

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, May 12, 2025**

<input type="checkbox"/> Mike Goodsell, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> Michael Pacheco, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Damian Martinez, Police Chief
<input type="checkbox"/> Murray Anderson, Council Member	<input type="checkbox"/> Chandler Sinclair, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> John Munger, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Vanessa Ramirez, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED - 5:30**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation

Evaluation Criteria

**RECONVENE OPEN SESSION - 6:00 PM**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PROCLAMATION**

***Poppy Month - to the American Legion Women's Auxiliary**  
Karen Gibbs, Sharon Burton, Charlotte Clunn, Francis McDonald & Helen Wilson*

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, April 28, 2025.
- b. Current Demands #47949 through #48064.

**REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:****2. UNFINISHED BUSINESS:**      *None***3. NEW BUSINESS:**

- a. **Discussion/Related Action** Regarding a Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the Senior Graduation to be Held on Thursday, June 5, 2025, at the HHS Football Field

*Nick Wells, City Manager*

- b. **Discussion/Related Action** to Approve Request by the Holtville Chamber of Commerce to Obtain the Single Vendor Permit for Sale of “Safe and Sane Fireworks” in Association with 2025 Independence Day Celebrations

*Nick Wells, City Manager*

**4. INFORMATION ONLY:**      *None*

- a. **Discussion Only** Regarding the 2025-26 Budget

*Nick Wells, City Manager*

**5. STAFF REPORTS**

- a. **City Manager Report** - *Nick Wells*
- b. Finance Supervisor - *Chandler Sinclair*
- c. Police Chief - *Damian Martinez*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

**6. Items for Future Meetings:**      *SBI Project Designation***7. ADJOURNMENT:**

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website ([www.Holtville.ca.gov](http://www.Holtville.ca.gov)) on Friday, May 9, 2025.

# THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

**Monday, April 28, 2025**

MEETING DATE:		5/12/25
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, April 28, 2025, at 5:30 pm in the Civic Center. Mayor Mike Goodsell was present, as were Council Members Murray Anderson, John Munger, Mike Pacheco, and Vanessa Ramirez. Also present were Finance Supervisor Chandler Sinclair, Fire Chief Alex Silva, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

## **CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:32 PM. by Mayor Mike Goodsell.*

## **CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

*No Reportable Action Taken*

## **PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation

*Evaluation Criteria*

## **CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Goodsell called the Open Session meeting to order at 6:11 PM.*

**PLEDGE OF ALLEGIANCE:** *Mr. Morris led the Pledge of Allegiance.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

## **CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

*City Clerk Yvette Rios verified that the agenda was duly posted on Friday, April 25, 2025.*

## **EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

## **RECOGNITION**

**HFD Staff**

*Alex Silva, Fire Chief*

*Chief Silva was proud to recognize his staff that responded to strike team assignments during the past year. He thanked the Council for allowing them the opportunity to answer the call of duty to support the state. Each firefighter introduced themselves to the Council, and listed fires they were assigned to. Chief Silva also thanked his staff for being dependable, allowing him to participate in strike teams with the confidence that the City is protected. He gave special acknowledgement to a senior full-time staff member, John Robles, for his leadership and reliability.*

**GENERAL PUBLIC COMMENTS:** *No Public Comments were registered.*

## **1. CITY COUNCIL CONSENT AGENDA:**

- a. Approval of the Minutes from the Regular Meeting of Monday, April 7, 2025.
- b. Current Demands #47867 through #47943

*A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:**

*Ms. Rios reported that the last farmers market was enjoyable, despite a smaller crowd due to weather conditions. She informed the Council that is working to schedule professional photos, and mentioned a few potential dates.*

*Mr. Wells reported that he had the opportunity to meet with Assemblyman Jeff Gonzalez at the CLoC Leaders Summit he attended with Mr. Goodsell. While there, they also met with representatives from CrisCom and held an audience with staff of Senator Padilla.*

*Mr. Walker had nothing to report.*

*Mrs. Ramirez reported that she attended a meeting with supervisors of IID and Mayor Goodsell. She also attended the farmers market, Easter in the Park, and a tour of the City with Pine School.*

*Mr. Anderson had nothing to report.*

*Mr. Pacheco attended the Holtville Car Club's Car Show and an ICTC meeting the place of Mr. Goodsell.*

*Mr. Munger apologized for his absence at the previous meeting, explaining that he was sick*

*Chief Silva reported on upcoming community activities and training for him and his staff. He recently attended a Fire Scope meeting and participated in the Car Show. He proudly reported that as of last week, it has been 33 years since he began working for the City.*

*Ms. Sinclair was unable to attend the Farmers Market but attended an ICTC TAC meeting.*

*Mayor Goodsell reported that he also attended the IID meeting with Mrs. Ramirez and went to Sacramento with Mr. Wells for the CLoC Leaders Summit. The meetings they held there were fruitful. He took a moment to express his condolences for the family of Gael Jimenez, an HHS student that passed away the day before.*

## **2. UNFINISHED BUSINESS:**      *None*

## **3. NEW BUSINESS:**

- a. PUBLIC HEARING: Discussion/Related Action to Adopt RESOLUTION #25-11**  
Certifying the Final Initial Study/Mitigated Negative Declaration for the Alamo River Trail  
Trestle Bridge Project

***George Galvan City Planner***

*A Public Hearing was opened by Mayor Goodsell at 6:37 PM*

*Assistant Planner Melany Amarillas was present on behalf of The Holt Group to provide information on the Initial Study/ Mitigated Negative Declaration (IS/MND) for the Alamo River Trail. She explained that in 2020, the City applied for grant funding for the Alamo River Trail. An environmental analysis was conducted in compliance with CEQA. The results of the analysis were posted and three agencies submitted minor comments. Measures were included in the final MND to address comments. After certifying the MND the City can begin with the reimbursement process and construction.*

*No public comments were registered during the Public Hearing.*



*The Public Hearing was closed at 6:45 PM.*

*A motion was made by Mr. Pacheco and seconded by Mr. Munger to table the item for future discussion. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**b. Discussion/Related Action** Regarding Streets Project Submissions to the Southern California Association of Governments (SCAG) Under the Federal Highway Administration Surface Transportation Block (STBG) and Congestion Mitigation and Air Quality (CMAQ) Programs

***Nick Wells, City Manager***

*Mr. Wells prepared a list of recommended projects for submission to SCAG for federal funding.*

*The recommended projects being the Cedar Avenue and Melon Avenue improvement projects.*

*Mr. Wells explained that due to short turnaround time for submitting the application for funding, he directed THG to begin the application process. Staff is seeking concurrence from the Council in submitted the recommended projects for funding.*

*A motion was made by Mr. Munger and seconded by Mrs. Ramirez to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**c. Discussion/Related Action** to Approve an Intergovernmental Service Agreement with the Imperial County Sheriff Department for Incident Reporting Software Use

***Alex Silva, Fire Chief***

*Chief Silva explained that the Imperial County Sheriff's Office (ICSO) switched to a new reporting*

*software system about a year ago. HFD utilizes their system for crucial medical information interfacing.*

*This agreement will allow HFD to continue their use of the Pro Phoenix System by compensating ICSO for their use of the service.*

*A motion was made by and seconded by to approve the action as presented.*

*The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**d. Discussion/Related Action** to Approve the Purchase of Additional Text Messages from TextMyGov

***Yvette Rios, City Clerk***

*Ms. Rios explained that back in September 2024, the Council approved an agreement with TextMyGov for texting services with Holtville residents. She provided a brief update on the total text messages sent, 46,209, and how many cell phones receive the messages, 1,065. The agreement included a limit of 50,000 text messages, which staff expects to meet before the end of the term. Ms. Rios presented options outlined in the contract for purchasing additional messages: \$750 for 100,000, \$550 for 50,000, and \$300 for 25,000.*

*A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**4. INFORMATION ONLY:** *None*

**5. STAFF REPORTS:**

- a. City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Chandler Sinclair***
- c. Fire Chief - *Alex Silva***
- d. Water/Wastewater Consultant - *Frank Cornejo***
- e. Public Works Supervisor - *Alex Chavez***

**6. Items for Future Meetings:** *Information regarding the 2025-26 budget*

**7. ADJOURNMENT:** *There being no further business to come before the Council, Mayor Goodsell adjourned the meeting at 7:14 PM.*

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**Mike Goodsell, Mayor**

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**Yvette Rios, City Clerk**

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

MEETING DATE:	5/12/25
ITEM NUMBER	1b
CITY MANAGER	
FINANCE MANAGER	
CITY ATTORNEY	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		
							Approved: _____	CITY MANAGER _____
							FINANCE MANAGER _____	_____
							CITY ATTORNEY _____	_____
<b>47949</b>								
04/25/2025	47949	ALL VALLEY FENCE & SUPPLY	25-1942	10-31158-44200	762.78-	762.78-	V	BOLTS, CAPS, BRACE BANDS VOID
Total 47949:						762.78-		
<b>48007</b>								
05/05/2025	48007	ACE HARDWARE	F06757	11-31520-44200	233.48	233.48		PUMP, SPRAYER, WEED KILLE PW
05/05/2025	48007	ACE HARDWARE	F09183	10-31150-44200	256.28	256.28		PAINTING SUPPLIES
05/05/2025	48007	ACE HARDWARE	F09203	10-31150-44200	77.52	77.52		PAINTING SUPPLIES
05/05/2025	48007	ACE HARDWARE	F09595	10-31150-44210	10.76	10.76		BRUSH COMB
05/05/2025	48007	ACE HARDWARE	F09651	11-31520-44200	30.35	30.35		WEED KILLER, RAT POISON
05/05/2025	48007	ACE HARDWARE	F09842	10-31150-44200	69.55	69.55		RESTROOM CLEANING SUPPLI
05/05/2025	48007	ACE HARDWARE	F10028	10-31150-44200	10.33	10.33		DRAIN BRASS
05/05/2025	48007	ACE HARDWARE	F10462	10-31150-44200	16.14	16.14		TOILET SUPPLIES
05/05/2025	48007	ACE HARDWARE	F10674	10-31158-44200	2.58	2.58		GRAPHITE TUBE
05/05/2025	48007	ACE HARDWARE	F10813	11-31530-44200	8.62	8.62		INSECT KILLER
05/05/2025	48007	ACE HARDWARE	F10901	10-31150-44200	50.73	50.73		SPRAY HEADS, RISER
05/05/2025	48007	ACE HARDWARE	F10937	10-31150-44200	21.53	21.53		CLOROX SPLASHLESS, DISINF
05/05/2025	48007	ACE HARDWARE	F10955	10-31150-44200	109.02	109.02		PAINT SUPPLIES
05/05/2025	48007	ACE HARDWARE	F10958	12-31610-4420	90.46	90.46		WEED KILLER SPRAY
05/05/2025	48007	ACE HARDWARE	F10960	12-31610-4420	17.22	17.22		CEMENT MIX
05/05/2025	48007	ACE HARDWARE	F11118	10-31150-44200	11.84	11.84		SCREWS
05/05/2025	48007	ACE HARDWARE	F11949	12-31610-4420	34.44	34.44		CEMENT
05/05/2025	48007	ACE HARDWARE	F11981	10-31150-44200	39.08	39.08		BATTERIES
05/05/2025	48007	ACE HARDWARE	F12141	10-31150-44200	12.26	12.26		ADAPTER, PVC
05/05/2025	48007	ACE HARDWARE	F12237	10-31150-44200	5.58	5.58		MENDER HOSE
05/05/2025	48007	ACE HARDWARE	F12521	10-31150-44200	2.48	2.48		PIPE PVC
05/05/2025	48007	ACE HARDWARE	F12619	10-31150-44200	64.59	64.59		SPRAY NOZZLE FANS
05/05/2025	48007	ACE HARDWARE	F13282	10-31150-44200	43.08	43.08		AUTOCUT, LUBRICANT
05/05/2025	48007	ACE HARDWARE	F13415	10-31150-44200	103.33	103.33		SPRAY HEADS
05/05/2025	48007	ACE HARDWARE	F13420	10-31150-44200	9.69	9.69		SPRINKLER SUPPLIES
05/05/2025	48007	ACE HARDWARE	F13584	10-31150-44200	28.64	28.64		LOCK, WIRES
05/05/2025	48007	ACE HARDWARE	F13610	10-31150-44200	53.19	53.19		PVS, CAPS, PLUGS
05/05/2025	48007	ACE HARDWARE	F13634	10-31150-44200	30.23	30.23		PVC, ADAPTER, ELBOWS
05/05/2025	48007	ACE HARDWARE	F13634	10-31150-44210	18.46	18.46		PIPE CUTTER
05/05/2025	48007	ACE HARDWARE	I32290	12-31610-4420	251.84	251.84		LED LIGHTS, BAGS, HOSE
Total 48007:						1,713.30		
<b>48008</b>								
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0212988	10-22080-4314	467.64	467.64		FIRE DEPT CLOTHING
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0214215	10-22080-4430	73.12	73.12		FIRE DEPT PATCH WORK
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0214294	10-22080-4314	1,784.26	1,784.26		FIRE DEPT CLOTHING
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0214371	10-22080-4314	295.22	295.22		FIRE DEPT CLOTHING
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0214591	10-22080-4314	696.03	696.03		FIRE DEPT CLOTHING
05/05/2025	48008	ACE UNIFORMS OF SAN DIEGO	SD0214875	10-22080-4314	185.99	185.99		FIRE DEPT CLOTHING
Total 48008:						3,502.26		
<b>48009</b>								
05/05/2025	48009	ACME SAFETY & SUPPLY CO.	167286-00	10-31140-44200	166.17	166.17		KEYTOP TUBE, WINDBREAKER
05/05/2025	48009	ACME SAFETY & SUPPLY CO.	167286-00	10-31150-44200	166.17	166.17		KEYTOP TUBE, WINDBREAKER



Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
05/05/2025	48009	ACME SAFETY & SUPPLY CO.	167286-00	11-31510-44200	166.16	166.16	KEYTOP TUBE, WINDBREAKER	
05/05/2025	48009	ACME SAFETY & SUPPLY CO.	167286-00	12-31620-4420	166.16	166.16	KEYTOP TUBE, WINDBREAKER	
05/05/2025	48009	ACME SAFETY & SUPPLY CO.	168610-00	10-22080-4420	158.05	158.05	BANNERS, STICKERS	
Total 48009:						822.71		
<b>48010</b>								
05/05/2025	48010	AFLAC	665475	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	ADMIN
05/05/2025	48010	AFLAC	665475	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
05/05/2025	48010	AFLAC	782045	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
05/05/2025	48010	AFLAC	782045	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
Total 48010:						50.50		
<b>48011</b>								
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-22080-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-12001-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-12003-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-14020-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	11-31510-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	12-31620-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	11-31520-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	12-31610-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-12003-4520	900.00	900.00	BUILDING PERMIT SYSTEM	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	11-31520-45200	300.00	300.00	WTP CONSULTING	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	12-31610-4520	300.00	300.00	WWTP CONSULTING	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-13010-4520	300.00	300.00	CITY HALL CONSULTING	
05/05/2025	48011	ALEJANDRO ESTRADA	1531	10-12001-4520	450.00	450.00	CITY MANAGER CONSULTING	
Total 48011:						2,970.00		
<b>48012</b>								
05/05/2025	48012	ALEJANDRO SILVA	FIRESCOPE	10-22080-43110	176.58	176.58	FIRESCOPE APRIL 2025 CONFE	FIRE DEPT
Total 48012:						176.58		
<b>48013</b>								
05/05/2025	48013	ALL VALLEY FENCE & SUPPLY	25-1942	10-31158-44200	762.78	762.78	BOLTS, CAPS, BRACE BANDS	PW
Total 48013:						762.78		
<b>48014</b>								
05/05/2025	48014	AT&T MOBILITY	1671X04112	10-22080-4423	90.16	90.16	FIRE DEPT PHONE	ADMIN
05/05/2025	48014	AT&T MOBILITY	1671X04112	10-22080-4515	100.22	100.22	FIRE DEPT SERVICES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-12001-4423	59.12	59.12	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-22080-4425	45.08	45.08	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-14020-4423	50.13	50.13	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-12003-4423	45.08	45.08	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-31140-44230	245.81	245.81	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	10-31150-44230	68.24	68.24	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	12-31610-4423	47.34	47.34	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	12-31620-4423	141.60	141.60	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	11-31530-44230	47.34	47.34	TELEPHONE CHARGES	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
05/05/2025	48014	AT&T MOBILITY	8116X041120	11-31510-44230	94.25	94.25	TELEPHONE CHARGES	
05/05/2025	48014	AT&T MOBILITY	8116X041120	11-31520-44230	187.10	187.10	TELEPHONE CHARGES	
Total 48014:						1,342.19		
<b>48015</b>								PW FIRE DEPT
05/05/2025	48015	AUTO ZONE COMMERCIAL	0564803629	11-31520-44280	46.32	46.32	DEGREASER, OIL ABSORBANT	
05/05/2025	48015	AUTO ZONE COMMERCIAL	5648053432	10-22080-4420	19.84	19.84	CLEANER/DEGREASER	
05/05/2025	48015	AUTO ZONE COMMERCIAL	5648053433	10-22080-4420	257.80-	257.80-	BATTERY	
05/05/2025	48015	AUTO ZONE COMMERCIAL	5648059393	10-22080-4420	20.90	20.90	FIRE NOZZLE	
05/05/2025	48015	AUTO ZONE COMMERCIAL	5648068029	10-12003-4428	174.39	174.39	BATTERY	
Total 48015:						3.65		
<b>48016</b>								PW
05/05/2025	48016	BABCOCK & SONS, INC.	CD50899-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CD50902-22	12-31610-4430	19.81	19.81	COPPER	
05/05/2025	48016	BABCOCK & SONS, INC.	CD50923-22	12-31610-4430	65.65	65.65	OIL AND GREASE	
05/05/2025	48016	BABCOCK & SONS, INC.	CD50942-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CD50996-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CD50997-22	12-31610-4430	500.38	500.38	AMMONIA LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CD51022-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
05/05/2025	48016	BABCOCK & SONS, INC.	CD51181-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
05/05/2025	48016	BABCOCK & SONS, INC.	CD51342-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON	
05/05/2025	48016	BABCOCK & SONS, INC.	CD51343-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CD51476-22	11-31520-44301	39.64	39.64	GENERAL PHYSICAL ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	CE50048-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
05/05/2025	48016	BABCOCK & SONS, INC.	CE50080-22	12-31610-4430	979.14	979.14	ASBESTOS DIOXINS	
05/05/2025	48016	BABCOCK & SONS, INC.	LD50020-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	LD50026-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	LD50032-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
05/05/2025	48016	BABCOCK & SONS, INC.	LD50054-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
Total 48016:						2,565.74		
<b>48017</b>								ADMIN
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-13010-4231	618.42	618.42	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-12001-4230	1,859.82	1,859.82	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-14020-4230	940.82	940.82	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-22080-4230	726.02	726.02	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-31140-42300	443.17	443.17	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	10-12003-4230	1,093.76	1,093.76	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	11-31530-42300	191.42	191.42	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	11-31510-42300	1,753.77	1,753.77	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	12-31610-4230	672.22	672.22	INSURANCE PREMIUM	
05/05/2025	48017	BLUE SHIELD OF CALIFORNIA	2510400078	12-31620-4230	1,861.29	1,861.29	INSURANCE PREMIUM	
Total 48017:						10,160.71		
<b>48018</b>								PW
05/05/2025	48018	CORE & MAIN LP	W326310	11-31510-44200	1,714.23	1,714.23	COUPLERS	
05/05/2025	48018	CORE & MAIN LP	W507000	11-31510-44200	722.28	722.28	ADAPTERS, HYDRANT CAP	
05/05/2025	48018	CORE & MAIN LP	W844546	10-31140-44200	3,359.79	3,359.79	PVC, METER BOX REMOVER S	
05/05/2025	48018	CORE & MAIN LP	W844546	10-31150-44200	3,359.80	3,359.80	PVC, METER BOX REMOVER S	

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Total 48018:						9,156.10		
<b>48019</b>								
05/05/2025	48019	CORRPRO	94791 93240	11-31520-44300	795.00	795.00	RESERVOIR PLAN C SERVICE	PW
Total 48019:						795.00		
<b>48020</b>								
05/05/2025	48020	COUNTY MOTOR PARTS	318128	11-31510-44200	25.52	25.52	CLEVIS GRADE	PW
05/05/2025	48020	COUNTY MOTOR PARTS	318128	12-31620-4420	25.53	25.53	CLEVIS GRADE	
Total 48020:						51.05		
<b>48021</b>								
05/05/2025	48021	CR&R ENVIRONMENTAL INC	301670	12-31610-4430	6,970.01	6,970.01	WWTP TRASH SERVICE	PW
Total 48021:						6,970.01		
<b>48022</b>								
05/05/2025	48022	DEL SOL MARKET	130	11-31520-44200	24.61	24.61	FIRST AID, VINEGAR	PW
Total 48022:						24.61		
<b>48023</b>								
05/05/2025	48023	DESERT VALLEY POWER SYST	3164	12-31610-4430	324.00	324.00	WWTP INSPECTIONS	PW
05/05/2025	48023	DESERT VALLEY POWER SYST	3164	10-31158-44300	252.00	252.00	HOLTVILLE YARD AND CITY HA	
05/05/2025	48023	DESERT VALLEY POWER SYST	3165	11-31520-44300	540.00	540.00	WTP INSPECTIONS	
Total 48023:						1,116.00		
<b>48024</b>								
05/05/2025	48024	EMPIRE SOUTHWEST	EMP5685435	11-31510-44280	102.83	102.83	COUPLINGS	PW
05/05/2025	48024	EMPIRE SOUTHWEST	EMP5685435	12-31620-4428	102.83	102.83	COUPLINGS	
Total 48024:						205.66		
<b>48025</b>								
05/05/2025	48025	ENVIRONMENTAL DYNAMICS I	307636	12-31610-4784	27,760.00	27,760.00	WWTP PARTS	PW
Total 48025:						27,760.00		
<b>48026</b>								
05/05/2025	48026	FAILSAFE TESTING	13903	10-22080-4430	1,285.00	1,285.00	T-3691 INSPECTIONS	FIRE DEPT
Total 48026:						1,285.00		
<b>48027</b>								
05/05/2025	48027	FERGUSON ENTERPRISES, IN	5326167	10-31150-44200	82.76	82.76	TOILET REPAIR SUPPLIES	PW
Total 48027:						82.76		
<b>48028</b>								
05/05/2025	48028	FERNANDO RUIZ, INC.	170265	12-31610-4315	87.50	87.50	SAFETY SERVICES	PW
05/05/2025	48028	FERNANDO RUIZ, INC.	170265	11-31520-43150	87.50	87.50	SAFETY SERVICES	
05/05/2025	48028	FERNANDO RUIZ, INC.	170265	12-31620-4315	87.50	87.50	SAFETY SERVICES	

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05/05/2025	48028	FERNANDO RUIZ, INC.	170265	11-31510-43150	87.50	87.50	SAFETY SERVICES	
05/05/2025	48028	FERNANDO RUIZ, INC.	170265	10-31150-43150	87.50	87.50	SAFETY SERVICES	
05/05/2025	48028	FERNANDO RUIZ, INC.	170265	10-31140-43150	87.50	87.50	SAFETY SERVICES	
Total 48028:						525.00		
							<b>FARMERS MARKET</b>	
05/05/2025	48029	HALEY DOWSEY	FRM MKT E	10-13050-4420	95.90	95.90	FARMERS MARKET SUPPLIES	
05/05/2025	48029	HALEY DOWSEY	FRMS MKT	10-13050-4430	153.58	153.58	FARMERS MARKET APRIL 25 TF	
Total 48029:						249.48		
							<b>ADMIN</b>	
05/05/2025	48030	HARTFORD	4817756102	10-11011-42310	51.05	51.05	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-12001-4231	39.12	39.12	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-14020-4231	26.08	26.08	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-12003-4231	26.16	26.16	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-22080-4231	58.68	58.68	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-31140-42310	19.82	19.82	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-21070-4231	4.90	4.90	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	10-31150-42310	2.93	2.93	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	11-31530-42310	3.92	3.92	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	11-31510-42310	81.18	81.18	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
05/05/2025	48030	HARTFORD	4817756102	12-31620-4231	94.95	94.95	INSURANCE PREMIUM	
Total 48030:						505.87		
							<b>ADMIN</b>	
05/05/2025	48031	HIGHLINE COOLING, LLC	MAY 2025	10-22080-4438	1,000.00	1,000.00	MAY 2025 RENT	
05/05/2025	48031	HIGHLINE COOLING, LLC	MAY 2025	10-21040-4438	1,000.00	1,000.00	MAY 2025 RENT	
Total 48031:						2,000.00		
							<b>ADMIN</b>	
05/05/2025	48032	HOLT GROUP, THE	NOD TREST	22-80050-4430	3,030.75	3,030.75	NOTICE OF DETERMINATION A	
05/06/2025	48032	HOLT GROUP, THE	NOD TREST	22-80050-4430	3,030.75-	3,030.75-	V NOTICE OF DETERMINATION A	
Total 48032:						.00		
							<b>FIRE DEPT</b>	
05/05/2025	48033	HOLTVILLE FIREFIGHTERS ASS	PP#4-6 2025	10-00000-2028	350.00	350.00	FIRE DEPT DUES #4-6 2025	
Total 48033:						350.00		
							<b>ADMIN</b>	
05/05/2025	48034	HOLTVILLE TRIBUNE	0101891	22-80025-4422	441.00	441.00	LEGAL AD - ALAMO RIVER TRAI	
Total 48034:						441.00		
							<b>ADMIN</b>	
05/05/2025	48035	HUMANA	296346586	10-13010-4225	78.03	78.03	INSURANCE	
05/05/2025	48035	HUMANA	296346586	10-12001-4225	199.57	199.57	INSURANCE	
05/05/2025	48035	HUMANA	296346586	10-14020-4225	104.04	104.04	INSURANCE	
05/05/2025	48035	HUMANA	296346586	10-22080-4225	312.12	312.12	INSURANCE	



