

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, July 22, 2024**

<input type="checkbox"/> Murray Anderson, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> John Munger, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Joe Conkey, Police Chief
<input type="checkbox"/> Mike Goodsell, Council Member	<input type="checkbox"/> Adriana Anguis, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> Michael Pacheco, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Ginger Ward, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED - 5:30**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation  
Evaluation Criteria

**RECONVENE OPEN SESSION - 6:00 PM**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PRESENTATION:**

*Robert Amparano  
Imperial Valley 9/11 Stair Climb Committee*

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, June 24, 2024.
- b. Current Demands #46920 through #47035.
- c. **Revised RESOLUTION #24-19** Identifying 2024-25 Fiscal Year SB1 Gas Tax Revenue Use

## **REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**

**2. UNFINISHED BUSINESS:** *None*

**3. NEW BUSINESS:**

- a. Discussion/Related Action to Adopt RESOLUTION #24-23** Authorizing Specified City Officials to sign Checks, Drafts or Other Orders for the Payment of Money on Behalf of the City on All Mechanics Bank Accounts

*Nick Wells, City Manager*

- b. Discussion/Related Action** to Apoint a Councilmember for the Unexpired Seat Left Vacant By the Resignation of Councilwoman Ginger Ward

*Yvette Rios, City Clerk*

- c. Discussion/Related Action** Regarding the Recently Updated Streets Assessment Report

*Nick Wells, City Manager*

**4. INFORMATION ONLY:** *None*

**5. STAFF REPORTS**

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Adriana Anguis**
- c. Fire Chief - Alex Silva**
- d. Water/Wastewater Supervisor - Frank Cornejo**
- e. Public Works Foreman - Alex Chavez**
- f. Building Inspector - Raylene Tapiceria**
- g. Fire Prevention Officer - Francisco Hernandez**

*Not submitted*

**6. Items for future meetings** *Explore communication platforms*

**7. ADJOURNMENT:**

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website ([www.Holtville.ca.gov](http://www.Holtville.ca.gov)) on Friday, July 19, 2024.

# THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

**Monday, June 24, 2024**

MEETING DATE:		7/22/24
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, June 24, 2024, at 5:30 pm in the Civic Center. Mayor Murray Anderson was present, as were Council Members Mike Goodsell, John Munger, Mike Pacheco, and Ginger Ward. Also present were Finance Supervisor Adriana Anguis, Fire Chief Alex Silva, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

## **CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:30 PM. by Mayor Murray Anderson.*

## **PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

*City Manager Evaluation*

*Evaluation Criteria*

## **CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Anderson called the Open Session meeting to order at 6:00 PM.*

**PLEDGE OF ALLEGIANCE:** *Mr. Munger led the Pledge of Allegiance.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

## **CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

*City Clerk Yvette Rios verified that the agenda was duly posted on Friday, June 21, 2024.*

## **EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

## **GENERAL PUBLIC COMMENTS:**

*Theresa Munger (753 Walnut Avenue) came to express concerns about the City's public parks. She explained that she attended a free public swim day at the Gene Layton Memorial Pool and observed low attendance. She also observed a swarm of bees at Ralph Samaha Park and wondered if the City planned to do anything about them since the area was roped off with caution tape. Mr. Anderson assured her that staff has been working to promote the free public swim days on social media.*

*Bryan Vega (663 Pine Avenue) informed the Council that he encouraged users on Facebook to organize for the purpose of advocating for more activity-based resources for the residents. He expressed that due to the high temperatures, the public pool would benefit from having a shade.*

*Debbie Fjelsted (721 Fig Avenue) came to ask about the project at the parcel located at Sixth Street and Melon Avenue. Due to the extreme heat, she was concerned for the security guards that are posted there at all hours of the day in their cars. Mr. Wells informed her that that is the site for the BESS Project. Mr. Pacheco said that the security is contracted by the project management and is necessary because it is common for copper to be stolen from such sites.*

*Stacey Britschgi (854 Cedar Avenue) said that as a free public swim day sponsor, she has seen the pool being promoted on social media and encouraged others to bring pop-up shades. She said that Holtville Little League might have been the ones who roped off the area of the bees.*

*Dina Patzloff (743 Cedar Avenue) commented on a discussion that took place on a community page on Facebook regarding city growth, saying that "we don't want it to grow any bigger, we enjoy that it's small."*

*Laura Goodsell, Holtville representative for the Imperial Valley Health Care District Initial Board of Directors, came to update the Council regarding the unified health care district. She reported that the zoning map that she previously presented was approved and that elections would take place for zones 1-3 in 2026 and zones 4-7 in 2028. She feels hopeful with the progress that the board has made.*

## **1. CITY COUNCIL CONSENT AGENDA:**

- a.** Approval of the Minutes from the Regular Meeting of Monday, June 10, 2024.
- b.** Current Demands #46873 through #46919
- c.** Adoption of City Manager Contract
- d.** Amended **RESOLUTION #24-18** Calling for a Local Election on November 5, 2024

*A motion was made by Ms. Ward and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: Goodsell, Munger, Pacheco, Ward, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:**

*Ms. Rios reported that she started a TikTok account for the City, which she has utilized to make a pool safety PSA video so far. She feels that the public has responded well to the video.*

*Mr. Wells reported that he has been working on the preparation of the budget and paperwork for the East and West Ninth Street Improvement Projects. After the Wetlands site visit from a USACE Compliance Officer, he is positive that the BOR will be awarding the necessary environmental permits. He attended an OEDC meeting and the Innercare walk at the IV Mall.*

*Mr. Walker had nothing to report.*

*Ms. Ward reported that she attended an AAA meeting where new officers were seated.*

*Mr. Goodsell reported that he attended a video conference for CALCOG where he was appointed as the ICTC seat. On Wednesday he has an ICTC meeting and believes that he might have to resign from the ALUC board because he is an elected official.*

*Mr. Munger will speak with Steve Walker regarding questions about the City Manager's contract.*

*Mr. Pacheco had nothing to report.*

*Mr. Morris apologized for missing the previous meeting due to attending the famous Indy 500.*

*Chief Silva reported that his department has responded to calls for heat exhaustion and mutual aids in Brawley and Incopah. He explained mutual aid procedures for Mayor Anderson.*

*Ms. Anguis reported that she has been working on the preparation of the budget, reports for FEMA, and inputting checks for the end of the fiscal year. She has an ICTC meeting on Thursday. grant writing class at the El Centro Public Library with Chief Silva.*

*Mayor Anderson reported that he attended a Holtville Chamber meeting, a Juneteenth celebration at the El Centro MLK Pavilion, IID Board meeting where he accepted a check for the pool, and the Innercare walk at the IV Mall.*



**2. UNFINISHED BUSINESS:**      *None*

**3. NEW BUSINESS:**

**a. Discussion/Related Action to Appoint Two Representatives to the Imperial Valley Housing Authority Board** ***Yvette Rios, City Clerk***

*Ms. Rios explained that as per the direction of the Council, she made public the availability of two seats on the IVHA Board of Directors and gathered applications. Upon the expiration of the deadline for application submissions, she released all applications to the City Council for review. They may choose two of the four applicants to be appointed or request that more applications be gathered.*

*Mr. Munger nominated Ricci Santisteven-Pacheco for first seat to the IVHA board. Due to familial relations, Mr. Pacheco announced that he will be abstaining from the vote.*

*A motion was made by Mr. Munger and seconded by Ms. Ward to appoint Ricci Santisteven-Pacheco to the IVHA Board of Directors. The motion passed in the form of a roll call vote.*

AYES: *Goodsell, Munger, Ward, Anderson*

NOES: *None*

ABSENT: *None*

ABSTAIN: *Pacheco*

*Mr. Anderson nominated Bryan Vega for the second seat to the IVHA board.*

*A motion was made by Mr. Anderson and seconded by Mr. Goodsell to appoint Bryan Vega to the IVHA Board of Directors. The motion passed in the form of a roll call vote.*

AYES: *Goodsell, Pacheco, Ward, Anderson*

NOES: *Munger*

ABSENT: *None*

ABSTAIN: *None*

**b. Discussion/Related Action to Adopt RESOLUTION #24-19 Identifying the Ninth Street Improvements Projects for Use of SB1 Gas Tax Revenue Funds for the 2024-25 Fiscal Year** ***Nick Wells, City Manager***

*Mr. Wells explained that identifying projects to dedicate SB 1 Gas Tax Revenue funds is a functional procedure to ensure that funds may be captured. The Ninth Street Improvement Projects were expected to be further along, but is expected to resume progress. Dedicating funds to these two projects (East and West) will alleviate any cost overruns caused by delays.*

*A motion was made by Mr. Pacheco and seconded by Ms. Ward to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Goodsell, Munger, Pacheco, Ward, Anderson*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**c. Discussion/Related Action to Adopt RESOLUTION #24-20 Establishing an Appropriations Limit for the 2024-25 Fiscal Year** ***Nick Wells, City Manager***

*Mr. Wells explained that his finance experience with the City has proven convenient for tasks such as calculating the appropriations limit in accordance with state laws, but he hopes Ms. Anguis will absorb this responsibility in the future. Mr. Wells assured the Council that the City is well under the calculated Gann Appropriations limit.*

*A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Goodsell, Munger, Pacheco, Ward, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

**d. Discussion/Related Action to Adopt RESOLUTION #24-21 Adopting the  
2024-25 Salary Schedule**

**Nick Wells, City Manager**

*Mr. Wells explained that upward changes to the salary schedule reflect the MOU agreement that passed last year, as well as adjustments to employees earning the minimum wage. Additionally, a part-time employee was recently promoted to full-time.*

*A motion was made by and seconded by to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Goodsell, Munger, Pacheco, Ward, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

**e. Discussion/Related Action to Adopt RESOLUTION #24-22 Adopting a Budget for  
the 2024-25 Fiscal Year**

**Nick Wells, City Manager**

*Mr. Wells explained that he relied on Ms. Anguis for her comprehension of the current software to extrapolate data for calculations. The estimated 3.5M in revenue from the general fund is projected to shortfall by 27k in comparison to expenses. Mr. Wells explained that despite this shortfall, the budget frequently outperforms projections. Mr. Wells and Ms. Anguis addressed questions from the Council to clarify misunderstandings. Additionally, they shared serious concerns with the accounting software that has hindered their day to day work. The Council was unanimous in the fact that this topic should be revisited at a later date. Mr. Munger directed staff to generate bimonthly budget projections so that the Council may be more informed of the budget throughout the fiscal year. Mr. Wells agreed to hold workshops in preparation of the budget around this time next year.*

*A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Goodsell, Munger, Pacheco, Ward, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

**e. Discussion/Related Action Regarding Closure of City Hall on July 4-5 in Observance  
of the 2024 Independence Day Holiday**

**Nick Wells, City Manager**

*Mr. Wells explained that multiple Council members requested that this item be placed on the agenda and that an extra holiday has been traditionally awarded in similar circumstances for Independence Day and Christmas.*

*Theresa Munger (753 Walnut Ave) wanted to comment on the discussion item. She explained to the Council that she called various businesses and organizations to ask if they will be having the day after Independence Day off, and she reported that they all said no. She expressed her displeasure with the decision of the Council last year to grant an extra holiday. She implored the Council to vote against the closure of City Hall on July 5th, claiming that it will save the City money.*

*Mr. Munger reminded the Council of his opposition on this matter last year and referred to the employee MOU, which states that employees are awarded 12 holidays, therefore are not obligated to additional days off. Mr. Munger argued that this practice could be a slippery slope for employees to expect more holidays. Mr. Goodsell explained that granting additional holidays in this scenario has been the rule of the past Councils. Mr. Munger used the budget as reason for the additional holiday to be denied, stating that this choice will result in a financial loss. It was discussed that the loss is not necessarily financial, but could also be seen as a loss in productivity. Mr. Anderson stated that the City's employees could be paid more at a different agency, therefore decisions to grant additional holidays is a perk that the Council has the ability to offer and may make employees feel valued. Mr. Munger countered that not all personnel, such as fire staff, can enjoy the proposed perk. Mr. Wells informed him that they receive time and a half for hours worked on a holiday and Ms. Ward stated that the Fire Department must be staffed.*

*A motion was made by Mr. Munger and seconded by Mr. Pacheco to not approve the closure of City Hall on July 5. The motion failed in the form of a roll call vote.*

**AYES:** *Munger, Pacheco*

**NOES:** *Goodsell, Ward, Anderson*

**ABSENT:** *None*

**ABSTAIN:** *None*

*A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the closure of City Hall on July 5. The motion passed in the form of a roll call vote.*

**AYES:** *Goodsell, Ward, Anderson*

**NOES:** *Munger, Pacheco*

**ABSENT:** *None*

**ABSTAIN:** *None*

## **RECOGNITION**

*Outgoing Councilwoman Ginger Ward*  
**Nick Wells, City Manager**

*Mr. Wells took a moment on behalf of the City to thank Ms. Ward for her years of service to Holtville on the Planning Commission and City Council. She was presented with a plaque, flowers, and a signed picture of City Hall. Ms. Ward shared words about her desire to be involved with the City and how Holtville has been her home. She explained that she has found a family in Holtville through her involvements with the City. She is excited to live near her blood related family in Texas. A picture was taken to commemorate her retirement.*

*With Ms. Ward's resignation from the Council, Mayor Anderson directed Ms. Rios to open applications for Ms. Ward's seat that is set to expire on December 9, 2024, set to be up for election on November 5, 2024. The deadline for submissions will be July 12, 2024. Ms. Rios shall list the opening on social media, the City's website, and the local newspaper.*

**4. INFORMATION ONLY:** *None*

**5. STAFF REPORTS:**

- a. **City Manager Report - *Nick Wells***
- b. **Finance Supervisor - *Adriana Anguis***
- c. **Fire Chief - *Alex Silva***
- d. **Water/Wastewater Consultant - *Frank Cornejo***
- e. **Public Works Supervisor - *Alex Chavez***

**6. Items for Future Meetings:**

*Streets assessment*  
*Explore communication platforms*

**7. ADJOURNMENT:**      *There being no further business to come before the Council,  
Mayor Anderson adjourned the meeting at 8:05 PM.*

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**Yvette Rios, City Clerk**

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**Murray Anderson, Mayor**

City of Holtville  
Live 4.17.2022

Check Register - DETAILS REPORT  
Check Issue Dates: 6/14/2024 - 7/16/2024

Report Criteria:

Report type: GL detail  
Check.Type = {<>} "Adjustment"

