

**AGENDA**  
**REGULAR MEETING of THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA**

**Monday, June 23, 2025**

<input type="checkbox"/> Mike Goodsell, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> Michael Pacheco, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Damian Martinez, Police Chief
<input type="checkbox"/> Murray Anderson, Council Member	<input type="checkbox"/> Chandler Sinclair, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> John Munger, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Vanessa Ramirez, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

**THIS IS A PUBLIC MEETING**

*The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.*

**CITY COUNCIL**

**MEETING CONVENED - 5:30**

**CLOSED SESSION PUBLIC COMMENTS:** This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

**ADJOURN TO CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation

Evaluation Criteria

**RECONVENE OPEN SESSION - 6:00 PM**

**PLEDGE of ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE: Verification of Posting of the Agenda**

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**GENERAL PUBLIC COMMENTS:** The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

**1. CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.*

- a. Approval of the Minutes from the Regular Meeting of Monday, June 9, 2025.
- b. Current Demands #48160 through #48237.

**REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:**

**2. UNFINISHED BUSINESS:**

Agreement with SitelogiQ to Analyze and Design Energy Efficiency Strategies and Solutions for City Buildings and Facilities

*Nick Wells, City Manager*

**3. NEW BUSINESS:**

# **a. Discussion/Related Action to Adopt RESOLUTION #25-19** Establishing an Appropriations Limit for the 2025-26 Fiscal Year

*Nick Wells, City Manager*

# **b. Discussion/Related Action to Adopt RESOLUTION #25-20** Adopting a Budget for the 2025-26 Fiscal Year

*Nick Wells, City Manager*

**4. INFORMATION ONLY:** *None*

**5. STAFF REPORTS**

a. **City Manager Report - Nick Wells**

b. ~~Finance Supervisor - Chandler Sinclair~~ *Not Submitted*

c. Fire Chief - Alex Silva

d. Water/Wastewater Supervisor - *Frank Cornejo*

e. Public Works Foreman - *Alex Chavez*

**6. Items for Future Meetings:**

**7. ADJOURNMENT:**

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website ([www.Holtville.ca.gov](http://www.Holtville.ca.gov)) on Thursday, June 19, 2025.

# THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

**Monday, June 9, 2025**

MEETING DATE:		6/23/25
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, June 9, 2025, at 5:30 pm in the Civic Center. Mayor Mike Goodsell was present, as were Council Members Murray Anderson, John Munger, and Mike Pacheco. Council Member Vanessa Ramirez was absent. Also present were Finance Supervisor Chandler Sinclair, Police Chief Damian Martinez, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

## **CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

*The Closed Session meeting was called to order at 5:30 PM. by Mayor Mike Goodsell.*

## **CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney

*No Reportable Action Taken*

## **PUBLIC EMPLOYMENT:**

*(Government Code Section 54957)*

City Manager Evaluation

*Evaluation Criteria*

## **CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

*Mayor Goodsell called the Open Session meeting to order at 6:05 PM.*

**PLEDGE OF ALLEGIANCE:** *Mr. Munger led the Pledge of Allegiance.*

**INVOCATION:** *The Invocation was given by Mr. Goodsell.*

## **CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

*City Clerk Yvette Rios verified that the agenda was duly posted on Thursday, June 5, 2025.*

## **EXECUTIVE SESSION ANNOUNCEMENTS:**

*Mr. Walker reported that there was no reportable action from the Closed Session.*

## **INTRODUCTION:**

*Chuck Jelloian, President/CEO  
CrisCom Company*

*Chuck Jelloian, President/CEO of CrisCom Company, came to introduce himself to the Council. He provided information on reputable agencies that he has worked with and some history on his experience in lobbying. Mr. Jelloian expressed his appreciation for being given the opportunity to meet with Mr. Wells. He then answered questions from the Council.*

## **RECOGNITION:**

*Holtville High School State Qualifying Track Athlete  
Devron Gray - Head Coach*

*HHS Track & Field Head Coach Devron Gray introduced his athlete, Isabel Garcia, to the Council for recognition. He proudly announced that Ms. Garcia placed 9th at the 105th CIF State Track & Field Championships in the 300M Hurdle event. After inspecting school records, he believes she is the first HHS athlete since 1941 to compete in Track & Field at the State level and the first time in the girls division. He explained that California is very competitive in the Country for girls hurdles, with many of that talent coming from the San Diego Section. As a sophomore, he believes she has a lot of opportunity to continue improving. Coach Gray, Ms. Garcia, and her parents took a photo with the Council.*

**GENERAL PUBLIC COMMENTS:**      *No public comments were registered.*

**1. CITY COUNCIL CONSENT AGENDA:**

- a. Approval of the Minutes from the Regular Meeting of Tuesday, May 27, 2025.
- b. Current Demands #48013 through #48159

*A motion was made by Mr. Pacheco and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Goodsell*

NOES: *None*

ABSENT: *Ramirez*

ABSTAIN: *None*

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:**

*Ms. Rios reported that the Ice Cream Social was well attended by the community and the kids seemed to really enjoy the splash chair. She announced that she completed posting the majority of staff photos to the website.*

*Mr. Wells reported that he led IID on a tour of the Wetlands and was given a demonstration for a new solution for webcam security services. He also noted that the ice cream social was well attended.*

*Mr. Walker had nothing to report.*

*Mr. Anderson participated in a call regarding a meeting for elected officials to show support for Calipatria State Prison. It was suggested that a letter of recommendation from cities would be beneficial.*

*Mr. Pacheco noted that the Memorial Day Ceremony has increased in attendance.*

*Mr. Munger apologized for missing the last Council meeting due to hospitalization. He commended Ms. Rios for doing a good job with placing the staff photos to the website.*

*Mr. Morris apologized for missing the previous meeting.*

*Chief Martinez shared a recapitulation of calls for service and criminal activity for the month of May. He warned the public to be aware of vehicle thefts and to be sure to lock their cars.*

*Ms. Sinclair will attend an ICTC meeting where projects from Imperial County Cities will be scored for SCAG.*

*Mayor Goodsell will be attending a retreat with SCAG later in the month and was humbled to be selected for the Executive Administration Committee*

**2. UNFINISHED BUSINESS:**      *None*

- a. **Discussion/Related Action to Adopt RESOLUTION #25-10** Authorizing an Agreement with SitelogiQ to Analyze and Design Energy Efficiency Strategies and Solutions for City Buildings and Facilities

***Nick Wells, City Manager***

*Mr. Wells explained that this item was tabled in April, where the Council decided to revisit the item at a later date. The item was brought forward to potentially capture grant funding as a result of implementing energy efficient strategies through SitelogiQ. The council discussed the need to engage services from SitelogiQ at this time and the benefits of authorizing this agreement.*

*A motion was made by Mr. Munger and seconded by Mr. Goodsell to approve the action as presented. The motion failed in the form of a roll call vote.*

AYES: *Goodsell, Munger*

NOES: *Anderson*

ABSENT: *Ramirez*

ABSTAIN: *Pacheco*

### **3. NEW BUSINESS:**

- a. Discussion/Related Action to Adopt RESOLUTION #25-14** Approving an Application Submission to Obtain Funding Through FY 26/27 and 27/28 Under ICTC's Congestion Mitigation and Air Quality (CMAQ) Program for Melon Road Pedestrian Improvements Phase 1 Between Ninth Street and Eighth Street

*George Galvan City Planner*

*Francisco Barba, Associate Planner, came in place of Mr. Galvan. Mr. Barba explained that three applications were submitted for projects for the CMAQ Program. To meet application deadlines, The Holt Group submitted the three project applications last month. To comply with regulations, they are requesting that the Council approve the application submissions. Mr. Barba reviewed the funding requested for each phase and the local funding match.*

*A motion was made by Mr. Pacheco and seconded by Mr. Anderson to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Goodsell*

NOES: *None*

ABSENT: *Ramirez*

ABSTAIN: *None*

- b. Discussion/Related Action to Adopt RESOLUTION #25-15** Approving an Application Submission to Obtain Funding Through FY 26/27 and 27/28 Under ICTC's Congestion Mitigation and Air Quality (CMAQ) Program for Melon Road Pedestrian Improvements Phase 2 Between Eighth Street and Seventh Street

*George Galvan City Planner*

*Mr. Barba addressed items a., b., and c. concurrently, as it was appropriate for the subject matter.*

