22080-4420	43.29	43.29	WIPER BLADES	
Total 46214:							377.28	
46215								
11/29/2023	46215	BABCOCK & SONS	CJ31517-227	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	PUBLIC WORKS
11/29/2023	46215	BABCOCK & SONS	CJ31566-227	11-31520-44301	169.86	169.86	TOTAL ORGANIC CARBO	
11/29/2023	46215	BABCOCK & SONS	CK30345-22	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	
11/29/2023	46215	BABCOCK & SONS	CK30347-22	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSI	
11/29/2023	46215	BABCOCK & SONS	CK30667-22	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSI	
11/29/2023	46215	BABCOCK & SONS	CK30790-22	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	
11/29/2023	46215	BABCOCK & SONS	CK30826-22	12-31610-4430	37.75	37.75	TOTAL HARDNESS PACK	
11/29/2023	46215	BABCOCK & SONS	CK30830-22	12-31610-4430	62.52	62.52	OIL AND GREASE	
11/29/2023	46215	BABCOCK & SONS	CK30833-22	12-31610-4430	18.87	18.87	COPPER LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	CK30834-22	12-31610-4430	18.87	18.87	AMMONIA LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	CK30876-22	11-31520-44301	37.74	37.74	ALUMINUM LAB ANALYSI	
11/29/2023	46215	BABCOCK & SONS	CK31256-22	12-31610-4430	18.87	18.87	AMMONIA LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	CK31258-22	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN	
11/29/2023	46215	BABCOCK & SONS	LJ30044-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	LJ30053-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	LJ30056-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	LK30022-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	LK30041-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
11/29/2023	46215	BABCOCK & SONS	LK30058-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS	
Total 46215:							1,329.38	
46216								
11/29/2023	46216	BAJA DESERT TIR	68859	11-31510-44310	83.85	83.85	NEW TIRE	PUBLIC WORKS
11/29/2023	46216	BAJA DESERT TIR	68859	12-31620-4431	83.86	83.86	NEW TIRE	
11/29/2023	46216	BAJA DESERT TIR	68865	11-31510-44310	235.14	235.14	NEW TIRES	
11/29/2023	46216	BAJA DESERT TIR	68865	12-31620-4431	235.14	235.14	NEW TIRES	
11/29/2023	46216	BAJA DESERT TIR	S21-14777	11-31530-44280	50.00	50.00	FLAT REPAIRS	
11/29/2023	46216	BAJA DESERT TIR	S21-15139	10-31140-44280	136.50	136.50	NEW TIRES	
11/29/2023	46216	BAJA DESERT TIR	S21-15139	11-31510-44280	136.50	136.50	NEW TIRES	
11/29/2023	46216	BAJA DESERT TIR	S21-15139	12-31620-4428	136.49	136.49	NEW TIRES	
Total 46216:							1,097.48	
46217								
11/29/2023	46217	BLUE SHIELD OF	2331700364	10-12001-4230	1,650.75	1,650.75	MEDICAL INSURANCE P	ADMIN
11/29/2023	46217	BLUE SHIELD OF	2331700364	10-14020-4230	951.60	951.60	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	10-22080-4230	1,601.26	1,601.26	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	10-31140-42300	591.75	591.75	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	10-12003-4230	618.03	618.03	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	11-31530-42300	247.67	247.67	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	11-31510-42300	1,829.30	1,829.30	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	12-31610-4230	623.16	623.16	MEDICAL INSURANCE P	
11/29/2023	46217	BLUE SHIELD OF	2331700364	12-31620-4230	1,829.30	1,829.30	MEDICAL INSURANCE P	
Total 46217:							9,942.82	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
46218									
11/29/2023	46218	CALIFORNIA NEVA	#02731 2024	11-31510-43120	60.00	60.00	ALEX CHAVEZ #02731 20	PUBLIC WORKS	
11/29/2023	46218	CALIFORNIA NEVA	#02731 2024	12-31620-4312	60.00	60.00	ALEX CHAVEZ #02731 20		
Total 46218:						120.00			
46219									
11/29/2023	46219	CORE & MAIN LP	T799419	10-31140-44200	153.01	153.01	MASTER LOCK	PUBLIC WORKS	
11/29/2023	46219	CORE & MAIN LP	T799419	11-31510-44200	153.01	153.01	MASTER LOCK		
11/29/2023	46219	CORE & MAIN LP	T799419	12-31620-4420	153.00	153.00	MASTER LOCK		
11/29/2023	46219	CORE & MAIN LP	T875067	10-31140-44200	976.85	976.85	WASHERS AND BOLTS		
11/29/2023	46219	CORE & MAIN LP	T875067	11-31510-44200	976.85	976.85	WASHERS AND BOLTS		
11/29/2023	46219	CORE & MAIN LP	T875067	12-31620-4420	976.86	976.86	WASHERS AND BOLTS		
Total 46219:						3,389.58			
46220									
11/29/2023	46220	COUNTY MOTOR P	305743	11-31510-44280	8.79	8.79	BLSTR MINIATURES	PUBLIC WORKS	
11/29/2023	46220	COUNTY MOTOR P	305744	11-31510-44280	16.15	16.15	ANTIFREEZE		
11/29/2023	46220	COUNTY MOTOR P	305886	11-31510-44280	72.35	72.35	HOSE ASSEMBLY		
11/29/2023	46220	COUNTY MOTOR P	305886	12-31620-4428	72.35	72.35	HOSE ASSEMBLY		
11/29/2023	46220	COUNTY MOTOR P	306293	11-31510-44200	21.91	21.91	NAPA QUART OIL		
11/29/2023	46220	COUNTY MOTOR P	306293	12-31620-4420	21.92	21.92	NAPA QUART OIL		