MEETING DATE:	7/22/24
ITEM NUMBER	1 b
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46920								
06/27/2024	46920	ACE HARDWAR	E41851	10-31140-44200	65.90	65.90	PAINT, TRAYS, ROLLERS	PW FIRE DEPT
06/27/2024	46920	ACE HARDWAR	E41929	10-31140-44200	8.61	8.61	SPRAY PAINT	
06/27/2024	46920	ACE HARDWAR	E42626	10-31150-44200	15.62	15.62	PIPE PVC	
06/27/2024	46920	ACE HARDWAR	E42645	10-31150-44200	2.14	2.14	PVC	
06/27/2024	46920	ACE HARDWAR	E44394	11-31520-44200	21.53	21.53	ROPE, BAGS	
06/27/2024	46920	ACE HARDWAR	E45706	11-31520-44200	19.38	19.38	NOZZLE	
06/27/2024	46920	ACE HARDWAR	E45828	11-31520-44200	3.01	3.01	CONTAINER QT	
06/27/2024	46920	ACE HARDWAR	E46123	11-31520-44200	32.29	32.29	BATTERIES, WEED KILLE	
06/27/2024	46920	ACE HARDWAR	E47112	11-31520-44200	48.82	48.82	KEY, MARKERS	
06/27/2024	46920	ACE HARDWAR	E47517	11-31520-44200	55.20	55.20	WASHERS, NUTS, BOLTS	
06/27/2024	46920	ACE HARDWAR	E47536	11-31520-44200	25.56	25.56	BIT DRILL, HOSE	
06/27/2024	46920	ACE HARDWAR	E47560	11-31520-44200	3.86	3.86	ADAPTERS	
06/27/2024	46920	ACE HARDWAR	E47569	11-31520-44200	8.78	8.78	ELBOWS, COUPLERS	
06/27/2024	46920	ACE HARDWAR	E48113	10-22080-4420	6.44	6.44	STICK FLAGS	
06/27/2024	46920	ACE HARDWAR	E48118	10-22080-4420	6.44	6.44	STICK FLAGS	
06/27/2024	46920	ACE HARDWAR	E48133	10-22080-4420	86.19	86.19	COOLER	
06/27/2024	46920	ACE HARDWAR	E48379	10-22080-4420	7.10	7.10	SPRINKLER SPOT	
06/27/2024	46920	ACE HARDWAR	E49072	10-22080-4420	.16	.16	SCREWS	
06/27/2024	46920	ACE HARDWAR	E49077	10-22080-4420	.16	.16	SCREWS BULK	
06/27/2024	46920	ACE HARDWAR	E49089	10-31150-44200	72.73	72.73	SNAP HOOKS	
06/27/2024	46920	ACE HARDWAR	E49102	10-22080-4420	17.86	17.86	NOZZLE, COUPLERS	
06/27/2024	46920	ACE HARDWAR	E49161	10-22080-4420	6.02	6.02	PLASTIC BUCKET	
06/27/2024	46920	ACE HARDWAR	E49560	10-22080-4420	29.04	29.04	SPRAYER, SOAP SADDL	
06/27/2024	46920	ACE HARDWAR	E49769	11-31520-44200	120.53	120.53	CLEANER, ASPEN PAD	
06/27/2024	46920	ACE HARDWAR	E49826	10-22080-4420	34.65	34.65	CLEANING SUPPLIES	
06/27/2024	46920	ACE HARDWAR	E49913	10-22080-4420	27.99	27.99	SHELVES	
06/27/2024	46920	ACE HARDWAR	E50023	10-31158-44200	7.74	7.74	KEYS	
06/27/2024	46920	ACE HARDWAR	E50068	10-31158-44200	1.82	1.82	SCREWS, WASH	
06/27/2024	46920	ACE HARDWAR	E50069	10-22080-4420	19.14	19.14	CLEANING SUPPLIES	
06/27/2024	46920	ACE HARDWAR	E50075	10-22080-4426	355.56-	355.56-	AIR CONDITIONER	
06/27/2024	46920	ACE HARDWAR	E50250	10-31140-44200	14.20	14.20	BATTERIES	
06/27/2024	46920	ACE HARDWAR	E50402	10-22080-4420	21.30	21.30	AIR FILTERS	
06/27/2024	46920	ACE HARDWAR	E50505	10-31150-44200	7.49	7.49	SPOCKETS	
06/27/2024	46920	ACE HARDWAR	E50979	10-31150-44200	13.48	13.48	SPOCKETS	
06/27/2024	46920	ACE HARDWAR	E51149	10-31158-44200	19.54	19.54	BATTERIES	
06/27/2024	46920	ACE HARDWAR	E51197	10-22080-4420	16.36	16.36	SUPER GLUE	
06/27/2024	46920	ACE HARDWAR	E51217	10-22080-4420	31.82	31.82	PROPANE	
06/27/2024	46920	ACE HARDWAR	E51224	11-31530-44200	18.90	18.90	ELBOWS, BUSHINGS	
06/27/2024	46920	ACE HARDWAR	E51260	10-22080-4420	36.18	36.18	SPRINKLERS	
06/27/2024	46920	ACE HARDWAR	E51410	10-31150-44200	58.94	58.94	LAWN KILLER WAND	
06/27/2024	46920	ACE HARDWAR	E51844	10-22080-4420	4.30	4.30	SCRUBBERS	
06/27/2024	46920	ACE HARDWAR	E51887	12-31620-4420	60.31	60.31	SAWZALL	
06/27/2024	46920	ACE HARDWAR	E51891	10-31140-44200	47.39	47.39	SAW BLADE	
06/27/2024	46920	ACE HARDWAR	E52192	10-22080-4420	13.55	13.55	BLEACH	
06/27/2024	46920	ACE HARDWAR	E52333	10-22080-4420	9.69	9.69	CORD EXTENSION	
06/27/2024	46920	ACE HARDWAR	E52546	10-80127-4420	59.25	59.25	POOL SUPPLIES	
06/27/2024	46920	ACE HARDWAR	E52551	10-80127-4420	22.16	22.16	PAINT SUPPLIES	
06/27/2024	46920	ACE HARDWAR	E52833	10-31158-44200	19.54	19.54	BATTERIES	
Total 46920:						873.55		



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>46921</b>								
06/27/2024	46921	ACME SAFETY	163777-00	10-31140-44200	28.42	28.42	NAME DECALS	PW
Total 46921:						28.42		
<b>46922</b>								
06/27/2024	46922	ADRIANA ANGUI	DG 6/24/24	10-11011-44200	16.16	16.16	CITY COUNCIL FLOWER	ADMIN
06/27/2024	46922	ADRIANA ANGUI	GINGER PIC	10-11011-44200	9.19	9.19	GINGER PICTURE	
06/27/2024	46922	ADRIANA ANGUI	MILEAGE JU	10-14020-4429	60.97	60.97	MILEAGE JUNE 2024	
Total 46922:						86.32		
<b>46923</b>								
06/27/2024	46923	ALEJANDRO ES	1481	10-12001-4510	90.00	90.00	MANAGEMENT INFO SER	ADMIN
06/27/2024	46923	ALEJANDRO ES	1481	10-12003-4510	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	10-14020-4510	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	10-22080-4510	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	11-31510-45100	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	12-31620-4510	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	11-31520-45100	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	12-31610-4510	90.00	90.00	MANAGEMENT INFO SER	
06/27/2024	46923	ALEJANDRO ES	1481	10-12003-4520	150.00	150.00	BUILDING PERMIT SYST	
06/27/2024	46923	ALEJANDRO ES	1481	10-31158-45200	398.64	398.64	CITY HALL CONSULTING	
06/27/2024	46923	ALEJANDRO ES	1481	10-14020-4520	350.00	350.00	CITY HALL CONSULTING	
06/27/2024	46923	ALEJANDRO ES	1481	11-31520-45200	350.00	350.00	CITY HALL CONSULTING	
06/27/2024	46923	ALEJANDRO ES	1481	12-31610-4520	350.00	350.00	CITY HALL CONSULTING	
06/27/2024	46923	ALEJANDRO ES	1481	11-31520-45200	300.00	300.00	WTP CONSULTING	
06/27/2024	46923	ALEJANDRO ES	1481	12-31610-4520	750.00	750.00	WWTP CONSULTING	
Total 46923:						3,368.64		
<b>46924</b>								
06/27/2024	46924	ALL-STAR FIRE	256786	10-22080-4420	326.93	326.93	ESCAPE BELTS	FIRE DEPT
Total 46924:						326.93		
<b>46925</b>								
06/27/2024	46925	AT&T	21823670	10-12001-4425	14.65	14.65	TELEPHONE CHARGES	ADMIN
06/27/2024	46925	AT&T	21823670	10-22080-4425	142.76	142.76	TELEPHONE CHARGES	
06/27/2024	46925	AT&T	21823670	10-21040-4425	473.52	473.52	TELEPHONE CHARGES	
06/27/2024	46925	AT&T	21823670	11-31520-44250	80.74	80.74	TELEPHONE CHARGES	
06/27/2024	46925	AT&T	21823670	12-31610-4425	86.15	86.15	TELEPHONE CHARGES	
06/27/2024	46925	AT&T	21823670	12-31620-4425	60.54	60.54	TELEPHONE CHARGES	
06/27/2024	46925	AT&T	21823670	10-31150-44250	7.68	7.68	TELEPHONE CHARGES	
Total 46925:						866.04		
<b>46926</b>								
06/27/2024	46926	AT&T MOBILITY	1671X06112	10-22080-4423	45.03	45.03	FIRE DEPT PHONE	ADMIN
06/27/2024	46926	AT&T MOBILITY	1671X06112	10-22080-4515	120.72	120.72	FIRE DEPT SERVICES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-12001-4423	59.05	59.05	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-22080-4423	45.03	45.03	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-14020-4423	50.06	50.06	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-12003-4423	45.03	45.03	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-31140-44230	114.39	114.39	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	10-31150-44230	69.35	69.35	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	12-31610-4423	50.09	50.09	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	12-31620-4423	141.36	141.36	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	11-31530-44230	47.25	47.25	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	11-31510-44230	94.08	94.08	TELEPHONE CHARGES
06/27/2024	46926	AT&T MOBILITY	8116X061120	11-31520-44230	189.61	189.61	TELEPHONE CHARGES

Total 46926:

1,191.77

46927

FIRE DEPT

06/27/2024	46927	AUTO ZONE CO	5648894999	10-22080-4420	4.30	4.30	WIRE GROMMET
06/27/2024	46927	AUTO ZONE CO	5648900013	10-22080-4420	11.84	11.84	FUEL CAP
06/27/2024	46927	AUTO ZONE CO	5648908702	10-22080-4420	11.78	11.78	BULBS
06/27/2024	46927	AUTO ZONE CO	5648909866	10-22080-4420	107.94	107.94	LED BULBS
06/27/2024	46927	AUTO ZONE CO	5648910021	10-22080-4420	12.46	12.46	TUBING AND SOCKETS

Total 46927:

148.32

46928

PW

06/27/2024	46928	BABCOCK & SO	CF40492-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSI
06/27/2024	46928	BABCOCK & SO	CF40493-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSI
06/27/2024	46928	BABCOCK & SO	CF40494-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN
06/27/2024	46928	BABCOCK & SO	CF40656-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN
06/27/2024	46928	BABCOCK & SO	CF41101-227	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACK
06/27/2024	46928	BABCOCK & SO	CF41102-227	12-31610-4430	65.65	65.65	OIL AND GREASE
06/27/2024	46928	BABCOCK & SO	CF41365-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN
06/27/2024	46928	BABCOCK & SO	CF41373-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBO
06/27/2024	46928	BABCOCK & SO	CF41375-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSI
06/27/2024	46928	BABCOCK & SO	CF41393-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
06/27/2024	46928	BABCOCK & SO	CF41394-22	12-31610-4430	19.81	19.81	COPPER
06/27/2024	46928	BABCOCK & SO	CF41395-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
06/27/2024	46928	BABCOCK & SO	LF40010-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
06/27/2024	46928	BABCOCK & SO	LF40019-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS

Total 46928:

1,058.96

46929

ADMIN

06/27/2024	46929	BLUE SHIELD O	2416500057	10-13010-4230	594.62	594.62	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	10-12001-4230	1,666.00	1,666.00	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	10-14020-4230	951.60	951.60	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	10-22080-4230	1,601.26	1,601.26	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	10-31140-42300	581.82	581.82	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	10-12003-4230	618.03	618.03	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	11-31530-42300	237.74	237.74	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	11-31510-42300	1,819.38	1,819.38	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	12-31610-4230	623.16	623.16	INSURANCE PREMIUM
06/27/2024	46929	BLUE SHIELD O	2416500057	12-31620-4230	1,819.37	1,819.37	INSURANCE PREMIUM

Total 46929:

10,512.98

46930

BUILDING

06/27/2024	46930	BOOT BARN, IN	INV0037357	10-12003-4314	126.64	126.64	RAYLENE BOOTS
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Total 46930:						126.64		
<b>46931</b>								
06/27/2024	46931	BORDER TACTI	A207849	10-22080-4420	35.35	35.35	STAIN WAX, CLIP ON	FIRE DEPT
06/27/2024	46931	BORDER TACTI	A207849	10-22080-4314	38.96	38.96	STAIN WAX, CLIP ON	
Total 46931:						74.31		
<b>46932</b>								
06/27/2024	46932	BOUNDTREE	85386267	10-22080-4420	564.34	564.34	CLEANING SUPPLIES	FIRE DEPT
Total 46932:						564.34		
<b>46933</b>								
06/27/2024	46933	CORE & MAIN L	U866336	10-31140-44200	797.35	797.35	O-RINGS	PW
06/27/2024	46933	CORE & MAIN L	U995596	10-31140-44200	148.70	148.70	WASHERS	
06/27/2024	46933	CORE & MAIN L	V091232	12-31620-4420	593.85	593.85	PVC, RISER	
Total 46933:						1,539.90		
<b>46934</b>								
06/27/2024	46934	COUNTY OF SA	24HOLTFDN	10-22080-4433	684.00	684.00	FIRE DEPT RADIOS	PW
06/27/2024	46934	COUNTY OF SA	24HOLTFDN	11-31510-44330	14.25	14.25	PUBLIC WORKS RADIOS	FIRE DEPT
06/27/2024	46934	COUNTY OF SA	24HOLTFDN	12-31620-4433	14.25	14.25	PUBLIC WORKS RADIOS	
Total 46934:						712.50		
<b>46935</b>								
06/27/2024	46935	CR&R ENVIRON	287327	12-31610-4430	21,268.03	21,268.03	CONTAINER EXCHANGE	PW
Total 46935:						21,268.03		
<b>46936</b>								
06/27/2024	46936	CROSS CONNE	2024-6-6 HO	10-22080-4420	159.85	159.85	ANTENNAS	FIRE DEPT
Total 46936:						159.85		
<b>46937</b>								
06/27/2024	46937	DALMATION FIR	501521	10-22080-4420	4,840.23	4,840.23	PAKTRACKER SCBA RAT	FIRE DEPT
Total 46937:						4,840.23		
<b>46938</b>								
06/27/2024	46938	DEL SOL MARK	482	11-31520-44200	19.48	19.48	CLEANING, FIRST AID	PW
Total 46938:						19.48		
<b>46939</b>								
06/27/2024	46939	DELL COMPUTE	1075437193	10-12001-4520	1,992.19	1,992.19	PRECISION 3680 TOWER	ADMIN
Total 46939:						1,992.19		
<b>46940</b>								
06/27/2024	46940	ESO SOLUTION	ESO-141781	10-22080-4510	3,099.94	3,099.94	FIRE PACKAGE, GOOGLE	FIRE DEPT