*A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Goodsell*

NOES: *None*

ABSENT: *Ramirez*

ABSTAIN: *None*

- c. Discussion/Related Action to Adopt RESOLUTION #25-16** Approving an Application Submission to Obtain Funding Through FY 26/27 and 27/28 Under ICTC's Congestion Mitigation and Air Quality (CMAQ) Program for Melon Road Pedestrian Improvements Phase 3 Between Seventh Street and Sixth Street

*George Galvan City Planner*

*Mr. Barba addressed items a., b., and c. concurrently, as it was appropriate for the subject matter.*

*A motion was made by Mr. Pacheco and seconded by Mr. Anderson to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: *Anderson, Munger, Pacheco, Goodsell*

NOES: *None*

ABSENT: *Ramirez*

ABSTAIN: *None*

**d Discussion/Related Action to Adopt RESOLUTION #25-17** Approving an Application Submission to Obtain Funding Through FY 26/27 and 27/28 Under the Surface Transportation Block Grant (STBG) Program for the Cedar Avenue Road Rehabilitation Project Between Fourth Street and Fifth Street

**George Galvan City Planner**

*Mr. Barba explained that a fourth application was submitted by The Holt Group that requires approval; an application to obtain STBG funding for the project identified as the Cedar Avenue Road Rehabilitation Project. He reviewed the potential STBG funding and local match funding.*

*A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Anderson, Munger, Pacheco, Goodsell

NOES: None

ABSENT: Ramirez

ABSTAIN: None

**e. Discussion/Related Action to Adopt RESOLUTION #25-19** Identifying the West Ninth Street Improvements Project for Use of SB1 Gas Tax Revenue Funds for the 2025-26 Fiscal Year

**Nick Wells, City Manager**

*Mr. Wells explained that the City must identify a project for dedication of SB1 funding through the Road Maintenance Rehabilitation Account program. The City manager recommends the West Ninth Street Improvement Projects for use of the 2025-26 fiscal year funding.*

*A motion was made by Mr. Munger and seconded by Mr. Goodsell to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Anderson, Munger, Pacheco, Goodsell

NOES: None

ABSENT: Ramirez

ABSTAIN: None

**f. Discussion/Related Action to Adopt RESOLUTION #25-18** Requesting the Appropriation of Additional Fiscal Year 2023-24 Funds Allocated from the State of California's Citizen Option Services for Public Safety ("COPS") Program to Provide for Front Line Police

**Nick Wells, City Manager**

*Mr. Wells explained that during investigating, he and Ms. Sinclair discovered that there were unclaimed funds available from the COPS program. The City annually receives money from this program and this money is additional to the expected funds.*

*A motion was made by Mr. Pacheco and seconded by Mr. Munger to approve the action as presented. The motion passed in the form of a roll call vote.*

AYES: Anderson, Munger, Pacheco, Goodsell

NOES: None

ABSENT: Ramirez

ABSTAIN: None

**4. INFORMATION ONLY:**

**a. Discussion Only Regarding the 2025-26 Budget**

**Nick Wells, City Manager**

*Mr. Wells informed the Council that he did not have new information to present regarding the budget at this time. He and Ms. Sinclair are working to complete reports for transportation funds.*

**5. STAFF REPORTS:**

- a. **City Manager Report - Nick Wells** *Mr. Wells will be reviewing a draft of the audit.*
- b. ~~Finance Supervisor - Chandler Sinclair~~ *Not Submitted*
- c. **Police Chief - Damian Martinez**
- d. **Water/Wastewater Consultant - Frank Cornejo**
- e. **Public Works Supervisor - Alex Chavez**

- 6. Items for Future Meetings:** *Approval of the 2025-26 Budget*  
*Setting an Appropriations Limit*  
*SitelogiQ Agreement*

- 7. ADJOURNMENT:** *There being no further business to come before the Council,*  
*Mayor Goodsell adjourned the meeting at 7:26 PM.*

