

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, February 26, 2024

- | | | |
|--|---|--|
| <input type="checkbox"/> Murray Anderson, Mayor | <input type="checkbox"/> Ginger Ward, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> John Munger, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:00

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation
Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, February 12, 2024.
- b. Current Demands #46502 through #46549.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #24-05** Approving the Expenditure of Water Enterprise Funds for the Replacement of Three Variable Speed Drives for Redundant Water Pumps at the City Water Treatment Plant

Nick Wells, City Manager

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #24-06** Awarding a Contract for Engineering Design of the West Ninth Street Sidewalk Improvements Project

Nick Wells, City Manager

- b. **Discussion/Related Action to Appoint a Permanent City Clerk**

4. INFORMATION ONLY: *None*

- a. **Discussion Only** Regarding Progress on Design of the Public Safety Building

Nick Wells, City Manager

5. STAFF REPORTS


- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Adriana Anguis*
- c. Fire Chief - Alex Silva
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

6. Items for future meetings *72-Hour & Trailer Parking Ordinance*

7. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, February 12, 2024

MEETING DATE:	<u>2/26/24</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, February 12, 2024, at 5:30 pm in the Civic Center. Mayor Murray Anderson was present, as were Council Members Ginger Ward, Mike Goodsell, Mike Pacheco, and John Munger. City Attorney Steve Walker, Police Chief Joe Conkey, City Treasurer George Morris, Finance Supervisor Adriana Anguis, City Manager Nick Wells, and Assistant City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Murray Anderson.

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Anderson called the Open Session meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, February 9, 2024.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

RECOGNITION:

Mayor Ginger Ward

HHS Athletic Director and Cross Country Coach CJ Johnston

Mr. Johnston attended with the HHS Girls Cross Country Team to be recognized by the Council. He briefly spoke on the hard work performed by the young ladies and explained their Valley League and CIF standings that earned them their opportunity to compete at the State level. He introduced six of the seven girls that made HHS history by being the first Girls Cross Country team to qualify and compete at the state level. He highlighted the accomplishments of Senior Lily Strahm(1st place at IVLs and 4th at CIF). Mr. Munger offered to help with the team in the future due to his experience at the High School and Collegiate levels.

GENERAL PUBLIC COMMENTS:

Kirk Mann, IVHA Executive Director, came bearing a gift for Mayor Murray Anderson, who serves as a commissioner for IVHA. Mr. Mann also presented updates for IVHA, most notably mentioned was that they have started a new non-profit called "Imperial Valley Housing Development Corporation." He extended the opportunity to the City to donate property to the Corporation to stimulate housing in the area. IVHA appreciates having Mr. Anderson and Mr. Munger as commissioners because they now have a full board.

Laura Goodsell, Holtville representative for the Imperial Valley Health Care District Initial Board of Directors, came to report to the Council for the first time regarding the unified health care district. She stated that there is not too much to report, as they have only held two official meetings so far. She was able to announce that they have secured a domain name and a website is soon to follow. She provided her email, lgoodsell@iv-hd.org, for the public to address her with concerns or questions regarding the Imperial Valley Health District. She listed some of the other directors, mentioning they are waiting on one more district to appoint a representative. They are waiting to form committees until they have a seventh board member seated. The directors have heard financial presentations from the three merging parties and are doing their best to manage their responsibilities to the community.

Rosie Allegranza, Executive Director for the Holtville Chamber of Commerce, provided an update centered around the Carrot Festival. She claimed that this was a "historic" Carrot Festival due to a visibly larger crowd than has been seen before. She showed the Council a picture she took from the performance stage during the drumline competition, showing a crowd of body-to-body people all down Holt Avenue. Additionally, there were more vendors than ever before with 167 spaces marked in the park and on the street collectively. Parade entries were also high with 110 total, including one last-minute entry. Ms. Allegranza reported that the Chamber hired Esmeralda's Cleaning Company this year to handle all trash needs for the festival. Unfortunately, the Blue Angels were not able to attend the parade, due to a ceremony with higher precedence at the same time. Ms. Allegranza mentioned a couple of other issues that were minor in comparison to the widely successful event. Council members praised the Chamber for different aspects of the festival including the announcer's script, the new Mariachi Night, and the overall good time they were able to have.

Mayor Murray Anderson read aloud a letter dropped off at City Hall by Holtville resident Julie Velasco. She thanked Public Works for cleaning up the dead garden at the corner of 4th Street and Orchard Road, expressing that it looks much better and will be "grate" with future development.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, January 29, 2024.**
- b. Current Demands #46399 through #46501**

Mr. Anderson wanted clarification on check #46402, a 7,272.00 sum paid to All Valley Fencing. Ms. Anguis will report back with further details. Mr. Pacheco was curious about two checks, #46417 and #46441. Ms. Anguis explained that #46417 was for quarterly fees paid to the Humane Society. Mr. Pacheco addressed check #46441 because it included a recent purchase of rye grass at Ace Hardware, and rye grass is no longer in season. Staff suspects this charge was billed in arrears, but will look into the matter to be certain.

A motion was made by Ms. Ward and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Ward, Pacheco, Munger

NOES: None

ABSENT: None

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Rios reported that one of the Cross Country girls recognized tonight is her sister and she is very proud of her hard work. She also expressed her satisfaction with the Carrot Festival, specifically highlighting the Mariachi Night that she organized.

Mr. Wells deferred to his staff report.

Mr. Walker said that the Carrot Festival was wonderful and he enjoyed post-parade celebrations at Mr. Morris' garage.

Ms. Ward reported that she came out in the parade on the new fire truck and waved.

Mr. Goodsell announced for the parade from the judges' table next to chamber. He shared that he tried to capture a scenic moment before the parade while a fitting song played talking about a small town, but unfortunately he had his finger on the camera most of the video.

Mr. Munger reported that he attended an IVHA meeting last week and came out in the parade. He thanked the Chamber team for their work organizing the festival.

Mr. Pacheco said that he had a great weekend at the Carrot Festival and he participated in the 3K walk before the parade with friends from work.

Mr. Morris shared that he held a class reunion during the Carrot Festival, many classmates had not been to the festival in years.

Chief Conkey reported that there were no major incidents connected to the Carrot Festival. There were some unrelated fights at Hot Rods around the time. He explained that ICSO transferred to a new reporting system so his report included data from only ten days. He answered questions from the Council.

Ms. Anguis reported that finance staff were busy with extra work as a result of the recent festivities and added that communication with the Chamber was good during that time. She attended the first FEMA meeting for Hurricane Hilary as well as a CSFMO conference in Anaheim. Ms. Anguis delineated key points from the 23-24 FY Mid-Year Budget Review. The Council may email her with questions and engage in more in-depth conversation at the coming meeting.

Mayor Anderson reported that the Council attended the League of Cities meeting and thanked them all for going. He attended the Chamber's Royalty and Citizen of the Year Banquet, the Carrot Festival Mariachi night, and a Meet & Greet with City Managers and Mayors. He wants to reignite conjoined meetings with the HUSD, staff will help arrange this.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #24-04 Awarding a Contract for Resident Engineering and Construction Management for the East Ninth Street Sidewalk Improvements Project

Nick Wells, City Manager

Mr. Wells explained that three bids were received for resident engineering and construction management for the East Ninth Street Sidewalk Improvements Project. In compliance with regulations for state and federally funded transportation projects, the selection committee evaluated the bids without consideration of the amount to determine that Niklaus Engineering

was the preferred bidder. Additionally, the City of Holtville and other similar agencies have experience with this consultant. Upon selecting Niklaus Engineering, staff was able to compare the bid amount to budget allowances, further proving the selection to be favorable.

A motion was made by Mr. Munger and seconded by Mr. Pacheco to select Mr. Anderson as Mayor. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Ward, Pacheco, Munger

NOES: None

ABSENT: None

ABSTAIN: None

- b. Discussion/Related Action to Adopt RESOLUTION #24-05** Approving the Expenditure of Water Enterprise Funds for the Replacement of Three Variable Speed Drives for Redundant Water Pumps at the City Water Treatment Plant

Nick Wells, City Manager

This item was tabled for the next meeting.

4. INFORMATION ONLY:

- a. Discussion Only** Regarding Progress on Design of the Public Safety Building

Nick Wells, City Manager

Mr. Wells shared that he and Mr. Medina held a spontaneous meeting regarding the progress on the design of the Public Safety Building. He presented the Council with designs provided by Mr. Medina that were focused on Phase 1 of the project. He reviewed the various requests to the design that Mr. Medina attempted to reflect and explained the thought process behind aesthetic and functional attributes. Mr. Medina is fully aware that the Council is eager for construction to commence in 2024. Mayor Anderson approved of the presented designs, noting that they have progressed in a favorable direction.

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**

Mr. Wells reported on the recent events he has attended and explained that he is on top of projects.