11/29/2023	46220	COUNTY MOTOR P	306564	11-31510-44200	70.40	70.40	WD40		
11/29/2023	46220	COUNTY MOTOR P	306564	12-31620-4420	70.41	70.41	WD40		
11/29/2023	46220	COUNTY MOTOR P	306695	11-31510-44280	386.05	386.05	TIMING/VALVE COVER S		
11/29/2023	46220	COUNTY MOTOR P	306695	12-31620-4428	386.05	386.05	TIMING/VALVE COVER S		
11/29/2023	46220	COUNTY MOTOR P	306871	10-22080-4420	3,443.84	3,443.84	BATTERIES		
11/29/2023	46220	COUNTY MOTOR P	307096	10-22080-4420	3,114.42	3,114.42	BATTERIES		
11/29/2023	46220	COUNTY MOTOR P	307120	11-31510-44280	47.27	47.27	DOUBLE EYE PIN HITCH		
11/29/2023	46220	COUNTY MOTOR P	307120	12-31620-4428	47.28	47.28	DOUBLE EYE PIN HITCH		
11/29/2023	46220	COUNTY MOTOR P	307211	10-14020-4420	53.86	53.86	SHOP SUPPLIES		
11/29/2023	46220	COUNTY MOTOR P	307211	11-31510-44200	53.87	53.87	SHOP SUPPLIES		
11/29/2023	46220	COUNTY MOTOR P	307211	12-31620-4420	53.87	53.87	SHOP SUPPLIES		
11/29/2023	46220	COUNTY MOTOR P	307241	10-31140-44200	5.13	5.13	CUSHION CL		
11/29/2023	46220	COUNTY MOTOR P	307241	11-31510-44200	5.13	5.13	CUSHION CL		
11/29/2023	46220	COUNTY MOTOR P	307241	12-31620-4420	5.13	5.13	CUSHION CL		
11/29/2023	46220	COUNTY MOTOR P	307441	10-22080-4420	22.55	22.55	DRAIN PAN		
Total 46220:						7,978.73			
46221									
11/29/2023	46221	CSMFO	10/31/2023	10-14020-4313	66.67	66.67	CSMFO NOV 2023 MEETI	ADMIN	
11/29/2023	46221	CSMFO	10/31/2023	11-31510-43130	16.66	16.66	CSMFO NOV 2023 MEETI		
11/29/2023	46221	CSMFO	10/31/2023	12-31620-4313	16.67	16.67	CSMFO NOV 2023 MEETI		
Total 46221:						100.00			
46222									
11/29/2023	46222	EXQUISITE POOL	5976	10-80127-4420	927.71	927.71	MURIATIC ACID	PUBLIC WORKS	
Total 46222:						927.71			
46223									
11/29/2023	46223	GALLO INC.	1174	10-22080-4430	210.00	210.00	GARAGE DOOR REPAIRS	FIRE DEPT	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
Total 46223:						210.00			
46224									
11/29/2023	46224	HARTFORD	4817764349	10-11011-42310	58.81	58.81	LIFE INSURANCE PREMI	ADMIN	
11/29/2023	46224	HARTFORD	4817764349	10-12001-4231	39.12	39.12	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	10-14020-4231	33.08	33.08	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	10-12003-4231	26.16	26.16	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	10-22080-4231	58.68	58.68	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	10-31140-42310	23.74	23.74	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	11-31530-42310	4.89	4.89	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	11-31510-42310	89.53	89.53	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	11-31520-42310	19.56	19.56	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	12-31610-4231	161.08	161.08	LIFE INSURANCE PREMI		
11/29/2023	46224	HARTFORD	4817764349	12-31620-4231	89.54	89.54	LIFE INSURANCE PREMI		
Total 46224:						604.19			
46225									
11/29/2023	46225	HIGHLINE COOLIN	DEC 2023 O	10-21040-4438	1,000.00	1,000.00	DEC 2023 OFFICE RENT	ADMIN	
11/29/2023	46225	HIGHLINE COOLIN	DEC 2023 O	10-22080-4438	1,000.00	1,000.00	DEC 2023 OFFICE RENT		
11/29/2023	46225	HIGHLINE COOLIN	NOV 2023 O	10-21040-4438	1,000.00	1,000.00	NOV 2023 OFFICE RENT		
11/29/2023	46225	HIGHLINE COOLIN	NOV 2023 O	10-22080-4438	1,000.00	1,000.00	NOV 2023 OFFICE RENT		
Total 46225:						4,000.00			
46226									
11/29/2023	46226	HOLTVILLE FIREFI	FIRE DUES	10-00000-2028	400.00	400.00	FIRE DEPT DUES #19-23	FIRE DEPT	
Total 46226:						400.00			
46227									
11/29/2023	46227	HUMANA	296346467	10-12001-4225	199.57	199.57	DENTAL INSURANCE PR	ADMIN	
11/29/2023	46227	HUMANA	296346467	10-14020-4225	104.04	104.04	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	10-22080-4225	156.06	156.06	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	10-12003-4225	121.54	121.54	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	10-31140-42250	61.12	61.12	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	11-31530-42250	27.31	27.31	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	11-31510-42250	202.51	202.51	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	12-31610-4225	78.03	78.03	DENTAL INSURANCE PR		
11/29/2023	46227	HUMANA	296346467	12-31620-4225	194.74	194.74	DENTAL INSURANCE PR		
Total 46227:						1,144.92			
46228									
11/29/2023	46228	IMPERIAL VALLEY	2324-0016	13-31710-4432	20,682.39	20,682.39	IVRMA FY 2023-2024	ADMIN	
11/29/2023	46228	IMPERIAL VALLEY	2324-0024	13-31710-4432	11,245.70	11,245.70	IVRMA FY 2023-2024 PLA		
Total 46228:						31,928.09			
46229									
11/29/2023	46229	IV WATER SPECIA	112723	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND W	PUBLIC WORKS	
11/29/2023	46229	IV WATER SPECIA	112723	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND W		
Total 46229:						4,650.00			