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**Mike Goodsell, Mayor**

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**Yvette Rios, City Clerk**

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

MEETING DATE:		6/23/25
ITEM NUMBER		1 b
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount			
48160									
06/12/2025	48160	8x8, INC.	5025571	10-12003-4425	53.73	53.73	TELEPHONE	ADMIN	
06/12/2025	48160	8x8, INC.	5025571	10-12001-4425	53.73	53.73	TELEPHONE		
06/12/2025	48160	8x8, INC.	5025571	10-14020-4425	53.73	53.73	TELEPHONE		
06/12/2025	48160	8x8, INC.	5025571	11-31510-44250	53.74	53.74	TELEPHONE		
06/12/2025	48160	8x8, INC.	5025571	12-31620-4425	53.74	53.74	TELEPHONE		
Total 48160:						268.67			
48161									
06/12/2025	48161	ACE HARDWARE	F10930	10-31152-44200	16.15	16.15	GRASS KILLER	PW FIRE DEPT	
06/12/2025	48161	ACE HARDWARE	F14950	10-31152-44200	7.74	7.74	KEYS		
06/12/2025	48161	ACE HARDWARE	F15767	11-31520-44200	35.51	35.51	GRASS KILLER, ELBOWS		
06/12/2025	48161	ACE HARDWARE	F17106	10-31150-44200	223.04	223.04	PVC		
06/12/2025	48161	ACE HARDWARE	F17620	10-31158-44200	4.48	4.48	BOLTS		
06/12/2025	48161	ACE HARDWARE	F17630	10-31140-44200	21.53	21.53	CUT-OFF WHEEL		
06/12/2025	48161	ACE HARDWARE	F17653	10-31158-44200	1.19	1.19	BOLTS, NUTS, WASHERS		
06/12/2025	48161	ACE HARDWARE	F18085	10-31140-44200	39.84	39.84	PADLOCK, PAINT SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18107	10-31150-44280	28.65	28.65	TRUCK SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18107	11-31510-44280	4.09	4.09	TRUCK SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18107	12-31620-4428	8.19	8.19	TRUCK SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18172	10-31150-44200	19.54	19.54	BATTERIES		
06/12/2025	48161	ACE HARDWARE	F18338	10-31150-44200	12.05	12.05	CLEANING SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18363	11-31520-44200	32.85	32.85	GRASS KILLER		
06/12/2025	48161	ACE HARDWARE	F18407	10-31140-44200	6.02	6.02	INSECT KILLER		
06/12/2025	48161	ACE HARDWARE	F18446	11-31520-44200	35.55	35.55	BIRD SPIKES		
06/12/2025	48161	ACE HARDWARE	F18574	10-31150-44200	48.48	48.48	GRASS SEED		
06/12/2025	48161	ACE HARDWARE	F18580	10-31140-44200	43.90	43.90	HEX BIT		
06/12/2025	48161	ACE HARDWARE	F18591	10-31150-44200	298.39	298.39	GRASS SEED		
06/12/2025	48161	ACE HARDWARE	F18630	10-31150-44200	43.09	43.09	CHARGER		
06/12/2025	48161	ACE HARDWARE	F18793	10-31150-44200	25.85	25.85	TRASH BAGS		
06/12/2025	48161	ACE HARDWARE	F18841	10-31150-44200	24.52	24.52	PAINT SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F18859	10-22080-4420	10.33	10.33	CAT LITTER		
06/12/2025	48161	ACE HARDWARE	F19227	10-12003-4420	4.30	4.30	AIR FRESHNER		
06/12/2025	48161	ACE HARDWARE	F19406	10-31152-44200	85.05	85.05	CLEANING SUPPLIES		
06/12/2025	48161	ACE HARDWARE	F19408	10-31150-44200	25.85	25.85	WEED CUTTER LINE		
06/12/2025	48161	ACE HARDWARE	F19650	11-31510-44200	4.69	4.69	COUPLERS, TEE, ELBOW		
06/12/2025	48161	ACE HARDWARE	F19973	10-31150-44200	78.14	78.14	RESTROOM SUPPLIES		
06/12/2025	48161	ACE HARDWARE	I45557	11-31520-44200	155.62	155.62	FILTER BAGS		
06/12/2025	48161	ACE HARDWARE	I49454	12-31610-4420	182.01	182.01	WWTP SUPPLIES		
Total 48161:						1,526.64			
48162									
06/12/2025	48162	ACME SAFETY & SUPPLY CO.	169096-00	10-31140-44200	129.90	129.90	STREET SIGN	PW	
Total 48162:						129.90			
48163									
06/12/2025	48163	ALL VALLEY FENCE & SUPPLY	25-2067	10-31158-44200	35.39	35.39	NUTS, BOLTS	PW	
06/12/2025	48163	ALL VALLEY FENCE & SUPPLY	25-2070	10-31158-44200	28.45	28.45	TENSION BARS, BANDS		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 48163:						63.84	
<b>48164</b>							
06/12/2025	48164	BABCOCK LABORATORIES, INC	CA51486-22	12-31610-4430	196.94	196.94	TOTAL NITROGEN PACKAGE PW
06/12/2025	48164	BABCOCK LABORATORIES, INC	CC50585-22	12-31610-4430	1,726.66	1,726.66	ANNUAL POLLUTANTS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CC51075-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON
06/12/2025	48164	BABCOCK LABORATORIES, INC	CC51216-22	12-31610-4430	1,986.79	1,986.79	ANNUAL POLLUTANTS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CD50895-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE50673-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE50675-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE50951-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE50997-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE50999-22	12-31610-4430	19.81	19.81	COPPER LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51069-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51072-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51077-22	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51079-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51122-227	12-31610-4430	65.65	65.65	OIL AND GREASE
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51465-22	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51467-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51468-22	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CE51469-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CF50098-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CF50099-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND
06/12/2025	48164	BABCOCK LABORATORIES, INC	CF50245-22	11-31520-44301	19.81	19.81	METALS
06/12/2025	48164	BABCOCK LABORATORIES, INC	CL41080-227	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON
06/12/2025	48164	BABCOCK LABORATORIES, INC	FC 23-25	11-31520-48920	233.16	233.16	LAB TESTING FINANCE CHARGES
06/12/2025	48164	BABCOCK LABORATORIES, INC	FC 23-25	12-31610-4892	233.15	233.15	LAB TESTING FINANCE CHARGES
06/12/2025	48164	BABCOCK LABORATORIES, INC	LE50022-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS
Total 48164:						6,082.20	
<b>48165</b>							
06/12/2025	48165	BAJA DESERT TIRE	S21-25048	11-31510-44280	90.00	90.00	FLAT REPAIR PW
Total 48165:						90.00	
<b>48166</b>							
06/12/2025	48166	BLU BULK TRANSPORT	#9746 MAY 2	10-31158-44200	79.60	79.60	PUBLIC WORKS WATER PW
Total 48166:						79.60	
<b>48167</b>							
06/12/2025	48167	CR&R INCORPORATED	MAY 2025	13-31710-4430	27,433.45	27,433.45	GROSS RECEIPTS ADMIN
06/12/2025	48167	CR&R INCORPORATED	MAY 2025	10-00000-3145	3,292.01-	3,292.01-	FRANCHISE FEES
06/12/2025	48167	CR&R INCORPORATED	MAY 2025	10-00000-3848	1,371.67-	1,371.67-	VEHICLE IMPACT FEE
06/12/2025	48167	CR&R INCORPORATED	MAY 2025	13-00000-3849	1,646.01-	1,646.01-	ABA 939
Total 48167:						21,123.76	
<b>48168</b>							
06/12/2025	48168	DESERT VALLEY POWER SYST	3237	11-31520-44200	1,238.95	1,238.95	WTP BATTERIES PW
Total 48168:						1,238.95	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
48169								
06/12/2025	48169	DRAGON'S EXTERMINATOR	89250190	10-31158-44300	150.00	150.00	BEE HIVE TREATMENT	PW
