

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, April 14, 2025

<input type="checkbox"/> Mike Goodsell, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> Michael Pacheco, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Damian Martinez, Police Chief
<input type="checkbox"/> Murray Anderson, Council Member	<input type="checkbox"/> Chandler Sinclair, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> John Munger, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Vanessa Ramirez, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, March 24, 2025.
- b. Current Demands #47867 through #47943.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:**2. UNFINISHED BUSINESS:** *None***3. NEW BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #25-10** Authorizing an Agreement with SitelogiQ to Analyze and Design Energy Efficiency Strategies and Solutions for City Buildings and Facilities
Nick Wells, City Manager
 - b. **Discussion/Related Action** Regarding Ongoing Use of City Facilities and Financial Considerations for Holtville Little League
Nick Wells, City Manager
 - c. **Discussion/Related Action** Regarding a Proposal by the Imperial County Sheriff's Office (ISCO) to base a Canine Officer in the City of Holtville
Nick Wells, City Manager
- 4. INFORMATION ONLY:**
- a. **Discussion Only** Regarding Annual Contractual Rate Adjustment for Solid Waste Removal Services by CR&R, Inc.
Nick Wells, City Manager

5. STAFF REPORTS

- a. **City Manager Report - Nick Wells**
- b. ~~Finance Supervisor - Chandler Sinclair~~ *Not submitted*
- c. Police Chief - Damian Martinez
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*
- f. Building Inspector - *Raylene Tapiceria*
- g. Fire Prevention Officer - *Francisco Hernandez*

6. Items for Future Meetings:**7. ADJOURNMENT:**

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, April 11, 2025.

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, March 24, 2025

MEETING DATE:		4/14/25
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, March 24, 2025, at 5:30 pm in the Civic Center. Mayor Mike Goodsell was present, as were Council Members Murray Anderson, John Munger, Mike Pacheco, and Vanessa Ramirez. Also present were Finance Supervisor Chandler Sinclair, Fire Chief Alex Silva, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:31 PM. by Mayor Mike Goodsell.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Goodsell called the Open Session meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE: *Mr. Pacheco led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, March 21, 2025.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PROCLAMATION:

Autism Awareness Month

Gloria Brambila - Mother, Volunteer Advocate

Mayor Goodsell read the proclamation, making April Autism Awareness Month and April 2, 2025

Autism Awareness Day. The Council took a picture with those in attendance to receive the proclamation.

PRESENTATION:

Josh Steeber - SitelogiQ

Josh Steeber, Local Government Relations Executive

Josh Steeber introduced himself and his colleague, Keegan Gothie, Development Manager. He provided the Council with a brief outline of the objectives and scalability of potential energy efficient solutions designed by SitelogiQ. Additionally, he reviewed a timeline for a potential program.

GENERAL PUBLIC COMMENTS:

Mary DiFrancescio (609 Maple Avenue) came to petition for more handicap parking spaces around Holt Park, along Holt Avenue, and in other areas of public interest such as Samaha Park. She expressed great concern for the lack of handicap parking in these locations.

Stacy Britschgi (854 Cedar Avenue) announced to the Council that the IV Swiss Club is hosting their annual Schwingfest on April 5, gates will open at 10:00 a.m.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, March 10, 2025.
- b. Current Demands #47829 through #47866

A motion was made by Mr. Pacheco and seconded by Mrs. Ramirez to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Rios reminded the Council that the deadline to file the Form 700 is approaching. She gave an overview of the successful Farmers Market. She attended the Planning Commission meeting the week before and announced that April 5 will be a Community Clean-Up day.

Mr. Wells reported that he attended the State of the County Address, the League of Cities Dinner last Thursday, and an elected official training with Councilmember Ramirez by the Institute for Local Government.

Mr. Walker had nothing to report.

Mrs. Ramirez reported that she had fun attending the State of the County Address and the Blue Angels Air Show. She also attended the training by the Institute for Local Government and Opening Ceremonies for Holtville Little League.

Mr. Anderson reported that he attended the State of the County Address and last week's Planning Commission meeting. His wife and daughter enjoyed attending the Farmers Market.

Mr. Pacheco expressed that Imperial County District 5 Supervisor John Hawk did a great job delivering the State of the County Address. He attended the League of Cities dinner and participated in regional delegate voting for SCAG.

Mr. Munger reported that he attended the State of the County Address, League of Cities dinner, and Blue Angels Air Show at the Navy Base.

Mr. Morris reported that he attended the Imperial County MidWinter Fair, stating that Holtville should be very proud of their FFA and 4-H programs.

Chief Silva reported that HFD responded a fire at the riverbottom last week with a suspicious origin. This week his staff are participating in Wildland Training in Brawley. He announced upcoming events such as a Fill-a-Boot fundraiser, Red Cross "Sound the Alarm", and the postponed City-Wide drill.

Ms. Sinclair had nothing to report.

Mayor Goodsell listed the many meetings and functions he has attended recently. This includes meetings for the El Centro City Council, the City's audit, SCAG, IVED, CalCities, and events such as the State of the County Address, his retirement party, a tour by ICFB, and a training for elected officials.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION #25-09** Authorizing an Expenditure of Sewer Enterprise Funds for Replacement of Biolac Aeration Diffuser Membranes at the Wastewater Treatment Plant

Nick Wells, City Manager

Mr. Wells explained that when the new WWTP was completed back around 2015, those involved foresaw necessary replacements down the road for high price items. He proceeded to explain how the aerators function and noted that they have been changed once since 2015 and typically last 3-5 years. The WWTP is currently in need of a second replacement of the biolac aeration diffuser membranes. The WWTP possesses ample funding from the sewer enterprise due to raised waste disposal rates.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Munger, Pacheco, Ramirez, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

- b. Discussion/Related Action** Authorizing Staff to Apply for the Imperial Irrigation District (IID)'s Public Green Space Grant Program to Plant Trees in Holtville

Mr. Wells introduced the Public Green Space Grant Program by IID that some were familiar with. He explained that discussions have been held in interest of pursuing funding from this grant. Mr. Wells researched the grant which intends to provide more plants in public spaces. He provided examples such as the Trestle Bridge, Alamo River Trail, and other public parks that are eligible for funding. His recommendation would be to apply for the grant with the purpose of utilizing funds for landscaping for the Trestle Bridge project. The Council provided additional suggestions for the use of the funding, such as trees for Hope Skate Park and in front of the Imperial County Public Library.

A motion was made by Mr. Munger and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Munger, Pacheco, Ramirez, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

4. INFORMATION ONLY: None

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells** *Mr. Wells informed the Council that he was notified that the Public Safety Building did not advance in consideration of state funding. He reported on the ongoing Streets Maintenance Project.*

- b. ~~Finance Supervisor - Chandler Sinclair~~** *Not submitted*

- c. Fire Chief - Alex Silva**

- d. Water/Wastewater Consultant - Frank Cornejo**

- e. Public Works Supervisor - Alex Chavez**

6. Items for Future Meetings: *Revised Mitigated Negative Declaration: Trestle Bridge
Fire Works Ordinance*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Goodsell adjourned the meeting at 7:07 PM.*

City of Holtville
Live 4.17.2022

Check Register - DETAILS REPORT
Check Issue Dates: 3/12/2025 - 4/9/2025

MEETING DATE:		4/14/25
ITEM NUMBER		1b
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

Report Criteria:
Report type: GL detail
Check.Type = {<-} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
47867							
03/20/2025	47867	ACE HARDWARE	F00305	10-22080-4420	86.19	86.19	SHELVING UNITS
03/20/2025	47867	ACE HARDWARE	F00395	10-22080-4420	16.15	16.15	WATER FILTER
03/20/2025	47867	ACE HARDWARE	F00461	10-22080-4420	18.92	18.92	PROPANE
03/20/2025	47867	ACE HARDWARE	F00763	10-31150-44200	104.21	104.21	SPRAY HEADS
03/20/2025	47867	ACE HARDWARE	F00771	10-22080-4420	19.38	19.38	FILL VALVE
03/20/2025	47867	ACE HARDWARE	F01201	10-22080-4420	84.14	84.14	DRINK MIXES
03/20/2025	47867	ACE HARDWARE	F01252	10-22080-4420	21.54	21.54	GLOVES
03/20/2025	47867	ACE HARDWARE	F01315	10-22080-4420	139.61	139.61	FILTERS, VACCUUM BAGS
03/20/2025	47867	ACE HARDWARE	F01451	10-22080-4420	8.61	8.61	KINGSFORD FOIL
03/20/2025	47867	ACE HARDWARE	F01682	10-22080-4420	82.95	82.95	BATTERIES, TOTE BAG
03/20/2025	47867	ACE HARDWARE	F01843	10-22080-4420	23.89	23.89	SAND PAPER, DRUM SAND K
03/20/2025	47867	ACE HARDWARE	F02697	10-31150-44200	51.71	51.71	SEED
03/20/2025	47867	ACE HARDWARE	F02699	10-22080-4420	52.77	52.77	BATTERIES, BLACKTOP REP
03/20/2025	47867	ACE HARDWARE	F02714	10-22080-4420	118.48	118.48	LIGHTS, STEEL HANDLE
03/20/2025	47867	ACE HARDWARE	F02727	10-22080-4420	107.74	107.74	LED BULBS
03/20/2025	47867	ACE HARDWARE	F02728	10-22080-4420	107.74-	107.74-	LED BULBS
03/20/2025	47867	ACE HARDWARE	F02741	10-22080-4420	7.74	7.74	KEYS
03/20/2025	47867	ACE HARDWARE	F02960	10-22080-4420	14.00	14.00	CAUTION TAPE
03/20/2025	47867	ACE HARDWARE	F03641	10-31150-44200	16.77	16.77	SPRINKLER SUPPLIES
03/20/2025	47867	ACE HARDWARE	F03647	10-22080-4420	7.51	7.51	EXTENSION CORD
03/20/2025	47867	ACE HARDWARE	F03664	10-22080-4420	13.54	13.54	CLAMPS, EXTENSION CORD
03/20/2025	47867	ACE HARDWARE	F03677	10-22080-4420	12.92	12.92	EXTENSION CORD
03/20/2025	47867	ACE HARDWARE	F03680	10-22080-4420	12.92-	12.92-	EXTENSION CORD
03/20/2025	47867	ACE HARDWARE	F03684	10-22080-4420	13.19	13.19	WIRES
03/20/2025	47867	ACE HARDWARE	F03694	10-22080-4420	50.57	50.57	CLAMPS
03/20/2025	47867	ACE HARDWARE	F03750	10-31140-44200	16.69	16.69	CABLE TIES
03/20/2025	47867	ACE HARDWARE	F03800	10-22080-4421	45.23	45.23	SHOVEL HANDLE, AXE
03/20/2025	47867	ACE HARDWARE	F03801	10-31140-44200	7.49	7.49	TRAILER SUPPLIES
03/20/2025	47867	ACE HARDWARE	F04049	10-22080-4416	35.55	35.55	MARKERS
03/20/2025	47867	ACE HARDWARE	F04234	10-31150-44200	20.46	20.46	CONTRACTOR BAGS
03/20/2025	47867	ACE HARDWARE	F04304	10-22080-4420	12.71	12.71	EAR PLUGS
03/20/2025	47867	ACE HARDWARE	F04311	10-31140-44200	5.92	5.92	BATTERIES
03/20/2025	47867	ACE HARDWARE	F04311	10-31150-44200	5.92	5.92	BETTERIES
03/20/2025	47867	ACE HARDWARE	F04377	10-31150-44200	30.15	30.15	STORAGE BOXES
03/20/2025	47867	ACE HARDWARE	F04385	10-31150-44200	14.20	14.20	BATTERIES
03/20/2025	47867	ACE HARDWARE	F04553	10-22080-4420	97.05	97.05	CLEANING SUPPLIES
03/20/2025	47867	ACE HARDWARE	F04801	10-22080-4420	37.69	37.69	KITCHEN BAGS