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46230								
11/29/2023	46230	K-C WELDING & R	186280	11-31510-44200	8.64	8.64	CRIMP WHEELS	PUBLIC WORKS
11/29/2023	46230	K-C WELDING & R	186280	12-31620-4420	8.64	8.64	CRIMP WHEELS	
11/29/2023	46230	K-C WELDING & R	188228	11-31520-43140	189.43	189.43	CARHARTT BOOT	
Total 46230:						206.71		
46231								
11/29/2023	46231	LA BRUCHERIE IR	273432C	10-31140-44200	745.19	745.19	STAINLESS STEEL BALL	PUBLIC WORKS
Total 46231:						745.19		
46232								
11/29/2023	46232	LESLIE'S POOL SU	00652-02-05	10-80127-4420	289.27	289.27	ZAPPIT	PUBLIC WORKS
Total 46232:						289.27		
46233								
11/29/2023	46233	MISSIONSQUARE	6296692	10-00000-2026	2,327.63	2,327.63	RETIREMENT PREMIUM	ADMIN
11/29/2023	46233	MISSIONSQUARE	6296692	10-00000-2027	1,449.72	1,449.72	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	10-12001-4240	657.76	657.76	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	10-14020-4240	287.28	287.28	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	10-22080-4240	349.58	349.58	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	10-12003-4240	158.88	158.88	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	10-31140-42400	158.70	158.70	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	11-31530-42400	58.72	58.72	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	11-31510-42400	505.35	505.35	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	11-31520-42400	380.64	380.64	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	12-31610-4240	669.28	669.28	RETIREMENT PREMIUM	
11/29/2023	46233	MISSIONSQUARE	6296692	12-31620-4240	523.80	523.80	RETIREMENT PREMIUM	
Total 46233:						7,527.34		
46234								
11/29/2023	46234	NICHOLAS WELLS	NOV 2023 MI	10-12001-4429	190.28	190.28	NOV 2023 MILEAGE	ADMIN
Total 46234:						190.28		
46235								
11/29/2023	46235	PEOPLEREADY,IN	28378012	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	PUBLIC WORKS
11/29/2023	46235	PEOPLEREADY,IN	28417309	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	
11/29/2023	46235	PEOPLEREADY,IN	28417310	10-31150-41300	770.55	770.55	TEMP WORKER PARKS	
11/29/2023	46235	PEOPLEREADY,IN	28430437	12-31610-4130	839.40	839.40	TEMP WORKER WWTP	
11/29/2023	46235	PEOPLEREADY,IN	28430438	10-31150-41300	308.22	308.22	TEMP WORKER PARKS	
Total 46235:						3,528.12		
46236								
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	10-13010-4417	.97	.97	POSTAGE	ADMIN
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	10-14020-4417	76.31	76.31	POSTAGE	
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	10-22080-4417	17.39	17.39	POSTAGE	
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	10-12001-4417	27.05	27.05	POSTAGE	
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	11-31520-44170	1,476.00	1,476.00	POSTAGE	
11/29/2023	46236	PURCHASE POWE	#9843 NOV 2	12-31610-4417	14.48	14.48	POSTAGE	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46236:						1,612.20		
46237								
11/29/2023	46237	ROCKWELL SOLU	3205	12-31610-4784	18,985.62	18,985.62	SUBMERSIBLE PUMP	PUBLIC WORKS
Total 46237:						18,985.62		
46238								
11/29/2023	46238	SERVICE MASTER	35008	10-31158-44300	1,948.00	1,948.00	JANITORIAL SERVICE	PUBLIC WORKS
Total 46238:						1,948.00		
46239								
11/29/2023	46239	SIMNSA HEALTH P	124357	10-22080-4225	18.93	18.93	DENTAL HEALTH INSURA	ADMIN
11/29/2023	46239	SIMNSA HEALTH P	124357	10-31140-42250	3.79	3.79	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	10-31150-42250	51.24	51.24	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	11-31510-42250	38.31	38.31	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	12-31620-4225	28.05	28.05	DENTAL HEALTH INSURA	
11/29/2023	46239	SIMNSA HEALTH P	124357	10-22080-4230	147.32	147.32	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	10-21070-4230	40.10	40.10	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	10-31140-42300	32.08	32.08	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	10-31150-42300	501.08	501.08	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	11-31510-42300	433.72	433.72	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSUR	
11/29/2023	46239	SIMNSA HEALTH P	124357	12-31620-4230	310.56	310.56	MEDICAL HEALTH INSUR	
Total 46239:						2,973.19		
46240								
11/29/2023	46240	SPARKLETTS	9431538 110	10-31158-44200	408.78	408.78	PUBLIC WORKS WATER	PUBLIC WORKS
Total 46240:						408.78		
46241								
11/29/2023	46241	UNDERGROUND S	1020230326	10-31140-44300	36.25	36.25	DIG ALERT FEES	PUBLIC WORKS
Total 46241:						36.25		
46242								
11/29/2023	46242	VISION SERVICE P	819271566	10-12001-4225	40.45	40.45	VISION INSURANCE PRE	ADMIN
11/29/2023	46242	VISION SERVICE P	819271566	10-14020-4225	16.68	16.68	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	10-12003-4225	12.26	12.26	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	10-22080-4225	45.70	45.70	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	10-31140-42250	8.68	8.68	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	10-31150-42250	29.65	29.65	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	11-31530-42250	5.00	5.00	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	11-31510-42250	51.72	51.72	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	11-31520-42250	65.47	65.47	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	12-31610-4225	12.51	12.51	VISION INSURANCE PRE	
11/29/2023	46242	VISION SERVICE P	819271566	12-31620-4225	49.23	49.23	VISION INSURANCE PRE	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46242:						337.35		
46243								
11/29/2023	46243	VISUAL EDGE IT	24AR131475	10-12001-4416	11.24	11.24	PRINTER	ADMIN
11/29/2023	46243	VISUAL EDGE IT	24AR131475	10-13010-4416	11.23	11.23	PRINTER	
11/29/2023	46243	VISUAL EDGE IT	24AR131475	10-14020-4416	11.23	11.23	PRINTER	
11/29/2023	46243	VISUAL EDGE IT	24AR131475	11-31510-44160	11.23	11.23	PRINTER	
11/29/2023	46243	VISUAL EDGE IT	24AR131475	12-31620-4416	11.23	11.23	PRINTER	
Total 46243:						56.16		
46244								
11/29/2023	46244	WALKER & DRISKI	13046	10-16026-4430	1,385.00	1,385.00	ATTORNEY FEES	ADMIN
Total 46244:						1,385.00		
Grand Totals:						120,936.28		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>12/11/23</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: December 7, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Reorganization of City Council*

