



**CITY OF HOLTVILLE**

**Request for Proposals for  
Engineering Design & Bidding Services**

for the

**West Ninth Street Pedestrian Improvements Project  
(Olive Avenue to Melon Avenue - 2024)**

**Issued: January 04, 2024**

***Proposals Due: February 06, 2024***

**Project Funding Provided by:**

**The Regional Surface Transportation Block Grant (STPL) Program**

**Requested by:**

**Nick Wells, City Manager**

**City of Holtville**

**121 W Fifth Street**

**Holtville, California 92250**

**I. PROCUREMENT STATEMENT**

**CITY OF HOLTVILLE  
REQUEST FOR PROPOSALS  
for  
Engineering Design & Bidding Services  
for the West Ninth Street Pedestrian Improvements Project  
Between Olive Avenue and Melon Avenue  
FEDERAL AID PROJECT NUMBER 5174(034)**

NOTICE IS HEREBY GIVEN that the City of Holtville (hereinafter referred to as the "City"), acting by and through its City Council, is requesting PROPOSALS from qualified design engineering professionals to provide **Engineering Design & Bidding Services** for the above-listed project.

**SUBMISSION DEADLINE:** Receipt up to, but no later than 4:00 p.m., **Tuesday, February 6, 2024**

Funding for this project is provided by local sales tax and through the federally-funded Regional Surface Transportation Block Grant (STPL) Program. Consultants shall follow the Caltrans Local Assistance Procedures Manual (LAPM) Guidelines and Procedures for Federal Highway Projects. Full time inspection services shall be provided for the duration of the construction work.

To be considered for negotiation and award of a contract, four (4) paper copies and one (1) electronic copy (CD or USB Flash Drive) of proposals must be received by the date and time specified above in a sealed package by the Project Administrator at the address listed below. Please provide at least one unbound copy of the proposal for filing purposes.

*The consultant's Costs & Fees must be provided in a separate sealed envelope marked "COST PROPOSAL" within the main RFP submittal package. The RFP package must be delivered to:*

Mr. Nicholas D. Wells  
City Manager/Project Administrator  
121 West Fifth Street  
Holtville, California 92250  
Phone: (760) 356-4574

Questions may be directed to the City of Holtville Project Administrator listed above. Copies of the Request for Proposals may be obtained on the **www.Holtville.ca.gov** website or at the address listed above.

Proposals will be evaluated by a committee. It is the City's intention to select the Consultant whose fee, qualifications and understanding of the project are deemed most advantageous to the City in accordance with this Request for Proposals. The Selection Committee's recommendation will be forwarded to the Holtville City Council for final determination.

The City reserves the right to reject any or all Proposals, or to waive any irregularities or informalities in any proposals or in the proposal and selection process.

Affirmative action to ensure against discrimination in employment practices on the basis of race, color, national origin, ancestry, gender identification, or religion will also be required. Agreements shall not be entered into with a consultant without an adequate financial management and accounting system(s) as required by 48 CFR Part 16.301-3, 49 CFR Part 18, and 48 CFR Part 31.

The **Disadvantaged Business Enterprises (DBE) Goal** for these services is: 10.00% .

## **I. BACKGROUND & PROJECT DESCRIPTION**

The City of Holtville has obtained Federal Highway Administration funding through Caltrans and the Regional Surface Transportation Block Grant (STPL) Program for street and sidewalk improvements along Ninth Street between Olive Avenue and Melon Avenue ("Project"). The Project includes installation of curb, gutter and sidewalk along with street widening.

A recent project included similar work from Beale Avenue past Webb Avenue, but funding limitations stopped the extent of construction. This project will continue the work from that project and connect to the curb, gutter and sidewalk on the southern edge of the Holtville Estates subdivision

## **II. SCOPE OF WORK**

A specific description of the project is attached as "**Attachment A**" to this document.

More general requirements of the required tasks are listed below:

The selected firm will provide Design Engineering Services for the proposed roadway improvements in accordance with the City of Holtville's Standard Details and Specifications.