Total 47867: 1,280.93

47868							
03/20/2025	47868	ALL STAR FIRE EQUIP	262399	10-22080-4420	3,948.28	3,948.28	LETTERS, PATCHES, COAT, P

Total 47868: 3,948.28

47869							
03/20/2025	47869	AMERICAN ASPHALT S	2025-2190	22-80120-4430	227,135.50	227,135.50	CITY WIDE STREET IMPROV

Total 47869: 227,135.50

PW
FIRE DEPT

FIRE DEPT

ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47870								
03/20/2025	47870	AT&T	23153309	10-12001-4425	15.86	15.86	TELEPHONE CHARGES	ADMIN
03/20/2025	47870	AT&T	23153309	10-22080-4425	148.61	148.61	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	10-21040-4425	489.32	489.32	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	11-31520-44250	41.45	41.45	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	11-31520-44250	46.85	46.85	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	12-31610-4425	86.93	86.93	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	12-31620-4425	67.24	67.24	TELEPHONE CHARGES	
03/20/2025	47870	AT&T	23153309	10-31150-44250	8.97	8.97	TELEPHONE CHARGES	
Total 47870:						905.23		
47871								
03/20/2025	47871	AUTO ZONE COMMER	5648021258	10-31140-44380	17.95	17.95	ANTIFREEZE	PW FIRE DEPT
03/20/2025	47871	AUTO ZONE COMMER	5648021258	10-31150-44380	17.94	17.94	ANTIFREEZE	
03/20/2025	47871	AUTO ZONE COMMER	5648026723	10-22080-4420	167.92	167.92	BATTERY	
03/20/2025	47871	AUTO ZONE COMMER	5648030111	10-22080-4420	66.86	66.86	CLEANING SUPPLIES	
03/20/2025	47871	AUTO ZONE COMMER	5648035400	11-31520-44280	37.99	37.99	DEXCOOL	
03/20/2025	47871	AUTO ZONE COMMER	5648036293	11-31520-44200	46.32	46.32	CLEANER/DEGREASER	
Total 47871:						354.98		
47872								
03/20/2025	47872	BABCOCK & SONS, IN	CC50580-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEM	PW
03/20/2025	47872	BABCOCK & SONS, IN	CC50583-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS	
03/20/2025	47872	BABCOCK & SONS, IN	LC50011-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
Total 47872:						236.57		
47873								
03/20/2025	47873	BLU BULK TRANSPOR	2652787	10-31158-44200	48.00	48.00	PUBLIC WORKS WATER	PW
Total 47873:						48.00		
47874								
03/20/2025	47874	CASELLE, INC.	139655	10-14020-4430	1,761.00	1,761.00	CONTRACT SUPPORT	ADMIN
Total 47874:						1,761.00		
47875								
03/20/2025	47875	CITY OF CALIPATRIA	01234	10-22080-43110	117.70	117.70	HOTEL ROOM REIMBURSEM	FIRE DEPT
Total 47875:						117.70		
47876								
03/20/2025	47876	COUNTY MOTOR PAR	317037	10-31150-44380	71.14	71.14	FILTERS	PW
03/20/2025	47876	COUNTY MOTOR PAR	317037	11-31510-44380	10.16	10.16	FILTERS	
03/20/2025	47876	COUNTY MOTOR PAR	317037	12-31620-4438	20.33	20.33	FILTERS	
03/20/2025	47876	COUNTY MOTOR PAR	317361	10-31150-44380	5.42	5.42	ANTIFREEZE	
03/20/2025	47876	COUNTY MOTOR PAR	317361	11-31510-44380	5.42	5.42	ANTIFREEZE	
03/20/2025	47876	COUNTY MOTOR PAR	317361	12-31620-4438	5.42	5.42	ANTIFREEZE	
03/20/2025	47876	COUNTY MOTOR PAR	317403	10-31140-44200	38.60	38.60	SEALER	
03/20/2025	47876	COUNTY MOTOR PAR	317404	10-31140-44210	12.92	12.92	PERFORMANCE TOOL	
Total 47876:						169.41		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47877								
03/20/2025	47877	COUNTY OF SAN DIEG	25HOLTFDN	10-22080-4433	649.00	649.00	FIRE DEPT RADIOS	PW FIRE DEPT
03/20/2025	47877	COUNTY OF SAN DIEG	25HOLTFDN	12-31620-4433	14.75	14.75	PUBLIC WORKS RADIOS	
03/20/2025	47877	COUNTY OF SAN DIEG	25HOLTFDN	11-31510-44330	14.75	14.75	PUBLIC WORKS RADIOS	
Total 47877:						678.50		
47878								
03/20/2025	47878	DANIEL JONGEWARD	MARCH 202	10-13050-4430	400.00	400.00	FARMERS MARKET ENTERT	FARMERS MKT
Total 47878:						400.00		
47879								
03/20/2025	47879	FIRE-ETC	196777	10-22080-4314	286.83	286.83	PANTS, ALTERATIONS	FIRE DEPT
Total 47879:						286.83		
47880								
03/20/2025	47880	HIGHLINE COOLING, L	APRIL 2025	10-21040-4438	1,000.00	1,000.00	APRIL 2025 OFFICE RENT	ADMIN
03/20/2025	47880	HIGHLINE COOLING, L	APRIL 2025	10-22080-4438	1,000.00	1,000.00	APRIL 2025 OFFICE RENT	
Total 47880:						2,000.00		
47881								
03/20/2025	47881	HOLT GROUP, THE	25-01-013	22-80049-4430	4,625.00	4,625.00	(532) BIDDING SERVICES ST	ADMIN
03/20/2025	47881	HOLT GROUP, THE	25-01-014	22-80049-4430	13,000.00	13,000.00	(532) CITY WIDE STREET PR	
03/20/2025	47881	HOLT GROUP, THE	25-01-015	12-31610-4430	525.00	525.00	(116) WWTP UV SYSTEM	
03/20/2025	47881	HOLT GROUP, THE	25-01-015	11-31520-44303	4,095.00	4,095.00	(116) WTP TANK RECOAT	
03/20/2025	47881	HOLT GROUP, THE	25-01-020	10-12003-4430	6,530.85	6,530.85	(047) HOUSING REPORT, OR	
03/20/2025	47881	HOLT GROUP, THE	25-01-021	10-12003-4430	2,690.26	2,690.26	(207) BUILDING PERMITS RE	
03/20/2025	47881	HOLT GROUP, THE	25-01-022	10-31140-44302	490.00	490.00	(335) CALTRANS, LPP FUNDS	
03/20/2025	47881	HOLT GROUP, THE	25-01-023	22-80050-4430	1,490.00	1,490.00	(489) TRESTLE BRIDGE TRAI	
03/20/2025	47881	HOLT GROUP, THE	25-01-024	10-70003-4430	2,392.50	2,392.50	(491) SUNSET ROSE SENIOR	
03/20/2025	47881	HOLT GROUP, THE	25-01-025	10-80027-4430	1,235.00	1,235.00	(499) PINE CROSSING APAR	
03/20/2025	47881	HOLT GROUP, THE	25-01-026	10-12003-4430	4,752.00	4,752.00	(500) ZONING CODE AMEND	
03/20/2025	47881	HOLT GROUP, THE	25-01-027	10-12003-4430	1,342.50	1,342.50	(510) PLHA GRANT ADMINIST	
03/20/2025	47881	HOLT GROUP, THE	25-01-028	22-80043-4430	330.00	330.00	(512) WEST 9TH IMPROVEME	
03/20/2025	47881	HOLT GROUP, THE	25-01-029	22-80042-4430	540.00	540.00	(513) EAST 9TH ST SIDEWAL	
Total 47881:						44,038.11		
47882								
03/20/2025	47882	HOLTVILLE TACO SHO	02032025	11-31510-44500	76.00	76.00	MEALS	PW
Total 47882:						76.00		
47883								
03/20/2025	47883	I.C. PUBLIC HEALTH D	24724	11-31520-44301	266.00	266.00	COLIFORM WATER ANALYSI	PW
Total 47883:						266.00		
47884								
03/20/2025	47884	I.V. FAMILY CARE MEDI	1649224387	10-22080-4430	300.00	300.00	ROBERTO ARIAS	FIRE DEPT
Total 47884:						300.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47885								
03/20/2025	47885	IMPERIAL COUNTY AU	PROPERTY	10-17030-4432	5,660.34	5,660.34	PROPERTY TAX COLLECTIO	ADMIN
Total 47885:						5,660.34		
47886								
03/20/2025	47886	IMPERIAL IRRIGATION	#0303 FEB 2	11-31520-44350	2,152.00	2,152.00	RAW WATER CHARAGES	PW
Total 47886:						2,152.00		
47887								
03/20/2025	47887	IMPERIAL PRINTERS	25-349	10-22080-4416	201.43	201.43	FIRE DEPT INSPECTION FOR	FIRE DEPT
Total 47887:						201.43		
47888								
03/20/2025	47888	JADE SECURITY SYST	0221356	11-31520-44300	64.48	64.48	MONITOR SECURITY SYSTE	PW
03/20/2025	47888	JADE SECURITY SYST	0221356	12-31610-4430	64.49	64.49	MONITOR SECURITY SYSTE	
Total 47888:						128.97		
47889								
03/20/2025	47889	JJ HERNANDEZ PLUM	001	10-22080-4430	145.00	145.00	DRAIN SERVICE	FIRE DEPT
Total 47889:						145.00		
47890								
03/20/2025	47890	K-C WELDING & RENT	209749	11-31510-44200	62.78	62.78	GLOVES	PW
03/20/2025	47890	K-C WELDING & RENT	209749	12-31620-4420	62.78	62.78	GLOVES	
03/20/2025	47890	K-C WELDING & RENT	209751	11-31510-44200	66.56	66.56	COUPLERS, DRIVERS	
03/20/2025	47890	K-C WELDING & RENT	209751	12-31620-4420	66.56	66.56	COUPLERS, DRIVERS	
Total 47890:						258.68		
47891								
03/20/2025	47891	KLEINFELDER	1524742	23-80025-4430	8,412.50	8,412.50	ALAMO RIVER TRAIL TRESTL	ADMIN
Total 47891:						8,412.50		
47892								
03/20/2025	47892	L.N. CURTIS & SONS	INV917051	10-22080-4420	143.84	143.84	HYDRO BAG	FIRE DEPT
03/20/2025	47892	L.N. CURTIS & SONS	INV917611	10-22080-4420	238.22	238.22	FIRE EZTINGUISHER	
Total 47892:						382.06		
47893								
03/20/2025	47893	LA BRUCHERIE IRRIGA	298572C	11-31510-44200	435.04	435.04	VALVES, HOSE, BUSHINGS	PW
03/20/2025	47893	LA BRUCHERIE IRRIGA	298948C	11-31510-44200	733.07	733.07	ROTOR, VALVES	
03/20/2025	47893	LA BRUCHERIE IRRIGA	299272C	10-31150-44200	180.50	180.50	ADAPTERS, COUPLERS, UNI	
Total 47893:						1,348.61		
47894								
03/20/2025	47894	LEAF	18041039	10-22080-4525	70.37	70.37	PRINTER LEASE	FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47894:						70.37		
47895								
03/20/2025	47895	MALLORY SAFETY & S	6098720	10-31150-43140	27.36	27.36	SAFETY EQUIPMENT	PW
03/20/2025	47895	MALLORY SAFETY & S	6098722	10-31150-44200	258.60	258.60	GOOGLES	
Total 47895:						285.96		
47896								
03/20/2025	47896	MARLIN LEASING COR	40226535	10-12001-4525	113.78	113.78	PRINTER LEASE	ADMIN
03/20/2025	47896	MARLIN LEASING COR	40226535	10-13010-4525	113.78	113.78	PRINTER LEASE	
03/20/2025	47896	MARLIN LEASING COR	40226535	10-14020-4525	113.78	113.78	PRINTER LEASE	
03/20/2025	47896	MARLIN LEASING COR	40226535	11-31510-45250	113.78	113.78	PRINTER LEASE	
03/20/2025	47896	MARLIN LEASING COR	40226535	12-31620-4525	113.77	113.77	PRINTER LEASE	
Total 47896:						568.89		
47897								
03/20/2025	47897	MISSIONSQUARE	6521213	10-00000-2026	2,054.15	2,054.15	RETIREMENT	ADMIN
03/20/2025	47897	MISSIONSQUARE	6521213	10-00000-2027	480.20	480.20	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	10-12001-4240	672.00	672.00	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	10-14020-4240	255.04	255.04	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	10-22080-4240	351.81	351.81	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	10-12003-4240	199.44	199.44	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	10-31140-42400	122.11	122.11	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	11-31530-42400	32.78	32.78	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	11-31510-42400	469.95	469.95	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	11-31520-42400	399.12	399.12	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	12-31610-4240	466.24	466.24	RETIREMENT	
03/20/2025	47897	MISSIONSQUARE	6521213	12-31620-4240	529.00	529.00	RETIREMENT	
Total 47897:						6,031.84		
47898								
03/20/2025	47898	PEOPLEREADY,INC.	290611991	10-31150-41400	931.20	931.20	TEMP WORKER PARKS	PW
03/20/2025	47898	PEOPLEREADY,INC.	29061992	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
Total 47898:						1,804.20		
47899								
03/20/2025	47899	QUILL CORPORATION	42846398	12-31620-4416	51.09	51.09	TONER CARTRIDGES	ADMIN
03/20/2025	47899	QUILL CORPORATION	42846398	11-31510-44160	51.09	51.09	TONER CARTRIDGES	
03/20/2025	47899	QUILL CORPORATION	42846398	10-14020-4416	51.09	51.09	TONER CARTRIDGES	
03/20/2025	47899	QUILL CORPORATION	42847142	10-14020-4416	56.74	56.74	TONER CARTRIDGES	
03/20/2025	47899	QUILL CORPORATION	42847142	11-31510-44160	56.74	56.74	TONER CARTRIDGES	
03/20/2025	47899	QUILL CORPORATION	42847142	12-31620-4416	56.74	56.74	TONER CARTRIDGES	
Total 47899:						323.49		
47900								
03/20/2025	47900	REDDY ICE	1060426261	10-22080-4420	90.51	90.51	ICE	FIRE DEPT
Total 47900:						90.51		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47901								
03/20/2025	47901	RUBIO MEDINA, ARCHI	2304-022025	10-70001-4430	18,795.63	18,795.63	PUBIC SAFETY BUILDING PL	ADMIN
Total 47901:						18,795.63		
47902								
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	10-31150-44270	662.98	662.98	PUBLIC WORKS FUEL	PW
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	11-31510-44270	170.65	170.65	PUBLIC WORKS FUEL	
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	11-31530-44270	306.32	306.32	PUBLIC WORKS FUEL	
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	11-31520-44270	1,517.57	1,517.57	PUBLIC WORKS FUEL	
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	12-31610-4427	708.44	708.44	PUBLIC WORKS FUEL	
03/20/2025	47902	SELLERS PETROLEU	CL43367-IN	12-31620-4427	578.09	578.09	PUBLIC WORKS FUEL	
Total 47902:						3,944.05		
47903								
03/20/2025	47903	SERVICE MASTER	35491	10-31158-44300	2,045.60	2,045.60	JANITORIAL SERVICE	ADMIN
Total 47903:						2,045.60		
47904								
03/20/2025	47904	SPARKLETTS	0431538 030	10-31158-44200	176.27	176.27	PUBLIC WORKS WATER	PW
03/20/2025	47904	SPARKLETTS	9439337 030	10-22080-4420	82.43	82.43	FIRE DEPT WATER	FIRE DEPT
Total 47904:						258.70		
47905								
03/20/2025	47905	STORAGE DEPOT	52021	10-22080-4430	70.00	70.00	TOWING SERVICES	FIRE DEPT
Total 47905:						70.00		
47906								
03/20/2025	47906	USA BLUEBOOK	INV0064461	12-31610-4420	1,410.33	1,410.33	THERMOMETER	PW
Total 47906:						1,410.33		
47907								
03/20/2025	47907	VESTIS	#2000 FEBR	10-31158-44200	254.71	254.71	WORKPLACE SUPPLIES	PW
03/20/2025	47907	VESTIS	#2000 FEBR	12-31610-4314	526.56	526.56	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	11-31520-43140	513.72	513.72	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	11-31530-43140	117.16	117.16	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	10-31150-43140	109.84	109.84	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	10-31140-43140	109.84	109.84	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	11-31510-43140	197.72	197.72	UNIFORM CHARGES	
03/20/2025	47907	VESTIS	#2000 FEBR	12-31620-4314	197.72	197.72	UNIFORM CHARGES	
Total 47907:						2,027.27		
47908								
03/20/2025	47908	VISUAL EDGE IT, INC.	24AR249150	10-22080-4416	3.42	3.42	FD PRINTER SERVICES	FIRE DEPT
Total 47908:						3.42		
47909								
03/20/2025	47909	WALKER & DRISKILL	14390	10-16026-4430	2,055.00	2,055.00	ATTORNEY FEES	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47909:						2,055.00		
47910								
03/20/2025	47910	WYMORE, INC.	1239350	11-31520-44210	97.37	97.37	EXTRACTOR	PW
Total 47910:						97.37		
47911								
04/03/2025	47911	ACE HARDWARE	F03636	10-31150-44200	175.57	175.57	BYPASSES, TRANSPLANTER	PW FIRE DEPT
04/03/2025	47911	ACE HARDWARE	F03639	10-31158-44200	8.61	8.61	AIR FRESHNER	
04/03/2025	47911	ACE HARDWARE	F03788	10-31150-44200	57.84	57.84	NOZZLE, SPRAY	
04/03/2025	47911	ACE HARDWARE	F04135	10-31150-44210	64.63	64.63	RAKE, GRAIN SCOOP	
04/03/2025	47911	ACE HARDWARE	F04148	10-31140-44200	41.93	41.93	STREET TOOL SUPPLIES	
04/03/2025	47911	ACE HARDWARE	F04149	10-31150-44200	14.00	14.00	PVC	
04/03/2025	47911	ACE HARDWARE	F04180	10-31150-44200	51.66	51.66	SPRAY HEADS	
04/03/2025	47911	ACE HARDWARE	F04480	10-22080-4420	47.36	47.36	SAFETY GLASSES	
04/03/2025	47911	ACE HARDWARE	F04865	10-31150-44200	19.38	19.38	AUGER CLOSET	
04/03/2025	47911	ACE HARDWARE	F04894	10-31150-44200	14.42	14.42	OIL	
04/03/2025	47911	ACE HARDWARE	F04894	10-31150-44210	517.26	517.26	MOWING TOOL	
04/03/2025	47911	ACE HARDWARE	F04899	10-31150-44200	36.03	36.03	KEYS	
04/03/2025	47911	ACE HARDWARE	F05040	10-31150-44200	38.22	38.22	CABLE TIES	
04/03/2025	47911	ACE HARDWARE	F05044	10-31150-44200	69.49	69.49	SPRAY HEADS	
04/03/2025	47911	ACE HARDWARE	F05145	10-31150-44200	9.69	9.69	NOZZLE TWIST	
04/03/2025	47911	ACE HARDWARE	F05152	10-22080-4420	30.15	30.15	SANDPAPER, CLEANING CL	
04/03/2025	47911	ACE HARDWARE	F05280	10-22080-4420	29.06	29.06	SILICONE	
04/03/2025	47911	ACE HARDWARE	F05311	10-22080-4420	12.92	12.92	GLOVES	
04/03/2025	47911	ACE HARDWARE	F05574	10-31150-44200	6.02	6.02	CLEANER	
04/03/2025	47911	ACE HARDWARE	F05633	10-31150-44200	11.84	11.84	CLEANER	
04/03/2025	47911	ACE HARDWARE	F05682	10-31150-44200	14.00	14.00	SAFETY GLASSES	
04/03/2025	47911	ACE HARDWARE	F05717	10-22080-4420	34.46	34.46	GLOVES	
04/03/2025	47911	ACE HARDWARE	F05744	10-31150-44200	77.31	77.31	SPRAY HEAD, CABLE, HOSE	
04/03/2025	47911	ACE HARDWARE	F05751	10-31150-44200	18.51	18.51	COMPOST	
04/03/2025	47911	ACE HARDWARE	F05759	10-31150-44200	14.63	14.63	TAPE, SPRAY	
04/03/2025	47911	ACE HARDWARE	F05780	10-31140-44200	20.02	20.02	VALVE, CEMENT	
04/03/2025	47911	ACE HARDWARE	F05807	10-31150-44200	17.22	17.22	SPRAY HEAD	
04/03/2025	47911	ACE HARDWARE	F06249	10-22080-4420	17.42	17.42	GATORADE	
04/03/2025	47911	ACE HARDWARE	F06256	10-31150-44200	12.92	12.92	CONCRETE MIX	
04/03/2025	47911	ACE HARDWARE	F06320	10-31150-44200	12.92	12.92	CONCRETE MIX	
04/03/2025	47911	ACE HARDWARE	F06403	10-22080-4420	38.94	38.94	BOTTLED WATER, GATORAD	
04/03/2025	47911	ACE HARDWARE	F06476	10-31150-44310	21.52	21.52	BOLTS, GEAR DRIVE	
04/03/2025	47911	ACE HARDWARE	F06588	10-31150-44200	38.05	38.05	SPRINKLER POPUP, TAPE, M	
04/03/2025	47911	ACE HARDWARE	F06595	10-31150-44200	18.03	18.03	COUPLERS	
04/03/2025	47911	ACE HARDWARE	F06596	10-31150-44200	13.95	13.95	MOUSE TRAPS	
04/03/2025	47911	ACE HARDWARE	F06733	10-31150-44200	78.60	78.60	COUPLERS, PLIERS	
04/03/2025	47911	ACE HARDWARE	F06960	10-31150-44200	15.88	15.88	COUPLERS, PVC, CAPS	
04/03/2025	47911	ACE HARDWARE	F07182	10-31150-44200	12.43	12.43	CAPS, SEAL TAPE	
04/03/2025	47911	ACE HARDWARE	F07238	10-31150-44200	21.30	21.30	IRRIGATION STAKE	
Total 47911:						1,754.19		
47912								
04/03/2025	47912	AFLAC	366757	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	ADMIN
04/03/2025	47912	AFLAC	366757	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
04/03/2025	47912	AFLAC	514681	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
04/03/2025	47912	AFLAC	514681	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47912:						50.50		
47913								
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-22080-4510	90.00	90.00	MANAGEMENT INFO SERVIC	ADMIN
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-12001-4510	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-12003-4510	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-14020-4510	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	11-31510-45100	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	12-31620-4510	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	11-31520-45100	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	12-31610-4510	90.00	90.00	MANAGEMENT INFO SERVIC	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-12003-4520	150.00	150.00	BUILDING PERMIT SYSTEM	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-22080-4520	300.00	300.00	FIRE DEPT CONSULTING	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	11-31520-45200	600.00	600.00	WTP CONSULTING	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	12-31610-4520	900.00	900.00	WWTP CONSULTING	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	10-14020-4520	200.00	200.00	FINANCE CONSULTING	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	11-31510-45200	200.00	200.00	PW CONSULTING	
04/03/2025	47913	ALEJANDRO ESTRAD	1526	12-31620-4520	200.00	200.00	PW CONSULTING	
Total 47913:						3,270.00		
47914								
04/03/2025	47914	ALL STAR FIRE EQUIP	263052	10-22080-4420	5,532.53	5,532.53	TURNOUT	FIRE DEPT
Total 47914:						5,532.53		
47915								
04/03/2025	47915	ALL VALLEY FENCE &	N2AV12585	10-31140-44200	381.60	381.60	FENCE SUPPLIES	PW
04/03/2025	47915	ALL VALLEY FENCE &	N2AV12585	10-31150-44200	381.61	381.61	FENCE SUPPLIES	
Total 47915:						763.21		
47916								
04/03/2025	47916	AQUA METRIC SALES	INV0107151	11-31530-47950	9,088.20	9,088.20	3" OMNI T2 1000USG	PW
Total 47916:						9,088.20		
47917								
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-12001-4423	59.12	59.12	TELEPHONE CHARGES	ADMIN
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-22080-4423	45.08	45.08	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-14020-4423	50.13	50.13	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-12003-4423	45.08	45.08	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-31140-44230	162.01	162.01	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	10-31150-44230	116.93	116.93	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	12-31610-4423	47.34	47.34	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	12-31620-4423	141.60	141.60	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	11-31530-44230	47.34	47.34	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	11-31510-44230	94.25	94.25	TELEPHONE CHARGES	
04/03/2025	47917	AT&T MOBILITY	8116X031120	11-31520-44230	187.10	187.10	TELEPHONE CHARGES	
Total 47917:						1,116.70		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47918								
04/03/2025	47918	AUTO ZONE COMMER	0564805682	10-31140-44280	6.68	6.68	TRUCK REPAIRS	PW
04/03/2025	47918	AUTO ZONE COMMER	0564805682	11-31510-44280	23.38	23.38	TRUCK REPAIRS	
04/03/2025	47918	AUTO ZONE COMMER	0564805682	11-31530-44280	6.68	6.68	TRUCK REPAIRS	
04/03/2025	47918	AUTO ZONE COMMER	0564805682	12-31620-4428	30.05	30.05	TRUCK REPAIRS	
Total 47918:						66.79		
47919								
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-13010-4230	618.42	618.42	INSURANCE PREMIUM	ADMIN
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-12001-4230	1,859.82	1,859.82	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-14020-4230	940.82	940.82	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-22080-4230	1,236.84	1,236.84	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-31140-42300	443.17	443.17	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	10-12003-4230	1,093.76	1,093.76	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	11-31530-42300	191.42	191.42	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	11-31510-42300	1,753.77	1,753.77	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	12-31610-4230	672.22	672.22	INSURANCE PREMIUM	
04/03/2025	47919	BLUE SHIELD OF CALI	2507300039	12-31620-4230	1,861.29	1,861.29	INSURANCE PREMIUM	
Total 47919:						10,671.53		
47920								
04/03/2025	47920	BOUNDTREE	85693845	10-22080-4420	212.65	212.65	MEDICAL SUPPLIES	FIRE DEPT
Total 47920:						212.65		
47921								
04/03/2025	47921	COUNTY MOTOR PAR	317573	10-31150-44280	179.69	179.69	BATTERY	PW
04/03/2025	47921	COUNTY MOTOR PAR	317573	11-31510-44280	25.67	25.67	BATTERY	
04/03/2025	47921	COUNTY MOTOR PAR	317573	12-31620-4428	51.34	51.34	BATTERY	
04/03/2025	47921	COUNTY MOTOR PAR	317584	10-31140-44280	55.14	55.14	BATTERY	
04/03/2025	47921	COUNTY MOTOR PAR	317584	11-31510-44280	192.97	192.97	BATTERY	
04/03/2025	47921	COUNTY MOTOR PAR	317584	12-31620-4428	303.24	303.24	BATTERY	
04/03/2025	47921	COUNTY MOTOR PAR	317702	10-31150-44280	12.92	12.92	SCREWS	
04/03/2025	47921	COUNTY MOTOR PAR	317702	11-31510-44280	12.92	12.92	SCREWS	
04/03/2025	47921	COUNTY MOTOR PAR	317702	12-31620-4428	12.92	12.92	SCREWS	
Total 47921:						846.81		
47922								
04/03/2025	47922	FIRE-ETC	197385	10-22080-4314	456.78	456.78	PRO STATION BOOT	FIRE DEPT
Total 47922:						456.78		
47923								
04/03/2025	47923	HINDERLITER deLLAM	SIN048356	10-14020-4430	300.00	300.00	SALES TAX CONTRACT SER	ADMIN
Total 47923:						300.00		
47924								
04/03/2025	47924	HOME DEPOT/GECF	9022182	12-31620-4420	191.56	191.56	BUCKETS, MECH SET	PW
Total 47924:						191.56		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
47925									
04/03/2025	47925	HUMANA	296346596	10-13010-4225	78.03	78.03	INSURANCE	ADMIN	
04/03/2025	47925	HUMANA	296346596	10-12001-4225	199.57	199.57	INSURANCE		
04/03/2025	47925	HUMANA	296346596	10-14020-4225	104.04	104.04	INSURANCE		
04/03/2025	47925	HUMANA	296346596	10-22080-4225	156.06	156.06	INSURANCE		
04/03/2025	47925	HUMANA	296346596	10-12003-4225	121.54	121.54	INSURANCE		
04/03/2025	47925	HUMANA	296346596	10-31140-42250	35.11	35.11	INSURANCE		
04/03/2025	47925	HUMANA	296346596	11-31530-42250	27.31	27.31	INSURANCE		
04/03/2025	47925	HUMANA	296346596	11-31510-42250	176.50	176.50	INSURANCE		
04/03/2025	47925	HUMANA	296346596	12-31610-4225	78.04	78.04	INSURANCE		
04/03/2025	47925	HUMANA	296346596	12-31620-4225	168.75	168.75	INSURANCE		
Total 47925:						1,144.95			
47926									
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	10-31140-44240	2,467.69	2,467.69	ELECTRIC UTILITIES	PW	
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	10-31158-44240	1,792.66	1,792.66	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	11-31520-44240	7,687.96	7,687.96	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	12-31610-4424	6,921.72	6,921.72	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	12-31620-4424	145.15	145.15	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	11-31510-44240	51.82	51.82	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	ELECTRIC M	11-31520-44240	51.83	51.83	ELECTRIC UTILITIES		
04/03/2025	47926	IMPERIAL IRRIGATION	PARKS ELE	10-31150-44240	3,156.74	3,156.74	PARKS ELECTRICITY		
Total 47926:						22,275.57			
47927									
04/03/2025	47927	IMPERIAL LANDFILL	4136-000022	10-21070-4430	67.52	67.52	WASTE DISPOSAL	PW	
Total 47927:						67.52			
47928									
04/03/2025	47928	L.N. CURTIS & SONS	INV926981	10-22080-4420	395.82	395.82	WILDLAND HOSE PACK	FIRE DEPT	
Total 47928:						395.82			
47929									
04/03/2025	47929	LA BRUCHERIE IRRIGA	300066C	10-31150-44200	691.49	691.49	BUSHINGS, VALVES	PW	
Total 47929:						691.49			
47930									
04/03/2025	47930	MARLIN LEASING COR	40327011	10-12001-4525	81.02	81.02	PRINTER LEASE	ADMIN	
04/03/2025	47930	MARLIN LEASING COR	40327011	10-13010-4525	81.02	81.02	PRINTER LEASE		
04/03/2025	47930	MARLIN LEASING COR	40327011	10-14020-4525	81.01	81.01	PRINTER LEASE		
04/03/2025	47930	MARLIN LEASING COR	40327011	11-31510-45250	81.01	81.01	PRINTER LEASE		
04/03/2025	47930	MARLIN LEASING COR	40327011	12-31620-4525	81.01	81.01	PRINTER LEASE		
Total 47930:						405.07			
47931									
04/03/2025	47931	MISSIONSQUARE	6674142	10-00000-2026	2,223.03	2,223.03	INSURANCE PREMIUM	ADMIN	
04/03/2025	47931	MISSIONSQUARE	6674142	10-00000-2027	480.20	480.20	INSURANCE PREMIUM		
04/03/2025	47931	MISSIONSQUARE	6674142	10-12001-4240	672.00	672.00	INSURANCE PREMIUM		
04/03/2025	47931	MISSIONSQUARE	6674142	10-14020-4240	255.04	255.04	INSURANCE PREMIUM		
04/03/2025	47931	MISSIONSQUARE	6674142	10-22080-4240	351.81	351.81	INSURANCE PREMIUM		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
04/03/2025	47931	MISSIONSQUARE	6674142	10-12003-4240	199.44	199.44	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	10-21070-4240	42.23	42.23	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	10-31140-42400	147.44	147.44	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	10-31150-42400	25.33	25.33	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	11-31530-42400	32.78	32.78	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	11-31510-42400	495.28	495.28	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	11-31520-42400	399.12	399.12	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	12-31610-4240	466.24	466.24	INSURANCE PREMIUM	
04/03/2025	47931	MISSIONSQUARE	6674142	12-31620-4240	579.66	579.66	INSURANCE PREMIUM	
Total 47931:						6,369.60		
47932								
04/03/2025	47932	PEOPLEREADY,INC.	29066880	10-31150-41400	1,164.00	1,164.00	TEMP WORKER PARKS	PW
04/03/2025	47932	PEOPLEREADY,INC.	29077896	10-31150-41400	1,164.00	1,164.00	TEMP WORKER PARKS	
Total 47932:						2,328.00		
47933								
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	10-13010-4417	54.24	54.24	POSTAGE	ADMIN
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	10-14020-4417	57.10	57.10	POSTAGE	
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	10-22080-4417	29.50	29.50	POSTAGE	
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	10-12001-4417	23.79	23.79	POSTAGE	
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	11-31520-44170	1,357.06	1,357.06	POSTAGE	
04/03/2025	47933	PURCHASE POWER (P	#9843 MARC	12-31620-4417	18.08	18.08	POSTAGE	
Total 47933:						1,539.77		
47934								
04/03/2025	47934	QUILL CORPORATION	43177587	10-12001-4416	462.20	462.20	TONER CARTRIDGES	ADMIN
04/03/2025	47934	QUILL CORPORATION	43192033	10-12001-4416	10.24	10.24	PAPER	
04/03/2025	47934	QUILL CORPORATION	43192033	10-12003-4416	10.24	10.24	PAPER	
04/03/2025	47934	QUILL CORPORATION	43192033	10-14020-4416	10.23	10.23	PAPER	
04/03/2025	47934	QUILL CORPORATION	43192033	11-31510-44160	10.23	10.23	PAPER	
04/03/2025	47934	QUILL CORPORATION	43192033	12-31620-4416	10.23	10.23	PAPER	
Total 47934:						513.37		
47935								
04/03/2025	47935	RESOURCES RECYCLI	1620999	13-00000-3630	552.14	552.14	UNSPENT FUNDS OWE1-21-0	ADMIN
Total 47935:						552.14		
47936								
04/03/2025	47936	ROBERT S. NELSON A	15197	10-22080-4428	1,476.14	1,476.14	TRUCK REPAIRS	FIRE DEPT
Total 47936:						1,476.14		
47937								
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-22080-4230	150.37	150.37	MEDICAL HEALTH INSURAN	ADMIN
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-21070-4230	40.61	40.61	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-31140-42300	91.33	91.33	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-31150-42300	24.37	24.37	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	11-31510-42300	258.74	258.74	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	11-31520-42300	283.47	283.47	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	12-31610-4230	718.81	718.81	MEDICAL HEALTH INSURAN	


Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	12-31620-4230	417.04	417.04	MEDICAL HEALTH INSURAN	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-22080-4225	18.93	18.93	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-21070-4225	4.73	4.73	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-31140-42250	7.96	7.96	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	10-31150-42250	2.84	2.84	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	11-31510-42250	20.77	20.77	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	12-31610-4225	84.64	84.64	DENTAL HEALTH INSURANC	
04/03/2025	47937	SIMNSA HEALTH PLAN	137900	12-31620-4225	33.86	33.86	DENTAL HEALTH INSURANC	
Total 47937:						2,177.40		
47938								
04/03/2025	47938	SUN HARVEST	APRIL 2025	11-00000-39610	900.00	900.00	UTILITY OVERPAYMENT - TY	UTILITIES
Total 47938:						900.00		
47939								
04/03/2025	47939	SUPERIOR READY MIX	2503-232858	12-31620-4420	50.01	50.01	WIRE BRUSH, EDGER TOUC	PW
04/03/2025	47939	SUPERIOR READY MIX	2503-232866	12-31620-4420	481.67	481.67	RCP 24X2	
04/03/2025	47939	SUPERIOR READY MIX	2503-233794	12-31620-4420	329.23	329.23	SONOTUBE	
Total 47939:						860.91		
47940								
04/03/2025	47940	SWRCB ACCOUNTING	CONTRACT	12-31610-4891	178,974.74	178,974.74	CLEAN WATER STATE REVO	PW
04/03/2025	47940	SWRCB ACCOUNTING	CONTRACT	12-31610-4892	49,614.69	49,614.69	CLEAN WATER STATE REVO	
Total 47940:						228,589.43		
47941								
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-13010-4225	12.51	12.51	INSURANCE PREMIUM	ADMIN
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-12001-4225	40.45	40.45	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-14020-4225	16.68	16.68	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-12003-4225	20.43	20.43	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-22080-4225	37.53	37.53	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-21070-4225	3.13	3.13	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-31140-42250	9.63	9.63	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	10-31150-42250	1.88	1.88	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	11-31530-42250	2.50	2.50	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	11-31510-42250	39.29	39.29	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	11-31520-42250	32.53	32.53	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	12-31610-4225	32.94	32.94	INSURANCE PREMIUM	
04/03/2025	47941	VISION SERVICE PLAN	822510668	12-31620-4225	42.40	42.40	INSURANCE PREMIUM	
Total 47941:						291.90		
47942								
04/03/2025	47942	VISUAL EDGE IT, INC.	24AR251830	10-12001-4416	29.27	29.27	PRINTER	ADMIN
04/03/2025	47942	VISUAL EDGE IT, INC.	24AR251830	10-13010-4416	29.27	29.27	PRINTER	
04/03/2025	47942	VISUAL EDGE IT, INC.	24AR251830	10-14020-4416	29.27	29.27	PRINTER	
04/03/2025	47942	VISUAL EDGE IT, INC.	24AR251830	11-31510-44160	29.26	29.26	PRINTER	
04/03/2025	47942	VISUAL EDGE IT, INC.	24AR251830	12-31620-4416	29.26	29.26	PRINTER	
Total 47942:						146.33		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
47943							
04/03/2025	47943	THE CRISCOM COMPA	271465	10-11011-44300	4,500.00	4,500.00	ADVOCACY GRANT WRITING
Total 47943:						4,500.00	ADMIN
Grand Totals:						652,122.12	

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	04/14/25
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: April 11, 2025

FROM: Nick Wells, City Manager

SUBJECT: **Resolution 25-10** *Approving an Agreement with SitelogiQ to Analyze and Design Energy Efficiency Strategies and Solutions for City Buildings & Facilities*

ISSUE:

Shall the City Council adopt Resolution No. 25-10, approving an agreement with SitelogiQ examining energy efficiencies and proposed solutions for energy savings at City facilities?

DISCUSSION:

Over past several years, the State of California has passed various legislation that requires residents and entities to take measures to adopt clean energy procedures and encourage “greener” buildings, public installations and spaces. The City of Holtville has done minimal activity in moves toward compliance.

Several months ago, staff began discussions with SitelogiQ, an engineering firm that specializes in analyzing energy usage, designing programs to streamline energy usage, while maximizing the ability to procure government funding to install energy-saving devices and alternative sources of electricity. A presentation was given to Council in March.

It is hoped that an ancillary potential application could be utilization of their services in conjunction with the Public Safety complex. It is obviously necessary to make some inroads to energy efficiency in its construction, however, discussion regarding solar car shades and EV car chargers has long been in the mix, one of their areas of specialty. It is hoped that, if engaged for the current project, SitlogiQ would be well-positioned to participate in the construction of those types of apparatus during and after construction of the facility.

SitelogiQ’s initial analysis of the City’s energy usage focused on the Water Plant, Sewer Plant, Chamber of Commerce building and sports field lighting. It produced multiple scenarios that demonstrate substantial potential savings. In each of the potential scenarios, the City would have a nominal initial investment that would quickly turn into savings from lowered IID energy bills. Again, these are preliminary estimates that need more edification.

As discussed in their presentation to Council, they are requesting a next step of a more substantive evaluation of the City’s needs and potential for savings. If the more extensive analysis does not yield a potential for substantial savings, SitelogiQ would abandon the project and part ways with the City. If, however, they can demonstrate a project with great financial potential, the City could opt in at no cost for the analysis and begin their payment program. If the City opted out in that scenario, the contract would obligate the City to pay for the analysis for a fixed fee of \$32,000.

HLL-Mack Park

HLL-Mack Park (2025'04)

April 14, 2025

FISCAL IMPACT:

None at this time. Subsequent to analysis, Council will decide how to proceed, which may have minimal expenditures and/or savings spread across the General, Water and Wastewater Funds.

ALTERNATIVES

One or more of the following may be selected:

- 1) Authorize the agreement to move forward with the full analysis.
- 2) Direct staff to work with other vendors to examine this area.
- 3) Choose not to pursue the project at this time.
- 4) Give staff alternate direction.

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the agreement be authorized and the project moved forward.

SITELOGIQ INTRODUCTION

Accredited energy contractor delivering world-class energy, renewable, mobility, and infrastructure programs to **State & Local Governments**.



400+
Employees



\$5 Billion
Constructed



11,000
Customer Sites



\$1 Billion Saved
in Energy & Ops



site**logiq**

Proprietary and Confidential

PROGRAM OBJECTIVES & SCALABILITY

- Budget: Reduce utility cost by **39%**
- Awareness: SB100, CalGreen Code, Title 24
- Time Management: Reduce deferred maintenance
- Cashflow: Program creates **\$3.8M** in cumulative net savings
- Sustainability: Generating renewable energy
- Risk: Shift from **city to design-builder**
- Community Impact: Groundbreaking /Ribbon cutting ceremonies

Effected Sites	Solar Photovoltaic	LED Lighting	HVAC & Controls
Water Plant	✓	✓	✓
Wastewater Treatment Plant	✓	✓	
Chamber of Commerce		✓	✓
Ralph Samaha Park		✓	✓

*Other measures to investigate: EV Charging, Resiliency, Building Envelope



Holtville Water Plant



Holtville Wastewater Treatment Plant

site**logiq**

Proprietary and Confidential

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 25-10**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING AN
AGREEMENT WITH SITELOGIQ TO ANALYZE AND DESIGN
ENERGY EFFICIENCY STRATEGIES AND SOLUTIONS
FOR CITY BUILDINGS & FACILITIES**

WHEREAS, legislation in the State of California, such as SB 350, the "Clean Energy Pollution Reduction Act" and SB 423, the "Zero-Carbon Energy Act" encourage and even mandate adoption of clean energy measures and procedures by California cities; and

WHEREAS, the City of Holtville provides services and facilities to local residents, endeavoring to do so efficiently; and

WHEREAS, the City has been approached by firms that analyze energy usage and recommend changes for efficiency; and

WHEREAS, SitelogiQ, an engineering firm in this field, has done a preliminary analysis of the City's energy usage, demonstrating potential for substantial savings; and

WHEREAS, SitelogiQ has proposed to do further analysis on the issue, with a proposed agreement to perform refundable services in an amount not to exceed \$32,000; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. The City Council does hereby authorize the execution of an agreement with **SitelogiQ** to perform energy efficiency analysis in an amount not to exceed **\$32,000**.
2. That it is understood that this amount will be waived if a viable project for cost savings is identified by that analysis.
3. The City Council does hereby authorize the City Manager to execute a Letter of Agreement with SitelogiQ to perform these services.
4. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 14th day of April, 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____
Yvette Rios, City Clerk

Mike Goodsell, Mayor

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: April 10, 2025
FROM: Nick Wells, City Manager
SUBJECT: *Holtville Little League/Mack Park*

ISSUE:

Shall the City Council consider financial assistance to the Holtville Little League for expenditures to be incurred and/or resumption of charges for lights at the Mack Park baseball facilities?

DISCUSSION:

As you are probably aware, the City of Holtville owns Macdougall (Mack) Park and performs varying levels of ongoing upkeep and periodic improvement to the facility. This primarily consists of servicing the restrooms, cutting the grass, and weed abatement, but periodically, Public Works staff has performed repairs to the irrigation system, fencing, and worked on surrounding landscape.


Water service, sewer service for the bathrooms, and trash service are all provided by the City. IID billing for electrical service is paid by the City as well. In years past, the City was charging Holtville Little League (HLL) a nominal amount for use of the fields corresponding to the increased electricity usage during their season to offset that cost, but this practice was discontinued at some point. Those charges were set to be reinstituted two years ago, however, Council decided to forego the revenue at that time and it was not reinstated last year.

An analysis of electricity usage in 2022-23 revealed that approximately \$200 per month was the standard offseason IID bill, while that doubled to \$400 during the HLL season. With approximately 20 nights of use per month (Monday through Friday times 4 weeks), the additional electricity consumption can easily be extrapolated to approximately \$10 per night when the lights are being used for games.

For their part, HLL has made many improvements over the years to the facility and has handled the irrigation oversight on and off in recent years. The roles of the City and HLL have changed periodically depending on the efforts and wishes of the HLL leadership at different intervals.

City Staff and Council members have recently been approached by a representative of HLL to consider financial assistance from the City for an expenditure related to the clubhouse/snack bar at the Park. Although the City has always reserved the right to use the fields if necessary, HLL has been granted nearly exclusive use of the facility for many years. Moreover, the snack bar has been under their exclusive control for recorded memory.

The current issue with the snack bar is an infestation with rodents. As stated above, this building is exclusively used by HLL and only their activities therein could attract rodents. It was recently relayed to staff that food was being stored in the clubhouse, some of which was not properly sealed. To be clear, this request is to assist in fixing a problem created by actions of HLL over which the City had little to no control.

MEETING DATE:		<u>04/14/25</u>
ITEM NUMBER		<u>3 b</u>
Approvals	CITY MANAGER	
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

As alluded to above, in 2023, pursuant to conversations the Council had been having regarding youth sports and the increasing costs associated with maintaining parks facilities, staff had broached the subject of reinstituting a nominal charge to HLL. One item of discussion had been to encourage HLL to invest in the facility, allowing a deduction for qualified expenditures from any fees charged by the City for its use, which was a portion of the fee waiver decision at that time.

FISCAL IMPACT:

Any revenues or expenditures incurred are attributed to the Parks Department, which falls under the General Fund.

ALTERNATIVES

One or more of the following may be selected:


- 1) Authorize reimbursement to HLL for some portion of the expenditure.
- 2) Deny the request outright.
- 3) Reinstitute and collect the charge for lighting as the “field use fee.”
- 4) Forego the use charge as alternative compensation for the current expenditure.
- 5) Require that the snack bar be closed to limit any liability exposure to the City.
- 6) Give staff alternate direction.

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the reimbursement be denied, as the issue was caused by activities not under the City’s supervision. If Council has a desire to assist, the recommendation is to pay half of the expense, but permanently reinstate the field charge going forward to recoup some of those funds, at the very least.

City of Holtville

REPORT TO COUNCIL

MEETING DATE:		04/14/25
ITEM NUMBER		3 c
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED: April 11, 2025

FROM: Nick Wells, City Manager

SUBJECT: *Proposal by the Imperial County Sheriff's Office to Partner in the Purchase and Housing of a Police Canine for the City of Holtville*

DISCUSSION:

Former Holtville Police Chief Conkey has proposed this idea, Please see attached for more information.



IMPERIAL COUNTY SHERIFF'S OFFICE
FRED MIRAMONTES
SHERIFF-CORONER-MARSHAL



Date: March 17, 2025
To: City of Holtville
From: Lieutenant J. Conkey
Subject: Holtville K-9 Opportunity

Good Evening,

A while back a proposal was made to the city in reference to potentially obtaining a K-9 narcotics working dog for the City of Holtville. Back then the Sheriff's Office was looking for funding for a narcotics K-9, and it was proposed to the city that the cost of the K-9, K-9 training and handler training was fourteen thousand Dollars, \$14,000.00. Since those initial talks the Sheriff's Office has found funding to purchase two K-9's one for patrol and one for the jail. In addition, the Sheriff's Office has found additional funding for potentially acquiring a third K-9.

The Sheriff's Office is coming back to the city to see if the purchase of a K-9 is something that the City of Holtville would be interested in and like to partner with the Sheriff's Office on purchasing a K-9 that would be assigned to Holtville. The Sheriff's Office would like to partner with the city if at all possible to purchase this third patrol narcotics K-9. The Sheriff's Office will supply half of the funding for the K-9, the equipment and incur veterinary bills to ensure the K-9s health and longevity.

What the Sheriff's Office would ask from the city is to cover half of the cost of the K-9 purchase, which would be a one-time payment upfront of seven thousand dollars, \$7000.00. This will cover the initial purchase of the K-9 as well as all training, matched by the Sheriff's Office. In addition, the Sheriff's Office is asking that the city pay the handler's periderm salary which will be at a Deputy rate of fourteen, 14, hours of overtime every pay period. This pay rate would equate to fifty three dollars and fifty two cents an hour, \$53.52 an hour, totaling eight hundred and three dollars, \$803.00 biweekly.


If this is something that the City of Holtville would be interested in partnering with the Sheriff's Office please let us know or let me know if there are any questions or concerns there may be.

Respectfully Signed,
Lieutenant J. Conkey #655

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: April 10, 2025
FROM: Nick Wells, City Manager
SUBJECT: *CR&R Solid Waste Disposal Rates*

MEETING DATE:		<i>04/14/25</i>
ITEM NUMBER		<i>4 a</i>
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

BACKGROUND INFORMATION FOR DISCUSSION PURPOSES:

DISCUSSION:

In July, 2023, the City of Holtville renewed its agreement with CR&R, Incorporated to provide Solid Waste disposal services to the City. The agreement allows for an annual rate adjustment, tied to the Consumer Price Index and fuel costs. The adjustment is capped at 4% annually, but with the new administrations outstanding work that has controlled those two factors significantly. The rate adjustments for each category are significantly lower. The proposed rate adjustment for Residential and Commercial is as follows:

<u>.....Increase.....</u>		<u>New</u>
<u>Pct</u>	<u>Amount</u>	
2.3%	\$.52	\$23.28


There are similar increases for various sizes of rolloff bins, all at a 2.8% increase.

CR&R presents the rate adjustments annually to the City in the hopes that there are no serious objections. Staff has taken exception to calculations at times in the past, even contesting the rationale used, however, these numbers seem reasonable in the current economic situation.

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: April 11, 2025
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>04/14/25</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Mr. Medina moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration. A status update meeting with Mr. Medina was held via Zoom in late January. Chief Silva and the CM got an update, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva has continued to meet virtually with the architect and subconsultants on various issues over the past few weeks. ***The full set of drawings are ready to submit to the plan check firm that we have started to use. A proposal to perform the work is currently being evaluated by staff.***

Staff met with representatives of USDA Rural Development in late 2024 to discuss financing the remaining unfunded portion of the project. Unfortunately, although their website notes capability of disadvantaged communities with populations under 12,000 to apply for 50% grant, 50% loan funding, that program is capped at \$50,000 for grants, so any hope that grant funding may be available is not there. Rates were adjusted on October 1, from 4% down to 3.75%, so the loan payment calculation improved, but not drastically.

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. ***Although we were notified in March that the Congressman's projects were not funded, his office subsequently informed staff that the project will be resubmitted in the next round of funding. Staff will continue to work with the Congressman's office in hopes that the funding will be secured in the coming fiscal year.***

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Mayor Anderson, Councilman Goodsell and the CM had multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. A representative of that firm met with staff onsite in January, then spoke with Council at the meeting that evening. The firm, CrisCom Company, was engaged in February to represent the City in pursuing funding. A two-year agreement was approved. We are working to set a kickoff meeting in the next few weeks to identify priorities of the City.

Annual Financial Audit – the City’s auditors from Moss, Levy, and Hartzheim were onsite recently. The CM has once again had to set aside most other tasks over the past few weeks to prepare for and subsequently respond to issues with the audit, functioning as the lead on this required activity. Some deficiencies in finance activities were discovered in the process that have required further subsequent work. *The CM has continued to function nearly exclusively to rectify these issues over the past few weeks..*

PUBLIC WORKS

TRANSPORTATION PROJECTS

Citywide Pavement Maintenance Project – a Streets Assessment report was prepared by the City Engineer earlier this year reporting the general condition of the over 16 miles of streets maintained by the City. Nearly the entire system is in good condition, requiring maintenance rather than rehabilitation or reconstruction. A recommendation has been made to perform crack sealing and slurry coat to the bulk of the system to prolong life of the system and forestall major work to a future date. At the July Council meeting, direction was given to proceed with preparation of specifications for the project. In October, Council approved moving the project forward with advertisement for construction bidding. Bids were received in early December and the low bidder, American Asphalt South, was approved by Council. A pre-construction meeting was held in late January. Crack sealing work began on Tuesday, 1/28, and continues throughout the City. Slurry seal began on select blocks on Monday, 3/2, and continued through 3/21. *Striping began on 3/31 and will continue for a few more weeks.*

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – Initial action to proceed with this project was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that needed to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back.

IID had procured Congressional funding for the project that the City was asked to administer. Late in the process, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Nevertheless, an agreement was approved with IID to administer the funding in October. The closing financial paperwork with Caltrans remains. The CM met with IID in early March to discuss their upcoming billing for the work done on the project and what amount would be left for the City to recoup for our expenditures. It is evident that IID came in under the construction estimate and there is opportunity for the City to recoup the bulk of its cash outlay for the project.

The City was awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements early in the process. LC Engineering was awarded the contract for design in February, 2024. Delays with the undergrounding project pushed back the start of the sidewalk project, necessitating a time extension. A web conference was held in September to clarify the need to move a portion of the funding for the street project into the current fiscal year. With the undergrounding project complete, staff will prepare an RFP to begin the construction of the curb, gutter and sidewalk, along with the minor pavement necessary to widen the roadway. Staff began discussion with the City Engineer in January to develop the RFP for this project to be released in March, *however, we are currently awaiting clearance to proceed from Caltrans.*

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. Staff began discussion with the City Engineer in March to develop a Design RFP for this project for release in April.

Capital Improvements Project Listing – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. *Staff reinitialized discussions and expects to bring this to Council in late April or early May.*

PARKS

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. Eventually, Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff is currently working to procure the final environmental and cultural clearances so that the project can go to bid, likely within the next month.

Holtville East Trail Link - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

Mellinger Alamo River Trail - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff continued to meet with the CM throughout the Spring and early Summer, performing a few physical “scouting” trips to decide the best path for the trail extension. They have done some preliminary exploration and soil sampling and continue to move the project forward. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February – we are awaiting a few studies to proceed with the next steps in finalizing design and procuring funding. The City has been working with the Institute for Local Government

on support for various projects, so they met with RP in early March to eventually assist with procuring construction grants when the time arises.

BUILDING DEPT - The City has issued 25 building permits in 2025. A list of permits issued by month is available on the City's website at <https://www.holtville.ca.gov/building-planning/building-and-planning/building-department/>

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City's project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM spoke with Mr. Hawk today and he conveyed a desire to sell the project, which is now listed for sale.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the "deal" as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer had made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project sat in limbo for some time. An extension on their CUP was requested and was granted by Planning Commission in May, 2024, then a pre-construction meeting with the developer and City was finally held in January. A foundation was poured and vertical construction is in progress, which the Building Inspector is overseeing.

AMG Pine Crossing Apartments (± 64) – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all site work and off-site plans for utilities and stormwater handling. Dirt work on the project has begun. Staff met with the City Engineer to discuss issues with handling of stormwater for the property multiple times. A property boundary issue has surfaced with the lot to the north that will require examination. A phone conference was

held with the developer and staff and discuss some issues regarding requirements of the City, then the CM met with the Construction superintendent multiple times in March to finalize City requirements. ***We currently await resubmission of offsite engineering plans.***

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 03/24/25 Department Head Meeting City Hall
- 03/24/25 Holtville City Council Meeting City Hall
- 03/27/25 Pine Crossing Project Check-in Web Confernce
- 03/28/25 Holtville Rotary Club Luncheon St. Paul's Lutheran Church
- 03/28/25 Meeting with Resident *re: Sewer Issue* City Hall
- 03/31/25 Department Head Meeting City Hall
- 04/01/25 BOOST Assistance Strategy Session Web Conference
- 04/01/25 CoH Staff Emergency Drill Citywide
- 04/02/25 TeamCalifornia Info Meeting Web Conference
- 04/03/25 Meeting w/ Potential Vendor *re: Video Monitoring* City Hall
- 04/04/25 Holtville Rotary Club Luncheon St. Paul's Lutheran Church
- 04/07/25 Department Head Meeting City Hall
- 04/09/25 ICTC Management/CCMA Meetings City of Brawley
- 04/10/25 Meeting w/ Developer *re: Storage Unit Project* City Hall
- 04/11/25 Holtville Rotary Club Luncheon St. Paul's Lutheran Church

UPCOMING EVENTS :

- 04/14/25 Department Head Meeting City Hall
- 04/14/25 Cal-Cities SD Division Virtual Meeting Web Conference
- 04/14/25 Holtville City Council Meeting City Hall
- 04/17/25 Demo w/ Potential Vendor *re: Video Monitoring* Web Meeting
- 04/18/25 Good Friday Observed (City Hall Closed)
- 04/18/25 IID 2-on-2 Meeting IID Headquarters (Imperial)
- 04/20/25 Easter Sunday
- 04/21/25 Department Head Meeting City Hall
- 04/21/25 Holtville Planning Commission Meeting City Hall
- 04/22/25 BOOST Assistance Check-in Web Conference
- 04/22/25 Alamo River Trail (Wetlands Spur) Check-in Meeting Web Conference
- 04/23 - 04/25/25 CLoC City Leaders Summit Sacramento, CA
- 04/24/25 USDA Community Facilities Grant Program Intro Zoom Conference
- 04/25/25 Holtville Rotary Club Luncheon St. Paul's Lutheran Church
- 05/01 - 05/02/25 SCAG Regional Conference & General Assembly JW Marriott (Palm Desert, CA)
- 05/13/25 BOOST Assistance Check-in Web Conference
- 05/14/25 ICTC Management/CCMA Meetings ICTC Offices (EC)
- 05/15/25 Holtville Farmers Market & Street Fair Holt Park
- 10/08 - 10/10/25 CA League of Cities Annual Conference Long Beach, CA
-

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager



MEETING DATE:	<u>4/14/25</u>
ITEM NUMBER	<u>5c</u>
Approvals	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

City of Holtville Report to Council

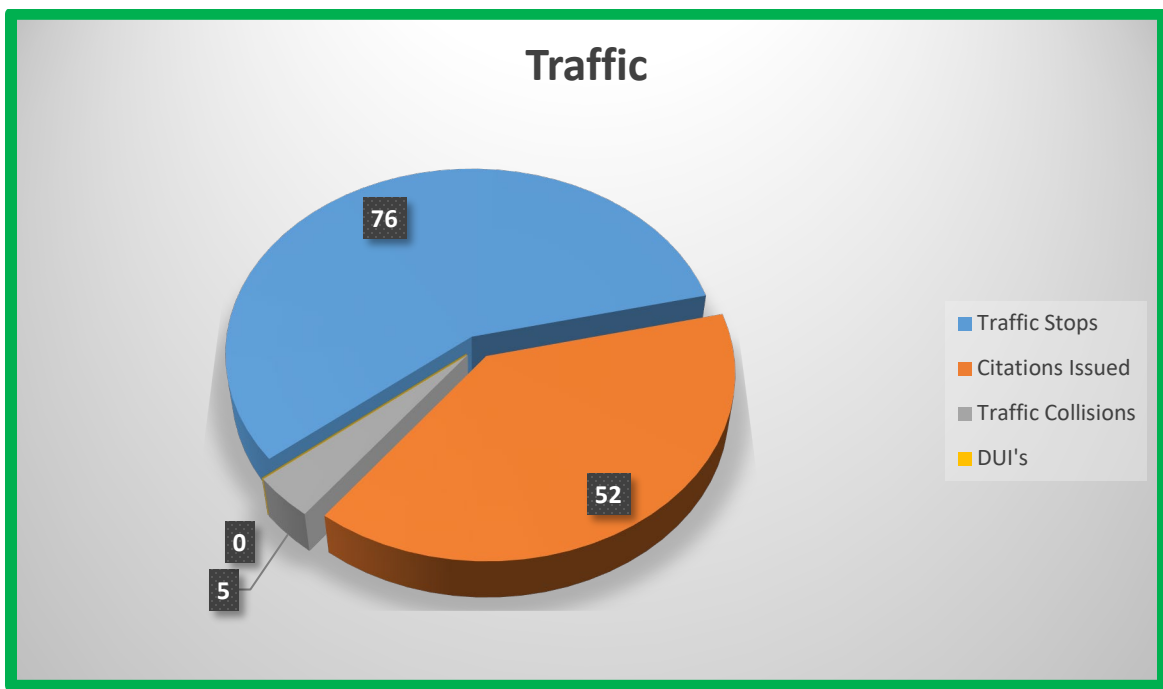
Date Issued: April 8, 2025
From: Sergeant Damian Martinez, Chief of Police
Subject: Holtville Sheriff's Monthly Report – **March 2025**

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

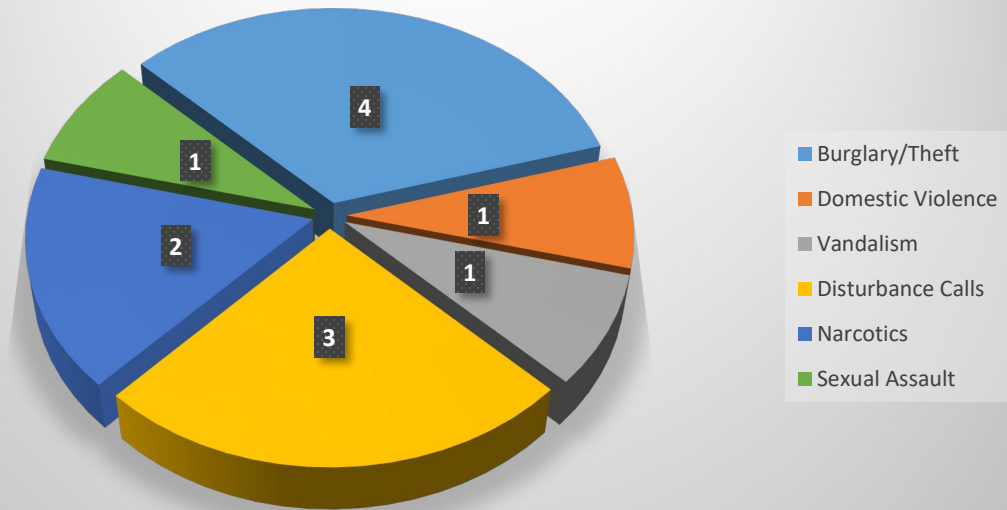
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **March 2025.**

Calls for Service:

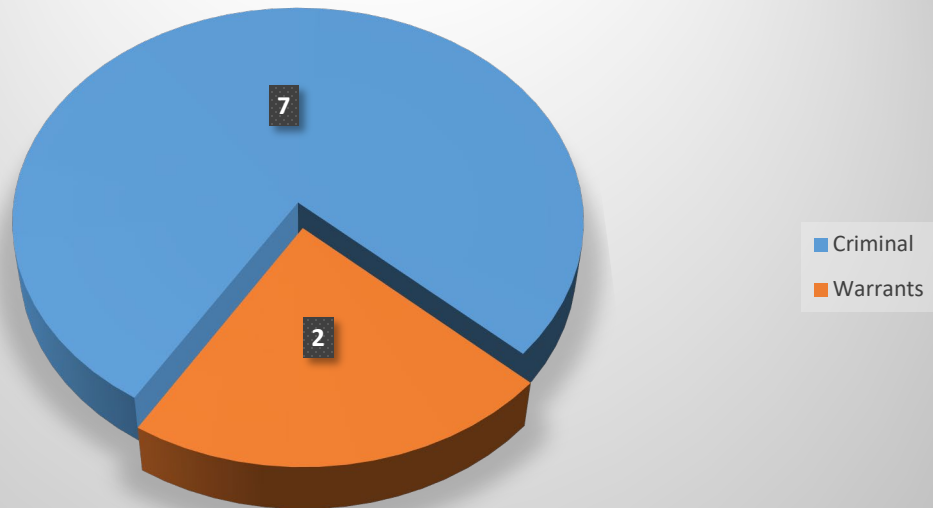
- **319** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.

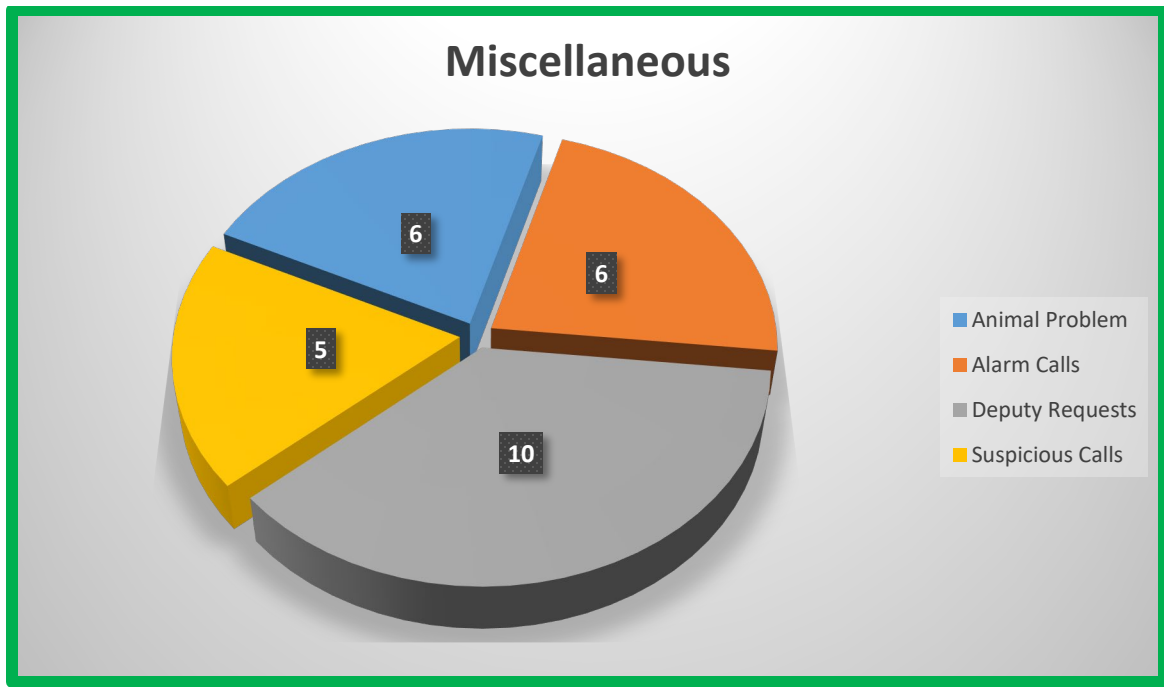


Criminal Activity



Arrests





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of March 2025.

25-7415 Traffic Stop: 5th Street & Chestnut Avenue

Deputy conducted traffic stop on a grey Honda Accord for tinted windows. Driver was later arrested for possession of methamphetamine.

25-7818 Petty Theft: 411 Palo Verde Avenue

RP called in regards to her iPhone16 Pro Max being stolen from Disneyland. Advised phone is plotting at 411 Palo Verde, calling from Montclair, CA. Deputy contacted RP who stated she lost her iPhone on 02/28/25 at Disney when she left it at a bathroom stall and was now plotting in Holtville. Deputy contacted owner on Palo Verde who was in possession of phone. Deputy collected phone and RP advised she would be picking up iPhone at later time in Holtville

25-7923 Fire: 643 Maple Avenue

Dispatch advised of structure fire, with one occupant inside the residence. Deputies arrived on scene and contacted resident who was located in the back yard attempting to put fire out with hose. Deputies evacuated all residents and residents with risk of exposures. Holtville Fire Department later arrived on scene and extinguished fire.

25-7983 Overdose: 770 Chestnut Avenue

Deputy responded to location in reference to 57 year old female overdosing in Oxycodone. Female placed on 72 hour hold and turned over to Behavior Health Services.

25-8055 911 HANG UP (660 E Rose St) - 1952 hours

911 call was received in which the RP requested an ambulance but disconnected before further information could be obtained. Deputy responded to the residence and was unable to contact the RP. Holtville Fire advised that the RP had subsequently arrived at the fire station. Deputy responded to

the fire station, where he contacted a firefighter who advised that the RP, was possibly a 5150. During the evaluation, RP became defensive and advised Deputy that she would never harm herself or anyone else and did not require law enforcement assistance. RP requested the incident number, which was provided, and she was subsequently transferred to medical personnel for further evaluation and care.

25-8265 DEPUTY REQUEST (Holtville Fire Station) - 0135 hours

RP requested to speak with a Sergeant in reference to being harassed and being followed by a law enforcement unit. Deputy contacted RP and advised her that he was neither harassing her nor following her. Deputy explained he was monitoring a vehicle parked at Donut Avenue, southeast of the fire station. Deputy provided RP with his business card and notified Sergeant Martinez. RP later spoke with Sgt. Martinez and, identifying herself as a sovereign citizen, reiterated her intention to file a harassment complaint against Deputy.

25-8350 11-82 (444 Maple Ave)

Reporting party reported a traffic collision that occurred approximately 40 minutes prior to the call. Deputy arrived on scene and contacted RP. RP stated he had obtained the driver's license information for the second party. RP was provided with a business card and the incident number.

25-8389 – Medical Aid – 708 E. 5th Street

Deputy responded to Sonrisa Villa regarding a female who was not breathing. Deputy met with Sonrisa Villa's caregiver and escorted him to victim's room. Deputy obtained a synopsis from the caregiver and checked for a pulse. Deputy started CPR until medical personnel arrived, which AMR 102 called PMH and spoke with the doctor from the emergency room, who pronounced victim deceased. Coroner was called and informed us it was a doctor's referral.

25-8566 Suspicious: 660 Rose Avenue

RP reporting, she hears footsteps on the side of her residence and her dogs barking. Deputy checked the residence and backyard. Negative subjects or vehicles seen. RP requested extra patrol checks of her residence. C4.

25-8595 – Civil – 829 Holt Avenue

Senior Deputy Avila, with the help of the Holtville Deputies, conducted an eviction at the residence and evicted all tenants before turning it over to the owner,

25-8852 WELFARE CHECK (3rd St/Maple Ave)

RP advised of a male subject walking with a walker eastbound on 3rd St who appeared to be lost. Deputy contacted the male subject, who said he was lost and trying to find his way back to Sonrisa. Deputy helped and a ride for the male back to Sonrisa. Male subject was turned over to Sonrisa staff.

25-9079 459 (1225 E 7th St APT H4)

Deputy responded to a reported burglary and vandalism at a storage unit. The victim, stated that an unknown suspect(s) burglarized her storage unit. RP advised that she left for work at approximately 1530 hours, and at that time, the storage door was secured and locked. Deputy documented the scene and took photographs of the vandalized door.

25-9107 – Pedestrian Check – 5th Street and Fern Avenue

Deputy observed a white male adult, walking eastbound on 5th Street on the number 2 lane. Deputy noticed vehicles were moving from the number 2 to the number 1 lane to avoid hitting the male.

Deputy contacted subject at the alley of 5th Street and Fern Avenue. Deputy attempted to explain the reason for his presence, but the male interrupted him multiple times and was not receptive to what Deputy was saying. After trying to reason with the male, Deputy cited the male, and he refused to sign the citation despite it being explained to him multiple times. Male was arrested for Delaying or obstructing the investigation, and Refusal to provide a written promise to appear in court. Male was arrested and booked into the jail.

25-9291 – Arson – Holt Avenue and 4th Street

Reporting party reported a brush fire on the embankment of the Alamo River Trail. RP said she was walking westbound on the trail when she noticed a dirty white female adult walking a black bicycle eastbound on the trail and smoke coming out of the brush. RP said the female was approximately 50 yards away from the smoke. RP said she did not see the female ignite the brush on fire. Second R/P, said she was walking the Alamo Trail and noticed a white female adult with a bicycle near the bushes north of the trail approximately 10 yards. RP continued to walk toward Orchard Road and did not see any fire. However, she noticed smoke from the brush while walking back along the trail. RP did not see the white female adult ignite the brush on fire. Holtville Fire Chief Silvia said he could not determine if the fire was arson. A report has been taken, and follow-ups will be conducted.

25-9306 Traffic Hazard: 6th Street & Holt Avenue

Reporting party reporting a van from Turning Point church speeding through the area failing to stop at stop signs. Male driver and advised almost ran him over. Deputy arrived at Turning Point on 2149 Orchard Road and observed van parked at location. Contacted, John Chacon who was advised of situation and advised would take care of it and would speak with his members.

25-9357 Suspicious: 660 Rose Avenue

RP reported that at 1600 hours, a gray 4D sedan with Baja 28 was parked outside her residence with a HMA &HFA inside. RP believes they were possibly casing her residence and trying to enter. Deputy contacted RP who advised an HFA approached her gate at 1800 hours and later took off in vehicle mentioned. RP wanted incident documented and requested extra patrol checks.

25-9367 – Pedestrian Check – 4th Street and Holt Avenue

Deputy conducted a pedestrian check on a male subject. Male informed Deputy he was on summary probation, and Deputy asked if he consented to a search. Male agreed, and Deputy located a cylindrical glass pipe in the front left pocket of his shirt. Male was cited and released.

25-9382 – Pedestrian Check – 570 Holt Avenue

Deputy assisted Investigator Thompson in conducting a curbside lineup with female regarding the brush fire that occurred on Wednesday, March 19, 2025, at Alamo Trail. Deputy picked up RP and drove her to Holt Park, where Investigator Thompson was with the suspected female. RP identified the female as the person she saw at the trail when the brush fire started. Deputy generated a supplemental report.

25-9409 – Disturbance – 102 West 5th Street

Deputy responded to female screaming at her sister, at Holt Park. Deputy determined that the argument was over sister refusal to store female's belongings at her residence. Deputy gathered statements and determined there was no physical altercation.

25.9526 - Fire (East 4th Street and Grape Avenue)

Holtville deputies were dispatched to the above location in regards a fire that was spreading rapidly along the river's bottom (Alamo River). Unknown circumstances in what caused the fire. Fire was later contained.

25-9538 415 (308 W 5th St, Family Dollar)

Family Dollar employee requested deputy assistance regarding a male subject observed standing outside the store, exhibiting possible signs of impairment and verbally confronting customers with profanities. Deputy initiated a records check via Dispatch, which confirmed an active felony arrest warrant for the subject out of San Bernardino County. He was placed under arrest and transported to ICJ for booking in connection with the outstanding warrant.

25.9834 (5150W&I) Holtville High School

Holtville High School principal requested a Holtville Deputy to conduct a 5150 evaluation on a juvenile due to him making suicidal comments to school counselor. Juvenile was later placed on a 72 hour hold for danger to self.

25.9848 (Counter Traffic) Holtville Sub-station

RP requested report for check fraud. RP contacted CB Harvesting in regards not obtaining a work check with an amount of \$133 dollars. RP was advised the check for the above mentioned date had been already cashed out. RP was not requesting prosecution; however, she wanted the incident reported to provide CB Harvesting with a case number so she could be issued a new check with CB Harvesting. Report taken for office information.

25.9853 (Identity Theft) Sonrisa Villa

RP contacted ICSO to report identity theft. RP stated on Monday 3/17/25, she went to the Social Security Office in El Centro to fill paperwork for disability and social security benefits, where she was informed that an unknown subject had been using her identity to travel to Panama with her green card. RP stated she has been in an elderly home since 2019 and has never traveled to Panama. Report taken for identity theft.

25-10146 Animal Control Call: 810 Circle Drive

RP advised his K9 bit him on his face and K9 is still inside the residence. Deputies contacted RP who stated was playing with K9 and for unknown reasons got aggressive and bit him on the bottom lip. RP advised of accident with K9 and was later turned over to AMR and transported to ECRMC.

25-10494 (1505 E 9th St)

RP advised that a male subject had threatened to retrieve a shotgun and shoot at her residence. RP further reported that the male subject was pacing near the Spanish Palms trailer park prior to Deputies' arrival. Deputies conducted a patrol check of the Spanish Palms trailer park and surrounding streets in an attempt to locate the male but were unsuccessful. RP requested increased patrol checks at her residence throughout the night.

25-10641

Pedestrian Check (Holt Park) Holtville Deputies conducted a pedestrian check on an adult female subject who was later arrested and booked into ICJ for outstanding local arrest warrant

25-10680 11-82 (6th St/Olive Ave)

RP, a passerby, reporting a subject in a maroon Honda Accord hit a parked car, negative injury. Parked car was a yellow Dodge Charger. Deputy arrived on scene and spoke with the male subject

who was the driver. He advised he was unlicensed and unsure if the car had insurance. Driver stated he was unable to see clearly due to the sun setting and blinding him. Deputy gathered statements and provided information to both parties. Driver was cited and released.

Respectfully submitted,

Sergeant Damian Martinez

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>4/14/25</u>
ITEM NUMBER	<u>5d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 7th, 2025

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 03/19/2025 thru 04/07/2025.

WATER PLANT:

- Simpson Sandblasting located three “pinhole” leaks at north-end base of 2.4 MG Tank, and completed repair work. Work crews are scheduled to return this week to complete wash-down and disinfection prior to tank refilling operations.
- Exquisite Pools completed replacement of recirculation pump #1 with a Pentair VFD pump, and installed new piping to facilitate pump priming operations. (*see attached photos*)

WASTEWATER PLANT:

- Wastewater completed biosolids drying and removal operations on Drying beds 1-2-3.

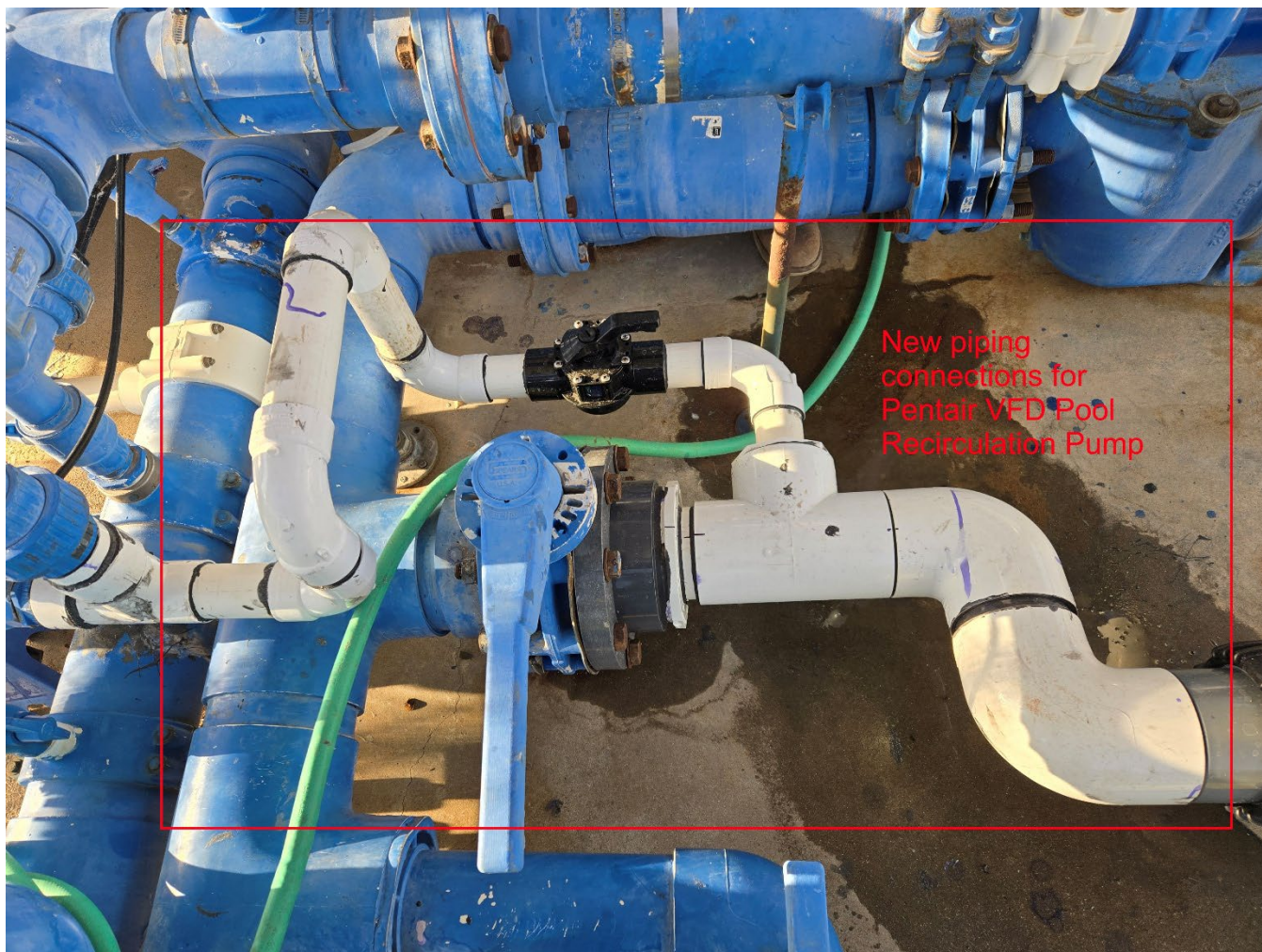
Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists



New Pentair VFD Pool Recirculation Pump #1



New piping
connections for
Pentair VFD Pool
Recirculation Pump

New piping connection to facilitate priming of Pentair VFD pump #1

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:		<u>4/14/25</u>
ITEM NUMBER		<u>5e</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED April 10, 2025,
FROM: Public Works Supervisor
SUBJECT: Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Picked up 4 dogs.
- Installed six 1-inch meters.
- Replace broken bench at Samaha park dug out.
- Repaired chain-link fence at Samaha park dug out.
- Repaired Samaha park restrooms.
- Setup closure for the pulled pork cookoff.



Respectfully Submitted,

Alejandro Chavez
Public Works Supervisor
City of Holtville

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:		<u>04/14/25</u>
ITEM NUMBER		<u>5f</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED: April 1st 2025
FROM: Raylene Tapiceria
SUBJECT: Building Inspections Quarterly Report 01/01/2025 - 03/31/2025

**THIS REPORT IS PROVIDED TO THE CITY COUNCIL FOR THEIR INFORMATION
 NO ACTION IS REQUIRED AT THIS TIME**

The purpose of this report is to inform Council of Building Inspection activities during the period of January through March 2025

98

<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>
Roof Nailing	6	Roofing	6	Replace A/C	0	Windows	0	Gas	0
Water Heater	0	Insulation	3	Electrical	16	Pool Demo	0	Courtesy Inspection	1
Framing	6	Plumbing	3	Lath	1	Roof Collapse	0	Fire Restoration	0
Set Back	14	Rebar	14	Solar Panels	3	Concrete	3	Fence	0
Underlayment Paper	6	Footing	14	Drywall Nail	3	Signs	0	Wall Sheathing	3

31 Permits received Final Inspections

(for Windows, Upgraded Electrical Panels, Pool Demos, Solar Panels and A/C Units.)

- 635 Chestnut Ave. (Final Dining Room)
- 644 Cedar Ave. (Final Solar)
- 675 Pine Ave. (Final Roof)
- 675 Pine Ave. #C (Final Roof)
- 520 Figueroa Ave. (Final Electrical)
- 720 Chestnut Ave. (Final Electrical)
- 613 Wooldridge Ave. (Final Electrical)
- 613 Wooldridge Ave. (Final Solar)
- 814 Olive Ave. (Final Electrical)
- 532 E. Fourth St. (Final Electrical)
- 661 Maple Ave. (Final Electrical)

- 720 Chestnut Ave. (Final Solar)
- 422 W. Ninth St. (Final Electrical)
- 714 Walnut Ave. (Final Electrical)
- 761 Orange Ave. (Final ADU)

Plan Review / Building Permits

- 532 E. Fourth St. (Remodel, Electrical, Patio)
- 675 Pine Ave. (Demo - Reroof)
- 714 Walnut Ave. (Electrical panel upgrade)
- 902 Holt Ave. (Added dining room)
- 829 Orange Ave. (Enclosed existing patio)
- 769 Fig Ave. (Shade)
- 628 E. Sixth St. (Workshop / Laundry room)
- 390 Chestnut Ave. (Electrical panel upgrade)
- 675 Pine Ave. #C (Demo Reroof)
- 814 Olive Ave. (Electrical panel upgrade)
- 800 Chestnut Ave. (Bathroom / Laundry room)
- 440 W. Sixth St. (Add bathrooms)
- 442 W. 9th St. (Electrical panel upgrade)
- 769 Fig Ave. (Changed sq. Ft. addition to permit #1110)
- 661 Maple Ave. (Electrical panel upgrade)
- 902 Holt Ave. (Added sq. ft. to permit #1108)
- 885 Ash Ave. (Replace water Heater)
- 421 Grape Ave. (Replace water heater)
- 711 W. Eighth St. (Replace water heater)
- 683 Chestnut Ave. (New single family dwelling unit)

Red Tags:

- 898 Elm Ave. (Patio with no permit)
- 713 Brentwood Ave. (Shade with no permit)

Courtesy Inspections:

- 134 W. Fifth St. (Electrical)

Meetings:

- On-site meeting January 14th with Alex Chavez, THG & Pine Crossing Project Manager.
- Video conference meeting with Bureau Veritas on March 24th regarding the Public Safety Building.

Respectfully Submitted,

Building Inspector
Raylene Tapiceria

City Of Holtville

Report To City Council

MEETING DATE:	<u>4/14/25</u>
ITEM NUMBER	<u>5g</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

Date issued : october, 2 2024

From : Francisco Hernandez

Subject : Fire Prevention Inspections

January

February- 6th st cooling

A.m. desert storm

Autozone

Baja desert tires

Clinical del valle

Cooper west insurance

Cuts and fades

Del sol

Desert sun towing diana romero insurance

D lupitas restaurant

Fresh and so clean

Donut ave

Family dollar

Five star packing

Georges pizza

Hc tax service

Holtville ace

Taco shop

Imperial valley milling

Mechanics bank

mexico taco

Parkers pharmacy

Raspados cuchis

Socal recycling

Highline cooling

Hot rods
Payan barber shop
Precious flowers and gifts

March started abatements

522 walnut ave - refrigerator in front of the apartments.
820 walnut ave - pile of boxes and rocks in front yard
829 Holt ave - clean front of home
223 East 6th - front of home must be cleaned
720 Maple ave - clean front of home trash
761 Fern Ave - clean front of home
713 fern Ave trash in front of the home
746 fern Ave - clean under carport
713 Fern Ave - clean under carport
720 Maple Ave - clean front of home
754 Maple Ave - trash and miscellaneous items under carport
754 maple Ave - trash under carport
834 Maple Ave - trash under carport
760 Chestnut Ave - trash under carport
958 Maple Ave - bed frame in the front of the house
755 Wooldridge - front of home trash and miscellaneous items
877 orange Ave - trash on the left side of the home
613 wooldridge - trash under carport
905 maple Ave - branches in the alley as well as overgrown grass
708 Wooldridge - trash in the side of the house
940 Walnut Ave - mattress and box in alley
958 Chestnut - lawnmower and pile of wood in the alley
820 palm Ave - branches in the front yard
307 E 8th St - boiler in the alley
853 Maple Ave - falling fence
525 palo Verde - stove and washer in the alley
499 Mesquite - pile of branches in backyard
745 Walnut - trash in the back yard
661 Maple Ave - toilet and water cooler in the alley
514 Walnut - mattress in the backyard
959 Walnut Ave - trash in front of home
769 Qalnut Ave - trash and miscellaneous items in front yard
739 Walnut Ave - miscellaneous items in front yard

874 Maple Ave - miscellaneous items and trash under carport
753 Palm Ave - trash and miscellaneous items under porch
542 palm Ave - dirty front yard
620 Wooldridge Ave- miscellaneous items and trash under carport
926 Orange Ave- fix falling fence
980 Walnut ave- remove tire from alley
924 Maple Ave - falling fence south side of home
555 Mesquite - stove and washer in the alley
820 Walnut Ave - miscellaneous items in front of home
630 Walnut Ave - miscellaneous items in back yard
670 Walnut Ave - miscellaneous items from alley

Respectfully Submitted,
Fire Prevention
Francisco Hernandez