

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, February 12, 2024

- | | | |
|--|---|--|
| <input type="checkbox"/> Murray Anderson, Mayor | <input type="checkbox"/> Ginger Ward, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> John Munger, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:00

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation
Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, January 22, 2024.
- b. Current Demands #46399 through #46501.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. **UNFINISHED BUSINESS:** *None*

3. **NEW BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #24-04** Awarding a Contract for Resident Engineering and Construction Management for the East Ninth Street Sidewalk Improvements Project

Nick Wells, City Manager

- a. **Discussion/Related Action to Adopt RESOLUTION #24-05** Approving the Expenditure of Water Enterprise Funds for the Replacement of Three Variable Speed Drives for Redundant Water Pumps at the City Water Treatment Plant

Nick Wells, City Manager

4. **INFORMATION ONLY:** *None*

- a. **Discussion Only** Regarding Progress on Design of the Public Safety Building

Nick Wells, City Manager

5. **STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - Joe Conkey
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

6. **Items for future meetings**

72-Hour & Trailer Parking Ordinance

7. **ADJOURNMENT:**

MEETING DATE: **02/12/24**

ITEM NUMBER **1 b**

Approvals
CITY MANAGER
FINANCE MANAGER
CITY ATTORNEY



Report Criteria:
Report type: GL detail
Check: Check number = 46399-46501
Check: Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount			
46399									
01/25/2024	46399	ACE HARDWARE	E15886	11-31510-44200	45.19	45.19	CEMENT MIX	PUBLIC WORKS FIRE DEPT	
01/25/2024	46399	ACE HARDWARE	E18535	10-22080-4420	93.40	93.40	FIRE DEPT SUPPLIES		
01/25/2024	46399	ACE HARDWARE	E19422	10-22080-4420	48.48-	48.48-	TV SURGE OUTLET		
01/25/2024	46399	ACE HARDWARE	E19658	10-22080-4420	103.82	103.82	FIRE DEPT SUPPLIES		
01/25/2024	46399	ACE HARDWARE	E19857	10-22080-4420	15.71	15.71	SANDSPONGE		
01/25/2024	46399	ACE HARDWARE	E19965	11-31510-44200	1.94	1.94	PLUMBING SUPPLIES		
01/25/2024	46399	ACE HARDWARE	E19965	12-31620-4420	1.93	1.93	PLUMBING SUPPLIES		
01/25/2024	46399	ACE HARDWARE	E20114	11-31510-44200	11.85	11.85	FASTBACK UTILITY KNIFE		
01/25/2024	46399	ACE HARDWARE	E20114	12-31620-4420	11.84	11.84	FASTBACK UTILITY KNIFE		
01/25/2024	46399	ACE HARDWARE	E20123	10-22080-4420	45.86	45.86	SAFETY GLASSES		
01/25/2024	46399	ACE HARDWARE	E20225	11-31510-44200	28.01	28.01	CM FILTERS		
01/25/2024	46399	ACE HARDWARE	E20225	12-31620-4420	28.00	28.00	CM FILTERS		
01/25/2024	46399	ACE HARDWARE	E21210	10-31150-44200	53.86	53.86	VEG KILLER		
Total 46399:						392.93			
46400									
01/25/2024	46400	ADRIANA ANGUIS	CSFMO 202	10-14020-43110	414.70	414.70	2024 ANNUAL CSFMO MEETING		ADMIN
01/25/2024	46400	ADRIANA ANGUIS	JANUARY 20	10-14020-4429	36.18	36.18	JANUARY 2024 MILEAGE		
Total 46400:						450.88			
46401									
01/25/2024	46401	AIRWAVE COMMU	447381	10-22080-4430	113.75	113.75	HEAD SET REPAIRS	FIRE DEPT	
01/25/2024	46401	AIRWAVE COMMU	447382	10-22080-4430	164.75	164.75	HEAD SET REPAIRS		
Total 46401:						278.50			
46402									
01/25/2024	46402	ALL VALLEY FENC	23-5730	11-31520-44201	7,272.00	7,272.00	GATES AND POSTS	PUBLIC WORKS	
Total 46402:						7,272.00			
46403									
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	10-31158-44200	224.71	224.71	WORKPLACE SUPPLIES	PUBLIC WORKS	
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	12-31610-4314	551.66	551.66	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	11-31520-43140	537.00	537.00	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	11-31530-43140	122.21	122.21	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	10-31150-43140	114.57	114.57	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	10-31140-43140	114.57	114.57	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	11-31510-43140	206.23	206.23	UNIFORM CHARGES		
01/25/2024	46403	ARAMARK SERVIC	#2000 JANU	12-31620-4314	206.23	206.23	UNIFORM CHARGES		
Total 46403:						2,077.18			
46404									
01/25/2024	46404	AT&T	21086801	10-12001-4425	14.50	14.50	TELEPHONE CHARGES	ADMIN	
01/25/2024	46404	AT&T	21086801	10-22080-4425	142.67	142.67	TELEPHONE CHARGES		
01/25/2024	46404	AT&T	21086801	10-21040-4425	472.32	472.32	TELEPHONE CHARGES		
01/25/2024	46404	AT&T	21086801	11-31520-44250	38.60	38.60	TELEPHONE CHARGES		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
01/25/2024	46404	AT&T	21086801	11-31520-44250	43.18	43.18	TELEPHONE CHARGES
01/25/2024	46404	AT&T	21086801	12-31610-4425	85.61	85.61	TELEPHONE CHARGES
01/25/2024	46404	AT&T	21086801	12-31620-4425	61.54	61.54	TELEPHONE CHARGES
01/25/2024	46404	AT&T	21086801	10-31150-44250	6.82	6.82	TELEPHONE CHARGES
Total 46404:						865.24	

46405

ADMIN

01/25/2024	46405	AT&T MOBILITY	1671X01120	10-22080-4423	45.07	45.07	FIRE DEPT PHONE
01/25/2024	46405	AT&T MOBILITY	1671X01120	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-12001-4423	59.09	59.09	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-22080-4423	45.07	45.07	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-12001-4515	20.12	20.12	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-12001-4515	40.24	40.24	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-12003-4420	45.07	45.07	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-31140-44230	45.07	45.07	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31610-4423	47.31	47.31	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31530-44230	47.31	47.31	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-31140-44230	45.07	45.07	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31510-44230	22.53	22.53	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31620-4423	22.54	22.54	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31520-44230	23.65	23.65	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31610-4423	23.66	23.66	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31520-44230	139.69	139.69	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-14020-4423	50.10	50.10	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31620-4423	47.31	47.31	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-31150-44230	45.07	45.07	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31520-44230	47.27	47.27	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31510-44230	47.30	47.30	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31620-4423	47.32	47.32	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-31140-44230	24.15	24.15	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	10-31150-44230	24.16	24.16	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	11-31510-44230	24.16	24.16	TELEPHONE CHARGES
01/25/2024	46405	AT&T MOBILITY	8116X011120	12-31620-4423	24.15	24.15	TELEPHONE CHARGES
Total 46405:						1,233.56	

46406

PUBLIC WORKS

01/25/2024	46406	BABCOCK & SONS	CA40588-22	11-31520-44301	18.87	18.87	ALUMINUM LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	CA40596-22	12-31610-4430	18.87	18.87	AMMONIA LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	CA40598-22	12-31610-4430	174.58	174.58	BIOCHEMICAL OXYGEN DEMA
01/25/2024	46406	BABCOCK & SONS	CA41077-22	12-31610-4430	65.65	65.65	OIL AND GREASE
01/25/2024	46406	BABCOCK & SONS	CA41079-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA
01/25/2024	46406	BABCOCK & SONS	CA41080-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE
01/25/2024	46406	BABCOCK & SONS	CA41081-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	CA41082-22	12-31610-4430	19.81	19.81	COPPER LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	CA41084-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	LA40023-227	12-31610-4430	31.85	31.85	E.COLI LAB ANALYSIS
01/25/2024	46406	BABCOCK & SONS	LA40037-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
Total 46406:						645.46	