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Total 46940:						3,099.94	
<b>46941</b>							
06/27/2024	46941	FERNANDO RUI	167350	10-31140-43150	87.50	87.50	SAFETY SERVICES
06/27/2024	46941	FERNANDO RUI	167350	10-31150-43150	87.50	87.50	SAFETY SERVICES
06/27/2024	46941	FERNANDO RUI	167350	11-31510-43150	87.50	87.50	SAFETY SERVICES
06/27/2024	46941	FERNANDO RUI	167350	12-31620-4315	87.50	87.50	SAFETY SERVICES
06/27/2024	46941	FERNANDO RUI	167350	11-31520-43150	87.50	87.50	SAFETY SERVICES
06/27/2024	46941	FERNANDO RUI	167350	12-31610-4315	87.50	87.50	SAFETY SERVICES
Total 46941:						525.00	
<b>46942</b>							
06/27/2024	46942	FIRE-ETC	181279	10-22080-4420	688.52	688.52	FIRE DEPT SUPPLIES
06/27/2024	46942	FIRE-ETC	189708	10-22080-4420	2,851.07	2,851.07	LADDERS
06/27/2024	46942	FIRE-ETC	190468	10-22080-4314	497.72	497.72	TACTICAL PANTS
06/27/2024	46942	FIRE-ETC	190562	10-22080-4314	721.93	721.93	PRO STATION BOOT
Total 46942:						4,759.24	
<b>46943</b>							
06/27/2024	46943	HOLT GROUP, T	24-04-019	10-12005-4430	5,467.00	5,467.00	(218) ANNUAL STREET A
06/27/2024	46943	HOLT GROUP, T	24-04-020	22-80027-4430	2,765.00	2,765.00	(475) WETLANDS ENGINE
06/27/2024	46943	HOLT GROUP, T	24-04-021	10-70002-4430	1,260.00	1,260.00	(523) BESS PLAN CHECK
06/27/2024	46943	HOLT GROUP, T	24-04-032	10-12003-4430	2,495.00	2,495.00	(047) CUP PROCESSES,
06/27/2024	46943	HOLT GROUP, T	24-04-033	10-12003-4430	4,282.04	4,282.04	(207) BUILDING PERMITS
06/27/2024	46943	HOLT GROUP, T	24-04-034	10-31140-44302	680.00	680.00	(335) ICTC, BBC RESEAR
06/27/2024	46943	HOLT GROUP, T	24-04-035	10-12003-4430	2,537.50	2,537.50	(491) SUNSET ROSE SEN
06/27/2024	46943	HOLT GROUP, T	24-04-036	22-80047-4430	1,190.00	1,190.00	(499) PINE CROSSING AP
06/27/2024	46943	HOLT GROUP, T	24-04-037	22-80043-4430	2,012.50	2,012.50	(512) WEST 9TH STBG F
06/27/2024	46943	HOLT GROUP, T	24-04-038	10-70002-4430	927.50	927.50	(524) BESS LOT LINE ADJ
06/27/2024	46943	HOLT GROUP, T	24-04-039	10-12003-4430	500.00	500.00	(527) 524 7TH ST ANDRA
06/27/2024	46943	HOLT GROUP, T	24-04-040	10-12003-4430	2,811.12	2,811.12	(530) 524 7TH ST VARIAN
Total 46943:						26,927.66	
<b>46944</b>							
06/27/2024	46944	HOLTVILLE TRIB	0101534	13-31710-4422	252.00	252.00	TRASH RATE NOTICE
Total 46944:						252.00	
<b>46945</b>							
06/27/2024	46945	IMPERIAL COUN	LAFCO 2024	10-17030-4432	8,911.00	8,911.00	LAFCO MEMBERSHIP 20
Total 46945:						8,911.00	
<b>46946</b>							
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	10-31140-44240	2,262.68	2,262.68	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	10-31158-44240	4,227.03	4,227.03	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	11-31520-44240	12,498.05	12,498.05	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	12-31610-4424	7,242.18	7,242.18	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	12-31620-4424	120.40	120.40	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	11-31510-44240	186.39	186.39	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC J	11-31520-44240	186.40	186.40	ELECTRICITY
06/27/2024	46946	IMPERIAL IRRIG	ELECTRIC P	10-31150-44240	2,974.71	2,974.71	PARKS ELECTRICITY

PW

FIRE DEPT

ADMIN

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46946:						29,697.84		
<b>46947</b>								
06/27/2024	46947	IMPERIAL IRRIG	#0303 MAY 2	11-31520-44350	3,038.00	3,038.00	MAY 2024 RAW WATER	ADMIN
Total 46947:						3,038.00		
<b>46948</b>								
06/27/2024	46948	JADE SECURITY	0212879	11-31520-44300	59.99	59.99	MONITOR SECURITY SY	PW
06/27/2024	46948	JADE SECURITY	0212879	12-31610-4430	59.98	59.98	MONITOR SECURITY SY	
Total 46948:						119.97		
<b>46949</b>								
06/27/2024	46949	JJ HERNANDEZ	2634	10-22080-4430	140.00	140.00	FIRE DEPT SEWER WOR	FIRE DEPT
Total 46949:						140.00		
<b>46950</b>								
06/27/2024	46950	JORDAN IMPLE	P20753	12-31610-4420	285.57	285.57	FILTERS, SEAL	PW
Total 46950:						285.57		
<b>46951</b>								
06/27/2024	46951	JOSE HERRERA	JOSE HERR	12-31610-4314	157.57	157.57	JOSE HERRERA BOOTS	PW
Total 46951:						157.57		
<b>46952</b>								
06/27/2024	46952	K-C WELDING &	197771	10-31140-44200	184.86	184.86	STREET SUPPLIES	PW
06/27/2024	46952	K-C WELDING &	47995	11-31530-43140	247.81	247.81	TONY ANTUNEZ BOOTS	
Total 46952:						432.67		
<b>46953</b>								
06/27/2024	46953	LA BRUCHERIE I	283778C	11-31520-44200	103.25	103.25	BALL VALVES, GLUE PIN	PW
06/27/2024	46953	LA BRUCHERIE I	284024C	10-31150-44200	155.01	155.01	BUSHINGS, NOZZLE	
06/27/2024	46953	LA BRUCHERIE I	284313C	10-31150-44200	254.79	254.79	BUSHINGS, VALVES, TAP	
06/27/2024	46953	LA BRUCHERIE I	284505C	10-31150-44200	93.44	93.44	PVC, MEGA TAPE	
06/27/2024	46953	LA BRUCHERIE I	284977C	10-31150-44200	735.96	735.96	PARKS SUPPLIES IRRIGA	
Total 46953:						1,342.45		
<b>46954</b>								
06/27/2024	46954	LC ENGINEERIN	2377	22-80043-4430	26,627.50	26,627.50	WEST 9TH STREET PROJ	ADMIN
06/27/2024	46954	LC ENGINEERIN	2401	22-80043-4430	7,988.25	7,988.25	WEST 9TH STREET ENGI	
Total 46954:						34,615.75		
<b>46955</b>								
06/27/2024	46955	LUIS M. ESTRA	579	11-31510-44280	510.00	510.00	BACKHOE REPAIRS	PW
06/27/2024	46955	LUIS M. ESTRA	579	12-31620-4428	510.00	510.00	BACK HOE REPAIRS	
Total 46955:						1,020.00		



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
46956								
06/27/2024	46956	METRON - FARN	100005551	11-31530-47950	27,760.01	27,760.01	METERS, REGISTERS, A	PW
Total 46956:						27,760.01		
46957								
06/27/2024	46957	MISSIONSQUAR	6868613	10-00000-2026	2,192.29	2,192.29	RETIREMENT	ADMIN
06/27/2024	46957	MISSIONSQUAR	6868613	10-00000-2027	798.89	798.89	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	10-12001-4240	657.76	657.76	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	10-14020-4240	287.28	287.28	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	10-22080-4240	349.58	349.58	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	10-12003-4240	185.20	185.20	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	10-31140-42400	159.06	159.06	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	11-31530-42400	58.72	58.72	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	11-31510-42400	509.69	509.69	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	11-31520-42400	389.44	389.44	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	12-31610-4240	454.88	454.88	RETIREMENT	
06/27/2024	46957	MISSIONSQUAR	6868613	12-31620-4240	528.14	528.14	RETIREMENT	
Total 46957:						6,570.93		
46958								
06/27/2024	46958	NICHOLAS WEL	MAY-JUNE 2	10-12001-4429	170.85	170.85	MAY-JUNE2024 MILEAGE	ADMIN
Total 46958:						170.85		
46959								
06/27/2024	46959	PACIFIC SPORT	466	10-80127-4314	2,155.68	2,155.68	LIFEGUARD UNIFORM	POOL
Total 46959:						2,155.68		
46960								
06/27/2024	46960	PEOPLEREADY,I	28708514	12-31610-4140	1,323.39	1,323.39	TEMP WORKER WWTP	PW
06/27/2024	46960	PEOPLEREADY,I	28708515	10-31150-41400	626.12	626.12	TEMP WORKER PARKS	
06/27/2024	46960	PEOPLEREADY,I	28715955	12-31610-4140	1,323.39	1,323.39	TEMP WORKER WWTP	
06/27/2024	46960	PEOPLEREADY,I	28715956	10-31150-41400	782.65	782.65	TEMP WORKER PARKS	
06/27/2024	46960	PEOPLEREADY,I	28730441	12-31610-4140	1,152.63	1,152.63	TEMP WORKER WWTP	
06/27/2024	46960	PEOPLEREADY,I	28730442	10-31150-41400	626.12	626.12	TEMP WORKER PARKS	
Total 46960:						5,834.30		
46961								
06/27/2024	46961	PITNEY BOWES	3106696260	10-14020-4525	190.81	190.81	SENDPRO LEASE	ADMIN
06/27/2024	46961	PITNEY BOWES	3106696260	11-31510-45250	190.80	190.80	SENDPRO LEASE	
06/27/2024	46961	PITNEY BOWES	3106696260	12-31620-4525	190.80	190.80	SENDPRO LEASE	
Total 46961:						572.41		
46962								
06/27/2024	46962	POLYDYNE, INC.	1844520	12-31610-4420	4,232.36	4,232.36	CLARIFLOC	PW
Total 46962:						4,232.36		
46963								
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	10-13010-4417	12.62	12.62	POSTAGE	ADMIN
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	10-14020-4417	75.70	75.70	POSTAGE	



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	10-22080-4417	21.87	21.87	POSTAGE
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	10-12001-4417	1.68	1.68	POSTAGE
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	12-31610-4417	14.30	14.30	POSTAGE
06/27/2024	46963	PURCHASE PO	JUNE 2024 S	11-31520-44170	1,295.25	1,295.25	POSTAGE
Total 46963:						1,421.42	
<b>46964</b>							
06/27/2024	46964	QUILL CORPOR	2325401	10-12001-4520	462.25-	462.25-	PRINTER CREDIT
06/27/2024	46964	QUILL CORPOR	38875990	10-12001-4520	462.25	462.25	PRINTER
06/27/2024	46964	QUILL CORPOR	38875990	10-12001-4416	175.05	175.05	OFFICE SUPPLIES
06/27/2024	46964	QUILL CORPOR	38877377	10-12001-4416	15.07	15.07	PENS
06/27/2024	46964	QUILL CORPOR	39028778	10-12001-4520	462.25	462.25	PRINTER
06/27/2024	46964	QUILL CORPOR	39093875	10-14020-4416	47.65	47.65	BINDERS, FOLDERS
06/27/2024	46964	QUILL CORPOR	39093875	11-31510-44160	47.65	47.65	BINDERS, FOLDERS
06/27/2024	46964	QUILL CORPOR	39093875	12-31620-4416	47.64	47.64	BINDERS, FOLDERS
06/27/2024	46964	QUILL CORPOR	39094164	12-31610-4416	257.10	257.10	OFFICE SUPPLIES
Total 46964:						1,052.41	
<b>46965</b>							
06/27/2024	46965	ROBERT S. NEL	14942	10-22080-4428	256.27	256.27	AIR FILTER REPAIR
06/27/2024	46965	ROBERT S. NEL	14947	11-31510-44280	198.96	198.96	SHIFTER INSPECTION, S
06/27/2024	46965	ROBERT S. NEL	14947	12-31620-4428	198.96	198.96	SHIFTER INSPECTION, S
Total 46965:						654.19	
<b>46966</b>							
06/27/2024	46966	SELLERS PETR	CL38488	10-22080-4427	2,216.21	2,216.21	FD FUEL
Total 46966:						2,216.21	
<b>46967</b>							
06/27/2024	46967	SIMNSA HEALTH	130224	10-22080-4230	408.16	408.16	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	10-21070-4230	40.10	40.10	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	10-31140-42300	32.08	32.08	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	10-31150-42300	501.08	501.08	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	11-31510-42300	433.72	433.72	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	12-31620-4230	310.56	310.56	MEDICAL HEALTH INSUR
06/27/2024	46967	SIMNSA HEALTH	130224	10-22080-4225	50.12	50.12	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	10-31140-42250	3.79	3.79	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	10-31150-42250	51.24	51.24	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	11-31510-42250	38.31	38.31	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURA
06/27/2024	46967	SIMNSA HEALTH	130224	12-31620-4225	28.05	28.05	DENTAL HEALTH INSURA
Total 46967:						3,265.22	
<b>46968</b>							
06/27/2024	46968	SPARKLETTS	9439337 060	10-22080-4420	64.68	64.68	FIRE DEPT WATER
Total 46968:						64.68	

ADMIN  
PW

PW  
FIRE DEPT

FIRE DEPT

ADMIN

FIRE DEPT



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>46969</b>								
06/27/2024	46969	TARGETSOLUTI	INV95042	10-22080-4313	209.97	209.97	MAINTENANCE FEES	FIRE DEPT
Total 46969:						209.97		
<b>46970</b>								
06/27/2024	46970	THE COOLING A	14325	10-22080-4426	675.00	675.00	OEM BLOWER WHEEL, M	FIRE DEPT
Total 46970:						675.00		
<b>46971</b>								
06/27/2024	46971	VALLEY TESTIN	37414	10-22080-4430	201.00	201.00	PRE EMPLOYMENT DRU	FIRE DEPT
Total 46971:						201.00		
<b>46972</b>								
06/27/2024	46972	VESTIS	#2000 JUNE	10-31158-44200	224.71	224.71	WORKPLACE SUPPLIES	PW
06/27/2024	46972	VESTIS	#2000 JUNE	12-31610-4314	659.31	659.31	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	11-31520-43140	492.20	492.20	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	11-31530-43140	123.16	123.16	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	10-31150-43140	115.46	115.46	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	10-31140-43140	115.46	115.46	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	11-31510-43140	207.82	207.82	UNIFORM CHARGES	
06/27/2024	46972	VESTIS	#2000 JUNE	12-31620-4314	207.82	207.82	UNIFORM CHARGES	
Total 46972:						2,145.94		
<b>46973</b>								
06/27/2024	46973	VIC'S A/C	98636	10-31158-44300	928.27	928.27	CITY HALL REPAIRS	ADMIN
Total 46973:						928.27		
<b>46974</b>								
06/27/2024	46974	VISION SERVIC	820719088	10-13010-4225	12.51	12.51	VISION	ADMIN
06/27/2024	46974	VISION SERVIC	820719088	10-12001-4225	40.45	40.45	VISION	
06/27/2024	46974	VISION SERVIC	820719088	10-14020-4225	16.68	16.68	VISION	
06/27/2024	46974	VISION SERVIC	820719088	10-12003-4225	12.26	12.26	VISION	
06/27/2024	46974	VISION SERVIC	820719088	10-22080-4225	45.70	45.70	VISION	
06/27/2024	46974	VISION SERVIC	820719088	10-31140-42250	8.68	8.68	VISION	
06/27/2024	46974	VISION SERVIC	820719088	10-31150-42250	29.65	29.65	VISION	
06/27/2024	46974	VISION SERVIC	820719088	11-31530-42250	5.00	5.00	VISION	
06/27/2024	46974	VISION SERVIC	820719088	11-31510-42250	51.72	51.72	VISION	
06/27/2024	46974	VISION SERVIC	820719088	11-31520-42250	65.47	65.47	VISION	
06/27/2024	46974	VISION SERVIC	820719088	12-31610-4225	12.51	12.51	VISION	
06/27/2024	46974	VISION SERVIC	820719088	12-31620-4225	49.23	49.23	VISION	
Total 46974:						349.86		
<b>46975</b>								
06/27/2024	46975	VISUAL EDGE IT	24AR185390	10-12001-4416	62.72	62.72	PRINTER	ADMIN
06/27/2024	46975	VISUAL EDGE IT	24AR185390	10-13010-4416	62.73	62.73	PRINTER	
06/27/2024	46975	VISUAL EDGE IT	24AR185390	10-14020-4416	62.73	62.73	PRINTER	
06/27/2024	46975	VISUAL EDGE IT	24AR185390	11-31510-44160	62.73	62.73	PRINTER	
06/27/2024	46975	VISUAL EDGE IT	24AR185390	12-31620-4416	62.73	62.73	PRINTER	
06/27/2024	46975	VISUAL EDGE IT	24CM219847	10-22080-4416	46.41-	46.41-	PRINTER CREDIT RETUR	