ISSUE:

Shall the City Council select a Mayor and Mayor Pro-Tern to serve during the next year?

DISCUSSION:

Traditionally, each December, the City Council reorganizes and selects a Mayor and Mayor Pro-Tern to serve during the subsequent year. The Mayor and Mayor Pro-Tern also serve as Chairman and Vice-Chairman of the Successor Agency.

The process varies from time to time, but the following procedures are most usually followed:

- The City Clerk declares the Office of Mayor open and asks for nominations.
- Nomination are moved and seconded, then a vote is taken. If necessary, this process continues until a nominee receives a majority vote.
- Once the new Mayor has been selected, he or she will conduct a similar selection process for Mayor Pro Tem, Again, this process continues until a nominee receives a majority vote.
- After both the Mayor and Mayor Pro-Tern have been selected the City Clerk will swear them into their offices.
- The new Mayor continues the meeting and presides over the remainder of the agenda.

FISCAL IMPACT:

None

CITY MANAGER RECOMMENDED ACTION:

Follow the above procedures to reorganize the City Council.

ALTERNATIVE:


Take alternate action at the Council's discretion.

Recent Mayors	
2014	David Bradshaw
2015	Ginger Ward
2016	Jim Predmore
2017	Mike Goodsell
2018	Richard Layton
2019	David Bradshaw / Ginger Ward
2020	Ginger Ward / Jim Predmore
2021	Mike Goodsell
2022	Mike Pacheco
2023	Ginger Ward

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: December 8, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>12/11/23</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – The Holt Group has completed design on the project. Staff has worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. Information on the project was input to the State’s tracking system and it was approved for utilization of the funding. Advertising to procure contractors was approved in November. ***The ad will be run next week in the Holtville Tribune with a 30-day response window.***

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. ***Advertising to procure contractors was approved at the last Council meeting. The ad will be run next week in the Holtville Tribune with a 30-day response window.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. The October site tour with BoR representatives was rescheduled, however, a conversation notifying them of a potential extension received positive feedback to demonstrated progress. The BoR rep also offered to intervene in speeding up the latest hiccup in the permitting process. He made some calls and one permit with the state was approved, the other with the Army Corps of Engineers was returned for further revision. Much of the piping between cells has been completed, as has the headworks for the inlet area. We await approval to tap into the River and begin the process of populating the beds with plant species.

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts last month. There are multiple concepts being discussed, most to control costs and stretch the project dollars, for which they sought input. Staff has continued to meet with the design team and expects preliminary work product in the near future. A meeting last week with the design engineer led to multiple decisions on design considerations. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. Council had discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. *A meeting was recently held to present updated design palettes to the subcommittee last week. Mr. Medina has some exciting ideas and is welcoming input as the project progresses.*

BUILDING DEPT - The City has issued **114** building permits thus far in 2023. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Mr. Hawk has vacillated between engaging a contractor to begin construction and selling off this project. The CM met with a developer in the Spring that was highly interested in acquiring the project, but that may have cooled somewhat.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the

property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well. The Building Inspector and the City Engineer have cleared the project to begin construction, but there are still some loan closing issues being finalized with multiple daily emails. Loan closing was expected to occur May 16, 2023, but was pushed back to complete all of the voluminous documentation. Since the closing of the financing, several paperwork/compliance issues have cropped up that the City has been left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project early this week. We are hoping they will assist in working with the contractor to get the project running more smoothly.

The project is currently somewhat in limbo, as construction bids came in significantly over projections. The developer is working to mitigate some of those issues prior to proceeding. Additional regulatory documentation was recently requested, which may indicate that onset of construction is once again on the near horizon. ***Staff worked the past few weeks with consultants to assist the developer to place a fund draw to begin construction.***

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions. Interaction continues as the project develops. Discussions continued in recent days to revise requirements and continue the project moving forward.

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

ISSUES

Imperial Valley Healthcare District – the proposed creation of this entity has continued to be a topic for discussion on various fronts. Mr. Anderson and Ms. Ward have been sitting in on some discussions to keep Council informed on this “hot button” regional topic. A representative of Assemblyman Garcia’s office reached out to let us know that in its latest iteration, the Board that would be constituted by this legislation would include a seat for a representative of Holtville. With the legislation passed and signed by the governor on October 8, 2023, the City conducted outreach for citizens interested in serving in that capacity. ***An item to appoint the representative is on the current agenda.***

CHRISTMAS EVENTS

Tree Lighting Ceremony – *the annual event went off as usual, a nice community evening!*

Christmas in the Park – *to be held 12/14. Please join Santa and local kids!*

Guardian Angel Programs / Shoe Donations – *local residents are stepping up to help with less fortunate local kids! Chief Sliva and his team are, as always, doing a great job engaging community members and groups!*

CoH Luncheon – *HFD will once again host this event on 12/21. Hope you can join us!*

MEETINGS & EVENTS RECENTLY ATTENDED :

- 11/27/23 Department Head Meeting City Hall
- 11/27/23 Holtville City Council Meeting City Hall
- 11/28/23 Wetlands Project Status Meeting Project Site
- 11/30/23 HFD Design Meeting Zoom Web Conference
- 11/30/23 Christmas Tree Lighting Ceremony
- 12/01/23 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 12/04/23 Department Head Meeting City Hall
- 12/04/23 Holtville CofC Raffle Drawing CofC Offices
- 12/06/23 CalRecycle Annual Site Visit Citywide
- 12/07/23 Meeting w/ Fire Chief *re: Fire Apparatus* City Hall
- 12/08/23 IVEDC Luncheon w/ Taiwanese Business Delegation Town Center Villas (EC)
- 12/08/23 Meeting w/ ICSO Personnel ICSO Offices
-
-

UPCOMING EVENTS :

- 12/11/23 Department Head Meeting City Hall
- 12/11/23 Holtville City Council Meeting City Hall
- 12/12/23 Follow-up Meeting w/ CA Energy Commission Officials *re: Lithium Valley* City Hall
- 12/13/23 ICTC Management/CCMA Meetings City of Calipatria
- 12/14/23 Holtville CofC Christmas in the Park Holt Park
- 12/15/23 CA FFA Foundation Board Meeting Zoom Web Conference
- 12/16/23 Santa Caravan Streets of Holtville
- 12/21/23 CoH Christmas Party *(Tentative)* Holtville Fire Station
- 12/25/23 Christmas Day *(City Hall Closed)*
- 12/26/23 Holtville City Council Meeting *(Likely Dark)* City Hall
- 01/01/24 New Years Day *(City Hall Closed)*
- 01/08/24 Holtville City Council Meeting
- 01/09/24 Wetlands Project Status Meeting Project Site
- 01/15/24 MLK Day *(City Hall Closed)*
- 01/16/24 Holtville Planning Commission Meeting City Hall
- 01/25/24 IV Foreign Trade Zone Meeting Web Conference
- 02/02/24 CofC Queen Coronation/Citizen of the Year Banquet IV Swiss Club
- 02/09/24 Carrot Festival Kickoff Concert Holt Avenue
- 02/10/24 Holtville Carrot Festival Parade Fifth Street
- 02/10/24 Holtville Carrot Festival Mariachi Night Fifth Street


If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

MEETING DATE:	<u>12/11/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

December 8, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.