46407

01/25/2024	46407	BAJA DESERT TIR	S21-16287	11-31510-44280	40.00	40.00	FLAT REPAIR
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Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
01/25/2024	46407	BAJA DESERT TIR	S21-16329	10-22080-4428	803.84	803.84	TIRES	FIRE DEPT
Total 46407:						843.84		
46408								
01/25/2024	46408	BESTWAY LAUNDR	I312846	10-22080-4431	1,047.97	1,047.97	LAUNDRY MACHINE REPAIRS	FIRE DEPT
Total 46408:						1,047.97		
46409								
01/25/2024	46409	COUNTY MOTOR P	308287	10-31150-44280	239.69	239.69	BATTERY	PUBLIC WORKS FIRE DEPT
01/25/2024	46409	COUNTY MOTOR P	308627	12-31610-4420	135.16	135.16	WD40, WIPER BLADES	
Total 46409:						374.85		
46410								
01/25/2024	46410	COUNTY OF SAN	24HOLTFDN	10-22080-4433	684.00	684.00	FIRE DEPT RADIOS	PUBLIC WORKS FIRE DEPT
01/25/2024	46410	COUNTY OF SAN	24HOLTFDN	12-31620-4433	14.25	14.25	PUBLIC WORKS RADIOS	
01/25/2024	46410	COUNTY OF SAN	24HOLTFDN	11-31510-44330	14.25	14.25	PUBLIC WORKS RADIOS	
Total 46410:						712.50		
46411								
01/25/2024	46411	CSMFO	200021807	10-14020-4313	635.00	635.00	ADRIANA ANGUIS CONFERENC	ADMIN
01/25/2024	46411	CSMFO	200022267	10-14020-4313	50.00	50.00	2024 CSMFO WEDNESDAY NIG	
Total 46411:						685.00		
46412								
01/25/2024	46412	DESERT VALLEY P	2617	11-31520-44300	432.00	432.00	WTP JANUARY UNIT INSPECTI	PUBLIC WORKS
Total 46412:						432.00		
46413								
01/25/2024	46413	EMERGENCY MED	2608864	10-22080-4420	57.22	57.22	SANI-CLOTH WIPES	FIRE DEPT
01/25/2024	46413	EMERGENCY MED	2608863	10-22080-4420	223.93	223.93	ELECTRODES	
01/25/2024	46413	EMERGENCY MED	2609148	10-22080-4420	77.73	77.73	METTAG TRIAGE TAG	
01/25/2024	46413	EMERGENCY MED	2609207	10-22080-4420	49.90	49.90	BAXTER SODIUM CHLORIDE S	
Total 46413:						408.78		
46414								
01/25/2024	46414	FERNANDO RUIZ, I	165608	10-31140-43150	87.50	87.50	SAFETY SERVICES	ADMIN
01/25/2024	46414	FERNANDO RUIZ, I	165608	10-31150-43150	87.50	87.50	SAFETY SERVICES	
01/25/2024	46414	FERNANDO RUIZ, I	165608	11-31510-43150	87.50	87.50	SAFETY SERVICES	
01/25/2024	46414	FERNANDO RUIZ, I	165608	12-31620-4315	87.50	87.50	SAFETY SERVICES	
01/25/2024	46414	FERNANDO RUIZ, I	165608	11-31520-43150	87.50	87.50	SAFETY SERVICES	
01/25/2024	46414	FERNANDO RUIZ, I	165608	12-31610-4315	87.50	87.50	SAFETY SERVICES	
Total 46414:						525.00		
46415								
01/25/2024	46415	HDL COREN & CO	SIN035315	10-14020-4430	750.00	750.00	JANUARY - MARCH 2024 PROP	ADMIN
Total 46415:						750.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46416								
01/25/2024	46416	HOLTVILLE FIREFI	2024 PP# 1-	10-00000-2028	260.00	260.00	FIRE DEPT DUE 2024 PP# 1-2	FIRE DEPT
Total 46416:						260.00		
46417								
01/25/2024	46417	HUMANE SOCIETY	10/2023 - 12/	10-21070-4432	900.00	900.00	OCTOBER - DECEMBER 2023 A	ADMIN
Total 46417:						900.00		
46418								
01/25/2024	46418	IMPERIAL IRRIGAT	#0303 WATE	11-31520-44350	2,418.00	2,418.00	RAW WATER CHARGES	ADMIN
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	10-31140-44240	3,353.19	3,353.19	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	10-31158-44240	2,799.74	2,799.74	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	11-31520-44240	11,059.01	11,059.01	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	12-31610-4424	7,809.11	7,809.11	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	12-31620-4424	131.73	131.73	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	11-31510-44240	69.46	69.46	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	ELECTRIC J	11-31520-44240	69.46	69.46	ELECTRICITY	
01/25/2024	46418	IMPERIAL IRRIGAT	PARKS ELE	10-31150-44240	2,080.79	2,080.79	PARKS ELECTRICITY	
Total 46418:						29,790.49		
46419								
01/25/2024	46419	IMPERIAL IRRIGAT	#0303 SERV	11-31520-44350	100.00	100.00	SERVICE PIPE 2 - ALAMO AND	ADMIN
Total 46419:						100.00		
46420								
01/25/2024	46420	LA BRUCHERIE IR	276491C	10-31140-44280	29.17	29.17	STAINLESS STEEL TEA	PUBLIC WORKS
01/25/2024	46420	LA BRUCHERIE IR	276514C	11-31520-44200	71.01	71.01	WTP PIPES	
Total 46420:						100.18		
46421								
01/25/2024	46421	LEAF	15878650	10-22080-4525	8.53	8.53	FIRE DEPT COPIER	FIRE DEPT
Total 46421:						8.53		
46422								
01/25/2024	46422	LESLIE'S POOL SU	WPR906132	10-80127-4420	257.08	257.08	CONDITIONER DRUM	PUBLIC WORKS
Total 46422:						257.08		
46423								
01/25/2024	46423	PEOPLEREADY,IN	28494100	12-31610-4130	683.04	683.04	TEMP WORKER WWTP	PUBLIC WORKS
01/25/2024	46423	PEOPLEREADY,IN	28494101	10-31150-41300	782.65	782.65	TEMP WORKER PARKS	
01/25/2024	46423	PEOPLEREADY,IN	28505571	12-31610-4130	853.80	853.80	TEMP WORKER WWTP	
01/25/2024	46423	PEOPLEREADY,IN	28505572	10-31150-41300	782.65	782.65	TEMP WORKER PARKS	
Total 46423:						3,102.14		
46424								
01/25/2024	46424	PURCHASE POWE	#9843 JANU	10-13010-4417	72.33	72.33	POSTAGE	ADMIN
01/25/2024	46424	PURCHASE POWE	#9843 JANU	10-14020-4417	82.77	82.77	POSTAGE	
01/25/2024	46424	PURCHASE POWE	#9843 JANU	10-22080-4417	51.43	51.43	POSTAGE	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
01/25/2024	46424	PURCHASE POWE	#9843 JANU	10-12003-4417	.81	.81	POSTAGE
01/25/2024	46424	PURCHASE POWE	#9843 JANU	12-31610-4417	15.27	15.27	POSTAGE
01/25/2024	46424	PURCHASE POWE	#9843 JANU	11-31520-44170	1,257.66	1,257.66	POSTAGE
01/25/2024	46424	PURCHASE POWE	#9843 JANU	10-12001-4417	29.73	29.73	POSTAGE
Total 46424:						1,510.00	
46425							
01/25/2024	46425	QUILL CORPORATI	3438960	10-14020-4416	21.47	21.47	SHEET PROTECTORS AND PAP ADMIN
01/25/2024	46425	QUILL CORPORATI	3438960	11-31510-44160	21.47	21.47	SHEET PROTECTOR AND PAPE PUBLIC WORKS
01/25/2024	46425	QUILL CORPORATI	3438960	12-31620-4416	21.47	21.47	SHEET PROTECTOR AND PAPE FIRE DEPT
01/25/2024	46425	QUILL CORPORATI	34498941	10-14020-4416	19.38	19.38	HANGING FOLDERS
01/25/2024	46425	QUILL CORPORATI	34498941	11-31510-44160	19.39	19.39	HANGING FOLDERS
01/25/2024	46425	QUILL CORPORATI	34498941	12-31620-4416	19.39	19.39	HANGING FOLDERS
01/25/2024	46425	QUILL CORPORATI	36511612	10-22080-4416	107.73	107.73	PRINTER PAPER
01/25/2024	46425	QUILL CORPORATI	36570528	11-31520-44160	146.53	146.53	YELLOW TONER CARTRIDGE
01/25/2024	46425	QUILL CORPORATI	36573996	11-31520-44160	444.98	444.98	CARTRIDGES
01/25/2024	46425	QUILL CORPORATI	36605462	10-14020-4416	18.25	18.25	1098 FORMS
01/25/2024	46425	QUILL CORPORATI	36605462	10-22080-4416	156.49	156.49	HP INK
01/25/2024	46425	QUILL CORPORATI	36659850	10-14020-4416	18.25	18.25	1098 FORMS
01/25/2024	46425	QUILL CORPORATI	36659850	10-22080-4416	156.49	156.49	HP INK
Total 46425:						1,171.29	
46426							
01/25/2024	46426	RAYLENE TAPICER	CALIPATRIA	10-12003-4429	40.20	40.20	CALIPATRIA INTERVIEW ASSIST BUILDING
Total 46426:						40.20	
46427							
01/25/2024	46427	RICK'S GROUP DIE	29981	10-22080-4428	744.33	744.33	FREIGHTLINER REPAIRS FIRE DEPT
Total 46427:						744.33	
46428							
01/25/2024	46428	ROBERT S. NELSO	14822	11-31510-44280	168.35	168.35	COOLANT LEAK REPAIRS PUBLIC WORKS
01/25/2024	46428	ROBERT S. NELSO	14822	12-31620-4428	168.35	168.35	COOLANT LEAK REPAIRS
Total 46428:						336.70	
46429							
01/25/2024	46429	SERVICE MASTER	34942	10-31158-44300	1,948.00	1,948.00	JANITORIAL SERVICE PUBLIC WORKS
01/25/2024	46429	SERVICE MASTER	35074	10-31158-44300	2,089.00	2,089.00	JANITORIAL SERVICE
Total 46429:						4,037.00	
46430							
01/25/2024	46430	SWRCB ACCOUNT	WD-0234689	12-31610-4430	8,951.00	8,951.00	ANNUAL WASTE DISCHARGE PUBLIC WORKS
Total 46430:						8,951.00	
46431							
01/25/2024	46431	TEODORO FLORE	RED HELME	10-22080-4313	375.00	375.00	RED HELMET TRAINING FIRE DEPT
Total 46431:						375.00	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46432								
01/25/2024	46432	TROJAN TECHNOL	200/17196	11-31520-44310	6,953.37	6,953.37	UV LAMP PARTS	PUBLIC WORKS
Total 46432:						6,953.37		
46433								
01/25/2024	46433	UNIVAR USA, INC.	51760526	11-31520-44201	3,333.79	3,333.79	UNIVAR COAGULANT	PUBLIC WORKS
Total 46433:						3,333.79		
46434								
01/25/2024	46434	USA BLUEBOOK	INV0024421	12-31610-4420	66.75	66.75	HONEYWELL CHARTS	PUBLIC WORKS
01/25/2024	46434	USA BLUEBOOK	INV0024441	12-31610-4420	1,787.78	1,787.78	WWTP LAB SUPPLIES	
01/25/2024	46434	USA BLUEBOOK	INV0024494	10-80127-4420	108.81	108.81	HACH PHOSPHATE TEST STRIP	
01/25/2024	46434	USA BLUEBOOK	INV0024501	11-31520-44200	355.00	355.00	LAB CHEMICALS	
01/25/2024	46434	USA BLUEBOOK	INV0024683	10-80127-4420	42.30	42.30	CYANURIC ACID POWDER	
Total 46434:						2,360.64		
46435								
01/25/2024	46435	WAXIE SANITARY	82220662	10-31158-44200	178.80	178.80	GLOVES, TOILET PAPER	PUBLIC WORKS
Total 46435:						178.80		
46436								
01/25/2024	46436	WYMORE, INC.	1231809	11-31520-44200	270.62	270.62	DIAMOND PLATE	PUBLIC WORKS
Total 46436:						270.62		
46437								
01/25/2024	46437	MISSIONSQUARE	6594209	10-00000-2026	2,327.63	2,327.63	RETIREMENT	ADMIN
01/25/2024	46437	MISSIONSQUARE	6594209	10-00000-2027	1,448.17	1,448.17	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	10-12001-4240	657.76	657.76	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	10-14020-4240	287.28	287.28	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	10-22080-4240	349.58	349.58	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	10-12003-4240	158.88	158.88	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	10-31140-42400	159.06	159.06	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	11-31530-42400	58.72	58.72	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	11-31510-42400	506.05	506.05	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	11-31520-42400	380.64	380.64	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	12-31610-4240	669.28	669.28	RETIREMENT	
01/25/2024	46437	MISSIONSQUARE	6594209	12-31620-4240	524.50	524.50	RETIREMENT	
Total 46437:						7,527.55		
46438								
01/29/2024	46438	SYCUAN BAND KU	PIERCE EQ	10-22080-4785	22,000.00	22,000.00	PIERCE LADDER TRUCK EQUIP	FIRE DEPT
01/29/2024	46438	SYCUAN BAND KU	PIERCE TRU	10-22080-4785	175,000.00	175,000.00	PIERCE AERIAL LADDER TRUC	
Total 46438:						197,000.00		
46439								
02/08/2024	46439	8x8, INC.	4247651	10-12001-4425	53.87	53.87	TELEPHONE	ADMIN
02/08/2024	46439	8x8, INC.	4247651	10-12003-4425	53.88	53.88	TELEPHONE	
02/08/2024	46439	8x8, INC.	4247651	10-14020-4425	53.88	53.88	TELEPHONE	
02/08/2024	46439	8x8, INC.	4247651	11-31510-44250	53.88	53.88	TELEPHONE	

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02/08/2024	46439	8x8, INC.	4247651	12-31620-4425	53.88	53.88	TELEPHONE	ADMIN
Total 46439:						269.39		
46440								
02/08/2024	46440	AA ELECTRIC	1897	10-31150-44300	150.00	150.00	GAZEBO OUTLET INSPECTION	PUBLIC WORKS
Total 46440:						150.00		
46441								
02/08/2024	46441	ACE HARDWARE	D93185	11-31510-44200	46.69	46.69	WHEELBARROW	PUBLIC WORKS
02/08/2024	46441	ACE HARDWARE	D93185	12-31620-4420	46.69	46.69	WHEELBARROW	FIRE DEPT
02/08/2024	46441	ACE HARDWARE	D93185	10-31140-44200	46.68	46.68	WHEELBARROW	
02/08/2024	46441	ACE HARDWARE	E08379	10-22080-4420	7.53	7.53	DOWEL	
02/08/2024	46441	ACE HARDWARE	E16465	10-80127-4420	50.63	50.63	DOG FOOD	
02/08/2024	46441	ACE HARDWARE	E17067	10-31158-44200	26.92	26.92	MILDEW REMOVER	
02/08/2024	46441	ACE HARDWARE	E17113	10-31140-44200	99.07	99.07	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E18291	10-31158-44200	44.17	44.17	TRASH CAN	
02/08/2024	46441	ACE HARDWARE	E18404	10-31158-44200	44.17	44.17	TRASH CAN	
02/08/2024	46441	ACE HARDWARE	E18614	10-80127-4420	6.45	6.45	CEMENT	
02/08/2024	46441	ACE HARDWARE	E19761	11-31520-44200	33.38	33.38	DUSTER	
02/08/2024	46441	ACE HARDWARE	E19781	11-31520-44200	8.18	8.18	GORILLA GLUE	
02/08/2024	46441	ACE HARDWARE	E19964	11-31520-44200	10.33	10.33	TAP PLUGS	
02/08/2024	46441	ACE HARDWARE	E20306	10-22080-4420	151.32	151.32	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E20703	10-22080-4420	31.24	31.24	SURGE PROTECTOR	
02/08/2024	46441	ACE HARDWARE	E20968	11-31520-44200	53.83	53.83	FAUCET LINES	
02/08/2024	46441	ACE HARDWARE	E20985	11-31520-44200	49.58	49.58	COUPLINGS AND TUBES	
02/08/2024	46441	ACE HARDWARE	E20994	11-31520-44200	7.75-	7.75-	TUBES	
02/08/2024	46441	ACE HARDWARE	E20995	11-31510-44310	4.29	4.29	PLUMBING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E21402	10-31158-44200	38.58	38.58	WOODEN STAKES	
02/08/2024	46441	ACE HARDWARE	E21494	10-31150-44200	19.76	19.76	BUSHINGS AND PLUGS	
02/08/2024	46441	ACE HARDWARE	E22103	10-31150-44200	49.53	49.53	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E22163	10-31140-44200	15.08	15.08	WATERPROOF BOOTS	
02/08/2024	46441	ACE HARDWARE	E22163	10-31150-44200	15.08	15.08	WATERPROOF BOOTS	
02/08/2024	46441	ACE HARDWARE	E22163	11-31510-44200	15.08	15.08	WATERPROOF BOOTS	
02/08/2024	46441	ACE HARDWARE	E22163	12-31620-4420	15.08	15.08	WATERPROOF BOOTS	
02/08/2024	46441	ACE HARDWARE	E22200	10-31150-44200	150.83	150.83	RYEGRASS	
02/08/2024	46441	ACE HARDWARE	E22464	10-22080-4420	8.18	8.18	TIDE PODS	
02/08/2024	46441	ACE HARDWARE	E22472	10-31140-44200	43.74	43.74	PAINT SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E22494	11-31520-44200	18.31	18.31	ROUND UP	
02/08/2024	46441	ACE HARDWARE	E22649	11-31510-44280	16.46	16.46	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E22649	12-31620-4428	16.47	16.47	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E22673	10-31158-44200	34.47	34.47	BULB LEDS	
02/08/2024	46441	ACE HARDWARE	E22693	10-22080-4420	9.23	9.23	CORD AND STRAPS	
02/08/2024	46441	ACE HARDWARE	E22791	10-22080-4420	38.75	38.75	SAFETY GLASSES	
02/08/2024	46441	ACE HARDWARE	E22887	10-31150-44200	126.04	126.04	VEG KILLER	
02/08/2024	46441	ACE HARDWARE	E22941	10-31150-44210	40.89	40.89	SCREWDRIVER TOOL	
02/08/2024	46441	ACE HARDWARE	E23208	10-22080-4420	85.06	85.06	LED BULBS	
02/08/2024	46441	ACE HARDWARE	E23247	10-22080-4420	15.07	15.07	LED	
02/08/2024	46441	ACE HARDWARE	E23345	10-22080-4420	73.80	73.80	CLEANING SUPPLIES	
02/08/2024	46441	ACE HARDWARE	E23829	10-22080-4420	19.35	19.35	PROPANE	
02/08/2024	46441	ACE HARDWARE	E23890	10-22080-4420	26.04	26.04	ADHESIVE REMOVER	
02/08/2024	46441	ACE HARDWARE	E23892	10-22080-4420	8.16	8.16	RAZORS	
02/08/2024	46441	ACE HARDWARE	E23896	10-22080-4420	18.94-	18.94-	ADHESIVE REMOVER	
02/08/2024	46441	ACE HARDWARE	E23916	10-22080-4420	19.09	19.09	SCRAPER	
02/08/2024	46441	ACE HARDWARE	E23970	10-31140-44200	34.46	34.46	BATTERIES	