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05/05/2025	48035	HUMANA	296346586	10-12003-4225	121.54	121.54	INSURANCE	
05/05/2025	48035	HUMANA	296346586	10-31140-42250	35.11	35.11	INSURANCE	
05/05/2025	48035	HUMANA	296346586	11-31530-42250	27.31	27.31	INSURANCE	
05/05/2025	48035	HUMANA	296346586	11-31510-42250	176.50	176.50	INSURANCE	
05/05/2025	48035	HUMANA	296346586	12-31610-4225	78.04	78.04	INSURANCE	
05/05/2025	48035	HUMANA	296346586	12-31620-4225	168.75	168.75	INSURANCE	
Total 48035:						1,301.01		
<b>48036</b>								
05/05/2025	48036	I.C. PUBLIC HEALTH DEPT. LAB.	24767	11-31520-44301	451.00	451.00	WATER ANALYSIS	PW
05/05/2025	48036	I.C. PUBLIC HEALTH DEPT. LAB.	24838	11-31520-44301	295.00	295.00	WATER ANALYSIS	
Total 48036:						746.00		
<b>48037</b>								
05/05/2025	48037	I.O.W.	1148-2	11-31520-44300	2,996.00	2,996.00	WTP FENCE SERVICES - REDO	PW
Total 48037:						2,996.00		
<b>48038</b>								
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	10-31140-44240	2,449.42	2,449.42	ELECTRIC UTILITIES	ADMIN
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	10-31158-44240	2,411.83	2,411.83	ELECTRIC UTILITIES	
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31520-44240	10,106.15	10,106.15	ELECTRIC UTILITIES	
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	12-31610-4424	6,461.64	6,461.64	ELECTRIC UTILITIES	
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	12-31620-4424	152.42	152.42	ELECTRIC UTILITIES	
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31510-44240	101.87	101.87	ELECTRIC UTILITIES	
05/05/2025	48038	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31520-44240	101.88	101.88	ELECTRIC UTILITIES	
Total 48038:						21,785.21		
<b>48039</b>								
05/05/2025	48039	IMPERIAL IRRIGATION DISTRIC	MISC-WATE	11-31520-44300	770.22	770.22	2024 JOINT MONITORING PRO	PW
Total 48039:						770.22		
<b>48040</b>								
05/05/2025	48040	IMPERIAL PIPE AND STEEL SUP	I79529	11-31520-44200	817.58	817.58	VALVES	PW
Total 48040:						817.58		
<b>48041</b>								
05/05/2025	48041	IV WATER SPECIALISTS	42125	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND WASTE	PW
05/05/2025	48041	IV WATER SPECIALISTS	42125	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND WASTE	
Total 48041:						4,650.00		
<b>48042</b>								
05/05/2025	48042	K-C WELDING & RENTAL, INC.	211419	10-31140-44200	266.18	266.18	FUNNELS, HITCH PINS	PW
05/05/2025	48042	K-C WELDING & RENTAL, INC.	211840	10-31140-44200	287.93-	287.93-	TARP REPLACEMENT MESH	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	211931	10-31140-44200	373.45	373.45	TARP REPLACEMENT MESH	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	212030	10-31140-43140	20.56	20.56	TONY BOOTS	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	212030	11-31510-43140	71.98	71.98	TONY BOOTS	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	212030	11-31530-43140	20.56	20.56	TONY BOOTS	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	212030	12-31620-4314	92.56	92.56	TONY BOOTS	
05/05/2025	48042	K-C WELDING & RENTAL, INC.	212405	12-31520-4420	577.96	577.96	HITCH PINS, SHANK, DUAL BAL	

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Total 48042:						1,135.32		
<b>48043</b>								
05/05/2025	48043	KLEINFELDER	1529189	23-80025-4430	1,881.25	1,881.25	ALAMO RIVER TRAIL TRESTLE	ADMIN
Total 48043:						1,881.25		
<b>48044</b>								
05/05/2025	48044	LA BRUCHERIE IRRIGATION SU	297701C	11-31520-44200	27.76	27.76	FAST CAPS	PW
05/05/2025	48044	LA BRUCHERIE IRRIGATION SU	302449C	10-31150-44200	380.82	380.82	VALVES, SOLENOIC, ADAPTER,	
Total 48044:						408.58		
<b>48045</b>								
05/05/2025	48045	LEAGUE OF CA CITIES - IMPERI	1974	10-11011-43110	315.00	315.00	DIVISION MEETING	ADMIN
05/05/2025	48045	LEAGUE OF CA CITIES - IMPERI	1974	10-12001-43110	90.00	90.00	DIVISION MEETING	
Total 48045:						405.00		
<b>48046</b>								
05/05/2025	48046	MARLIN LEASING CORPORATI	40429867	10-12001-4525	94.45	94.45	PRINTER LEASE	ADMIN
05/05/2025	48046	MARLIN LEASING CORPORATI	40429867	10-13010-4525	94.45	94.45	PRINTER LEASE	
05/05/2025	48046	MARLIN LEASING CORPORATI	40429867	10-14020-4525	94.45	94.45	PRINTER LEASE	
05/05/2025	48046	MARLIN LEASING CORPORATI	40429867	11-31510-45250	94.45	94.45	PRINTER LEASE	
05/05/2025	48046	MARLIN LEASING CORPORATI	40429867	12-31620-4525	94.45	94.45	PRINTER LEASE	
Total 48046:						472.25		
<b>48047</b>								
05/05/2025	48047	MOSS, LEVY & HARTZHEIM (bh)	17057	10-14020-4430	17,500.00	17,500.00	AUDIT WORK 6/30/2024	ADMIN
Total 48047:						17,500.00		
<b>48048</b>								
05/05/2025	48048	NAUTILUS	NAU2504029	11-31520-44301	1,590.00	1,590.00	WATER FLEA ANALYSIS	PW
Total 48048:						1,590.00		
<b>48049</b>								
05/05/2025	48049	NICHOLAS WELLS	LOC 4/2025	10-12001-43110	384.17	384.17	LEAGUE OF CITIES 4/2025 REI	VOID
05/05/2025	48049	NICHOLAS WELLS	MILEAGE 3/	10-12001-43110	242.60	242.60	MARCH, APRIL 2025 MILEAGE	
05/05/2025	48049	NICHOLAS WELLS	SCAG, CALC	10-12001-43110	636.17	636.17	LEAGUE OF CITIES, SCAG MILE	
Total 48049:						1,262.94		
<b>48050</b>								
05/05/2025	48050	PEOPLEREADY,INC.	29103160	10-31150-41400	1,164.00	1,164.00	TEMP WORKER PARKS	PW
05/05/2025	48050	PEOPLEREADY,INC.	29103161	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
05/05/2025	48050	PEOPLEREADY,INC.	29109481	10-31150-41400	931.20	931.20	TEMP WORKER PARKS	
05/05/2025	48050	PEOPLEREADY,INC.	29109482	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
05/05/2025	48050	PEOPLEREADY,INC.	29123248	10-31150-41400	1,207.65	1,207.65	TEMP WORKER PARKS	
05/05/2025	48050	PEOPLEREADY,INC.	29123249	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
Total 48050:						5,921.85		

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<b>48051</b>								
05/05/2025	48051	POOL ELECTRICAL SUPPLY	0020239152-	10-80127-4420	188.29	188.29	POOL CHEMICALS	PW
Total 48051:						188.29		
<b>48052</b>								
05/05/2025	48052	PYRAMID CONSTRUCTION, INC	25847	11-31510-44200	669.70	669.70	SAND	PW
05/05/2025	48052	PYRAMID CONSTRUCTION, INC	25847	12-31620-4420	669.70	669.70	SAND	
Total 48052:						1,339.40		
<b>48053</b>								
05/05/2025	48053	QUILL CORPORATION	43599437	10-13010-4416	21.11	21.11	PENS	ADMIN
05/05/2025	48053	QUILL CORPORATION	43599637	10-12001-4416	36.61	36.61	OFFICE SUPPLIES	PW
05/05/2025	48053	QUILL CORPORATION	43599637	10-12003-4416	36.61	36.61	OFFICE SUPPLIES	
05/05/2025	48053	QUILL CORPORATION	43599637	10-13010-4416	36.60	36.60	OFFICE SUPPLIES	
05/05/2025	48053	QUILL CORPORATION	43599637	10-14020-4416	36.60	36.60	OFFICE SUPPLIES	
05/05/2025	48053	QUILL CORPORATION	43599637	11-31510-44160	36.60	36.60	OFFICE SUPPLIES	
05/05/2025	48053	QUILL CORPORATION	43599637	12-31620-4416	36.60	36.60	OFFICE SUPPLIES	
05/05/2025	48053	QUILL CORPORATION	43600682	10-13010-4416	9.26	9.26	PENS	
05/05/2025	48053	QUILL CORPORATION	43624717	10-14020-4416	18.40	18.40	BINDERS	
Total 48053:						268.39		
<b>48054</b>								
05/05/2025	48054	RDO EQUIPMENT CO.	P7565043	10-31140-44280	159.59	159.59	FILTERS, RACK	PW
05/05/2025	48054	RDO EQUIPMENT CO.	P7565043	10-31150-44200	159.59	159.59	FILTERS, RACK	
05/05/2025	48054	RDO EQUIPMENT CO.	P7639843	10-31140-44200	230.87	230.87	ABSORBER, WHEEL BOLT	
05/05/2025	48054	RDO EQUIPMENT CO.	P7639843	10-31150-44200	230.88	230.88	ABSORBER, WHEEL BOLT	
05/05/2025	48054	RDO EQUIPMENT CO.	P7648343	10-31150-44200	11.80	11.80	WHEEL BOLT	
05/05/2025	48054	RDO EQUIPMENT CO.	P7648443	10-31150-44200	54.69	54.69	CAP SCREW, WASHER	
Total 48054:						847.42		
<b>48055</b>								
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-22080-4230	150.37	150.37	MEDICAL AND DENTAL	ADMIN
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-21070-4230	100.92	100.92	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-31140-42300	120.50	120.50	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-31150-42300	53.54	53.54	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	11-31510-42300	287.91	287.91	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	11-31520-42300	283.47	283.47	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	12-31610-4230	718.81	718.81	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	12-31620-4230	475.39	475.39	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-22080-4225	18.93	18.93	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-21070-4225	22.28	22.28	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-31140-42250	11.47	11.47	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	11-31510-42250	24.28	24.28	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	11-31520-42250	18.93	18.93	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	12-31610-4225	84.64	84.64	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	12-31620-4225	40.87	40.87	MEDICAL AND DENTAL	
05/05/2025	48055	SIMNSA HEALTH PLAN	138757	10-31150-42250	6.35	6.35	MEDICAL AND DENTAL	
Total 48055:						2,418.66		
<b>48056</b>								
05/05/2025	48056	THATCHER CO.	2025400101	11-31520-44201	15,390.73	15,390.73	T-CHLOR	PW


Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48056:						15,390.73		
<b>48057</b>								
05/05/2025	48057	TROJAN TECHNOLOGIES COR	200/5000236	12-31610-4420	1,908.47	1,908.47	RELAY BOARD KIT	PW
05/05/2025	48057	TROJAN TECHNOLOGIES COR	200/5000269	12-31610-4420	254.00	254.00	FREIGHT	
Total 48057:						2,162.47		
<b>48058</b>								
05/05/2025	48058	UNDERGROUND SERVICE ALE	420250339	10-31140-44300	35.90	35.90	DIG ALERT FEES	PW
Total 48058:						35.90		
<b>48059</b>								
05/05/2025	48059	VIC'S A/C	101076	10-22080-4430	237.50	237.50	FIRE DEPT AC REPAIRS	FIRE DEPT
Total 48059:						237.50		
<b>48060</b>								
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-13010-4225	12.51	12.51	INSURANCE PREMIUM	ADMIN
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-12001-4225	40.45	40.45	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-14020-4225	16.68	16.68	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-12003-4225	20.43	20.43	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-22080-4225	12.51	12.51	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-21070-4225	3.13	3.13	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-31140-42250	9.63	9.63	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	10-31150-42250	1.88	1.88	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	11-31530-42250	2.50	2.50	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	11-31510-42250	39.29	39.29	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	11-31520-42250	32.53	32.53	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	12-31610-4225	32.94	32.94	INSURANCE PREMIUM	
05/05/2025	48060	VISION SERVICE PLAN	822706155	12-31620-4225	42.40	42.40	INSURANCE PREMIUM	
Total 48060:						266.88		
<b>48061</b>								
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR256737	10-22080-4416	4.09	4.09	PRINTER	ADMIN
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR259598	10-12001-4416	37.94	37.94	PRINTER	FIRE DEPT
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR259598	10-13010-4416	37.94	37.94	PRINTER	
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR259598	10-14020-4416	37.94	37.94	PRINTER	
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR259598	11-31510-44160	37.94	37.94	PRINTER	
05/05/2025	48061	VISUAL EDGE IT, INC.	24AR259598	12-31620-4416	37.94	37.94	PRINTER	
Total 48061:						193.79		
<b>48062</b>								
05/05/2025	48062	WALKER & DRISKILL	14449	10-16026-4430	2,110.00	2,110.00	ATTORNEY FEES	ADMIN
Total 48062:						2,110.00		
<b>48063</b>								
05/05/2025	48063	WAXIE SANITARY SUPPLY	83175801	10-31150-44200	160.73	160.73	RESTROOM SUPPLIES	PW
05/05/2025	48063	WAXIE SANITARY SUPPLY	83178911	10-31150-44200	45.44	45.44	RESTROOM SUPPLIES	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 48063:						206.17	
ADMIN							
05/06/2025	48064	IMPERIAL COUNTY CLERK-REC	NOD TREST	22-80050-4430	3,030.75	3,030.75	NOTICE OF DETERMINATION A
Total 48064:						3,030.75	
Grand Totals:						167,164.74	

Report Criteria:  
Report type: GL detail  
Check.Type = {<>} "Adjustment"

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	05/12/25
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** May 9, 2025

**FROM:** Nick Wells, City Manager

**SUBJECT:** *Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the 2024 Senior Class Graduation Ceremony*

### **ISSUE:**

Shall the City Council take action allowing a permit to be issued to Pyro Spectaculars, Inc. (dba Pyro Spectaculars by Souza) of Alpine, California, to perform a pyrotechnics display at the Holtville High School senior graduation ceremony to be held on Thursday, June 6, 2024, at the HHS Football Field?

