

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, May 13, 2024

<input type="checkbox"/> Murray Anderson, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> John Munger, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Joe Conkey, Police Chief
<input type="checkbox"/> Mike Goodsell, Council Member	<input type="checkbox"/> Adriana Anguis, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> Michael Pacheco, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Ginger Ward, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation
Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

PROCLAMATION: *Poppy Month - to the American Legion Women's Auxiliary
Karen Gibbs, Sharon Burton, Charlotte Clunn, Francis McDonald & Helen Wilson*

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, April 22, 2024.
- b. Current Demands #46737 through #46781.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a. PUBLIC HEARING: ~~Discussion/Related Action to Introduce and Waive the First Reading of ORDINANCE #491 Amending Title 10, Section 10.20 Regarding Restricting the Use of Cargo Containers~~ *Tabled until 5/27* *Nick Wells, City Manager*

b. Discussion/Related Action to Oppose Imperial County Environmental Health Community Event Fee Increases Via a Letter of Support
Yvette Rios, City Clerk

4. INFORMATION ONLY:

a. Discussion Only Regarding the 2024-25 Budget *Nick Wells, City Manager*

5. STAFF REPORTS

- a. **City Manager Report** - *Nick Wells*
- b. Finance Supervisor - *Adriana Anguis*
- c. Police Chief - *Joe Conkey*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

6. Items for future meetings *Streets Assessment*

7. ADJOURNMENT:

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, May 10, 2024.



**CITY OF HOLTVILLE
MAYOR'S PROCLAMATION
POPPY MONTH
May, 2024**

WHEREAS, America is the land of freedom preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, millions who have answered the call to arms have died on the field of battle; and

WHEREAS, the Nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS, the red poppy has been designated as a symbol of the sacrifice of lives in all wars; and

WHEREAS, the American Legion Auxiliary has pledged to remind Americans annually of this debt through the distribution of the memorial flower; and

NOW, THEREFORE, BE IT RESOLVED AND AUTHORIZED that I, Mayor Murray Anderson and the City Council of the City of Holtville, do hereby proclaim May, 2024, as 'Poppy Month' and ask that all citizens pay tribute to those who made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy.

In witness hereof, I hereunto set my hand this 13th day of May, 2024.

Attest:

Murray Anderson, Mayor

Yvette Rios, City Clerk

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, April 22, 2024

MEETING DATE:		5/13/24
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, April 22, 2024, at 5:30 pm in the Civic Center. Mayor Murray Anderson was present, as were Council Members Mike Goodsell, Mike Pacheco, and Ginger Ward. Council Member John Munger was absent. Also present were Finance Supervisor Adriana Anguis, Fire Chief Alex Silva, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Murray Anderson.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA *(S of Browning Trailer)*

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Anderson called the Open Session meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, April 19, 2024.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

Dina Patzloff (743 Cedar Avenue) asked the Council if they are aware of what is causing the chemical trails in the sky. Ms. Anguis, who previously worked with Imperial County, recommended that Ms. Patzloff contact the Agricultural Commissioner's office.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, April 8, 2024.
- b. Current Demands #46686 through #46736

A motion was made by Mr. Pacheco and seconded by Ms. Ward to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Goodsell, Munger, Pacheco, Ward, Anderson*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Rios reported that she assisted Ms. Dowsey with the Farmers Market the week prior, which was well attended. She will be attending a virtual IVRMA TAC meeting on Thursday. Mayor Anderson requested that Ms. Rios relay direction to Ms. Dowsey to conduct a survey of the vendors to see how previously discussed Environmental Health fee increases will affect their participation.

Mr. Wells reported that he has attended several meetings concerning different projects and is scheduled to meet with the Army Corps this week regarding the Wetlands project.

Mr. Walker asked Ms. Rios to check who from City Council and the Planning Commission is due for updated ethics or sexual harassment training. In-person training will be available sometime in June or online training is also an option. Mrs. Walker will be attending the SCAG conference but Mr. Walker will not.

Ms. Ward attended an Area Agency on Aging meeting and the Fire Truck Christening.

Mr. Goodsell reported that he attended an ALUC meeting and was elected Chair of the commission again. He will be attending an ICTC meeting the following week and the SCAG conference.

Mr. Pacheco reported that he attended the Fire Truck Christening and he felt that the event had a good turn out. He attended the Rotary Pulled Pork Cook Off and the IID Earth Day celebration at the IV Fairgrounds. He commented that IID staff felt Holt Park might be a better venue next year.

Chief Silva thanked the Council for attending the Fire Truck Christening and reported that he attended the San Diego Wildland Seminar. The week prior, The HFD hosted the first IV Wildland Training and it was well received. Chief Silva listed community events that he will participate in.

Ms. Anguis reported that she has been working closely with FEMA to submit claims and is heavily involved in preparation for the audit happening next week. She has also been working on projections for the 2024-25 FY Budget.

Mayor Anderson reported that IVHA recently discovered that elected officials cannot serve on the board, therefore they will be making appointments soon to replace Mr. Munger and Mr. Anderson. He attended the Fire Truck Christening and the Rotary Pulled Pork Cook Off.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. PUBLIC HEARING: Discussion/Related Action to Adopt RESOLUTION #24-14 APPROVING ORDINANCE #496** Amending Title 17, Section 17.41.080 Regarding Signage and Development Setback Requirements in Downtown Codes **Nick Wells, City Manager**

Mr. Wells explained that the purpose of this ordinance is to relax setback requirements that have shown to be unattainable for developers. The ordinance pertains to signage in the downtown-a zone. Having previously discussed this ordinance at the first hearing, no further discussion was necessary.

A motion was made by Mr. Goodsell and seconded by Ms. Ward to introduce and waive the first reading of Ordinance No. 488 as amended. The motion passed in the form of a roll call vote.

AYES: *Goodsell, Munger, Pacheco, Ward, Anderson*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

- b. PUBLIC HEARING: Discussion/Related Action to Adopt RESOLUTION #24-15 Approving ORDINANCE #488** Amending Title 10, Section 10.08 Regulating the Stopping, Standing or Parking of Motor Vehicles on Public Streets and on Residential Property

Nick Wells, City Manager

Mr. Wells explained that the basic tenants of this ordinance will be reinitializing the regulations that prohibit parking on lawns and reinforcing the 72-hour parking rule. He clarified that there is verbiage missing that addresses trailers parking within 50 feet of stop signs or intersections. Mayor Anderson was curious if the regulations of Ordinance No. 488 will apply to semi-trucks. Mr. Wells will confer with Mr. Walker to make that determination. Mr. Goodsell proposed that if semi-trucks become subject to these regulations, the City should notify relevant businesses that would be affected.

A motion was made by Mr. Goodsell and seconded by Ms. Ward to introduce and waive the first reading of Ordinance No. 488 as amended. The motion passed in the form of a roll call vote.

AYES: Goodsell, Munger, Pacheco, Ward, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

c. PUBLIC HEARING: ~~Discussion/Related Action to Introduce and Waive the First Reading of ORDINANCE #491 Amending Title 10, Section 10.20 Regarding Restricting the Use of Cargo Containers~~ *Tabled until 5/13* **Nick Wells, City Manager**

d. Discussion/Related Action to Accept the Proposed Rate Increase by the City's Solid Waste Hauler, CR&R, Incorporated **Nick Wells, City Manager**

Mr. Wells reminded the Council of the longstanding relationship and contract with the waste hauler, CR&R. He explained that their contract allows CR&R to reevaluate rates on an annual basis, limited to a 4% increase, but they will only implement a 2% raise. Mr. Wells postulated that given economic conditions and courtesies extended by CR&R throughout the relationship, this increase is fair and Mr. Goodsell added that they have refrained from increases in the past.

A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: Goodsell, Pacheco, Ward, Anderson

NOES: None

ABSENT: Munger

ABSTAIN: None

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Adriana Anguis**
- c. Fire Chief - Alex Silva**
- d. Water/Wastewater Consultant - Frank Cornejo**
- e. Public Works Supervisor - Alex Chavez**

6. Items for Future Meetings: *Streets assessment*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Anderson adjourned the meeting at 6:41 PM.*