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02/08/2024	46441	ACE HARDWARE	E24235	10-31140-44200	86.16	86.16	BATTERIES	
02/08/2024	46441	ACE HARDWARE	E24278	10-31140-44200	174.49	174.49	PICKUP TOOL	
02/08/2024	46441	ACE HARDWARE	E24352	10-21070-4420	76.49	76.49	DOG FOOD	
02/08/2024	46441	ACE HARDWARE	E24462	10-31150-44200	47.37	47.37	DISINFECTANT	
02/08/2024	46441	ACE HARDWARE	G62377	12-31610-4420	443.79	443.79	CHAINS AND COUPLINGS	
Total 46441:						2,515.35		
46442								PUBLIC WORKS
02/08/2024	46442	ACME SAFETY & S	161001	10-31150-44200	190.25	190.25	CITY TRAFFIC SIGNS	
02/08/2024	46442	ACME SAFETY & S	161001	10-31140-44200	134.50	134.50	CITY TRAFFIC SIGNS	
Total 46442:						324.75		
46443								ADMIN
02/08/2024	46443	AFLAC	575158	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
02/08/2024	46443	AFLAC	575158	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
02/08/2024	46443	AFLAC	700392	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
02/08/2024	46443	AFLAC	700392	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
02/08/2024	46443	AFLAC	919147	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
02/08/2024	46443	AFLAC	919147	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
Total 46443:						75.75		
46444								ADMIN
02/08/2024	46444	ALEJANDRO ESTR	1455	10-12001-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-12003-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-14020-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-22080-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	11-31510-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	12-31620-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	11-31520-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	12-31610-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-12003-4520	150.00	150.00	BUILDING PERMIT SYSTEM	
02/08/2024	46444	ALEJANDRO ESTR	1455	11-31520-45200	750.00	750.00	IT SERVICES FOR JANUARY 20	
02/08/2024	46444	ALEJANDRO ESTR	1455	12-31610-4520	1,650.00	1,650.00	IT SERVICES FOR JANUARY 20	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-12001-4520	112.50	112.50	IT SERVICES FOR JANUARY 20	
02/08/2024	46444	ALEJANDRO ESTR	1455	10-14020-4520	112.50	112.50	IT SERVICES FOR JANUARY 20	
02/08/2024	46444	ALEJANDRO ESTR	1455	11-31510-45200	112.50	112.50	IT SERVICES FOR JANUARY 20	
02/08/2024	46444	ALEJANDRO ESTR	1455	12-31620-4520	112.50	112.50	IT SERVICES FOR JANUARY 20	
Total 46444:						3,720.00		
46445								PUBLIC WORKS
02/08/2024	46445	APPLIED INDUSTR	7028790346	11-31520-44200	161.24	161.24	SLEEVES	
02/08/2024	46445	APPLIED INDUSTR	7028792912	12-31610-4431	83.72	83.72	LUBRIPLATE	
Total 46445:						244.96		
46446								PUBLIC WORKS
02/08/2024	46446	ARAMARK SERVIC	26064643	11-31520-43140	46.30	46.30	JOSH EMBROIDERY	
02/08/2024	46446	ARAMARK SERVIC	26112416	11-31530-43140	36.61	36.61	TONY NAME EMBROIDERY	
Total 46446:						82.91		

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46447							
02/08/2024	46447	AUTO ZONE COM	5648790750	10-22080-4420	12.66	12.66	SAFETY FLARES FIRE DEPT
Total 46447:						12.66	
46448							
02/08/2024	46448	BABCOCK & SONS	CA41558-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS PUBLIC WORKS
02/08/2024	46448	BABCOCK & SONS	CA41559-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA
02/08/2024	46448	BABCOCK & SONS	CA41560-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON
02/08/2024	46448	BABCOCK & SONS	CA41561-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
02/08/2024	46448	BABCOCK & SONS	CA41562-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE
02/08/2024	46448	BABCOCK & SONS	CA41672-22	12-31610-4430	500.38	500.38	COMPLETE WATER ANALYSIS
02/08/2024	46448	BABCOCK & SONS	CA41851-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS
02/08/2024	46448	BABCOCK & SONS	CA41853-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA
02/08/2024	46448	BABCOCK & SONS	LA40044-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
02/08/2024	46448	BABCOCK & SONS	LA40057-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
02/08/2024	46448	BABCOCK & SONS	LA40060-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
Total 46448:						1,244.76	
46449							
02/08/2024	46449	BAJA DESERT TIR	S21-16627	10-22080-4428	371.97	371.97	TIRES FIRE DEPT
Total 46449:						371.97	
46450							
02/08/2024	46450	BARBARA MARCH	FINAL BILL	11-00000-39620	135.77	135.77	FINAL BILL UTILITIES
Total 46450:						135.77	
46451							
02/08/2024	46451	BLUE SHIELD OF	2401500075	10-12001-4230	1,666.00	1,666.00	INSURANCE PREMIUM ADMIN
02/08/2024	46451	BLUE SHIELD OF	2401500075	10-14020-4230	951.60	951.60	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	10-22080-4230	1,601.26	1,601.26	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	10-31140-42300	581.82	581.82	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	10-12003-4230	618.03	618.03	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	11-31530-42300	237.74	237.74	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	11-31510-42300	1,819.38	1,819.38	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	12-31610-4230	623.16	623.16	INSURANCE PREMIUM
02/08/2024	46451	BLUE SHIELD OF	2401500075	12-31620-4230	1,819.37	1,819.37	INSURANCE PREMIUM
Total 46451:						9,918.36	
46452							
02/08/2024	46452	CASELLE, INC.	130993	10-14020-4520	1,693.00	1,693.00	CONTRACT SUPPORT ADMIN
Total 46452:						1,693.00	
46453							
02/08/2024	46453	CODE PUBLISHIN	GC00124315	10-13010-4430	830.00	830.00	ANNUAL WEB FEES 2024 ADMIN
Total 46453:						830.00	
46454							
02/08/2024	46454	COUNTY MOTOR P	308692	10-21070-4428	205.22	205.22	BATTERY PUBLIC WORKS
02/08/2024	46454	COUNTY MOTOR P	308805	12-31620-4420	113.68	113.68	SPRAY GUN

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Total 46454:						318.90		
46455								
02/08/2024	46455	CR&R INCORPORA	JAN-JUNE 2	10-00000-3920	2,689.02	2,689.02	JANUARY-JUNE 2023 SWEEPIN	ADMIN
02/08/2024	46455	CR&R INCORPORA	JANUARY 20	13-31710-4430	26,181.19	26,181.19	ADJUSTED GROSS	
02/08/2024	46455	CR&R INCORPORA	JANUARY 20	10-00000-3145	3,141.74-	3,141.74-	FRANCHISE FEES	
02/08/2024	46455	CR&R INCORPORA	JANUARY 20	13-00000-3849	1,570.87-	1,570.87-	ABA 939	
02/08/2024	46455	CR&R INCORPORA	JANUARY 20	10-00000-3848	1,309.06-	1,309.06-	VEHICLE IMPACT FEE	
Total 46455:						22,848.54		
46456								
02/08/2024	46456	CSMFO	CSMFO 202	10-14020-4312	135.00	135.00	2024 CSMFO MEMBERSHIP RE	ADMIN
Total 46456:						135.00		
46457								
02/08/2024	46457	DEL SOL MARKET	381	10-22080-4420	47.45	47.45	FIRE DEPT SUPPLIES	FIRE DEPT
Total 46457:						47.45		
46458								
02/08/2024	46458	DELL COMPUTER	1072607197	12-31610-4530	1,262.73	1,262.73	8PORT SWITCH	PUBLIC WORKS
Total 46458:						1,262.73		
46459								
02/08/2024	46459	DEPT OF TRANSP	SL240416	10-31140-44240	147.90	147.90	SIGNALS AND LIGHTING 10/23 -	PUBLIC WORKS
Total 46459:						147.90		
46460								
02/08/2024	46460	DEPT. OF TOXIC S	IM0016878	11-31520-44300	1,715.00	1,715.00	WTP HAZARDOUS MATERIALS	PUBLIC WORKS
02/08/2024	46460	DEPT. OF TOXIC S	IM0016965	11-31510-44300	450.25	450.25	PW HAZARDOUS MATERIALS	
02/08/2024	46460	DEPT. OF TOXIC S	IM0016965	10-31140-44300	450.25	450.25	PW HAZARDOUS MATERIALS	
02/08/2024	46460	DEPT. OF TOXIC S	IM0016965	10-31150-44300	450.25	450.25	PW HAZARDOUS MATERIALS	
02/08/2024	46460	DEPT. OF TOXIC S	IM0016965	12-31620-4430	450.25	450.25	PW HAZARDOUS MATERIALS	
02/08/2024	46460	DEPT. OF TOXIC S	IM0017386	12-31610-4430	1,140.00	1,140.00	WWTP HAZARDOUS MATERIAL	
Total 46460:						4,656.00		
46461								
02/08/2024	46461	DESERT VALLEY P	2616	12-31610-4430	840.00	840.00	COMPLETE OIL SERVICE	PUBLIC WORKS
02/08/2024	46461	DESERT VALLEY P	2630	11-31520-44300	2,127.85	2,127.85	REMAN NEW WITH CORE	
02/08/2024	46461	DESERT VALLEY P	2632	10-31158-44300	649.38	649.38	REPLACE FUEL TRANSFER PU	
02/08/2024	46461	DESERT VALLEY P	2635	12-31610-4430	424.50	424.50	TEST AND ADJUST PORTABLE	
Total 46461:						4,041.73		
46462								
02/08/2024	46462	DRAGON'S EXTER	89235091	10-31158-44300	240.00	240.00	MONTHLY PEST CONTROL	PUBLIC WORKS
Total 46462:						240.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46463								
02/08/2024	46463	DXP ENTERPRISE	54209985	12-31610-4431	1,925.00	1,925.00	SERVICE REPAIR KIT	PUBLIC WORKS
Total 46463:						1,925.00		
46464								
02/08/2024	46464	EMERGENCY MED	2610839	10-22080-4420	704.83	704.83	MEDICAL SUPPLIES	FIRE DEPT
Total 46464:						704.83		
46465								
02/08/2024	46465	FERNANDO RUIZ, I	166447	10-31140-43150	87.50	87.50	SAFETY SERVICES	ADMIN
02/08/2024	46465	FERNANDO RUIZ, I	166447	10-31150-43150	87.50	87.50	SAFETY SERVICES	
02/08/2024	46465	FERNANDO RUIZ, I	166447	11-31510-43150	87.50	87.50	SAFETY SERVICES	
02/08/2024	46465	FERNANDO RUIZ, I	166447	12-31620-4315	87.50	87.50	SAFETY SERVICES	
02/08/2024	46465	FERNANDO RUIZ, I	166447	11-31520-43150	87.50	87.50	SAFETY SERVICES	
02/08/2024	46465	FERNANDO RUIZ, I	166447	12-31610-4315	87.50	87.50	SAFETY SERVICES	
Total 46465:						525.00		
46466								
02/08/2024	46466	FIRE-ETC	186761	10-22080-4420	231.56	231.56	CISTROSQUEEZE CLEANER	FIRE DEPT
Total 46466:						231.56		
46467								
02/08/2024	46467	GIBSON & SCHAE	104559	10-31140-44200	473.37	473.37	CEMENT	PUBLIC WORKS
Total 46467:						473.37		
46468								
02/08/2024	46468	HARTFORD	4817758326	10-11011-42310	117.62	117.62	INSURANCE PREMIUM	ADMIN
02/08/2024	46468	HARTFORD	4817758326	10-12001-4231	78.24	78.24	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	10-14020-4231	66.16	66.16	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	10-12003-4231	52.32	52.32	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	10-22080-4231	117.36	117.36	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	10-31140-42310	47.48	47.48	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	11-31530-42310	9.78	9.78	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	11-31510-42310	179.06	179.06	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	11-31520-42310	39.12	39.12	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	12-31610-4231	322.16	322.16	INSURANCE PREMIUM	
02/08/2024	46468	HARTFORD	4817758326	12-31620-4231	179.08	179.08	INSURANCE PREMIUM	
Total 46468:						1,208.38		
46469								
02/08/2024	46469	HIGHLINE COOLIN	FEB 2024 R	10-21040-4438	1,000.00	1,000.00	FEBRUARY 2024 OFFICE RENT	ADMIN
02/08/2024	46469	HIGHLINE COOLIN	FEB 2024 R	10-22080-4438	1,000.00	1,000.00	FEBRUARY 2024 OFFICE RENT	
Total 46469:						2,000.00		
46470								
02/08/2024	46470	HOME DEPOT/GE	2524010	11-31520-44200	228.20	228.20	ADAPTERS	PUBLIC WORKS
02/08/2024	46470	HOME DEPOT/GE	2971262	11-31510-44200	56.39	56.39	KNEELING PAD, SHOP SUPPLIE	
02/08/2024	46470	HOME DEPOT/GE	2971262	12-31620-4420	56.39	56.39	KNEELING PAD, SHOP SUPPLIE	
02/08/2024	46470	HOME DEPOT/GE	4112244	10-31150-44200	190.35-	190.35-	MINI LED LIGHTS	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
02/08/2024	46470	HOME DEPOT/GE	4112245	10-31150-44200	129.77-	129.77-	LED LIGHTS	
02/08/2024	46470	HOME DEPOT/GE	8023564	10-31150-44200	515.93	515.93	BUCKETS	
02/08/2024	46470	HOME DEPOT/GE	8044767	10-31150-44200	560.28	560.28	LED LIGHTS	
Total 46470:						1,097.07		
46471								ADMIN
02/08/2024	46471	HUMANA	296346464	10-12001-4225	199.57	199.57	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	10-14020-4225	104.04	104.04	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	10-22080-4225	156.06	156.06	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	10-12003-4225	121.54	121.54	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	10-31140-42250	61.12	61.12	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	11-31530-42250	27.31	27.31	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	11-31510-42250	202.51	202.51	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	12-31610-4225	78.03	78.03	DENTAL INSURANCE	
02/08/2024	46471	HUMANA	296346464	12-31620-4225	194.74	194.74	DENTAL INSURANCE	
Total 46471:						1,144.92		
46472								PUBLIC WORKS
02/08/2024	46472	I.C. PUBLIC HEALT	23848	11-31520-44301	266.00	266.00	COLIFORM WATER ANALYSIS	
Total 46472:						266.00		
46473								ADMIN
02/08/2024	46473	I.C. SHERIFF'S DE	01312024-1	10-21050-4430	8,476.00	8,476.00	DISPATCH SERVICES	
02/08/2024	46473	I.C. SHERIFF'S DE	01312024-1	10-21040-4430	79,077.42	79,077.42	SHERIFF SERVICES	
Total 46473:						87,553.42		
46474								PUBLIC WORKS
02/08/2024	46474	I.V. PAINTS	395242B	10-31140-44200	202.86	202.86	MESH FINE AND ASSEMBLIES	
Total 46474:						202.86		
46475								PUBLIC WORKS
02/08/2024	46475	ISAIAS CARRANC	FINAL CHEC	11-00000-20201	2,460.30	2,460.30	ISAIAS CARRANCO FINAL CHE	
Total 46475:						2,460.30		
46476								PUBLIC WORKS
02/08/2024	46476	IV WATER SPECIA	2424	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND WASTE	
02/08/2024	46476	IV WATER SPECIA	2424	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND WASTE	
Total 46476:						4,650.00		
46477								PUBLIC WORKS
02/08/2024	46477	J&S AG SUPPLIES	775077	10-31140-44200	101.14	101.14	CAMLOCKS	
Total 46477:						101.14		
46478								PUBLIC WORKS
02/08/2024	46478	JADE SECURITY S	0208087	11-31520-44300	59.99	59.99	MONITOR SECURITY SYSTEM	
02/08/2024	46478	JADE SECURITY S	0208087	12-31610-4430	59.98	59.98	MONITOR SECURITY SYSTEM	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
Total 46478:						119.97			
46479									
02/08/2024	46479	K-C WELDING & R	191173	11-31510-44200	210.53	210.53	SLING	PUBLIC WORKS	
02/08/2024	46479	K-C WELDING & R	191173	12-31620-4420	210.54	210.54	SLING		
Total 46479:						421.07			
46480									
02/08/2024	46480	LA BRUCHERIE IR	276768C	12-31610-4420	53.17	53.17	ROTOR TOOL	PUBLIC WORKS	
Total 46480:						53.17			
46481									
02/08/2024	46481	LEAGUE OF CA CI	INV-11848-H	10-12001-4312	4,840.00	4,840.00	2024 MEMBERSHIP DUES	ADMIN	
Total 46481:						4,840.00			
46482									
02/08/2024	46482	LEAGUE OF CA CI	1921	10-12001-43110	35.00	35.00	IMPERIAL COUNTY DIVISION M	ADMIN	
02/08/2024	46482	LEAGUE OF CA CI	1921	10-11011-43110	245.00	245.00	IMPERIAL COUNTY DIVISION M		
02/08/2024	46482	LEAGUE OF CA CI	1921	10-16026-43110	35.00	35.00	IMPERIAL COUNTY DIVISION M		
Total 46482:						315.00			
46483									
02/08/2024	46483	MISSIONSQUARE	6008883	10-00000-2026	2,327.63	2,327.63	RETIREMENT	ADMIN	
02/08/2024	46483	MISSIONSQUARE	6008883	10-00000-2027	1,268.64	1,268.64	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	10-12001-4240	657.76	657.76	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	10-14020-4240	287.28	287.28	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	10-22080-4240	349.58	349.58	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	10-12003-4240	158.88	158.88	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	10-31140-42400	159.06	159.06	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	11-31530-42400	58.72	58.72	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	11-31510-42400	506.05	506.05	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	11-31520-42400	380.64	380.64	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	12-31610-4240	669.28	669.28	RETIREMENT		
02/08/2024	46483	MISSIONSQUARE	6008883	12-31620-4240	524.50	524.50	RETIREMENT		
Total 46483:						7,348.02			
46484									
02/08/2024	46484	NICHOLAS WELLS	JANUARY 20	10-12001-4429	76.04	76.04	JANUARY 2024 MILEAGE		ADMIN
Total 46484:						76.04			
46485									
02/08/2024	46485	PEOPLEREADY,IN	28512179	12-31610-4130	853.80	853.80	TEMP WORKER WWTP	PUBLIC WORKS	
02/08/2024	46485	PEOPLEREADY,IN	28512180	10-31150-41300	626.12	626.12	TEMP WORKER PARKS		
02/08/2024	46485	PEOPLEREADY,IN	28523517	12-31610-4130	853.80	853.80	TEMP WORKER WWTP		
02/08/2024	46485	PEOPLEREADY,IN	28523518	10-31150-41300	782.65	782.65	TEMP WORKER PARKS		
Total 46485:						3,116.37			