06/12/2025	48169	DRAGON'S EXTERMINATOR	89250365	10-31158-44300	250.00	250.00	MONTHLY PEST	
Total 48169:						400.00		
48170								
06/12/2025	48170	EMPIRE SOUTHWEST	EMPS69153	10-31140-44200	85.01	85.01	KEYS	PW
Total 48170:						85.01		
48171								
06/12/2025	48171	EXQUISITE POOL CUSTOM CR	8205	10-31152-44300	1,135.00	1,135.00	FAULTY POOL PLUMBING REPAIRS	PW
Total 48171:						1,135.00		
48172								
06/12/2025	48172	F/R AIRE MECHANICAL	6058-2	10-22080-4430	655.00	655.00	ICE MACHINE REPAIRS	FIRE DEPT
Total 48172:						655.00		
48173								
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	10-31140-43150	87.50	87.50	SAFETY SERVICES	PW
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	10-31150-43150	87.50	87.50	SAFETY SERVICES	
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	11-31510-43150	87.50	87.50	SAFETY SERVICES	
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	12-31620-4315	87.50	87.50	SAFETY SERVICES	
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	11-31520-43150	87.50	87.50	SAFETY SERVICES	
06/12/2025	48173	FERNANDO RUIZ, INC.	170524	12-31610-4315	87.50	87.50	SAFETY SERVICES	
Total 48173:						525.00		
48174								
06/12/2025	48174	HALEY DOWSEY	112-2612	10-31152-44200	172.32	172.32	FIRST AID KITS	FARMERS MKT
06/12/2025	48174	HALEY DOWSEY	112-8613	10-31152-44200	159.37	159.37	WHISTLES, SUNSCREEN, MEGAPHO	
06/12/2025	48174	HALEY DOWSEY	COSTCO PO	10-31152-44200	115.12	115.12	POOL SUPPLIES	
06/12/2025	48174	HALEY DOWSEY	ICE SOCIAL	10-13050-4420	16.16	16.16	ICE CREAM SOCIAL SUPPLIES	
Total 48174:						462.97		
48175								
06/12/2025	48175	HIGHLINE COOLING, LLC	JUNE 2025	10-22080-4438	1,000.00	1,000.00	JUNE 2025 RENT	ADMIN
06/12/2025	48175	HIGHLINE COOLING, LLC	JUNE 2025	10-21040-4438	1,000.00	1,000.00	JUNE 2025 RENT	
Total 48175:						2,000.00		
48176								
06/12/2025	48176	HOLT GROUP, THE	25-04-016	11-31520-44303	450.00	450.00	(116) WTP TANK RECOAT	ADMIN
06/12/2025	48176	HOLT GROUP, THE	25-04-017	22-80049-4430	38,187.50	38,187.50	(532) CITY WIDE STREET IMPROVEM	
06/12/2025	48176	HOLT GROUP, THE	25-04-022	10-12003-4430	745.85	745.85	(047) ADU REVIEWS, SEWER CONNE	
06/12/2025	48176	HOLT GROUP, THE	25-04-023	10-12003-4430	3,970.69	3,970.69	(207) BUILDING PERMITS REVIEW	
06/12/2025	48176	HOLT GROUP, THE	25-04-024	10-31140-44302	900.00	900.00	(335) LPP PROJECT, EXHIBIT 25-O	
06/12/2025	48176	HOLT GROUP, THE	25-04-025	22-80050-4430	4,954.41	4,954.41	(489) TRESTLE BRIDGE TRAIL GRANT	
06/12/2025	48176	HOLT GROUP, THE	25-04-026	10-70003-4430	187.50	187.50	(491) SUNSET ROSE SENIOR APTS	
06/12/2025	48176	HOLT GROUP, THE	25-04-027	10-80027-4430	980.00	980.00	(499) PINE CROSSING APARTMENTS	
06/12/2025	48176	HOLT GROUP, THE	25-04-028	10-12003-4430	4,515.00	4,515.00	(510) PLHA GRANT	
06/12/2025	48176	HOLT GROUP, THE	25-04-029	22-80043-4430	480.00	480.00	(512) WEST 9TH ST IMPROVEMENT P	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
06/12/2025	48176	HOLT GROUP, THE	25-04-030	10-12003-4430	2,336.25	2,336.25	(534) 2025 CONGESTION MITIGATION	
06/12/2025	48176	HOLT GROUP, THE	25-04-031	10-12003-4430	2,277.50	2,277.50	(535) 2025 STBG APPLICATION	
Total 48176:						59,984.70		
								ADMIN
<b>48177</b>								
06/12/2025	48177	HOLTVILLE TRIBUNE	0101955	13-31710-4422	292.00	292.00	LEGAL AD - TRASH RATE ADJUSTMEN	
Total 48177:						292.00		
								ADMIN
<b>48178</b>								
06/12/2025	48178	I.C. SHERIFF'S DEPT	05312025-1	10-21050-4430	8,255.83	8,255.83	DISPATCH SERVICES	
06/12/2025	48178	I.C. SHERIFF'S DEPT	05312025-1	10-21040-4430	78,433.48	78,433.48	SHERIFF SERVICES	
Total 48178:						86,689.31		
								ADMIN
<b>48179</b>								
06/12/2025	48179	IMPERIAL COUNTY AUDITOR-C	LAFCO 2025	10-17030-4432	8,787.00	8,787.00	LAFCO BUDGET SHARES 2025-26	
Total 48179:						8,787.00		
								PW
<b>48180</b>								
06/12/2025	48180	IMPERIAL VALLEY AUTO	206464GM	10-31140-44280	914.27	914.27	TRUCK REPAIRS	
06/12/2025	48180	IMPERIAL VALLEY AUTO	206464GM	11-31510-44280	1,828.53	1,828.53	TRUCK REPAIRS	
06/12/2025	48180	IMPERIAL VALLEY AUTO	206464GM	12-31620-4428	1,828.53	1,828.53	TRUCK REPAIRS	
Total 48180:						4,571.33		
								ADMIN
<b>48181</b>								
06/12/2025	48181	IMPERIAL VALLEY ECONOMIC	IVEES 2025	10-12001-43110	225.00	225.00	IV ECONOMIC ENERGY SUMMIT REGI	
06/12/2025	48181	IMPERIAL VALLEY ECONOMIC	IVEES 2025	10-11011-43110	225.00	225.00	IV ECONOMIC ENERGY SUMMIT REGI	
Total 48181:						450.00		
								PW
<b>48182</b>								
06/12/2025	48182	IV WATER SPECIALISTS	51925	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND WASTEWATER	
06/12/2025	48182	IV WATER SPECIALISTS	51925	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND WASTEWATER	
Total 48182:						4,650.00		
								PW
<b>48183</b>								
06/12/2025	48183	JORDAN IMPLEMENT CO.	P31507	12-31610-4420	5,684.05	5,684.05	PUMP INJECTION	
06/12/2025	48183	JORDAN IMPLEMENT CO.	P33049	12-31610-4420	282.13	282.13	FILTERS, SNAP RINGS	
Total 48183:						5,966.18		
								PW
<b>48184</b>								
06/12/2025	48184	K-C WELDING & RENTAL, INC.	213548	10-31158-44200	169.41	169.41	PIPES	
Total 48184:						169.41		
								PW
<b>48185</b>								
06/12/2025	48185	LA BRUCHERIE IRRIGATION SU	303612C	10-31150-44200	235.25	235.25	VALVES, ROTOR	
Total 48185:						235.25		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>48186</b>								
06/12/2025	48186	MACIAS ELECTRIC, INC.	981	11-31520-44300	465.00	465.00	ELECTRICAL REPAIRS	PW
Total 48186:						465.00		
<b>48187</b>								
06/12/2025	48187	NAPA AUTO PARTS	318604	12-31610-4420	209.44	209.44	HOSE CLAMPS	PW
06/12/2025	48187	NAPA AUTO PARTS	318608	11-31510-44200	100.14	100.14	DRILL BIT	
06/12/2025	48187	NAPA AUTO PARTS	318608	12-31620-4420	100.15	100.15	DRILL BIT	
06/12/2025	48187	NAPA AUTO PARTS	318689	10-31140-44280	6.61	6.61	HEATER HOSE, HOSE CLAMP	
06/12/2025	48187	NAPA AUTO PARTS	318689	11-31510-44280	23.14	23.14	HEATER HOSE, HOSE CLAMP	
06/12/2025	48187	NAPA AUTO PARTS	318689	12-31620-4428	36.35	36.35	HEATER HOSE, HOSE CLAMP	
06/12/2025	48187	NAPA AUTO PARTS	318750	10-31150-44280	6.05	6.05	LED LIGHT	
06/12/2025	48187	NAPA AUTO PARTS	318750	11-31510-44280	21.16	21.16	LED LIGHT	
06/12/2025	48187	NAPA AUTO PARTS	318750	11-31530-44280	6.05	6.05	LED LIGHT	
06/12/2025	48187	NAPA AUTO PARTS	318750	12-31620-4428	27.19	27.19	LED LIGHT	
06/12/2025	48187	NAPA AUTO PARTS	318793	11-31510-44200	793.40	793.40	FITTINGS, DEGREASER	
Total 48187:						1,329.68		
<b>48188</b>								
06/12/2025	48188	NOBEL SYSTEMS	16158	10-17030-4430	847.58	847.58	GEOVIEWER SUBSCRIPTION	ADMIN
Total 48188:						847.58		
<b>48189</b>								
06/12/2025	48189	PEOPLEREADY, INC.	29136965	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	PW
06/12/2025	48189	PEOPLEREADY, INC.	29149620	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