- Staff has been working on the general ledger, reconciliations and postings of the fiscal year.
- Preparing for the audit.
- Working on LTA audit
- Streets report completed and submitted to the state.
- Receiving payments from Campesinos Unidos LIHWAP utility assistance and report submittals to LIHWAP.
- Attended PERMA meeting, premiums keep rising, but we are seeing good interest rates on investment.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville



MEETING DATE:	12/11/23
ITEM NUMBER	5c
Approvals	
CITY MANAGER	
FINANCE MANAGER	
CITY ATTORNEY	

City of Holtville Report to Council

Date Issued: December 01, 2023
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – **November 2023**

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

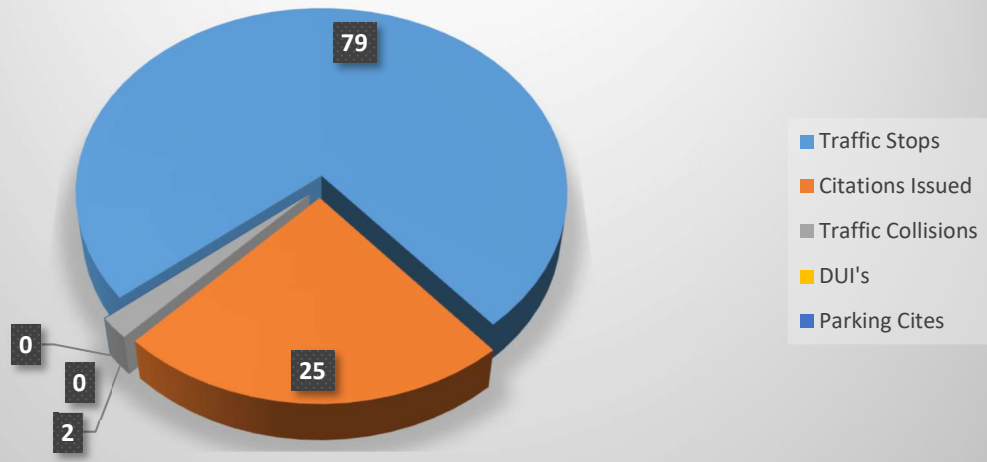
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **November 2023**.

Calls for Service:

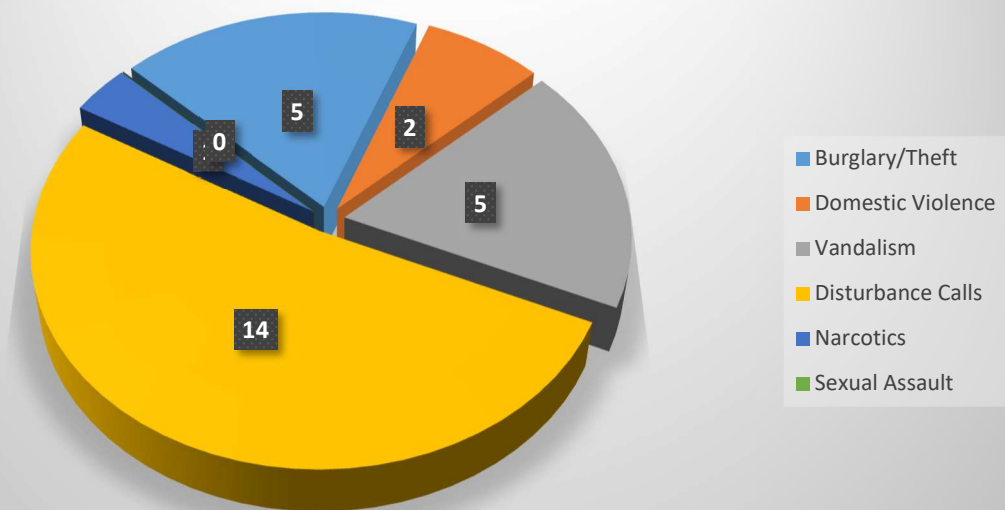
- **286** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Wednesday's** with **54 total calls for service**. The lowest volume of calls for service occurred on **Thursday's** with **29 total calls for service**. The highest volume of calls occurred from **12:00 pm to 13:00 pm**.