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
46486									
02/08/2024	46486	QUILL CORPORATI	2246322	10-14020-4416	18.25	18.25	1098 FORMS	ADMIN FIRE DEPT	
02/08/2024	46486	QUILL CORPORATI	2246322	10-22080-4416	156.49	156.49	PRINTER INK		
02/08/2024	46486	QUILL CORPORATI	36886135	10-14020-4416	41.42	41.42	STAMP AND PENS		
02/08/2024	46486	QUILL CORPORATI	36886135	11-31510-44160	1.53	1.53	STAMP AND PENS		
02/08/2024	46486	QUILL CORPORATI	36886135	12-31620-4416	1.53	1.53	STAMP AND PENS		
Total 46486:						219.22			
46487									
02/08/2024	46487	RICK'S GROUP DIE	29859	10-22080-4428	504.90	504.90	BATTERY REPAIRS	FIRE DEPT	
Total 46487:						504.90			
46488									
02/08/2024	46488	ROBERT S. NELSO	14826	10-22080-4428	116.89	116.89	OIL FILTERS	PUBLIC WORKS FIRE DEPT	
02/08/2024	46488	ROBERT S. NELSO	14828	11-31510-44280	1,673.12	1,673.12	TRUCK REPAIRS		
02/08/2024	46488	ROBERT S. NELSO	14828	12-31620-4428	1,673.13	1,673.13	TRUCK REPAIRS		
02/08/2024	46488	ROBERT S. NELSO	14829	10-31140-44280	220.23	220.23	TRUCK REPAIRS		
Total 46488:						3,683.37			
46489									
02/08/2024	46489	ROTO ROOTER	210988	10-31158-44300	153.91	153.91	AMR BUILDING PLUMBING REP	PUBLIC WORKS	
02/08/2024	46489	ROTO ROOTER	P207409	10-31158-44300	135.00	135.00	AMR SINK REPAIRS		
Total 46489:						288.91			
46490									
02/08/2024	46490	RUBIO MEDINA, A	2304-012024	10-70001-4430	6,600.00	6,600.00	PUBIC SAFETY BUILDING PLAN	ADMIN	
Total 46490:						6,600.00			
46491									
02/08/2024	46491	SELLERS PETROL	CL36185	10-22080-4427	1,406.35	1,406.35	FIRE DEPT FUEL	PUBLIC WORKS FIRE DEPT	
02/08/2024	46491	SELLERS PETROL	CL36816	10-12003-4427	52.54	52.54	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	10-21070-4427	392.29	392.29	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	10-31150-44270	495.30	495.30	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	11-31510-44270	292.30	292.30	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	11-31530-44270	295.18	295.18	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	11-31520-44270	185.92	185.92	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	12-31610-4427	206.62	206.62	PW FUEL		
02/08/2024	46491	SELLERS PETROL	CL36816	12-31620-4427	268.81	268.81	PW FUEL		
Total 46491:						3,595.31			
46492									
02/08/2024	46492	SIMNSA HEALTH P	126058	10-22080-4225	50.12	50.12	DENTAL HEALTH INSURANCE	ADMIN	
02/08/2024	46492	SIMNSA HEALTH P	126058	10-31140-42250	3.79	3.79	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	10-31150-42250	51.24	51.24	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	11-31510-42250	38.31	38.31	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	12-31620-4225	28.05	28.05	DENTAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	10-22080-4230	408.16	408.16	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	10-21070-4230	40.10	40.10	MEDICAL HEALTH INSURANCE		


Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
02/08/2024	46492	SIMNSA HEALTH P	126058	10-31140-42300	32.08	32.08	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	10-31150-42300	501.08	501.08	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	11-31510-42300	433.72	433.72	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSURANCE		
02/08/2024	46492	SIMNSA HEALTH P	126058	12-31620-4230	310.56	310.56	MEDICAL HEALTH INSURANCE		
Total 46492:						3,265.22			
46493									
02/08/2024	46493	SPARKLETTS	941538 0101	10-31158-44200	229.15	229.15	PUBLIC WORKS WATER	PUBLIC WORKS FIRE DEPT	
02/08/2024	46493	SPARKLETTS	9439337 010	10-22080-4420	46.28	46.28	FIRE DEPT WATER		
Total 46493:						275.43			
46494									
02/08/2024	46494	TARGETSOLUTION	INV87945	10-22080-4313	205.65	205.65	MAINTENANCE FEES	FIRE DEPT	
Total 46494:						205.65			
46495									
02/08/2024	46495	THE EMBLEM AUT	44679	10-22080-4420	328.00	328.00	FIRE SHOULDER EMBLEMS	FIRE DEPT	
Total 46495:						328.00			
46496									
02/08/2024	46496	U.S. BANK	7129311	10-14020-4430	1,625.00	1,625.00	ADMINISTRATION FEES	ADMIN	
Total 46496:						1,625.00			
46497									
02/08/2024	46497	UNDERGROUND S	120240320	10-31140-44300	32.75	32.75	DIG ALERT FEES	PUBLIC WORKS	
Total 46497:						32.75			
46498									
02/08/2024	46498	VISION SERVICE P	819691408	10-12001-4225	40.45	40.45	VISION	ADMIN	
02/08/2024	46498	VISION SERVICE P	819691408	10-14020-4225	16.68	16.68	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	10-12003-4225	12.26	12.26	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	10-22080-4225	45.70	45.70	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	10-31140-42250	8.68	8.68	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	10-31150-42250	29.65	29.65	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	11-31530-42250	5.00	5.00	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	11-31510-42250	51.72	51.72	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	11-31520-42250	65.47	65.47	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	12-31610-4225	12.51	12.51	VISION		
02/08/2024	46498	VISION SERVICE P	819691408	12-31620-4225	49.23	49.23	VISION		
Total 46498:						337.35			
46499									
02/08/2024	46499	VISUAL EDGE IT	24AR146408	10-12001-4416	26.77	26.77	PRINTER		ADMIN
02/08/2024	46499	VISUAL EDGE IT	24AR146408	10-13010-4416	26.77	26.77	PRINTER		
02/08/2024	46499	VISUAL EDGE IT	24AR146408	10-14020-4416	26.77	26.77	PRINTER		
02/08/2024	46499	VISUAL EDGE IT	24AR146408	11-31510-44160	26.77	26.77	PRINTER		
02/08/2024	46499	VISUAL EDGE IT	24AR146408	12-31620-4416	26.78	26.78	PRINTER		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46499:						133.86		
46500								
02/08/2024	46500	WALKER & DRISKI	13216	10-16026-4430	555.00	555.00	ATTORNEY FEES	ADMIN
Total 46500:						555.00		
46501								
02/08/2024	46501	XEROX FINANCIAL	5331878	10-12001-4525	8.61	8.61	PRINTER LEASE	ADMIN
02/08/2024	46501	XEROX FINANCIAL	5331878	10-13010-4525	8.62	8.62	PRINTER LEASE	
02/08/2024	46501	XEROX FINANCIAL	5331878	10-14020-4525	8.62	8.62	PRINTER LEASE	
02/08/2024	46501	XEROX FINANCIAL	5331878	11-31510-45250	8.62	8.62	PRINTER LEASE	
02/08/2024	46501	XEROX FINANCIAL	5331878	12-31620-4525	8.62	8.62	PRINTER LEASE	
Total 46501:						43.09		
Grand Totals:						486,118.83		

Report Criteria:

Report type: GL detail
 Check.Check number = 46399-46501
 Check.Type = {<>} "Adjustment"

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>02/12/24</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 8, 2024
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 24-04** *Awarding a Contract for Resident Engineering and Construction Management Services for the East Ninth Street Sidewalk Improvements Project to **Nicklaus Engineering, Inc.***

ISSUE:

Shall the City Council approve Resolution No. 24-04, authorizing a professional services contract for Resident Engineering and Construction Management for the Ninth Street East Sidewalk Improvements Project from Ash Avenue to Oak Avenue?