- b. Finance Supervisor - Adriana Anguis**

- c. Police Chief - Joe Conkey**

- d. Water/Wastewater Consultant - Frank Cornejo**

- e. ~~Public Works Supervisor - Alex Chavez~~**

Not Submitted

- 6. Items for Future Meetings:** 72-hour & Trailer Parking Ordinance

- 7. ADJOURNMENT:** *There being no further business to come before the Council, Mayor Anderson adjourned the meeting at 8:11 PM.*

Murray Anderson, Mayor

Nicholas D. Wells, Acting City Clerk

MEETING DATE: **02/26/24**

ITEM NUMBER **1 b**

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

Report Criteria:

Report type: GL detail

Check: Check number = 46502-46549

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount			
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46502

02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-00000-2026	2,327.63	2,327.63	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-00000-2027	1,448.17	1,448.17	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-12001-4240	657.76	657.76	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-14020-4240	287.28	287.28	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-22080-4240	349.58	349.58	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-12003-4240	158.88	158.88	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	10-31140-42400	159.06	159.06	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	11-31530-42400	58.72	58.72	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	11-31510-42400	506.05	506.05	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	11-31520-42400	380.64	380.64	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	12-31610-4240	669.28	669.28	RETIREMENT
02/24	02/12/2024	46502	MISSIONSQUAR	6594209	12-31620-4240	524.50	524.50	RETIREMENT

Total 46502:

7,527.55

ADMIN

46503

02/24	02/22/2024	46503	ACE HARDWAR	424940	10-22080-4420	135.23	135.23	VELCRO STRIPS
02/24	02/22/2024	46503	ACE HARDWAR	426642	10-31150-44200	64.54	64.54	MULCH
02/24	02/22/2024	46503	ACE HARDWAR	E11529	10-31140-44200	80.53	80.53	TAPCUBE CORDS
02/24	02/22/2024	46503	ACE HARDWAR	E21477	10-31150-44200	32.28	32.28	COUPLERS
02/24	02/22/2024	46503	ACE HARDWAR	E22156	10-31140-44200	21.51	21.51	PONCHOS
02/24	02/22/2024	46503	ACE HARDWAR	E22162	10-31150-44200	31.62	31.62	KWIKSET
02/24	02/22/2024	46503	ACE HARDWAR	E22184	10-31150-44200	6.36	6.36	KEY BANDS
02/24	02/22/2024	46503	ACE HARDWAR	E23998	10-22080-4421	235.50	235.50	WRENCH, PLIERS
02/24	02/22/2024	46503	ACE HARDWAR	E24108	10-22080-4420	13.55	13.55	GOO GONE, KNIFE
02/24	02/22/2024	46503	ACE HARDWAR	E24314	10-22080-4420	40.88	40.88	CLAMPS AND TOTE
02/24	02/22/2024	46503	ACE HARDWAR	E24437	10-31150-44200	60.30	60.30	ACE BAGS
02/24	02/22/2024	46503	ACE HARDWAR	E24495	11-31510-44200	3.22	3.22	STAPLES
02/24	02/22/2024	46503	ACE HARDWAR	E24495	12-31620-4420	3.23	3.23	STAPLES
02/24	02/22/2024	46503	ACE HARDWAR	E24497	11-31510-44200	6.45	6.45	STAPLES
02/24	02/22/2024	46503	ACE HARDWAR	E24497	12-31620-4420	6.46	6.46	STAPLES
02/24	02/22/2024	46503	ACE HARDWAR	E24558	10-22080-4421	48.39	48.39	KNIFE AND SCRAPER
02/24	02/22/2024	46503	ACE HARDWAR	E24621	10-22080-4420	15.06	15.06	AIR FRESHNER, PROTEC
02/24	02/22/2024	46503	ACE HARDWAR	E24811	10-22080-4421	19.40	19.40	HEATGUN
02/24	02/22/2024	46503	ACE HARDWAR	E24862	10-22080-4420	21.53	21.53	GOO GONE GEL
02/24	02/22/2024	46503	ACE HARDWAR	E24883	10-22080-4420	20.81	20.81	TIDE PODS
02/24	02/22/2024	46503	ACE HARDWAR	E24911	10-22080-4420	20.46	20.46	KITCHEN BAGS
02/24	02/22/2024	46503	ACE HARDWAR	E25056	10-31150-44200	17.23	17.23	SPRINKLERS
02/24	02/22/2024	46503	ACE HARDWAR	E25292	10-31140-44200	10.25	10.25	BUSHINGS AND COUPLE
02/24	02/22/2024	46503	ACE HARDWAR	E25292	11-31510-44200	10.25	10.25	BUSHINGS AND COUPLE
02/24	02/22/2024	46503	ACE HARDWAR	E25292	12-31620-4420	10.25	10.25	BUSHINGS AND COUPLE
02/24	02/22/2024	46503	ACE HARDWAR	E25307	10-31150-44200	22.61	22.61	FAUCETS
02/24	02/22/2024	46503	ACE HARDWAR	E25349	10-31150-44200	18.63	18.63	CAPS
02/24	02/22/2024	46503	ACE HARDWAR	E25399	10-31150-44200	96.81	96.81	MULCH
02/24	02/22/2024	46503	ACE HARDWAR	E25490	11-31510-44200	5.70	5.70	HOSE
02/24	02/22/2024	46503	ACE HARDWAR	E25490	12-31620-4420	5.70	5.70	HOSE
02/24	02/22/2024	46503	ACE HARDWAR	E25547	10-31150-44200	96.81	96.81	MULCH
02/24	02/22/2024	46503	ACE HARDWAR	E25559	10-31150-44200	129.08	129.08	MULCH
02/24	02/22/2024	46503	ACE HARDWAR	E25619	10-31150-44200	77.45	77.45	MULCH
02/24	02/22/2024	46503	ACE HARDWAR	E25735	10-22080-4420	30.99	30.99	BOLTS AND HOOKS

**PUBLIC WORKS
FIRE DEPT**

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
02/24	02/22/2024	46503	ACE HARDWAR	E25934	10-31158-44200	88.14	88.14	CABLES AND WIRES		
02/24	02/22/2024	46503	ACE HARDWAR	E25989	10-22080-4420	11.84	11.84	RESCUE TAPE		
02/24	02/22/2024	46503	ACE HARDWAR	E25994	10-22080-4420	6.44	6.44	SPRING CLAMPS		
02/24	02/22/2024	46503	ACE HARDWAR	E26021	10-22080-4420	7.52	7.52	BLACK CAPS AND ELBO		
02/24	02/22/2024	46503	ACE HARDWAR	E26022	10-31140-44200	39.08	39.08	BATTERIES		
02/24	02/22/2024	46503	ACE HARDWAR	E26076	10-22080-4420	8.60	8.60	VELCRO SQUARES		
02/24	02/22/2024	46503	ACE HARDWAR	E26114	10-22080-4420	34.46	34.46	POLY ROPE		
02/24	02/22/2024	46503	ACE HARDWAR	E26149	10-22080-4420	3.00	3.00	BOLTS		
02/24	02/22/2024	46503	ACE HARDWAR	G67832	12-31610-4420	329.17	329.17	SPRAY PAINT, MOUSE TR		
Total 46503:							1,947.32			
46504										
02/24	02/22/2024	46504	ACME SAFETY	159587-00	10-31140-44200	826.59	826.59	POSTING SIGNS	PUBLIC WORKS FIRE DEPT	
02/24	02/22/2024	46504	ACME SAFETY	160803-00	10-31140-44200	389.70	389.70	SIGNS		
02/24	02/22/2024	46504	ACME SAFETY	161001-00	10-31140-44200	324.75	324.75	SIGNS		
02/24	02/22/2024	46504	ACME SAFETY	161054-00	10-31140-44200	110.42	110.42	RIVETS		
02/24	02/22/2024	46504	ACME SAFETY	161346-00	10-22080-4420	1,077.50	1,077.50	SANDBAGS		
02/24	02/22/2024	46504	ACME SAFETY	161396-00	10-31140-44200	83.46	83.46	LIME PULLOVER		
02/24	02/22/2024	46504	ACME SAFETY	161411-00	10-22080-4420	2,525.47	2,525.47	BANNERS, SIGNS		
02/24	02/22/2024	46504	ACME SAFETY	161457-00	10-31140-44200	2,066.49	2,066.49	BARRICADE, CAUTION T		
02/24	02/22/2024	46504	ACME SAFETY	161476-00	10-31140-44200	275.00	275.00	CARROT FESTIVAL EQUI		
02/24	02/22/2024	46504	ACME SAFETY	161746-00	10-31150-45250	275.00	275.00	CARROT FESTIVAL EQUI		
Total 46504:							7,954.38			
46505										
02/24	02/22/2024	46505	ADRIANA ANGUI	FEBRUARY	10-14020-4429	41.88	41.88	FEBRUARY 2024 MILEAG		ADMIN
Total 46505:							41.88			
46506										
02/24	02/22/2024	46506	AKESO OCCUPA	EC5341	10-22080-4430	900.00	900.00	PRE EMPLOYMENT PHY	FIRE DEPT	
Total 46506:							900.00			
46507										
02/24	02/22/2024	46507	ANTHONY SILVA	8712408	10-12001-4420	120.00	120.00	CUSTOMER WATER TOW	ADMIN	
Total 46507:							120.00			
46508										
02/24	02/22/2024	46508	AT&T	21234032	10-12001-4425	14.50	14.50	TELEPHONE CHARGES	ADMIN	
02/24	02/22/2024	46508	AT&T	21234032	10-22080-4425	142.67	142.67	TELEPHONE CHARGES		
02/24	02/22/2024	46508	AT&T	21234032	10-21040-4425	473.35	473.35	TELEPHONE CHARGES		
02/24	02/22/2024	46508	AT&T	21234032	11-31520-44250	81.83	81.83	TELEPHONE CHARGES		
02/24	02/22/2024	46508	AT&T	21234032	12-31610-4425	85.92	85.92	TELEPHONE CHARGES		
02/24	02/22/2024	46508	AT&T	21234032	12-31620-4425	61.72	61.72	TELEPHONE CHARGES		
02/24	02/22/2024	46508	AT&T	21234032	10-31150-44250	6.82	6.82	TELEPHONE CHARGES		
Total 46508:							866.81			
46509										
02/24	02/22/2024	46509	AT&T MOBILITY	1671X02112	10-22080-4423	45.07	45.07	FIRE DEPT PHONE	ADMIN	
02/24	02/22/2024	46509	AT&T MOBILITY	1671X02112	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES		
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-12001-4423	59.09	59.09	TELEPHONE CHARGES		