City of Holtville
Live 4.17.2022

Check Register - DETAILS REPORT
Check Issue Dates: 4/19/2024 - 5/8/2024

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

MEETING DATE: 5/13/24

ITEM NUMBER 1 b

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
46737							
05/02/2024	46737	ACE HARDWA	E37168	11-31520-44200	23.68	23.68	WEED KILLER
05/02/2024	46737	ACE HARDWA	E38404	10-31150-44200	14.00	14.00	BEVERAGE BOTTLE 1/2G
05/02/2024	46737	ACE HARDWA	E38422	11-31520-44200	56.55	56.55	CLEANING SUPPLIES
05/02/2024	46737	ACE HARDWA	E38640	10-22080-4420	35.10	35.10	TRASH BAGS
05/02/2024	46737	ACE HARDWA	E38832	10-22080-4420	62.61	62.61	BOTTLED WATER, TIDE PODS
05/02/2024	46737	ACE HARDWA	E38899	10-22080-4420	23.69	23.69	AUTO CLEANING CLOTHS
05/02/2024	46737	ACE HARDWA	E39044	10-22080-4420	16.15	16.15	AUTO CLEANING CLOTH
05/02/2024	46737	ACE HARDWA	E39427	11-31520-44200	43.09	43.09	COOLER
05/02/2024	46737	ACE HARDWA	E39466	10-22080-4420	18.31	18.31	GRILL BRUSH
05/02/2024	46737	ACE HARDWA	E39921	10-31158-44200	70.03	70.03	LED BULB
05/02/2024	46737	ACE HARDWA	E39923	10-22080-4420	49.50	49.50	FILE MILL BASTARD AND CHAIN
05/02/2024	46737	ACE HARDWA	E39968	10-31158-44200	70.03	70.03	LED BULB
05/02/2024	46737	ACE HARDWA	E40037	10-22080-4420	42.32	42.32	COOLER AND GATORADE POW
05/02/2024	46737	ACE HARDWA	E40110	11-31510-44200	5.60	5.60	BOLTS
05/02/2024	46737	ACE HARDWA	E40110	12-31620-4420	5.60	5.60	BOLTS
05/02/2024	46737	ACE HARDWA	E40121	12-31620-4420	42.16	42.16	CHAIN PROOF
05/02/2024	46737	ACE HARDWA	E40194	11-31510-44200	18.85	18.85	BROOM
05/02/2024	46737	ACE HARDWA	E40194	12-31620-4420	18.85	18.85	BROOM
05/02/2024	46737	ACE HARDWA	E40197	11-31510-44200	3.00	3.00	TRAY ITEM
05/02/2024	46737	ACE HARDWA	E41073	10-31158-44200	11.60	11.60	SETS OF KEYS
05/02/2024	46737	ACE HARDWA	E41163	10-31158-44200	70.08	70.08	CEANING SUPPLIES, SCREWS
05/02/2024	46737	ACE HARDWA	E41187	10-31158-44200	19.83	19.83	EXTENSION CORD
05/02/2024	46737	ACE HARDWA	E41187	10-12003-4420	4.40	4.40	CAR AIR FRESHNER
05/02/2024	46737	ACE HARDWA	E41190	10-31158-44200	7.53	7.53	PLASTIC ANCHORS
05/02/2024	46737	ACE HARDWA	E41234	10-31150-44200	14.00	14.00	SCRUBBER
05/02/2024	46737	ACE HARDWA	E41243	10-31150-44200	38.22	38.22	SPRAY PAINT
05/02/2024	46737	ACE HARDWA	E41298	10-31150-44200	32.43	32.43	ELBOWS
05/02/2024	46737	ACE HARDWA	E41415	10-31150-44200	12.91	12.91	ADAPTERS
05/02/2024	46737	ACE HARDWA	E41422	10-31150-44200	65.68	65.68	CLEANING SUPPLIES, SPRINKL
05/02/2024	46737	ACE HARDWA	E41501	10-31150-44200	40.92	40.92	TOILET SEATS
05/02/2024	46737	ACE HARDWA	E41533	10-12001-4420	7.74	7.74	KEYS
05/02/2024	46737	ACE HARDWA	E41869	11-31510-44200	2.56	2.56	BOLTS, NUTS, AND WASHES
05/02/2024	46737	ACE HARDWA	E41881	11-31510-44200	73.14	73.14	PADLOCK, CABLE TIES
05/02/2024	46737	ACE HARDWA	E37288	10-22080-4420	6.02	6.02	PAINTER TAPE
05/02/2024	46737	ACE HARDWA	E37383	10-22080-4420	13.47	13.47	BANDANA
05/02/2024	46737	ACE HARDWA	E37492	10-22080-4421	45.24	45.24	SLEDGE HAMMER
05/02/2024	46737	ACE HARDWA	E37826	10-22080-4420	38.32	38.32	CLEANING CLOTH, TAPE
05/02/2024	46737	ACE HARDWA	E38154	11-31520-44200	32.29	32.29	WEED KILLER
05/02/2024	46737	ACE HARDWA	E38164	10-22080-4420	48.64	48.64	KNIFE SHARPENER
05/02/2024	46737	ACE HARDWA	E24940	10-22080-4420	135.23	135.23	VELCRO AND OUTLET CORDS
05/02/2024	46737	ACE HARDWA	E26642	10-31150-44200	64.54	64.54	NATURESCAPE MULCH
05/02/2024	46737	ACE HARDWA	E35104	10-31150-44200	106.64	106.64	COUPLE COMPRESS PVC
05/02/2024	46737	ACE HARDWA	E35363	10-21070-4420	15.28	15.28	CLEANER, CURVED BRUSH
05/02/2024	46737	ACE HARDWA	E36543	10-31140-44200	8.61	8.61	SPRAY PAINT
05/02/2024	46737	ACE HARDWA	E37166	11-31510-44200	3.01	3.01	TRAY ITEMS
05/02/2024	46737	ACE HARDWA	E37166	12-31620-4420	3.00	3.00	TRAY ITEMS
05/02/2024	46737	ACE HARDWA	E38208	10-31150-44200	58.16	58.16	ROUNDUP WEED KILLER
Total 46737:						1,598.61	

PW
FIRE

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46738								
05/02/2024	46738	ADRIANA ANG	MILEAGE AP	10-14020-4429	63.65	63.65	MILEAGE APRIL 2024	ADMIN
Total 46738:						63.65		
46739								
05/02/2024	46739	AFLAC	743840	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	ADMIN
05/02/2024	46739	AFLAC	743840	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
05/02/2024	46739	AFLAC	621551	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
05/02/2024	46739	AFLAC	621551	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
Total 46739:						50.50		
46740								
05/02/2024	46740	ALEJANDRO E	1471	11-31510-45200	180.00	180.00	CITY HALL CONSULTING	ADMIN
05/02/2024	46740	ALEJANDRO E	1471	11-31510-45100	90.00	90.00	MANAGEMENT INFO SERVICES	PW
05/02/2024	46740	ALEJANDRO E	1471	12-31620-4510	90.00	90.00	MANAGEMENT INFO SERVICES	FIRE
05/02/2024	46740	ALEJANDRO E	1471	11-31520-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	12-31610-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	10-12003-4520	150.00	150.00	BUILDING PERMIT SYSTEM	
05/02/2024	46740	ALEJANDRO E	1471	11-31520-45200	600.00	600.00	WTP CONSULTING	
05/02/2024	46740	ALEJANDRO E	1471	12-31620-4520	180.00	180.00	CITY HALL CONSULTING	
05/02/2024	46740	ALEJANDRO E	1471	10-31158-44200	299.86	299.86	CABLE SUPPLIES	
05/02/2024	46740	ALEJANDRO E	1471	10-12001-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	10-12003-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	10-14020-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	10-22080-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/02/2024	46740	ALEJANDRO E	1471	12-31610-4520	600.00	600.00	WWTP CONSULTING	
05/02/2024	46740	ALEJANDRO E	1471	10-12001-4520	180.00	180.00	CITY HALL CONSULTING	
05/02/2024	46740	ALEJANDRO E	1471	10-12003-4520	180.00	180.00	CITY HALL CONSULTING	
05/02/2024	46740	ALEJANDRO E	1471	10-14020-4520	180.00	180.00	CITY HALL CONSULTING	
Total 46740:						3,269.86		
46741								
05/02/2024	46741	APPLIED INDU	7029428090	12-31610-4420	231.44	231.44	NITRILE GLOVES	PW
Total 46741:						231.44		
46742								
05/02/2024	46742	AT&T MOBILIT	1671X04112	10-22080-4423	45.03	45.03	FIRE DEPT PHONE	ADMIN
05/02/2024	46742	AT&T MOBILIT	1671X04112	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES	PW
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-12001-4423	59.05	59.05	TELEPHONE CHARGES	FIRE
05/02/2024	46742	AT&T MOBILIT	8116X041120	12-31610-4423	70.88	70.88	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	11-31530-44230	47.25	47.25	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	11-31510-44230	94.08	94.08	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	11-31520-44230	210.40	210.40	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	12-31620-4423	141.36	141.36	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-22080-4423	45.03	45.03	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-14020-4423	50.06	50.06	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-12003-4423	45.03	45.03	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-31140-44230	114.39	114.39	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-31150-44230	69.35	69.35	TELEPHONE CHARGES	
05/02/2024	46742	AT&T MOBILIT	8116X041120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46742:						1,233.35		
46743								
05/02/2024	46743	AUTO ZONE C	5648867209	10-22080-4428	71.13	71.13	AUTO CLEANING SUPPLIES	FIRE
05/02/2024	46743	AUTO ZONE C	5648868077	10-22080-4420	85.15	85.15	AUTO CLEANING SUPPLIES	
05/02/2024	46743	AUTO ZONE C	5648868216	10-22080-4420	57.27	57.27	AUTO CLEANING SUPPLIES	
Total 46743:						213.55		
46744								
05/02/2024	46744	BABCOCK & S	CD41314-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS	PW
05/02/2024	46744	BABCOCK & S	CD41318-22	12-31610-4430	19.81	19.81	COPPER LAB ANALYSIS	
05/02/2024	46744	BABCOCK & S	CD41319-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE	
05/02/2024	46744	BABCOCK & S	CD41493-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
05/02/2024	46744	BABCOCK & S	CD41511-22	12-31610-4430	91.64	91.64	ORTHO-PHOSPATE CALC	
05/02/2024	46744	BABCOCK & S	CD41626-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON	
05/02/2024	46744	BABCOCK & S	CD41302-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
05/02/2024	46744	BABCOCK & S	CD41303-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
05/02/2024	46744	BABCOCK & S	CD41304-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS	
05/02/2024	46744	BABCOCK & S	CD41308-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS	
05/02/2024	46744	BABCOCK & S	CD41313-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
05/02/2024	46744	BABCOCK & S	LD40010-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
Total 46744:						855.83		
46745								
05/02/2024	46745	BLUE SHIELD	2410600083	10-22080-4230	1,601.26	1,601.26	INSURANCE PREMIUM	ADMIN
05/02/2024	46745	BLUE SHIELD	2410600083	11-31530-42300	237.74	237.74	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	10-12003-4230	618.03	618.03	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	11-31510-42300	1,819.38	1,819.38	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	12-31610-4230	623.16	623.16	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	12-31620-4230	1,819.37	1,819.37	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	10-31140-42300	581.82	581.82	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	10-13010-4230	1,189.24	1,189.24	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	10-12001-4230	1,666.00	1,666.00	INSURANCE PREMIUM	
05/02/2024	46745	BLUE SHIELD	2410600083	10-14020-4230	951.60	951.60	INSURANCE PREMIUM	
Total 46745:						11,107.60		
46746								
05/02/2024	46746	BORDER TACT	A206712	10-22080-4314	26.00	26.00	SHOULDER PATCHES/EMBLEM	FIRE
Total 46746:						26.00		
46747								
05/02/2024	46747	BOUNDTREE	85314700	10-22080-4420	235.18	235.18	CURAPLEX MASK	FIRE
Total 46747:						235.18		
46748								
05/02/2024	46748	CAL TRANS	SL240727	10-31140-44240	109.83	109.83	SIGNALS AND LIGHTING BILLIN	PW
Total 46748:						109.83		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46749								
05/02/2024	46749	CONTROL SYS	2024-0112	11-31520-44300	632.50	632.50	ELECTRICAL SERVICE CALL	PW
05/02/2024	46749	CONTROL SYS	2024-02096	11-31520-44200	800.00	800.00	SHIP CONTAINER	
05/02/2024	46749	CONTROL SYS	2024-0216	11-31520-44300	30,643.38	30,643.38	REPLACE TOSHIBA DRIVES	
05/02/2024	46749	CONTROL SYS	2024-0302	11-31520-44250	213.60	213.60	ANNUAL CONAGE PHONE SER	
Total 46749:						32,289.48		
46750								
05/02/2024	46750	COUNTY MOT	311113	11-31510-44200	12.27	12.27	AIR GAUGE	PW
05/02/2024	46750	COUNTY MOT	311113	12-31620-4420	12.28	12.28	AIR GAUGE	
05/02/2024	46750	COUNTY MOT	311137	10-31140-44200	36.71	36.71	CARBURETOR CLEANER	
05/02/2024	46750	COUNTY MOT	311158	12-31610-4431	1,171.85	1,171.85	FILTER, HOSE CLAMPS	
05/02/2024	46750	COUNTY MOT	311162	11-31510-44280	185.86	185.86	TRAILER HITCH	
05/02/2024	46750	COUNTY MOT	311162	12-31620-4428	185.87	185.87	TRAILER HITCH	
05/02/2024	46750	COUNTY MOT	311163	12-31620-4420	320.64	320.64	HITCH AND ADAPTER	
05/02/2024	46750	COUNTY MOT	311287	10-31140-44280	945.06	945.06	A/C KIT SUPPLIES	
05/02/2024	46750	COUNTY MOT	311395	10-31150-44280	59.01	59.01	BLOWER MOTOR	
05/02/2024	46750	COUNTY MOT	311400	11-31510-44200	71.14	71.14	C-RING KIT, CRIMP WIRE	
05/02/2024	46750	COUNTY MOT	311400	12-31620-4420	71.13	71.13	C-RING KIT, CRIMP WIRE	
Total 46750:						3,071.82		
46751								
05/02/2024	46751	CROSS CONN	2023-2-22-H	10-22080-4420	384.04	384.04	ENDURA SPEAKER MIC	FIRE
05/02/2024	46751	CROSS CONN	2024-2-16 H	10-22080-4420	280.18	280.18	ENDURA LI-ION BATTERIES	
Total 46751:						664.22		
46752								
05/02/2024	46752	DESERT VETE	295094	10-21070-4430	90.00	90.00	EUTHANASIA	PW
Total 46752:						90.00		
46753								
05/02/2024	46753	EMPIRE SOUT	EMWK36769	10-31140-44300	2,487.27	2,487.27	BACKHOE REPAIRS	PW
Total 46753:						2,487.27		
46754								
05/02/2024	46754	FERNANDO RU	167171	10-31140-43150	87.50	87.50	SAFETY SERVICES	ADMIN PW FIRE
05/02/2024	46754	FERNANDO RU	167171	10-31150-43150	87.50	87.50	SAFETY SERVICES	
05/02/2024	46754	FERNANDO RU	167171	11-31510-43150	87.50	87.50	SAFETY SERVICES	
05/02/2024	46754	FERNANDO RU	167171	12-31620-4315	87.50	87.50	SAFETY SERVICES	
05/02/2024	46754	FERNANDO RU	167171	11-31520-43150	87.50	87.50	SAFETY SERVICES	
05/02/2024	46754	FERNANDO RU	167171	12-31610-4315	87.50	87.50	SAFETY SERVICES	
Total 46754:						525.00		
46755								
05/02/2024	46755	HDL COREN &	SIN038112	10-14020-4430	750.00	750.00	SALES TAX SERVICES	ADMIN
Total 46755:						750.00		
46756								
05/02/2024	46756	HOME DEPOT/	3971366	10-31150-44200	187.08	187.08	ROUNDUP WEED KILLER	PW