06/12/2025	48189	PEOPLEREADY, INC.	29155061	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
06/12/2025	48189	PEOPLEREADY, INC.	29165009	10-31150-41400	931.20	931.20	TEMP WORKER PARKS	
06/12/2025	48189	PEOPLEREADY, INC.	29165010	12-31610-4140	873.00	873.00	TEMP WORKER WWTP	
Total 48189:						4,423.20		
<b>48190</b>								
06/12/2025	48190	POOL ELECTRICAL SUPPLY	0020716328-	10-31152-44200	243.29	243.29	PHOSPHATE REMOVER	PW
06/12/2025	48190	POOL ELECTRICAL SUPPLY	0020812757-	11-31520-44200	124.02	124.02	SKIMMER BASKET	
06/12/2025	48190	POOL ELECTRICAL SUPPLY	0021090315-	10-31152-44200	138.73	138.73	PHOSPHATE REMOVER, ALKALINE IN	
06/12/2025	48190	POOL ELECTRICAL SUPPLY	0021090315-	10-31152-44200	55.05	55.05	POOL LOCKS, AND NUTS	
06/12/2025	48190	POOL ELECTRICAL SUPPLY	0021278015-	10-31152-44200	243.74	243.74	COVER, PHOSPHATE REMOVER	
06/12/2025	48190	POOL ELECTRICAL SUPPLY	20716328-00	10-31152-44200	243.29	243.29	PHOSPHATE REMOVER	
Total 48190:						1,048.12		
<b>48191</b>								
06/12/2025	48191	QUILL CORPORATION	44121149	11-31520-44160	199.33	199.33	SHREDDER	PW
Total 48191:						199.33		
<b>48192</b>								
06/12/2025	48192	RDO EQUIPMENT CO.	P8016743	10-31150-44310	123.70	123.70	LOCK NUT, FOLD UP CREEPER	PW
06/12/2025	48192	RDO EQUIPMENT CO.	P8018743	10-31150-44310	35.60	35.60	IDLERS	
06/12/2025	48192	RDO EQUIPMENT CO.	P8026943	10-31150-44310	33.33	33.33	BUSHINGS, WASHERS, BOLTS	
Total 48192:						192.63		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>48193</b>								
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15278	10-31150-44280	181.84	181.84	TRUCK REPAIRS	PW
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15278	11-31510-44280	25.98	25.98	TRUCK REPAIRS	
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15278	12-31620-4428	51.95	51.95	TRUCK REPAIRS	
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15283	10-31150-44280	360.67	360.67	TRUCK REPAIRS	
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15283	11-31510-44280	51.52	51.52	TRUCK REPAIRS	
06/12/2025	48193	ROBERT S. NELSON AUTOMOT	15283	12-31620-4428	103.05	103.05	TRUCK REPAIRS	
Total 48193:						775.01		
<b>48194</b>								
06/12/2025	48194	RUBIO MEDINA, ARCHITECT	2304-052025	10-70001-4430	33,850.00	33,850.00	PUBIC SAFETY BUILDING PLANNING	ADMIN
Total 48194:						33,850.00		
<b>48195</b>								
06/12/2025	48195	SAND & GRAVEL INNOVATIONS,	5903	10-31140-44200	616.33	616.33	GRAVEL	PW
Total 48195:						616.33		
<b>48196</b>								
06/12/2025	48196	SELLERS PETROLEUM	CL44888	10-21070-4427	399.50	399.50	PW FUEL	PW
06/12/2025	48196	SELLERS PETROLEUM	CL44888	10-31150-44270	600.67	600.67	PW FUEL	
06/12/2025	48196	SELLERS PETROLEUM	CL44888	11-31510-44270	253.53	253.53	PW FUEL	
06/12/2025	48196	SELLERS PETROLEUM	CL44888	11-31530-44270	275.38	275.38	PW FUEL	
06/12/2025	48196	SELLERS PETROLEUM	CL44888	11-31520-44270	529.70	529.70	PW FUEL	
06/12/2025	48196	SELLERS PETROLEUM	CL44888	12-31610-4427	195.54	195.54	PW FUEL	
06/12/2025	48196	SELLERS PETROLEUM	CL44888	12-31620-4427	206.38	206.38	PW FUEL	
Total 48196:						2,460.70		
<b>48197</b>								
06/12/2025	48197	SUNBELT RENTALS	167954826-0	10-22080-4431	45.00	45.00	COOLING FAN REPAIRS	FIRE DEPT
Total 48197:						45.00		
<b>48198</b>								
06/12/2025	48198	SWRCB-DWOC	ALEX CHAV	10-31140-43120	24.00	24.00	ALEX CHAVEZ CERTIFICATION 2025	PW
06/12/2025	48198	SWRCB-DWOC	ALEX CHAV	11-31510-43120	48.00	48.00	ALEX CHAVEZ CERTIFICATION 2025	
06/12/2025	48198	SWRCB-DWOC	ALEX CHAV	12-31620-4312	48.00	48.00	ALEX CHAVEZ CERTIFICATION 2025	
Total 48198:						120.00		
<b>48199</b>								
06/12/2025	48199	TARGETSOLUTIONS LEARNING	INV117374	10-22080-4313	214.40	214.40	TRAINING PLATFORM	FIRE DEPT
Total 48199:						214.40		
<b>48200</b>								
06/12/2025	48200	THATCHER CO.	2025250102	11-31520-44201	4,750.88	4,750.88	T-FLOC	PW
Total 48200:						4,750.88		
<b>48201</b>								
06/12/2025	48201	THE CRISCOM COMPANY	271528	10-11011-44300	4,500.00	4,500.00	ADVOCACY GRANT WRITING	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 48201:						4,500.00	
<b>48202</b>							
06/12/2025	48202	UNDERGROUND SERVICE ALE	520250340	10-31140-44300	45.15	45.15	DIG ALERT FEES PW
Total 48202:						45.15	
<b>48203</b>							
06/12/2025	48203	USA BLUEBOOK	INV0070281	12-31610-4420	923.17	923.17	UNIVERSAL CHART PENS, FILTERS PW
Total 48203:						923.17	
<b>48204</b>							
06/12/2025	48204	WYMORE, INC.	1240429	11-31520-44200	564.79	564.79	SEAL AND BEARING PW
Total 48204:						564.79	
<b>48205</b>							
06/17/2025	48205	ACE HARDWARE	F15985	10-22080-4420	31.43	31.43	CLEANING SUPPLIES PW FIRE DEPT
06/17/2025	48205	ACE HARDWARE	F16022	10-22080-4420	11.83	11.83	PICTURE WIRE, WALLDOG AND HOO
06/17/2025	48205	ACE HARDWARE	F16813	10-22080-4420	59.24	59.24	GLOVES
06/17/2025	48205	ACE HARDWARE	F17558	10-22080-4420	10.76	10.76	BONDER
06/17/2025	48205	ACE HARDWARE	F18078	10-22080-4420	10.73	10.73	ICE
06/17/2025	48205	ACE HARDWARE	F18597	11-31520-44200	183.16	183.16	MOTOR KIT
06/17/2025	48205	ACE HARDWARE	F19259	10-22080-4420	23.69	23.69	BATTERIES
06/17/2025	48205	ACE HARDWARE	F19367	10-22080-4420	21.53	21.53	BLEACH
06/17/2025	48205	ACE HARDWARE	F19407	10-31150-44200	32.30	32.30	GRASS SEED
06/17/2025	48205	ACE HARDWARE	F19845	10-31150-44200	48.48	48.48	GRASS SEED
06/17/2025	48205	ACE HARDWARE	F19852	10-31158-44200	21.53	21.53	CABLES
06/17/2025	48205	ACE HARDWARE	F20152	10-31152-44200	29.48	29.48	POOL SUPPLIES
06/17/2025	48205	ACE HARDWARE	F20548	10-31150-44200	43.92	43.92	IRRIGATION SUPPLIES
06/17/2025	48205	ACE HARDWARE	F20582	10-31150-44200	32.89	32.89	IRRIGATION SUPPLIES
06/17/2025	48205	ACE HARDWARE	F20659	10-31140-44200	30.77	30.77	NOZZLES, COUPLERS, HOSE
06/17/2025	48205	ACE HARDWARE	F20681	10-31150-44200	25.58	25.58	ADAPTERS, BUSHINGS
06/17/2025	48205	ACE HARDWARE	F20715	10-31150-44200	30.36	30.36	COUPLERS, ADAPTERS
06/17/2025	48205	ACE HARDWARE	F20845	10-31150-44200	5.82	5.82	PVC PIPES
06/17/2025	48205	ACE HARDWARE	F20869	10-31150-44200	25.69	25.69	IRRIGATION SUPPLIES
06/17/2025	48205	ACE HARDWARE	F21115	10-31150-44200	21.29	21.29	KEYS
06/17/2025	48205	ACE HARDWARE	F21169	10-31158-44200	35.23	35.23	BATTERIES
Total 48205:						735.71	
<b>48206</b>							
06/17/2025	48206	AFLAC	316735	10-00000-2024	8.08	8.08	INSURANCE PREMIUM ADMIN
06/17/2025	48206	AFLAC	316735	10-00000-2023	17.17	17.17	INSURANCE PREMIUM
06/17/2025	48206	AFLAC	992928	10-00000-2024	8.08	8.08	INSURANCE PREMIUM
06/17/2025	48206	AFLAC	992928	10-00000-2023	17.17	17.17	INSURANCE PREMIUM
Total 48206:						50.50	
<b>48207</b>							
06/17/2025	48207	AT&T	23596020	10-12001-4425	15.93	15.93	TELEPHONE CHARGES ADMIN
06/17/2025	48207	AT&T	23596020	10-22080-4425	148.89	148.89	TELEPHONE CHARGES
06/17/2025	48207	AT&T	23596020	10-21040-4425	489.64	489.64	TELEPHONE CHARGES
06/17/2025	48207	AT&T	23596020	11-31520-44250	41.54	41.54	TELEPHONE CHARGES