PROJECT DESCRIPTION:

This Project will construct pedestrian improvements along Ninth Street between Ash and Oak Avenues. It will extend the PCC sidewalk along the north side of Ninth Street to improve Middle School and Finley Elementary School.

DISCUSSION:

In 2022, the City was awarded funding in the amount of \$400,000.00 through the Congestion Mitigation Air Quality (CMAQ) Program for the Project. The Holt Group was engaged to create the improvement plans, specifications, and contract documents for the project. Subsequently, a Metes and Bounds study was completed to ascertain the exact boundaries of the City limits and the properties abutting the project. Pursuant to that process, staff has worked with the County of Imperial and an adjacent private property owner to secure easements and site control.

As Design Engineer, The Holt Group prepared specifications for construction. The Engineer's Opinion of Probable Cost (EOOPC) for Construction was set at \$400,000.00 . That information was included in the Request for Proposals for Resident Engineering/Construction Management released by the City last month.

Two contractors with whom the City has previously worked, Dynamic Consulting and Nicklaus Engineering, as well as ProTerra, another area firm, submitted RE/CM proposals. The proposals were evaluated by a selection committee. Due primarily to past experience both with the City and with other area agencies, Nicklaus Engineering, Inc. was selected as the preferred consultant for this function.

In the past few cycles of these federal/state funded transportation projects, the City has added procuring the require materials testing function and labor compliance reporting to the RE/CM function. When those functions are removed from the bid amount, the preferred bid comes in at approximately 14% of the construction estimate, just below the benchmark standard of 15% for the RE/CM function.

East Ninth Street RE/CM

FISCAL IMPACT:

It should first be noted that the City's original request for funding on this project was for over \$415,000, however, in the ICTC "horse trading" session to allocate regional dollars, the project was given a truncated funding award to better mesh with the overall equitable distribution. The CMAQ funding for this project then became \$400,000.00 with a required 11.47% in local matching funds. Those figures bring the minimum total expenditure to \$451,824.00. Should the EOOPC hold, the cost of construction coupled with the proposed RE/CM figure would equal \$477,913, or \$26,089 over the programmed expenditure amount. Given the shortfall in desired funding vs. the actual amount awarded, somewhat higher projected construction costs due to multiple unforeseen boundary issues, the overage is well within what was expected. In anticipation of such a shortfall, staff recommended allocation of approximately \$135,000 in anticipated transportation project specific SB1 funds available in this fiscal year to this and the West Ninth Street project. Alternatively, funding could be drawn from LTA revenues as well

Estimated Costs	Estimated Costs	Funding		
		CMAQ	Required Local Match	Additional Local Exp
Construction	\$392,000	\$392,000		TBD
RE/CM	\$85,913	\$8,000	\$51,824	\$26,089
Total Estimated Costs & Funding Sources	\$477,913	\$400,000	\$51,824	\$26,089
TOTAL SB1/LTA COMMITMENT				\$77,913

CITY MANAGER RECOMMENDED ACTION:

It is recommended that Nicklaus Engineering, Inc. be awarded the contract for Resident Engineering and Construction Management for an amount not to exceed **\$85,913**

ALTERNATIVES:

Not to authorize, giving staff alternate direction.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 24-04**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AWARDING A
PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION MANAGEMENT
FOR THE NINTH STREET EAST SIDEWALK IMPROVEMENT PROJECT
BETWEEN WEBB AND OAK AVENUES (CML-5174(035))**

WHEREAS, the City of Holtville has previously submitted an application for federally-funded transportation programs administered by Caltrans to fund the East Ninth Street Sidewalk Improvements Project ("the Project"); and

WHEREAS, the City received funding from the Congestion Mitigation and Air Quality Program (CMAQ) in the amount of \$400,000.00 with a required 11.47% local match for the Project; and

WHEREAS, the improvement plans and specifications were reviewed and approved by the State of California Department of Transportation (Caltrans) District 11; and

WHEREAS, the City of Holtville received the approved E-76 Form (Authorization to Proceed with Construction & Construction Engineering) for the construction phase; and

WHEREAS, the City advertised a Request for Proposal (RFP) for Resident Engineering and Construction Management Services for the Project; and

WHEREAS, the City received three (3) proposals from qualified firms; and


WHEREAS, a qualified and responsive bid was received from **Nicklaus Engineering, Inc.** in an amount not to exceed \$85,913.00 for Construction Management Services related to the Project, including amounts for Geotechnical Consulting and Labor Compliance and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves an Award of Contract to Dynamic Consulting Engineers in an amount not to exceed \$85,913 for Construction Management Services related to the Project; and
2. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
3. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 12th day of February, 2024, by the following roll call vote:

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>02/12/24</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 9, 2024
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 24-05** *Authorizing the Replacement of Variable Speed Pump Drives for the Water Treatment Plant*

ISSUE:

Shall the City Council approve Resolution No. 24-05, authorizing the expenditure of Water Enterprise funds for the replacement of three variable speed drives for redundant water pumps at the City Water Treatment Plant?

DISCUSSION:

Recent upgrades to the City's Water Treatment Plant have extensively overhauled the plant and brought many issues up to date. Much of the large project addressing TTHMs in the water supply focused on the Treatment process itself and the storage tanks for treated water prior to distribution to the delivery system throughout town. Subsequently, controls for the distribution system itself were addressed as a separate project.

The latter process begat another problem in that the new distribution controls have not worked optimally with the older model drives that control the three redundant distribution pumps. A few weeks ago, Frank Cornejo alerted the City Manager to the issue and offered to forestall repairs until the next budget cycle to more fully flesh out the problem with Council.

However, a recent significant water break was caused after hours when a power surge shut down all three pumps simultaneously. This caused the emergency "jockey pump" to kick on, which does not have a variable speed regulator. When the jockey pump kicks on, the WTP staff closely monitor it for that reason. As the situation occurred after hours, staff was not called out until damage had been done. In this case, the force of the emergency pump created water hammer (basically a tsunami in the distribution system), the force of which burst a pipe in a weak section of the system (on Brentwood Avenue). The new variable control drives have surge protection not present in the old units that would prevent this from occurring in the future.

FISCAL IMPACT:

Control Systems Engineering, the contractor that has been working on the electronic controls for both of the recent Water system projects, has submitted a quote for \$20,456.98 to purchase the drives. The funds will be drawn from Water Enterprise Capital reserves.

CITY MANAGER RECOMMENDED ACTION:

It is recommended that the purchase be approved.

ALTERNATIVES:

Not to authorize, giving staff alternate direction.



KELLER ELECTRICAL INDUSTRIES, INC.
 1881 E. UNIVERSITY DRIVE
 PHOENIX, AZ 85034
 (602) 437-3015

QUOTE: 0234836
ORDER DATE: 1/18/2024
CUSTOMER NUMBER: 0001209
SALESPERSON: IS
ORDER TAKER: CHUCK HOWARD
DEPARTMENT: COUNTER SALES

SOLD TO:
 CONTROL SYSTEMS ENGINEERING, INC. *COD*
 14104 PAMELA DE FORTUNA DR
 YUMA, AZ 85367-5539

SHIP TO:
 CONTROL SYSTEMS ENGINEERING, INC.
 14104 PAMELA DE FORTUNA DR
 YUMA, AZ 85367-5539

CONFIRM TO:
 ERIC BLOM (951) 551-6347

Customer P.O.	Ship VIA	F.O.B.	Terms
QUOTATION	PRE-PADI & ADD	KELLER	C.O.D.

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
900313485 VFAS3-4750PC, 100HP/125HP 460V VFAS3-4750PC, 100HP/145A (HD), 125HP/173A (ND), 460V, 3PH, 60HZ, NEMA1, FRAME A5, AS3, ADJUSTABLE SPEED DRIVE, TOSHIBA.	EACH	3.00	0.00	0.00	6,219.00	18,657.00
900313486 SBP010Z, AS3 KEYPAD DOOR MOUNT SBP010Z, AS3 KEYPAD DOOR MOUNTING KIT, TOSHIBA.	EACH	3.00	0.00	0.00	60.00	180.00

- * TAXBLE ITEMS.
- * 2 WEEK LEAD-TIME.
- * FREIGHT PRE-PAID & ADD FROM PHOENIX (\$400 ESTIMATE).
- * RESIDENTIAL SHIPPING ADDRESS - SHIP VIA FEDEX FREIGHT LTL.

Net Order:	18,837.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	1,619.98
Order Total:	20,456.98
Less Deposit:	0.00
Order Balance:	20,456.98

Thank you for the opportunity to quote this project!
If you have any questions, PLEASE contact us at your convenience.

Pricing does not include freight, taxes, or special handling costs
 This quotation is valid for ninety (90) days, unless otherwise noted above. Further, if a purchase order or other legal notice to proceed is not received for the quoted services within ninety (90) days - any apparatus, ancillary equipment and/or parts remaining in our possession is deemed to be abandoned property and may be disposed of with no reimbursement or compensation for those items
 All new products are subject to original manufacturer's Warranty terms and conditions
 ****Remanufactured and Reconditioned electrical equipment, including motors, are subject to EASA's Warranty terms and conditions****

Warranty - Standard Terms and Conditions

- 1) **Agreement and Limitations.** Keller Electrical Industries, Inc. ("Keller" or the "Company") is an Electrical Apparatus Service Association (EASA) member and a Distributor/Value Added Reseller for many reputable manufacturers. Keller adheres to EASA Standards with regard to Electrical Apparatus, and Manufacturers' Warranty for products sold and components used in the performance of our manufacturing and service. These terms and conditions ("Terms") are made part of the "Sales Agreement" between Keller and the Customer, with respect to the Purchase of new or used Electrical Apparatus, components, parts and supplies, or the servicing of the Customer's Electrical Apparatus (NEMA Motors, Generators, Pumps, Transformers, etc.), delivered to Keller for service or repair. Keller shall not be bound by any additional or different Terms, whether printed or otherwise, whether in Customer's purchase order, or in any other communication from Customer to Keller, unless specifically agreed to by Keller in writing. The Agreement shall be for the benefit of Keller and the Customer and not for the benefit of or enforceable by any third party or other person. Prior courses of dealing, trade usage and verbal agreements not reduced to writing and signed by the President of Keller, to the extent they modify the Agreement, shall not be binding on Keller.
- 2) **Termination.** The Terms may be terminated by the Customer only upon Keller's written consent. Keller may terminate this Agreement by written notice to the Customer, provided Keller shall then promptly place any Customer Property with an appropriate carrier for return to Customer. Freight terms will be F.O.B. Origin.
- 3) **Price & Payment.** Customer shall be responsible for all costs of shipment, except as expressly assumed by Keller in this Agreement. Terms of payment shall be due Net 30 Days from date of invoice (On Approved Credit). Keller may require partial progress or third party payment guarantee in advance of rendering services or shipment whenever, in Keller's sole discretion, it is prudent to do so. Prior to any services being rendered, a current and valid exemption certificate must be on file with the Company. In the event that a resale certificate has not been provided to Keller, the Customer shall also pay to Keller all applicable sales taxes and other governmental charges which the Company is obligated by law to remit to any government entity by reason of services rendered to the Customer. If the Customer pays Keller by check and such check is returned as unpaid, or if Customer pays by credit card and later instructs the credit card issuer to withhold payment, in addition to original charges the Customer shall be liable to pay Keller for all returned check charges and, if Customer's account is placed with an attorney for Collection, shall be liable to pay all of Keller's attorney or expert fees, whether or not a lawsuit is commenced. The limited warranty clause for service and repairs will be considered null and void under nonpayment or late payment circumstances.
- 4) **Limited Warranty.** In lieu of all other warranties, express or implied, including without limitation warranties of merchantability and/or fitness for a particular purpose, Keller issues only to the Customer (and not to any subsequent owner or other person or entity) this limited warranty for any Products or Electrical Apparatuses sold by, repaired, or services performed by Keller pursuant to a purchase order accepted by the Company:

Products and/or Apparatus Sold by Keller

- **New** - Keller warrants that the apparatus and products sold is new and subject to the manufacturer's warranty.
- **New Apparatus Not Warranted By Manufacturer** - Keller warrants that the apparatus has never been in service. Such warranty will extend for a period of one (1) year from date of shipment, during which time the apparatus will operate satisfactorily, with competent supervision, under rated load, original nameplate data, usage and conditions.
- **Remanufactured** - Keller warrants that the apparatus has been completely rewound and rebuilt to EASA Recommended Practice and tolerances. Warranty will extend for a period of one (1) year from date of shipment, during which time the apparatus will operate satisfactorily, with competent supervision, under rated load, original nameplate data, usage and conditions.
- **Reconditioned** - Keller warrants that the apparatus is complete, has been dismantled, inspected, parts cleaned, lubricated, windings dried and treated, assembled, tested and painted. Warranty will extend for a period of ninety (90) days from date of shipment, during which time the apparatus will operate satisfactorily, with competent supervision, under rated load, original nameplate data, usage and conditions.
- **Used, Not Reconditioned Or Disassembled - Electrical** - Keller warrants that the apparatus operates and complies with the stamped nameplate ratings as specified in EASA Recommended Practice.
- **Used, Not Reconditioned Or Disassembled - Mechanical** - This apparatus shall contain all necessary parts to ensure its operation and has no visible broken parts.
- **As Is** - Keller offers no warranty of condition, whatsoever, as agreed by the buyer and Seller.