Design Engineering Services shall include the following:

- Field Survey Work
- Preparation of Improvement Plans
- Preparation of Specifications in accordance with FHWA guidelines including Proposal Forms
- Preparation of Quantity and Cost Estimates
- Coordination of Project Design with City Staff
- Coordination with Utility Purveyors regarding existing facilities
- Preparation of DBE Calculations
- Preparation of Traffic Control Plan
- Preparation of Erosion Control Plan

Bidding Services shall include the following:

- Preparation of Schedule of Events
- Preparation and processing of the Legal Advertisement
- Preparation of the Plan Holder's List
- Distribution of Bid Set Documents to Plan Holders and Plan Rooms.
- Preparation of the Pre-Bid Conference Agenda and Attendance List
- Chair the Pre-Bid Conference
- Preparation of the Pre-Bid Conference Memorandum
- Coordination with Plan Holders during the bidding phase
- Preparation and Issuance of Addenda as required
- Assist in conducting the Bid Opening
- Preparation of the Bid Tabulation Form and review of received bids
- Processing of Contract Documents
- Preparation of Conformed Specifications

### **III. CONSTRUCTION BUDGET**

The City of Holtville has been awarded federal STPL funding in the amount of \$669,919.00 for the construction of this project, which also includes an 11.47% local funding match.

### **IV. PROJECT SCHEDULE**

The Schedule of Events for the Design Engineering Consultant services procurement is as follows:

Issue Request for Proposals	January 4, 2024
Proposal Due	February 6, 2024
Bid Evaluation	February 7, 2024
City Approves Agreement	February 12, 2024

- V. **ATTACHMENT "A"**    Project Description  
**ATTACHMENT "B"**    Project Vicinity Map

# *Attachment "A"*

## *West Ninth Street Pedestrian Improvements Project*

### *Project Description*

## **Project Description**

The section of Ninth Street extending between Olive and Melon Avenues is a collector roadway segment extending from Highway 115 west of Holtville to Bridenstine Road on the east side of Holtville. Other than Fifth Street/Highway 115, Ninth Street is the only roadway in the City of Holtville to extend across the entire width of Holtville from Highway 115, a principal arterial roadway west of Holtville, to beyond the Holtville east city limits. Ninth Street is an important traffic circulation roadway.

The City of Holtville intends to improve the north ½ of Ninth Street extending between Olive and Melon Avenues. The project is located within the Holtville City Limits. The Imperial Irrigation District open channel above grade concrete lined Ninth Street Pear Canal is located along the north side of Ninth Street within the proposed street area to be improved. The Imperial Irrigation District Water Division is currently completing the design of improvement plans to “underground” the Ninth Street Pear Canal. The Ninth Street Pear Canal will be placed within a large diameter below grade pipeline located beneath the proposed Ninth Street A.C. pavement section. The Ninth Street improvement plans between Olive and Melon Avenues will be coordinated and reviewed by the Imperial Irrigation District during the project design period. An IID Encroachment Permit application and approval will be obtained during the project design.

The previously constructed street sections along Ninth Street between Holt Avenue and Olive Avenue consist of a 45 foot wide street section as measured from face of curb to face of curb. It is proposed the 45 foot wide street section be perpetuated westerly along the proposed Ninth Street ½ width street section improvement between Olive and Melon Avenues.

It is proposed that the above grade earth lined open channel Imperial Irrigation District Ninth Street Pear Canal section extending along the north side of Ninth Street between Olive and Melon Avenues be undergrounded by placing the canal in a below grade pipeline. It is proposed the north ½ of Ninth Street consisting of an additional 26 foot wide road section be constructed from Olive Avenue to Melon Avenue after the Imperial Irrigation District Ninth Street Pear Canal is undergrounded. The fully improved section of Ninth Street between Olive and Melon Avenues is to measure 45 feet from face of curb to face of curb. The new roadway section is to consist of 3 inches of Asphalt Rubber Hot Mix over 9 inches of Class 2 Base, 6 inch pcc curb and gutter and a 4.5 foot wide pcc sidewalk in conformance with the current City of Holtville Standard Specifications and Details (City Standards). Two (2) pcc residential driveways are to be constructed from the new 6 inch pcc curb and gutter to the Ninth Street north right of way line per City Standards. A new pcc handicap curb return, spandrel, and cross-gutter section is to be constructed at the northeast corner of Ninth Street and Melon Avenue. Additional ancillary street improvements include constructing new water service pipelines and sanitary sewer laterals along the north side of Ninth Street, installing a type 2 slurry sealcoat over the south ½ width of Ninth Street to cover the water and sewer trench pavement cuts, modifying the existing 12 inch diameter water pipeline extending across Ninth Street at Myrtle Avenue, removing and reinstalling the existing survey monument tract corner east of the Melon Avenue and Ninth Street Intersection in conformance with State of California and County of Imperial requirements, adjusting existing water valve risers and covers and sanitary sewer manhole frames and covers to finish pavement surface, installation of signs, pavement striping including installing a new stop bar and stop legend at the east intersection of Ninth Street and Melon Avenue and similar items.