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
06/17/2025	48207	AT&T	23596020	11-31520-44250	46.23	46.23	TELEPHONE CHARGES	
06/17/2025	48207	AT&T	23596020	12-31610-4425	86.00	86.00	TELEPHONE CHARGES	
06/17/2025	48207	AT&T	23596020	12-31620-4425	64.28	64.28	TELEPHONE CHARGES	
06/17/2025	48207	AT&T	23596020	10-31150-44250	9.87	9.87	TELEPHONE CHARGES	
Total 48207:						902.38		
<b>48208</b>								
06/17/2025	48208	AT&T MOBILITY	1671X06112	10-22080-4423	44.87	44.87	FIRE DEPT PHONE	ADMIN
06/17/2025	48208	AT&T MOBILITY	1671X06112	10-22080-4515	40.24	40.24	FIRE DEPT SERVICES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-12001-4423	58.91	58.91	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-22080-4423	44.87	44.87	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-14020-4423	49.92	49.92	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-12003-4423	44.87	44.87	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-31140-44230	114.00	114.00	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	10-31150-44230	69.13	69.13	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	12-31610-4423	47.13	47.13	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	12-31620-4423	140.98	140.98	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	11-31530-44230	47.13	47.13	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	11-31510-44230	93.81	93.81	TELEPHONE CHARGES	
06/17/2025	48208	AT&T MOBILITY	8116X061120	11-31520-44230	186.26	186.26	TELEPHONE CHARGES	
Total 48208:						1,102.84		
<b>48209</b>								
06/17/2025	48209	AUTO ZONE COMMERCIAL	0564807867	10-22080-4420	43.61	43.61	TRUCK SUPPLIES	FIRE DEPT
Total 48209:						43.61		
<b>48210</b>								
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50386-22	11-31520-44301	761.79	761.79	HALOACETIC ACIDS	PW
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50535-22	11-31520-44301	19.81	19.81	ALUMINUM	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50537-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50563-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50871-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50872-22	12-31610-4430	19.81	19.81	AMMONIA	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50902-22	11-31520-44301	19.81	19.81	IRON	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50903-22	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50904-22	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50905-22	12-31610-4430	65.65	65.65	OIL AND GREASE	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50906-22	12-31610-4430	19.81	19.81	COPPER	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50907-22	12-31610-4430	19.81	19.81	AMMONIA	
06/17/2025	48210	BABCOCK LABORATORIES, INC	CF50908-22	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE	
Total 48210:						1,578.00		
<b>48211</b>								
06/17/2025	48211	CASELLE, INC.	INV-06817	10-14020-4520	1,974.00	1,974.00	CONTRACT SUPPORT AND MAINTEN	ADMIN
Total 48211:						1,974.00		
<b>48212</b>								
06/17/2025	48212	COUNTY OF SAN DIEGO, RCS	25HOLTFDN	10-22080-4433	649.00	649.00	FIRE DEPT RADIOS	PW FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
06/17/2025	48212	COUNTY OF SAN DIEGO, RCS	25HOLTFDN	12-31620-4433	14.75	14.75	PUBLIC WORKS RADIOS	
06/17/2025	48212	COUNTY OF SAN DIEGO, RCS	25HOLTFDN	11-31510-44330	14.75	14.75	PUBLIC WORKS RADIOS	
Total 48212:						678.50		
								PW
06/17/2025	48213	CR&R ENVIRONMENTAL INC	000304529	12-31610-4430	1,155.77	1,155.77	WWTP 40YD CONTAINER ONSITE	
Total 48213:						1,155.77		
								FARMERS MKT
06/17/2025	48214	ED OTTER	FARMERS M	10-13050-4430	200.00	200.00	FARMERS MARKET ENTERTAINMENT	
Total 48214:						200.00		
06/17/2025	48215	ESO SOLUTIONS, INC.	ESO-170013	10-22080-4510	3,099.94	3,099.94	FIRE DEPT SOFTWARE	FIRE DEPT
Total 48215:						3,099.94		
								ADMIN
06/17/2025	48216	HARTFORD	4817777517	10-11011-42310	51.05	51.05	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-12001-4231	39.12	39.12	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-14020-4231	26.08	26.08	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-12003-4231	26.16	26.16	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-22080-4231	58.68	58.68	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-31140-42310	19.82	19.82	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-21070-4231	4.90	4.90	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-31150-42310	2.93	2.93	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31530-42310	3.92	3.92	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31510-42310	81.18	81.18	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	12-31620-4231	94.95	94.95	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-11011-42310	51.05	51.05	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-12001-4231	39.12	39.12	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-14020-4231	26.08	26.08	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-12003-4231	26.16	26.16	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-22080-4231	58.68	58.68	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-31140-42310	19.82	19.82	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-21070-4231	4.90	4.90	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	10-31150-42310	2.93	2.93	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31530-42310	3.92	3.92	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31510-42310	81.18	81.18	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
06/17/2025	48216	HARTFORD	4817777517	12-31620-4231	94.95	94.95	INSURANCE PREMIUM	
Total 48216:						1,011.74		
06/17/2025	48217	HOLTVILLE TACO SHOP	5.21.25 FIRE	10-22080-4450	117.96	117.96	MEALS	FIRE DEPT
Total 48217:						117.96		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
<b>48218</b>								
06/17/2025	48218	HUMANA	296346600	10-13010-4225	78.03	78.03	INSURANCE	ADMIN
06/17/2025	48218	HUMANA	296346600	10-12001-4225	199.57	199.57	INSURANCE	
06/17/2025	48218	HUMANA	296346600	10-14020-4225	104.04	104.04	INSURANCE	
06/17/2025	48218	HUMANA	296346600	10-22080-4225	234.09	234.09	INSURANCE	
06/17/2025	48218	HUMANA	296346600	10-12003-4225	121.54	121.54	INSURANCE	
06/17/2025	48218	HUMANA	296346600	10-31140-42250	35.11	35.11	INSURANCE	
06/17/2025	48218	HUMANA	296346600	11-31530-42250	27.31	27.31	INSURANCE	
06/17/2025	48218	HUMANA	296346600	11-31510-42250	176.50	176.50	INSURANCE	
06/17/2025	48218	HUMANA	296346600	12-31610-4225	78.04	78.04	INSURANCE	
06/17/2025	48218	HUMANA	296346600	12-31620-4225	168.75	168.75	INSURANCE	
Total 48218:						1,222.98		
<b>48219</b>								
06/17/2025	48219	I.C. PUBLIC HEALTH DEPT. LAB.	24898	11-31520-44301	399.00	399.00	COLIFORM WATER ANALYSIS	PW
Total 48219:						399.00		
<b>48220</b>								
06/17/2025	48220	IMPERIAL COUNTY	25-32	10-31140-44300	660.08	660.08	4TH QUARTER 2024-25 MEMBERSHIP	ADMIN
Total 48220:						660.08		
<b>48221</b>								
06/17/2025	48221	IMPERIAL IRRIGATION DISTRIC	PEAR 9TH S	22-80041-4430	716,377.90	716,377.90	PEAR 9TH ST CANAL PIPELINE FINAL	ADMIN
Total 48221:						716,377.90		
<b>48222</b>								
06/17/2025	48222	IMPERIAL IRRIGATION DISTRIC	#0303 MAY 2	11-31520-44350	2,656.00	2,656.00	RAW WATER CHARAGES	PW
Total 48222:						2,656.00		
<b>48223</b>								
06/17/2025	48223	LA BRUCHERIE IRRIGATION SU	304712C	10-31150-44200	493.32	493.32	IRRIGATION SUPPLIES	PW
06/17/2025	48223	LA BRUCHERIE IRRIGATION SU	304808C	10-31150-44200	651.06	651.06	IRRIGATION SUPPLIES	
06/17/2025	48223	LA BRUCHERIE IRRIGATION SU	304847C	10-31150-44200	683.76	683.76	SOLENOID	
Total 48223:						1,828.14		
<b>48224</b>								
06/17/2025	48224	LABOR COMPLIANCE CONSULT	1213	10-70003-4430	5,406.68	5,406.68	LABOR COMPLIANCE MONITORING	ADMIN
Total 48224:						5,406.68		
<b>48225</b>								
06/17/2025	48225	LUIS M. ESTRADA	665	11-31510-44280	232.50	232.50	BACK HOE REPAIRS	PW
06/17/2025	48225	LUIS M. ESTRADA	665	12-31620-4428	232.50	232.50	BACK HOE REPAIRS	
Total 48225:						465.00		
<b>48226</b>								
06/17/2025	48226	MISSIONSQUARE	6044342	10-00000-2026	2,154.59	2,154.59	INSURANCE PREMIUM	ADMIN
06/17/2025	48226	MISSIONSQUARE	6044342	10-00000-2027	667.73	667.73	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-12001-4240	672.00	672.00	INSURANCE PREMIUM	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
06/17/2025	48226	MISSIONSQUARE	6044342	10-14020-4240	255.04	255.04	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-22080-4240	351.81	351.81	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-12003-4240	199.44	199.44	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-21070-4240	42.23	42.23	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-31140-42400	116.25	116.25	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	10-31150-42400	25.33	25.33	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	11-31530-42400	17.19	17.19	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	11-31510-42400	440.71	440.71	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	11-31520-42400	408.64	408.64	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	12-31610-4240	466.24	466.24	INSURANCE PREMIUM	
06/17/2025	48226	MISSIONSQUARE	6044342	12-31620-4240	525.08	525.08	INSURANCE PREMIUM	
Total 48226:						6,342.28		
								ADMIN
06/17/2025	48227	MOSS, LEVY & HARTZHEIM (bh)	17454	10-14020-4430	9,000.00	9,000.00	AUDIT COMPLETION 6/30/2024	
Total 48227:						9,000.00		
								PW
06/17/2025	48228	NAPA AUTO PARTS	318458	10-31140-44200	24.39	24.39	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318458	10-31150-44200	24.39	24.39	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318458	11-31510-44200	24.39	24.39	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318458	12-31620-4420	24.39	24.39	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318882	10-31150-44280	39.96	39.96	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318882	11-31510-44280	5.70	5.70	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318882	12-31620-4428	11.43	11.43	ANTIFREEZE	
06/17/2025	48228	NAPA AUTO PARTS	318888	10-21070-4428	54.37	54.37	BATTERY	
06/17/2025	48228	NAPA AUTO PARTS	318888	10-31140-44280	32.62	32.62	BATTERY	
06/17/2025	48228	NAPA AUTO PARTS	318888	10-31150-44280	32.62	32.62	BATTERY	
06/17/2025	48228	NAPA AUTO PARTS	318888	11-31510-44280	32.62	32.62	BATTERY	
06/17/2025	48228	NAPA AUTO PARTS	318888	12-31620-4428	65.26	65.26	BATTERY	
Total 48228:						372.14		
								POOL
06/17/2025	48229	PACIFIC SPORTS	507	10-31152-43140	356.40	356.40	LIFEGUARD UNIFORM	
Total 48229:						356.40		
								PW
06/17/2025	48230	PEOPLEREADY,INC.	29171442	10-31150-41400	1,105.80	1,105.80	TEMP WORKER PARKS	
Total 48230:						1,105.80		
								ADMIN
06/17/2025	48231	QUILL CORPORATION	44327287	10-13010-4416	69.54	69.54	CHAIRMAT	
Total 48231:						69.54		
								PW
06/17/2025	48232	ROBERT S. NELSON AUTOMOT	15289	10-31150-44280	41.00	41.00	ALTERNATOR	
06/17/2025	48232	ROBERT S. NELSON AUTOMOT	15289	11-31510-44280	41.00	41.00	ALTERNATOR	
06/17/2025	48232	ROBERT S. NELSON AUTOMOT	15289	12-31620-4428	41.00	41.00	ALTERNATOR	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48232:						123.00		
<b>48233</b>								
06/17/2025	48233	SELLERS PETROLEUM	CL44887	10-22080-4427	1,652.66	1,652.66	FIRE DEPT FUEL	FIRE DEPT
Total 48233:						1,652.66		
<b>48234</b>								
06/17/2025	48234	SERVICE MASTER	35574	10-31158-44300	2,045.60	2,045.60	JANITORIAL SERVICE	ADMIN
Total 48234:						2,045.60		
<b>48235</b>								
06/17/2025	48235	VALLEY TESTING	39277	10-31152-44300	354.90	354.90	LIFEGUARD TESTING	POOL
Total 48235:						354.90		
<b>48236</b>								
06/17/2025	48236	VESTIS	#2000 MAY 2	10-31158-44200	224.71	224.71	WORKPLACE SUPPLIES	PW
06/17/2025	48236	VESTIS	#2000 MAY 2	12-31610-4314	677.74	677.74	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	11-31520-43140	488.72	488.72	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	11-31530-43140	117.24	117.24	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	10-31150-43140	109.92	109.92	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	10-31140-43140	109.92	109.92	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	11-31510-43140	197.85	197.85	UNIFORM CHARGES	
06/17/2025	48236	VESTIS	#2000 MAY 2	12-31620-4314	197.85	197.85	UNIFORM CHARGES	
Total 48236:						2,123.95		
<b>48237</b>								
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	10-31140-44240	2,467.63	2,467.63	ELECTRIC UTILITIES	PW
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	10-31158-44240	4,257.24	4,257.24	ELECTRIC UTILITIES	
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31520-44240	13,804.45	13,804.45	ELECTRIC UTILITIES	
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	12-31620-4424	165.84	165.84	ELECTRIC UTILITIES	
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31510-44240	280.05	280.05	ELECTRIC UTILITIES	
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	ELECTRICIT	11-31520-44240	280.06	280.06	ELECTRIC UTILITIES	
06/17/2025	48237	IMPERIAL IRRIGATION DISTRIC	PARKS ELE	10-31150-44240	3,609.67	3,609.67	PARKS ELECTRICITY	
Total 48237:						24,864.94		
Grand Totals:						1,055,110.63		