### **DISCUSSION:**

Staff was approached again this year by HHS administration requesting that they be permitted to engage a pyrotechnics professional to put on a fireworks display at this year's graduation ceremony. Mr. Arevalo, the HHS Principal, has been working with Holtville Fire and the City Finance Department to gather the required paperwork and follow the procedures necessary to allow the display, which they have properly completed.

The City ordinance dealing with fireworks (*excerpt attached as Attachment A*) allows for such displays by licensed experts with proper insurance coverage. The representatives of the school have engaged Pyro Spectaculars by Souza of San Diego to perform the display. The City has obtained a copy of the firm's liability insurance coverage, naming the City as an additional insured (*Attachment B*) and the Fire Chief is satisfied with the proposed physical setup, assuming winds are not too strong that evening, which would preclude the demonstration.

A fee is mentioned in the ordinance, however, no fee has been established and it is recommended that any consideration of such a fee be waived for the High School.

### **FISCAL IMPACT:**

None, other than loss of an undetermined fee.

### **CITY MANAGER RECOMMENDED ACTION:**

Allow the issuance of a permit with no fee.

### **ALTERNATIVE:**

- 1 - Approve the request
- 2 - Choose not to issue a permit
- 3 - Give staff alternate direction

# **Attachment A**

## ***Ordinance 483 (Excerpt)***

- vii. Has not had a permit to sell revoked within twenty-four months prior to the organization's submittal of an application for a permit to sell.
- (r) "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") shall mean "Safe and Sane Fireworks" as set forth in Health and Safety Code Sections 12529 and 12562 and the relevant sections of Title 19, Code of Regulations, Subchapter 6 which are hereby incorporated by reference.
- (s) "Responsible Person" means a person who causes a violation of this Chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county's latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this Chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this Chapter may be issued a citation in accordance with the provisions of this Chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of 18 years, who knows or reasonably should know that a minor is in violation of this Chapter, may be issued a citation in accordance with the provisions of this Chapter, in addition to any citation that may be issued to the offending minor.
- (t) "Violation" or "Violates" refers to any violation of any provision of this Chapter.

**§ \_\_\_\_\_ GENERAL PROHIBITION AGAINST POSSESSION, SALE OR USE OF FIREWORKS.**

Except as otherwise provided in this Chapter, no person shall possess, sell, use, display or explode any "Dangerous Fireworks" including, but not limited to, any rocket, firecracker, roman candle, squib, torpedo, wire core sparkler, wooden core sparkler, black cartridge, aerial shell or other combustible device or explosive substance or any kind of fireworks, by whatsoever name known, or any altered "Safe and Sane Fireworks" within the City of Holtville.

**§ \_\_\_\_\_ EXCEPTION - CERTAIN PUBLIC DISPLAYS AND/OR SPECIAL EFFECTS.**

It shall be unlawful to cause, allow, permit, aid, abet, or suffer any discharge of "Dangerous Fireworks" (including a public display) or any use of special effects without having first obtained a permit therefor from the Fire Chief.

The Fire Chief shall have authority to adopt reasonable rules and regulations for the granting of permits for those activities contained in Section 12640 of the California Health and Safety Code, including supervised public displays of fireworks by a jurisdiction, fair association, amusement park, other organization, or for the use of fireworks by artisans in pursuit of their trade. Each such use or display shall be handled by a licensed pyrotechnic operator (as defined by Section 12527 of the California Health and Safety Code) in accordance with a City-issued permit, and shall be of such character and so located, discharged or fired as in the opinion of the Fire Chief or his designee, after proper investigation, will not be hazardous or endanger any person.

Every application for permit to conduct a public display of fireworks shall be accompanied by a non-refundable fee as established by resolution of the City Council. This fee shall be in addition to any fee or tax imposed by the City Council. Every applicant shall agree to hold the City of Holtville, its officers and employees, harmless from any and all claims for damages or other costs arising out of the activity authorized by the permit.

**§ \_\_\_\_\_ CERTAIN PUBLIC DISPLAYS - LIABILITY INSURANCE.**

Any person, firm or corporation applying for a public display permit shall furnish to the Fire Chief proof of coverage by a policy of public liability and property damage insurance. The policy shall provide limits of bodily injury and property damage liability of not less than \$5 million (\$5,000,000) combined single limits for each occurrence annually for payments of damages to persons or property which may result from or be caused by such public display of fireworks, or any negligence on the part of the licensee or his/her/its agents, servants, employees ad/or subcontractors presenting such public display.



No permit shall be issued until the permittee furnishes the Fire Chief with a "Certificate of Insurance" for each policy required, executed by the company issuing said policy and approved as to form by the City Attorney. Such policies shall contain a provision which includes the "City of Holtville" as an additional insured and declares said insurance to be primary and that no other insurance carried by an insured party shall be called upon for contribution. Such insurance policies shall contain an endorsement that the company issuing such policy or policies will not allow the same to be canceled without serving, by first class mail, ten (10) days notice of cancellation upon the City Clerk for the City of Holtville. Notwithstanding any other provision of this Chapter, the failure of the permittee to carry such policy or policies in force and to properly renew said insurance during the time covered by such permit shall automatically revoke the permit as of the date of expiration of such insurance policy or policies. A payment of the full amount of the permit fee required by this Ordinance shall be made to the City before any such revoked permit may be reinstated.

**§ \_\_\_\_\_ CERTAIN PUBLIC DISPLAYS - APPEALS.**

The decision of the Fire Chief or the Fire Chief's designated representative in acting on an application for a permit to conduct a public display of fireworks in accordance with the provision of this Ordinance shall be subject to an appeal by the applicant to the City Manager. Notice of such appeal shall be filed with the City Manager within ten (10) days after the date of the decision regarding such fireworks permit. Upon failure to file such notice within the ten-day period, the action of the Fire Chief or the Fire Chief's designated representative shall be final and conclusive. The applicant may appeal the decision of the City Manager to the City Council by filing a notice of appeal with the City Clerk within ten (10) days after the date of the City Manager's decision. Upon failure to file such a notice within the ten (10) day, the action of the City Manager shall be final and conclusive.

**§ \_\_\_\_\_ EXCEPTION - SAFE AND SANE FIREWORKS.**

It shall not be unlawful to possess, sale, use, display or discharge, within the City, those fireworks that are defined and classified as "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") in the California State Fireworks Law (Sections 12500, et seq., of the Health and Safety Code and the relevant sections of Title 19, Code of Regulations, Subchapter 6) during that time period beginning at 12:00 noon on June 30 and ending at midnight on July 5 of that same year.

**§ \_\_\_\_\_ SAFE AND SANE FIREWORKS - PERMITS REQUIRED.**

It shall be unlawful for any person to sell "Safe and Sane Fireworks" within the City without having first applied for and received a permit therefore, from the City.

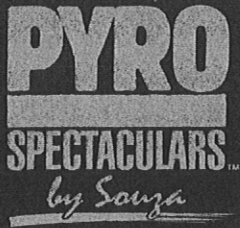
**§ \_\_\_\_\_ SAFE AND SANE FIREWORKS - APPLICATION.**

- (a) No nonprofit organization shall submit more than one (1) application for a permit to sell "Safe and Sane Fireworks" within the City. If more than one (1) application is submitted on behalf of any nonprofit organization, including an affiliated organization, all such requests shall be voidable at the discretion of the Fire Chief. If a question arises as to whether organizations and/or groups are affiliated, the City Council shall have ultimate authority to decide said question. Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor/nonprofit organization and the transferee/nonprofit organization.
- (b) All applications for permits to sell "Safe and Sane Fireworks" shall be in writing to the City Clerk on forms supplied by the City. Applications may be filed beginning April 1 of each year up to and including April 15 of the same year, at which time the filing period for that year will be closed.

Applications shall be accompanied by an assurance that, if the permit is issued to the applicant, the applicant shall, at the time of receipt of such of permit, deliver to the City a certificate evidencing an occurrence-based policy of insurance naming the "City of Holtville" as an additional insured thereunder, with the following minimum limits: \$1,000,000 public liability and property damage; and general aggregate coverage of \$2,000,000. No policy will be acceptable which contains a provision allowing a deductible amount.

# **Attachment B**

## ***Application & Insurance Coverage***



April 10, 2025

Holtville Fire Department  
Attn: Fire Chief Silva  
121 W 5th St.  
Holtville, CA 92250

Dear Chief Silva,

Please find enclosed our Application for Permit to conduct a fireworks display for **Holtville High School** on **June 5, 2025**. The certificate of insurance covering the display and a diagram of the firing site are also enclosed.

If any *permit and standby* fees apply, please bill them directly to:

**Holtville High School**  
**Attn: Anthony Arevalo**  
**755 Olive Ave.**  
**Holtville, CA 92250**

If you have any questions or need further information please telephone our office at (909) 355-8120. We would appreciate a copy of the permit after it has been approved. Thank you.

Sincerely,

*Pyro Spectaculars, Inc.*

*Carlos Madrigal*

Carlos Madrigal  
Customer Service Representative  
P: 909-355-8120 F: 909-355-9813  
[cmadrigal@pyrospec.com](mailto:cmadrigal@pyrospec.com)

/cm

Enclosures

# Application for Permit -- Public Fireworks Display

We, Pyro Spectaculars , hereby make application for permit to conduct a display of fireworks by the California State Health and Safety Code, and agree to comply in every particular with the law pertaining thereto as set forth in Part 2 of Division 11, Division 12, and other applicable sections of the Health Safety Code, and the Rules and Regulations adopted by the State Fire Marshal.

Sponsoring Organization: **Holtville High School**

Address: **755 Olive Ave., Holtville, CA 92250-**

Person in charge of display: **Anthony Arevalo (760) 356-2926**

Location of display: **Holtville High School - Sevice Road south of tennis courts off Melon Rd. 755 Olive Ave Holtville, CA**

Dates of display: **Thursday, June 5, 2025**

Time of display: **Approximately 9:00 PM**

Pyrotechnic Operator in charge (license number):

**Paul (Sam) Bruggema Lic#: 1177-02 (619) 504-2797**

Type of Display:

☒ Aerial

☐ Low Level

☐ Set Pieces

☐ Devices

☐ Manual

☒ Electric

## Description of Product to be Fired

*High Level Aerial (Approximately 200 - 1,000 feet)*

15 - 2.5" Single Break Aerial Shell(s)

75 - 3" Single Break Aerial Shell(s)

1 - 3" Multi-Shot Device(s)

Description of storage facilities and location on grounds:

**Delivered to site on date of display**

## Insurance/License

Workers Compensation: **State Compensation Insurance Fund**

Date: **10/01/2024 - 10/01/2025**

Public Liability Insurance: **\$ 1,000,000.00** (Certificate attached)

General Public Display License No. 672 issued by State Fire Marshal

**Pyro Spectaculars**

Applicant's Signature

*Carlos Madrigal*

Applicant's Address

**PO Box 2329, Rialto, CA 92377**

## APPROVAL FOR PERMIT

PERMIT FOR PUBLIC DISPLAY OF FIREWORKS to be held (date) \_\_\_\_\_

is hereby Granted \_\_\_\_\_ Denied \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No., Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b> 216-658-7101	
<b>INSURED</b> Pyro Spectaculars Inc. Pyro Events Inc.; Pyro Spectaculars Productions Inc. San Diego Fireworks P. O. Box 2329 Rialto CA 92377	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	INSURER A : Admiral Insurance Company		24856
	INSURER B : Arch Specialty Insurance Company		21199
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

**COVERAGES**

CERTIFICATE NUMBER: 577928322

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CA000055935-01	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			UXP0057894-10	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as an Additional Insured in regards to General Liability.