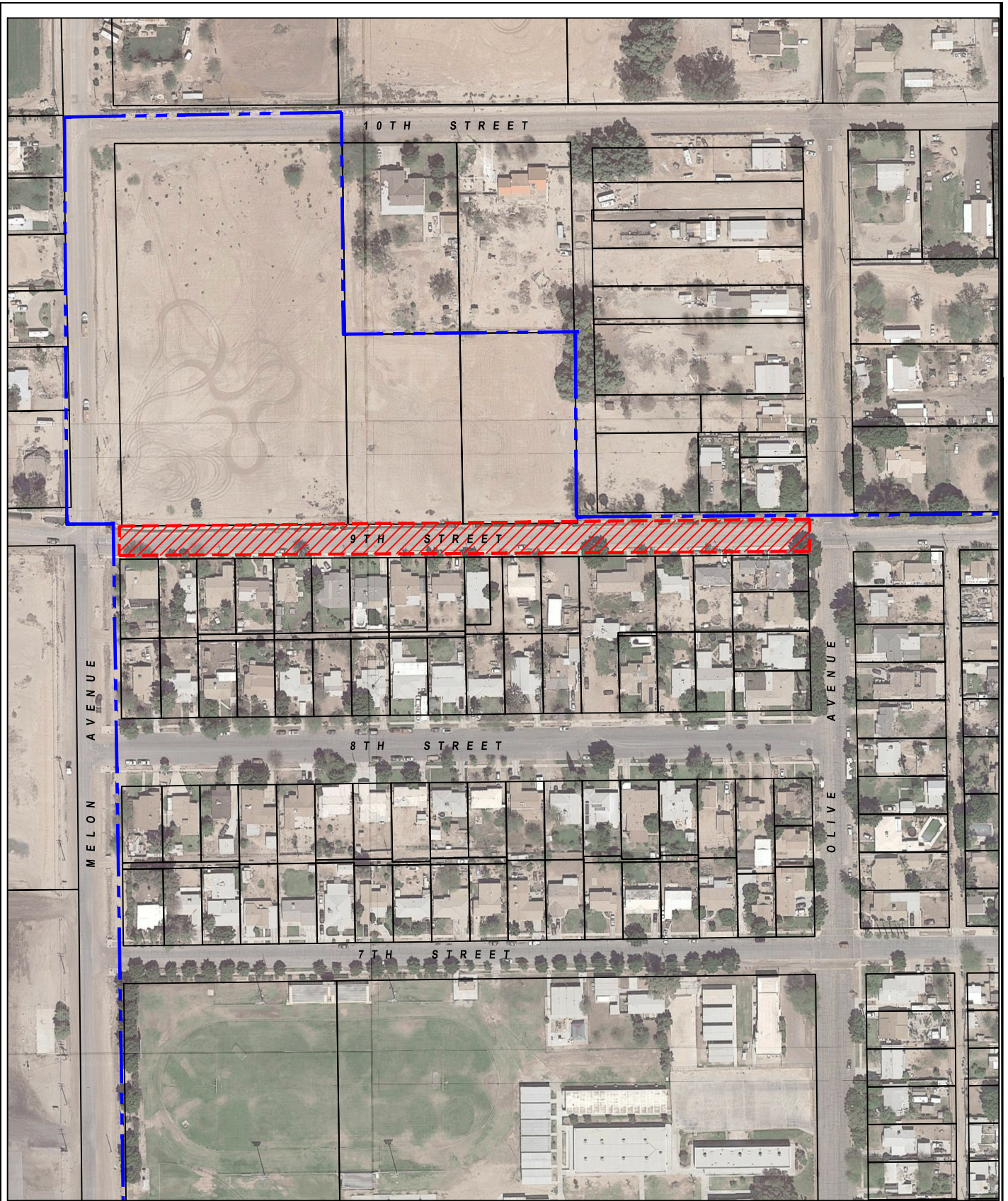
The project scope of work also includes striping and signage for the bike lane to be established within the paved roadway section.

# *Attachment "A"*

## *West Ninth Street Pedestrian Improvements Project*

### *Project Vicinity Map*

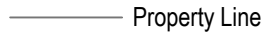




Project Boundary



City Limits



Property Line

**The Holt Group, Inc.**  
ENGINEERING • PLANNING • SURVEYING



NOT TO SCALE

**9TH STREET IMPROVEMENTS  
BETWEEN PALM & OLIVE AVE.  
HOLTVILLE, CA 92250**

**VICINITY MAP**

THG Project No. 116.442

Date: June 2016

1601 N. Imperial Ave. El Centro, California 92243

(760)337-3883