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 46975:						267.23		
<b>46976</b>								
06/27/2024	46976	WALKER & DRIS	13589	10-16026-4430	2,075.00	2,075.00	ATTORNEY FEES	ADMIN
Total 46976:						2,075.00		
<b>46977</b>								
06/27/2024	46977	WAXIE SANITAR	82532601	10-80127-4420	563.33	563.33	POOL CLEANING SUPPLI	PW FIRE DEPT
06/27/2024	46977	WAXIE SANITAR	82545039	10-22080-4420	428.62	428.62	SOAP, TISSUES	
06/27/2024	46977	WAXIE SANITAR	E50528	10-80127-4420	22.81	22.81	CLEANING LIQUIDS	
Total 46977:						1,014.76		
<b>46978</b>								
06/27/2024	46978	WESTAIR GASE	11857438	10-31140-44200	137.46	137.46	DRIVER GLOVES	PW
Total 46978:						137.46		
<b>46986</b>								
07/03/2024	46986	BARTON PROPE	JUDGEMEN	10-17030-7251	8,522.65	8,522.65	WILLOWBEND PAYMENT	ADMIN
Total 46986:						8,522.65		
<b>46994</b>								
07/11/2024	46994	8x8, INC.	4490414	10-12001-4425	53.76	53.76	TELEPHONE	ADMIN
07/11/2024	46994	8x8, INC.	4490414	10-12003-4425	53.77	53.77	TELEPHONE	
07/11/2024	46994	8x8, INC.	4490414	10-14020-4425	53.77	53.77	TELEPHONE	
07/11/2024	46994	8x8, INC.	4490414	11-31510-44250	53.77	53.77	TELEPHONE	
07/11/2024	46994	8x8, INC.	4490414	12-31620-4425	53.77	53.77	TELEPHONE	
Total 46994:						268.84		
<b>46995</b>								
07/11/2024	46995	ACE HARDWAR	E45639	10-31150-44200	103.38	103.38	DISINFECTANTS	PW FIRE DEPT
07/11/2024	46995	ACE HARDWAR	E46836	10-31150-44200	15.25	15.25	WIRES	
07/11/2024	46995	ACE HARDWAR	E47587	10-31140-44200	68.94	68.94	TIRE	
07/11/2024	46995	ACE HARDWAR	E48206	10-31150-44200	16.15	16.15	PADLOCKS	
07/11/2024	46995	ACE HARDWAR	E48553	10-31150-44200	70.02	70.02	HOLT PARK SUPPLIES	
07/11/2024	46995	ACE HARDWAR	E49052	10-80127-4420	1,473.55	1,473.55	POOL EQUIPMENT	
07/11/2024	46995	ACE HARDWAR	E49626	10-80127-4420	43.74	43.74	PAINT SUPPLIES	
07/11/2024	46995	ACE HARDWAR	E49719	10-31150-44200	41.99	41.99	DINSINFECTANT SPRAY	
07/11/2024	46995	ACE HARDWAR	E49750	10-31140-44200	42.66	42.66	PAINTING SUPPLIES	
07/11/2024	46995	ACE HARDWAR	E50439	10-80127-4420	63.93	63.93	CLEANING SUPPLIES	
07/11/2024	46995	ACE HARDWAR	E50528	10-80127-4420	22.81	22.81	RESTROOM CLEANING S	
07/11/2024	46995	ACE HARDWAR	E51246	10-31150-44200	4.49-	4.49-	SUPPLIES FOR PARKS	
07/11/2024	46995	ACE HARDWAR	E51369	11-31520-44200	23.68	23.68	WEED KILLER	
07/11/2024	46995	ACE HARDWAR	E51548	10-80127-4420	53.83	53.83	TOILET CLEANING SUPP	
07/11/2024	46995	ACE HARDWAR	E52506	10-31150-44200	46.94	46.94	DISINFECTANTS	
07/11/2024	46995	ACE HARDWAR	E53748	10-31150-44200	30.97	30.97	COUPLINGS	
07/11/2024	46995	ACE HARDWAR	E53953	10-80127-4420	25.38	25.38	POOL SUPPLIES	
07/11/2024	46995	ACE HARDWAR	E53958	10-80127-4420	17.23	17.23	HOLE SAW	
07/11/2024	46995	ACE HARDWAR	E54152	10-80127-4420	36.82	36.82	CABLE TIES	
07/11/2024	46995	ACE HARDWAR	E54166	10-31140-44200	28.96	28.96	OIL	
07/11/2024	46995	ACE HARDWAR	E54257	10-31150-44200	32.51	32.51	GRASS SEED	



Client ID: W1146 - City of Holtville

Pay Group: ALL

## CHECK REGISTER

ALL Companies

Report Date Range: By Pay Date

7/1/2024 - 7/16/2024

Policy Groups	Emp #	Employee/Payee	Date	Check Type	Check #	Amount	Cleared
10	252	Elms, Amelie	7/5/2024	Manual Check (7/5/2024)	46979	233.60	<input type="checkbox"/>
	253	Elms, Deborah	7/5/2024	Manual Check (7/5/2024)	46980	233.60	<input type="checkbox"/>
	240	Pasillas, Diego	7/5/2024	Manual Check (7/5/2024)	46981	292.00	<input type="checkbox"/>
	242	Rivera Salgado, Fernando	7/5/2024	Manual Check (7/5/2024)	46982	292.00	<input type="checkbox"/>
	251	Vargas, Nicole	7/5/2024	Manual Check (7/5/2024)	46983	438.00	<input type="checkbox"/>
	249	Navarro, Joey	7/5/2024	Manual Check (7/5/2024)	46984	636.54	<input type="checkbox"/>
3PP	238	Duarte, Sebastian	7/5/2024	Manual Check (7/5/2024)	46985	277.40	<input type="checkbox"/>
		Franchise Tax Board	7/5/2024	3rd Party Check	5474	75.00	<input type="checkbox"/>
Total Number of Checks: 8						2,478.14	
Total Employee Live Checks: 0						0.00	
Total Manual Checks: 7						2,403.14	
Total Void Checks: 0						0.00	
Total Third Party Checks: 1						75.00	
Total Third Party Void Checks: 0						0.00	

POOL - LIFEGUARDS



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
07/11/2024	46995	ACE HARDWAR	E54439	10-31150-44200	61.39	61.39	KNIFE	
07/11/2024	46995	ACE HARDWAR	E54960	10-80127-4420	28.63	28.63	POOL CLEANING SUPPLI	
Total 46995:						2,344.27		
<b>46996</b>								
07/11/2024	46996	AFLAC	421955	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	ADMIN
07/11/2024	46996	AFLAC	421955	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
07/11/2024	46996	AFLAC	639532	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
07/11/2024	46996	AFLAC	639532	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
Total 46996:						50.50		
<b>46997</b>								
07/11/2024	46997	APPLIED INDUS	7029953689	12-31610-4420	231.44	231.44	GLOVES	PW
Total 46997:						231.44		
<b>46998</b>								
07/11/2024	46998	AUTO ZONE CO	5648916789	11-31520-44200	7.30	7.30	FENDER LINER	PW
Total 46998:						7.30		
<b>46999</b>								
07/11/2024	46999	BABCOCK & SO	CF41467-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN	PW
07/11/2024	46999	BABCOCK & SO	CF41470-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSI	
07/11/2024	46999	BABCOCK & SO	CG40115-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN	
07/11/2024	46999	BABCOCK & SO	LF40048-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
07/11/2024	46999	BABCOCK & SO	LG40002-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
Total 46999:						473.14		
<b>47000</b>								
07/11/2024	47000	BAVCO	260574	11-31510-44200	123.80	123.80	TEST KIT CALIBRATION	PW
07/11/2024	47000	BAVCO	273554	11-31510-44200	1,233.37	1,233.37	SPRING, RING, RPR KIT	
07/11/2024	47000	BAVCO	274903	11-31510-44200	134.03	134.03	RET RING	
07/11/2024	47000	BAVCO	278275	11-31510-44200	363.32	363.32	WATTS RBR KIT	
Total 47000:						1,854.52		
<b>47001</b>								
07/11/2024	47001	BUREAU VERIT	24024166	22-80047-4430	3,500.00	3,500.00	FIRE REVIEW	ADMIN
07/11/2024	47001	BUREAU VERIT	24024167	22-80047-4430	13,295.39	13,295.39	COMMERCIAL PLAN REV	
Total 47001:						16,795.39		
<b>47002</b>								
07/11/2024	47002	CASELLE, INC.	134305	10-14020-4430	1,761.00	1,761.00	CONTRACT SUPPORT	ADMIN
Total 47002:						1,761.00		
<b>47003</b>								
07/11/2024	47003	CR&R INCORPO	JUNE 2024	13-31710-4430	25,801.20	25,801.20	ADJUSTED GROSS	ADMIN
07/11/2024	47003	CR&R INCORPO	JUNE 2024	10-00000-3145	3,096.14-	3,096.14-	FRANCHISE FEES	
07/11/2024	47003	CR&R INCORPO	JUNE 2024	13-00000-3849	1,548.07-	1,548.07-	ABA 939	
07/11/2024	47003	CR&R INCORPO	JUNE 2024	10-00000-3848	1,290.06-	1,290.06-	VEHICLE IMPACT FEE	



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47003:						19,866.93		
47004								
07/11/2024	47004	DRAGON'S EXT	89239945	10-31158-44300	250.00	250.00	MONTHLY PEST	ADMIN
Total 47004:						250.00		
47005								
07/11/2024	47005	ELIAS LARA	FINAL BILL	11-00000-39620	33.23	33.23	FINAL BILL-UTILITY	UTILITIES
Total 47005:						33.23		
47006								
07/11/2024	47006	EXQUISITE POO	5978	10-80127-4420	1,013.26	1,013.26	MURIATIC ACID	POOL
Total 47006:						1,013.26		
47007								
07/11/2024	47007	FERGUSON EN	4435288	10-31140-44200	386.29	386.29	PVC COUPLERS	PW
Total 47007:						386.29		
47008								
07/11/2024	47008	FERNANDO RUI	167550	10-31140-43150	87.50	87.50	SAFETY SERVICES	ADMIN
07/11/2024	47008	FERNANDO RUI	167550	10-31150-43150	87.50	87.50	SAFETY SERVICES	
07/11/2024	47008	FERNANDO RUI	167550	11-31510-43150	87.50	87.50	SAFETY SERVICES	
07/11/2024	47008	FERNANDO RUI	167550	12-31620-4315	87.50	87.50	SAFETY SERVICES	
07/11/2024	47008	FERNANDO RUI	167550	11-31520-43150	87.50	87.50	SAFETY SERVICES	
07/11/2024	47008	FERNANDO RUI	167550	12-31610-4315	87.50	87.50	SAFETY SERVICES	
Total 47008:						525.00		
47009								
07/11/2024	47009	HARTFORD	48177319211	10-11011-42310	58.81	58.81	LIFE INSURANCE PREMI	ADMIN
07/11/2024	47009	HARTFORD	48177319211	10-12001-4231	39.12	39.12	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	10-14020-4231	33.08	33.08	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	10-12003-4231	26.16	26.16	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	10-22080-4231	58.68	58.68	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	10-31140-42310	23.74	23.74	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	11-31530-42310	4.89	4.89	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	11-31510-42310	89.53	89.53	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	11-31520-42310	19.56	19.56	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	12-31610-4231	77.52	77.52	LIFE INSURANCE PREMI	
07/11/2024	47009	HARTFORD	48177319211	12-31620-4231	89.54	89.54	LIFE INSURANCE PREMI	
Total 47009:						520.63		
47010								
07/11/2024	47010	HINDERLITER d	SIN039760	10-14020-4430	308.67	308.67	SALES TAX CONTRACT S	ADMIN
Total 47010:						308.67		
47011								
07/11/2024	47011	HOLTVILLE TRIB	0101553	10-12003-4422	378.00	378.00	LEGAL AD-JULY 4	ADMIN



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47011:						378.00		
<b>47012</b>								PW
07/11/2024	47012	HOME DEPOT/G	4082108	10-31140-44200	387.34	387.34	TRUE BLOOM	
07/11/2024	47012	HOME DEPOT/G	7024826	10-31150-44200	292.18	292.18	PARK SUPPLIES	
Total 47012:						679.52		
<b>47013</b>								ADMIN
07/11/2024	47013	HUMANA	296346540	10-13010-4225	78.03	78.03	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	10-12001-4225	199.57	199.57	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	10-14020-4225	104.04	104.04	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	10-22080-4225	156.06	156.06	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	10-12003-4225	121.54	121.54	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	10-31140-42250	61.12	61.12	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	11-31530-42250	27.31	27.31	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	11-31510-42250	202.51	202.51	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	12-31610-4225	78.03	78.03	DENTAL INSURANCE	
07/11/2024	47013	HUMANA	296346540	12-31620-4225	194.74	194.74	DENTAL INSURANCE	
Total 47013:						1,222.95		
<b>47014</b>								ADMIN
07/11/2024	47014	HUMANE SOCIE	4/24 - 6/24	10-21070-4432	900.00	900.00	ANIMAL CARE EXPENSE	
Total 47014:						900.00		
<b>47015</b>								PW
07/11/2024	47015	I.C. PUBLIC HEA	24233	11-31520-44301	266.00	266.00	COLIFORM WATER ANAL	
Total 47015:						266.00		
<b>47016</b>								ADMIN
07/11/2024	47016	I.C. SHERIFF'S	07032024-1	10-21050-4430	8,476.00	8,476.00	JUNE 2024 DISPATCH	
07/11/2024	47016	I.C. SHERIFF'S	07032024-1	10-21040-4430	76,665.61	76,665.61	JUNE 2024 SHERIFF SER	
Total 47016:						85,141.61		
<b>47017</b>								ADMIN
07/11/2024	47017	IMPERIAL COUN	24-32	10-31140-44300	662.33	662.33	4TH QUARTER 2023-24	
Total 47017:						662.33		
<b>47018</b>								ADMIN
07/11/2024	47018	IMPERIAL VALL	2425-0005	13-31710-4432	14,454.24	14,454.24	2024-25 MEMBERSHIP D	
Total 47018:						14,454.24		
<b>47019</b>								PW
07/11/2024	47019	IV WATER SPEC	63024	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND W	
07/11/2024	47019	IV WATER SPEC	63024	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND W	
Total 47019:						4,650.00		