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

**CITY OF HOLTVILLE**  
**REPORT TO COUNCIL**

**DATE ISSUED:** April 11, 2025

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution 25-10** *Approving an Agreement with SitelogiQ to Analyze and Design Energy Efficiency Strategies and Solutions for City Buildings Facilities*

**ISSUE:**

Shall the City Council adopt Resolution No. 25-10, approving an agreement with SitelogiQ examining energy efficiencies and proposed solutions for energy savings at City facilities?

**DISCUSSION:**

Over past several years, the State of California has passed various pieces of legislation that requires residents and entities to take measures to adopt clean energy procedures and encourage “greener” buildings, public installations and spaces. The City of Holtville has done minimal activity in moves toward compliance.

Several months ago, staff began discussions with SitelogiQ, an engineering firm that specializes in analyzing energy usage, designing programs to streamline energy usage, while maximizing the ability to procure government funding to install energy-saving devices and alternative sources of electricity. A presentation was given to Council in March.

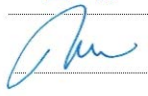
It is hoped that an ancillary potential application could be utilization of their services in conjunction with the Public Safety complex. It is obviously necessary to make some inroads to energy efficiency in its construction, however, discussion regarding solar car shades and EV car chargers has long been in the mix, one of their areas of specialty. It is hoped that, if engaged for the current project, SitelogiQ would be well-positioned to participate in the construction of those types of apparatus during and after construction of the facility.

SitelogiQ’s initial analysis of the City’s energy usage focused on the Water Plant, Sewer Plant, Chamber of Commerce building and sports field lighting. It produced multiple scenarios that demonstrate substantial potential savings. In each of the potential scenarios, the City would have a nominal initial investment that would quickly turn into savings from lowered IID energy bills.

Again, these are preliminary estimates that need more edification.

As discussed in their presentation to Council, they are requesting a next step of a more substantive evaluation of the City’s needs and potential for savings. If the more extensive analysis does not yield a potential for substantial savings, SitelogiQ would abandon the project and part ways with the City. If, however, they can demonstrate a project with great financial potential, the City could opt in at no cost for the analysis and begin their payment program. If the City opted out in that scenario, the contract would obligate the City to pay for the analysis for a fixed fee of \$32,000.

***This item was tabled in April, 2025, with the thought that better economy of scale could be reached by including work on the Public Safety Building when it goes out to bid. Since that time, however, pending federal budget cuts put some of the programs this process hopes to access at***

<b>MEETING DATE</b>		<b>06/23/25</b>
<b>ITEM NUMBER</b>		<b>2 a</b>
<b>Approvals</b>	<b>CITY MANAGER</b>	
	<b>FINANCE MANAGER</b>	
	<b>CITY ATTORNEY</b>	

*risk of defunding. It is hoped that getting this process started immediately and getting the desired grants allocated before any potential cuts will help ensure funding.*

**FISCAL IMPACT:**

None at this time. Subsequent to analysis, Council will decide how to proceed, which may have minimal expenditures and/or savings spread across the General, Water and Wastewater Funds.

**ALTERNATIVES**

One or more of the following may be selected:

- 1) Authorize the agreement to move forward with the full analysis.
- 2) Direct staff to work with other vendors to examine this area.
- 3) Choose not to pursue the project at this time.
- 4) Give staff alternate direction.

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends that the agreement be authorized and the project moved forward.

# SITELOGIQ INTRODUCTION

Accredited energy contractor delivering world-class energy, renewable, mobility, and infrastructure programs to **State & Local Governments**.



400+  
Employees



\$5 Billion  
Constructed



11,000  
Customer Sites



\$1 Billion Saved  
in Energy & Ops



site**logiq**

Proprietary and Confidential

## PROGRAM OBJECTIVES & SCALABILITY

- Budget: Reduce utility cost by **39%**
- Awareness: SB100, CalGreen Code, Title 24
- Time Management: Reduce deferred maintenance
- Cashflow: Program creates **\$3.8M** in cumulative net savings
- Sustainability: Generating renewable energy
- Risk: Shift from **city to design-builder**
- Community Impact: Groundbreaking /Ribbon cutting ceremonies

Effected Sites	Solar Photovoltaic	LED Lighting	HVAC & Controls
Water Plant	✓	✓	✓
Wastewater Treatment Plant	✓	✓	
Chamber of Commerce		✓	✓
Ralph Samaha Park		✓	✓

\*Other measures to investigate: EV Charging, Resiliency, Building Envelope



Holtville Water Plant



Holtville Wastewater Treatment Plant

site**logiq**

Proprietary and Confidential

**[DRAFT]**  
**Financial Proforma**  
**Energy Modernization Program**  
**City of Holtville**  
**2025-Feb**

Utility Escalation:
5.75%

Solar Degradation:
-0.45%

Program Implementation Cost:	\$2,466,492
City Contribution:	\$0
Est. Lease Transaction Costs:	\$36,000
Est. Capitalized Interest ("CAPI"):	\$61,000