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
05/02/2024	46756	HOME DEPOT/	6026570	10-31140-44200	230.90	230.90	CONCRETE MIX AND PALLET	
05/02/2024	46756	HOME DEPOT/	8971782	12-31610-4420	63.62	63.62	MOUNTING ARMS	
Total 46756:						481.60		
46757								
05/02/2024	46757	HUMANA	296346466	10-14020-4225	104.04	104.04	DENTAL INSURANCE PREMIUM	ADMIN
05/02/2024	46757	HUMANA	296346466	11-31530-42250	27.31	27.31	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	11-31510-42250	202.51	202.51	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	12-31610-4225	78.03	78.03	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	12-31620-4225	194.74	194.74	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	10-22080-4225	156.06	156.06	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	10-12003-4225	121.54	121.54	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	10-31140-42250	61.12	61.12	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	10-13010-4225	156.06	156.06	DENTAL INSURANCE PREMIUM	
05/02/2024	46757	HUMANA	296346466	10-12001-4225	199.57	199.57	DENTAL INSURANCE PREMIUM	
Total 46757:						1,300.98		
46758								
05/02/2024	46758	I.C. PUBLIC HE	23996	11-31520-44301	266.00	266.00	COLIFORM WATER ANALYSIS	PW
Total 46758:						266.00		
46759								
05/02/2024	46759	I.C. SHERIFF'S	05012024-1	10-21050-4430	8,476.00	8,476.00	DISPATCH SERVICES	ADMIN
05/02/2024	46759	I.C. SHERIFF'S	05012024-1	10-21040-4430	80,327.27	80,327.27	SHERIFF SERVICES	
Total 46759:						88,803.27		
46760								
05/02/2024	46760	IV WATER SPE	42624	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND WASTE	PW
05/02/2024	46760	IV WATER SPE	42624	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND WASTE	
Total 46760:						4,650.00		
46761								
05/02/2024	46761	KIMBALL MIDW	101884010	12-31620-4420	142.23	142.23	HD HOSE CLAMP	PW
05/02/2024	46761	KIMBALL MIDW	101884010	11-31510-44200	142.23	142.23	HD HOSE CLAMP	
Total 46761:						284.46		
46762								
05/02/2024	46762	KLEINFELDER	1476530	23-80025-4430	17,687.50	17,687.50	ALAMO RIVER TRAIL SERVICES	ADMIN
Total 46762:						17,687.50		
46763								
05/02/2024	46763	LA BRUCHERI	281015C	11-31520-44200	92.34	92.34	WATER SUPPLIES	PW
Total 46763:						92.34		
46764								
05/02/2024	46764	LEAF	16334798	10-22080-4525	118.53	118.53	XEROX	FIRE