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>47020</b>								
07/11/2024	47020	JADE SECURITY	0213873	12-31610-4430	59.98	59.98	MONITOR SECURITY SY	PW
07/11/2024	47020	JADE SECURITY	0213873	11-31520-44300	59.99	59.99	MONITOR SECURITY SY	
Total 47020:						119.97		
<b>47021</b>								
07/11/2024	47021	KIMBALL MIDWE	102257149	10-31140-44200	311.48	311.48	EXTRACTOR SET	PW
Total 47021:						311.48		
<b>47022</b>								
07/11/2024	47022	LA BRUCHERIE I	284092C	11-31520-44200	116.42	116.42	BUSHINGS, COUPLINGS	PW
07/11/2024	47022	LA BRUCHERIE I	285129C	10-31150-44200	905.27	905.27	SOLENOID	
Total 47022:						1,021.69		
<b>47023</b>								
07/11/2024	47023	LOWES BUSINE	74096	11-31520-44200	154.21	154.21	BUILDERS BLOCK	PW
Total 47023:						154.21		
<b>47024</b>								
07/11/2024	47024	MISSIONSQUAR	6352679	10-00000-2026	2,192.29	2,192.29	RETIREMENT	ADMIN
07/11/2024	47024	MISSIONSQUAR	6352679	10-00000-2027	798.89	798.89	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	10-12001-4240	657.76	657.76	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	10-14020-4240	287.28	287.28	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	10-22080-4240	349.58	349.58	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	10-12003-4240	194.48	194.48	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	10-31140-42400	159.06	159.06	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	11-31510-42400	58.72	58.72	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	11-31510-42400	509.69	509.69	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	11-31520-42400	389.44	389.44	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	12-31610-4240	454.88	454.88	RETIREMENT	
07/11/2024	47024	MISSIONSQUAR	6352679	12-31620-4240	528.14	528.14	RETIREMENT	
Total 47024:						6,580.21		
<b>47025</b>								
07/11/2024	47025	PEOPLEREADY,I	28649749	12-31610-4140	1,152.63	1,152.63	TEMP WORKER WWTP	PW
07/11/2024	47025	PEOPLEREADY,I	28734998	12-31610-4140	1,323.39	1,323.39	TEMP WORKER WWTP	
07/11/2024	47025	PEOPLEREADY,I	28734999	10-31150-41400	754.19	754.19	TEMP WORKER PARKS	
Total 47025:						3,230.21		
<b>47026</b>								
07/11/2024	47026	PITNEY BOWES	3106732656	10-14020-4525	146.69	146.69	INSERTING MACHINE LE	ADMIN
07/11/2024	47026	PITNEY BOWES	3106732656	11-31510-45250	146.69	146.69	INSERTING MACHINE LE	
07/11/2024	47026	PITNEY BOWES	3106732656	12-31620-4525	146.69	146.69	INSERTING MACHINE LE	
Total 47026:						440.07		
<b>47027</b>								
07/11/2024	47027	RUBIO MEDINA,	2304-062024	10-70001-4430	19,386.28	19,386.28	PUBIC SAFETY BUILDING	ADMIN



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 47027:						19,386.28	
<b>47028</b>							
07/11/2024	47028	SELLERS PETR	CL39059	10-12003-4427	52.92	52.92	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	10-21070-4427	423.49	423.49	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	10-31150-44270	396.53	396.53	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	11-31510-44270	257.05	257.05	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	11-31530-44270	350.92	350.92	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	11-31520-44270	190.32	190.32	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	12-31610-4427	76.93	76.93	PUBLIC WORKS FUEL
07/11/2024	47028	SELLERS PETR	CL39059	12-31620-4427	316.89	316.89	PUBLIC WORKS FUEL
Total 47028:						2,065.05	
<b>47029</b>							
07/11/2024	47029	SERVICE MAST	35266	10-31158-44300	2,089.00	2,089.00	JANITORIAL SERVICE
Total 47029:						2,089.00	
<b>47030</b>							
07/11/2024	47030	SPARKLETTS	9431538 070	10-31158-44200	276.46	276.46	WATER DELIVERY
Total 47030:						276.46	
<b>47031</b>							
07/11/2024	47031	THATCHER CO.	2024400103	11-31520-44201	13,384.13	13,384.13	T-CHLOR
Total 47031:						13,384.13	
<b>47032</b>							
07/11/2024	47032	UNDERGROUN	620240333	10-31140-44300	17.00	17.00	DIG ALERT FEES
Total 47032:						17.00	
<b>47033</b>							
07/11/2024	47033	USA BLUEBOOK	INV0039575	10-80127-4420	119.96	119.96	PVC
07/11/2024	47033	USA BLUEBOOK	INV0039589	11-31520-44200	1,146.76	1,146.76	TUBE ASSEMBLY
Total 47033:						1,266.72	
<b>47034</b>							
07/11/2024	47034	VIRGINIA WARD	FINAL BILL	11-00000-39620	183.90	183.90	FINAL BILL-UTILITY
Total 47034:						183.90	
<b>47035</b>							
07/11/2024	47035	XEROX FINANCI	5932660	10-12001-4525	195.92	195.92	PRINTER LEASE
07/11/2024	47035	XEROX FINANCI	5932660	10-13010-4525	195.93	195.93	PRINTER LEASE
07/11/2024	47035	XEROX FINANCI	5932660	10-14020-4525	195.93	195.93	PRINTER LEASE
07/11/2024	47035	XEROX FINANCI	5932660	11-31510-45250	195.93	195.93	PRINTER LEASE
07/11/2024	47035	XEROX FINANCI	5932660	12-31620-4525	195.93	195.93	PRINTER LEASE
Total 47035:						979.64	

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UTILITIES

ADMIN

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	07/22/24
ITEM NUMBER	1 c
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** July 19, 2024

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution No. 24-19** *Identifying the Ninth Street Improvements Projects for Use of SB1 Gas Tax Revenue Funds for Fiscal Year 2023-24*

**\*\*\* Necessary revisions were made to the resolution due to incorrectly listed fiscal years. \*\*\***

### **ISSUE:**

Shall the City Council adopt **revised** Resolution No. 24-19, identifying projects for Fiscal Year 2024-25 to comply with California Transportation Commission requirements to capture SB1 Gas Tax funds?

### **DISCUSSION:**

On June 24, 2024, the Council passed Resolution No. 24-19, identifying the two active Ninth Street Improvement Projects for allocation of SB1 Gas Tax Funds for the 2024-24 Fiscal Year, in compliance with California Transportation Commission requirements. Necessary revisions were made to the resolution due to incorrectly listed fiscal years.

### **FISCAL IMPACT:**

Allows for the capture of this funding, projected to be approximately \$143,199.

### **CITY MANAGER RECOMMENDATION:**

It is recommended that the City Council authorize the resolution supporting the proposed allocation.

### **ALTERNATIVES:**

- 1 - Adopt the resolution to utilize the funding for the recommended purpose.
- 2 - Amend the resolution, directing staff to apply the funds to (an)other project(s).
- 3 - Reject adoption, foregoing SB1 funding.

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 24-19**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL FOR FISCAL YEAR 2024-25  
ADOPTING A LIST OF ELIGIBLE PROJECTS TO BE FUNDED BY SB1: THE ROAD  
REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, California Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April, 2017, in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB1 includes accountability and transparency provisions that will ensure that the residents of Holtville are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City will receive an estimated \$143,199 in RMRA funding for Fiscal Year 2024-25 from SB1; and

**WHEREAS**, this is the 8th year in which the City is receiving SB1 funding which will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, while increasing access and mobility options for the traveling public that would not have otherwise been possible without SB1; and

**WHEREAS**, the City has opened discussion for public input into our community's transportation priorities and the project list; and

**WHEREAS**, the City used a Pavement Management System to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB1 will help the City maintain and rehabilitate the selected street included in the Ninth Street Improvements Project ("Project"), add active transportation infrastructure throughout the City this year and multiple similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City/County's streets and roads are estimated to be in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into better condition; and

**WHEREAS**, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**WHEREAS**, the following information regarding the Projects is incorporated in this Resolution:

**PROJECT #1 TITLE:** Ninth Street East Improvements Project  
**PROJECT LOCATION:** Ninth Street between Webb and Oak Avenues  
**FEDERAL PROJECT ID:** CML-5174 (035)

**PROJECT DESCRIPTION:** This project will connect two sections of curb, gutter and sidewalk along the north side of Ninth Street in this area of the City, while widening the roadway to correspond with the existing adjacent street sections.  
**ANTICIPATED PROJECT SCHEDULE:** July, 2024, through August, 2023  
**ESTIMATED USEFUL LIFE:** 20-25 years with continued maintenance.

**PROJECT #2 TITLE:** Ninth Street West Improvements Project  
**PROJECT LOCATION:** Ninth Street between Olive and Melon Avenues  
**FEDERAL PROJECT ID:** STPL 5174(034)

**PROJECT DESCRIPTION:** This project completes the undergrounding of the open Pear Canal along the north side of Ninth Street in the City limits, along with the resulting widening of Ninth Street to correspond with previous project as well as installation of curb, gutter and sidewalk.  
**ANTICIPATED PROJECT SCHEDULE:**  
**Design:** February, 2024, through June, 2024  
**Construction:** January, 2025, through June, 2025  
**ESTIMATED USEFUL LIFE:** 20-25 years with continued maintenance.

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. The City Council does hereby select the **Ninth Street East and Ninth Street West** Improvements Projects for dedication of its fiscal year 2024-25 SB1 funding allocation.
2. That the City Council hereby directs the City Manager to incorporate these Projects into the Fiscal Year 2024-25 Budget as appropriate and add to the Capital Improvement Program.
3. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 22nd day of August, 2024, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**


Attest:

\_\_\_\_\_  
Yvette Rios, City Clerk

\_\_\_\_\_  
Murray Anderson, Mayor

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	07/22/24
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** July 18, 2024

**FROM:** Nick Wells, City Manager

**SUBJECT:** *Resolution No. 24-23 Changing Signers on Bank Accounts*

**ISSUE:**

Shall the City Council approve Resolution No. 24-23, authorizing the City Manager, the City Treasurer and two (2) City Council members to approve deposits, sign checks and orders for payment of money, and/or withdraw investment monies to and from the City's accounts with Mechanics Bank?

**DISCUSSION:**

Typically, the City authorizes the City Manager, the City Treasurer, the Mayor and at least one other Council member as banking signors for City funds. In order to properly manage the City's bank accounts, it is necessary to keep the bank records updated. In light of the departure of Ginger Ward, it is necessary to now update these records. Mayor Anderson was already designated as a signor. Ms. Ward had been retained as a signor for sometime due to availability. As Mr. Goodsell is the only Council member that works in Holtville, it is suggested that he fill that role as the most readily available during business hours.

**FISCAL IMPACT:**

None.

**CITY MANAGER RECOMMENDED ACTION:**

It is recommended that the City Council authorize the resolution as presented.

**ALTERNATIVE:**

- 1 - Adopt the action as presented
- 2 - Suggest alternate signors
- 3 - Give staff alternate direction



**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 24-23**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING  
SPECIFIED CITY OFFICIALS TO SIGN CHECKS, DRAFTS OR OTHER ORDERS  
FOR THE PAYMENT OF MONEY ON BEHALF OF THE CITY ON ALL  
MECHANICS BANK ACCOUNTS**

**WHEREAS**, Mechanics Bank, as a designated depository of the City of Holtville is hereby requested, authorized and directed to honor all checks, drafts, or other orders for the payment of money drawn in the City of Holtville's name on the following accounts:

General Fund Checking Account  
Community Development Block Grant Housing Rehab Account  
First-Time Home Buyer Checking Account  
HOME Senior Gardens Checking Account  
Water Fund Reserve Account  
OFM - Operations & Maintenance Reserve Account  
OFM - Reserve & Replacement Reserve Account  
OFM - Debt Service Account

Including those drawn to the individual order of any two persons whose names appear thereon as signers thereof, when bearing the signature(s) of any of the following:

Murray Anderson, Mayor                      George Morris, City Treasurer  
Michael Goodsell, Councilman      Nicholas D. Wells, City Manager

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That Mechanics Bank shall be entitled to honor and to charge the City of Holtville for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual signatures thereon may have been affixed thereto.
2. That all current authorizations for the signing and honoring of checks, drafts or other orders for the payment of money drawn on said Mechanics Bank by the City of Holtville by currently authorized City officials are hereby continued in full force.
3. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 22nd day of July, 2024, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

Attest: \_\_\_\_\_  
Yvette Rios, City Clerk

\_\_\_\_\_  
Murray Anderson, Mayor

**City of Holtville**  
**REPORT TO COUNCIL**

**DATE ISSUED:** July 19, 2024  
**FROM:** Yvette Rios, City Clerk  
**SUBJECT:** *Appointment of Council Member*

Meeting Date	<u>07/22/24</u>
Item Number	<u>3 b</u>
<b>Approvals</b>	City Manager _____
	Finance _____
	City Attorney _____

**ISSUE:**

Shall the City Council take action to appoint one Council member to fill the seat left vacant by resigned Councilwoman Ward?

**DISCUSSION:**

Ginger Ward submitted notice that she would resign from the Holtville City Council on June 31, 2024. Title 2, Section 2.04 of the Holtville Municipal Code reads “If a vacancy occurs in an elective office, the council shall, within 30 days of the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy.” It was the will of the Council to fill the vacancy by appointment.

At the Council meeting held on June 24, 2024, Mayor Anderson directed City Clerk Ms. Rios to post the opening of applications for appointment to the local newspaper and the City’s website and social media platforms. By the set deadline for applications of July 12, 2024, the City Clerk received applications from Stacey Britschgi, William Kaufman, Richard Layton, Theresa Munger, Vanessa Ramirez, Thomas Rose, and Bryan Vega.

If an applicant is appointed to the City Council, they will presume the seat left vacant by Ms. Ward, which is up for election on November 5, 2024, and is set to expire on December 9, 2024.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDED ACTION:**

The City Clerk recommends that the Council appoint one applicant to fill the vacant seat.

**ALTERNATIVES:**


1. Give staff alternate direction

Respectfully Submitted,

Yvette Rios  
City Clerk

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:		07/22/24
ITEM NUMBER		3 c
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

**DATE ISSUED:** July 17, 2024  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** *Citywide Streets Assessment*

### ISSUE:

Shall the City Council take action in response to the Streets Assessment report prepared by the City Engineer?

### DISCUSSION:

The quality of the local streets has long been a source of pride for the City virtually unmatched in the local area. From 1993 through 1996, about 95% of the streets inventory was resurfaced. In 2018, the City undertook another Citywide rehabilitation project that gave attention to virtually all of the roadways in town. Ongoing maintenance such as those resurfacing projects have served to prolong the life of our streets. The often state ideal is to perform some level of maintenance every 5 to 10 years to prolong the life of the pavement and forestall reconstruction for decades.

Over the past several years, the Holtville City Council has been extremely prudent with the use of Measure D Sales Tax (LTA Funds), directed SB1 funding and Gas Tax revenue. Coupling those funds with other transportation-specific sources, we have leveraged grant funds with required local matching funds to reconstruct vital corridors and heavily-trafficked areas when necessary. The 2018 project primarily utilized funds from \$3.1 million borrowed via 15-year bonds. The approximately \$305k annual payment for those bonds is deducted from the City's allocation of Measure D sales tax, which presently generates about \$800k in annual revenue. That commitment runs through the 2032-33 fiscal year.