Display Date: June 5, 2025

Display Location: Holtville High School, Holtville, CA

Additional Insured: Holtville Unified School District, Holtville High School, City of Holtville, Imperial County, Holtville Fire Department and their officers, agents and employees when acting in their official capacity as such.

**CERTIFICATE HOLDER****CANCELLATION**Holtville High School  
755 Olive Ave  
Holtville CA 92250

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b> 216-658-7101
<b>INSURED</b> Pyro Spectaculars Inc. Pyro Events Inc.; Pyro Spectaculars Productions Inc. San Diego Fireworks P. O. Box 2329 Rialto CA 92377	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Continental Indemnity Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b> 28258		

## COVERAGES

CERTIFICATE NUMBER: 1048821221

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b>						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			37-525906-01-04 MASTER	10/1/2024	10/1/2025	X WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
States covered under workers compensation policy: CA,MO,MT,NY,OR

## CERTIFICATE HOLDER

## CANCELLATION

Holtville High School 755 Olive Ave Holtville CA 92250	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# FIREWORKS LICENSE

FOR

## Public Display - General

LICENSE NUMBER: GPD-0672

Licensee : PYRO SP/AKA & SD FW

3196 N. LOCUST  
RIALTO, CA, 92377  
na

Issue Date : 05/02/2024  
Expiration Date : 06/30/2025

The Public Display - General Fireworks License is issued to the above Licensee by the California Office of the State Fire Marshal and maybe revoked or suspended for errors or for providing incorrect information provided by the applicant or company representatives. This license does not serve as or provide any warranties or guarantees of continued licensure and is subject to investigation.

### Display Information:

Display Address  
VARIOUS

City  
VARIOUS

Zip  
92377

County  
SAN  
BERNARDINO

*CWalker*

Issued By Cortney Walker  
Fire Engineering License Manager  
Fire Engineering and Investigations Division

Reviewed and Approved By Caleb Phillips  
Program Coordinator  
Fire Engineering and Investigations Division

OFFICE OF THE STATE FIRE MARSHAL

Please visit [calfire.govmotus.org](http://calfire.govmotus.org) for more information on licensing and permitting with CAL FIRE



# FIREWORKS LICENSE

FOR

**Wholesaler**

**LICENSE NUMBER: W-0144**

**Licensee : PYRO SP/AKA & SD FW**

3196 NORTH LOCUST AVENUE

RIALTO, CA, 92377

na

**Issue Date : 04/15/2024**

**Expiration Date : 06/30/2025**

The Wholesaler Fireworks License is issued to the above Licensee by the California Office of the State Fire Marshal and maybe revoked or suspended for errors or for providing incorrect information provided by the applicant or company representatives. This license does not serve as or provide any warranties or guarantees of continued licensure and is subject to investigation.

*C Walker*

Issued By Cortney Walker  
Fire Engineering License Manager  
Fire Engineering and Investigations Division

Reviewed and Approved By Caleb Phillips  
Program Coordinator  
Fire Engineering and Investigations Division

OFFICE OF THE STATE FIRE MARSHAL

please visit [calfire.govmotus.org](http://calfire.govmotus.org) for more information on licensing and permitting with CAL FIRE





## FIREWORKS LICENSE

FOR

Importer/Exporter

LICENSE NUMBER: I/E-0153

**Licensee : PYRO SP/AKA & SD FW**

3196 N. LOCUST AVENUE

RIALTO, CA, 92377

na

**Issue Date : 04/15/2024**

**Expiration Date : 06/30/2025**

The Importer/Exporter Fireworks License is issued to the above Licensee by the California Office of the State Fire Marshal and maybe revoked or suspended for errors or for providing incorrect information provided by the applicant or company representatives. This license does not serve as or provide any warranties or guarantees of continued licensure and is subject to investigation.

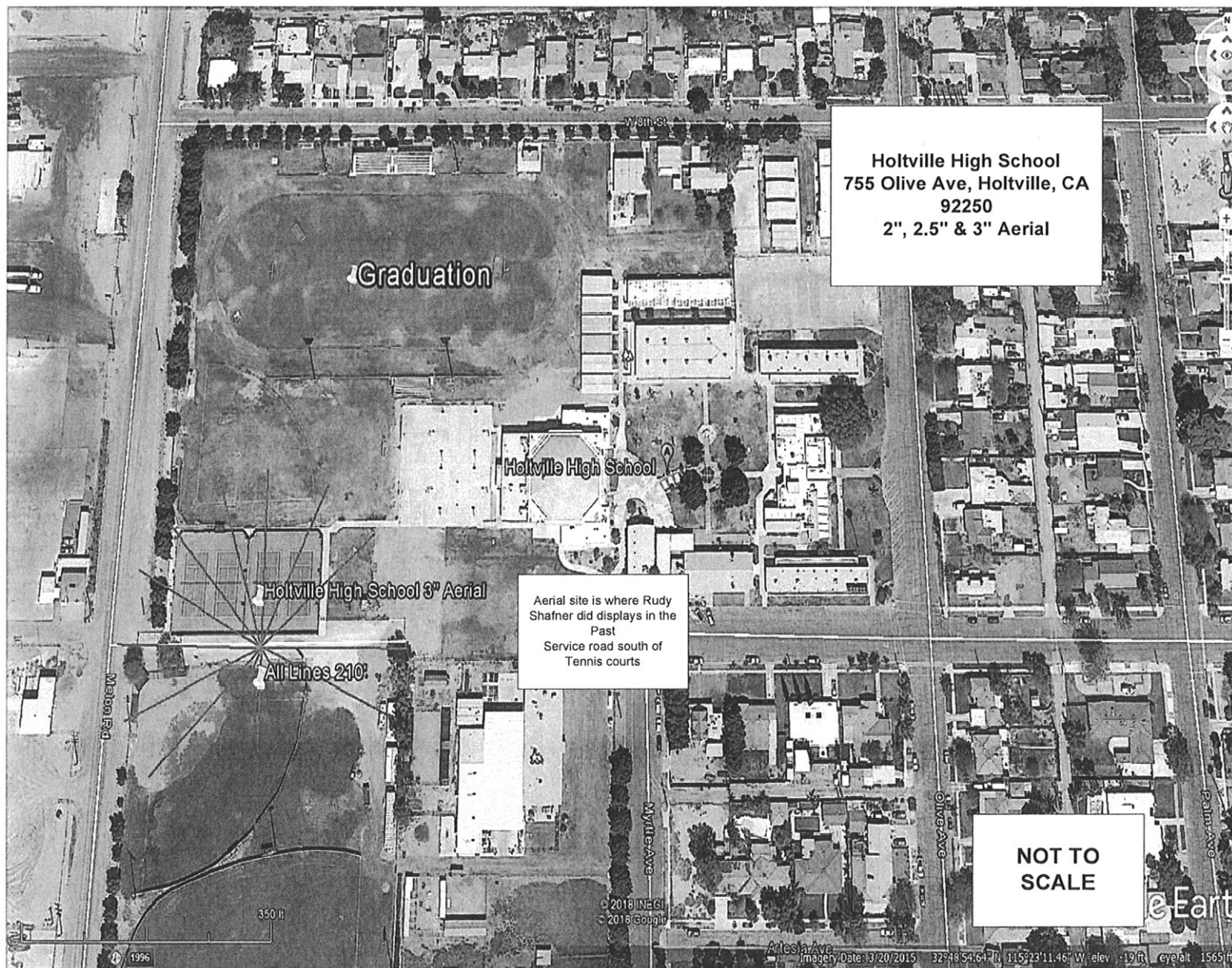
*C Walker*

Issued By Cortney Walker  
Fire Engineering License Manager  
Fire Engineering and Investigations Division

Reviewed and Approved By Caleb Phillips  
Program Coordinator  
Fire Engineering and Investigations Division

OFFICE OF THE STATE FIRE MARSHAL

Please visit [calfire.govmotus.org](http://calfire.govmotus.org) for more information on licensing and permitting with CAL FIRE




Holtville High School  
755 Olive Ave, Holtville, CA  
92250  
2", 2.5" & 3" Aerial

Aerial site is where Rudy  
Shafner did displays in the  
Past  
Service road south of  
Tennis courts

NOT TO  
SCALE

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	05/12/25
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** May 9, 2025

**FROM:** Nick Wells, City Manager

23-14

**SUBJECT:** *Sale of Fireworks*

### **ISSUE:**

Shall the City Council approve the request by the Holtville Chamber of Commerce to obtain the Single Vendor Permit allowed by City Ordinance for the Sale of “Safe and Sane Fireworks” in Association with 2025 Independence Day Celebrations?

### **DISCUSSION:**

Ordinance No. 483 (2014), allows a maximum of one (1) temporary fireworks stand permit to be issued by the City each calendar year. To be eligible to be awarded the permit, the organization must be a local non-profit, tax exempt entity qualified under Section 501(c)(3) of the Internal Revenue Code.

The primary purpose for limiting the number of stands to one is to avoid diluting the profits between such organizations. The ordinance allows the sale of fireworks to commence on June 28th and conclude on July 5th at 9:00 p.m., for a total of seven days. From 2013-2024 (except in 2016 when no permit was issued), the Holtville Chamber of Commerce has been the vendor issued the permit. The Chamber has once again requested that they be the sole local fireworks vendor.

### **FISCAL IMPACT:**

\$500 permit revenue for the City, which offsets additional staffing required during the 4th of July and the adjacent weekend.

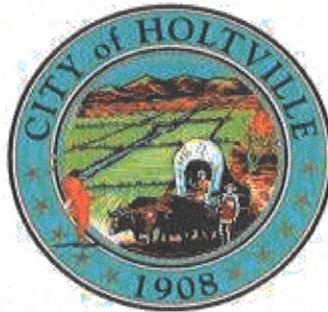
### **CITY MANAGER RECOMMENDATION:**

Given that no other group has come forward to request the permit and the limited window of time to complete the state permitting requirements, it is recommended that the Chamber be issued the City permit.

### **ALTERNATIVE:**

- 1 - Approve the application
- 2 - Choose not to issue a permit
- 3 - Give staff alternate direction





## **CITY OF HOLTVILLE**

**121 W. Fifth Street  
Holtville, California 92250**

### **APPLICATION FOR FIREWORKS STAND PERMIT**

**SUBMIT TO:  
OFFICE OF THE CITY CLERK**

**IN ADDITION TO THE APPLICATION THE FOLLOWING DOCUMENTS ARE REQUIRED AT THE TIME OF SUBMITTAL:**

- 1. Non-profit Organization Status**
- 2. Retail Sales Permit issued by the Office of the California State Fire Marshal**
- 3. Temporary Sales Tax Permit from the California State Board of Equalization**
- 4. Certificate of Insurance naming City as additional insured**
- 5. Property Owner Consent**
- 6. Financial Statement**
- 7. Payment of Application Fee (Amount \$1000 to be invoiced )**



## APPLICATION FOR FIREWORKS STAND PERMIT

Complete and return the required application documents by \_\_\_\_ p.m. on \_\_\_\_\_ with a check in the amount of \$500.00 made payable to the City of Holtville. In the event of application denial, the sum of \$500.00 shall be returned to the applicant.