Apparatus Serviced By Keller (except for transformers)

- **Complete Apparatus - Mechanically Rebuilt, Electrically Tested** - Keller warrants that the apparatus has been dismantled, inspected, parts cleaned, lubricated, windings dried, varnished and baked as required, all mechanical tolerances (including sleeve bearings if a component of the equipment) brought to Manufacturer's tolerances or EASA Recommended Practice, including the replacing of all anti-friction bearings with new bearings (if such bearings are a component of the equipment), dynamically balanced, assembled, tested, and painted. Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty, but not to exceed ninety (90) days from date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of Keller's Warranty. In the event that Keller and the Customer mutually agree that a bearing(s) should not be replaced or rebabbitted, the bearing(s) is (are) not warranted.
- **Complete Apparatus - Electrically Rebuilt, Mechanically Inspected**
 - a) **Totally Electrically Rebuilt** - Keller warrants that the apparatus has been dismantled, inspected, parts cleaned, lubricated, all windings replaced with new winding(s) composed of new insulation and wire in accordance with EASA Recommended Practice, assembled, tested, and painted. Keller Warranty shall extend for a period of ninety (90) days from the date of shipment on all items except the new electrical winding(s) which Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty, but not to exceed one (1) year from date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of Keller's Warranty.
 - b) **Partially Electrically Rebuilt** - Keller warrants the apparatus as stated in paragraph a) above, except for apparatus where multiple windings are involved (e.g.: slip ring motors, direct current motors, synchronous motors);
- **Complete Apparatus - Mechanically And Electrically Rebuilt**
 - a) **Totally Mechanically and Electrically Rebuilt** - Keller warrants that the apparatus has been dismantled, inspected, parts cleaned, lubricated, all mechanical tolerances (including sleeve bearings if a component of the equipment) brought to Manufacturer's tolerances or EASA Recommended Practice, all windings replaced with new windings composed of new insulation and wire in accordance with EASA Recommended Practice, including the replacing of all anti-friction bearings with new bearings (if such bearings are a component of the equipment), dynamically balanced, assembled, tested, and painted. Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty, but not to exceed one (1) year from date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of Keller's Warranty. In the event that Keller and the Customer mutually agree that a bearing(s) should not be replaced or rebabbitted, the bearing(s) is not warranted.
 - b) **Partially Electrically Rebuilt and Totally Mechanically Rebuilt** - Keller warrants the apparatus as stated above in paragraph a), except for apparatus where multiple windings are involved (e.g.: slip ring motors, direct current motors, synchronous motors); and Keller's Warranty for multiple winding apparatus applies only to the new winding(s) installed by Keller.
- **Complete Apparatus - Reconditioned** - Keller warrants that the apparatus has been dismantled, inspected, parts cleaned, lubricated, windings dried and varnish treated as required, dynamically balanced, assembled (replacing antifriction bearings with new bearings, if applicable), tested, and painted. Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty, but not to exceed ninety (90) days from date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of Keller's Warranty.
- **Components Of Apparatus - Mechanically And Electrically Rebuilt** - Keller warrants that the component of apparatus has been inspected, all mechanical tolerances brought to Manufacturer's tolerances or EASA Recommended Practice, windings replaced with new windings and insulation in accordance with EASA Recommended Practice, varnish treated as required, dynamically balanced (if applicable), and painted (if applicable). Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty, but not to exceed ninety (90) days after date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of Keller's Warranty.
- **Components Of Apparatus - Reconditioned** - Keller warrants that the component of apparatus has been inspected, windings dried and varnish treated as required, dynamically balanced (if applicable), tested, and painted (if applicable). Keller's Warranty shall extend for a period equal to the Manufacturer's Warranty but not to exceed thirty (30) days from date of shipment. Keller's Warranty shall be limited to the liability provided in the general provisions which are a part of the Keller Warranty.

The foregoing warranties will not apply to defects, occurring within the warranty period, resulting from misuse by customer or by reason of improper installation, application, circuit protection, assembly or repair of the apparatus by others subsequent to the sale or service by Keller.

If the apparatus does not operate in accordance with the foregoing warranties, Keller will refund the price of the goods or service or will provide for the reworking or replacing of the apparatus or parts, at Keller's option, to cause it to so operate for no additional charge to the customer, at Keller's facility, and during Keller's regular working hours. Transportation of the apparatus, if required, will be paid for by the customer. Keller's liability for any breach of the foregoing warranty shall be limited to such refund, reworking or replacement and, in the case of claims arising out of the Keller's inspection of apparatus, to the charge made for such inspection.

Keller, shall not, under any circumstances be liable for any expenses incurred or otherwise for inconvenience or loss of use of the goods and services, or any machinery, equipment, application or process of which the goods or services are a component. Keller shall not under any circumstances be liable for any indirect, special or incidental or consequential damages, costs and/or expenses arising out of the use of the goods or services; or the failure of the goods and services to conform to this limited warranty, regardless of the theory of liability under which any such claim may be pursued. Keller's liability shall not, in any event exceed the amounts charged by the Company for the service(s) rendered. Keller shall not be liable to the Customer or any other person, and this limited warranty shall be void if the Customer, or any other person (a) modifies, tampers with or attempts to repair the apparatus after Keller's sale of service, or (b) uses the goods or apparatus in a manner other than as recommended by the manufacturer, or (c) uses the goods or apparatus in any machinery, equipment, application or process for which the item is not intended, or rated by the manufacturer, or (d) if the claimed failure of the goods or apparatus is the result of misuse, neglect, abuse, accident or failure of any other machinery or equipment, or component thereof.

Transformers Serviced By Keller

Transformers accepted by Keller from a Customer for repair or servicing will be warranted to operate satisfactorily for the time period as defined herein. Transformers accepted by Keller from a Customer for specific repairs, or for the repair and replacement of specific parts only, are warranted only as to the extent that such specific repairs are performed or parts furnished by Keller. All warranties are provided with the condition that Customer operates the transformer with competent supervision, does not exceed rated load or capacity of transformer, and has normal usage and operating conditions.

Any warranty repair done by contract and/or customer must first be authorized by Keller. The correction of such defects by repair or replacement shall constitute fulfillment of all Keller's obligations with respect to the product sold hereunder.

Types of Limited Warranties are as follows:

- **Class A (Category I) Repairs** - Category I Repairs are those that do not require removal of the core and coils from the case but require cleaning, servicing, testing and painting.

Keller warrants it has checked the transformer for mechanical and electrical damages and made necessary repairs, refinished the case if needed, checked the oil level and replaced the gaskets if applicable. The Service Center has performed all applicable tests according to ANSI, IEEE, or EASA Recommended Practice. All work is warranted for ninety (90) days. Should the unit fail within the warranty period, the amount charged will be credited toward additional repairs performed on the same unit.

- **Class B (Category II) Repairs** - Category II Repairs are those requiring removal of the core and coils, oven drying, completely repairing or replacing any parts, refinishing case, reassembly and testing.

Keller warrants it has dismantled the transformer, cleaned, tested and repaired or replaced all defective equipment, dried and revarnished the coils if applicable, refinished the case, refilled with non-PCB oil, furnished and installed new gaskets if applicable, performed all applicable tests according to ANSI, IEEE, or EASA Recommended Practice. All work is warranted for ninety (90) days. Should the unit fail within the warranty period, the amount charged will be credited toward additional repairs performed on the same unit.

- **Class C (Category III) Repairs** - Category III Repairs are those requiring removal of the core and coils, installing new windings and insulation, completely repairing or replacing any defective parts, refinishing case, reassembling and testing.

Keller warrants it has dismantled the transformer, cleaned, tested and repaired or replaced all defective equipment, installed new windings on the cores, refinished the case, refilled with non-PCB oil, furnished and installed gaskets if applicable, performed all applicable tests according to ANSI, IEEE, or EASA Recommended Practice. All work is warranted for one year.

General Provisions

The foregoing Warranties will not apply to defects, occurring within the warranty period, resulting from misuse by Customer or by reason of improper installation, application, circuit protection, assembly or repair of the transformer by others subsequent to service by the Service Center.

If the transformer does not operate in accordance with the foregoing Warranties, Keller will refund the price of the goods or service as stated in each category or will provide for the reworking or replacing of the apparatus or parts, at Keller's option, to cause it to so operate for no additional charge to the Customer, at Keller's place of business, and during Keller's regular working hours. Transportation of the transformer, if required, will be paid for by the Customer. Keller's liability for any breach of the foregoing Warranty shall be limited to such refund, reworking or replacement and, in the case of claims arising out of Keller's inspection of the transformer, to the charge made for such inspection. Keller shall not be liable to Customer, or to any other person, for any indirect, consequential, or other kinds of damages arising out of this transaction.

- 5) **Warranty Procedure.** If an item sold or repaired by Keller is claimed not to perform as specified under the original manufacturer's specifications when it is received by the customer, or is claimed to be defective within the limited warranty period as defined by Section 4 above, the Customer shall give prompt written notice to Keller, in no event later than the expiration of the limited warranty period. Customer shall be responsible for any shipping or handling, or associated costs for shipping and handling of the repaired item back to Keller. Upon receipt of the item, Keller's technicians will inspect the item and determine whether the claimed non-conformity or defect, as the case may be, is related to a manufacturing defect in materials or workmanship, or the subject of a previous repair.

If Keller determines that the non-conformity or defect is not a manufacturer's covered warranty issue or not related to the Keller repair, or that one or more of the conditions described in Section 4, above, is a cause of the Customer's claim, Keller will give notice to the Customer promptly thereafter, and will request an authorization to perform additional repair services at Keller's applicable repair rates for such services. Keller will not engage in any additional repair services without the Customer's prior written authorization. If within ten (10) days of Keller's request for authorization to repair, the Customer requests the return of the unrepaired item, Keller will return the item at the Customer's expense. If the Customer neither authorizes the additional repairs, nor requests the return of the item within the ten (10) day period, the Customer will be liable to Keller for storage of the item at a rate per day that Keller establishes from time to time, which rates will be made available by Keller upon Customer's request. If the item remains in storage with Keller for a period of sixty (60) days or more after Keller's request for authorization to repair, Customer shall be deemed to have abandoned the item and Keller may dispose of it in its sole discretion, without incurring any liability whatsoever to the Customer.

If Keller determines that the non-conformity or defect comes within the terms and conditions of the limited warranty and if the Company elects under the limited warranty provision to repair the item in question, Keller will reworking or provide replacement without charge to the customer and will return the item to the customer at Keller's expense.

EASA Standards and EASA Recommended Practices referenced in the aforementioned may be found at: <http://www.KellerElectrical.com/services/repairdivision.shtml>

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 24-05**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING THE
EXPENDITURE OF WATER ENTERPRISE FUNDS FOR THE REPLACEMENT OF
THREE VARIABLE SPEED DRIVES FOR REDUNDANT WATER PUMPS
AT THE CITY WATER TREATMENT PLANT**

WHEREAS, the City of Holtville maintains a Water Treatment system that processes and delivers approximately 350 million gallons of potable drinking water to area residents annually; and

WHEREAS, through recent upgrades, the processing control system has been replaced and/or upgraded in association with other plant improvements; and

WHEREAS, a separate autonomous control system the distribution pump control system to avoid interruption of water delivery in the event of problems or failures in the main plant and/or its processing controls is also currently being upgraded; and

WHEREAS, a recent malfunction in the older components of the distribution pump control system created a situation that caused a water break in the City distribution system; and

WHEREAS, further repairs to the system were deemed necessary; and

WHEREAS, the City's waterworks staff solicited and received a quote to replace three variable speed drives for redundant water pumps to alleviate future such issues and service interruptions to residents; and

WHEREAS, staff has deemed the proposal by Control Systems Engineering for **\$20,456.98** to replace the upgraded components to be reasonable and adequate; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves the purchase of three variable speed drivers through Control Systems Engineering in the amount of **\$85,913** to be drawn on funds from the Water Enterprise Fund.
2. That the Holtville City Council hereby designates and authorizes the City Manager or his/her designee to sign and execute documents to complete the purchase.
3. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 12th day of February, 2024, by the following roll call vote:

AYES:

NOES:


ABSTAIN:

ABSENT:

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: February 9, 2024
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>02/12/24</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – The Holt Group has completed design on the project. Staff has worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. Information on the project was input to the State’s tracking system and it was approved for utilization of the funding. Advertising to procure contractors was approved in November. *A preferred contractor has been selected and is on the agenda for this meeting for approval. Additionally, construction bids will be opened on Tuesday, February 13, 2024.*

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. The ad to procure a Design Engineer was recently run in the Holtville Tribune with a 30-day response window. *Some issues are being cleared up in the bidding process, so proposed action will be forthcoming later in February.*

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. The October site tour with BoR representatives was rescheduled, however, a conversation notifying them of a potential extension received positive feedback to demonstrated progress. The BoR rep also offered to intervene in speeding up the latest hiccup in the permitting process. He made some calls and one permit with the state was approved, the other with the Army Corps of Engineers (ACE) was returned for further revision. Much of the piping between cells has been completed, as has the headworks for the inlet area. We await approval to tap into the River and begin the process of populating the beds with plant species. Although the ACE permit seems to be imminent, the project grant end date was looming on January 30. BoR was aware of the issue, but staff ***officially requested an extension in January, which was granted. The new completion deadline has been pushed to September, 2024.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

Staff checked in with the Design Engineer in late December. At this point, most of the structural work has been completed, with additional work needed on ancillary elements such as landscaping and the proposed picnic area. ***A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion.***

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. Council had discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. A meeting was recently held to present updated design palettes to the subcommittee last week. Mr. Medina has some exciting ideas and is welcoming input as the project progresses. ***Staff met with Mr. Medina this week and more formal site plan drawings were presented, which will be shown to Council at this meeting. Mr. Medina is now moving forward with subconsultants for plumbing, electrical, HVAC. Etc.***

BUILDING DEPT - The City issued **15** building permits in 2024. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation

would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Mr. Hawk has vacillated between engaging a contractor to begin construction and selling off this project. The CM met with a developer in the Spring that was highly interested in acquiring the project, but that may have cooled somewhat.