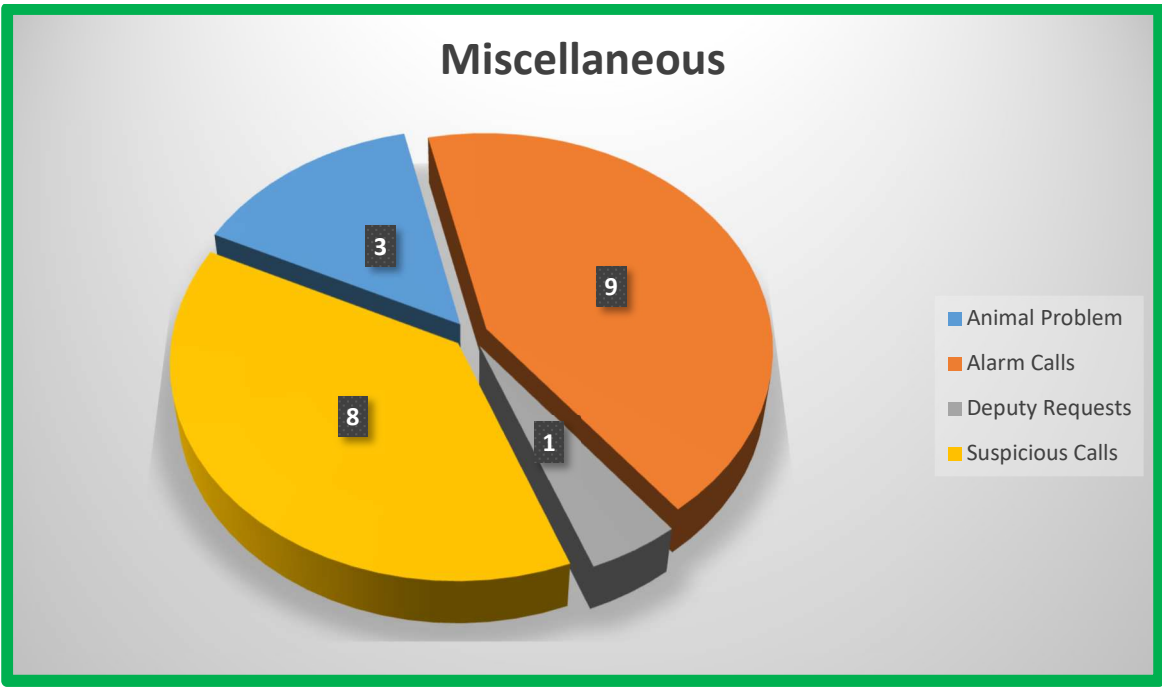
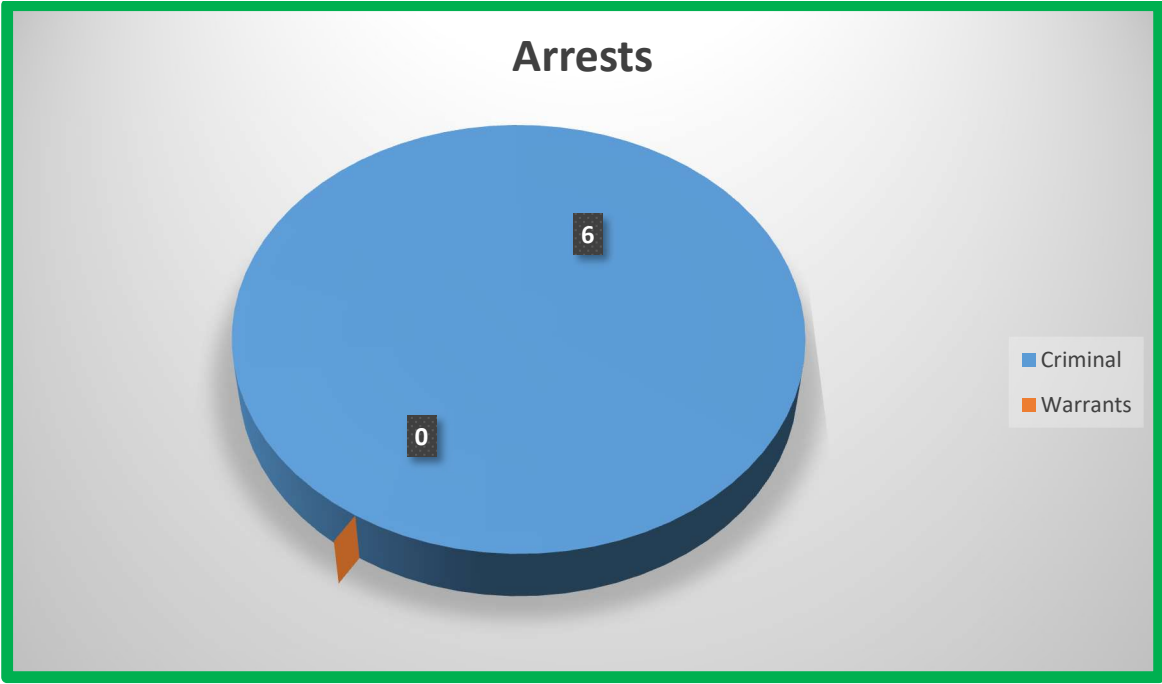


Traffic



Criminal Activity





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of November 2023.

2311H-033 – Animal Problem in the 300 Block of East 6th Street

Two pit bulls were removed from the residence under city code violations and placed into quarantine. Owners paid fees and k-9s were later returned.

2311H-054 – Suspicious at the 711 Gas Station

Female came into the store and appeared disorientated. Deputy contacted subject and she was returned to care of Sonrisa Villa Staff.

2311H-058 – Bicycle Stop in the area of 5th Street and Cedar Avenue

Subject who was known to have warrants was contacted and warrants were confirmed. Subject was cited and released for the warrants.

2311H-063 – Domestic Violence at 1225 East 7th Street

Reporting person called to report her husband broke down their front door and pushed her causing her to fall and hit her head. Male subject was arrested for domestic violence and booked into county jail.

2311H-069 – Burglary in the 500 Block of Mesquite Avenue

Reporting person called to report that someone broke into her residence and stole a Nintendo Switch gaming console. Unknown suspects and suspect did not suspect anyone of the crime. Video game console's serial number was entered into the Stolen Property System and report was taken.

2311H-080 – Traffic Stop in the area of Holt Avenue and 5th Street

Deputy conducted a traffic stop for vehicle lighting and later searched the vehicle and located Fentanyl, Methamphetamine and other drug paraphernalia in the vehicle. Subject was arrested and booked into jail.

2311H-092 – Burglary in the 700 Block of Palm Avenue

Reporting person called to report two antique and vintage firearms stolen from his residence. Both were muzzle loading type weapons. Burglary occurred sometime over the past 6 months. Unknown serial numbers for the weapons as they were older and didn't have any. Unknown suspects. Report was taken.

2311H-120 – Disturbance in the 500 Block of Orange Avenue

Reporting person called to report their son was at the residence and in violation of an elder abuse restraining order. Subject was located on scene, arrested and booked into county jail.

2311H-155 – Domestic Violence in the 800 Block of Elm Avenue

Reporting person called to report a domestic violence incident between her brother and brother's wife. Deputy arrived and determined the female was pushed and the male threatened to go to Mexicali, get a gun and come back to shoot the female. Male half was gone upon arrival. A be on the lookout for the male was broadcast and a short time later he was stopped and detained when trying to reenter the US. No weapon was located on the subject but deputy arrived and arrested the male subject for criminal threats and domestic violence. Subject was booked into jail.