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-22080-4423	45.07	45.07	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-14020-4423	50.10	50.10	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-12003-4423	45.07	45.07	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-31140-44230	114.48	114.48	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	10-31150-44230	69.42	69.42	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	12-31610-4423	70.97	70.97	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	12-31620-4423	141.53	141.53	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	11-31530-44230	47.31	47.31	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	11-31510-44230	94.19	94.19	TELEPHONE CHARGES	
02/24	02/22/2024	46509	AT&T MOBILITY	8116X021120	11-31520-44230	210.65	210.65	TELEPHONE CHARGES	
Total 46509:							1,234.39		
46510									
02/24	02/22/2024	46510	BABCOCK & SO	CB40395-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSI	PUBLIC WORKS
02/24	02/22/2024	46510	BABCOCK & SO	CB40561-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN	
02/24	02/22/2024	46510	BABCOCK & SO	CB40858-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN	
02/24	02/22/2024	46510	BABCOCK & SO	LB40003-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
02/24	02/22/2024	46510	BABCOCK & SO	LB40019-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
Total 46510:							453.33		
46511									
02/24	02/22/2024	46511	BAJA DESERT TI	S21-16726	11-31510-44310	40.00	40.00	FLAT REPAIR	PUBLIC WORKS
Total 46511:							40.00		
46512									
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	10-12001-4230	1,666.00	1,666.00	MEDICAL INSURANCE P	ADMIN
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	10-14020-4230	951.60	951.60	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	10-22080-4230	1,601.26	1,601.26	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	10-31140-42300	581.82	581.82	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	10-12003-4230	618.03	618.03	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	11-31530-42300	237.74	237.74	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	11-31510-42300	1,819.38	1,819.38	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	12-31610-4230	623.16	623.16	MEDICAL INSURANCE P	
02/24	02/22/2024	46512	BLUE SHIELD O	2404300360	12-31620-4230	1,819.37	1,819.37	MEDICAL INSURANCE P	
Total 46512:							9,918.36		
46513									
02/24	02/22/2024	46513	BORDER TACTI	A205048	10-22080-4314	194.80	194.80	NOMEX PANTS	FIRE DEPT
Total 46513:							194.80		
46514									
02/24	02/22/2024	46514	CARROT TOP IN	INV124797	10-22080-4420	421.02	421.02	NYLONG US FLAG	FIRE DEPT
Total 46514:							421.02		
46515									
02/24	02/22/2024	46515	CORE & MAIN L	T935064	10-31140-44200	255.18	255.18	VALVES	PUBLIC WORKS
02/24	02/22/2024	46515	CORE & MAIN L	T935064	11-31510-44200	255.19	255.19	VALVES	

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
02/24	02/22/2024	46515	CORE & MAIN L	T935064	12-31620-4420	255.19	255.19	VALVES
02/24	02/22/2024	46515	CORE & MAIN L	U282550	11-31510-44310	405.79	405.79	DISC HOLDER ASSEMBL
02/24	02/22/2024	46515	CORE & MAIN L	U282550	12-31620-4431	405.79	405.79	DISC HOLDER ASSEMBL
02/24	02/22/2024	46515	CORE & MAIN L	U318995	11-31510-44310	641.31	641.31	O-RINGS, SLEDGE HAM
02/24	02/22/2024	46515	CORE & MAIN L	U318995	12-31620-4431	641.31	641.31	O-RINGS, SLEDGE HAM
Total 46515:							2,859.76	
46516 PUBLIC WORKS								
02/24	02/22/2024	46516	COUNTY MOTO	308970	10-31140-44200	10.32	10.32	DEGREASER
02/24	02/22/2024	46516	COUNTY MOTO	309092	11-31510-44280	359.58	359.58	FITLERS, ANTIFREEZE, C
02/24	02/22/2024	46516	COUNTY MOTO	309092	12-31620-4428	359.58	359.58	FITLERS, ANTIFREEZE, C
02/24	02/22/2024	46516	COUNTY MOTO	309187	11-31530-44280	46.96	46.96	BLISTER PACK
02/24	02/22/2024	46516	COUNTY MOTO	309448	10-31140-44200	22.85	22.85	STEERING FLUID
Total 46516:							799.29	
46517 FIRE DEPT								
02/24	02/22/2024	46517	EMERGENCY M	2614245	10-22080-4420	309.07	309.07	RESPIRATOR MASK
Total 46517:							309.07	
46518 ADMIN								
02/24	02/22/2024	46518	HOLTVILLE TRIB	0101421	10-12003-4422	693.00	693.00	LEGAL ADVERTISING
Total 46518:							693.00	
46519 ADMIN								
02/24	02/22/2024	46519	HUMANA	296346420	10-12001-4225	199.57	199.57	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	10-14020-4225	104.04	104.04	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	10-22080-4225	156.06	156.06	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	10-12003-4225	121.54	121.54	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	10-31140-42250	61.12	61.12	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	11-31530-42250	27.31	27.31	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	11-31510-42250	202.51	202.51	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	12-31610-4225	78.03	78.03	DENTAL PREMIUM
02/24	02/22/2024	46519	HUMANA	296346420	12-31620-4225	194.74	194.74	DENTAL PREMIUM
Total 46519:							1,144.92	
46520 PUBLIC WORKS								
02/24	02/22/2024	46520	I.C. PUBLIC HEA	23878	11-31520-44301	266.00	266.00	COLIFORM WATER ANAL
Total 46520:							266.00	
46521 ADMIN								
02/24	02/22/2024	46521	I.C. TREASURE	2022-2023	10-17030-4432	674.43	674.43	HOUSING AUTHORITY M
Total 46521:							674.43	
46522 ADMIN								
02/24	02/22/2024	46522	IMPERIAL IRRIG	7774 JANUA	11-31510-44240	22.78	22.78	YARD ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	7774 JANUA	11-31520-44240	22.79	22.79	YARD ELEECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	10-31140-44240	3,450.43	3,450.43	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	10-31158-44240	2,707.93	2,707.93	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	11-31520-44240	12,379.29	12,379.29	ELECTRICITY

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	12-31610-4424	7,993.07	7,993.07	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	12-31620-4424	140.67	140.67	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	11-31510-44240	58.06	58.06	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	ELECTRICIT	11-31520-44240	58.06	58.06	ELECTRICITY
02/24	02/22/2024	46522	IMPERIAL IRRIG	FEB 2024 EL	10-31150-44240	1,911.85	1,911.85	PARKS ELECTRICITY
Total 46522:							28,744.93	
46523								
02/24	02/22/2024	46523	IMPERIAL IRRIG	#0303 JANU	11-31520-44350	2,292.00	2,292.00	RAW WATER CHARAGES ADMIN
Total 46523:							2,292.00	
46524								
02/24	02/22/2024	46524	JADE SECURITY	0209070	12-31610-4430	59.98	59.98	MONITOR SECURITY SY PUBLIC WORKS
02/24	02/22/2024	46524	JADE SECURITY	0209070	11-31520-44300	59.99	59.99	MONITOR SECURITY SY
Total 46524:							119.97	
46525								
02/24	02/22/2024	46525	JONES BROTHE	14296	10-31140-44200	44.17	44.17	PLATE PUBLIC WORKS
Total 46525:							44.17	
46526								
02/24	02/22/2024	46526	LAKESIDE EQUI	904838	12-31610-4431	2,170.09	2,170.09	BRUSH ASSEMBLY; LOW PUBLIC WORKS
Total 46526:							2,170.09	
46527								
02/24	02/22/2024	46527	LEAF	16025125	10-22080-4525	107.53	107.53	FIRE DEPT COPIER FIRE DEPT
Total 46527:							107.53	
46528								
02/24	02/22/2024	46528	LOWES BUSINE	85190	11-31520-44200	13.73	13.73	CLEANER PUBLIC WORKS
02/24	02/22/2024	46528	LOWES BUSINE	90387	11-31520-44200	400.04	400.04	SINK
Total 46528:							413.77	
46529								
02/24	02/22/2024	46529	MALLORY SAFE	5813637	11-31510-44200	454.10	454.10	GLOVES AND SAFETY GL PUBLIC WORKS
02/24	02/22/2024	46529	MALLORY SAFE	5813637	12-31620-4420	454.10	454.10	GLOVES AND SAFETY GL FIRE DEPT
02/24	02/22/2024	46529	MALLORY SAFE	5813950	10-22080-4420	862.00	862.00	SAND BAGS
02/24	02/22/2024	46529	MALLORY SAFE	5814936	10-31140-44200	28.44	28.44	SAFETY GLASSES
02/24	02/22/2024	46529	MALLORY SAFE	5814937	10-31140-44200	30.17	30.17	NITRILE GLOVES
02/24	02/22/2024	46529	MALLORY SAFE	5819693	10-31140-44200	203.76	203.76	RUBBER STEEL TOE, RAI
Total 46529:							2,032.57	
46530								
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-00000-2026	2,113.23	2,113.23	RETIREMENT ADMIN
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-00000-2027	900.80	900.80	RETIREMENT
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-12001-4240	657.76	657.76	RETIREMENT
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-14020-4240	287.28	287.28	RETIREMENT
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-22080-4240	349.58	349.58	RETIREMENT

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-12003-4240	158.88	158.88	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	10-31140-42400	159.06	159.06	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	11-31530-42400	58.72	58.72	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	11-31510-42400	506.05	506.05	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	11-31520-42400	380.64	380.64	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	12-31610-4240	454.88	454.88	RETIREMENT	
02/24	02/22/2024	46530	MISSIONSQUAR	6671363	12-31620-4240	524.50	524.50	RETIREMENT	
Total 46530:							6,551.38		
46531									
02/24	02/22/2024	46531	MISSIONSQUAR	6916462	10-00000-2029	640.00	640.00	RETIREMENT	ADMIN
Total 46531:							640.00		
46532									
02/24	02/22/2024	46532	MOSS, LEVY &	14831	10-14020-4430	15,000.00	15,000.00	AUDIT 2023 AND SCO RE	ADMIN
Total 46532:							15,000.00		
46533									
02/24	02/22/2024	46533	NICHOLAS WEL	FEB 2024 MI	10-12001-4429	195.98	195.98	FEBRUARY 2024 MILEAG	ADMIN
Total 46533:							195.98		
46534									
02/24	02/22/2024	46534	PEOPLEREADY,I	28535983	12-31610-4140	683.04	683.04	TEMP WORKER WWTP	PUBLIC WORKS
02/24	02/22/2024	46534	PEOPLEREADY,I	28535984	10-31150-41300	782.65	782.65	TEMP WORKER PARKS	
02/24	02/22/2024	46534	PEOPLEREADY,I	28544944	12-31610-4140	1,166.86	1,166.86	TEMP WORKER WWTP	
02/24	02/22/2024	46534	PEOPLEREADY,I	28544945	10-31150-41400	782.65	782.65	TEMP WORKER PARKS	
Total 46534:							3,415.20		
46535									
02/24	02/22/2024	46535	POOL ELECTRI	14094178-00	10-80127-4420	2,220.00	2,220.00	POLARIS ROBOTIC CLEA	PUBLIC WORKS
Total 46535:							2,220.00		
46536									
02/24	02/22/2024	46536	QUILL CORPOR	36959237	11-31520-44160	114.23	114.23	HP INK	PUBLIC WORKS
02/24	02/22/2024	46536	QUILL CORPOR	36959237	10-14020-4420	6.20	6.20	OFFICE SUPPLIES	ADMIN
Total 46536:							120.43		
46537									
02/24	02/22/2024	46537	RICK'S GROUP	1925865	10-22080-4428	3,717.55	3,717.55	TRUCK REPAIRS	FIRE DEPT
Total 46537:							3,717.55		
46538									
02/24	02/22/2024	46538	ROBERT S. NEL	14841	10-22080-4428	120.77	120.77	OIL REPAIRS	FIRE DEPT
Total 46538:							120.77		
46539									
02/24	02/22/2024	46539	ROTO ROOTER	210988-1	10-31158-44300	291.90	291.90	SEWER REPAIRS AMR	PUBLIC WORKS


GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46539:							291.90		
46540									
02/24	02/22/2024	46540	SAF-T-FLO WAT	102436	11-31520-44200	531.96	531.96	SOLUTION TUBES	PUBLIC WORKS
Total 46540:							531.96		
46541									
02/24	02/22/2024	46541	SERVICE MAST	35109	10-31158-44300	2,045.60	2,045.60	JANITORIAL SERVICE	PUBLIC WORKS
Total 46541:							2,045.60		
46542									
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-22080-4225	50.12	50.12	DENTAL HEALTH INSURA	ADMIN
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-31140-42250	3.79	3.79	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-31150-42250	51.24	51.24	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	11-31510-42250	38.31	38.31	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	12-31610-4225	28.05	28.05	DENTAL HEALTH INSURA	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-22080-4230	408.16	408.16	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-21070-4230	40.10	40.10	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-31140-42300	32.08	32.08	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	10-31150-42300	501.08	501.08	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	11-31510-42300	433.72	433.72	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSUR	
02/24	02/22/2024	46542	SIMNSA HEALTH	126892	12-31620-4230	310.56	310.56	MEDICAL HEALTH INSUR	
Total 46542:							3,265.22		
46543									
02/24	02/22/2024	46543	SPARKLETTS	9431538 020	10-31158-44200	302.29	302.29	WATER DELIVERY	PUBLIC WORKS
02/24	02/22/2024	46543	SPARKLETTS	9439337 020	10-22080-4420	81.50	81.50	FIRE DEPT WATER	FIRE DEPT
Total 46543:							383.79		
46544									
02/24	02/22/2024	46544	SUNBELT RENT	149917481-0	10-31140-44310	45.00	45.00	CHAINSAW REPAIRS	PUBLIC WORKS
Total 46544:							45.00		
46545									
02/24	02/22/2024	46545	TROJAN TECHN	200/20630	11-31520-44200	278.85	278.85	INDUCTIVE SENSOR	PUBLIC WORKS
Total 46545:							278.85		
46546									
02/24	02/22/2024	46546	UNIVAR USA, IN	51846292	11-31520-44201	3,361.80	3,361.80	COAGULANT	PUBLIC WORKS
Total 46546:							3,361.80		
46547									
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-12001-4225	40.45	40.45	VISION	ADMIN
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-14020-4225	16.68	16.68	VISION	

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-12003-4225	12.26	12.26	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-22080-4225	45.70	45.70	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-31140-42250	8.68	8.68	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	10-31150-42250	29.65	29.65	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	11-31530-42250	5.00	5.00	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	11-31510-42250	51.72	51.72	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	11-31520-42250	65.47	65.47	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	12-31610-4225	12.51	12.51	VISION
02/24	02/22/2024	46547	VISION SERVIC	819912973	12-31620-4225	49.23	49.23	VISION
Total 46547:							337.35	
46548								
02/24	02/22/2024	46548	WYMORE, INC.	1233623	12-31610-4420	802.49	802.49	CHAIN PUBLIC WORKS
Total 46548:							802.49	
46549								
02/24	02/22/2024	46549	D.J. MILLER, IN	23165	22-80027-4430	19,000.00	19,000.00	PROGRESS PAYMENT #8 ADMIN
Total 46549:							19,000.00	
Grand Totals:							136,616.61	

Report Criteria:

Report type: GL detail
 Check.Check number = 46502-46549
 Check.Type = {<->} "Adjustment"

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>02/12/24</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 9, 2024
FROM: Frank Cornejo, Water Operations Supervisor
Nick Wells, City Manager
SUBJECT: **Resolution No. 24-05** *Authorizing the Replacement of Variable Speed Pump Drives for the Water Treatment Plant*

ISSUE:

Shall the City Council approve Resolution No. 24-05, authorizing the expenditure of Water Enterprise funds for the replacement of three variable speed drives for redundant water pumps at the City Water Treatment Plant?

DISCUSSION:

Recent upgrades to the City's Water Treatment Plant have significantly improved the overall functionality and reliability of its complex and highly integrated electronic control systems. Eric Blom with Control Systems Engineering personally completed most all of that work, including installing and programming the SCADA telemetry which monitors and controls the majority of the water plant's operational systems.

The main objective of said improvements was to address ongoing noncompliance issues directly related to TTHMs in the water supply. The majority of these improvements were focused on the treatment process itself and the storage tanks for treated water prior distribution to the delivery system throughout town. Due to the fact that funding for these upgrades was directly related to noncompliance issues, the controls for the distribution system were not factored into that scope of work.