Staff recently spoke with Mr. Hawk and reminded him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City's project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a draw down on funding, so construction is imminent.

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions. Interaction continues as the project develops. Discussions has continued to revise requirements and continue the project moving forward.

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

EVENTS

Carrot Festival – See you all there!

MEETINGS & EVENTS RECENTLY ATTENDED :

- 01/22/24 Department Head Meeting *City Hall*
- 01/22/24 Holtville City Council Meeting *City Hall*
- 01/24/24 Meeting w/ Trestle Project Design Engineer *Web Conference*
- 01/24/24 Federal Appropriations Workshop *County Admin Building (EC)*
- 01/25/24 League of Cities Division Dinner *Old Eucalyptus (EC)*
- 01/29/24 Department Head Meeting *City Hall*
- 01/31/24 Base Commander Reception *NAF El Centro*
- 02/02/24 Holtville Rotary Club Meeting *Buzzmore Racing Shop*
- 02/02/24 CofC Queen Coronation/Citizen of the Year Banquet *IV Swiss Club*
- 02/03/24 Dancing for the Crusaders Fundraiser *Sacred Heart School (Brawley)*
- 02/05/24 Department Head Meeting *City Hall*
- 02/06/24 Wetlands Project Status Meeting *Web Conference*
- 02/08/24 Conference w/ City Engineer re: Pending Streets Projects *City Hall*
- 02/08/24 Conference w/ PS Building Architect *City Hall*
- 02/08/24 Consultant Selection Committee *Civic Center*
- 02/09/24 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
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-

UPCOMING EVENTS :

- 02/09/24 Carrot Festival Kickoff Concert *Holt Avenue*
- 02/10/24 Holtville Carrot Festival Parade *Fifth Street*
- 02/10/24 Holtville Carrot Festival Mariachi Night *Fifth Street*
- 02/12/24 Department Head Meeting *City Hall*
- 02/12/24 Holtville City Council Meeting *Civic Center*
- 02/13/24 East Ninth Street Bid Opening *Civic Center*
- 02/13/24 Carrot Festival Wrapup Meeting *City Hall*
- 02/14/24 ICTC Management/CCMA Meetings *City of El Centro*
- 02/15 - 02/16/24 NW Vacation Days (*Out of Office*) *Puerto Vallarta, Mexico*
- 02/13/24 Wetlands Project Status Meeting *Project Site*
- 02/19/24 President's Day OBServed (*City Hall Closed*)
- 02/20/24 Holtville Planning Commission Meeting *City Hall*
- 02/26/24 Holtville City Council Meeting *City Hall*
- 03/21/24 Holtville Farmers Market & Street Fair (*Tentative*) *Holt Park*
- 05/01 - 05/03/24 SCAG General Assembly & Annual Conference *Palm Desert, CA*
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If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

February 8, 2024

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- 23 water shutoffs in January
- FEMA first in person meeting for Hurricane Hilary, we are having weekly meetings. All staff is currently gathering data for claims.
- Attended ICTC meeting.
- Attended CSFMO Conference in Anaheim, very informative and will continue as Imperial Valley Chapter Chair for year 2024, good outcome of local chapter, more participation from local cities and county.
- Receiving payments from Campesinos Unidos LIHWAP utility assistance and report submittals to LIHWAP.

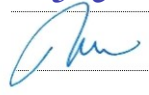
Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>02/12/24</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____



MEETING DATE:	<u>02/12/24</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City of Holtville Report to Council

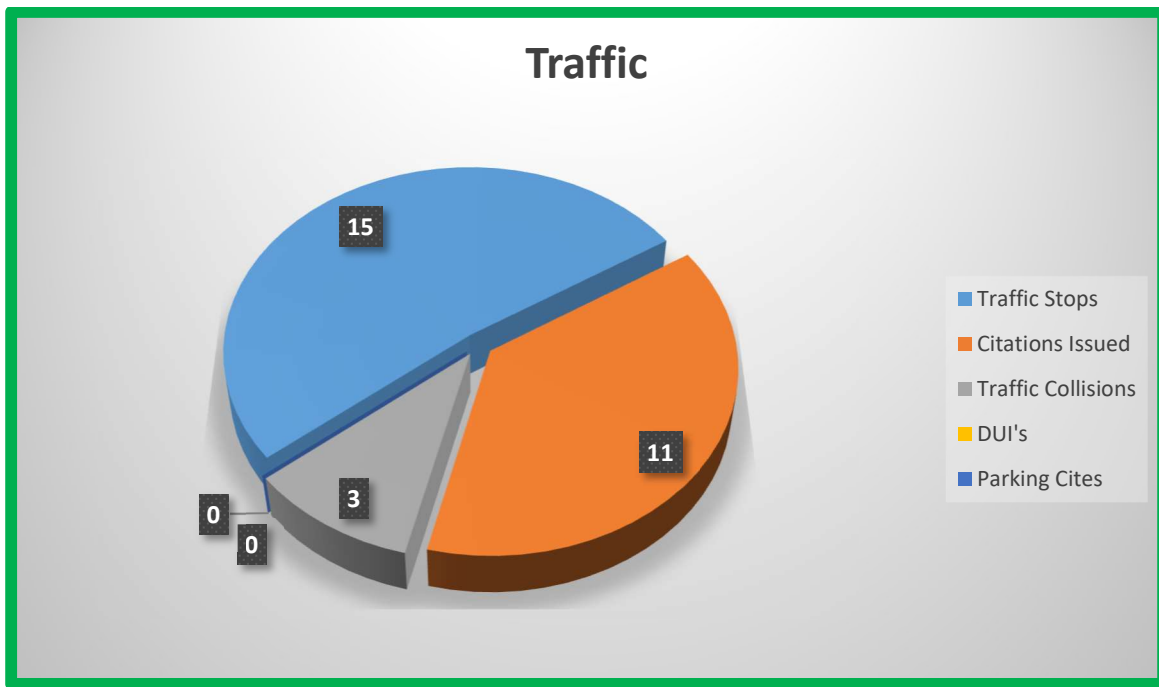
Date Issued: February 07, 2024
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – **January 2024**

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS
REQUIRED OF THE CITY COUNCIL.**

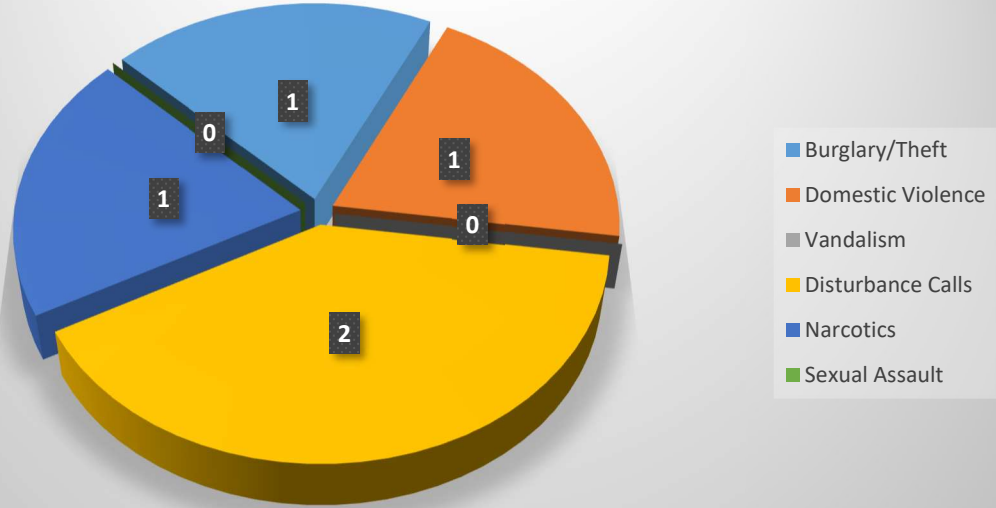
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of
January 2024.

Calls for Service:

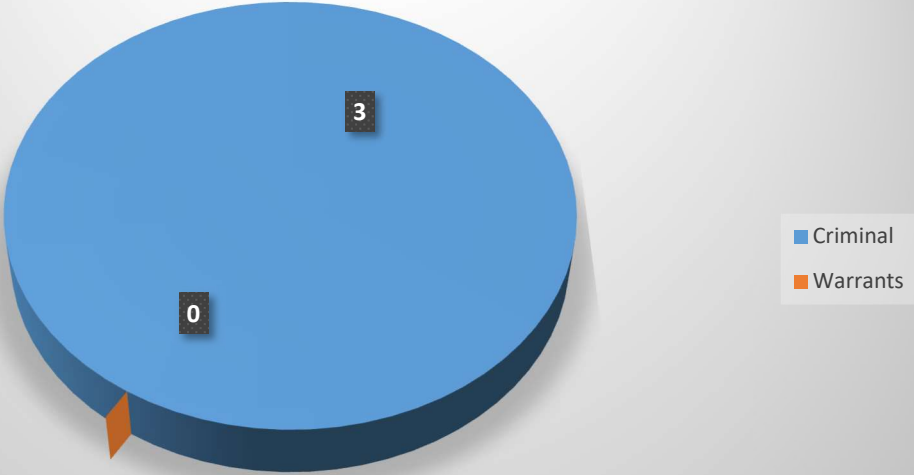
- **128** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.

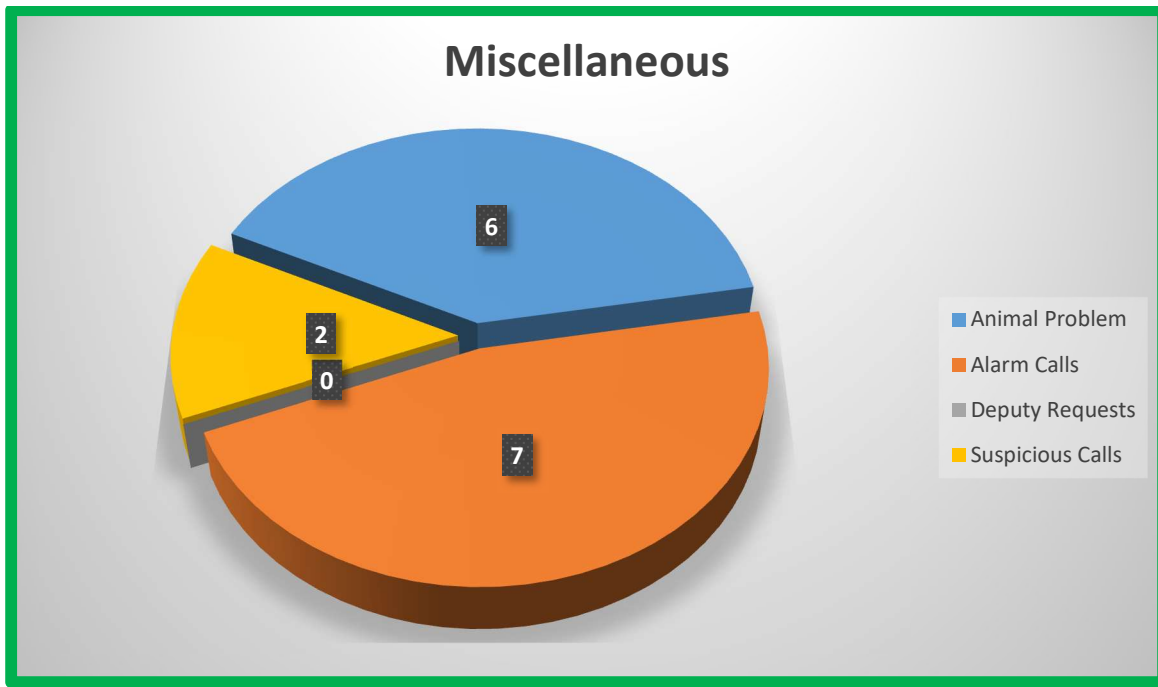


Criminal Activity



Arrests





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of January 2024.

24-1706 – Counter Report at the Holtville Station

Reporting person came in to report a past occurred non injury traffic collision at the front counter. All parties were contacted and they elected to exchange insurance information. Incident occurred by the High School.

24-1765 – AOA for Fire in the 400 Block of Fern Avenue

Fire requested assistance for a subject possibly under the influence. Once subject learned deputies were en-route he took off running due to having an active warrant for his arrest. Subject was not located.

24-1832 – Welfare Check in the 800 Block of Circle Drive

Reporting person called and wanted a welfare check conducted on an elderly female who has not been seen in a week. Contacted the female at the residence, who was ok and not in need of any assistance.