2311H-182 – Traffic Accident in the 600 Block of Holt Avenue

Minor fender bender, non-injury vehicle accident.

2311H-193 – Traffic Stop Evan Hewes Highway leaving Holtville

Deputy conducted a traffic stop for equipment violations and subject was later cited and released for registration fraud and resisting.

2311H-202 – Hit and Run in the 500 Block of Chestnut Avenue

Reporting person called to report a hit and run accident involving her vehicle. She stated it had occurred sometime during the night while she was asleep. Deputy located a note on the vehicle with other party’s phone number and contact information. Deputy was able to contact the responsible party who admitted to the accident and stated he would take care of damages. Parties exchanged information and report was taken.

2311H-209 – Welfare check in the 500 Block of Orange Avenue

Turned out to be a child custody issue and two children were removed from the home under court order and turned over to the care of the father.

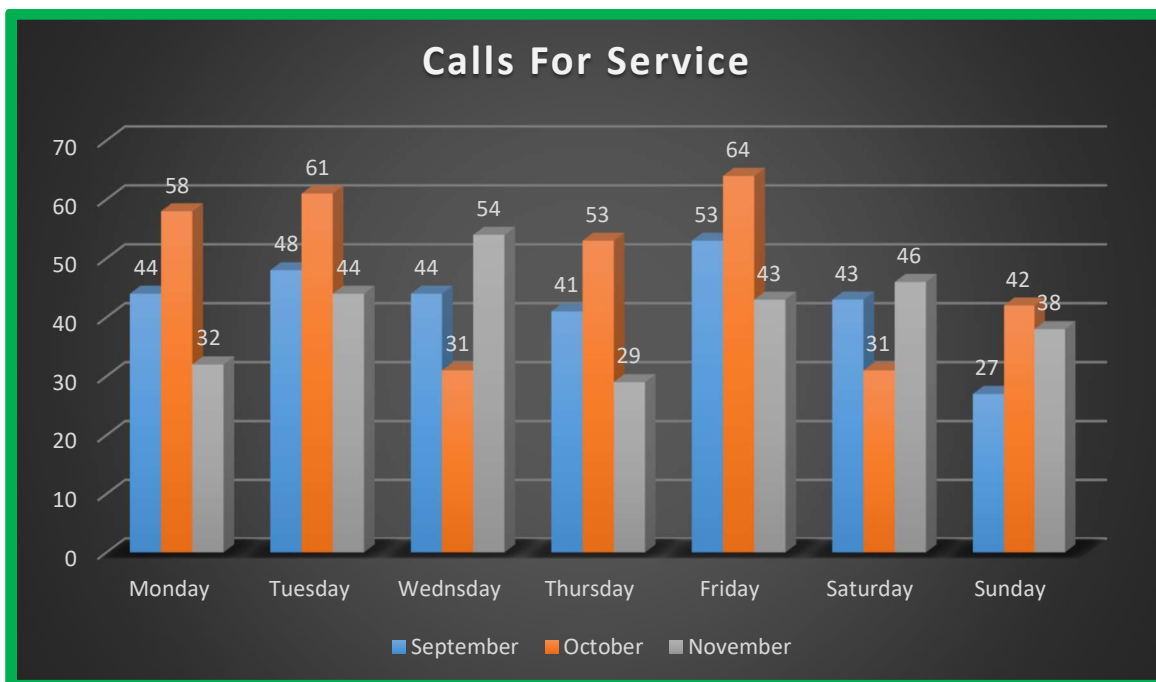
2311H-218 – Shoplifting at the Dollar General

Manager called to report three subjects shoplifting from the store and left in a maroon F-150. Vehicle was located, however merchandise was not located. One female was arrested for outstanding warrants.

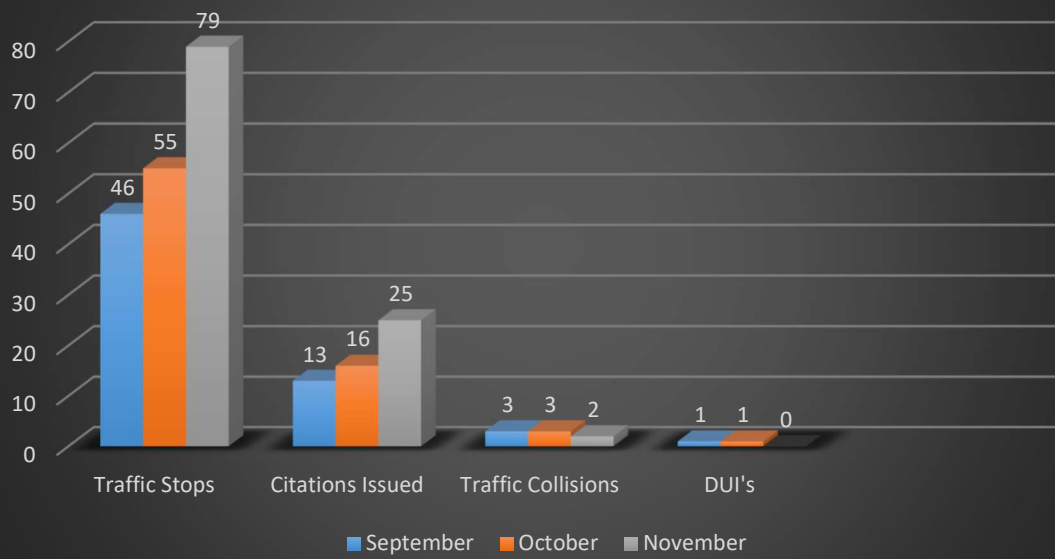
2311H-236 – Disturbance at the Donut Ave on 5th Street

Reporting person called to report a disturbance and stated an unknown subject came into the business and started an argument and threw a soda in her face. Unknown who the subject was, report was taken and follow ups are being conducted.

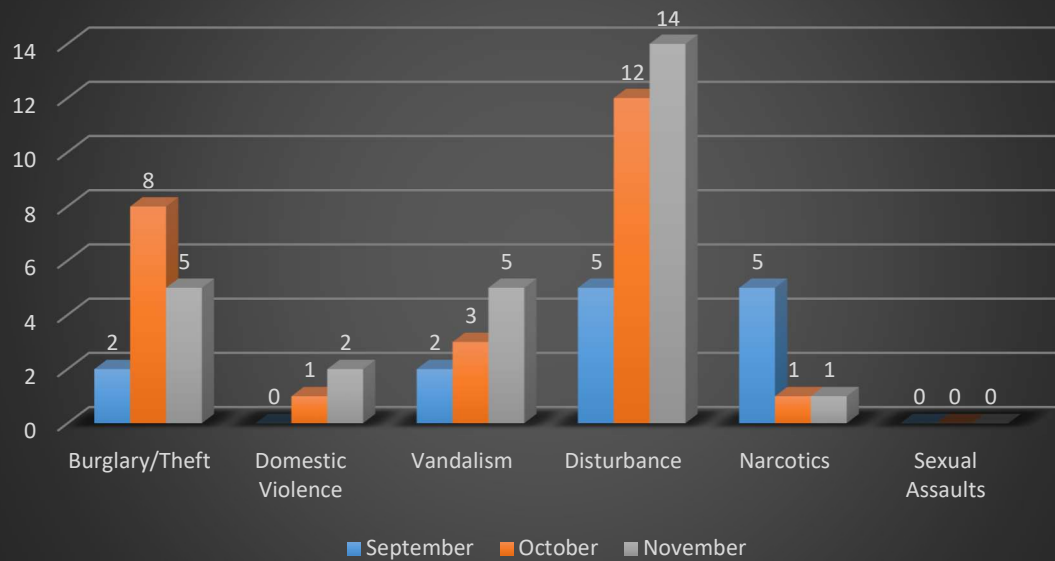
Monthly Comparisons:



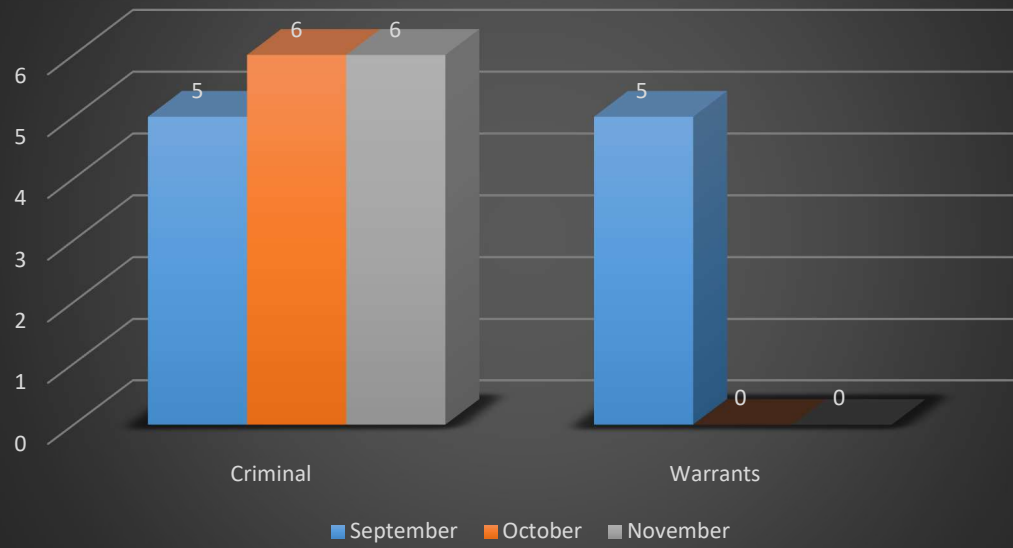
Traffic



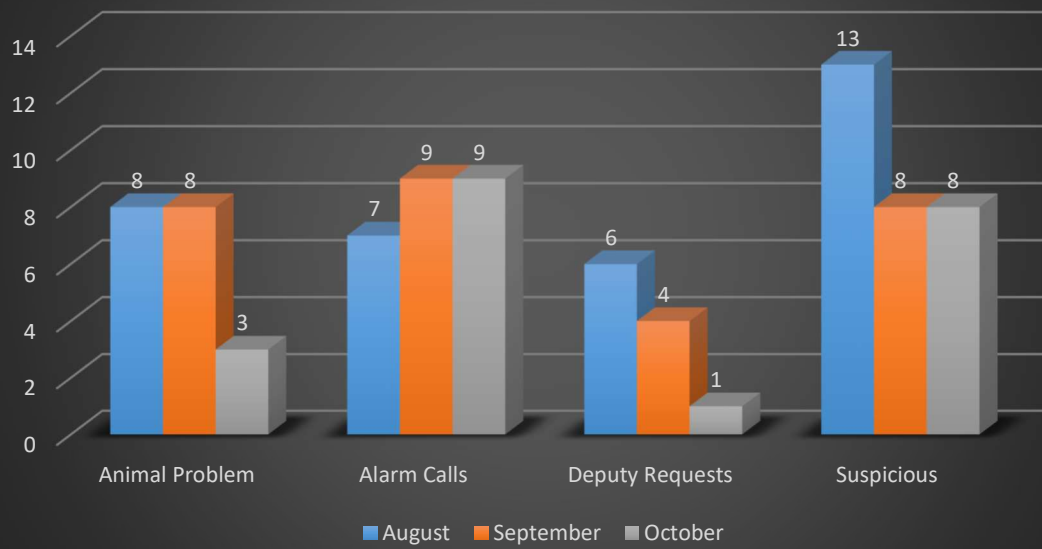
Criminal Activity



Arrests



Miscellaneous



Events:


11/04/2023 – Veterans Day Parade

11/04/2023 – Farmers Market

Respectfully submitted,

Sergeant Joseph Conkey

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>12/11/23</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: December 6th, 2023

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 11/21/23 thru 12/06/2023.

WATER PLANT:

- Staff completed service and replacement work (sensor assemblies) on Trojan UV Sentry Train #1 (see first photo).
- Staff completed cleaning and prepped chemical storage containment basins for sealant application.

WASTEWATER PLANT:

- staff completed membrane replacement and tubing connections on 13 diffuser rack assemblies inside Biolac aeration basin (see second photo).

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists



Trojan UV Sentry Train 1 sensor assemblies



Membrane replacement work on Biolac aeration diffuser rack assembly.