To keep the City's general maintenance program on track, the City Council commissioned an assessment of the City street system in 2023. The Holt Group completed that assessment earlier this year and were a bit surprised at how well the improvements have held up and stood the test of time. The Street Assessment Map they produced is included in this report. If all recommended maintenance areas were approved, the total cost of the work to be done would be approximately \$2.275 million. This project is scalable if fewer streets are prioritized and a lesser amount is authorized.

At present, the City LTA Fund has approximately \$1.75 million in uncommitted funds, with approximately \$1.1 million in the Gas Tax Fund. Any local match amounts for the two current committed projects (East and West Ninth Street) will be covered by SB1 funds, so the immediate need for transportation dollars is not high. These balances will be replenished with annual revenues of approximately \$175k in general Gas Tax and \$500k to the LTA Fund through Measure D Sales Tax. A chart on the following page depicts the potential impact to cash reserves for the current fiscal year if the project were fully funded.

Approximate Cash on Hand:	
LTA Fund	\$1,750,000
Gas Tax Fund	\$1,100,000
2024-25 Projected Revenues	
LTA Fund	\$500,000
Gas Tax Fund	\$175,000
Less Admin Allocation to GF	(\$200,000)
Full Project Estimated Cost	(\$2,275,810)
<b>Potential Yearend Reserve</b>	<b>\$1,049,190</b>

Although this report is intended to introduce the subject for discussion and perhaps reintroduction at a later date, Council may choose to take action at this meeting if that is the will of the group.

**FISCAL IMPACT:**

None until action is taken to proceed. As discussed, the project is scalable from the full \$2.275 million project downward. An initial commitment of no more than 4% of the project cost, or approximately \$74,000 could initiate the Design phase to develop Plans & Specifications for the project.

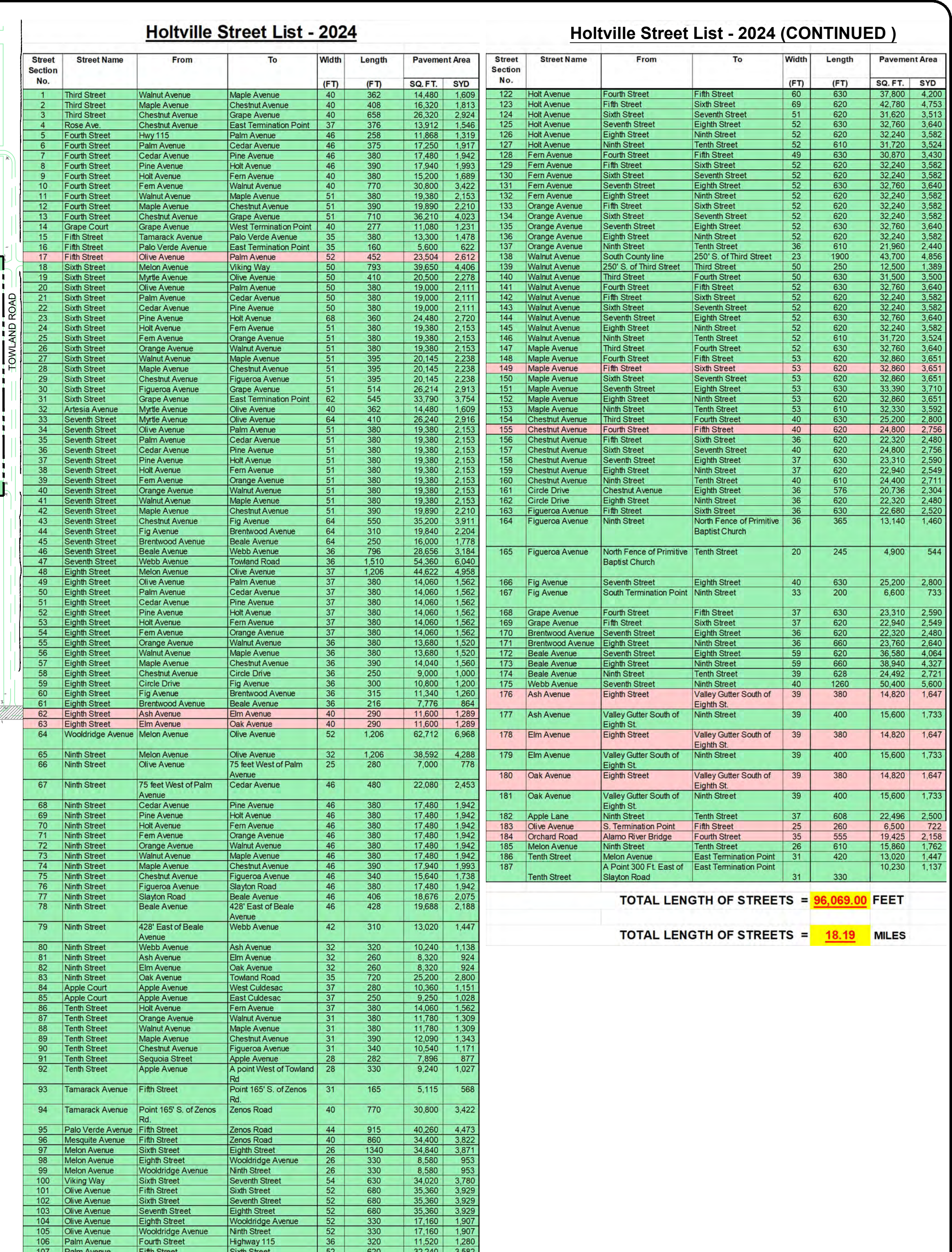
**CITY MANAGER RECOMMENDED ACTION:**






It is recommended that the Design phase be initiated.

**ALTERNATIVE:**

- 1 - Request additional information from staff to be presented at a later date.
- 2 - Direct the City Engineer to prepare Plans & Specifications for a Citywide Pavement Maintenance/Rehabilitation project.
- 3 - Give staff alternate direction
- 4 - Take no action at this time.





<div style="text-align: center;"> <h2 style="margin: 0;">LEGEND</h2> </div>		
ITEM NO.	SYMBOL	DESCRIPTION
1		STREET SECTIONS TO BE IMPROVED BY MAINTENANCE - CRACK SEALING AND TYPE 2 SLURRY SEALCOAT. SEE TABLE A ON SHEET 2 FOR STREET DIMENSIONS, MAINTENANCE, QUANTITIES AND COSTS.
2		STREET SECTIONS TO BE IMPROVED BY MAINTENANCE. APPLY SS-1H FOG SEAL. SEE TABLE B ON SHEET 2 FOR STREET DIMENSIONS, MAINTENANCE, QUANTITIES AND COSTS.
3		STREET SECTION NUMBER
4		STREET SECTIONS NOT MAINTAINED BY THE CITY OF HOLTVILLE - NOT A PART OF THIS PROJECT
5		CITY BOUNDARY

**TOTAL LENGTH OF STREETS = 18.19 MILES**


	PROJECT TITLE : CITY OF HOLTVILLE - STREET ASSESSMENT REPORT - 2024	SHEET NO. <div style="font-size: 2em; text-align: center;">1</div> <hr/> <div style="font-size: 2em; text-align: center;">2</div> <div style="text-align: center;">OF SHEETS</div>
	PROJECT NUMBER : 116.218E	
	SHEET CONTENT : CITY OF HOLTVILLE STREET MAINTENANCE MAP	



TABLE A - HOLTVILLE STREET IMPROVEMENTS - CRACK AND SEAL AND SLURRY SEAL SUMMARY CHART


Street Section No.	Street Name	From	To	Width	Length	Pavement Area	Crack Length	Total Estimated LBS of Crack Sealant	Crack Seal Cost	Total Estimated Crack Seal Cost	Crack Seal Accumulative Cost	Pavement Area	Dry Pound Sand 13.3 LB / SYD	Slurry Seal Cost	Total Estimated Slurry Seal Cost	Slurry Seal Accumulative Cost	
				FT	FT	SQFT	FT		PER LB			SYD	LBS	TONS			
1	Third Street	Walnut Avenue	Maple Avenue	40	352	14,480	4,740	513	\$2.70	\$1,386.00	\$1,386.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$3,424.00
2	Third Street	Maple Avenue	Chestnut Avenue	40	408	16,320	5,400	587	\$2.70	\$1,583.10	\$2,969.10	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$6,848.00
3	Third Street	Chestnut Avenue	Grape Avenue	40	658	26,320	8,544	924	\$2.70	\$2,497.00	\$5,466.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$10,290.00
4	Rose Ave.	Chestnut Avenue	East Termination Point	37	376	13,912	4,614	499	\$2.70	\$1,349.00	\$6,815.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$13,714.00
5	Fourth Street	Hwy 115	Palm Avenue	46	258	11,868	3,956	428	\$2.70	\$1,157.00	\$7,972.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$17,138.00
6	Fourth Street	Palm Avenue	Maple Avenue	46	375	17,250	5,610	598	\$2.70	\$1,609.50	\$9,581.50	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$20,555.50
7	Fourth Street	Cedar Avenue	Pine Avenue	46	380	17,480	2,563	277	\$2.70	\$749.00	\$10,331.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$23,975.00
8	Fourth Street	Pine Avenue	Holt Avenue	46	390	17,940	2,630	285	\$2.70	\$769.00	\$11,100.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$27,399.00
9	Fourth Street	Holt Avenue	Fern Avenue	40	380	15,200	3,772	40	\$2.70	\$109.00	\$11,209.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$30,823.00
10	Fourth Street	Fern Avenue	Walnut Avenue	40	770	30,800	4,517	489	\$2.70	\$1,326.00	\$12,535.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$34,249.00
11	Fourth Street	Walnut Avenue	Maple Avenue	51	380	19,380	2,842	308	\$2.70	\$831.00	\$13,406.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$37,673.00
12	Fourth Street	Maple Avenue	Chestnut Avenue	51	390	19,890	2,917	316	\$2.70	\$853.00	\$14,273.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$41,097.00
13	Fourth Street	Chestnut Avenue	Grape Avenue	51	710	36,210	12,000	1,299	\$2.70	\$3,507.00	\$17,780.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$44,511.00
14	Grape Court	Grape Avenue	West Termination Point	40	277	11,080	3,648	395	\$2.70	\$1,066.00	\$18,846.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$48,357.00
15	Fifth Street	Tamarac Avenue	Palo Verde Avenue	35	380	13,300	4,410	477	\$2.70	\$1,289.00	\$20,135.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$51,781.00
16	Fifth Street	Palo Verde Avenue	East Termination Point	35	160	5,600	1,860	201	\$2.70	\$544.00	\$20,679.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$55,205.00
17	Fifth Street	Maple Avenue	Myrtle Avenue	50	793	39,650	6,340	686	\$2.70	\$1,853.00	\$22,532.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$58,639.00
18	Sixth Street	Myrtle Avenue	Oliver Avenue	50	410	20,500	3,169	343	\$2.70	\$927.00	\$23,459.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$62,066.00
19	Sixth Street	Oliver Avenue	Fern Avenue	50	380	19,000	3,034	328	\$2.70	\$887.00	\$24,346.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$65,490.00
20	Sixth Street	Palm Avenue	Cedar Avenue	50	380	19,000	3,034	328	\$2.70	\$887.00	\$25,233.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$68,914.00
21	Sixth Street	Cedar Avenue	Pine Avenue	50	380	19,000	3,034	328	\$2.70	\$887.00	\$26,120.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$72,338.00
22	Sixth Street	Pine Avenue	Holt Avenue	50	380	19,000	3,034	328	\$2.70	\$887.00	\$27,007.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$75,762.00
23	Sixth Street	Holt Avenue	Fern Avenue	50	380	19,000	3,034	328	\$2.70	\$887.00	\$27,894.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$79,186.00
24	Sixth Street	Fern Avenue	Orange Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$28,917.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$82,610.00
25	Sixth Street	Orange Avenue	Walnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$29,940.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$86,034.00
26	Sixth Street	Walnut Avenue	Maple Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$30,963.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$89,458.00
27	Sixth Street	Maple Avenue	Chestnut Avenue	51	395	20,145	6,847	719	\$2.70	\$1,943.00	\$32,906.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$92,882.00
28	Sixth Street	Chestnut Avenue	Grape Avenue	51	395	20,145	6,847	719	\$2.70	\$1,943.00	\$34,849.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$96,306.00
29	Sixth Street	Grape Avenue	Fig Avenue	51	514	26,214	8,651	936	\$2.70	\$2,528.00	\$37,377.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$99,730.00
30	Sixth Street	Fig Avenue	Brentwood Avenue	51	514	26,214	8,651	936	\$2.70	\$2,528.00	\$39,905.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$103,154.00
31	Sixth Street	Brentwood Avenue	Webb Avenue	51	514	26,214	8,651	936	\$2.70	\$2,528.00	\$42,433.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$106,578.00
32	Sixth Street	Webb Avenue	Towland Road	51	514	26,214	8,651	936	\$2.70	\$2,528.00	\$44,961.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$110,002.00
33	Seventh Street	Maple Avenue	Oliver Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$45,984.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$113,426.00
34	Seventh Street	Oliver Avenue	Fern Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$46,997.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$116,850.00
35	Seventh Street	Fern Avenue	Orange Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$48,020.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$120,274.00
36	Seventh Street	Orange Avenue	Walnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$49,043.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$123,698.00
37	Seventh Street	Walnut Avenue	Maple Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$50,066.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$127,122.00
38	Seventh Street	Maple Avenue	Chestnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$51,089.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$130,546.00
39	Seventh Street	Chestnut Avenue	Grape Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$52,112.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$133,970.00
40	Seventh Street	Grape Avenue	Fig Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$53,135.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$137,394.00
41	Seventh Street	Fig Avenue	Brentwood Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$54,158.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$140,818.00
42	Seventh Street	Brentwood Avenue	Webb Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$55,181.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$144,242.00
43	Seventh Street	Webb Avenue	Towland Road	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$56,204.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$147,666.00
44	Eighth Street	Maple Avenue	Oliver Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$57,227.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$151,090.00
45	Eighth Street	Oliver Avenue	Fern Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$58,250.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$154,514.00
46	Eighth Street	Fern Avenue	Orange Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$59,273.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$157,938.00
47	Eighth Street	Orange Avenue	Walnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$60,296.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$161,362.00
48	Eighth Street	Walnut Avenue	Maple Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$61,319.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$164,786.00
49	Eighth Street	Maple Avenue	Chestnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$62,342.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$168,210.00
50	Eighth Street	Chestnut Avenue	Grape Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$63,365.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$171,634.00
51	Eighth Street	Grape Avenue	Fig Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$64,388.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$175,058.00
52	Eighth Street	Fig Avenue	Brentwood Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$65,411.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$178,482.00
53	Eighth Street	Brentwood Avenue	Webb Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$66,434.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$181,906.00
54	Eighth Street	Webb Avenue	Towland Road	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$67,457.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$185,330.00
55	Eighth Street	Towland Road	Oliver Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$68,480.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$188,754.00
56	Eighth Street	Oliver Avenue	Fern Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$69,503.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$192,178.00
57	Eighth Street	Fern Avenue	Orange Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$70,526.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$195,602.00
58	Eighth Street	Orange Avenue	Walnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$71,549.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$199,026.00
59	Eighth Street	Walnut Avenue	Maple Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$72,572.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$202,450.00
60	Eighth Street	Maple Avenue	Chestnut Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$73,595.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$205,874.00
61	Eighth Street	Chestnut Avenue	Grape Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$74,618.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$209,298.00
62	Eighth Street	Grape Avenue	Fig Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$75,641.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$212,722.00
63	Eighth Street	Fig Avenue	Brentwood Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$76,664.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$216,146.00
64	Eighth Street	Brentwood Avenue	Webb Avenue	51	380	19,380	3,498	379	\$2.70	\$1,023.00	\$77,687.00	1,608.89	21,398.22	10.70	\$320.00	\$3,424.00	\$219,5



# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** July 19, 2024  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>07/22/24</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### ADMINISTRATION

**Financial Audit** – Multiple challenges with the new accounting software delayed work on the City’s annual financial audit. This is impacting the submission of the Single Audit of Federal funds, which was due March 31, however the Finance Department continues to work to rectify the issue. Auditors were finally able to begin work onsite recently and completed preliminary work. *The audit has been finalized and the process of filing the document with the proper agencies has begun. The audit will be presented to Council at a future meeting.*

**Public Safety Lot/New Construction** – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May and iterative documents were discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Feedback was provided to the architect and he was very open to incorporating ideas presented.

Mr. Medina is now moving forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. *Another Zoom meeting is being scheduled for the near future.*

Multiple conversations regarding augmented funding have taken place with staff, Mayor Anderson, and various entities. Some very positive leads have developed that will continue to be pursued. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz’s office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. We now await a positive response there!

#### PUBLIC WORKS

##### TRANSPORTATION PROJECTS

**Citywide Pavement Maintenance Project** – *a Streets Assessment report was prepared by the City Engineer earlier this year reporting the general condition of the over 16 miles of streets maintained by the City. Nearly all of the system is in good condition, requiring maintenance rather rehabilitation or construction. A recommendation has been made to perform crack sealing and slurry coat to the bulk of the system to prolong life of the system and forestall major work to a future date. An item is on the current agenda to discuss how to proceed.*

**East Ninth Street Sidewalk Improvements** – The City was awarded CMAQ money to complete this project through Caltrans and ICTC. Holt Group completed design on the project in late 2023. Staff worked with LAFCo, the County and a private landowner to finalize jurisdiction and easements in the project area. SB1 funding was allocated to this and the West Ninth project in July, 2023. Advertising to procure contractors was run in January and Nicklaus Engineering (NEI) was selected as the RE/CM for the project. A project kickoff meeting was held in early March with NEI, THG and staff to discuss issues and responsibilities. The construction bid opening was held on Tuesday, February 13, 2024, with a low bid actually coming in *below* the projected project cost. A request was made to Caltrans to reallocate some of the funding to cover some non-construction costs. Contract documents have been completed by the contractor and counter signed by the City. A previously agreed upon administrative course of action to annex a small strip of the project from the County into the City is now requiring a more formal process. The CM met with the County CEO and Public Works Director to finalize all of the required paperwork, which will now need to go through a formal process with LAFCO. This put the project on hold for a few weeks. *A stopgap measure was completed to circumvent this issues while the full process is completed. The project was permitted to go forward, so a pre-construction meeting was held early this week. Construction is expected to begin the last week of this month.*

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements. A conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin construction of his adjacent housing project. LC Engineering was awarded the contract for design in February.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID to encourage the residents to switch. In March, the final remaining holdout submitted paperwork to connect to City water service, so staff is working with IID to get the project reinitialized. Separately, staff met with a contractor to establish physical connections. The CM is working with IID to schedule the work prior to the undergrounding operation. The CM has had multiple conversations with IID and ICTC in the past several week and we will keep this moving forward.

A new wrinkle developed wherein the dedicated Congressional funding IID procured is not immediately accessible. Although that is expected to be resolved fairly soon, the uncertainty begat the need to push the City's project funding into next fiscal year to avoid non-performance. David Aguirre with ICTC worked with SCAG and Caltrans to accomplish that and, although there are still some final steps, it has been tentatively approved at the base level. *At present, we await final paperwork issues for the dispersal of Congressional funds for the project. It looks as if the funding will be directed to the City to administer, which may allow for some flexibility in reimbursing City expenses on the project.*

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

**Capital Improvements Project Listing** – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital



improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

## **PARKS**

**Holtville Wetlands Project** – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced approved plans in 2021.

A construction RFP was released in early 2022 netted only one bid, which was significantly over (+/- \$1.4 million) the construction budget. The BoR representative, Jeremy Brooks, was extremely helpful in moving the project along. In September, 2022, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February, 2023. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constructed with regard to major earth work, piping and the inlet headworks, however there remains a holdup with a permit from the Army Corps of Engineers (USACE). We await approval to tap into the River and begin the process of populating the beds with plant species.

When awaiting the ACE permit drug on, the project grant end date was looming on January 30. BoR was aware of the issue, but staff officially requested an extension in January, which was granted. The new completion deadline was pushed to September, 2024. THG completed work on an additional set of documents requested by USACE and through various meetings and iterations of the application, the permit was finally approved in recent weeks (though still not officially issued!). THG contacted the contractor to ramp back up as soon as the permit is in hand. The horticulture contractor has begun ordering plants for the project. With a 30- to 60-day lead time, it is assumed that we will be able to proceed when the material is in hand. ***Although it would be possible to complete the planting in a short amount of time, the potential success of establishing foliage during the Imperial Valley summer months is a difficult endeavor, so a short time extension has been requested from BoR. Positive feed back for that extension has been received, so we await final word on that front.***

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. Mayor Ward and the CM have proceeded with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

At this point, most of the structural design work has been completed, with additional work needed on ancillary elements such as landscaping and the proposed picnic area. A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local

consultant to produce the document and the project is back in motion. Preliminary plans were recently submitted for review. Other than requesting a reprioritization of the elements to be completed vis a vis available funding, the project is once again progressing and starting to take definitive shape. The designer recently inquired about prioritization of construction elements, so costing seems to be on the horizon.

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. A new round of Active Transportation funding is now available, so staff is working on an application for funding this project. A public hearing was held at Planning Commission to solicit any comments from residents regarding the project. Although only one member of the public was on hand to register a comment, both his feedback and that from the PC was positive. A grant application was submitted in June to fund design of the project.

**Mellinger Alamo River Trail** - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would include our Wetlands trail spur, was unsuccessful in 2022, but a reapplication recently received approval. RP met with the City Manager and toured the site this week to kick off the project. They are in discussion with Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff met briefly with the CM a few weeks ago while in town to do a physical “scouting” trip to decide a best path for the trail extension. We expect to meet with them and the design engineer soon to discuss. Staff has interacted with River Partners multiple times in the past few weeks. They have done some preliminary exploration and soil sampling and continue to move the project forward. They are now beginning weekly check-in meetings. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. *A slightly revised plan was recently presented which will be discussed with Council soon.*

**BUILDING DEPT** - The City issued **70** building permits in 2024. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January.

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the

property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project continues to sit in limbo. An extension on their CUP was requested and was granted by Planning Commission in May, so we still await the start of construction activities. The CM had a recent conversation with AMG to express disappointment over the lack of information flow. It was promised that more updates would begin to flow.

**AMG Pine Crossing Apartments (± 64)** – Staff has been notified by AMG, that the mirror image project across from Fern Crossing will be starting up, with plan submittal expected soon. The Building Inspector coordinated a meeting with a firm to perform the plan check, of whom the City Engineer approved. The Building Inspector finalized the agreement with the firm and submitted plans in June. The plans have already been returned to AMG with comments, so we await resubmission.

**Peri & Sons Ag Labor Housing (66)** – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at the last City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

## **WATER ENTERPRISE**

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.



**MEETINGS & EVENTS RECENTLY ATTENDED :**

- 06/24/24 Department Head Meeting City Hall
- 06/24/24 Holtville City Council Meeting City Hall
- 06/27/24 Proposed Project Water Line Extension Meeting THG Offices (EC)
- 06/28/24 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 07/01/24 Department Head Meeting City Hall
- 07/02/24 Trail Wetlands Spur Design Check-in Web Conference
- 07/04-05/2024 Independence Day Observed (City Hall Closed)
- 07/08/24 Department Head Meeting City Hall
- 07/12/24 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 07/16/24 Ninth Street East Pre-Construction Meeting City Hall
- 07/16/24 Conference w/ City Engineer re: Various Projects City Hall
- 07/17/24 Meeting w/ Project Engineer Offices of Dubose Design/LC Engineering (EC)
- 07/18/24 NW Vacation Day (Out of Office) Lake Arrowhead, CA
- 07/19/24 Conference w/ ICTC re: West Ninth Street Project Phone Conference
- 07/19/24 NW Vacation Day (Out of Office) Lake Arrowhead, CA
- 

**UPCOMING EVENTS :**

- 07/22/24 Department Head Meeting City Hall
- 07/22/24 Holtville City Council Meeting City Hall
- 07/23/24 Alamo River Trail (Wetlands Spur) Check-in Meeting Web Conference
- 07/29/24 Department Head Meeting City Hall
- 07/30/24 Alamo River Trail (Wetlands Spur) Check-in Meeting Web Conference
- 08/09/24 Holtville Rotary Club Meeting St. Paul's Lutheran Church
- 08/12/24 Overall Economic Development Commission (OEDC) IC Workforce Development (EC)
- 08/12/24 Holtville City Council Meeting (Planned to be DARK)
- 08/14/24 ICTC Management/CCMA Meetings ICTC Offices (EC)
- 08/19/24 CofC Welcome Back Teachers Luncheon IV Swiss Club
- 08/19/24 Holtville Planning Commission Meeting City Hall
- 08/26/24 Holtville City Council Meeting City Hall
- 09/12/24 Imperial-Mexicali Bi-National Alliance Meeting Imperial County
- 09/19/24 Holtville Farmers Market & Street Fair (Tentative) Holt Park
- 10/19/24 Mellinger Alamo River Trail Walk Trail/Holt Park
- 10/16 - 18/2024 SCAG General Assembly & Annual Conference Long Beach, CA
- 11/02/24 Veterans Day Parade Fifth Street

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-2831

City of Holtville  
Report to City Council

July 18, 2024

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED  
OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Financial statements and single audit have been approved and submitted by auditors.
- Working on all final transactions and postings to close the month of June.
- Water shutoffs 10, all on the same day.
- Running late fee reports for utility, working on crediting accounts that are incorrect.
- LTA, Gas Tax and LTF analysis of cash and payments.

Respectfully Submitted,

*Adriana Anguis*

Adriana Anguis  
Finance Supervisor  
City of Holtville

MEETING DATE:	<u>7/22/24</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:		<u>7/22/24</u>
ITEM NUMBER		<u>5 c</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

**DATE ISSUED:** July 1, 2024  
**FROM:** Alex Silva, Fire Chief  
**SUBJECT:** Monthly Report for June 2024

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

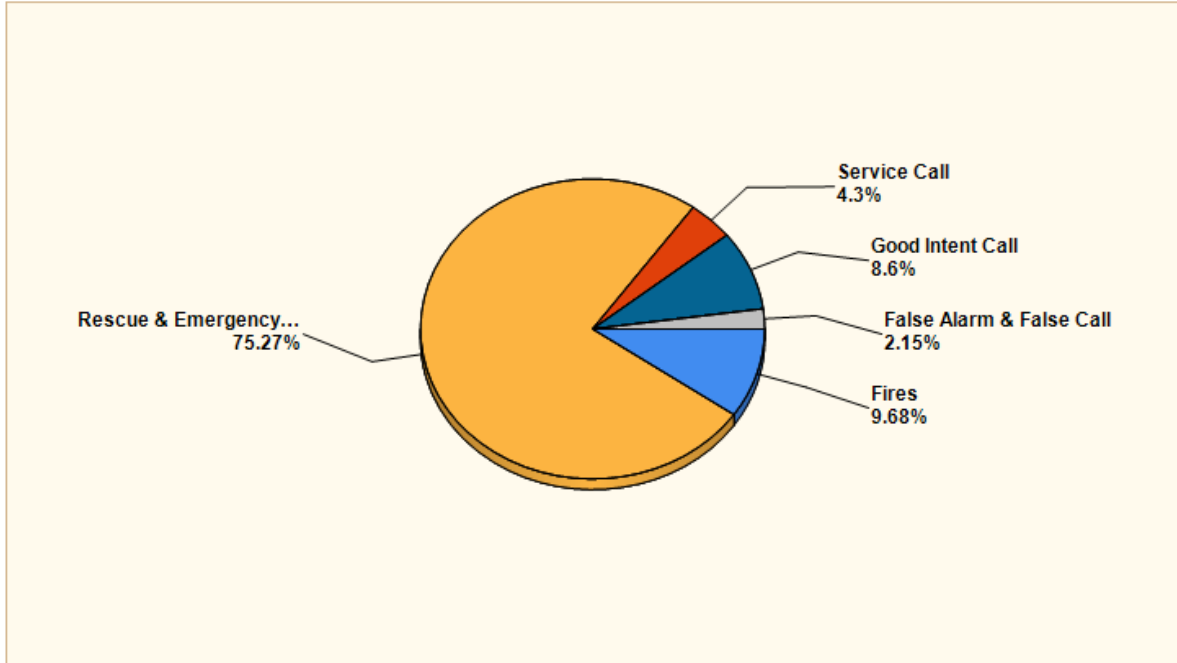
As we approach end of the fiscal year we have reached midyear. Fulltime staff has been increasing our training. We are always training new personnel to one day be our fulltime firefighters. Staff has increased the level of training preparing our future. I am extremely proud of the strides we have achieved. We attended the local school end of the year programs. We had a soak down at the middle school. Attended the high school graduation and oversaw the fireworks presentation. Glad to report no incidents occurred at any of the school. We assisted in the "Rain on Main" program. Staff had more fun than the kids. The ladder truck worked out great. The following is the monthly report for the month of June 2024.