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46764:						118.53		
46765								
05/02/2024	46765	LEAGUE OF C	1911	10-11011-43110	120.00	120.00	DIVISION MEETING	ADMIN
05/02/2024	46765	LEAGUE OF C	1911	10-16026-43110	60.00	60.00	DIVISION MEETING	
05/02/2024	46765	LEAGUE OF C	1911	10-12001-43110	60.00	60.00	DIVISION MEETING	
Total 46765:						240.00		
46766								
05/02/2024	46766	LUIS M. ESTRA	559	11-31510-44280	1,150.00	1,150.00	BACK HOE REPAIRS	PW
Total 46766:						1,150.00		
46767								
05/02/2024	46767	METRON - FAR	100003936	11-31530-44200	930.95	930.95	BRASS SPOOLS	PW
Total 46767:						930.95		
46768								
05/02/2024	46768	MISSIONSQUA	6772969	12-31620-4240	524.50	524.50	RETIREMENT	ADMIN
05/02/2024	46768	MISSIONSQUA	6772969	11-31510-42400	506.05	506.05	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	11-31530-42400	58.72	58.72	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-31140-42400	159.06	159.06	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-12003-4240	185.20	185.20	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-22080-4240	349.58	349.58	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-14020-4240	287.28	287.28	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-12001-4240	657.76	657.76	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-00000-2027	798.89	798.89	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	10-00000-2026	2,179.85	2,179.85	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	12-31610-4240	454.88	454.88	RETIREMENT	
05/02/2024	46768	MISSIONSQUA	6772969	11-31520-42400	380.64	380.64	RETIREMENT	
Total 46768:						6,542.41		
46769								
05/02/2024	46769	MOSS, LEVY &	15155	10-14020-4430	750.00	750.00	AUDIT WORK TO DATE FISCAL	ADMIN
Total 46769:						750.00		
46770								
05/02/2024	46770	NICHOLAS WE	APRIL 2024	10-12001-4429	75.04	75.04	APRIL 2024 MILEAGE	ADMIN
Total 46770:						75.04		
46771								
05/02/2024	46771	PEOPLEREAD	28626959	12-31610-4140	1,323.39	1,323.39	TEMP WORKER WWTP	PW
05/02/2024	46771	PEOPLEREAD	28626960	10-31150-41400	782.65	782.65	TEMP WORKER PARKS	
05/02/2024	46771	PEOPLEREAD	28635189	12-31610-4140	1,323.39	1,323.39	TEMP WORKER WWTP	
05/02/2024	46771	PEOPLEREAD	28635190	10-31150-41400	626.12	626.12	TEMP WORKER PARKS	
Total 46771:						4,055.55		
46772								
05/02/2024	46772	PURCHASE PO	#9843 MAY 2	10-14020-4417	126.45	126.45	POSTAGE	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
05/02/2024	46772	PURCHASE PO	#9843 MAY 2	10-13010-4417	20.43	20.43	POSTAGE	
05/02/2024	46772	PURCHASE PO	#9843 MAY 2	11-31520-44170	1,435.67	1,435.67	POSTAGE	
05/02/2024	46772	PURCHASE PO	#9843 MAY 2	10-12001-4417	43.77	43.77	POSTAGE	
05/02/2024	46772	PURCHASE PO	#9843 MAY 2	10-22080-4417	29.18	29.18	POSTAGE	
Total 46772:						1,655.50		
46773								ADMIN
05/02/2024	46773	QUILL CORPO	2298770	12-31620-4416	10.77-	10.77-	COPY PAPER	PW
05/02/2024	46773	QUILL CORPO	2298770	11-31510-44160	10.77-	10.77-	COPY PAPER	
05/02/2024	46773	QUILL CORPO	2298770	10-14020-4416	10.77-	10.77-	COPY PAPER	
05/02/2024	46773	QUILL CORPO	2298770	10-12003-4416	10.77-	10.77-	COPY PAPER	
05/02/2024	46773	QUILL CORPO	2298770	10-12001-4416	10.78-	10.78-	COPY PAPER	
05/02/2024	46773	QUILL CORPO	38185968	12-31620-4416	17.95	17.95	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38185968	11-31510-44160	17.95	17.95	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38185968	10-14020-4416	17.95	17.95	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38185968	10-13010-4416	17.96	17.96	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38185968	10-12003-4416	17.96	17.96	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38185968	10-12001-4416	17.96	17.96	OFFICE SUPPLIES	
05/02/2024	46773	QUILL CORPO	38231075	10-12001-4416	10.78	10.78	COPY PAPER	
05/02/2024	46773	QUILL CORPO	38231075	10-12003-4416	10.77	10.77	COPY PAPER	
05/02/2024	46773	QUILL CORPO	38231075	10-14020-4416	10.77	10.77	COPY PAPER	
05/02/2024	46773	QUILL CORPO	38231075	11-31510-44160	10.77	10.77	COPY PAPER	
05/02/2024	46773	QUILL CORPO	38231075	12-31620-4416	10.77	10.77	COPY PAPER	
Total 46773:						107.73		
46774								PW
05/02/2024	46774	ROBERT S. NE	14905	10-31150-44280	935.86	935.86	TRUCK REPAIRS	
Total 46774:						935.86		
46775								ADMIN
05/02/2024	46775	SIMNSA HEALT	128543	10-31150-42300	501.08	501.08	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	11-31510-42300	433.72	433.72	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	11-31510-42250	38.31	38.31	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	12-31620-4230	310.56	310.56	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-22080-4225	50.12	50.12	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-31140-42250	3.79	3.79	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-31150-42250	51.24	51.24	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-31140-42300	32.08	32.08	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-21070-4230	40.10	40.10	MEDICAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	12-31620-4225	28.05	28.05	DENTAL HEALTH INSURANCE	
05/02/2024	46775	SIMNSA HEALT	128543	10-22080-4230	408.16	408.16	MEDICAL HEALTH INSURANCE	
Total 46775:						3,265.22		
46776								PW
05/02/2024	46776	USA BLUEBOO	INV0033474	11-31520-44200	40.92	40.92	CHEMICAL DANGER SIGN	
05/02/2024	46776	USA BLUEBOO	INV0033476	11-31520-44200	284.30	284.30	CIRCULAR CHART PAPER	
05/02/2024	46776	USA BLUEBOO	INV0033487	11-31520-44200	693.28	693.28	VALVES, CONNECTORS, AND P	
05/02/2024	46776	USA BLUEBOO	INV0033520	11-31520-44200	2,618.06	2,618.06	SOLINOID VALVE	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
05/02/2024	46776	USA BLUEBOO	INV0034028	11-31520-44200	201.90	201.90	VALVES
Total 46776:						3,838.46	
46777							
05/02/2024	46777	VISION SERVI	820321302	11-31530-42250	5.00	5.00	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	11-31510-42250	51.72	51.72	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	11-31520-42250	65.47	65.47	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	12-31610-4225	12.51	12.51	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	12-31620-4225	49.23	49.23	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-14020-4225	16.68	16.68	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-12003-4225	12.26	12.26	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-22080-4225	45.70	45.70	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-31140-42250	8.68	8.68	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-31150-42250	29.65	29.65	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-13010-4225	25.02	25.02	VISION HEALTH INSURANCE
05/02/2024	46777	VISION SERVI	820321302	10-12001-4225	40.45	40.45	VISION HEALTH INSURANCE
Total 46777:						362.37	
46778							
05/02/2024	46778	VISUAL EDGE I	24AR170100	10-13010-4416	32.18	32.18	PRINTER
05/02/2024	46778	VISUAL EDGE I	24AR170100	10-14020-4416	32.17	32.17	PRINTER
05/02/2024	46778	VISUAL EDGE I	24AR170100	11-31510-44160	32.17	32.17	PRINTER
05/02/2024	46778	VISUAL EDGE I	24AR170100	12-31620-4416	32.17	32.17	PRINTER
05/02/2024	46778	VISUAL EDGE I	24AR170100	10-12001-4416	32.18	32.18	PRINTER
Total 46778:						160.87	
46779							
05/02/2024	46779	WALKER & DRI	13424	10-16026-4430	1,650.00	1,650.00	ATTORNEY FEES
Total 46779:						1,650.00	
46780							
05/02/2024	46780	WAXIE SANITA	82433337	10-22080-4420	524.39	524.39	TIDE PODS, DISINFECTANT
Total 46780:						524.39	
46781							
05/02/2024	46781	XEROX FINAN	5694193	10-12001-4525	93.62	93.62	PRINTER LEASE
05/02/2024	46781	XEROX FINAN	5694193	10-13010-4525	93.62	93.62	PRINTER LEASE
05/02/2024	46781	XEROX FINAN	5694193	10-14020-4525	93.62	93.62	PRINTER LEASE
05/02/2024	46781	XEROX FINAN	5694193	11-31510-45250	93.62	93.62	PRINTER LEASE
05/02/2024	46781	XEROX FINAN	5694193	12-31620-4525	93.62	93.62	PRINTER LEASE
Total 46781:						468.10	
Grand Totals:						199,270.32	

ADMIN

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FIRE

ADMIN

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

City of Holtville
REPORT TO COUNCIL

DATE ISSUED: May 10, 2024
FROM: Haley Dowsey, Personnel Technician
Yvette Rios, City Clerk
SUBJECT: *Requesting a Letter of Support*

Meeting Date	<u>05/13/24</u>
Item Number	<u>3 b</u>
Approvals	City Manager _____
	Finance _____
	City Attorney _____

ISSUE:

Shall the City Council issue a letter of support in opposition to Imperial County Environmental Health Division Community Event Fee increases?

DISCUSSION:

On February 1st, 2024, The Imperial County Public Health Department – Environmental Health Division, announced that Community Event Fees will be increasing 500% effective July 1st, 2024, per a decision by the Imperial County Board of Supervisors on December 19th, 2023 (Attachment A). This decision will have a direct negative impact on Holtville Farmers Market food vendors and by effect, be a detriment to the success of the event itself.

Over the last month and a half, Ms. Dowsey has been in communication with all vendors that attend the Holtville Farmers Market regarding the increase in Community Event Fees. In addition to verbal communication, she has made her vendors aware of the fee increases through emails with the notice letter from the Environmental Health Division as an attachment, as well as posting the notice letter to the City's website. On average, 10 food vendor applications are processed per Holtville Farmers Market & Street Fair event and 15 are processed for the annual Imperial County Veterans Day Parade. Of these usual food vendors, only 4 possess annual permits through the Environmental Health Division and all others must obtain a Temporary Food Facility Permit (TFF).

Based on conversations with the reoccurring food vendors, Ms. Dowsey foresees that most will no longer choose to participate in the Holtville Farmers Market, specifically those who must obtain a TFF. For example, Imperial Honey Company informed Ms. Dowsey that they would most likely only attend City of Holtville events 1-2 times per year, rather than the 6-8 events that are held annually. Pine Community Club, who participated in the Holtville Farmers Market on April 18, stated that due to low profits, they will not participate in future events as a food vendor where they would need to obtain a TFF at a 500% increased fee. Glacier Shaved Ice & Baja Shaved Ice are food vendors who possess annual permits, but stated that if fees are raised, they would have to choose between events to participate in, more than likely not choosing Holtville events over those in larger cities. Food vendors will be presented with this choice when larger events are happening at the same time as ours. For example, the Imperial County Veterans Day Parade has historically fallen on the same day as the Chili Cook Off in Brawley. Last year, to encourage our food vendors to participate in our event rather than having to choose, Ms. Dowsey adjusted the event hours so that vendors could participate in both events. Now, with a drastic increase in fees, food vendors will not be able to participate in both events and will most likely not choose those in Holtville where profits are typically less.

Prior to the Environmental Health Division announcing their revised fees, Ms. Dowsey has taken measures to improve event attendance, such as collaborating with other organizations that add activities to enhance the events. For example, the collaboration with the Holtville Car Club in October to organize the Trunk or Treat in conjunction with the Farmers Market. Despite these efforts, future events will undoubtedly be less successful because of the Community Event Fee increases.

In late April, Ms. Dowsey and Ms. Rios met with other local event organizers and vendors to discuss the impact of the increased fees. Those in attendance were in consensus that increased fees are detrimental to the vendors and organizers and will have a significant impact on future community events. Furthermore, the group agreed to collaborate by gathering letters of support from their respective City Councils, vendors, and communities. Ramiro Urias from the Brawley Chamber will be the spokesperson for the group at the Imperial County Board of Supervisors (BOS) meeting, tentatively scheduled for the June 4th agenda. At this meeting, letters of support for the movement against the increased fees will be presented to the BOS. Mr. Urias has drafted a template for the letters of support that all agencies may use (Attachment B).

FISCAL IMPACT:

None.

RECOMMENDED ACTION:

Staff recommends that the Council issue a letter support.

ALTERNATIVES:

Not to issue a letter of support.

Provide alternate direction.

Attachments: Attachment A – Environmental Health Division Community Event Fees update
Attachment B – Draft support letter

Respectfully Submitted,
Yvette Rios



COUNTY OF IMPERIAL

PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.
Director

STEPHEN MUNDAY, M.D., M.P.H., M.S.
Health Officer

February 1, 2024

Important Update: Community Event Fees

Dear Event Organizers and Food Vendors,

We are reaching out to inform you about an important update regarding our Community Event Program. Following a thorough review and analysis, the Imperial County Board of Supervisors recently approved adjustments to the fee schedule for the Environmental Health Division, including the Community Event Program. These adjustments are based on a comprehensive Cost of Service Study conducted by Wohlford Consulting.

The approved changes, outlined in the attached fee schedule, will go into effect on July 1, 2024. We understand that any modifications to fees can impact your planning and budget processes, and we want to ensure you have ample time to adjust accordingly.

Your dedication to upholding health standards and ensuring food safety at community events is truly commendable. By working together, we not only prioritize the safety and well-being of event participants but also contribute to the overall public health of our community.

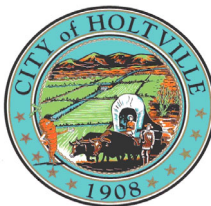
We appreciate your continued support and cooperation throughout this process. Should you have any questions or require further information regarding the fee adjustments, please don't hesitate to contact our office.

Sincerely,

Jeff Lamoure, REHS
Deputy Director

Community Event Program Fees
Effective July 1, 2024

Temporary Food Facility (TFF) 1-3 days Health Permit – For-profit	\$50.00
Temporary Food Facility (TFF) 1-3 days Health Permit – Non-profit	\$50.00
Temporary Food Facility (TFF) 4-15 days Health Permit – For-profit	\$283.00
Temporary Food Facility (TFF) 4-15 days Health Permit – Non-profit	\$141.00
Temporary Food Facility (TFF) 16-25 days Health Permit – For-profit	\$320.00
Temporary Food Facility (TFF) 16-25 days Health Permit – Non-profit	\$160.00
Temporary Food Facility (TFF) 6-month Health Permit – For-profit commercially prepackaged foods and/or whole produce	\$164.00
Temporary Food Facility (TFF) 6-month Health Permit – Non-profit commercially prepackaged foods and/or whole produce	\$82.00
Temporary Food Facility (TFF) 6-month Health Permit – For-profit unpackaged foods and/or food processing	\$235.00
Temporary Food Facility (TFF) 6-month Health Permit – Non-profit unpackaged foods and/or food processing	\$117.00
Temporary Food Facility (TFF) 12-month Health Permit – For-profit – commercially prepackaged foods and/or whole produce	\$204.00
Temporary Food Facility (TFF) 12-month Health Permit – Non-profit – commercially prepackaged foods and/or whole produce	\$102.00
Temporary Food Facility (TFF) 12-month Health Permit – For-profit unpackaged foods and/or food processing	\$297.00
Temporary Food Facility (TFF) 12-month Health Permit – Non-profit unpackaged foods and/or food processing	\$148.00
Temporary Food Facility (TFF) – Community Event Organizer Permit	\$25.00 per Food Vendor
Temporary Food Facility (TFF) Late Submittal Expedited Processing Fee (For-profit, non-profits, and/or Organizer)	\$75.00 plus Permit Fee



CITY OF HOLTVILLE

121 W. FIFTH STREET, HOLTVILLE, CA 92250
(760) 356-2912

[Your Name]

[Date]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

RE: Opposition of Proposed Community Event Fee Increases

Dear Imperial County Board of Supervisors,

I am writing to express my deep concern and opposition to the recent fee increase proposed for the Environmental Health Division, particularly within the Community Event Program, that was approved by the Imperial County Board of Supervisors on December 19, 2023. The decision to implement a 500% increase in fees, from \$10.00 to \$50.00, is one that will undoubtedly have far-reaching implications for our community's vendors, organizers, and the vitality of our local events.

While I recognize the need for adequate funding to support essential services provided by the Environmental Health Division, such as ensuring public health and safety standards at community events, I believe that the approach taken, as informed by the Wohlford Consulting study, lacks consideration for the unique demographics and financial challenges facing our community.

It is concerning that the consulting company involved in the cost-of-service study is not local and may not be fully familiar with the nuances of our community's needs and circumstances. A fee increases of this magnitude, without proper local context, risks placing undue financial burdens on our local vendors and organizers, many of whom are already facing economic hardships.

Moreover, the sudden and substantial fee hike, scheduled to go into effect on July 1, 2024, does not allow for adequate adjustment time for vendors and organizers. Instead, I urge you to consider implementing a more gradual fee increase that would allow stakeholders to adapt to the changes without jeopardizing the viability of their businesses or events.



CITY OF HOLTVILLE

121 W. FIFTH STREET, HOLTVILLE, CA 92250
(760) 356-2912

Local vendors play a vital role in our community's economy and cultural fabric. They provide unique products and services, contribute to local employment, and foster a sense of community unity. It's important to recognize that many of our small businesses begin their journey at local events, using them as launching pads for future growth. However, the proposed fee increases threaten this growth potential, affecting the possibility of these businesses making significant economic contributions to our community down the line and possibly leading to closures and job losses.

Additionally, our community's events are not just recreational gatherings; they are essential drivers of economic activity and tourism. By imposing such steep fee increases, we risk impeding the growth and diversity of our local events, ultimately impacting the vibrancy and attractiveness of our community to residents and visitors alike.

In light of these concerns, I urge you to reconsider the decision to implement the 500% fee increase and instead explore alternative approaches, such as a phased-in increase or exemptions for small/local vendors. By working collaboratively with stakeholders and taking into account the unique needs of our community, we can ensure that the Environmental Health Division is adequately funded while also supporting the continued vitality of our local economy and events.

Thank you for considering my perspective on this important issue. I hope that we can work together to find a solution that balances the need for fiscal responsibility with the preservation of our community's well-being and prosperity.


Sincerely,

[Your Name]

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: May 10, 2024
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>05/13/24</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Financial Audit – Multiple challenges with the new accounting software have delayed work on the City’s annual financial audit. This will impact the submission of the Single Audit of Federal funds, due March 31, however the Finance Department continues to work to rectify the issue. Trial balances were finally submitted last week with some immediate questions which will be addressed. ***Auditors were onsite recently and completed preliminary work.***

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

Events – ***the CM joined Mayor Anderson and Councilman Goodsell at Annual Regional Conference & General Assembly on May 2-3 at the JW Marriott Desert Springs Resort & Spa in Palm Desert. A few points were gleaned from sessions and many productive side discussions were had on breaks!***

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents were discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site. Chief Silva continues work with Mr. Medina on design elements. Council had discussion regarding the external motif of the building, which moved on to the subcommittee for the project. Feedback was provided to the architect and he was very open to incorporating ideas presented. A meeting was recently held to present updated design palettes to the subcommittee last week. Mr. Medina has some exciting ideas and is welcoming input as the project progresses. Mr. Medina is now moving forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which will be brought to Council in May. ***The CM and Chief Silva checked in with the architect this week via Zoom and the project continues to develop.***

Multiple conversations regarding augmented funding have taken place with staff, Mayor Anderson, and various entities. Some very positive leads have developed that will continue to be pursued. ***The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz’s office last week. We hope for a positive response in the next several weeks!***

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – The City was awarded CMAQ money to complete this project through Caltrans and ICTC. Holt Group completed design on the project in late 2023. Staff worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project in July, 2023. Advertising to procure contractors was run in January and Nicklaus Engineering (NEI) was selected as the RE/CM for the project. A project kickoff meeting was held in early March with NEI, THG and staff to discuss issues and responsibilities. The construction bid opening was held on Tuesday, February 13, 2024, with a low bid actually coming in *below* the projected project cost. A request was made to Caltrans to reallocate some of the funding to cover some non-construction costs. Contract documents have been completed by the contractor and counter signed by the City. A previously agreed upon administrative course of action to annex a small strip of the project from the County into the City is now requiring a more formal process. The CM met with the County CEO and Public Works Director to finalize all of the required paperwork, which will now need to go through a formal process with LAFCO. This has put the project on hold for a few weeks.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project. LC Engineering was awarded the contract for design in February.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. Staff renewed attempts to contact the remaining residents. One of the 2 has now expressed an interest in starting City water service. In March, the final remaining holdout submitted paperwork to connect to City water service, so staff is working with IID to get the project reinitialized. Separately, staff met with a contractor to establish physical connections. ***The CM is working with IID to schedule the work prior to the undergrounding operation.***

A new wrinkle developed wherein the dedicated Congressional funding is not immediately accessible to IID. Although that is expected to be resolved fairly soon, the uncertainty begat the need to push the City's project funding into next fiscal year to avoid non-performance. David Aguirre with ICTC worked with SCAG and Caltrans to accomplish that and, although there are still some final steps, it has been tentatively approved at the base level.

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced approved plans in 2021.

A construction RFP was released in early 2022 netted only one bid, which was significantly over (+/- \$1.4 million) the construction budget. The BoR representative, Jeremy Brooks, was extremely helpful in moving the project along. In September, 2022, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February, 2023. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constructed with regard to major earth work, piping and the inlet headworks, however there remains a holdup with a permit from the Army Corps of Engineers (USACE). We await approval to tap into the River and begin the process of populating the beds with plant species.