Name of Organization: HOLTVILLE CHAMBER OF COMMERCE

Principal and Permanent Meeting Address: 101 W. 5TH STREET

City: HOLTVILLE State: CA Zip Code: 92250 Telephone: 760-356-2923

E-mail Address: CEO@HOLTVILLECHAMBER.ORG

Name of Organization Representative Applying for Permit

Name: JENNIFER PARRA Title: Holtville Chamber of Commerce CEO

Mailing Address: 101 W. 5TH STREET

City: HOLTVILLE State: CA Zip Code: 92250 Telephone: 760-356-2923

E-mail Address: CEO@HOLTVILLECHAMBER.ORG



**Three Principal Officers of the Organization**

**Name, Title and Address**

1. Ian Wells - Chamber President

2. Elvira Gonzalez- Chamber Vice President

3. Stephanie Corfman- Chamber Secretary

**Type of Organization:**

NON-PROFIT (CHAMBER OF COMMERCE)

**Date Organization Came Into Existence:**

1908

**Purpose Of Organization:**

PROMOTE COMMERCE IN THE CITY OF HOLTVILLE

**Intended Use Of Funds Realized From Sale Of Fireworks:**

ACTIVITIES AND EVENTS RELATED TO PROMOTING COMMERCE IN THE CITY OF HOLTVILLE

**Proposed Location of Fireworks Stand:**

128 E. 5TH STREET, HOLTVILLE, CA 92250

**Proposed Dates And Hours Of Operation Of Fireworks Stand:**

JUNE 28TH THROUGH JULY 4TH (HOURS WILL VARY BY DAY)

**Number Of Employees Who Will Work At The Fireworks Stand:**

2-6 VOLUNTEERS DAILY AND AT LEAST ONE ADULT OVERNIGHT



**Property Owner Information For Fireworks Stand Location**

**Name And Address Of Property Owner:**

Samuel Vega, 128 East 5th Street

**Partnership Information**

**If you will be partnering with another eligible organization to sell fireworks at the above stated location, please complete the following:**

**Organization Name:**

**Address:**

NOT APPLICABLE

**Contact Person:**

**Telephone:**

NOT APPLICABLE

**E-mail Address:** NOT APPLICABLE

**Fireworks Distributor/Wholesaler Information**

**Company Name:**

**Address:**

TNT FIREWORKS - 555 NORTH GILBERT STREET, FULLERTON, CA 92833

**Contact Person:**

**Telephone:**

STEVE BENNETT (TNT) - 714-738-1002 (OFFICE) - 626-607-4868 (MOBILE)

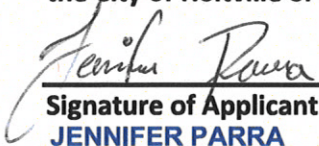
**E-mail Address:** BENNETTS@TNTFIREWORKS.COM



### ACKNOWLEDGMENT

I declare under penalty of perjury that the above information contained herein is, to the best of my knowledge and belief, true and correct. I further declare that I have read the rules and regulations of the City of Holtville Ordinance 478 which concern the retail sale and storage of fireworks in the City of Holtville and will abide by the contents therein. Subject to the issuance of a license, I agree to provide full accounting of the use and distribution of funds realized from holding such a license.

I also certify that our organization has a principal and permanent place in the City of Holtville and has been established for at least one year prior to the filing of this application; and that we have a bona fide membership of at least 20, the majority of whom reside in the City of Holtville, are employed in the City of Holtville or who are owners or operators of a business located in the City of Holtville.

  
Signature of Applicant  
**JENNIFER PARRA**

**04/30/2025**

Date

**Holtville Chamber of Commerce CEO**

Printed Name and Title



**PLOT PLAN (SKETCH) AND STAFFING PLAN FOR PROPOSED FIREWORKS STAND LOCATION**

Pursuant to the provisions of the Health and Safety Code of California,

I/We hereby am/are applying for a permit to sell as a retailer of "Safe and Sane Fireworks" as defined by the California State Health and Safety Code at:

128 E. 5TH STREET, HOLTVILLE, CA 92250

Address	City	State	Zip Code
---------	------	-------	----------

The Plot Plan (sketch of the proposed site defines the location of the fireworks stand on the property and the location and distance of all adjacent building(s) on site, in addition to streets, driveways, parking space and property lines in relation to the fireworks stand. Attach a separate sheet if necessary.

The Staffing Plan includes the names of any adult members, spouses of members or adult children of members of the non-profit organization who will sell or otherwise participate in the sale of fireworks at such stand during the proposed days and hours of operation per the City of Holtville Ordinance 478.

**PROPERTY OWNER AND/OR LESSOR CONSENT**



**INSTRUCTIONS:** This form must be completed by the Owner of Record or Lessor of the property.

Permission is hereby granted to TNT FIREWORKS and  
Fireworks Wholesaler/Distributor

HOLTVILLE CHAMBER OF COMMERCE for the exclusive right to use the property  
Nonprofit Organization

Located at 128 E. 5TH STREET, HOLTVILLE, CA 92250 in Holtville, CA for a temporary

fireworks stand to sell "Safe and Sane Fireworks" between 12 noon and 10 pm on June 28, between 9 am and 10 pm on June 29 through July 5, and 9 am to 12 noon on July 6 of the same year. All unsold stock of fireworks shall be returned to the wholesaler/distributor and removed from the City of Holtville within 24 hours of 12 noon on July 6. All litter shall be removed from the premises.

It is understood that the retail fireworks operation will be conducted in accordance with all City, County and State regulations.

Owner/Lessor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0540

## Entity Status Letter

Date: 4/29/2025

ESL ID: 1724242564

### Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 0267519

Entity Name: HOLTVILLE CHAMBER OF COMMERCE

- ☒ 1. The entity is in good standing with the Franchise Tax Board.
- ☐ 2. The entity is **not** in good standing with the Franchise Tax Board.
- ☒ 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 e.
- ☐ 4. We do not have current information about the entity.
- ☐ 5. The entity was administratively dissolved/cancelled on \_\_\_\_\_ through the Franchise Tax Board Administrative Dissolution process.

### Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

### Connect With Us

Web: [ftb.ca.gov](http://ftb.ca.gov)  
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays  
916-845-6500 from outside the United States

California

Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)





STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**RETAIL FIREWORKS LICENSE APPLICATION**  
FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$150.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
Office of the State Fire Marshal  
PO Box 944246, Sacramento, CA  
94244-2460  
(916) 568-2948

**LICENSEE INFORMATION**

Name (Last, First): Deeth, Terese	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbert St, Fullerton, CA, 92833	
Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (714) 738-1002	

**STAND INFORMATION**

Group Name: HOLTVILLE CHAMBER OF COMMERCE
Physical Address (Street Address, City, CA, Zip): 128 E. 5TH ST., HOLTVILLE, CA, 92250
County of Stand Location: Imperial

**WHOLE SALE FIREWORK VENDOR INFORMATION**

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: Deeth, Terese	Phone Number: 7147381002

**FIRE AUTHORITY HAVING JURISDICTION**

Fire Department: Holtville Fire Dept.
Physical Address (Street Address, City, CA, Zip): 549 Fern Ave., HOLTVILLE, CA, 92250

CAL Fire Validation No.  
**8020**  
Valid Through  
**06/28/2025-07/06/2025**

02/12/2025

Signature of Fireworks Program Coordinator

Signature of Licensee

Date

**-NOTICE-**

**COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16

For CAL FIRE DAO Use Only: Index-5942, PCA-59420, Source Code- 4129400





# CERTIFICATE OF LIABILITY INSURANCE

11/1/2025

DATE (MM/DD/YYYY)

11/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER** Lockton Companies, LLC  
3280 Peachtree Road NE, Suite #1000  
Atlanta GA 30305  
(404) 460-3600

**CONTACT**

NAME:

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL

ADDRESS:

**INSURER(S) AFFORDING COVERAGE**

NAIC #

**INSURER A : Century Surety Company**

36951

**INSURER B : Arch Specialty Insurance Company**

21199

**INSURER C : Arch Indemnity Insurance Company**

30830

**INSURER D : Arch Insurance Company**

11150

**INSURER E :****INSURER F :**

**INSURED**  
1359665 American Promotional Events, Inc.  
DBA TNT Fireworks, Inc.  
555 North Gilbert Avenue  
Fullerton CA 92833  
HOL0128

**COVERAGES****CERTIFICATE NUMBER:** 17613077**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	CCP1219465	12/1/2024	11/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	N	UXP0056189-11	12/1/2024	11/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N	34WC11101000 (AOS) 31WC11100900 (FL)	11/1/2024 11/1/2024	11/1/2025 11/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D		N/A					

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Property located at 128 E. 5th Street, Holtville, CA (HOL0128) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

**CERTIFICATE HOLDER****CANCELLATION****17613077**

Holtville Chamber of commerce and the City of Holtville, their officers, agents & employees when acting in their official capacities as such  
121 W. 5th Street  
Holtville CA 92250

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED**

**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

228230240 - 00001

HOLTVILLE CHAMBER OF COMMERCE  
128 E 5TH ST  
HOLTVILLE CA 92250

**EFFECTIVE DATE:**

June 28, 2025 thru July 4, 2025

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF  
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE  
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND  
STATE LAWS THAT REGULATE OR CONTROL  
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW  
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR  
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.  
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).  
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

**A MESSAGE TO OUR PERMIT HOLDER**

**As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:**

- Our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.



# **TNT FIREWORKS**

**INSPECTION DATE** 6/26

**STAND#** \_\_\_\_\_ **PLUG SIDE, WHEN LOOKING OUT FROM STAND:** \_\_\_\_\_

**SALES** SB **LOC#** HOL0128 **CITY** HOLTVILLE

**ORGANIZATION** HOLTVILLE CHAMBER OF COMMERCE

**SIZE** 32x6 **TYPE** OPM **BACK DOORS** 0 **A-FRAMES** 0

**SET-UP** 6/22 **DOWN DATE** 7/9 **LIGHTS** OPM

**DESCRIPTION/ADDRESS** 128 E. 5TH STREET

**INTERSECTION** SWC 5TH ST & FERN AVE—(DIRT LOT)

**SPECIAL INSTRUCTIONS** PLACE STAND FACING 5TH STREET—

APPROXIMATELY SHOWN IN DIRT LOT

CONTACT ROSIE ALLEGRAZZA (760) 427-4696—FOR PLACEMENT

**SETBACKS: CURB** \_\_\_\_\_ **SIDEWALK** \_\_\_\_\_ **BUILDINGS** \_\_\_\_\_






# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** May 9, 2025  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>05/12/25</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### ADMINISTRATION

**Public Safety Lot/New Construction** – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Mr. Medina moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration. A status update meeting with Mr. Medina was held via Zoom in late January. Chief Silva and the CM got an update, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva has continued to meet virtually with the architect and subconsultants on various issues over the past few weeks. The full set of drawings were finally submitted to the plan check firm in late April. This process is expected to be iterative with the architect, with multiple redlines and resubmissions, however, staff expects the entire process to be less than 60 days.

Staff met with representatives of USDA Rural Development in late 2024 to discuss financing the remaining unfunded portion of the project. Unfortunately, although their website notes capability of disadvantaged communities with populations under 12,000 to apply for 50% grant, 50% loan funding, that program is capped at \$50,000 for grants, so any hope that grant funding may be available is not there. Rates were adjusted on October 1, from 4% down to 3.75%, so the loan payment calculation improved, but not drastically.

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. Although we were notified in March that the Congressman's projects were not funded, his office subsequently informed staff that the project will be resubmitted in the next round of funding. Staff will continue to work with the Congressman's office in hopes that the funding will be secured in the coming fiscal year.

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Councilmen Anderson and Goodsell joined the CM in multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. The contact led to a two-year agreement in February with the CrisCom Company to represent the City in pursuing funding.

In late April, the CM and Mayor Goodsell flew to Sacramento in association with a League of Cities event and had an opportunity to meet with our state legislators regarding directed funding for the project. We were



also able to dovetail into ongoing conversations between ICSO and these representatives for funding their own Imperial County project. Budget funding will be tight, due to state shortfalls, but this work, along with assistance from CrisCom, put the City in a very favorable position to capture any potential windfalls.

**Annual Financial Audit** – the City’s auditors from Moss, Levy, and Hartzheim were onsite recently. The CM has once again had to set aside most other tasks over the past few weeks to prepare for and subsequently respond to issues with the audit, functioning as the lead on this required activity. Some deficiencies in finance activities were discovered in the process that have required further subsequent work. The CM has continued to function nearly exclusively to rectify these issues over the past two months. Almost all information has now been forwarded and the auditors will be back onsite May15 and 16 to complete testing.

**Events** – *Mayor Goodsell, Councilman Munger and the CM attended the annual SCAG general Assembly and Conference in Palm Desert last week. As usual, there were some informative sessions on broad topics affecting the City. A good deal of work was put in between sessions, however, in side conversations with various staff of ICTC and SCAG. We continued to seek additional funding for the Public Safety Building project, but did gain some valuable insight into the upcoming funding opportunities for transportation projects.*

## **PUBLIC WORKS**

### **TRANSPORTATION PROJECTS**

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – Initial action to proceed with this project was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that needed to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back.

IID had procured Congressional funding for the project that the City was asked to administer. Late in the process, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Nevertheless, an agreement was approved with IID to administer the funding in October. The closing financial paperwork with Caltrans remains. The CM met with IID in early March to discuss their upcoming billing for the work done on the project and what amount would be left for the City to recoup for our expenditures. It is evident that IID came in under the construction estimate and there is opportunity for the City to recoup the bulk of its cash outlay for the project. *Through a couple of conversations with IID, it was revealed that they have been awaiting a document from the City, which was provided this week. A recent email reflected that the final billing is now forthcoming.*

The City was awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements early in the process. LC Engineering was awarded the contract for design in February, 2024. Delays with the undergrounding project pushed back the start of the sidewalk project, necessitating a time extension. A web conference was held in September to clarify the need to move a portion of the funding for the street project into the current fiscal year. With the undergrounding project complete, staff will prepare an RFP to begin the construction of the curb, gutter and sidewalk, along with the minor pavement necessary to widen the roadway. Staff began discussion with the City Engineer in January to develop the RFP for this project to be released in March, however, we are currently awaiting clearance to proceed from Caltrans.

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. Staff began discussion with the City Engineer in March to develop a Design RFP for this project for release in April.

**2025 Call for Projects – *this topic was brought to City Council in late April to approve two projects suggested by staff. Pursuant to conversations at the SCAG Conference, the CM requested that planning staff work up and submit two additional projects by the due date.***

**Capital Improvements Project Listing** – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. Staff reinitialized discussions and had some preliminary information on the late-April agenda.

## **PARKS**

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. Eventually, Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff is currently working to procure the final environmental and cultural clearances so that the project can go to bid, likely within the next month.

***City staff is attempting to take advantage of available funding from the IID to augment paying for this project through a green spaces grant for planting trees. As there is a significant component of the project to add trees along the leadup trail and the proposed park at the base of the trestle, funding was requested to offset those expenses.***

**Holtville East Trail Link** - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

**Mellinger Alamo River Trail** - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff was contacted

by NEI in March to discuss design elements. River Partners staff continued to meet with the CM throughout the Spring and early Summer, performing a few physical “scouting” trips to decide the best path for the trail extension. They have done some preliminary exploration and soil sampling and continue to move the project forward. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February – we are awaiting a few studies to proceed with the next steps in finalizing design and procuring funding. The City has been working with the Institute for Local Government on support for various projects, so they met with RP in early March to eventually assist with procuring construction grants when the time arises. A progress meeting this week revealed that a cultural resources report is being produced, after which project costing will continue and scoping can be discussed.

**BUILDING DEPT** - The City has issued 33 building permits in 2025. A list of permits issued by month is available on the City’s website at <https://www.holtville.ca.gov/building-planning/building-and-planning/building-department/>

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM spoke with Mr. Hawk today and he conveyed a desire to sell the project, which is now listed for sale.

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer had made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project sat in limbo for some time. An extension on their CUP was requested and was granted by Planning Commission

in May, 2024, then a pre-construction meeting with the developer and City was finally held in January. Construction is in progress, which the Building Inspector is overseeing.

***The construction superintendent has requested to perform some work in the coming months overnight. Staff is currently examining the proposal.***

**AMG Pine Crossing Apartments (± 64)** – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all site work and off-site plans for utilities and stormwater handling. Dirt work on the project has begun. Staff met with the City Engineer to discuss issues with handling of stormwater for the property multiple times. A property boundary issue has surfaced with the lot to the north that will require examination. A phone conference was held with the developer and staff and discuss some issues regarding requirements of the City, then the CM met with the Construction superintendent multiple times in March to finalize City requirements. The design engineer has resubmitted plans for a contested water line and preliminary grading has begun.

**Peri & Sons Ag Labor Housing (66)** – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

## **WATER ENTERPRISE**

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

**MEETINGS & EVENTS RECENTLY ATTENDED :**

- 04/28/25 Department Head Meeting *City Hall*
- 04/28/25 Holtville City Council Meeting *City Hall*
- 05/01/25 Status Check on HOME Compliance for Sunset Rose Project *Phone Conference*
- 05/01-05/02/25 SCAG Regional Conference & General Assembly *JW Marriott (Palm Desert, CA)*
- 05/05/25 Department Head Meeting *City Hall*
- 05/06/25 BOOST Assistance Check-in *Web Conference*
- 05/08/25 Employee Appreciation Luncheon *Civic Center*
- 05/09/25 Holtville Rotary Club Luncheon *Civic Center*
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**UPCOMING EVENTS :**

- 05/05/25 Department Head Meeting *City Hall*
- 05/12/25 Department Head Meeting *City Hall*
- 05/12/25 Holtville City Council Meeting *City Hall*
- 05/12/25 Department Head Meeting *City Hall*
- 05/14/25 ICTC Management/CCMA Meetings *ICTC Offices (EC)*
- 05/14/25 Conference w/ City Attorney *re: Various Issues* *Offices of Walker & Driskill*
- 05/15/25 Holtville Farmers Market & Street Fair *Holt Park*
- 05/16/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 05/19/25 Cal-Cities Riverside/Imperial Joint Division Meeting *Fantasy Springs Casino (Indio)*
- 05/19/25 Holtville Planning Commission Meeting *City Hall*
- 05/20/25 BOOST Assistance Check-in *Web Conference*
- 05/21/25 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 05/22 - 23/2025 MLH Auditors Onsite *Holtville City Hall*
- 05/22/25 Holtville Farmers Market & Street Fair *Holt Park*
- 05/23/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 05/26/25 Holtville City Council Meeting *City Hall*
- 05/27/25 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 06/03/25 BOOST Assistance Check-in *Web Conference*
- 06/06/25 CA FFA Foundation Board Meeting *Web Conference*
- 06/11/25 Holtville City Council Meeting *City Hall*
- 10/08 - 10/10/25 CA League of Cities Annual Conference *Long Beach, CA*
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If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	<u>5/12/25</u>
ITEM NUMBER	<u>5b</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 07, 2025

**FROM:** Chandler Sinclair, Finance Supervisor

**SUBJECT:** Finance Department Update

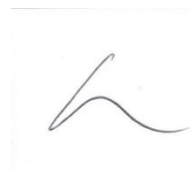
### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

The Finance Department submitted an application for the IID Tree Grant: *Tree for All – Public Green Space Grant*.

The Finance Department is working on the General Fund for FY2025 through addressing and investigating anomalies or discrepancies with efforts to begin preparation of the adopted budget for FY2026.

The city celebrated Sandra Mandujano's 20<sup>th</sup> anniversary working for the City of Holtville. Thank you for your continuous hard work and dedication.

Respectfully submitted,



Chandler Sinclair  
Finance Supervisor  
City of Holtville



MEETING DATE:	5/12/25
ITEM NUMBER	5c
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

## City of Holtville Report to Council

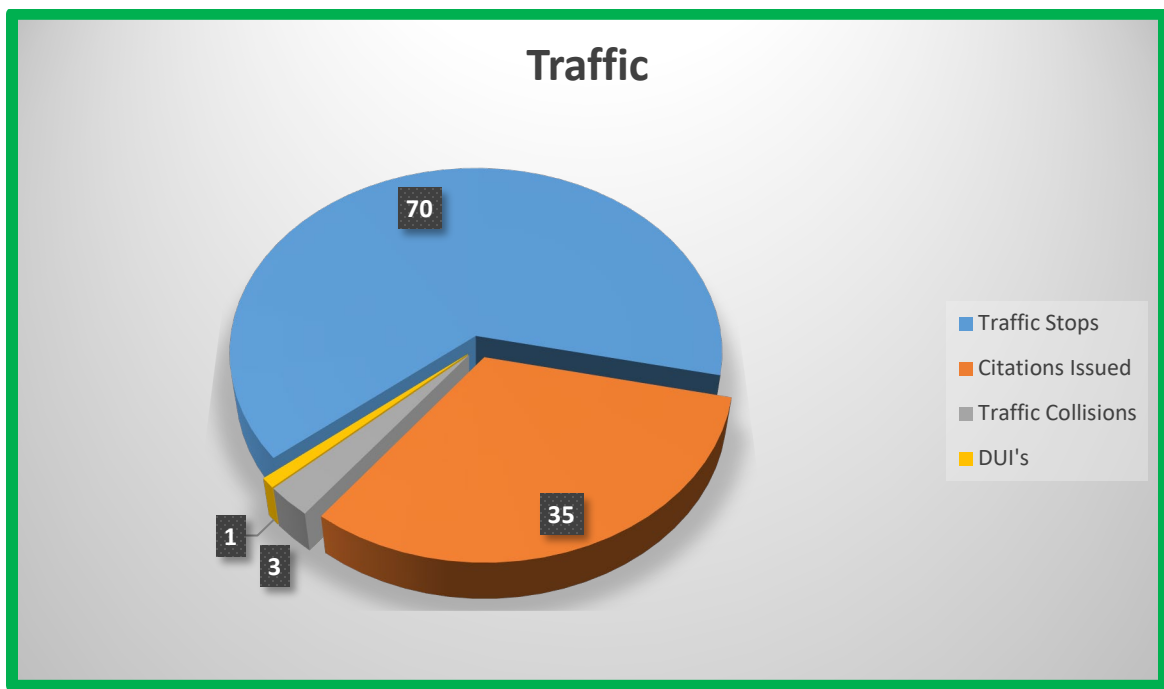
**Date Issued:** May 6, 2025  
**From:** Sergeant Damian Martinez, Chief of Police  
**Subject:** Holtville Sheriff's Monthly Report – April 2025

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

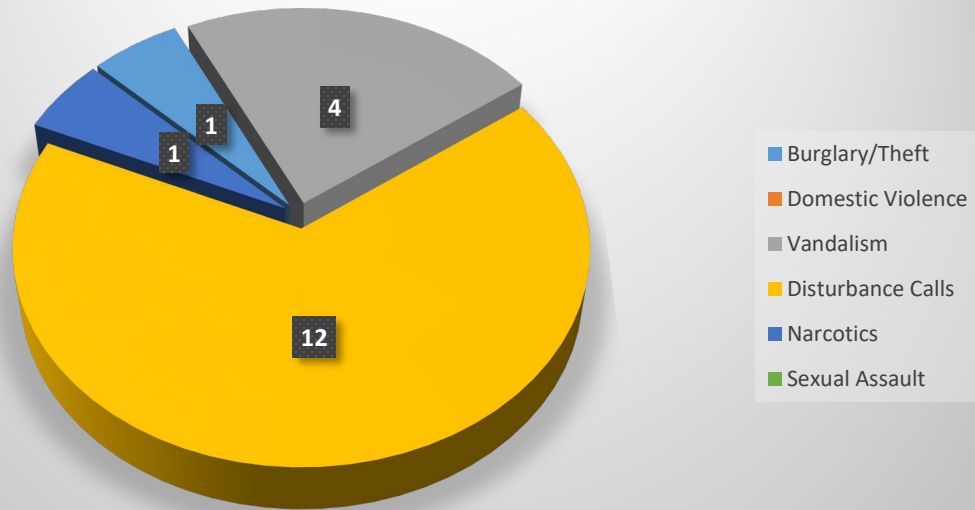
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **April 2025**.

### Calls for Service:

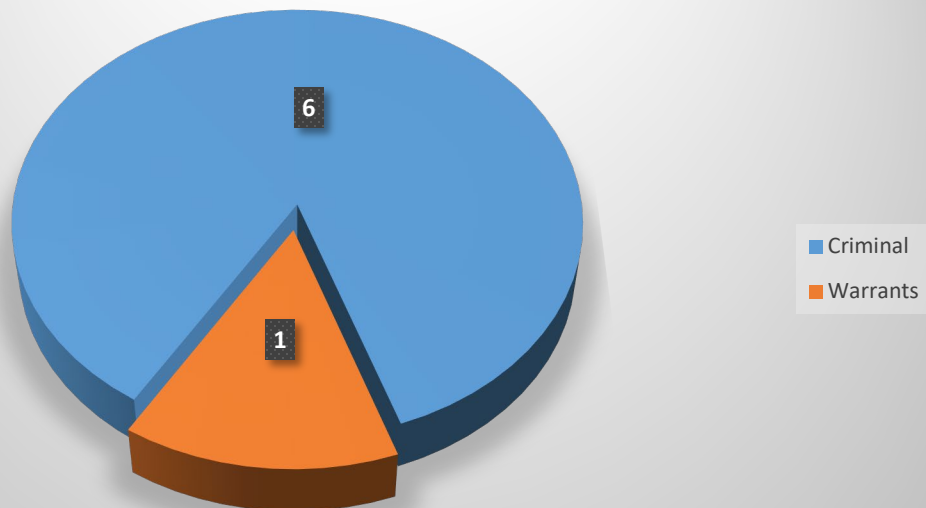
- **318** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.