24-1839 –Vandalism in the 1000 Block of 6th Street

Reporting person called to report a rock was just thrown at his residence. Deputy inspected the residence and was unable to find any damage. Reporting person didn't have any information on who threw the rock.

24-1850 – Disturbance in the 900 Block of Holt Avenue

Reporting person called to report subject knocking on the windows of the leasing office and trying to open doors. Deputy contacted the reporting person, who advised this is an ongoing issue with the tenant and he was contacted and counseled.

24-1869 – Animal Problem in the 1300 Block of 7th Street

Reporting person called to report that her 12 year old son was bitten by a dog. Deputy arrived and determined that child was not bitten, however the reporting person and dog owner were arguing over the dog being loose. Both parties were counseled.

24-1872 – Missing person in the 700 block of 5th Street

Reporting person called to report a subject missing from the facility. Subject was found shortly after and returned to the facility.

24-2095 – Disturbance in the 1200 Block of 7th Street

Reporting person called to report a disturbance in the area. Deputy arrived and found a husband and wife in an argument. Argument was over father drinking, parties were separated and went their own way for the evening.

24-2281 – Suspicious in the 500 Block of Orange Avenue

Reporting person called because they were approached by a female who was locked out of the residence and afraid for her safety. Upon investigation it was revealed that her husband locked her out and pushed her. Report was taken for domestic violence. Male subject was not located.

24-2307 – Theft in the 700 Block of Maple Avenue

Reporting person called to report a just occurred theft of her cell phone. Reporting person stated the phone was taken from the car port area and identified two subjects, but did not wish to press charges, only wanted her phone back. Neither subject was located. The reporting person was provided with options, however declined to press charges.

24-2343 – Traffic Collision in the 400 Block of Walnut Avenue

Reporting person called to report her vehicle was hit sometime during the evening. Reporting person wished to make a report and a report was generated. Unknown suspect information.

24-2346 – Trespassing in the 500 Block of West 5th Street

Reporting person called to report a subject living in the trees behind his property, and was concerned that the subject may start a fire. Subject was contacted and advised that he cannot stay there, and left the area.

24-2352 – Animal Cruelty reported in the 500 Block of Grape

Reporting person called to report a lady beating her dog. Deputy made contact with the dog owner, who stated that she did discipline her dog due to it getting out and almost biting someone. The dog appeared unharmed and she was counseled on the leash laws.

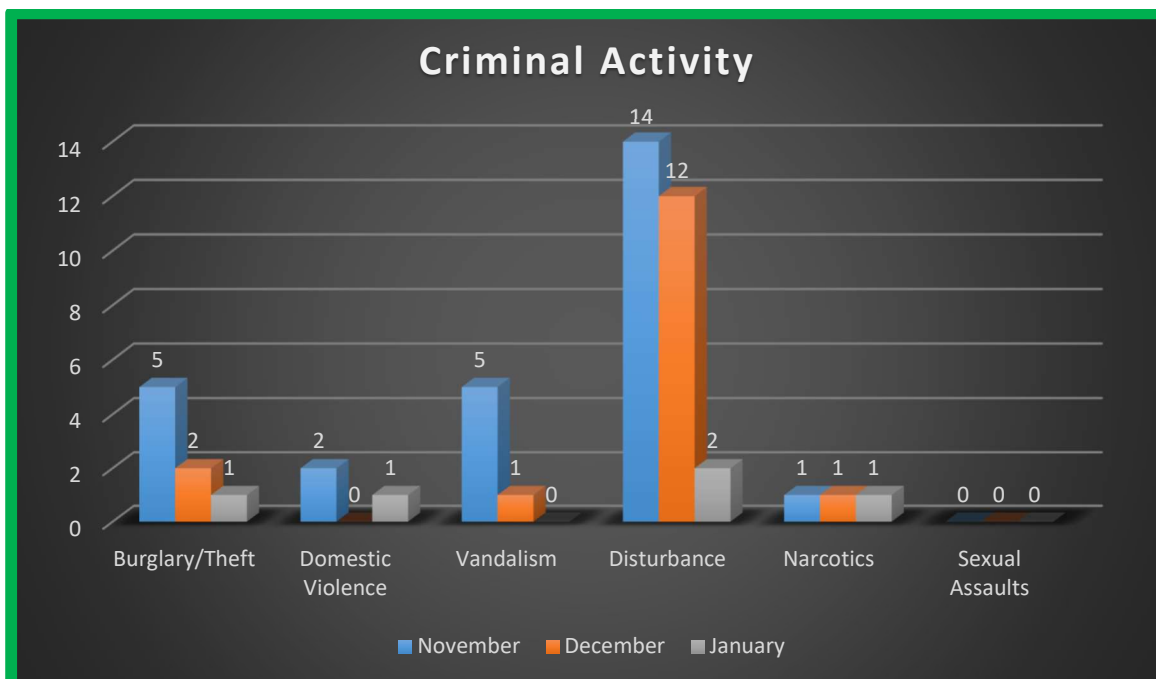
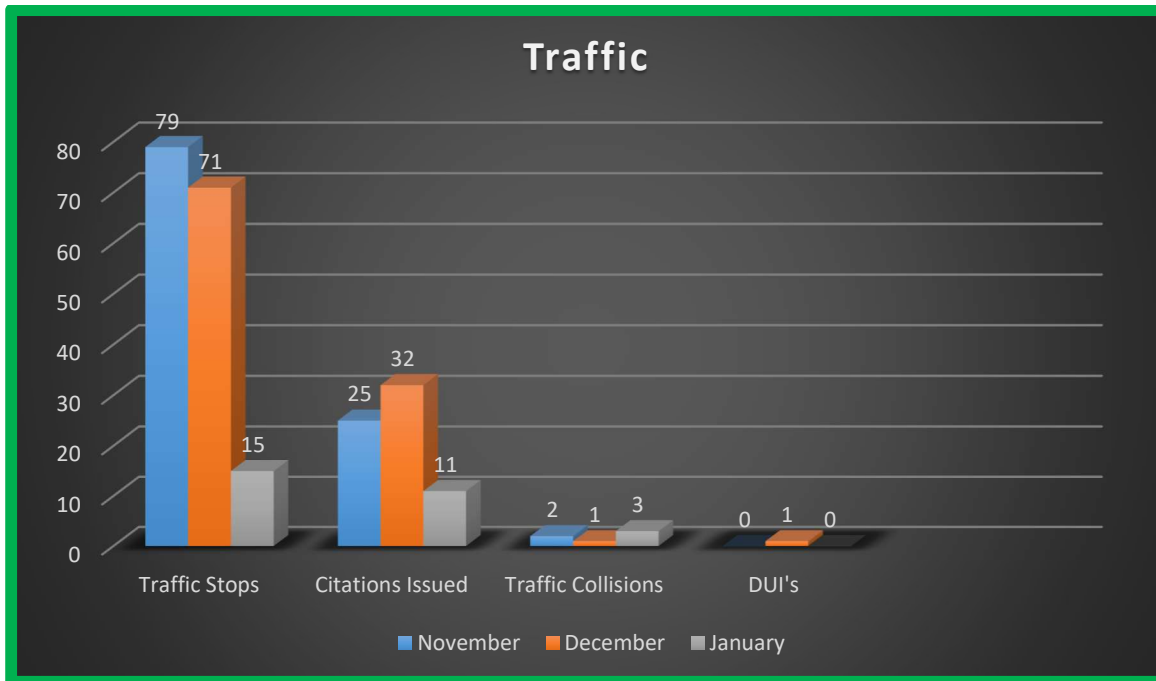
24-2392 – Mental Problems in the area of 5th Street and Holt Avenue

Subject called to report he was having anxiety and having a mental crisis. Deputy contacted the subject who requested to be taken to county mental health to seek assistance. Deputy provided subject with a ride and he was turned over to CMH.

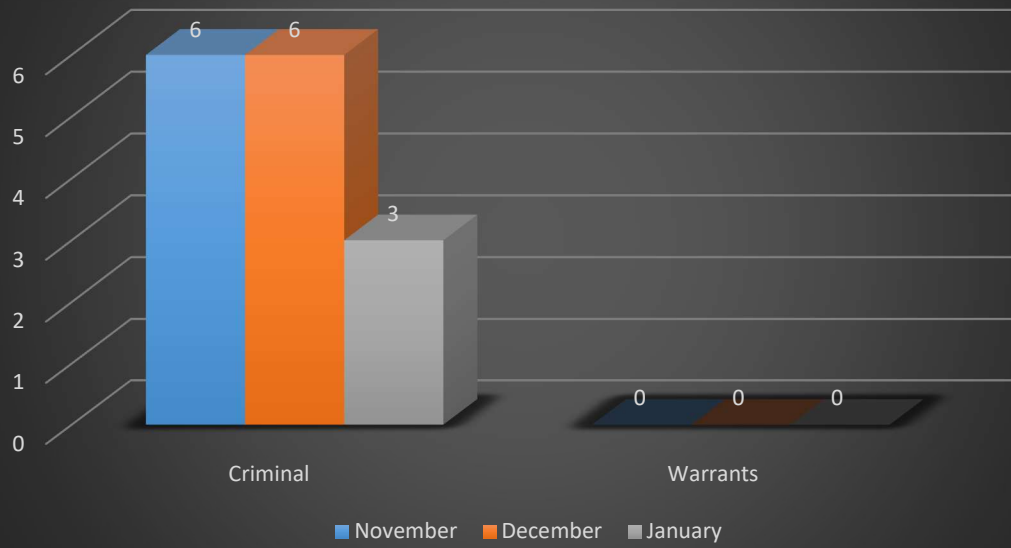
24-2499 – Violation of a Restraining order at the front counter

Reporting person came in to report she had a valid restraining order and the restrained person continued to contact her by telephone. The order was indeed valid and a report was taken and filed for the violation.

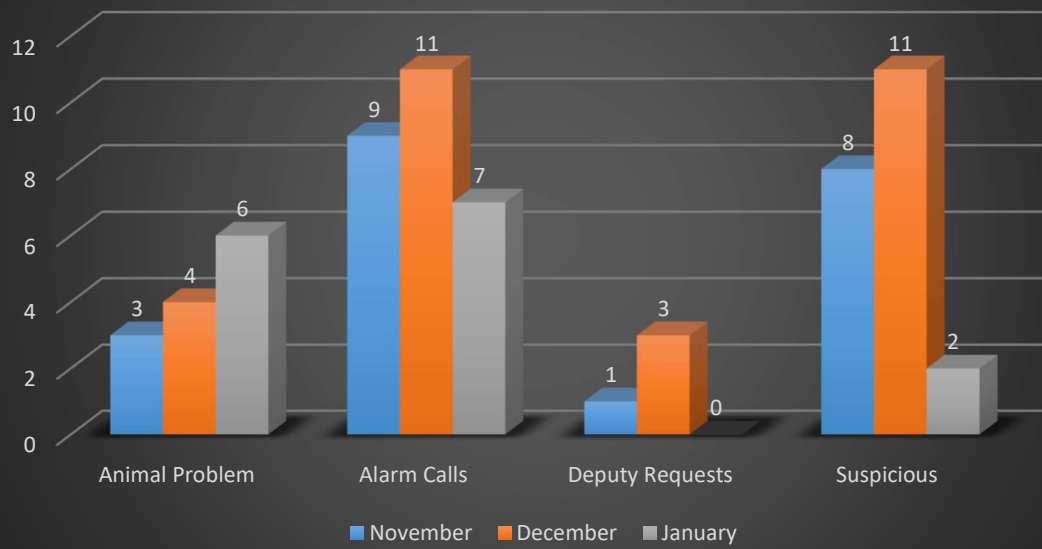
Monthly Comparisons:



Arrests



Miscellaneous



Respectfully submitted,

Sergeant Joseph Conkey

WASTEWATER TREATMENT PLANT:

As noted in the spreadsheet below, wastewater treatment plant effluent ammonia levels have continued to remain in compliance during the **4th Quarter of 2023**.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli
Jan-23	0.3698	0.2923	0.4193	1252.0	0.0	3940.0	0.6	67.0	0.0	2.5
Feb-23	0.3512	0.3054	0.3899	890.0	0.0	1585.0	1.0	59.0	0.0	1.8
Mar-23	0.3528	0.3144	0.4102	442.5	1.3	1575.0	0.7	41.0	0.0	1.8
Apr-23	0.3364	0.279	0.3752	710.0	0.0	3450.0	1.1	55.0	0.0	1.8
May-23	0.3421	0.2957	0.3772	644.0	0.0	3840.0	0.9	56.0	0.0	2.1
Jun-23	0.3364	0.2644	0.3888	316.7	0.0	4675.0	0.8	40.0	0.0	1.9
Jul-23	0.3227	0.2745	0.3917	457.5	0.0	4200.0	1.2	43.0	0.0	1.9
Aug-23	0.345	0.2959	0.4854	576.0	0.0	3660.0	1.3	44.0	0.0	2.4
Sep-23	0.3685	0.3239	0.5023	680.0	0.0	2850.0	1.1	49.0	0.0	1.8
Oct-23	0.3559	0.3152	0.3976	602.0	0.0	4160.0	1.0	39.0	0.0	1.8
Nov-23	0.3556	0.294	0.3969	1217.5	0.0	5350.0	1.0	48.0	0.0	1.8
Dec-23	0.3513	0.2914	0.4143	532.5	0.0	1975.0	1.6	52.0	0.1	1.8
AVERAGES-	0.3490	0.2955	0.4124	693.4	0.1	3438.3	1.0	49.4	0.0	2.0

Respectfully Submitted,

Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists