AGENDA REGULAR MEETING of THE HOLTVILLE CITY COUNCIL 121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Tuesday, May 28, 2024

 Murray Anderson, Mayor
 George Morris, City Treasurer
 Alex Silva, Fire Chief

 John Munger, Mayor Pro Tem
 Nick Wells, City Manager
 Joe Conkey, Police Chief

 Mike Goodsell, Council Member
 Adriana Anguis, Finance Supervisor
 Jack Holt, City Engineer

 Michael Pacheco, Council Member
 Steve Walker, City Attorney
 Jeorge Galvan, City Planner

 Ginger Ward, Council Member
 Yvette Rios, City Clerk

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYMENT:

(Government Code Section 54957) City Manager Evaluation Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

RECOGNITION

Americorps Volunteers John Cabrera, Borderlands Project Specialist

RECOGNITION

Holtville High School Boys and Girls Soccer Team Achievements HHS Athletic Director CJ Johnston

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, May 13, 2024.
- **b.** Current Demands #46782 through #46830.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: None

3. NEW BUSINESS:

 a. PUBLIC HEARING: Discussion/Related Action to Introduce and Waive the First Reading of ORDINANCE #491 Amending Title 10, Section 10.20 Regarding Restricting the Use of Cargo Containers Nick Wells, City Manager

 b. Discussion/Related Action Regarding a Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the Senior Graduation to be Held on Thursday, June 6, 2024, at the HHS Football Field Nick Wells, City Manager

c. Discussion/Related Action to Approve Request by the Holtville Chamber of Commerce to Obtain the Single Vendor Permit for Sale of "Safe and Sane Fireworks" in Association with 2024 Independence Day Celebrations *Nick Wells, City Manager*

4. INFORMATION ONLY:

a. Discussion Only Regarding the 2024-25 Budget

Nick Wells, City Manager

5. STAFF REPORTS

- a. City Manager Report Nick Wells
- b. Finance Supervisor Adriana Anguis
- c. Fire Chief Alex Silva
- d. Water/Wastewater Supervisor Frank Cornejo
- e. Public Works Foreman Alex Chavez
- 6. Items for future meetings Streets Assessment

7. ADJOURNMENT:

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, May 24, 2024.

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, May 13, 2024

MEE	TING DATE:	5/28/24
ITEN	INUMBER	1 a
vals	CITY MANAGER	
Approvals	FINANCE MANAGER	
Ap	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, May 13, 2024, at 5:30 pm in the Civic Center. Mayor Murray Anderson was present, as were Council Members Mike Goodsell, John Munger, Mike Pacheco, and Ginger Ward. Also present were Finance Supervisor Adriana Anguis, Police Chief Joe Conkey, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:31 PM. by Mayor Murray Anderson.

PUBLIC EMPLOYMENT:

(Government Code Section 54957) City Manager Evaluation Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Anderson called the Open Session meeting to order at 6:11 PM.

PLEDGE OF ALLEGIANCE: Mr. Munger led the Pledge of Allegiance.

INVOCATION: The Invocation was given by Mr. Goodsell.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, May 10, 2024.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PROCLAMATION: *Poppy Month - to the American Legion Women's Auxiliary Karen Gibbs, Sharon Burton, Chartlotte Clunn, Francis McDonald & Mary Helen Dollente*

Mayor Anderson read the proclamation to make May Poppy Month. Women in attendance from the American Legion Women's Auxiliary distributed hand crafted poppy pins to the Council and staff members.

GENERAL PUBLIC COMMENTS:

Rosie Allegranza, Executive Director for the Holtville Chamber of Commerce, came to provide an update on Chamber affairs and upcoming events. She reported that the Chamber has had recent success with new merchandise and invited the Council to the upcoming mixer they are hosting in conjunction with Coopers West Insurance.

Laura Goodsell, Holtville representative for the Imperial Valley Health Care District Initial Board of Directors, came to update the Council regarding the unified health care district. She reported on their recent progress with drafting a district map that defines the physical boundaries for voting demographics. She utilized the IVHD website to display an interactive version of the draft map. Mrs. Goodsell continued to report on developments including negotiations with merging parties and board organization.

Julie Velasco (644 Cedar Avenue) came to report that there are several lights out of service at Samaha Park. The Holtville Little League utilize the facilities and the umpires are claiming that the park is too

dark. Mr. Wells informed Mrs. Velasco that the City is aware of the outages and they are due to broken ballasts. The City has been reviewing options to have them replaced but it will be a costly repair.

Mary Helen Dollente (1925 Orchard Road) came seeking an update the garden that was recently cleared, located at the intersection of Orchard Road and Fourth Street. Mr. Wells informed her that the Holtville Rotary Club needs to submit official plans to the City. Mrs. Dollente addressed other concerns she has with issues that she believe harms the aesthetic of the town, such as vehicles parked on yards, graffiti tagging, and overgrown weeds.

1. CITY COUNCIL CONSENT AGENDA:

a. Approval of the Minutes from the Regular Meeting of Monday, April 22, 2024.

b. Current Demands #46737 through #46781

Mr. Munger indicated errors on the minutes and Ms. Rios will correct them.

A motion was made by Ms. Ward and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Goodsell, Munger, Pacheco, Ward, Anderson NOES: None ABSENT: None ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Rios reported that she attended an IVRMA TAC meeting a couple of weeks ago and that She has contacted other cities to survey what services they use for communication. She invited the *Council to attend the Farmers Market that week to participate in an activity she organized.*

Mr. Wells added that he has also been contacting cities regarding their communication services and will report back when he has more information. He reported that he attended the SCAG Conference where he engaged in productive conversations during the breakaway sessions. Additionally, he touched on the progress of a few projects.

Mr. Walker had nothing to report.

Ms. Ward attended a Film Commission meeting and has an Area Agency on Aging meeting the next day.

Mr. Goodsell reported that he attended the SCAG Conference, highlighting major topics that were discussed, such as zero emission vehicles and public housing. He observed that there were many varying perspectives represented at the conference.

Mr. Munger, Mr. Pacheco, and Mr. Morris had nothing to report.

Chief Conkey recapitulated service calls from the past month, remarking that it was a slower month, which is good. He reported that there has been a substantial credible witness for the hit and run ongoing investigation.

Ms. Anguis reported that she has continued working with FEMA and the auditors respectively. She reported that the water department has received its final LIHWAP payment and is creating a report with help from staff. She answered a question from Mr. Pacheco regarding the demands.

Mayor Anderson also attended the SCAG Conference, sharing that some of the sessions may not have been as applicable to Holtville as others, but he did find the informal conversations to be beneficial. He announced that IVHA needs two new Holtville representatives to replace Mr. Munger and himself. He directed staff to publicize the positions on the website and social media.

2. UNFINISHED BUSINESS: None

3. NEW BUSINESS:

a. PUBLIC HEARING:Discussion/Related Action to Introduce and Waive the FirstReading of ORDINANCE #491 Amending Title 10, Section 10.20 Regarding Restricting theUse of Cargo ContainersTabled until 5/28Nick Wells, City Manager

b. Discussion/Related Action to Oppose Imperial County Environmental Health Community
 Event Fee Increases Via a Letter of Support
 Yvette Rios, City Clerk

Ms. Rios explained the increases in Community Event Fees from the Imperial County Public Health Department - Environmental Health Division that are effective July 1st, 2024. Vendors currectly pay only \$15 in ICPHD fees to participate in the Holtville Farmers Market - \$10 for a temporary food facility (TFF) permit and \$5 for the operator fee. These fees are set to increase by 500%, meaning they will soon pay \$75 in ICPHD fees - \$50 for the TFF permit and \$25 for the operator fee. Ms. Rios stated that she and Ms. Dowsey, the event organizer, foresee that the new fees will have a deep impact on Holtville Farmers Markets by discouraging vendors to participate. In late April, Ms. Rios and Ms. Dowsey attended a meeting with other event organizers to discuss the potential effect of these fees. In the meeting, they made a plan to collaboratively seek support from the community and public entities so that the Imperial County Board of Supervisors may be persuaded to reconsider the increased fees. In conclusion, Ms. Rios, on behlalf of herself and Ms. Dowsey, requested a letter of support from the Council. Rosie Allegranza also spoke briefly on behalf of the Holtville Chamber of Commerce. Council members expressed that they were not in favor of the new fees and agreed to provide a letter of support. Mr. Wells will use the provided draft letter of support to create a final version that will include signature blocks for each Council member.

4. INFORMATION ONLY:

a. Discussion Only Regarding the 2024-25 Budget

Nick Wells, City Manager

Mr. Wells shared with the Council that at the recent employee luncheon, he expressed that the Council would like to raise employee salaries but it is not always economically feasible. By analyzing economic trends, he will determine how inflated prices will affect the revenue and the budget, as well referring to trends from various years. Furthermore, recent challenges have stalled an official budget, but staff will continue working to present more.

5. STAFF REPORTS:

- a. City Manager Report Nick Wells
- b. Finance Supervisor Adriana Anguis
- c. Police Chief Joe Conkey
- d. Water/Wastewater Consultant Frank Cornejo
- e. Public Works Supervisor Alex Chavez
- 6. Items for Future Meetings: *Streets assessment*
- **7. ADJOURNMENT:** There being no further business to come before the Council, Mayor Anderson adjourned the meeting at 7:40 PM.

City of Holtville				Check Register - DE	TAILS REPORT		MEETING DATE:	5/28/24
ive 4.17.2022				Check Issue Dates: 5/			ITEM NUMBER	1 b
Report Criteria: Report type	: GL detail							
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46782								
05/16/2024		8x8, INC.	4395324	10-12001-4425	53.69		TELEPHONE	ADMIN
05/16/2024		8x8, INC.	4395324	10-12003-4425	53.69		TELEPHONE	
05/16/2024		8x8, INC.	4395324	10-14020-4425	53.68			
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46783 05/16/2024	46783	AA ELECTRIC	2028	10-31158-44300	145.00	145.00	CITY HALL ELECTRIC REPAIRS	PW
Total 4678	33:					145.00		
16784					-			
05/16/2024	46784	ACE HARDWARE	E38173	10-31158-44200	402.97	402.97	WATER TOWER LIGHTS	PW
05/16/2024	46784	ACE HARDWARE	E39948	10-31150-44200	8.60	8.60	PLUMBER SUPPLIES	FIRE
05/16/2024	46784	ACE HARDWARE	E39952	10-31150-44200	8.60-	8.60-	PLUMBER SUPPLIES	
05/16/2024	46784	ACE HARDWARE	E40352	11-31520-44200	42.15	42.15	ROUNDUP, BATTERIES	
05/16/2024	46784	ACE HARDWARE	E40969	11-31520-44200	78.77	78.77	WEED KILLER	
05/16/2024	46784	ACE HARDWARE	E41101	10-22080-4420	5.38	5.38	BUCKET	
05/16/2024	46784	ACE HARDWARE	E41222	10-22080-4420	24.31	24.31	SCRAPER AND SRUBBERS	
05/16/2024	46784		E41256	10-22080-4420	60.30		FIRE DEPT SUPPLIES	
05/16/2024	46784	ACE HARDWARE	E41688	11-31520-44200	4.30		PLUG	
05/16/2024 05/16/2024	46784 46784	ACE HARDWARE	E41709 E42697	10-22080-4420 10-21070-4420	13.55 32.30	13.55 32.30	CLEANING SUPPLIES PADLOCKS	
05/16/2024	46784	ACE HARDWARE	E42709	10-22080-4420	43.86		SMARTFLO MAXHOSE	
05/16/2024	46784	ACE HARDWARE	E42713	10-22080-4420	12.48	12.48	WASHERS, SPRINKLERS	
05/16/2024	46784	ACE HARDWARE	E42889	10-31150-44200	5.38	5.38	CONN WIRE	
05/16/2024	46784	ACE HARDWARE	E43082	10-31140-44200	3.98	3.98	BOLTS AND NUTS	
05/16/2024	46784	ACE HARDWARE	E43088	10-31150-44210	27.12	27.12	HOG RING TOOL	
05/16/2024	46784	ACE HARDWARE	E43089	10-31158-44200	25.83	25.83	CITY HALL SUPPLIES	
05/16/2024	46784	ACE HARDWARE	E43092	10-22080-4420	5.69	5.69	BOLTS AND NUTS	
05/16/2024	46784	ACE HARDWARE	E43194	10-31150-44200	12.93		SPRAY PAINT	
05/16/2024		ACE HARDWARE	E43212	10-31150-44200	19.40		SPRAY PAINT	
05/16/2024		ACE HARDWARE	E43971	10-31150-44200	7.53		SPRAY PAINT	
05/16/2024		ACE HARDWARE	E44094	10-31150-44200	59.22		DISINFECTANT	
05/16/2024			E44112	11-31520-44200	35.33		ROUNDUP DOG FOOD	
05/16/2024 05/16/2024		ACE HARDWARE ACE HARDWARE	E44636 E44766	10-21070-4420 10-31140-44200	50.63 120.64		LOOP CHAINS	
Total 4678	34:				-	1,094.05		
6785					-			
05/16/2024	46785	ACME SAFETY & S	163025-00	10-31140-44200	114.31	114.31	RIVETS P	W
05/16/2024		ACME SAFETY & S		10-31150-44200	476.30		PARK SUPPLIES	
Total 4678	5:				_	590.61		
16786					_			
05/16/2024	46786	AIRWAVE COMMU	448226	10-22080-4420	329.61	329.61	MOTOROLA BATTERIES FI	RE

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		DURALAST BATTERY	11.00-	11.00-	11-31510-44280	5648850152	AUTO ZONE COM	46787)5/16/2024
		DURALAST BATTERY	11.00-	11.00-	12-31620-4428	5648850152	AUTO ZONE COM	46787)5/16/2024
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V	PV	OIL AND GREASE	65.65	65.65	12-31610-4430	CD41929-22	BABCOCK & SONS	46788	5/16/2024
		AMMONIA LAB ANALYSIS	500.38	500.38	12-31610-4430	CD41938-22	BABCOCK & SONS	46788	5/16/2024
		ALUMINUM LAB ANALYSIS	19.81	19.81	11-31520-44301	CE40052-22	BABCOCK & SONS	46788	5/16/2024
		ORTHO-PHOSPATE CALC	170.93	170.93	12-31610-4430	CE40199-22	BABCOCK & SONS	46788	5/16/2024
		BIOCHEMICAL OXYGEN	183.32	183.32	12-31610-4430	CE40208-22	BABCOCK & SONS	46788	5/16/2024
		ALUMINUM LAB ANALYSIS	19.81	19.81	11-31520-44301	CE40254-22	BABCOCK & SONS	46788	5/16/2024
	N DEMA	BIOCHEMICAL OXYGEN	183.32	183.32	12-31610-4430	CE40355-22	BABCOCK & SONS	46788	5/16/2024
		E.COLI LAB ANALYSIS	33.44	33.44	12-31610-4430	LE40005-227	BABCOCK & SONS	46788	5/16/2024
		E.COLI LAB ANALYSIS	33.44	33.44 _	12-31610-4430	LE40014-227	BABCOCK & SONS	46788	5/16/2024
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	PW	FLAT REPAIR	12.50	12.50	11-31510-44280	S21-18342	BAJA DESERT TIR	46789	5/16/2024
		FLAT REPAIR	12.50	12.50	12-31620-4428	S21-18342	BAJA DESERT TIR	46789	5/16/2024
			25.00	_				9:	Total 4678
,									790
	PW	BACKFLOW SUPPLIES	617.57	617.57	11-31510-44200	270323	BAVCO	46790	5/16/2024
			617.57	_):	Total 4679
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	rts PW	PANTS AND POLO SHIRTS	269.16	269.16	10-12003-4314	A206426	BORDER TACTICA	46791	5/16/2024
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W		ALEX CHAVEZ 2024 BACK		905.00	11-31510-43130		CA-NV Section AW		5/16/2024
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	ADN	CONTRACT SUPPORT	1,693.00	1,693.00	10-14020-4430	132924	CASELLE, INC.	46794	5/16/2024

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	POWER BRAKE BOOSTER		223.35	12-31620-4428	311589			05/16/2024
	RETAINER	45.82	45.82	11-31530-44280	311674	COUNTY MOTOR P	46795	05/16/2024
		492.53	_				:	Total 46795
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PW		684.00	684.00	10-22080-4433	24HOLTFDN	COUNTY OF SAN	46796	05/16/2024
FIRE	PUBLIC WORKS RADIOS	14.25	14.25	12-31620-4433	24HOLTFDN	COUNTY OF SAN	46796	05/16/2024
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PW	COMPLETE OIL SERVICE	144.00	144.00	10-31140-44300	2619	DESERT VALLEY P	46797	05/16/2024
	COMPLETE OIL SERVICE	144.00	144.00	11-31510-44300	2619		46797	05/16/2024
	COMPLETE OIL SERVICE	144.00	144.00	12-31620-4430	2619	DESERT VALLEY P	46797	05/16/2024
	COMPLETE OIL SERVICE	312.00	312.00	10-31158-44300	2620	DESERT VALLEY P	46797	05/16/2024
		744.00	_				:	Total 46797
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se PW	PRESSURE VALVE RELEASE	2,736.07	2,736.07	11-31520-44200	892389	GRISWOLD INDUS	46801	05/16/2024
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APTS ADMIN	LEGAL AD-SUNSET ROSE AP	441 00	441.00	10-12003-4422	0101479	HOLTVILLE TRIBU	46802	6802 05/16/2024
	LEGAL AD-ORDINANCE 496		441.00	10-12003-4422	0101479	HOLTVILLE TRIBU		05/16/2024
	LEGAL AD-ORDINANCE 488		315.00	10-12003-4422	0101479	HOLTVILLE TRIBU		05/16/2024
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	ELECTRICITY UTILITIES	118.37	118.37	11-31520-44240		IMPERIAL IRRIGAT	46803	05/16/2024
PW	ELECTRICITY UTILITIES		118.37	11-31510-44240		IMPERIAL IRRIGAT	46000	05/16/2024

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Total 4680	3:					29,272.29		
46804 05/16/2024	46804	IMPERIAL IRRIGAT	#0303 APRIL	11-31520-44350	2,560.00	· · · · ·	RAW WATER CHARAGES	PW
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Total 4680	5:					21.55		
46806 05/16/2024	46806	INDUSTRIAL MECH	9550	11-31520-44300	6,389.38	6,389.38	REPLACE GALVANIZED PIPE	PW
Total 4680	6:					6,389.38		
46807 05/16/2024 05/16/2024		JADE SECURITY S JADE SECURITY S	0211939 0211939	12-31610-4430 11-31520-44300	59.98 59.99	59.99	MONITOR SECURITY SYSTE MONITOR SECURITY SYSTE	
Total 4680						119.97		PW
05/16/2024 Total 4680		K-C WELDING & R	195939	10-31140-44200	324.73	324.73	BLADES	ΓVV
	0.							
46809 05/16/2024 05/16/2024 05/16/2024 05/16/2024 05/16/2024	46809 46809	LA BRUCHERIE IR LA BRUCHERIE IR LA BRUCHERIE IR LA BRUCHERIE IR LA BRUCHERIE IR	280262C 281722C 281725C 281787C 281976C	11-31520-44200 10-31150-44200 11-31520-44200 10-31150-44200 10-31150-44200	28.17 79.22 81.84 360.80 465.11	79.22 81.84 360.80	BUSHINGS HUNTER MP RTR COUPLINGS HUNTER 2 STATION BATTER SPRINKLER SUPPLIES	PW
Total 4680	9:					1,015.14		
46810 05/16/2024		METRON - FARNIE	100004252	11-31530-47950	49,941.94	49,941.94	METERS	PW
Total 4681	0:					49,941.94		
46811 05/16/2024 05/16/2024 05/16/2024	46811	PEOPLEREADY,IN PEOPLEREADY,IN PEOPLEREADY,IN	28647222 28660058 28660059	10-31150-41400 12-31610-4140 10-31150-41400	782.65 1,323.39 782.65	1,323.39	TEMP WORKER PARKS TEMP WORKER WWTP TEMP WORKER PARKS	ADMIN
Total 4681	1:					2,888.69		

City of Holtville Live 4.17.2022			(Check Register - DE Check Issue Dates: 5/		4		Page: 5 May 22, 2024 08:09AM
Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46812								
05/16/2024	46812	PITNEY BOWES G	1025218433	10-14020-4416	119.24	119.24	INK AND TAPE STRIPS	ADMIN
05/16/2024	46812	PITNEY BOWES G	1025218433	11-31510-44160	119.23	119.23	INK AND TAPE STRIPS	
05/16/2024	46812	PITNEY BOWES G	1025218433	12-31620-4416	119.23	119.23	INK AND TAPE STRIPS	
Total 468	12:				-	357.70		
46813								
05/16/2024	46813	QUILL CORPORATI	38514358	10-14020-4416	131.58	131.58	OFFICE SUPPLIES	ADMIN
05/16/2024	46813	QUILL CORPORATI	38514358	11-31510-44160	131.58	131.58	OFFICE SUPPLIES	FIRE
05/16/2024	46813	QUILL CORPORATI	38514358	12-31620-4416	131.58	131.58	OFFICE SUPPLIES	
05/16/2024	46813	QUILL CORPORATI	38516443	10-22080-4416	158.63	158.63	TONER	
05/16/2024	46813	QUILL CORPORATI	38516443	10-14020-4416	11.79	11.79	FILE FOLDERS	
05/16/2024	46813	QUILL CORPORATI	38516443	11-31510-44160	11.79	11.79	FILE FOLDERS	
05/16/2024	46813	QUILL CORPORATI	38516443	12-31620-4416	11.80	11.80	FILE FOLDERS	
Total 468	13:					588.75		
46814					-			
05/16/2024	46814	ROBERT S. NELSO	14911	11-31530-44280	881.01	881.01	TRUCK REPAIRS	PW
Total 468	14:				_	881.01		
46815								
05/16/2024	46815	ROTO ROOTER	211098	10-22080-4430	140.00	140.00	FIRE DEPT PLUMBING	SERVIC FIRE
Total 468	15:				-	140.00		
46816								
05/16/2024	46816	Rubio Medina, a	2304-042024	10-70001-4430	21,090.23	21,090.23	PUBIC SAFETY BUILDIN	NG PLAN ADMIN
Total 468	16:				-	21,090.23		
46817								
05/16/2024		SELLERS PETROL	CL38117	10-22080-4427	1,249.84		FIRE DEPT FUEL	PW_
05/16/2024	46817	SELLERS PETROL	CL38118	12-31620-4427	555.88	555.88	PUBLIC WORKS FUEL	FIRE
05/16/2024		SELLERS PETROL	CL38118	12-31610-4427	114.89	114.89	PUBLIC WORKS FUEL	
05/16/2024		SELLERS PETROL	CL38118	11-31520-44270	230.42		PUBLIC WORKS FUEL	
05/16/2024		SELLERS PETROL	CL38118	11-31530-44270	308.53	308.53	PUBLIC WORKS FUEL	
05/16/2024	46817	SELLERS PETROL	CL38118	11-31510-44270	194.06	194.06	PUBLIC WORKS FUEL	
05/16/2024		SELLERS PETROL	CL38118	10-31150-44270	382.89	382.89	PUBLIC WORKS FUEL	
05/16/2024	46817	SELLERS PETROL	CL38118	10-21070-4427	699.29	699.29	PUBLIC WORKS FUEL	
05/16/2024	46817	SELLERS PETROL	CL38118	10-12003-4427	48.03	48.03	PUBLIC WORKS FUEL	
Total 468	17:				-	3,783.83		
46818								
	16919	SERVICE MASTER	35206	10-31158-44300	2,045.60	2,045.60	JANITORIAL SERVICE	PW
05/16/2024	40010							
05/16/2024 Total 468 ⁻					-	2,045.60		
Total 468						2,045.60		
	18:	SPARKLETTS	9431538 050	10-31158-44200	267.91		PUBLIC WORKS WATER	PW

City of Holtville Live 4.17.2022			C	Check Register - D Check Issue Dates: 5		4	Мау	Page: 22, 2024 08:09AI
Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 468	19:				-	321.42		
46820 05/16/2024	46820	SUNBELT RENTAL	150297015-0	10-31140-45250	547.40	547.40	LIGHT TOWER RENTAL	⊃W
Total 468			100201010 0	10 01110 10200	-	547.40		
46821					-			
05/16/2024	46821	TARGETSOLUTION	INV93413	10-22080-4313	209.97	209.97	TRAING PLATFORM	IRE
Total 468	21:				-	209.97		
46822 05/16/2024	46822	THATCHER CO.	2024100105	11-31520-44201	27,340.40	27,340.40	T-FLOC PW	1
Total 468	22:				-	27,340.40		
46823 05/16/2024	46823	THE COOLING AN	14249	10-31158-44300	285.00	285.00	A/C TUNE UP PW	
Total 468	23:				-	285.00		
46824 05/16/2024 05/16/2024 05/16/2024 05/16/2024 05/16/2024 Total 468	46824 46824 46824 46824 46824 24:	TRI-STATE SEMINA TRI-STATE SEMINA TRI-STATE SEMINA TRI-STATE SEMINA TRI-STATE SEMINA	F. OROZCO	11-31510-43130 12-31620-4313 11-31510-43130 12-31620-4313 11-31530-43130	49.50 49.50 49.50 99.00	49.50 49.50 49.50 99.00 297.00	FRANCISCO OROZCO 2024 FRANCISCO OROZCO 2024 ALEX CHAVEZ 2024 TRI-STA ALEX CHAVEZ 2024 TRI-STA TONY ANTUNEZ 2024 TRI-S	rri- Te Te
46825 05/16/2024	46825	UNDERGROUND S	420240326	10-31140-44300	36.25	36.25	DIG ALERT FEES	PW
Total 468	25:				-	36.25		
46826 05/16/2024 05/16/2024 05/16/2024 05/16/2024 05/16/2024 05/16/2024 05/16/2024	46826 46826 46826 46826 46826 46826	VESTIS VESTIS VESTIS VESTIS VESTIS VESTIS	#2000 APRIL #2000 APRIL #2000 APRIL #2000 APRIL #2000 APRIL #2000 APRIL	10-31158-44200 12-31610-4314 11-31520-43140 11-31530-43140 10-31150-43140 10-31140-43140 11-31510-43140	337.48 639.39 642.03 151.12 141.67 141.67 255.01	141.67 141.67 255.01	WORKPLACE SUPPLIES UNIFORM CHARGES UNIFORM CHARGES UNIFORM CHARGES UNIFORM CHARGES UNIFORM CHARGES	PW
05/16/2024 Total 468		VESTIS	#2000 APRIL	12-31620-4314	255.02	255.02	UNIFORM CHARGES	
46827 05/16/2024 Total 468	46827	VISUAL EDGE IT, I	24AR175246	10-22080-4416	- .81 -	.81	FIRE DEPT COPIER USAGE	FIRE
46828 05/16/2024	46828	WAXIE SANITARY	82451326	10-22080-4420	149.62	149.62	BAGS	FIRE

City of Holtville Live 4.17.2022			Check Register - DETAILS REPORT Check Issue Dates: 5/3/2024 - 5/22/2024					
Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 468	28:				-	149.62		
46829								
05/16/2024	46829	CR&R INCORPORA	APRIL 2024	13-31710-4430	27,428.19	27,428.19	ADJUSTED GROSS	ADMIN
05/16/2024	46829	CR&R INCORPORA	APRIL 2024	10-00000-3145	3,291.38-	3,291.38-	FRANCHISE FEES	
05/16/2024	46829	CR&R INCORPORA	APRIL 2024	13-00000-3849	1,645.69-	1,645.69-	ABA 939	
05/16/2024	46829	CR&R INCORPORA	APRIL 2024	10-00000-3848	1,371.41-	1,371.41-	VEHICLE IMPACT FEE	
Total 468	29:				_	21,119.71		
46830								
05/16/2024	46830	MISSIONSQUARE	6832179	10-00000-2026	2,179.85	2,179.85	RETIREMENT	ADMIN
05/16/2024	46830	MISSIONSQUARE	6832179	10-00000-2027	798.89	798.89	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	10-12001-4240	657.76	657.76	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	10-14020-4240	287.28	287.28	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	10-22080-4240	349.58	349.58	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	10-12003-4240	185.20	185.20	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	10-31140-42400	159.06	159.06	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	11-31530-42400	58.72	58.72	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	11-31510-42400	506.05	506.05	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	11-31520-42400	380.64	380.64	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	12-31610-4240	454.88	454.88	RETIREMENT	
05/16/2024	46830	MISSIONSQUARE	6832179	12-31620-4240	524.50	524.50	RETIREMENT	
Total 468	30:				_	6,542.41		
Grand To	tals:				=	197,755.19		

Report Criteria: Report type: GL detail Check.Type = {<>} "Adjustment"



Meeting Date:	May 28, 2024
Item Number:	<u>3 a</u>
City Manager	
Finance Manager	
City Attorney	

To: Nicholas Wells, City Manager Holtville City Council

From: Jeorge Galvan, AICP, City Planner

Date: May 28, 2024

Project: Ordinance 494 – Cargo Containers in Residential and Downtown-B Zones

An interpretation of the Zoning Code was initiated in February 2018 to determine whether or not cargo containers would be allowed in various zones throughout the City. Numerous public hearings were held by the Planning Commission and City Council regarding the matter. Cargo containers were previously allowed in all industrial zones and C-2 commercial zones. The City Council approved Resolution 18-06 and Ordinance 491 on September 4, 2018 to allow improved cargo containers in Downtown-B zones subject to a Minor Use Permit. Council also approved Ordinance 494 on June 4, 2019 allowing improved cargo containers in all Residential Zones.

Ordinance 491 intended to amend Section 17.41.110 of the Holtville Municipal Code – "Downtown Code, Special Regulations" adding Sub-section E, outlining the development standards for cargo containers in the Downtown-B zone. Such standards include placement of the cargo container be restricted to the rear yard only, maximum square footage not to exceed 320 square feet, that cargo containers must be improved to comply with the architectural design requirements and all other requirements of the Downtown Code; and other similar requirements. Ordinance 491 also establishes the requirement of a Minor Use Permit for cargo containers.

Ordinance 494 allowed improved cargo containers in all residential zones and included a definition of an improved cargo container as one that has been modified for aesthetic purposes that may include siding material, color or modifications to make it consistent with the main structure and thus constituting an accessory structure.

Although both Ordinances were approved and a second reading was conducted, neither Ordinance was published in a newspaper circulated in Holtville. Building permits have been in issued for at least three cargo containers since the approval of both Ordinances.

Council is being asked once again to approve and adopt Ordinance 494 so that it can be published in the newspaper and be legally in force once again. Ordinance 491 is not up for consideration since it would be redundant with the passage of the updated Ordinance 494.

RECOMMENDATION

Staff recommends the adoption of **Ordinance 494** allowing improved cargo containers in residential zones and Downtown-B zones and instructing the City Clerk to publish the Ordinance at least once in a newspaper of general circulation printed and published in the City of Holtville, together with the names of the members of the City Council voting for and against the same. Said publication shall occur after the second reading of the Ordinance.

Attachments: Ordinance 494

ORDINANCE NO. 494

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE AMENDING TITLE 17 (ZONING) OF THE HOLTVILLE MUNICIPAL CODE RELATED TO IMPROVED CARGO CONTAINERS IN RESIDENTIAL ZONES AND DOWNTOWN-B ZONES

WHEREAS, a cargo container is defined as an industrial, standardized reusable metal vessel that was originally, specifically, or formerly designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities by commercial trucks, trans, and/or ships. A cargo container modified in a manner that would preclude future use by a commercial transportation entity is still considered a cargo container; and

WHEREAS, the City Council previously approved various actions related to cargo containers; and

WHEREAS, it is the intent of the City to expressly allow the use of cargo containers in the residential zones only if they are improved in such a manner as to retain the residential character of the neighborhood; and

WHEREAS, it is the intent of the City to expressly allow the use of cargo containers in the Downtown B Zone only if they are improved in accordance with established development standards and subject to a Minor Use Permit; and

WHEREAS, the Planning Commission held a duly noticed public hearings on July 16,2018 and December 17, 2018 and based on testimonies received, the Planning Commission recommends an amendment to the Municipal Code allowing improved cargo containers in residential zones and Downtown-B zones; and

WHEREAS, the City Council held a Public Hearing on August 27, 2018, February 25, 2019, and May 28, 2024 to review the pertinent facts and consider all arguments for and against the proposed text amendments and found as follows:

- (a) That the above stated recitals are incorporated as findings, and
- (b) That the proposed amendments are consistent with the objectives of the Holtville General Plan and development policies adopted by the Holtville City Council, and
- (c) That the adoption of this ordinance is exempt from CEQA review per section 15061
 (b)(3), and a Notice of Exemption has been filed; and
- (d) That the use of improved cargo containers with limitations and restrictions proposed in the draft text amendment attached hereto would further the objectives of the Zoning Code; and

- (e) That field investigations disclosed that the subject use in residential zone, as restricted would be compatible with the uses permitted in residential zones and Downtown B Zone respectively; and
- (f) That the subject use is similar to one or more uses permitted in all residential zones and Downtown B Zone respectively; and
- (g) That the subject use will be reviewed to ensure that the proposed use and location will not cause reduction in the value of the property or adversely impact surrounding properties.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: Title 17 of the Holtville Municipal Code shall be amended follows:

17.04.030 "B" Definitions.

Building, Accessory "Accessory Building" means a building, part of a building, or structure which in incidental or subordinate to the main building or use on the same site. This definition does not apply to uncovered swimming pool. This definition shall apply to "improved cargo container" when proper permits are obtained for installation and improvements as codified under this chapter (See 17.04.040 "Improved Cargo Container.")

17.04.040 "C" Definitions.

"Cargo Container" means an industrial, standardized reusable metal vessel that was originally, specifically, or formerly designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities by commercial trucks, transit, rails and/or ships. A cargo container modified in a manner that would preclude future use by a commercial transportation entity is still considered a cargo container.

An "Improved Cargo Container" shall mean a cargo container as defined above that has been permitted to be installed and modified for aesthetic purposes that may include siding material, color or modifications to make it consistent with the main structure and thus constituting an accessory structure.

17.41.110

E. Cargo Containers. Subject to approval of a Minor Use Permit, cargo containers may be located as an accessory structure within the Downtown B zone only when it is used for storage directly related to the primary use. The following development standards shall apply.

1. Cargo containers must be improved to comply with the architectural design requirements and all other requirements of the Downtown Code.

- 2. The parcel of land for which the cargo container is to be located must meet minimum lot size requirements as established for the General Commercial zone. A maximum of one cargo container, regardless of size, is allowed per parcel.
- 3. Cargo containers may only be located in the rear yard. The installation of cargo containers within the front yard or side yard is strictly prohibited.
- 4. A maximum of one cargo container, regardless of size, is allowed per parcel.
- 5. The maximum square footage of the cargo container cannot exceed 320 square feet.
- 6. Cargo containers shall meet the setback requirements.
- 7. Cargo containers shall not be used for any advertising purpose and shall be kept clean of all alpha-numeric signage and writing.
- 8. As a condition of placement, cargo containers may be required to be fenced or screened from abutting properties and/or rights-of-way pursuant to the provisions of the Downtown Code.
- 9. Cargo containers shall be included in the calculation of overall lot coverage.
- 10. Cargo containers shall not occupy required off-street parking, loading or landscaping areas.
- 11. Materials stored within cargo containers are subject to review and approval by the Fire Department.
- 12. A Building Permit is required for any cargo containers exceeding 120 square feet in size.

SECTION 2: This ordinance shall take effect and shall be in force thirty (30) days after the date of adoption, and prior to the expiration of fifteen (15) days from the passage thereof, shall be published at least once in a newspaper of general circulation printed and published in the City of Holtville, together with the names of the members of the City Council voting for and against the same.

PASSED, ADOPTED AND APROVED by the City Council of the City of Holtville, this 28th day of May 2024.

Murray Anderson, Mayor

I, Yvette Rios, City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing ordinance was duly passed, approved, and adopted by the City Council of said City of Holtville at a meeting thereof held on the 28th day of May 2024and that the same was adopted by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

ATTEST:

Yvette Rios, City Clerk

City of Holtville

REPORT TO COUNCIL

MEE	TING DATE:	05/28/24
ITEN	I NUMBER	3 b
vals	CITY MANAGER	Jun
Approvals	FINANCE MANAGER	
Ap	CITY ATTORNEY	

DATE ISSUED: May 23, 2024

FROM: Nick Wells, City Manager

SUBJECT: Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the 2024 Senior Class Graduation Ceremony

ISSUE:

Shall the City Council take action allowing a permit to be issued to Pyro Spectaculars, Inc. (dba Pyro Spectaculars by Souza) of Alpine, California, to perform a pyrotechnics display at the Holtville High School senior graduation ceremony to be held on Thursday, June 6, 2024, at the HHS Footbal Field?

DISCUSSION:

Staff was approached again this year by HHS administration requesting that they be permitted to engage a pyrotechnics professional to put on a fireworks display at this year's graduation ceremony. Mr. Arevalo, the HHS Principal, has been working with Holtville Fire and the City Finance Department to gather the required paperwork and follow the procedures necessary to allow the display, which they have properly completed.

The City ordinance dealing with fireworks *(excerpt attached as Attachment A)* allows for such displays by licensed experts with proper insurance coverage. The representatives of the school have engaged Pyro Spectaculars by Souza of San Diego to perform the display. The City has obtained a copy of the firm's liability insurance coverage, naming the City as an additional insured *(Attachment B)* and the Fire Chief is satisfied with the proposed physical setup, assuming winds are not too strong that evening, which would preclude the demonstration.

A fee is mentioned in the ordinance, however, no fee has been established and it is recommended that any consideration of such a fee be waived for the High School.

FISCAL IMPACT:

None, other than loss of an undetermined fee.

<u>CITY MANAGER RECOMMENDED ACTION:</u>

Allow the issuance of a permit with no fee.

ALTERNATIVE:

- 1 Approve the request
- 2 Choose not to issue a permit
- 3 Give staff alternate direction



April 25, 2024

Holtville Fire Department Attn: Fire Chief Silva 121 W 5th St. Holtville, CA 92250

Dear Chief Silva,

Please find enclosed our Application for Permit to conduct a fireworks display for **Holtville High School** on **June 6, 2024**. The certificate of insurance covering the display and a diagram of the firing site are also enclosed.

If any *permit and standby* fees apply, please bill them directly to:

Holtville High School Attn: Anthony Arevalo 755 Olive Ave. Holtville, CA 92250

If you have any questions or need further information please telephone our office at (909) 355-8120. We would appreciate a copy of the permit after it has been approved. Thank you.

Sincerely,

Pyro Spectaculars, Inc.

Carlos Madrical

Carlos Madrigal Customer Service Representative P: 909-355-8120 F: 909-355-9813 cmadrigal@pyrospec.com

/jb

Enclosures

Attachment A

Ordinance 483 (Excerpt)

- vii. Has not had a permit to sell revoked within twenty-four months prior to the organization's submittal of an application for a permit to sell.
- (r) "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") shall mean "Safe and Sane Fireworks" as set forth in Health and Safety Code Sections 12529 and 12562 and the relevant sections of Title 19, Code of Regulations, Subchapter 6 which are hereby incorporated by reference.
- (s) "Responsible Person" means a person who causes a violation of this Chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county's latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this Chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this Chapter may be issued a citation in accordance with the provisions of this Chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of 18 years, who knows or reasonably should know that a minor is in violation of this Chapter, may be issued a citation in accordance with the provisions of this Chapter, in addition to any citation that may be issued to the offending minor.
- (t) "Violation" or "Violates" refers to any violation of any provision of this Chapter.

GENERAL PROHIBITION AGAINST POSSESSION, SALE OR USE OF FIREWORKS.

Except as otherwise provided in this Chapter, no person shall possess, sell, use, display or explode any "Dangerous Fireworks" including, but not limited to, any rocket, firecracker, roman candle, squib, torpedo, wire core sparkler, wooden core sparkler, black cartridge, aerial shell or other combustible device or explosive substance or any kind of fireworks, by whatsoever name known, or any altered "Safe and Sane Fireworks" within the City of Holtville.

EXCEPTION - CERTAIN PUBLIC DISPLAYS AND/OR SPECIAL EFFECTS.

It shall be unlawful to cause, allow, permit, aid, abet, or suffer any discharge of "Dangerous Fireworks" (including a public display) or any use of special effects without having first obtained a permit therefor from the Fire Chief.

The Fire Chief shall have authority to adopt reasonable rules and regulations for the granting of permits for those activities contained in Section 12640 of the California Health and Safety Code, including supervised public displays of fireworks by a jurisdiction, fair association, amusement park, other organization, or for the use of fireworks by artisans in pursuit of their trade. Each such use or display shall be handled by a licensed pyrotechnic operator (as defined by Section 12527 of the California Health and Safety Code) in accordance with a City-issued permit, and shall be of such character and so located, discharged or fired as in the opinion of the Fire Chief or his designee, after proper investigation, will not be hazardous or endanger any person.

Every application for permit to conduct a public display of fireworks shall be accompanied by a non-refundable fee as established by resolution of the City Council. This fee shall be in addition to any fee or tax imposed by the City Council. Every applicant shall agree to hold the City of Holtville, its officers and employees, harmless from any and all claims for damages or other costs arising out of the activity authorized by the permit.

§ _____ CERTAIN PUBLIC DISPLAYS - LIABILITY INSURANCE.

Any person, firm or corporation applying for a public display permit shall furnish to the Fire Chief proof of coverage by a policy of public liability and property damage insurance. The policy shall provide limits of bodily injury and property damage liability of not less than \$5 million (\$5,000,000) combined single limits for each occurrence annually for payments of damages to persons or property which may result from or be caused by such public display of fireworks, or any negligence on the part of the licensee or his/her/its agents, servants, employees ad/or subcontractors presenting such public display.

{00010602.DOC; 1}

No permit shall be issued until the permittee furnishes the Fire Chief with a "Certificate of Insurance" for each policy required, executed by the company issuing said policy and approved as to form by the City Attorney. Such policies shall contain a provision which includes the "City of Holtville" as an additional insured and declares said insurance to be primary and that no other insurance carried by an insured party shall be called upon for contribution. Such insurance policies shall contain an endorsement that the company issuing such policy or policies will not allow the same to be canceled without serving, by first class mail, ten (10) days notice of cancellation upon the City Clerk for the City of Holtville. Notwithstanding any other provision of this Chapter, the failure of the permittee to carry such policy or policies in force and to properly renew said insurance during the time covered by such permit shall automatically revoke the permit as of the date of expiration of such insurance policy or policies. A payment of the full amount of the permit fee required by this Ordinance shall be made to the City before any such revoked permit may be reinstated.

§ _____ CERTAIN PUBLIC DISPLAYS - APPEALS.

The decision of the Fire Chief or the Fire Chief's designated representative in acting on an application for a permit to conduct a public display of fireworks in accordance with the provision of this Ordinance shall be subject to an appeal by the applicant to the City Manager. Notice of such appeal shall be filed with the City Manager within ten (10) days after the date of the decision regarding such fireworks permit. Upon failure to file such notice within the tenday period, the action of the Fire Chief of the Fire Chief's designated representative shall be final and conclusive. The applicant may appeal the decision of the City Manager to the City Council by filing a notice of appeal with the City Clerk within ten (10) days after the date of the City Manager's decision. Upon failure to file such a notice within the ten (10) day, the action of the City Manager shall be final and conclusive.

§ EXCEPTION - SAFE AND SANE FIREWORKS.

It shall not be unlawful to possess, sale, use, display or discharge, within the City, those fireworks that are defined and classified as "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") in the California State Fireworks Law (Sections 12500, et seq., of the Health and Safety Code and the relevant sections of Title 19, Code of Regulations, Subchapter 6) during that time period beginning at 12:00 noon on June 30 and ending at midnight on July 5 of that same year.

§_____ SAFE AND SANE FIREWORKS - PERMITS REQUIRED.

It shall be unlawful for any person to sell "Safe and Sane Fireworks" within the City without having first applied for and received a permit therefore, from the City.

§_____ SAFE AND SANE FIREWORKS - APPLICATION.

- (a) No nonprofit organization shall submit more than one (1) application for a permit to sell "Safe and Sane Fireworks" within the City. If more than one (1) application is submitted on behalf of any nonprofit organization, including an affiliated organization, all such requests shall be voidable at the discretion of the Fire Chief. If a question arises as to whether organizations and/or groups are affiliated, the City Council shall have ultimate authority to decide said question. Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor/nonprofit organization and the transferee/nonprofit organization.
- (b) All applications for permits to sell "Safe and Sane Fireworks" shall be in writing to the City Clerk on forms supplied by the City. Applications may be filed beginning April 1 of each year up to and including April 15 of the same year, at which time the filing period for that year will be closed.

Applications shall be accompanied by an assurance that, if the permit is issued to the applicant, the applicant shall, at the time of receipt of such of permit, deliver to the City a certificate evidencing an occurrence-based policy of insurance naming the "City of Holtville" as an additional insured thereunder, with the following minimum limits: \$1,000,000 public liability and property damage; and general aggregate coverage of \$2,000,000. No policy will be acceptable which contains a provision allowing a deductible amount.

Attachment B

Insurance Coverage

Application for Permit -- Public Fireworks Display

We, Pyro Spectaculars , hereby make application for permit to conduct a display of fireworks by the California State Health and Safety Code, and agree to comply in every particular with the law pertaining thereto as set forth in Part 2 of Division 11, Division 12, and other applicable sections of the Health Safety Code, and the Rules and Regulations adopted by the State Fire Marshal.

Sponsoring Organizati	on: Holtville High	School					
Addre	ss: 755 Olive Ave	., Holtville, CA 92	250-				
Person in charge of displ	^{ay:} Anthony Arev	alo (760) 356-2926					
Location of displ	ay: Holtville High	School - Sevice R	oad south of ten	nis courts off Mel	on Rd. 755 Olive A	ve Holtville, C	A
Dates of displ	ay: Thursday, Jur	Time of displa	ay: Approximately	9:00 PM			
Pyrotechnic Operator in cl	narge (license num	iber):					
	Marvin Gagno	on Lic#: 2334-02 (619) 729-2249				
Type of Display:	Aerial	Low Level	Set Pieces	Devices	Manual	Electric	
[Description of	of Product to	be Fired			
High Level Aerial (Approxim	ately 200 - 1,000 fee	t)					
55 - 2.5	" Single Break A	erial Shell(s)					

50 - 3" Single Break Aerial Shell(s)

1 - 3" Multi-Shot Device(s)

Description of storage facilities and location on grounds: Delivered to site on date of display Insurance/License Workers Compensation: State Compensation Insurance Fund Date: 10/01/2023 - 10/01/2024 Public Liability Insurance: \$ 1,000,000.00 (Certificate attached) General Public Display License No. 672 issued by State Fire Marshal **Pyro Spectaculars** Sugary-Applicant's Signature PO Box 2329, Rialto, CA 92377 **Applicant's Address** APPROVAL FOR PERMIT

PERMIT FOR PUBLIC DISPLAY OF FIREWORKS to be held (date) is hereby Granted Denied

Signature

Title

DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301 BIRMINGHAM, ALABAMA 35215 TELEPHONE: (205) 854-5806 POST OFFICE BOX 94067 BIRMINGHAM, ALABAMA 35220 FAX: (205) 854-5899

CERTIFICATE OF INSURANCE

NO. 412130

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

INSURER	Admiral Insurance Company	POLICY NO. CA000002771-38			
NAMED INSURED	Pyro Spectaculars, Inc. Pyro Events, Inc. Pyro Spectaculars Productions, Inc. P.O. Box 2329 Rialto, California 92377	Pyro Spectaculars by Souza Pyro Spectacular Industries, Inc. North American Fireworks Co., Inc. (NAFCO) San Diego Fireworks			
POLICY TERM	January 13, 2024 to January 13, 2025; Both Days 12:01 A.M. Standard Time				
COVERAGE	Commercial General Liability:	🛛 Occurrence Basis 🗌 Claims Made Basis			
LIMIT OF LIABILITY	\$5,000,000 each occurrence, \$10,000,000 general aggregate, \$5,000,000 products/completed operations The limit of liability shall not be increased by the inclusion of more than one insured or additional insure				

INSURED OPERATIONS Public fireworks display and special effects contractor

It is certified that, if named below, this policy includes as Additional Insureds 1) the sponsor(s), promoter(s), organizer(s) (including other entities having similar interests), of insured pyrotechnic events and/or 2) the owner(s) of real property (or barges) at which insured pyrotechnic events are held and/or 3) the owner(s), manager(s), tenant(s), mortgagee(s) (including other entities having similar interests), of buildings, stadiums, arenas and similar facilities at which insured pyrotechnic events are held and/or 4) the licensing or permitting authority, or other authority having jurisdiction, issuing licenses/permits for insured pyrotechnic events and/or 5) any other entity for which the insurance is required to be afforded under written contract. Coverage applies only as respects the legal liability of such Additional Insured(s) for bodily injury and property damage caused by the operations of the Named Insured. The insurance afforded any Additional Insured does not include coverage for any bodily injury or property damage arising from the failure of such Additional Insured to fulfill its obligations specified in its contract with the Named Insured.

NAME & ADDRESS OF INSURED SPONSORS, PROPERTY OWNERS, LICENSORS

Holtville High School 755 Olive Ave. Holtville, CA 92250

ADDITIONAL INSURED(S) Holtville Unified School District, Holtville High School, City of Holtville, Imperial County, Holtville Fire Department and their officers agents and employees when acting in their official capacity as such.

DISPLAY LOCATION Holtville High School Holtville, CA DISPLAY DATE(S) June 6, 2024

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

DRAYTON INSURANCE BROKERS, INC.

A.J. STRINGER, PRESIDENT CALIFORNIA LICENSE NO. 0A18664

April 26, 2024 DATE OF ISSUE

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		ficate holder in lieu of such endor	seme	nt(s)	·	CONTA	ст				
	NAME:										
Acristine, LLC doa Britton Gallagner PHONE 3737 Park East Dr. STE 204 (A/C, No, Ext): 216-658-7100 Beachwood OH 44122 ADDRESS:						(A/C, No):	216-65	8-7101			
											NAIC #
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		Spectaculars Inc.									16044 28258
Pyr	OE	Events Inc.; Pyro Spectaculars P	rodu	ction	s Inc.			ntal Indemnity	Company		20230
P. (D. E	iego Fireworks Box 2329				INSURE					
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Cer Dis Dis Ado	tific olay olay litio	TION OF OPERATIONS / LOCATIONS / VEHIC rate Holder is named as an Additiona y Date: June 6, 2024 / Location: Holtville High School, Ho nal Insured: Holtville Unified School nployees when acting in their official	tville, Distri	CA.	n regards to Auto Liability. oltville High School, City of				e Fire Department and the	eir office	ers agents
CER		FICATE HOLDER				CANC	ELLATION				
		Holtville High School 755 Olive Ave. Holtville CA 92250				SHO THE ACC	ULD ANY OF	N DATE THE	ESCRIBED POLICIES BE CA REOF, NOTICE WILL E Y PROVISIONS.		
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DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301 BIRMINGHAM, ALABAMA 35215 TELEPHONE: (205) 854-5806 POST OFFICE BOX 94067 BIRMINGHAM, ALABAMA 35220 FAX: (205) 854-5899

CERTIFICATE OF INSURANCE

NO. 410104

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

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POLICY TERM	January 13, 2024 to January 13, 2025; Both Day	ys 12:01 A.M. Standard Time			
COVERAGE	Commercial General Liability:	Claims Made Basis			
LIMIT OF LIABILITY	\$1,000,000 each occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.				

INSURED OPERATIONS Public fireworks display and special effects contractor

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Holtville High School 755 Olive Ave. Holtville, CA 92250

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DISPLAY LOCATION Holtville High School Holtville, CA DISPLAY DATE(S) June 6, 2024

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DRAYTON INSURANCE BROKERS, INC.

A.J. STRINGER, PRESIDENT CALIFORNIA LICENSE NO. 8A 18664

April 24, 2024 DATE OF ISSUE









CDF/SFM PreFire Engineering Attn: Fireworks Program Coordinator P.O. Box 944246 Sacramento, CA 94244-2460

PRE-DISPLAY REPORT

COMPANY Pyro Spectaculars

ADDRESS

3196 North Locust Ave., Rialto, CA 92377

PUBLIC DISPLAY LICENSE NO.

672

Pursuant to Title 19, California Administrative code, we submit the following:

Sponsoring Organization: Holtville High School

Location of display: Holtville High School - Sevice Road south of tennis courts off Melon Rd., Holtville
Date of Display: Thursday, June 6, 2024
Time of display: Approximately: 9:00:00 PM

1. Name and License number of Pyrotechnic Operator who will supervise the display:

Marvin Gagnon Lic#: 2334-02 (619) 729-2249

2. Name and License number of Wholesaler who will supply display material:

Pyro Spectaculars W-144

3. Particulars of display:

Category	Qty
2" - 6" Single Break	105
Multi-Shot Devices	1

I/We agree to be responsible for compliance with any provisions noted on the permit which is granted for this display.

Pyro Spectaculars

Date Tuesday, April 23, 2024

Signature

Caulty,

NOTE: This information is a trade secret of Pyro Spectaculars. It is protected from misappropriation by the Uniform Trade Secrets Act (Civil Code 3426-3426.11) and is exempt from disclosure under the California Public Records Act (Government Code 5254(k)).

City of Holtville REPORT TO COUNCIL

MEE	TING DATE:	05/28/24
ITEN	I NUMBER	3 c
als	CITY MANAGER	Jun
Approvals	FINANCE MANAGER	
Ap	CITY ATTORNEY	

DATE ISSUED: May 23, 2024

FROM: Nick Wells, City Manager

Sale of Fireworks

23-14

SUBJECT:

ISSUE:

Shall the City Council approve the request by the Holtville Chamber of Commerce to obtain the Single Vendor Permit allowed by City Ordinance for the Sale of "Safe and Sane Fireworks" in Association with 2024 Independence Day Celebrations?

DISCUSSION:

Ordinance No. 483 (2014), allows a maximum of one (1) temporary fireworks stand permit to be issued by the City each calendar year. To be eligible to be awarded the permit, the organization must be a local non-profit, tax exempt entity qualified under Section 501(c)(3) of the Internal Revenue Code.

The primary purpose for limiting the number of stands to one is to avoid diluting the profits between such organizations. The ordinance allows the sale of fireworks to commence on June 28th and conclude on July 5th at 9:00 p.m., for a total of seven days. From 2013-2023 (except in 2016 when no permit was issued), the Holtville Chamber of Commerce has been the vendor issued the permit. The Chamber has once again requested that they be the sole local fireworks vendor.

FISCAL IMPACT:

\$500 permit revenue for the City, which offsets additional staffing required during the 4th of July and the adjacent weekend.

<u>CITY MANAGER RECOMMENDATION:</u>

Given that no other group has come forward to request the permit and the limited window of time to complete the state permitting requirements, it is recommended that the Chamber be issued the City permit.

ALTERNATIVE:

- 1 Approve the application
- 2 Choose not to issue a permit
- 3 Give staff alternate direction



CITY OF HOLTVILLE

121 W. Fifth Street Holtville, California 92250

APPLICATION FOR FIREWORKS STAND PERMIT

SUBMIT TO: OFFICE OF THE CITY CLERK

IN ADDITION TO THE APPLICATION THE FOLLOWING DOCUMENTS ARE REQUIRED AT THE TIME OF SUBMITTAL:

- 1. Non-profit Organization Status
- 2. Retail Sales Permit issued by the Office of the California State Fire Marshal
- 3. Temporary Sales Tax Permit from the California State Board of Equalization
- 4. Certificate of Insurance naming City as additional insured
- 5. Property Owner Consent
- 6. Financial Statement
- 7. Payment of Application Fee

APPLICATION FOR FIREWORKS STAND PERMIT

Complete and return the required application documents by _____p.m. on ______ with a

check in the amount of <u>$\$500.00$</u> made payable to the City of Holtville. In the event of application denial, the sum of <u>$\$500.00$</u> shall be returned to the applicant.
Name of Organization: HOLTVILLE CHAMBER OF COMMERCE
Principal and Permanent Meeting Address: 101 W. 5TH STREET
City: HOLTVILLE State: CA Zip Code: 92250 Telephone: 760-356-2923
E-mail Address: ROSIE@HOLTVILLECHAMBER.ORG
Name of Organization Representative Applying for Permit
Name: ROSIE ALLEGRANZATitle:
Mailing Address: 101 W. 5TH STREET
City: <u>HOLTVILLE</u> State: <u>CA</u> Zip Code: <u>92250</u> Telephone: <u>760-356-2923</u>

E-mail Address: ROSIE@HOLTVILLECHAMBER.ORG
Three Principal Officers of the Organization

Name, Title and Address

1. Jan Wells - President

2. Elvira Gonzalez-Vice President 3. Louie Anderholt - Treasurer

Type of Organization:

NON-PROFIT (CHAMBER OF COMMERCE)

Date Organization Came Into Existence:

1908

Purpose Of Organization:

PROMOTE COMMERCE IN THE CITY OF HOLTVILLE

Intended Use Of Funds Realized From Sale Of Fireworks:

ACTIVITIES AND EVENTS RELATED TO PROMOTING COMMERCE IN THE CITY OF HOLTVILLE

Proposed Location of Fireworks Stand:

128 E. 5TH STREET, HOLTVILLE, CA 92250

Proposed Dates And Hours Of Operation Of Fireworks Stand:

JUNE 28TH THROUGH JULY 4TH (HOURS WILL WILL VARY BY DAY)

Number Of Employees Who Will Work At The Fireworks Stand:

2-6 VOLUNTEERS DAILY AND AT LEAST ONE ADULT OVERNIGHT

Property Owner Information For Fireworks Stand Location

Name And Address Of Property Owner:

Sammy Vega 128 E. 5th St. Holtville CA 92250

Partnership Information

If you will be partnering with another eligible organization to sell fireworks at the above stated location, please complete the following:

Organization Name:	Address:	
NOT APPLICABLE		
Contact Person:	Telephone:	
NOT APPLICABLE		
E-mail Address: NOT APPLICABLE		

 Fireworks Distributor/Wholesaler Information

 Company Name:
 Address:

 TNT FIREWORKS - 555 NORTH GILBERT STREET, FULLERTON, CA 92833

 Contact Person:
 Telephone:

 STEVE BENNETT (TNT) - 714-738-1002 (OFFICE) - 626-607-4868 (MOBILE)

E-mail Address: BENNETTS@TNTFIREWORKS.COM

ACKNOWLEDGMENT

I declare under penalty of perjury that the above information contained herein is, to the best of my knowledge and belief, true and correct. I further declare that I have read the rules and regulations of the City of Holtville Ordinance 478 which concern the retail sale and storage of fireworks in the City of Holtville and will abide by the contents therein. Subject to the issuance of a license, I agree to provide full accounting of the use and distribution of funds realized from holding such a license.

I also certify that our organization has a principal and permanent place in the City of Holtville and has been established for at least one year prior to the filing of this application; and that we have a bona fide membership of at least 20, the majority of whom reside in the City of Holtville, are employed in the <u>City</u> of Holtville or who are owners or operators of a business located in the City of Holtville.

(LOOOM ann Signature of Applicant Date **ROSIE ALLEGRANZA**

Printed Name and Title

PLOT PLAN (SKETCH) AND STAFFING PLAN FOR PROPOSED FIREWORKS STAND LOCATION

Pursuant to the provisions of the Health and Safety Code of California,

I/We hereby am/are applying for a permit to sell as a retailer of "Safe and Sane Fireworks" as defined by the California State Health and Safety Code at:

128 E. 5TH STREET, HOLTVILLE, CA 92250

Address	City	State	Zip Code

The Plot Plan (sketch of the proposed site defines the location of the fireworks stand on the property and the location and distance of all adjacent building(s) on site, in addition to streets, driveways, parking space and property lines in relation to the fireworks stand. Attach a separate sheet if necessary.

The Staffing Plan includes the names of any adult members, spouses of members or adult children of members of the non-profit organization who will sell or otherwise participate in the sale of fireworks at such stand during the proposed days and hours of operation per the City of Holtville Ordinance 478.

PROPERTY OWNER AND/OR LESSOR CONSENT

INSTRUCTIONS: This form must be completed by the Owner of Record or Lessor of the property.

Permission is hereby granted to ______ TNT FIREWORKS _____and

Fireworks Wholesaler/Distributor

HOLTVILLE CHAMBER OF COMMERCE for the exclusive right to use the property Nonprofit Organization

Located at 128 E. 5TH STREET, HOLTVILLE, CA 92250 in Holtville, CA for a temporary

fireworks stand to sell "Safe and Sane Fireworks" between 12 noon and 10 pm on June 28, between 9 am and 10 pm on June 29 through July 5, and 9 am to 12 noon on July 6 of the same year. All unsold stock of fireworks shall be returned to the wholesaler/distributor and removed from the City of Holtville within 24 hours of 12 noon on July 6. All litter shall be removed from the premises.

It is understood that the retail fireworks operation will be conducted in accordance with all City, County and State regulations.

Owner/Lessor Name:
Address:
Telephone:
E-mail:
Signature:
Printed Name and Title:
Date:

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: AUG 19 2013

HOLTVILLE CHAMBER OF COMMERCE INC 101 W 5TH STREET HOLTVILLE, CA 92250

Employer Identification Number 95-0842396	er:	
DLN:		
17053135368013		
Contact Person:		
CARLY D YOUNG	ID#	31494
Contact Telephone Number:		
(877) 829-5500		
Accounting Period Ending:		
June 30		
Form 990 Required:		
Yes		
Effective Date of Exemption:		
May 10, 2013		
Contribution Deductibility:		
No		
Addendum Applies:		
Yes		

Dear Applicant:

We are pleased to inform you that upon review of your application for taxexempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

Sincerely,

fimil C Cal

Director, Exempt Organizations

Enclosure: Publication 4221-NC

DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE A TEMPORARY SELLER'S PERMI	and the second s
PERMIT NUMBER	CLIFORNIA
204486816 - 00001	
HOLTVILLE CHAMBER OF COMMERCE	EFFECTIVE DATE:
128 E 5TH ST HOLTVILLE CA 92250	June 28, 2024 thru July 4, 2024
L IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION.	YOU ARE REQUIRED TO OBEY ALL FEDERAL AND STATE LAWS THAT REGULATE OR CONTROL YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW YOU TO DO OTHERWISE.
	PLEASE RETAIN THIS DOCUMENT FOR YOUR RECORDS.
THIS PERMIT IS VALID FOR THE PERIODS SHOWN A FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SE	
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' F	
CDTFA-442-ST REV. 9 (2-22)	

A MESSAGE TO OUR PERMIT HOLDER

As a permitee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at www.cdtfa.ca.gov.
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY DEPARTMENT OF FORESTRY AND FIRE PROTECTION **RETAIL FIREWORKS LICENSE APPLICATION** FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$150.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering Office of the State Fire Marshal PO Box 944246, Sacramento, CA 94244-2460 (916) 568-2948

LICENSEE INFORMATION

Name (Last, First): Deeth, Terese	Phone Number:	
Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbe	rt St. Fullerton, CA. 92833	

Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (714) 738-1002

STAND INFORMATION

Group Name: HOLTVILLE CHAMBER OF COMMERCE - HOL0128

Physical Address (Street Address, City, CA, Zip): 128 E. 5TH ST., HOLTVILLE, CA, 92250

County of Stand Location: Imperial

WHOLE SALE FIREWORK VENDOR INFORMATION

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: Deeth, Terese	Phone Number: 7147381002

FIRE AUTHORITY HAVING JURISDICTION

Signature of Fireworks Program Coordinator

Fire Department: Holtville Fire Dept.

Physical Address (Street Address, City, CA, Zip): 549 Fern Ave., HOLTVILLE, CA, 92250

CAL Fire Validation No. **5270** Valid Through 06/28/2024-07/06/2024

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Signature of Licensee

01/15/2024

Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be atleast 21 years of age, employees of fireworks stand must be at least 18 and fireworks <u>may not be sold to anyone under age of 16</u>

For CAL FIRE DAO Use Only: Index-5942, PCA-59420, Source Code- 4129400



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

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	3280 Peachtree Road NE, Suite #	1000		PHONE	Euth		FAX (A/C, No):	
	Atlanta GA 30305			E-MAIL ADDRE			(A/C, NO);	
	(404) 460-3600			ADDRE				NAIGH
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	DÉSCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT \$	1,000,000
Ргорег	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE: rty located at 128 E. 5th Street, Holtville, CA y terms, conditions, and exclusions.	s (acor	D 101, Additional Remarks Schedul D128) Certificate holder is an ad	le, may be dditiona	attached if more	e space is require e General Liab	ad) ility as required by written cont	πact subject to
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	17613077 Holtville Chamber of commerce ar Holtville, their officiers, agents & e	mploy	City of ees when	THE	EXPIRATION	DATE THE	ESCRIBED POLICIES BE CANO REOF, NOTICE WILL BE Y PROVISIONS.	
	acting in their official capacities as such 121 W. 5th Street Holtville CA 92250 © 1988-2015 ACORD CORPORATION. All rights reserved.							

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PROPERTY LEASE AGREEMENT

This Property Lease Agreement ("Lease") is entered into by and between **Samuel Vega** ("Lessor") and AMERICAN PROMOTIONAL EVENTS, INC. - WEST, a California Corporation, d.b.a. TNT Fireworks ("Lessee"), for consideration of the mutual covenants contained herein in and upon on the terms and conditions below.

Lessor represents and warrants that he has the authority to lease that certain real property located at **128 East 5th Street** ("The Premises") in the city of Holtville, California.

Lessor hereby leases to Lessee and Lessee leases from Lessor the Premises. Lessor grants Lessee and a nonprofit organization designated by Lessee the exclusive right to occupy the Premises for the sole purpose of conducting the sale of "Safe and Sane" fireworks from June 28, 2024 to July 4, 2024. Lessee agrees to remove the temporary fireworks sales booth on or before July 10, 2024, leaving the Premises clean and free of debris.

Lessee agrees to maintain and provide Public Liability and Property Damage Insurance in the amount of FIVE MILLION DOLLARS (\$5,000,000.00) combined single limits, pertaining to and protecting against liability arising from the activities conducted at the Premises by Lessee and the nonprofit organization. Lessor, and any other parties designated by the Lessor, will be named as an additional insured on said policy and a certificate of insurance will be provided Lessor prior to the occupancy of the Premises.

Lessee shall indemnify, hold harmless and defend Lessor from and against any loss, claims or costs arising from the use of the Premises by Lessee and the nonprofit organization, unless arising out of or resulting from the negligent or willful acts or omissions of the Lessor, the Lessor's agents, or the Lessor's employees.

This Lease is subject to cancellation in the event of either sale of, or construction on, the property that would prohibit the use of the site. This Lease is also subject to cancellation if, for any reason, the Lessee is unable to secure a group to operate on the premises, or the nonprofit organization cannot acquire and maintain all city, county, and state licenses and/or permits necessary to operate a legal fireworks sale on the

1

Premises in compliance with applicable law. In the event of cancellation, Lessee shall give Lessor written notice of the cancellation no later than June 15 of the affected lease year.

Lessee agrees to observe all of the obligations hereunder and Lessor agrees Lessee shall have quiet possession and enjoyment of the Premises during the term of this Lease.

This License may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute the entire agreement. This License, including its counterparts, may be executed electronically. For purposes of this License, the Parties agree that any electronic signature shall have the same effect and force as a handwritten signature. Each Party waives any claim or defense that this License is invalid or unenforceable due to an electronic signature.

This Lease contains the entire agreement between the parties. Any amendment or modification hereto shall be effective only if in writing and signed by both parties.

LESSOR: Samuel Vega By: Samuel Vega 2003 S. Fourth St

Date: 4-24-24

El Centro, CA 92243 760-595-3425 piskohome@yahoo.com

LESSEE: AMERICAN PROMOTIONAL EVENTS, INC. - WEST

By:

Date: 4/7/2024

Steve Bennett Area Manager 555 N. Gilbert St. Fullerton, CA 92833 714-738-1002 bennetts@tntfireworks.com

LOC# HOL0128

PROPERTY USE PERMISSION FORM

TO WHOM IT MAY CONCERN:

Permission is hereby granted to <u>HOLTVILLE CHAMBER OF COMMERCE</u> and AMERICAN PROMOTIONAL EVENTS, - WEST, INC., d.b.a., TNT FIREWORKS, for the exclusive right to use the property located at **128 EAST 5th STREET** in the City of **HOLTVILLE** for their **2024** Fireworks stand.

It is understood that this sale will be conducted in accordance with all City, County and State regulations, and the property left clean and free of debris.

SAMUEL VEGA By: Samuel Vega Owner

Date: 4-24-24

Loc#: HOL0128

TNT FIREWO	RKS	INSPECTION DATE	6/26
STAND#	PLUG SIDE,	WHEN LOOKING OUT FROM	STAND:
SALES <u>SB</u>	LOC#HOL0128	CITY HOLTVILLE	
ORGANIZATION	HOLTVILLE CHAMBE	R OF COMMERCE	1
SIZE 32x6	TYPE OPM	BACK DOORS_0	A-FRAMES_0
SET-UP <u>6/22</u>	DOWN DAT	re <u>7/9</u> LI	GHTS <u>OPM</u>
DESCRIPTION/A	DDRESS 128 E. 5TH S	STREET	
INTERSECTION_	SWC 5TH ST & FERN	AVE—(DIRT LOT)	
SPECIAL INSTRU	JCTIONS PLACE STAI	ND FACING 5TH STREET	Г—
APPROXIMATEL	Y SHOWN IN DIRT LOT	Г	
CONTACT ROSI	E ALLEGRANZA (760) 4	127-4696—FOR PLACEM	IENT
SETBACKS: CU	RB SIDEW		IGS



City of Holtville **REPORT TO COUNCIL**

DATE ISSUED: May 10, 2024

FROM: Nick Wells, City Manager

SUBJECT: City Manager Update



INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Financial Audit – Multiple challenges with the new accounting software delayed work on the City's annual financial audit. This is impacting the submission of the Single Audit of Federal funds, which was due March 31, however the Finance Department continues to work to rectify the issue. Auditors were finally able to begin work onsite recently and completed preliminary work.

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

Events – the CM joined Mayor Anderson and Councilman Pacheco at the Ribbon Cutting ceremony for the Imperial Avenue south extension. The new roadway will be a welcome addition to many Valleyites (excluding, perhaps, many Wake Avenue residents like Frank Cornejo!)

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April,2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents were discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Feedback was provided to the architect and he was very open to incorporating ideas presented.

Mr. Medina is now moving forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which will be brought to Council in May. The CM and Chief Silva checked in with the architect via Zoom recently and the project continues to develop.

Multiple conversations regarding augmented funding have taken place with staff, Mayor Anderson, and various entities. Some very positive leads have developed that will continue to be pursued. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. *The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. We now await a positive response there!*

PUBLIC WORKS

TRANSPORTATION PROJECTS

East Ninth Street Sidewalk Improvements – The City was awarded CMAQ money to complete this project through Caltrans and ICTC. Holt Group completed design on the project in late 2023. Staff worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project in July, 2023. Advertising to procure contractors was run in January and Nicklaus Engineering (NEI) was selected as the RE/CM for the project. A project kickoff meeting was held in early March with NEI, THG and staff to discuss issues and responsibilities. The construction bid opening was held on Tuesday, February 13, 2024, with a low bid actually coming in *below* the projected project cost. A request was made to Caltrans to reallocate some of the funding to cover some non-construction costs. Contract documents have been completed by the contractor and counter signed by the City. A previously agreed upon administrative course of action to annex a small strip of the project from the County into the City is now requiring a more formal process. The CM met with the County CEO and Public Works Director to finalize all of the required paperwork, which will now need to go through a formal process with LAFCO. This has put the project on hold for a few weeks.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project. LC Engineering was awarded the contract for design in February.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID on companion communication to those residents to encourage them to switch. At one point, IID had identified that only two properties remained that needed conversion, but staff met with them in July, 2023, and they agreed to convert to City service! City staff has worked with IID staff to double check total compliance (2 more residences were discovered that need to be contacted) and is working with a local contractor to estimate the cost of installation. Staff renewed attempts to contact the remaining residents. One of the 2 has now expressed an interest in starting City water service. In March, the final remaining holdout submitted paperwork to connect to City water service, so staff is working with IID to get the project reinitialized. Separately, staff met with a contractor to establish physical connections. The CM is working with IID to schedule the work prior to the undergrounding operation.

A new wrinkle developed wherein the dedicated Congressional funding is not immediately accessible to IID. Although that is expected to be resolved fairly soon, the uncertainty begat the need to push the City's project funding into next fiscal year to avoid non-performance. David Aguirre with ICTC worked with SCAG and Caltrans to accomplish that and, although there are still some final steps, it has been tentatively approved at the base level.

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced approved plans in 2021.

A construction RFP was released in early 2022 netted only one bid, which was significantly over (+/- \$1.4 million) the construction budget. The BoR representative, Jeremy Brooks, was extremely helpful in moving the project along. In September, 2022, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February, 2023. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constructed with regard to major earth work, piping and the inlet headworks, however there remains a holdup with a permit from the Army Corps of Engineers (USACE). We await approval to tap into the River and begin the process of populating the beds with plant species.

When awaiting the ACE permit drug on, the project grant end date was looming on January 30. BoR was aware of the issue, but staff officially requested an extension in January, which was granted. The new completion deadline has been pushed to September, 2024. THG completed work on an additional set of documents requested by USACE and met with their representative in March. Although the application was not immediately accepted, he gave some positive feedback that things are on the right track and suggested a short list of fixes. *THG resubmitted the amended application in early April, but was unable to connect with USACE until late-April. Although the application was deemed complete, the compliance officer has now insisted on an onsite inspection, which he cannot perform until mid-June. Staff is in communication with BoR on this development.*

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At this point, most of the structural work has been completed, with additional work needed on ancillary elements such as landscaping and the proposed picnic area. A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Preliminary plans were recently submitted for review. Other than requesting a reprioritization of the elements to be completed vis a vis available funding, the project is once again progressing and starting to take definitive shape.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier

access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. A new round of Active Transportation funding is now available, so staff is working on an application for funding this project. A public hearing was held at Planning Commission to solicit any comments from residents regarding the project. Although only one member of the public was on hand to register a comment, both his feedback and that from the PC was positive.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would include our Wetlands trail spur, was unsuccessful in 2022, but a reapplication recently received approval. RP met with the City Manager and toured the site this week to kick off the project. They are in discussion with Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff met briefly with the CM a few weeks ago while in town to do a physical "scouting" trip to decide a best path for the trail extension. We expect to meet with them and the design engineer soon to discuss. *Staff has interacted with River Partners multiple times in the past few weeks. They have done some preliminary exploration and soil sampling and continue to move the project forward.*

<u>BUILDING DEPT</u> - The City issued 53 building permits in 2024. A list of permits pulled by month is available on the City's website at <u>http://holtville.ca.gov/section.php?id=73</u>.

Melon, LLC Housing Project (\pm 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City's project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the "deal" as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project continues to sit in limbo. *An extension on their CUP was requested and was granted by Planning Commission early this week, so we still await the start of construction activities.*

AMG Pine Crossing Apartments (± 64) – Staff has been notified by AMG, that the mirror image project across from Fern Crossing will be starting up, with plan submittal expected soon. The Building Inspector coordinated a meeting with a firm to perform the plan check, of whom the City Engineer approved. *The Building Inspector finalized the agreement with the firm and submitted plans last week.*

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at the last City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED:

•	05/13/24	Department Head Meeting	City Hall
•	05/13/24	Holtville City Council Meeting	Civic Center
•	05/15/24	IV Foreign Trade Zone Meeting	IC Workforce Development (EC)
•	05/16/24	Wetlands Project Status Meeting w/ BoR Rep	Phone Conference
•	05/16/24	Holtville Farmers Market & Street Fair	Holt Park
•	05/17/24	Rubin Funeral	St. Paul's Lutheran Church
•	05/17/24	Holtville Rotary Club Meeting	City Hall
•	05/20/24	Department Head Meeting	City Hall
•	05/20/24	Holtville Planning Commission Meeting	City Hall
•	05/22/24	Imperial Avenue South Dedication Ceremony	Project Site (El Centro)
•	05/23/24	Tour with Planning Commissioners	CoH Sites
•	05/23/24	League of Cities Division Dinner	Casa Blanca (Holtville)
•	05/24/24	Conference w/ City Attorney re: Various Issues	Offices of Walker & Driskill

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UPCOMING EVENTS:

•	05/27/24	Memorial Day Observed (City Hall Closed)	
•	05/27/24	Memorial Day Ceremony	Holt Park
•	05/28/24	Department Head Meeting	City Hall
•	05/28/24	Holtville City Council Meeting	City Hall
•	05/30/24	Tree Planting Ceremony w/ IID Director	Mellinger Alamo River Trail
•	05/30/24	IVRMA TAC Meeting	ICTC Offices (EC)
•	05/31/24	Holtville Rotary Club Meeting	St. Paul's Lutheran Church
•	06/03/24	Department Head Meeting	City Hall
•	06/06/24	HHS Graduation Ceremony	HHS Football Field
•	06/07/24	Ice Cream Social (Tentative)	Holt Park
•	06/07/24	Lithium Valley Needs Assessment Workshop	Calworks (EC)
•	06/10/24	Holtville City Council Meeting	Civic Center
•	06/12/24	ICTC Management/CCMA Meetings	City of Imperial
•	06/15/24	Wetlands Project USACE Inspection	Project Site
•	06/17/24	Holtville Planning Commission Meeting	City Hall
•	07/11/24	Imperial-Mexicali Bi-National Alliance Meeting	Imperial County
•	07/17/24	IV Foreign Trade Zone Meeting	IC Workforce Development (EC)
•	10/16 - 10	0/18/24 SCAG General Assembly & Annual Conference	Long Beach, CA

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,

the ----In

Nicholas D. Wells (760) 356-2831

City of Holtville

Report to City Council

MEETING DATE:		5/28/24
ITEN	I NUMBER	5 b
Approvals	CITY MANAGER	
brd	FINANCE MANAGER	
A	CITY ATTORNEY	

May 23, 2024

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Working with auditors on finalizing the audit.
- Working on the 2024-25 budget, closed the month of April to run the year-to-date report.
- Continuing work with FEMA, working on roof reports.
- May shutoffs 21 total
- Active project billing

Respectfully Submitted,

Adriana Anguis

Adriana Anguis Finance Supervisor City of Holtville

ITEM NUMBER 5 C	MEE	TING DATE:	5/28/24
က် CITY MANAGER	ITEN	NUMBER	5 c
FINANCE MANAGER	vals	CITY MANAGER	
	pro	FINANCE MANAGER	
	Ap	CITY ATTORNEY	

City of Holtville

REPORT TO COUNCIL

DATE ISSUED:May 6, 2024FROM:Alex Silva, Fire ChiefSUBJECT:Monthly Report for April 2024

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The month of April had a low call volume. During the month of April, the Fire Chief's Association held its first Wild land training in the Imperial Valley. The inaugural site was our beautiful city. Firefighters from throughout the valley and Yuma attend the drill. We had a total of 127 firefighters for the 3 day event. The training included, radio communications, Incident Action Plans, progressive hose lays, Wild land Urban Interface with a Incident Within and Incident. The training assisted in preparation for the annual San Diego Wild land drill.

The following is the monthly report for April 2024

Emergency calls	69
Training hours	314
Residential inspections	83
Commercial inspections	15

Cordially submitted

Alex Silva Fire Chief



ACTION TAKEN	# INCIDENTS	PERCENTAGE			
10 - Fire control or extinguishment, other	1	1.41%			
30 - Emergency medical services, other	1	1.41%			
31 - Provide first aid & check for injuries	3	4.23%			
32 - Provide basic life support (BLS)	51	71.83%			
70 - Assistance, other	1	1.41%			
71 - Assist physically disabled	1	1.41%			
73 - Provide manpower	1	1.41%			
82 - Notify other agencies.	1	1.41%			
87 - Investigate fire out on arrival	4	5.63%			
93 - Cancelled en route	7	9.86%			
TOTAL: 71					

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TOTAL	TOTAL PROPERTY	TOTAL CONTENT	TOTAL	AVERAGE
INCIDENTS	LOSS	LOSS	LOSSES	LOSS
1	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-268	04/03/2024	112 - Fires in structure other than in a building	\$15,000.00	\$0.00	\$15,000.00	100.00%

Days of the week





Hours of the day

Calls volume by April 30th 2023 351 2024 345





PERSONNEL	COUNT	PERCENTAGE
<u>Beltran, Jacob</u>	3	4.35 %
Botello, Steve	4	5.80 %
Campbell, Thadeo	3	4.35 %
Escoto, Luis	24	34.78 %
Flores, Ted	16	23.19 %
Fuentes, Bryan	23	33.33 %
<u>Gonzalez, Ivan O</u>	6	8.70 %
<u>Guzman, Imogen</u>	10	14.49 %
Hernandez, Francisco	2	2.90 %
<u>Navarro, Joey</u>	4	5.80 %
Perez, Raymond	5	7.25 %
<u>Reyes, Kevin</u>	11	15.94 %
Robles, John	22	31.88 %
<u>Salazar, Jose</u>	6	8.70 %
Sum of Individual Responses	139	
Total Incidents for Date Range	69	

INCIDENT COUNT			
INCIDENT TYPE	# INCIDENTS		
EMS	53		
FIRE	16		
TOTAL	69		

TOTAL TRANSPORTS (N2 and N3)					
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS		
3651	0	0	1		
QRV36	0	0	44		
TOTAL	0	0	45		

PRE-INCIDENT VALUE	LOSSES			
\$15,000.00	\$15,000.00			
CO CHECKS				
TOTAL				

MUTUAL AID	
Aid Type	Total

OVERLAPPING CALLS					
# OVERLAPPING		% OVERLAPPING			
6			8.7		
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)					
Station	EMS		FIRE		
Station 1	0:05:00		0:13:00		
	AVERAGE FOR ALL CALLS		0:06:08		
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)					
Station	EMS		FIRE		
	AVERAGE FOR ALL CALLS				
AGENCY	AGENCY		E TIME ON SCENE (MM:SS)		
Holtville Fire Department			22:54		

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE: 5/28/24 ITEM NUMBER 5 d STANDARD CITY MANAGER FINANCE MANAGER CITY ATTORNEY

DATE ISSUED: May 21st, 2024

FROM: Frank Cornejo Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 05/07/24 thru 05/21/2024.

WATER PLANT:

• Water plant staff assisted IMS work crews with replacement/installation of new 4" Sharpe pneumatic control valves for filter air scour pipelines.

WASTEWATER PLANT:

• Staff began Class 2 Biosolids disposal operations and arranged for CR&R transport to Yuma County Landfill.

Respectfully Submitted,

Frank Cornejo. Water/Wastewater Chief Operator/Consultant IV Water Specialists



IMS work crew replacing 4" Sharpe pneumatic control valves for filter air scour pipelines.



Close up view of new 4" double action Sharpe valve for filter air scour pipeline.





Wastewater plant staff loading Class B Biosolids into waste bins for transport and disposal at Yuma County Landfill.

City of Holtville REPORT TO COUNCIL

DATE ISSUED	May 24 th , 2024.
FROM:	Public Works Supervisor
SUBJECT:	Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Replaced 12 one-inch meters.
- Replaced 12 ³/₄ inch meters.
- Replaced 1 two-inch meter.
- Replaced 16 registers.
- Repaired 2 leaking backflow devices.
- Cleaned up drain ditch along Melon Rd.
- Setup road closure for the Farmers market.
- Pumped out water at Apple Court retention basin.
- Caught 7 dogs.

Respectfully Submitted,

Alejandro Chavez Public Works Supervisor City of Holtville