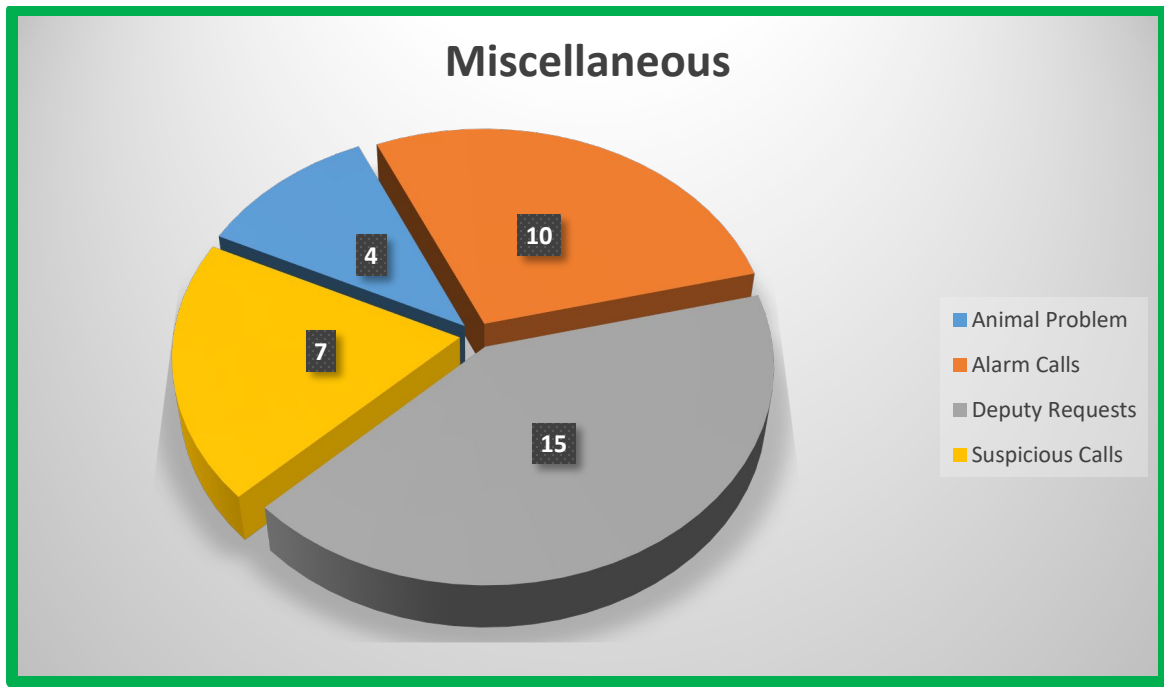
## Criminal Activity



## Arrests







**The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of April 2025.**

**25-11071 Petty Theft: Holtville Garden Apartments**

RP reported the theft of a fire extinguisher, possibly occurred on Wednesday. The deputy contacted RP who advised unknown subject took extinguisher on Wednesday night. RP provided video footage and subject appeared to be white male in his 40s.

**25-11212 – Traffic Stop - 5th Street and Holt Avenue**

Traffic stop was conducted for a lighting violation. After contacting the driver, it was learned that the driver did not have a valid or current driver's license. The driver was cited for the lighting violation and for being unlicensed. The vehicle was towed.

**25-11235 – Suspicious – 500 block Olive Avenue**

RP reported her sister's ex-boyfriend, is the restrained person of a restraining order and must stay away at least 100 yards from the sister or the residence. Deputies arrived and searched for the suspect and were not able to locate him.

**25-11284 Flagdown: 5th Street & Holt Avenue**

RP reported he was talking to an unknown subject on social media and the subject is now requesting \$500 dollars or would share explicit photos of him online. RP advised he already sent \$300 dollars via bitcoin and Venmo. Per RP he does not know who the subject is, and he was provided with a case number for refund claim purposes and was counseled on online safety.

**25-11557 Sonrisa**

RP, staff member of Sonrisa, advised of a disturbance involving a female tenant. RP reported that the female was yelling, destroying property, and physically striking others. Deputy responded to the

facility and spoke with all parties involved. Victim did not want to press charges and all parties were advised of their options.

#### **25-11865 Dollar General**

RP advised a male subject driving in the parking lot of Dollar General had struck another vehicle and almost hit people walking, possibly under the influence of alcohol. Deputy arrived and contacted RP who stated the gray Hyundai Elantra hit another vehicle that was parked and attempted to flee, but RP was able to stop him by reaching into the vehicle from the driver window and removing the keys out of the ignition. The deputy spoke with driver who was seated in the driver seat and noticed signs of impairment: slurred speech, glossy eyes, and an odor of an alcoholic beverage coming from the vehicle. The deputy conducted a field sobriety test and determined driver was under the influence of alcohol and was arrested for DUI.

#### **25-12068- Assault – Holtville Garden Apartments**

RP requested a report for her mother, regarding her brother who assaulted her mother. Deputies arrived and contacted the victim, who said her son assaulted her by covering her mouth. Victim said her son spat in her face three times, grabbed a kitchen knife, and told victim that he would kill her and then kill himself. A search for a suspect was conducted and we were unable to locate him.

#### **25-12143 Traffic Stop: 6th Street & Orange Avenue**

Deputy conducted a traffic stop on black SUV for traffic violations. Deputy contacted the driver, and passenger. A records check revealed both subjects had an active arrest warrant out of LA county for traffic offenses. The driver was later cited and released with a future court date and the passenger was booked into jail for the warrant mentioned.

#### **25-12146 Suspicious: 600 Block 5th Street**

RP advised she saw a white Honda Civic occupied by 3 females and 1 male juvenile wearing a mask and carrying a black firearm as others filmed him at corner store, Chestnut & 5th Street. Unknown if real or fake, advised subjects were still in the parking lot at time of call. Deputies arrived at Union Food Market and contacted cashier who stated 5 juveniles had just bought ski masks and BB guns from him. Deputies later located the vehicle at 7-Eleven and followed juveniles to their residences. All parents were contacted and advised of the call. BB guns were turned over to parents. Parents stated he will be throwing them away. Negative crime, juveniles were counseled.

#### **25-12810 Fire: 600 Block Pine Avenue**

RP reporting subject burning a fire, suspect left on bike, last seen wearing a brown hoodie on a black bike. Deputy contacted the male who was later issued a city cite#H053 for violation of HMC14.16.040 & HMC14.16.050.

#### **25-12895 – Pedestrian Check – Chestnut Avenue and 7th Street**

A Hispanic male juvenile was noticed carrying a can (Unknown at the time if it was a beer can) and tried to hide it from the deputy. As the deputy parked his patrol vehicle to inquire about the type of can the juvenile carried, he took off running and threw the can (Miller Lite) on the street. A search of the juvenile was conducted but was unsuccessful in locating him.

#### **25-12910 – Disturbance – Hot Rods**

RP reported four males in a physical fight outside the Hot Rods Bar. Deputy arrived and contacted RP who stated a male threw a glass beer bottle from the sidewalk into the courtyard of Hot Rods landing and shattered near citizens. Deputy contacted the male subject who was extremely intoxicated

and uncooperative. When Deputy attempted to detain the male subject, he resisted arrest, and after a brief struggle he was arrested. While the deputy was trying to take the subject into custody his girlfriend interfered by placing herself between them and wouldn't let the deputy handcuff the male. They both got arrested for being drunk in public and resisting arrest.

#### **25-13177 Animal Control**

RP was requesting a deputy in reference to her neighbor's K9 getting loose and killing her chickens. Deputy arrived and contacted the owner of the K9 who stated she attempted to feed her K9 inside of the cage but when she opened the cage her K9 got out and ran down the street. Both neighbors came to an agreement for the loss of the chickens.

#### **25-13289 Disturbance Holtville Garden Apartments**

RP advised that her brother was currently at her mom's residence and had physically assaulted the mother by choking her and covering her mouth. Prior to arrival, Deputy confirmed with ICSO dispatch that the restraining order against suspect was still active and valid. Upon arrival at the location, Deputies knocked on the front door and heard a male voice from inside the residence state, "Don't let them in." Deputy made verbal announcements identifying himself as law enforcement. The door was then opened by the victim. Victim stated that her son had exited the residence prior to law enforcement arrival. The deputy conducted a protective sweep of the apartment for officer safety and to confirm the suspect was no longer inside. The suspect was not located during the sweep and the victim advised that her son had fled through a rear window. A perimeter check and patrol were conducted by Deputies with negative results in locating the suspect.

#### **25-13675 Deputy Request Holtville Gardens Apartments**

RP requesting to speak to Deputy about subjects intentionally pulling the fire alarm. RP has security camera footage. Deputy contacted RP who showed footage of a white male adult. RP did not desire prosecution, only requesting overnight foot patrol at the apartments due to trespassers

**Respectfully submitted,**

Sergeant Damian Martinez

**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	<u>5/12/25</u>
ITEM NUMBER	<u>5d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** May 5th, 2025

**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor

**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 04/22/2025 thru 05/05/2025.

**WATER PLANT:**

- I am pleased to report that all water quality samples taken from the 2.4 MG tank proved satisfactory, and after obtaining water board approval, staff proceeded to place the tank back into service during the week of April 27th. The new Cathodic Protection equipment is scheduled for start-up during mid-May.
- Exquisite Pools completed the installation of both new Pentair recirculation pumps and Variable Frequency Drive controller, and placed both units into service during the week of May 4<sup>th</sup>. (see attached photos).

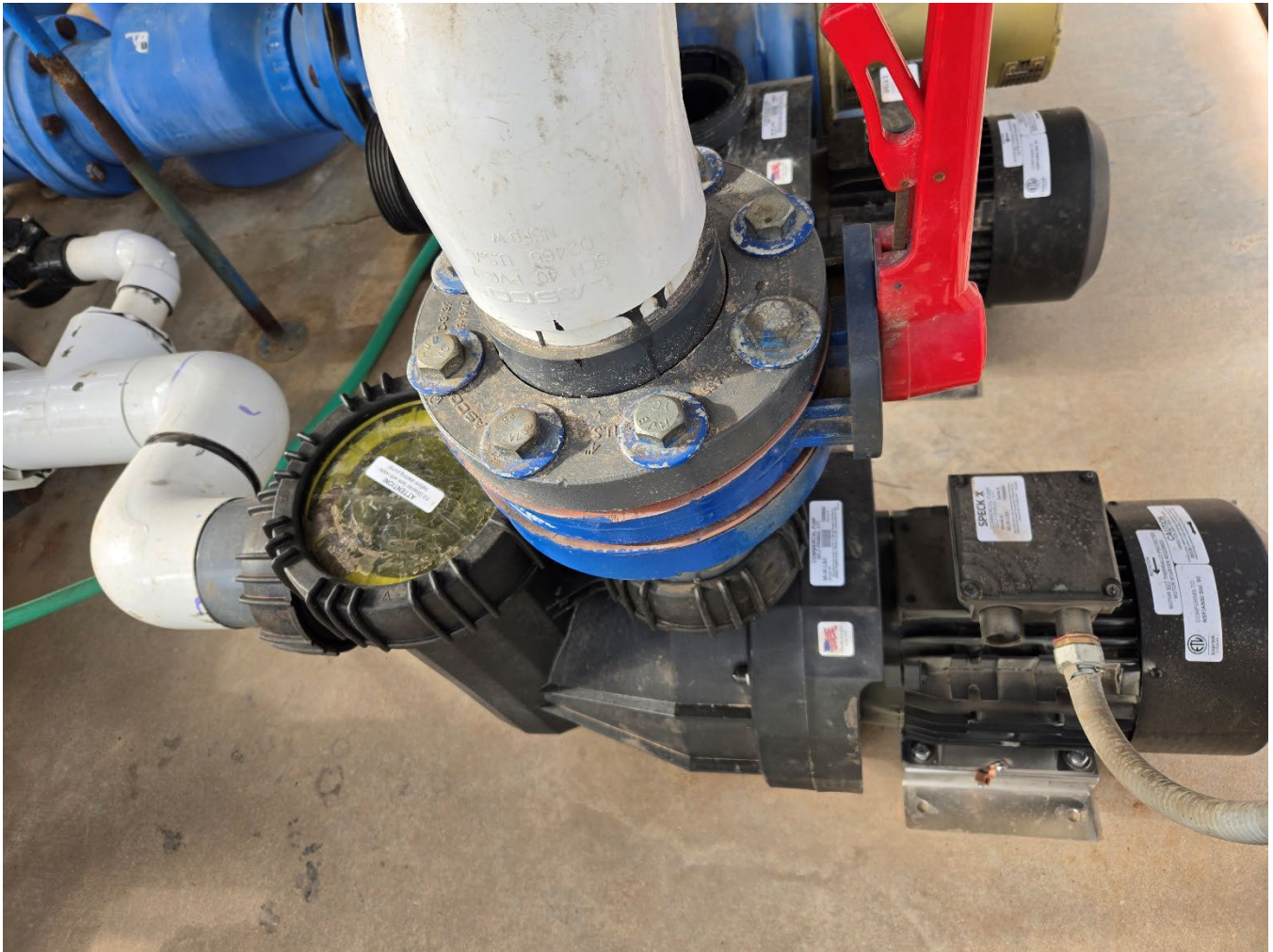
**WASTEWATER PLANT:**

- All parts and materials required to replace the Biolac aeration diffuser membranes have arrived on site, and staff is coordinating the project with EDI field reps.

Respectfully Submitted,



Frank Cornejo.  
Water/Wastewater Chief Operator/Consultant  
IV Water Specialists



**New Pentair pool recirculation pumps installed at Gene Layton Memorial Pool**





**New Variable Frequency Drive pump speed controller for Pentair Pumps**



**View looking south across Biolac aeration basin shows aeration diffuser chains scheduled to be replaced by EDI Inc.**



**City of Holtville  
REPORT TO COUNCIL**

MEETING DATE:		<u>5/12/25</u>
ITEM NUMBER		<u>5e</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

**DATE ISSUED** May 9, 2025,  
**FROM:** Public Works Supervisor  
**SUBJECT:** Bimonthly Report.


**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Picked up 6 dogs.
- Installed nineteen 1-inch meters.
- Installed nine 3/4-inch meters.
- Reseeded and fertilized all parks and baseball fields.

Respectfully Submitted,



Alejandro Chavez  
Public Works Supervisor  
City of Holtville