Emergency Calls	93
Training hours	224
Residential inspections	50
Commercial inspections	2

Cordially submitted

Alex Silva  
Fire Chief





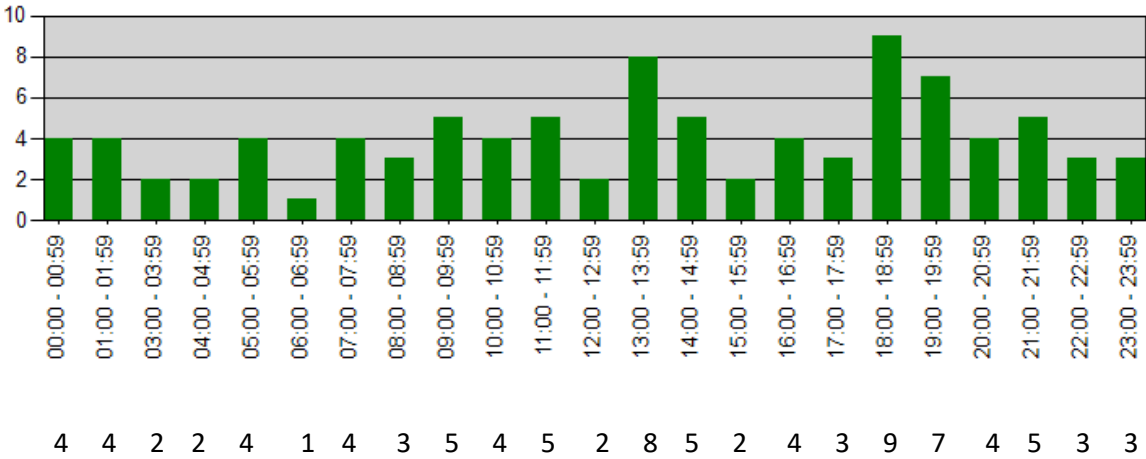
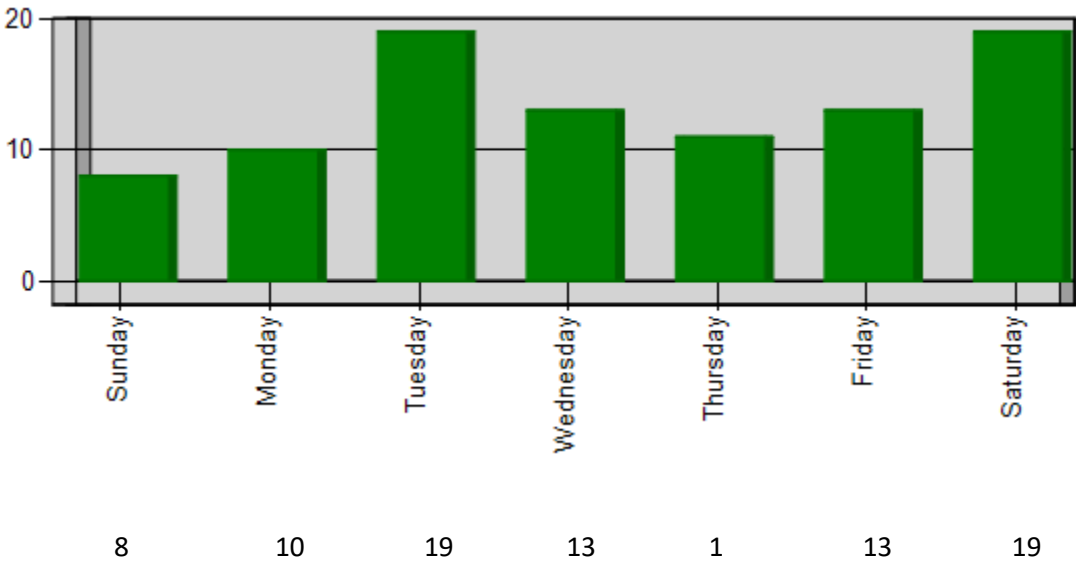
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	9.68%
Rescue & Emergency Medical Service	70	75.27%
Service Call	4	4.3%
Good Intent Call	8	8.6%
False Alarm & False Call	2	2.15%
<b>TOTAL</b>	<b>93</b>	<b>100%</b>

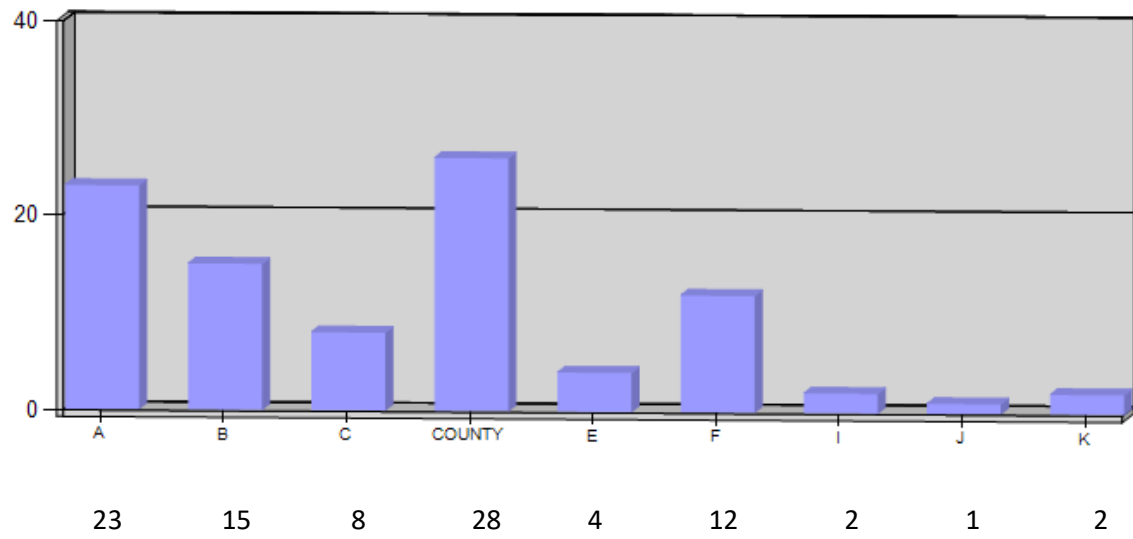
ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	1	1.06%
11 - Extinguishment by fire service personnel	4	4.26%
12 - Salvage & overhaul	3	3.19%
14 - Contain fire (wildland)	3	3.19%
16 - Control fire (wildland)	1	1.06%
23 - Extricate, disentangle	1	1.06%
31 - Provide first aid & check for injuries	6	6.38%
32 - Provide basic life support (BLS)	61	64.89%
70 - Assistance, other	2	2.13%
71 - Assist physically disabled	2	2.13%
72 - Assist animal	1	1.06%
73 - Provide manpower	3	3.19%
86 - Investigate	3	3.19%
93 - Cancelled en route	8	8.51%

**TOTAL: 99**

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$100,600.00	\$0.00	\$100,600.00	\$50,300.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-478	06/25/2024	151 - Outside rubbish, trash or waste fire	\$600.00	\$0.00	\$600.00	0.60%
2024-486	06/26/2024	171 - Cultivated grain or crop fire	\$100,000.00	\$0.00	\$100,000.00	99.40%





Mid year calls as of July 01

2021	489
2022	415
2023	532
2024	501

**City of Holtville  
REPORT TO COUNCIL**

**DATE ISSUED** July 19<sup>th</sup>, 2024.  
**FROM:** Public Works Supervisor  
**SUBJECT:** Bimonthly Report.

<b>MEETING DATE:</b>		<u>7/22/24</u>
<b>ITEM NUMBER</b>		<u>5 e</u>
<b>Approvals</b>	<b>CITY MANAGER</b>	_____
	<b>FINANCE MANAGER</b>	_____
	<b>CITY ATTORNEY</b>	_____

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Replaced 3 one-inch meters.
- Replaced 13 ¾ inch meters.
- Installed 1 3-inch meter at the water station.
- Installed 1 4-inch meter at Finley Elementary School.
- Repaired 8-inch water break on 4th St. and Grape Ave.
- Repaired 2-inch water break at Holt Park.
- Pumped out water at Apple Court retention basin.
- Caught 1 dog.

Respectfully Submitted,



Alejandro Chavez  
Public Works Supervisor  
City of Holtville



# City of Holtville

## REPORT TO CITY COUNCIL

MEETING DATE:	7/22/24	
ITEM NUMBER	5f	
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

**DATE ISSUED:** July 1, 2024

**FROM:** Raylene Tapiceria

**SUBJECT:** Building Inspections Quarterly Report  
04/01/2024-06/30/2025

**THIS REPORT IS PROVIDED TO THE CITY COUNCIL FOR THEIR INFORMATION  
NO ACTION IS REQUIRED AT THIS TIME**

The purpose of this report is to inform Council of Building Inspection activities during the period of April through June of 2024

### **21 INSPECTIONS:**

TYPE	#	TYPE	#	TYPE	#
Concrete	0	Gas	0	Roof Nailing	12
Courtesy Inspection	3	Insulation	0	Set Back	2
Drywall Nail	2	Lath	2	Signs	0
Electrical	9	Plumbing	2	Solar Panels	3
Fence	0	Pool Demo	0	Underlyment Paper	12
Fire Restoration	0	Rebar	2	Water Heater	0
Fire Sprinklers	0	Replace A/C	2	Windows	2
Footing	2	Roofing	12		
Framing	5	Roof Collapse	0		

### **31 FINAL INSPECTIONS:**

*(for Windows, Upgraded Electrical Panels, Pool Demos, Solar Panels and A/C Units.)*

761 Fern.Ave.- Upgrade Electrical	879 Holt Ave. Demo Reroof
828 Ash Ave. - Demo Reroof	642 Pine Ave. - Reroof
819 Brentwood Ave. - Demo Reroof	881 Walnut Ave. - Demo Reroof
620 Walnut Ave. - Upgrade Electrical	539 Wooldridge Ave. - Relocate Electrical upgrade
620 Rose Ave. - Upgrade Electrical	507 E.Tenth St. - Patio
800 Chestnut Ave.- Upgrade Electrical	1226 E. Seventh St. - Replace electrical breaker
880 Walnut Ave. - Demo Reroof	621 Walnut Ave. - Patio / Relocate Electrical panel
811 Walnut Ave. - Replace two A/Cs	806 Pine Ave. - Demo Reroof
685 Cedar Ave. - Demo Reroof	236 W. Fifth St. - Electrical / Enclosed area / Stage
620 Walnut Ave. - Demo Reroof	

### **35 PLAN REVIEW / BUILDING PERMITS:**

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761 Fern Ave. - Upgrade Electrical Panel	720 Chestnut Ave. - Demo Reroof
828 Ash Ave. - Demo Reroof	685 Cedar Ave. - Demo Reroof
819 Brentwood Ave. - Demo Reroof	321 Chestnut Ave. - Demo Reroof
631 Holt Ave. - Concrete slab for parking	538 W. Seventh St. - Storage Shed
932 Maple Ave. - Solar Panels	525 Palo Verde Ave. - Back door to bedroom
521 Cedar Ave. - Remodel / Concrete for driveway	620 Walnut Ave. - Demo Reroof
620 Walnut Ave. - Replace Windows	878 Holt Ave. - Demo Reroof
620 Rose St. - Upgrade Electrical Panel	641 Pine Ave. - Reroof
629 Chestnut Ave. - Storage Shed	663 Cedar Ave. - Garage into Studio
520 Figueroa Ave. - New Home	729 Chestnut Ave. - Electrical upgrade / Solar Panels
800 Chestnut Ave. - Relocate Electrical Upgrade Panel	880 Walnut Ave. - Demo Reroof
880 Walnut Ave. - Demo Reroof Carport	538 Wooldridge Ave. - Relocate Electrical Panel Upgrade
811 Walnut Ave. - Replace two A/C Units	506 E. Tenth St. - Patio
211 E. Fifth St.- Repair damaged Exterior Wall	1225 E. Seventh St. - Replace Electrical Breaker
336 E. Sixth St. - Upgrade Electrical Panel	620 Walnut Ave. - Patio / Relocate Electrical Panel Upgrade
805 Pine Ave. - Demo Reroof	124 W. Eighth St. - Concrete Slab / Shade
235 W. Fifth St. - Electrical / Enclosed Area / Stage	770 Brentwood Ave. - New Electrical Panel / Solar Panels
954 Beale Ave. - Solar Panels	

### **2 PROJECT MEETINGS:**

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April 12, 2024 a meeting was held with myself, Juni, and Fumi from THG at the BESS Project regarding the driveway.  
May 8, 2024 a meeting was held with myself and Bureau Veritas regarding the Pine Crossing Apartments.

### **3 RED TAGS:**

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525 Palo Verde Ave. - Working with no Building Permit. Knocking a whole in the wall to build a door.  
720 Chestnut Ave. - Working with Building Permit. Reroof  
720 Chestnut Ave. - Working with Building Permit. Installing Solar Panels.

### **3 COURTESY INSPECTIONS:**

---

225 W. Seventh St. - Garage into a Studio  
101 E. Sixth St. - Roof Inspection  
731 E. Seventh St. - Electrical Inspection

Respectfully Submitted,

*Raylene Tapiceria*  
Building Inspector

City of Holtville  
Report to city of council

Date issued: July 1st, 2024

Fire prevention: 04/01/24 - 06/30/24

This report is provided to the city council for their information no action is required at this time

The purpose of this report is to inform council of fire prevention activities during the period of April through June 2024

**APRIL**

418 w ninth st- trash around the property  
326 w ninth st- trash in backyard  
326 w ninth st- trash and miscellaneous items around property  
769 cedar- trash and miscellaneous items in backyard  
422 w ninth st- trash on property  
895 olive ave- trash in property  
548 w ninth st- trash and pile of branches  
777 palm ave- trash and old hot tube in the back yard  
806 pine ave- couch and trash bag  
895 olive ave -trash and miscellaneous items around the home  
524 E seventh st- miscellaneous items under carport  
878 fern ave- trash from back yard  
122 E Eighth st - trash and miscellaneous items around home  
775 cedar ave- trash and miscellaneous items around the house  
719 cedar ave- clean up trash from the alley  
584 palo verde- trash in backyard  
578 palo verde- trash in pack yard  
490 palo verde- pile of wood  
504 palo verde- shower tub in alley  
530 palo verde trash in backyard alley way  
564 palo verde items trash in back yard  
825 cedar ave miscellaneous items and trash  
830 cedar ave- overgrown grass  
743 cedar ave-miscellaneous and trash around home  
731 cedar ave- overgrown grass  
670 cedar ave-overgrown grass  
663 cedar ave- overgrown grass  
621 palm ave- boxes under carport  
845 palm ave overgrown grass  
506 wooldridge desk on side of home  
640 E Third st- tires in property  
853 orange clean front of home

MEETING DATE:		7/22/24
ITEM NUMBER		5 g
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

## **MAY**

861 oak ave- couch on yard  
853 oak- brick pike in front of home  
812 oak- overgrown weeds  
829 ash- washer machine outside home  
828 ash ave- miscellaneous items on side of the house  
640 E ninth st- clean under carport and wood pallets on side of gate  
878 fern ave- trash and overgrown grass  
838 fern ave- overgrown grass and weeds  
830 fern ave- clean up benches and overgrown grass  
822 fern ave- clean trash and miscellaneous items around home  
711 Holt ave- overgrown grass and weeds as well as trash  
729 Holt- clean under carport  
755 wooldridge remove miscellaneous items around home  
711 wooldridge ave- overgrown grass and miscellaneous items  
708 wooldridge remove pile of branches  
705 wooldridge ave dried up weeds  
820 pine ave- couch and chairs front yard  
828 pine- clean under carport  
838 pine ave- clean trash front of home  
853 pine ave- overgrown grass  
859 pune ave- overgrown grass  
870 pine ave- couch in front of home  
505 sixth st -overgrown grass  
711 chestnut ave- overgrown grass  
760 chestnut - clean under carport  
800 chestnut ave- clean miscellaneous items under carport  
845 maple ave- clear front of home  
769 maple ave- clear under carport  
730 maple ave- clear front of home miscellaneous items  
561 maple ave- clean side of home  
525 maple ave- office chairs front of home  
514 walnut ave - clear bed from alley  
619 walnut ave- couch in front of home  
645 walnit ave- clear fron of home miscellaneous items  
761 walnut- clear front of home miscellaneous items

## **JUNE**

615 pine ave- pile of wood Nd miscellaneous items in back yard  
691 pine ave - broken furniture



821 pine ave- pile clothes under carport  
855 pine ave remove table from side of home  
656 palm ave- organize shelf under carport and any remove miscellaneous items  
538 palm ave- growing weeds and trash in alley  
542 palm ave - pile of branches trash and refrigerator  
550 palm ave- pile of woods, tires and trash  
575 palm ave- cardboard boxes table, bucket, tires on side of home  
638 olive ave- boiler in alley  
678 olive ave- miscellaneous items in backyard closest to alley  
654 olive ave- beds under carport pieces of furniture in the back and pile of wood  
660 olive ave- window screen and cardboard box from alley  
646 olive ave- overgrown grass and weeds  
638 palm ave dead branches and boiler in alley

**Commercial inspections**

235 E fifth st- pass  
128 E fifth st - firework stand pass

Sincerely,

Francisco Hernandez  
Fire Prevention Officer