During the past year, there have been several instances where *BOTH* of the existing distribution pump controller (PLC) and (3) variable frequency drive units (VFDs) have failed to optimally regulate water distribution flow and pressure. Both systems (PLC & VFDs) have been in service for well over 20 years. The company who originally installed this equipment (Brithinee Electric) is no longer in business, and the existing equipment is both obsolete and no longer supported by the manufacturer (Allen Bradley).

This matter was first discussed by Water Operations Supervisor Frank Cornejo and the City Manager several weeks ago, however, it was deemed possible to forestall repairs until the next fiscal year's budget cycle to more fully flesh out the problem with Council. However, a major after-hours water break recently occurred when a power surge shut down all three pumps *simultaneously*. This caused the emergency "jockey pump" to kick on, which is a separate stand alone unit, and does not have a variable speed drive. When the jockey pump kicks on, the WTP staff is typically on hand to monitor pressure and make flow adjustments as needed. As the situation occurred after hours, staff was unable to respond until *AFTER* some damage had already occurred. In this case, the force of the emergency pump created a massive surge in

pressure known as “water hammer” (basically a tsunami in the distribution system), the force of which burst a pipe in a weak section of the distribution system (on Brentwood Avenue). The new variable control drives have surge protection not present in the old units that would prevent this from occurring in the event of similar power fluctuations.

Consequently, Mr. Cornejo promptly proceeded to contact Mr. Blom with CSE to provide quotes for both replacement of the PLC, as well as the (3) VFD's. (*see attachments*). Mr. Blom was contacted for this project since replacing the PLC requires making new telemetry connections to the new SCADA system, which he both designed and built, and having another firm perform this work may void the warranty of the new SCADA control system. Moreover, because of his familiarity, Mr. Blom provided us with very competitive estimates.

Originally, staff opted to move forward with just upgrading the PLC at the present time, and address the replacement of the (3) VFDs after July 1st (2024-2025 fiscal year). However, upon performing some initial troubleshooting and experimenting with operating the VFDs independently of the PLC (manual mode), it quickly became evident that the VFDs could not function in this manner, and that in order to replace the PLC, both it and the (3) VFDs would need to be replaced at the same time.

FISCAL IMPACT:

Control Systems Engineering, the contractor that has been working on the electronic controls for both of the recent Water system projects, has submitted a quote for \$20,456.98 to procure and install a new PLC unit, and a separate quote for \$30,643.38 to procure and upgrade all (3) VFD drives. The funds will be drawn from Water Enterprise Capital reserves.

CITY MANAGER RECOMMENDED ACTION:

It is recommended that the purchase be approved.

ALTERNATIVES:

Not to authorize, giving staff alternate direction.

Exhibit A
Cost Proposals



2299 Winterhaven Drive Unit 508
Winterhaven CA 92283
VOICE 951.551-6347

www.ControlSystemsEng.com

CA DIR Registration #1000002966
CA License 558496 Class A, B, C10

City of Holtville Public Works Updated Proposal #23-04 Sept 25th 2023
Attention: Frank Cornejo, Josh Osuna

Job Description:

Upgrade Legacy Allen Bradley SLC 500 PLC & Touchscreen at the Water Filtration Plant. The existing PLC and its touchscreen are discontinued by the manufacturer, and no longer available for repair or parts. This system is critical and should be updated before it fails. This proposal is for AB 1769 PLC hardware like what is currently installed in the Trojan UV control panel.

Proposed Services:

1. Upgrade the legacy AB SLC-504 PLC and modules with the newer 1769-L33ER CompactLogix Controller and CompactLogix modules.
2. Import the legacy RSLogix 500 PLC application into RSLogix 5000.
3. Replace the legacy Panelview 2711-T5A8L1 touchscreen with a new 7" Touchscreen.
4. Include performance testing and startup services for the new system.
5. Include 2-year warranty for hardware and software including onsite service.

- LUMP SUM BID \$20,182.

Bid Exclusions / Clarifications:

1. This upgrade will require a plant operator to manually operate the 40HP jockey pump while we make the cutovers. The operators must place the jockey pump in hand mode, they must also place one of the 100HP VFD drives in hand mode and adjust the distribution pressure as needed manually. This cutover may likely take 8 hours in manual operation.

Control Systems Engineering, Inc.

Eric Blom, President

Electrical Construction, Industrial Controls and Automation

Holtville WTP

Replace 3 100HP Toshiba VFD Drives

Date	Hours	Materials/ Costs	Rate	*Min Svc Chg	Amount	Description
2/9/2024		\$ 24,548.38			\$ 24,548.38	Procure VFAs3-4750PV 100HP VFDs - See Keller SO#0234836
2/9/2024		\$ 450.00			\$ 450.00	Freight 3 pallets @ 150 lbs each
2/12/2024	8		\$ 110.00	\$ 120.00	\$ 1,000.00	Rework control wiring from PLC to new VFDs
TBD	8		\$ 110.00	\$ 120.00	\$ 1,000.00	Install 100HP VFD - estimate 8 hr/drive
TBD	8		\$ 110.00	\$ 120.00	\$ 1,000.00	Install 100HP VFD - estimate 8 hr/drive
TBD	8		\$ 110.00	\$ 120.00	\$ 1,000.00	Install 100HP VFD - estimate 8 hr/drive
		\$ 120.00			\$ 120.00	Wire, labeling, miscellaneous materials
		\$ 300.00			\$ 300.00	Rental Portable Engine Hoist - 4 days
		\$ 225.00			\$ 225.00	After-market sheet metal trim plates for new keypads
TBD	8		\$ 110.00	\$ 120.00	\$ 1,000.00	Configuration, Tune-up, Performance Testing
					\$ -	
					\$ 30,643.38	

Material costs include Contractor Mark-up

* Minimum Service Charge includes drive time, mileage, fuel costs

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 24-05**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING THE
EXPENDITURE OF WATER ENTERPRISE FUNDS FOR THE REPLACEMENT OF
THREE VARIABLE SPEED DRIVES FOR REDUNDANT WATER PUMPS
AT THE CITY WATER TREATMENT PLANT**

WHEREAS, the City of Holtville maintains a Water Treatment system that processes and delivers approximately 350 million gallons of potable drinking water to area residents annually; and

WHEREAS, through recent upgrades, the processing control system has been replaced and/or upgraded in association with other plant improvements; and

WHEREAS, a separate autonomous control system the distribution pump control system to avoid interruption of water delivery in the event of problems or failures in the main plant and/or its processing controls is also currently being upgraded; and

WHEREAS, a recent malfunction in the older components of the distribution pump control system created a situation that caused a water break in the City distribution system; and

WHEREAS, further repairs to the system were deemed necessary; and

WHEREAS, the City's waterworks staff solicited and received quotes from Control Systems Engineering to rectify the recently experienced issues that created service interruptions to residents; and

WHEREAS, a quote of \$20,182 was received to replace the distribution pump controller (PLC); and

WHEREAS, a quote of \$30,643 was received to replace the three (3) variable frequency drive units (VFDs); and


WHEREAS, staff has deemed these proposal by Control Systems Engineering to be reasonable and adequate; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves the proposals by Control Systems Engineering in the total amount of \$50,825 for work on the City's Water distribution system to be drawn on Capital reserves of the Water Enterprise Fund.
2. That the Holtville City Council hereby designates and authorizes the City Manager or his/her designee to sign and execute documents to complete the purchase.
3. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 26th day of February, 2024, by the following roll call vote:

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>02/26/24</u>
ITEM NUMBER	<u>3 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 22, 2024
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 24-06** *Awarding a Contract for Design Engineering Services Construction Management Services for the West Ninth Street Sidewalk Improvements Project to **LC Engineering***

ISSUE:

Shall the City Council approve Resolution No. 24-06, authorizing a professional services contract for Engineering Design & Bidding services for the West Ninth Street Pedestrian Improvements Project from Olive Avenue to Melon Avenue?

PROJECT DESCRIPTION:

This Project will construct pedestrian improvements with incidental street widening along Ninth Street between Olive and Melon Avenues after completion of the IID project to underground the last open section of the irrigation canal that used to run the length of the City. It will extend the PCC sidewalk along the north side of Ninth Street to improve the walkability of this area adjacent to the High School and in anticipation of the housing project to be constructed north of the improvements.

DISCUSSION:

In 2022, the City was awarded funding in the amount of \$53,000.00 through the Regional Surface Transportation Block Grant (STPL) Program for the Project. Given the amounts the City contracted for recent previous sections of similar projects, this was deemed a reasonable amount to complete the work. As the allocation was programmed for the previous fiscal year, it is imperative to move this function forward with expedience. Also, as the IID canal undergrounding project proceeds on a parallel track, design of the City's sidewalk project needs to be completed to follow in short order. That information was included in the Request for Proposals for Engineering Design & Bidding Services released by the City last month.

Two contractors responded to the RFP and the proposals were evaluated by a selection committee. Due primarily to past experience both with the City and with other area agencies, LC Engineering was selected as the preferred consultant for this function.

FISCAL IMPACT:

LC Engineering's proposal to perform these services is \$53,000.00 , which is only slightly above the allocated grant amount of \$53,000.00. The remaining amount is easily absorbed under the City's transportation specific funding (LTA and/or SB1 dollars).

CITY MANAGER RECOMMENDED ACTION:

It is recommended that LC Engineering be awarded the contract for **\$53,255**

ALTERNATIVES:

- 1) Accept the LC Engineering bid, authorizing a contract for Design & Bidding Services.
- 2) Explore the alternate bid from ProTerra Engineering
- 3) Reject all bids and readvertise the function.
- 4) Give staff alternate direction

Exhibit A
Cost Proposal



LC ENGINEERING CONSULTANTS INC.
CIVIL ENGINEERING • LAND SURVEYING • CONSTRUCTION MANAGEMENT SERVICES

February 9, 2024

Nicholas D. Wells
City Manager/Project Administrator
121 West Fifth Street
Holtville, CA 92250

Re: RFP for Engineering Design and Bidding Services for the West Ninth Street Pedestrian Project (Olive Avenue and Melon Avenue – 2024).

Mr. Wells:

LC Engineering, Consultants, Inc. (LCE) is pleased to submit the following Proposal for Engineering Design and Bidding Services for the West Ninth Street Pedestrian Project (Olive Avenue and Melon Avenue – 2024)

LCE is considering the following for the preparation of the project Fee Schedule:

The design and approvals including processing is estimated to have a duration of approximately 60 days from the notice to proceed.

Total Cost Not to Exceed **\$ 53,255.00**

This Proposal is valid for a ninety (90) day period.

The cost breakdown of fees is included in the Task and Fee Schedule attachment A, also included is Attachment B for LCE Hourly Rate Sheet for any additional scope of work.

EXCEPTIONS:

Exceptions to this proposal are as follows:

1. This specific proposal is only for the services listed in the attached Task & Fee Schedule and any additional services would be offered by LC Engineering Consultants via change order or at the option of the client could be billed as extras on a time and materials basis at the rates reflected herein.
2. Any fees required by other agencies or firms including professional services fees, filing fees, review fees, permitting fees and/or processing or recording fees are excluded from this proposal and to be paid directly by the owner/client.
3. This proposal does not include the design of any special engineering facilities or studies including canals and drains, Geotechnical Reports, SWPPP, WQMP.

4. The proposal does not include Construction Management or Construction Inspection services during the construction stage.

Thank you for the opportunity to provide this proposal for Engineering Design Services for LaBrucherie Widening Project from Aten Boulevard to Treshill Road. If you have any questions, please call our office at (760) 353-8110. We look forward to assisting you on this project.

Sincerely,
LC Engineering Consultant, Inc.

A handwritten signature in blue ink, appearing to read 'C. Corrales', written in a cursive style.

Carlos Corrales, P.E., L.S.
Principal Engineer

Attachment A

TASK AND FEE SCHEDULE



CITY OF HOLTVILLE
ENGINEERING DESIGN BIDDING SERVICES
for the
WEST NINTH STREET PEDESTRIAN IMPROVEMENT PROJECT
(Olive Avenue to Melon Avenue - 2024)

Fee Schedule

TASK NO.	DESCRIPTION	FEE
TASK NO. 1	BASE MAP	
1.01	Research recorded plats and maps for right of way.	\$680.00
1.02	Conduct field survey to locate property right of way monuments, property corners along right of way as indicated by record maps and right of way plats, and preparation of a right of way map (Note: This does not include the setting of boundary monuments as the monuments can only be set by filing a Record of Survey for the site per California Surveyor's Act)	\$1,185.00
1.03	Provide topographic survey of the design area including road cross sections of Ninth Street, manhole rim/invert elevations, drains, curb flow lines and utilities as required for engineering design and/or re-location.	\$6,710.00
1.04	Research of existing underground utilities to determine existing location and coordination with different agencies	
1.05	Review and analyze field work and prepare Base map at 1"=40' scale.	\$510.00
	Sub-Total	\$9,085.00
TASK NO. 2	IMPROVEMENT PLANS	
	PRELIMINARY DESIGN	
2.01	Preparation of a Conceptual Plan to be presented to the City of Holville representatives for review and approval	\$3,720.00

TASK NO.	DESCRIPTION	FEE
FINAL DESIGN		
2.02	Preparation of Construction Drawings including; Improvement plans, Erosion Control Plan, Street Cross Sections and Details	\$21,590.00
2.03	Traffic Design Services A. Signing and striping plans B. Traffic Control Plans	\$5,000.00
Sub-Total		\$30,310.00
TASK NO. 3 SPECIFICATIONS AND BID PROPOSAL DOCUMENTS		
3.01	Preparation of technical specifications	\$2,800.00
3.02	Preparation of general specifications and bid proposal documents	\$2,040.00
Sub-Total		\$4,840.00
TASK NO. 4 CONSTRUCTION COST ESTIMATE		
4.01	Preparation of an engineer's cost estimate for both schedules of work for the project construction items including cost of mobilization, phasing and staging, permits, inspections, etc.	\$2,160.00
Sub-Total		\$2,160.00
TASK NO. 5 SERVICES DURING CONSTRUCTION		
5.01	Assist the City of Holtville in the Pre-construction meeting, preparation of schedule of events, legal advertisement, preparation of the plan holder list, distribution of Bid Sets, preparation of Pre-bid conference Agenda, coordination with plan holders, preparation and issuance of addenda as required, preparation of Bid Tabulation Form, processing of contract documents and preparation of conformed specifications.	\$3,220.00
Sub-Total		\$3,220.00

TASK NO.	DESCRIPTION	FEE
TASK NO. 6	PROJECT DESIGN COORDINATION MEETINGS	
6.01	Coordination with City Staff and Design team during the plan preparation time	\$1,860.00
6.02	Coordination with Utility Purveyors regarding existing facilities	\$1,780.00
	Sub-Total	\$3,640.00
	TOTAL FEES TASK NO. 1 - 6	\$53,255.00

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 24-06**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AWARDING A
PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION MANAGEMENT
FOR THE NINTH STREET EAST SIDEWALK IMPROVEMENT PROJECT
BETWEEN WEBB AND OAK AVENUES (STPL-5174(034))**

WHEREAS, the City of Holtville has previously submitted an application for federally-funded transportation programs administered by Caltrans to fund the West Ninth Street Pedestrian Improvements Project ("the Project"); and

WHEREAS, the City received funding from the Regional Surface Transportation Block Grant Program (STPL) in the amount of \$53,000.00 for Design of the Project; and

WHEREAS, the City of Holtville received the approved E-76 Form (Authorization to Proceed) for the Design Engineering phase; and

WHEREAS, the City advertised a Request for Proposal (RFP) for Engineering Design & Bidding Services for the Project; and

WHEREAS, the City received two (2) proposals from qualified firms; and

WHEREAS, a qualified and responsive bid was received from **LC Engineering** in an amount not to exceed \$53,255.00 for Engineering Design & Bidding Services for the Project; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves an Award of Contract to LC Engineering in an amount not to exceed \$53,255 for Engineering Design & Bidding Services related to the Project; and
2. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
3. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 26th day of February, 2024, by the following roll call vote:

AYES:

NOES:


ABSTAIN:

ABSENT:

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: February 23, 2024
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>02/26/24</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – The Holt Group has completed design on the project. Staff has worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project at the July, 2023, meeting. Information on the project was input to the State’s tracking system and it was approved for utilization of the funding. Advertising to procure contractors was approved in November. ***Nicklaus Engineering was selected as the RE/CM for the project. The construction bid opening was held on Tuesday, February 13, 2024, with a low bid actually below the projected project cost. The bid has been checked and vetted, and will be brought to Council at our first March meeting for award of contract.***

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. ***Staff renewed attempts to contact the remaining residents. One of the 2 has now expressed an interest in starting City water service.***

The ad to procure a Design Engineer was recently run in the Holtville Tribune with a 30-day response window. ***A preferred contractor has been selected and is on the agenda for this meeting for approval.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constituted with regard to major earth work, with finish grading and piping remaining to be completed. Additionally, the access roadway needs to be completed. A minor holdup with a permit from the state is currently pausing progress temporarily, but is in process. The October site tour with BoR representatives was rescheduled, however, a conversation notifying them of a potential extension received positive feedback to demonstrated progress. The BoR rep also offered to intervene in speeding up the latest hiccup in the permitting process. He made some calls and one permit with the state was approved, the other with the Army Corps of Engineers (ACE) was returned for further revision. Much of the piping between cells has been completed, as has the headworks for the inlet area. We await approval to tap into the River and begin the process of populating the beds with plant species. Although the ACE permit seems to be imminent, the project grant end date was looming on January 30. BoR was aware of the issue, but staff officially requested an extension in January, which was granted. The new completion deadline has been pushed to September, 2024. ***Staff has continued to work with THG to rectify the ACE permit issue.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control

costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

Staff checked in with the Design Engineer in late December. At this point, most of the structural work has been completed, with additional work needed on ancillary elements such as landscaping and the proposed picnic area. A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

Staff has begun to look at another grant opportunity through State Parks for the spur line to the Wetlands. As the Trestle Improvements and Wetlands projects are about to begin, the need for the Trail extension will soon be crucial.

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents are already being discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina, regarding configuration a plan for constructing a 3-bay apparatus section and a 2-story administration/residence area was developed. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. Council had discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. A meeting was recently held to present updated design palettes to the subcommittee last week. Mr. Medina has some exciting ideas and is welcoming input as the project progresses. Staff met with Mr. Medina this week and more formal site plan drawings were presented, which will be shown to Council at this meeting. Mr. Medina is now moving forward with subconsultants for plumbing, electrical, HVAC. Etc.

BUILDING DEPT - The City issued 17 building permits in 2024. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Mr. Hawk has vacillated between engaging a contractor to begin construction and selling off this project. The CM met with a developer in the Spring that was highly interested in acquiring the project, but that may have cooled somewhat.

Staff recently spoke with Mr. Hawk and reminded him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City's project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a draw down on funding, so construction is imminent.

Peri & Sons Ag Labor Housing – *this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing will be scheduled for City Council in March.*

BESS Project – A proposed battery storage project near Melon and Sixth was proposed several months ago and had a flurry of meetings, submissions and communications in the past month. After much consternation, a permit for initial site work was granted in July. Staff continues to work with the contractor on submissions. Interaction continues as the project develops. Discussions has continued to revise requirements and continue the project moving forward.

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 02/12/24 Department Head Meeting *City Hall*
- 02/12/24 Meeting w/ HHS Ag Students *re: FFA Activities* *City Hall*
- 02/12/24 Holtville City Council Meeting *City Hall*
- 02/13/24 East Ninth Street Bid Opening *Civic Center*
- 02/13/24 Carrot Festival Wrap-up Meeting *City Hall*
- 02/14/24 ICTC Management/CCMA Meetings *City of El Centro*
- 02/15 - 2/16/24 NW Vacation Days *(Out of Office)* *Puerto Vallarta, Mexico*
- 02/19/24 President's Day Observed *(City Hall Closed)*
- 02/20/24 Department Head Meeting *City Hall*
- 02/20/24 Holtville Planning Commission Meeting *City Hall*
- 02/20/24 Wetlands Project Status Meeting *Project Site*
- 02/21/24 Conference w/ Ag Labor Project Consultant *Teleconference*
- 02/22/24 Consultant Selection Committee *Civic Center*
- 02/23/24 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
-

UPCOMING EVENTS :

- 02/24/24 El Centro Mardi Gras Parade *Downtown El Centro*
- 02/26/24 Department Head Meeting *City Hall*
- 02/26/24 Holtville City Council Meeting *Civic Center*
- 02/27/24 Wetlands Project Status Meeting *Project Site*
- 03/02 - 03/10/24 California Fair & Fiesta *Imperial, CA*
- 03/04/24 Department Head Meeting *City Hall*
- 03/11/24 Holtville City Council Meeting *City Hall*
- 03/13/24 ICTC Management/CCMA Meetings *ICTC Offices*
- 03/18/24 Holtville Planning Commission Meeting *City Hall*
- 03/21/24 Holtville Farmers Market & Street Fair *Holt Park*
- 03/25/24 Holtville City Council Meeting *City Hall*
- 03/28/24 City Select Committee *Site TBD*
- 03/28/24 League of Cities Division Dinner *Site TBD*
- 03/29/24 Good Friday Observed *(City Hall Closed)*
- 03/31/24 Easter Sunday
- 04/05/24 NW Vacation Day *(Out of Office)* *Bakersfield, CA*
- 04/06/24 Trash Clean-up Day *Old PW Yard*
- 05/01 - 05/03/24 SCAG General Assembly & Annual Conference *Palm Desert, CA*
- 05/27/24 Memorial Day Observed *(City Hall Closed)*

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

February 23, 2024

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

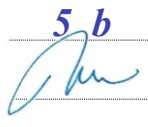
The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- 29 water shutoffs in Febuary
- FEMA meeting, working on the claims.
- Attended ICTC meeting, project updates.
- Receiving payments from Campesinos Unidos LIHWAP utility assistance and report submittals to LIHWAP.

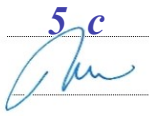
Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>02/26/24</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>02/26/24</u>
ITEM NUMBER	<u>5c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 20, 2024
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for January 2024

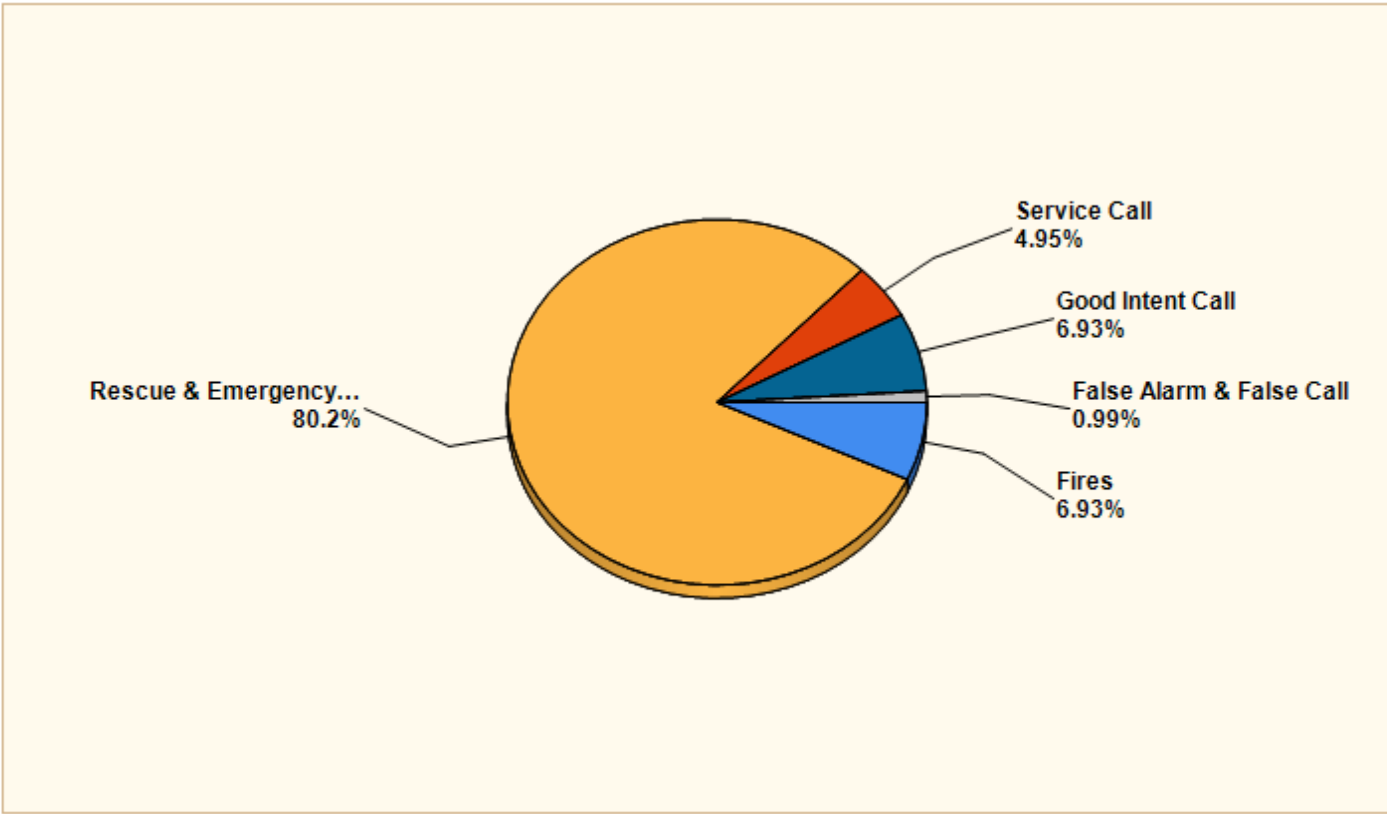
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The year started out busy. We had 6 CPR in the first 12 days. I assisted the county in the yearly Point in time (Homeless count) The City of Holtville had 4 confirmed in the city and 10 by the hot springs. We have been working with ICSO and monitor the homeless count within the city. We had one monetary significant call. Ormat geothermal had a generator fire that threatened chemicals. No chemicals were released to the environment. The generator was valued at \$1.5 million dollars. As you know we took possession of the ladder truck from Sycuan Casino. We had staff from Calexico Fire Department come and provide training for our staff. The following is the monthly report for January 2024.

Emergency calls	101
Training hours	224
Residential inspections	75
Commercial inspections	2

Cordially submitted

Alex Silva
Fire Chief

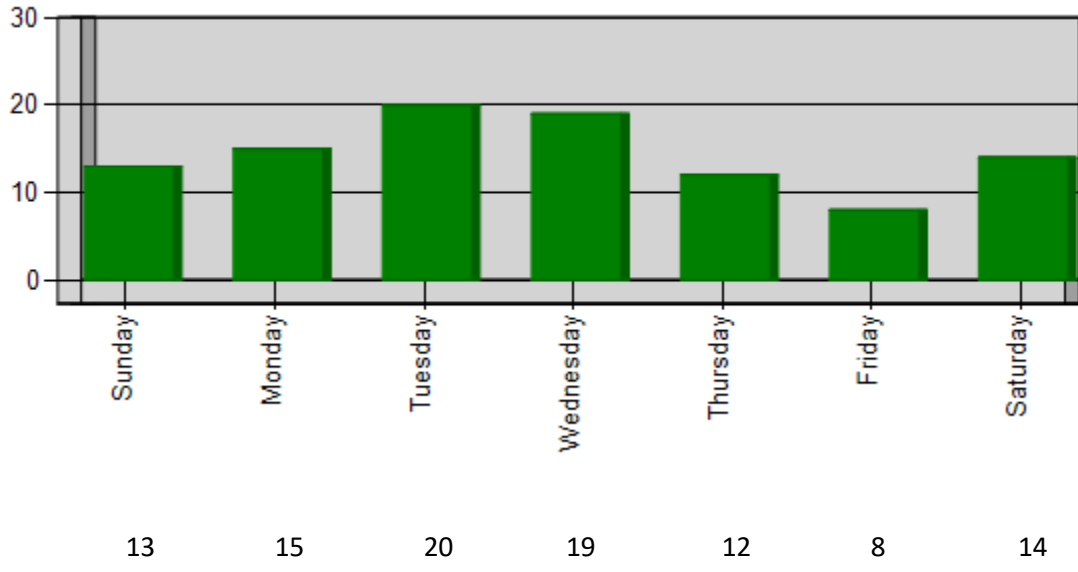


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	6.93%
Rescue & Emergency Medical Service	81	80.2%
Service Call	5	4.95%
Good Intent Call	7	6.93%
False Alarm & False Call	1	0.99%
TOTAL	101	100%

ACTION TAKEN	# INCIDENTS	PERCENTAGE
11 - Extinguishment by fire service personnel	5	4.95%
12 - Salvage & overhaul	3	2.97%
14 - Contain fire (wildland)	1	0.99%
31 - Provide first aid & check for injuries	16	15.84%
32 - Provide basic life support (BLS)	71	70.3%
55 - Establish safe area	1	0.99%
71 - Assist physically disabled	1	0.99%
73 - Provide manpower	1	0.99%
84 - Refer to proper authority	1	0.99%
86 - Investigate	1	0.99%
87 - Investigate fire out on arrival	1	0.99%

93 - Cancelled en route	5	4.95%
TOTAL:	107	

Days of the week

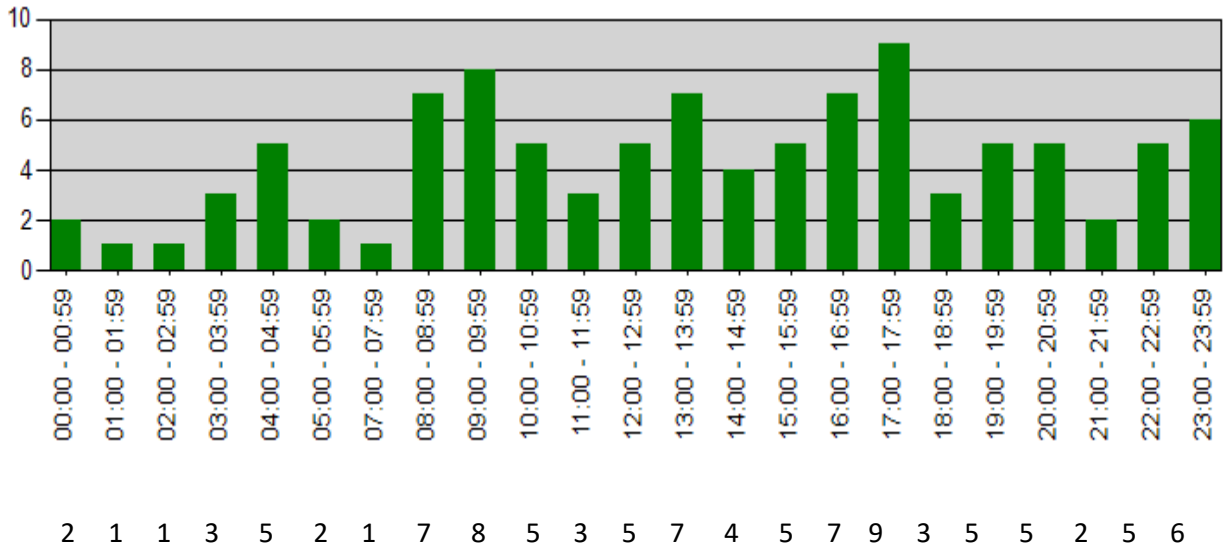


Monetary loss

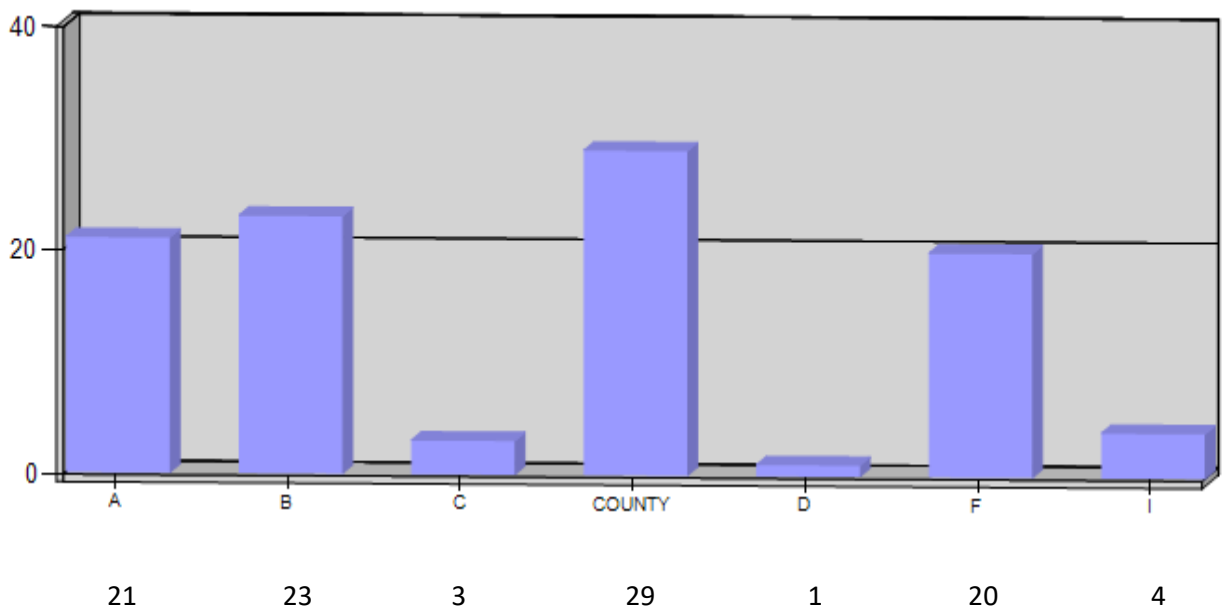
TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$1,597,000.00	\$0.00	\$1,597,000.00	\$532,333.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-101	01/31/2024	322 - Motor vehicle accident with injuries	\$52,000.00	\$0.00	\$52,000.00	3.26%
2024-73	01/22/2024	162 - Outside equipment fire	\$1,500,000.00	\$0.00	\$1,500,000.00	93.93%
2024-83	01/25/2024	322 - Motor vehicle accident with injuries	\$45,000.00	\$0.00	\$45,000.00	2.82%

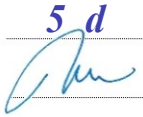
Hours of the day



Zones



City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>02/26/24</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 21st, 2024

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 02/07/24 thru 02/21/2024.

WATER PLANT:

- Staff completed annual cleaning operations and replaced leaky steel bolted compression couplings in North upflow clarifier basin (*see attached photos*).
- Staff completed packing seal replacement, lubed, and changed oil on Raw Water Transfer Pump #2.

WASTEWATER PLANT:

- staff removed accumulated silt/sediment, pressure washed, and replaced waste activated sludge (WAS) pump in sludge return basin. (*see last photo*).

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists



North upflow clarifier basin compression couplings replaced.



Raw Water Transfer Pump #2.



Fresh oil in Raw Water Pump #2 oil level window.



New waste activated sludge (WAS) pump installed.