When awaiting the ACE permit drug on, the project grant end date was looming on January 30. BoR was aware of the issue, but staff officially requested an extension in January, which was granted. The new completion deadline has been pushed to September, 2024. THG completed work on an additional set of documents requested by USACE and met with their representative in March. Although the application was not immediately accepted, he gave some positive feedback that things are on the right track and suggested a short list of fixes. *Adrian from THG resubmitted the amended application in early April, but was unable to connect with USACE until late-April. Although the application was deemed complete, the compliance officer has now insisted on an onsite inspection, which he cannot perform until mid-June. Staff is in communication with BoR on this development.*

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At this point, most of the structural work has been completed, with additional work needed on ancillary elements such as landscaping and the proposed picnic area. A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Preliminary plans were recently submitted for review. Other than requesting a reprioritization of the elements to be completed vis a vis available funding, the project is once again progressing and starting to take definitive shape.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. ***A new round of Active Transportation funding is now available, so staff is working on an application for funding this project.***

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would include our Wetlands trail spur, was unsuccessful in 2022, but a reapplication recently received approval. RP met with the City Manager and toured the site this week to kick off the project. They are in discussion with Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff met briefly with the CM a few weeks ago while in town to do a physical “scouting” trip to decide a best path for the trail extension. We expect to meet with them and the design engineer soon to discuss.

BUILDING DEPT - The City issued **50** building permits in 2024. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project continues to sit in limbo.

AMG Pine Crossing Apartments – Staff has been notified by AMG, that the mirror image project across from Fern Crossing will be starting up, with plan submittal expected soon. The Building Inspector coordinated a meeting with a firm to perform the plan check, of whom the City Engineer approved. ***The Building Inspector has been finalizing the agreement with the firm and expects submittal to them next week.***

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at the last City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 04/22/24 Department Head Meeting City Hall
- 04/22/24 Holtville City Council Meeting Civic Center
- 04/26/24 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 04/29/24 Department Head Meeting City Hall
- 04/30/24 Wetlands Project Status Meeting Phone Conference
- 05/01 - 5/03/24 SCAG General Assembly & Annual Conference Palm Desert, CA
- 05/02/24 Ninth Street East Status Meeting with ICTC SCAG Conf (Indian Wells)
- 05/06/24 Department Head Meeting City Hall
- 05/07/24 Meeting w/ City Engineer re: Various Projects THG Offices (EC)
- 05/08/24 ICTC Management/CCMA Meetings ICTC Offices (EC)
- 05/08/24 Legal Conference re: Various Issues Offices of Walker & Driskill
- 05/09/24 Meeting w/ City Planner re: Various Projects THG Offices (EC)
- 05/09/24 Employee Luncheon City Hall
- 05/09/24 Public Safety Building Status Meeting w/ Architect Web Conference
- 05/10/24 Holtville Rotary Club Meeting City Hall

UPCOMING EVENTS :

- 05/13/24 Department Head Meeting City Hall
- 05/13/24 Holtville City Council Meeting City Hall
- 05/15/24 IV Foreign Trade Zone Meeting IC Workforce Development (EC)
- 05/16/24 Holtville Farmers Market & Street Fair Holt Park
- 05/20/24 Department Head Meeting City Hall
- 05/20/24 Holtville Planning Commission Meeting City Hall
- 05/22/24 Imperial Avenue South Dedication Ceremony Project Site (El Centro)
- 05/22/24 MTC Community Relations Meeting Farm Credit (Imperial)
- 05/23/24 League of Cities Division Dinner Casa Blanca (Holtville)
- 05/27/24 Holtville City Council Meeting Civic Center
- 05/27/24 Memorial Day Observed (City Hall Closed)
- 05/27/24 Memorial Day Ceremony Holt Park
- 05/30/24 IVRMA TAC Meeting ICTC Offices (EC)
- 06/07/24 Ice Cream Social (Tentative) Holt Park
- 06/12/24 ICTC Management/CCMA Meetings City of Imperial
- 06/15/24 Wetlands Project USACE Inspection Project Site
- 07/11/24 Imperial-Mexicali Bi-National Alliance Meeting Imperial County
- 10/16 - 10/18/24 SCAG General Assembly & Annual Conference Long Beach, CA

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

May 9, 2024

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED
OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- FEMA meeting, working on the claims.
- Auditors performed our audit on April 29-May 3rd. It was more detailed and difficult to due to the new system and its process. Should be finalizing soon and receiving the financial reports.
- Attended ICTC meeting, update on our projects.
- Receiving payments from Campesinos Unidos LIHWAP utility assistance and report submittals to LIHWAP.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>5/13/24</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____



City of Holtville Report to Council

MEETING DATE:	5/13/24
ITEM NUMBER	5 c
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

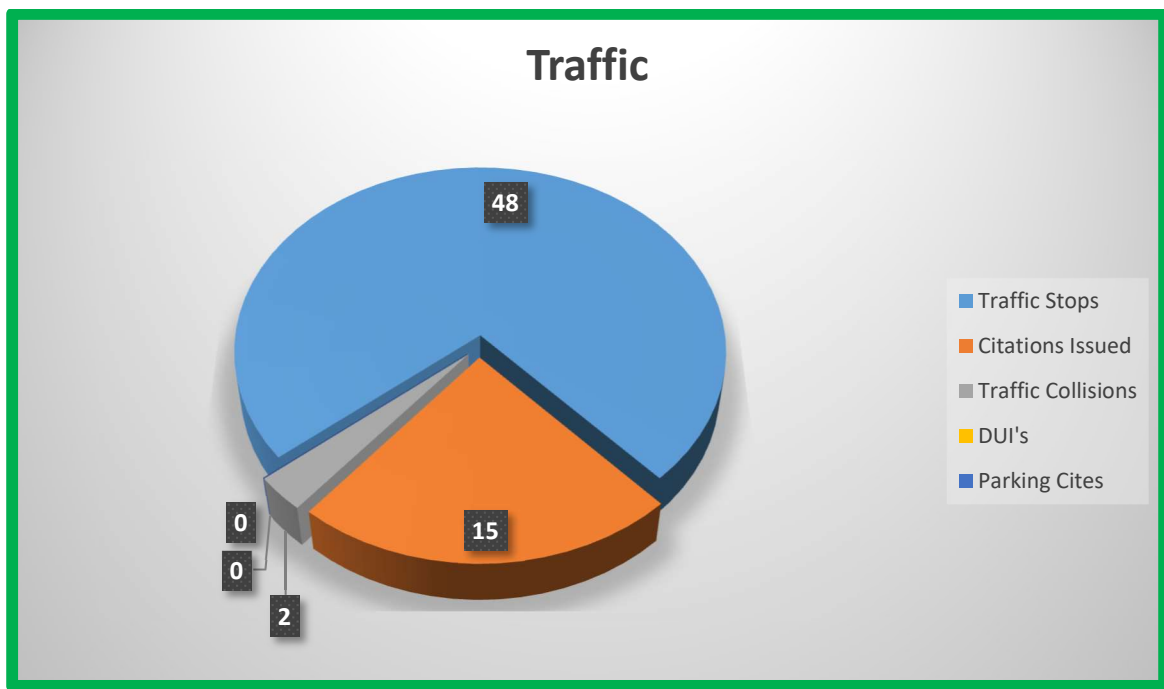
Date Issued: May 05, 2024
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – April 2024

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

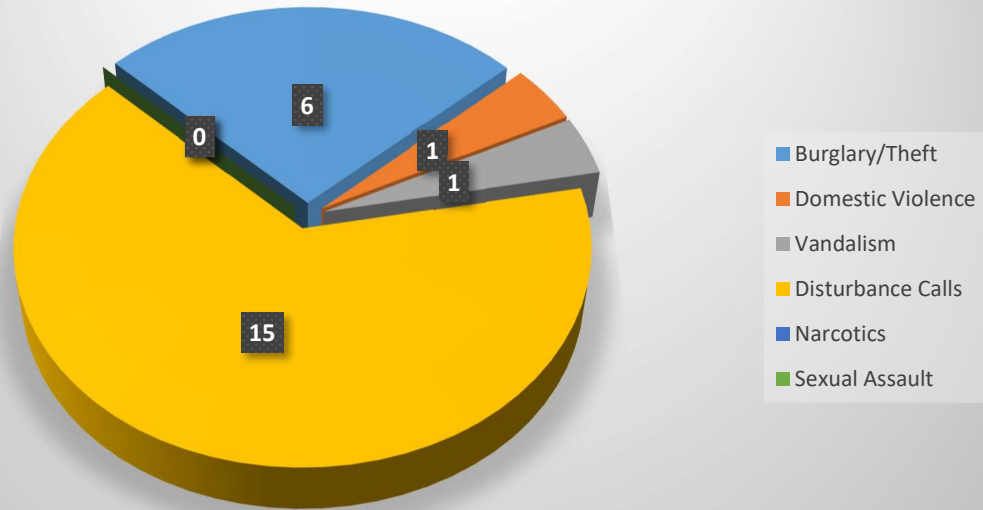
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **April 2024**.

Calls for Service:

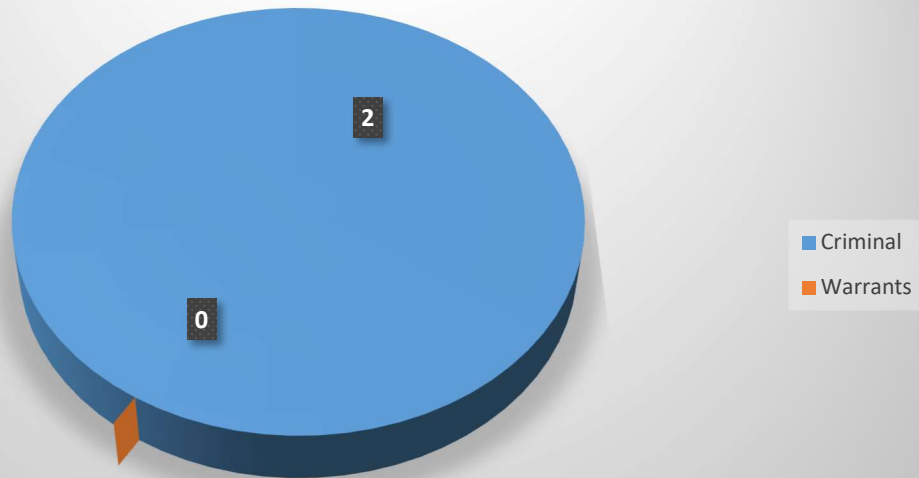
- **293** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.

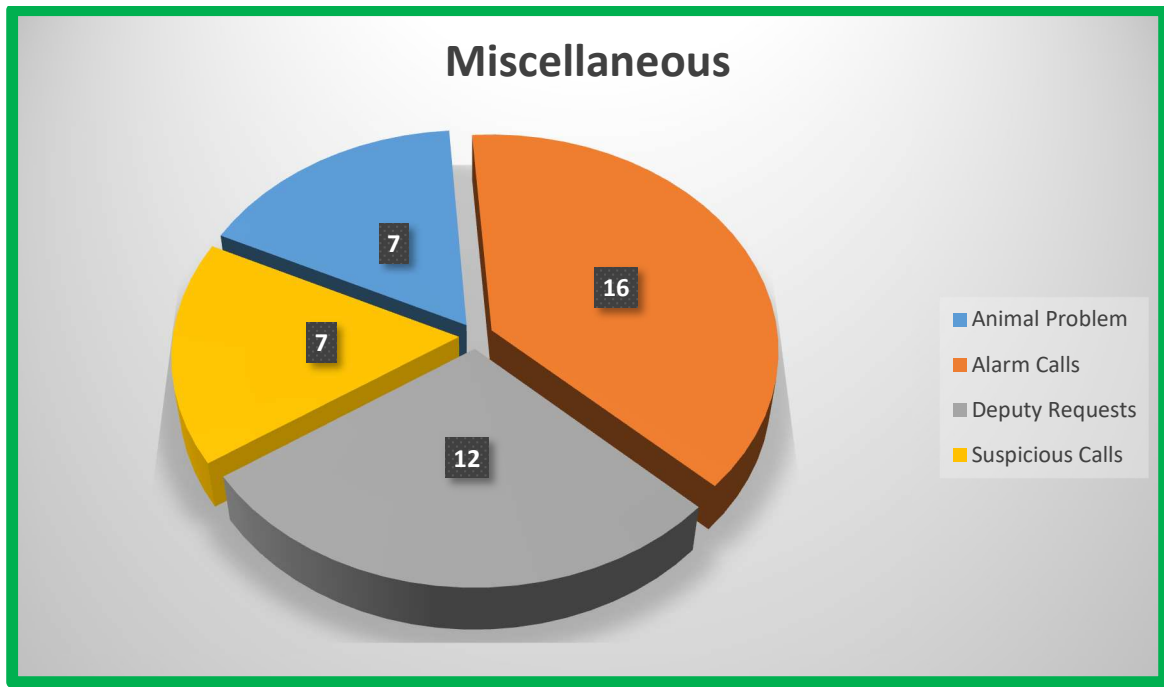


Criminal Activity



Arrests





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of April 2024.

24-9309 – Hit and Run in the intersection of 5th Street and Chestnut Avenue

Reporting person called in to report a male subject lying in the intersection who appeared to be a victim of a hit and run. Reporting person did not see any other vehicles or individuals in the area. Victim appeared to have been hit by an unknown vehicle. Case is being handled by Investigations Unit and multiple follow ups have been conducted. Video footage captured the incident and suspect vehicle, however did not capture license plate or driver. Investigations are ongoing and video footage has been sent to FBI to try and enhance the video quality.

24-9430 – Missing person reported in the area of 1225 East 7th Street

Reporting person called in to report a possible missing female adult. Female was entered into the Missing Unidentified Persons System. She was later located and removed from MUPS.

24-9723 – Welfare Check in the 800 Block of Cedar Avenue

Reporting person called to request a welfare check on her elderly friend. Residence was vacant and female moved out.

24-9889 – Disturbance in the 500 Block of East 3rd Street

Reporting person called to report she had an argument with her adult son and he was refusing to leave the residence. Deputy contacted both individuals and determined they had a verbal argument and the mother told the son to leave. He agreed to leave for the day and stay at a friend's house.

24-9956 – Deputy Request in the 900 Block of Holt

Reporting person called to request information on how to obtain a restraining order against her ex boyfriend. Subject was provided with her options and referred to the court.

24-10049 – Counter report at the station

Reporting person came in to report a broken window at his apartment in the 500 Block of Fern. Reporting person did not know how the window got broken and stated it occurred over the past two days.

24-10063 – Stolen Vehicle in the 600 Block of East 10th Street

Reporting person came to the station to report her vehicle stolen and stated it occurred the day prior. She stated she had an Apple Air Tag in the vehicle and it was plotting in Yuma, Arizona. YPD was notified and the vehicle was recovered in Yuma, Arizona.

24-10085 – Disturbance in the 700 Block of Circle Drive

Reporting person called to report his brother was becoming upset and throwing things around the house after losing a video game. Child and parents were contacted and child was counseled. Parents did not wish to press charges. Both parties were advised of options and provided with resources.

24-10401 – Welfare check in the 600 Block of East 5th Street

Reporting person called to report a male subject lying on the ground having a hard time breathing. Deputy and fire responded, victim was from the nursing home and treated by fire.

24-10691 – Suspicious in the area of 7th Street and Webb Avenue

Reporting person called to report a female in the area yelling and screaming. Prior to Deputy's arrival the female got into a vehicle and left. Area was searched for the vehicle but subject was not located.

24-10868 – Disturbance in the 900 Block of Figueroa Avenue

Reporting person called to report her neighbor's pitbull got into her yard and killed her small dog. The pitbull was turned over to ACO for quarantine.

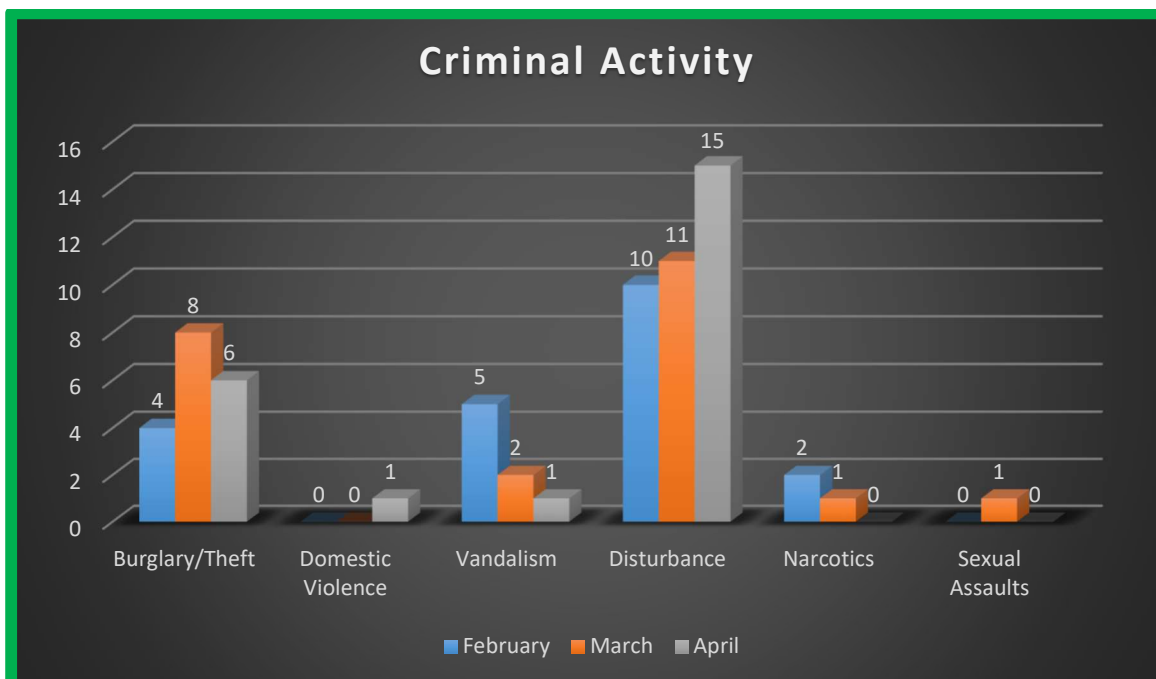
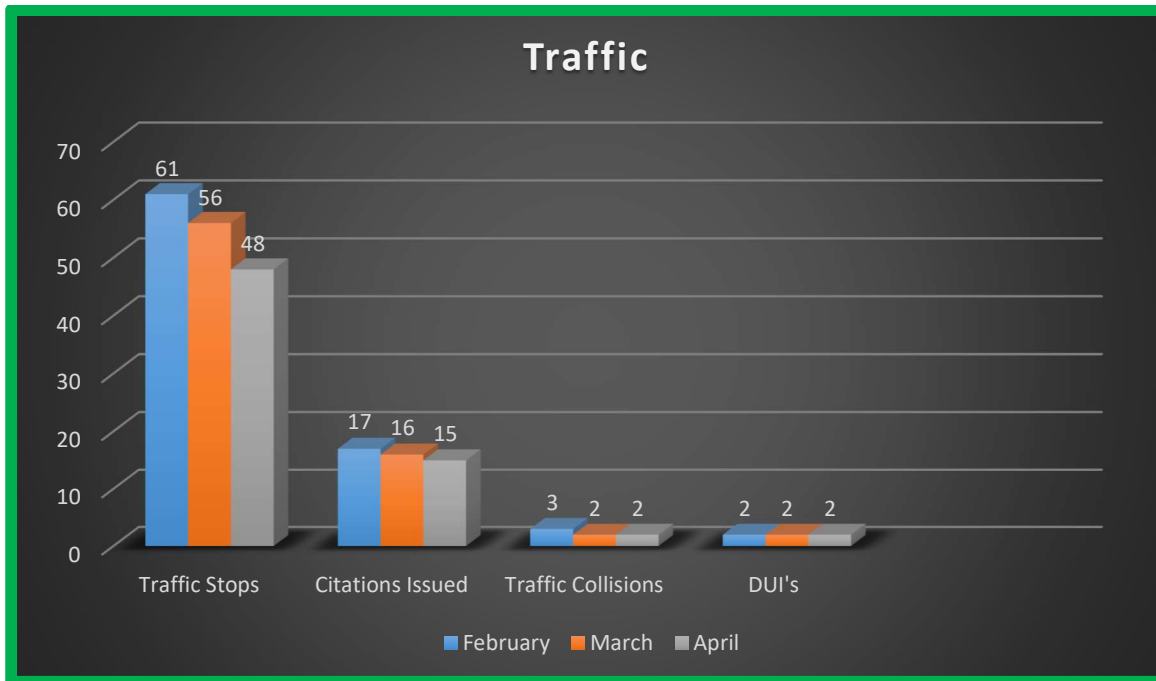
24-11084 – Suspicious in the area of Walnut Avenue and 8th Street

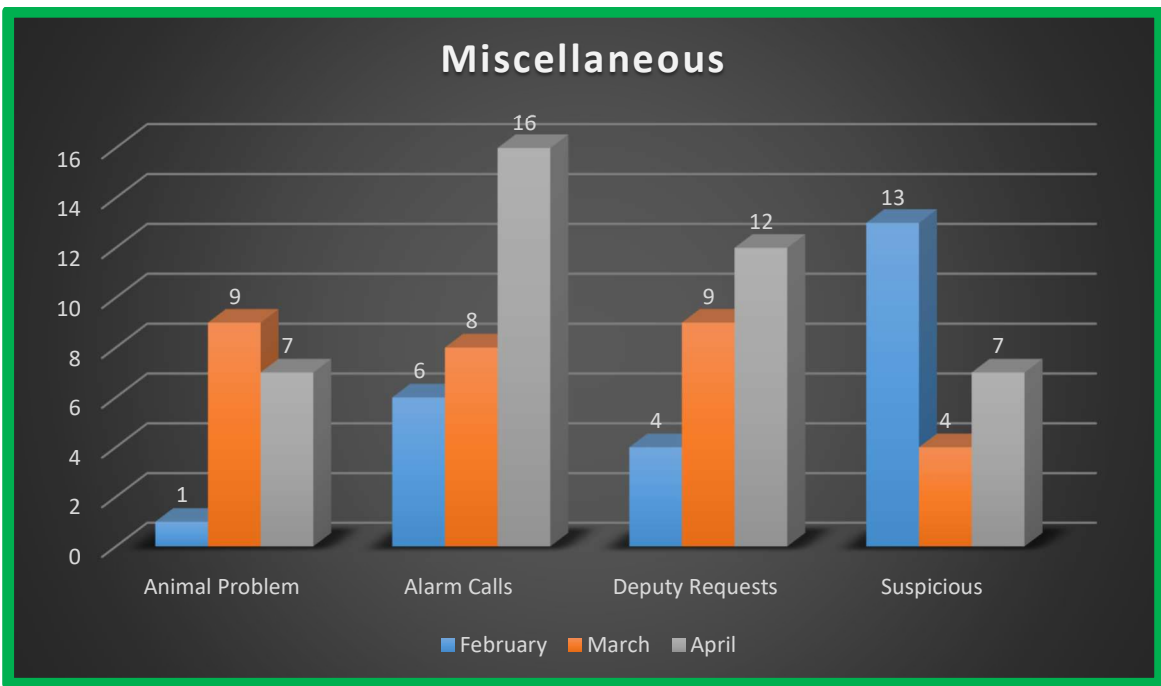
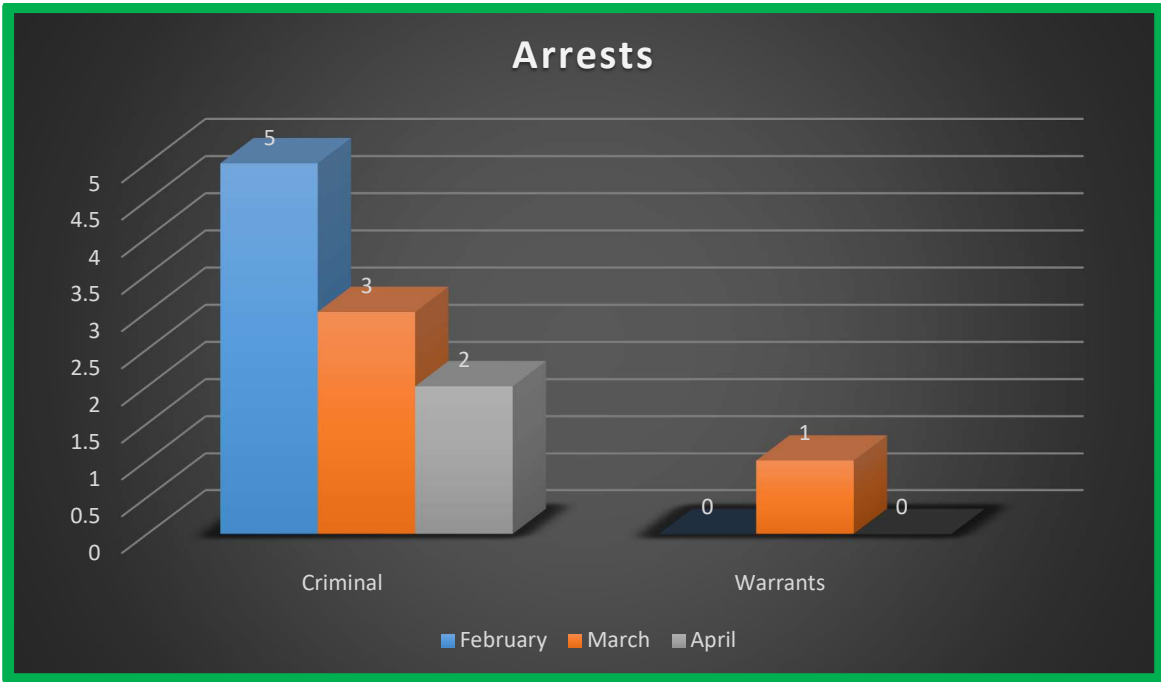
Reporting person called to report a male subject on a bike being chased by a Tahoe and a Pickup truck who appeared to be trying to run the subject over. Upon arrival Deputies observed a bag in the intersection with clothes lying in the intersection. A search of the area was conducted and subject on the bike was located. He stated he wrecked his bike and that he wasn't being chased. He stated he was fine and did not need any assistance. Area was checked for the vehicle's but all appeared calm and quiet.

24-11116 – AOA for Juvenile Probation in the 500 Block of Pine Avenue

Reporting person called to help locate a juvenile stranded in the area. Contact was made with the subject in question. Subject was detained and later cited and released to his parents for being in possession of a knife or dagger.

Monthly Comparisons:





Respectfully submitted,

Sergeant Joseph Conkey

MEETING DATE:		5/13/24
ITEM NUMBER		5 d
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

State of California												State Water Resources Control Board							
Division of Drinking Water						San Diego District													
Stage 2 DBP-Quarterly TTHM Report for Disinfection Byproducts Compliance and Operational Evaluation (in µg/L or ppb)																			
System Name:		City of Holtville				System No.:		1310005				Year:		2024		Quarter:		1st	
Year:		2022				2023				2024									
Quarter:		1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.						
Site 9		58.0	32.0	41.0	50.0	34.0	58.0	58.0	42.0	35.0									
Running Annual Average		79	70	66	45	39	46	50	48	48									
Meets MCL ?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									
Operational Evaluation Level OEL		73	60	70	43	40	50	52	50	43									
OEL≤MCL?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									
Site 10		58.0	32.0	34.0	35.0	30.0	50.0	50.0	37.0	33.0									
Running Annual Average		76	68	68	40	33	37	41	42	43									
Meets MCL ?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									
Operational Evaluation Level OEL		70	62	74	34	32	41	45	44	38									
OEL≤MCL?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									
Distribution System Entrance		52.0	28.0	23.0	35.0	23.0	39.0	41.0	33.0	30.0									
Running Annual Average		74	66	63	35	27	30	35	34	36									
Meets MCL ?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									
Operational Evaluation Level OEL		68	58	66	30	26	34	36	37	34									
OEL≤MCL?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes									

WASTEWATER TREATMENT PLANT:

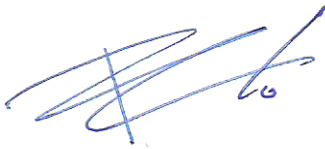
As noted in the spreadsheet below, wastewater treatment plant effluent ammonia levels have continued to remain in compliance during the **1st Quarter 2024**.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli
Jan-23	0.3609	0.3007	0.623	670.0	0.0	2460.0	1.8	55.0	0.0	2.4
Feb-23	0.3624	0.3151	0.4431	460.0	0.0	1625.0	2.3	59.0	0.0	3.7
Mar-23	0.3672	0.3252	0.4088	610.0	0.0	1650.0	1.8	42.0	0.0	5.1
Apr-23										
May-23										
Jun-23										
Jul-23										
Aug-23										
Sep-23										
Oct-23										
Nov-23										
Dec-23										
AVERAGES-	0.3635	0.3137	0.4916	580.0	0.0	1911.7	1.9	52.0	0.0	3.7

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:		5/13/24
ITEM NUMBER		5 e
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED May 8th, 2024.
FROM: Public Works Supervisor
SUBJECT: Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Replaced 3 one-inch meters.
- Replaced 15 ¾ inch meters.
- Repaired 2 leaking backflow devices.
- Cleaned up drain ditch along Melon Rd.
- Repaired 2-inch water break at Mack Park.
- Setup road closure for the ride your bike to school event.
- Pumped out water at Apple Court retention basin.
- Caught 6 dogs.

Respectfully Submitted,



Alejandro Chavez
Public Works Supervisor
City of Holtville