**Total amount financed: \$2,563,492**

Est. Interest Rate:
4.50%

1	Program Savings, Contributions and On-going Services						8	9	10	11
	2	3	4	5	6	7				
Year	Utility Cost Avoidance (Solar-PV)	Utility Cost Avoidance (Lighting)	Utility Cost Avoidance (Mechanical)	Incentives, Grants & Rebates	Capital Cost, Avoidance & Maintenance Savings	Solar Maintenance Budget	Total Program Savings	Lease Payment	Net Savings	Cumulative Savings
0	-	\$1,091	\$689	-	-	-	\$1,780		\$1,780	-
1	\$99,611	\$3,274	\$2,066		\$2,289	(\$6,224)	\$101,017	(\$203,560)	(\$102,543)	(\$100,763)
2	\$104,865	\$3,462	\$2,185	\$927,635	\$2,358	(\$6,473)	\$1,034,032	(\$203,560)	\$830,472	\$729,710
3	\$110,395	\$3,662	\$2,311		\$2,429	(\$6,732)	\$112,065	(\$203,560)	(\$91,495)	\$638,215
4	\$116,218	\$3,872	\$2,444		\$2,502	(\$7,001)	\$118,034	(\$203,560)	(\$85,526)	\$552,689
5	\$122,347	\$4,095	\$2,584		\$2,577	(\$7,281)	\$124,322	(\$203,560)	(\$79,238)	\$473,451
6	\$128,800	\$4,330	\$2,733		\$2,654	(\$7,572)	\$130,945	(\$203,560)	(\$72,615)	\$400,835
7	\$135,593	\$4,579	\$2,890		\$2,734	(\$7,875)	\$137,921	(\$203,560)	(\$65,639)	\$335,196
8	\$142,745	\$4,842	\$3,056		\$2,816	(\$8,190)	\$145,269	(\$203,560)	(\$58,291)	\$276,905
9	\$150,273	\$5,121	\$3,232		\$2,900	(\$8,518)	\$153,008	(\$203,560)	(\$50,552)	\$226,353
10	\$158,199	\$5,415	\$3,418		\$2,987	(\$33,359)	\$136,660	(\$203,560)	(\$66,900)	\$159,453
11	\$166,542	\$5,727	\$3,614		\$3,077	(\$9,213)	\$169,747	(\$203,560)	(\$33,813)	\$125,640
12	\$175,326	\$6,056	\$3,822		\$3,169	(\$9,582)	\$178,792	(\$203,560)	(\$24,768)	\$100,872
13	\$184,573	\$6,404	\$4,042		\$3,264	(\$9,965)	\$188,318	(\$203,560)	(\$15,242)	\$85,630
14	\$194,307	\$6,772	\$4,274		\$3,362	(\$10,363)	\$198,353	(\$203,560)	(\$5,207)	\$80,423
15	\$204,555	\$7,162	\$4,520		\$3,463	(\$10,778)	\$208,922	(\$203,560)	\$5,362	\$85,785
16	\$215,344	\$7,574	\$4,780			(\$11,209)	\$216,489	(\$203,560)	\$12,928	\$98,713
17	\$226,701	\$8,009	\$5,055			(\$11,657)	\$228,108	(\$203,560)	\$24,548	\$123,261
18	\$238,658	\$8,470	\$5,346			(\$12,124)	\$240,349	(\$203,560)	\$36,789	\$160,051
19	\$251,245	\$8,957	\$5,653			(\$12,609)	\$253,246	(\$203,560)	\$49,686	\$209,737
20	\$264,496	\$9,472	\$5,978			(\$37,613)	\$242,333		\$242,333	\$452,069
21	\$278,446					(\$13,638)	\$264,808		\$264,808	\$716,878
22	\$293,131					(\$14,183)	\$278,948		\$278,948	\$995,826
23	\$308,592					(\$14,750)	\$293,841		\$293,841	\$1,289,667
24	\$324,867					(\$15,340)	\$309,527		\$309,527	\$1,599,194
25	\$342,001					(\$15,954)	\$326,047		\$326,047	\$1,925,241
26	\$360,039					(\$16,592)	\$343,446		\$343,446	\$2,268,687
27	\$379,027					(\$17,256)	\$361,772		\$361,772	\$2,630,459
28	\$399,018					(\$17,946)	\$381,072		\$381,072	\$3,011,531
29	\$420,063					(\$18,664)	\$401,399		\$401,399	\$3,412,929
30	\$442,217					(\$19,410)	\$422,807		\$422,807	\$3,835,736
<b>Totals</b>	\$6,938,195	\$118,346	\$74,693	\$927,635	\$42,582	(\$398,073)	\$7,703,377	(\$3,867,641)	\$3,835,736	-

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 25-10**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING AN  
AGREEMENT WITH SITELOGIQ TO ANALYZE AND DESIGN  
ENERGY EFFICIENCY STRATEGIES AND SOLUTIONS  
FOR CITY BUILDINGS & FACILITIES**

**WHEREAS**, legislation in the State of California, such as SB 350, the "Clean Energy Pollution Reduction Act" and SB 423, the "Zero-Carbon Energy Act" encourage and even mandate adoption of clean energy measures and procedures by California cities; and

**WHEREAS**, the City of Holtville provides services and facilities to local residents, endeavoring to do so efficiently; and

**WHEREAS**, the City has been approached by firms that analyze energy usage and recommend changes for efficiency; and

**WHEREAS**, SitelogiQ, an engineering firm in this field, has done a preliminary analysis of the City's energy usage, demonstrating potential for substantial savings; and

**WHEREAS**, SitelogiQ has proposed to do further analysis on the issue, with a proposed agreement to perform refundable services in an amount not to exceed \$32,000; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. The City Council does hereby authorize the execution of an agreement with **SitelogiQ** to perform energy efficiency analysis in an amount not to exceed **\$32,000**.
2. That it is understood that this amount will be waived if a viable project for cost savings is identified by that analysis.
3. The City Council does hereby authorize the City Manager to execute a Letter of Agreement with SitelogiQ to perform these services.
4. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 09th day of June, 2025, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**


**ABSENT:**

Attest: \_\_\_\_\_  
Yvette Rios, City Clerk

\_\_\_\_\_  
Mike Goodsell, Mayor

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	06/23/25
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** June 19, 2025

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution No. 25-19** *Establishing the Gann Appropriations Limit for the 2025-26 Fiscal Year*

**ISSUE:**

Shall the City Council approve Resolution No. 25-19, establishing an appropriations limit for the 2025-26 Fiscal Year?

**DISCUSSION:**

Article XIII B of the California State Constitution (Government Spending Limitation) provides for a limit on the annual growth in the level of certain appropriations from tax proceeds for various government entities in the State. The growth in the appropriations limit utilizes the prior year's limit, then calculates an adjustment to that limit accounting for changes in population and the cost of living. The State Department of Finance requires that all cities and counties adopt and submit that appropriations limit for each fiscal year.

Staff has collected the data and made the calculations for the 2025-26 limitation. The calculations are attached herein as "Exhibit A" and "Exhibit B."

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends that the resolution be adopted.

**ALTERNATIVE:**

Not to adopt, resulting in non-compliance with State regulations.

**Exhibit " A "**  
**CITY OF HOLTVILLE**  
**APPROPRIATIONS LIMIT CALCULATION**  
**Fiscal Year 2025-26**

2024-25 Appropriation Limit \$ 5,289,850

Per Capita Cost of Living % Change  
*(per California Dept of Finance)* 6.440%

01/01/2025 Population Change \*  
Holtville 5.66%  
Imperial County 8.14%  
Greater of the Two Options 8.14%

2025-26 Calculation Factor  
Per Capita Percentage Increase 1.0644  
Population Percentage Increase 1.0814  
Total (Per Capita X Population) 1.15099319

2025-26 Gross Appropriation Limit \$ 6,088,581

Adjustments: 0

**Adjusted 2025-26 Appropriations Limit \$ 6,088,581**

Projected appropriations subject to the Limit 2,270,950

Projected appropriations are below the limit by: \$ 3,817,631

**CONCLUSION:**

*The City HAS NOT exceeded its appropriation limit for the 2025-26 Fiscal Year.*

**Exhibit "B"**  
**CITY OF HOLTVILLE**  
**PROCEEDS OF TAXES**  
**GANN APPROPRIATION CALCULATION**  
**FY 2025-26**

<b>Description</b>	<b>Total Budget</b>	<b>Proceeds From Taxes</b>	<b>Non-Tax Revenue</b>
Property Tax	\$333,200	\$333,200	
Motor Vehicle License Fees	750,000	750,000	
Franchise Tax	115,000	115,000	
Sales Tax	425,000	425,000	
Utility Tax	549,000	549,000	
Other Taxes	98,750	98,750	
Licenses/Permits/Fines/Penalties	3,000		3,000
Other Revenues/Use of Money	105,000		105,000
Revenue From Other Agencies	365,488		365,488
Current Services	201,375		201,375
Miscellaneous Revenue	5,000		5,000
Transfers In from Transportation	200,000		200,000
Transfers In From RDA Successor	215,000		215,000
Transfers In From Sewer	125,000		125,000
Transfers In From Water	125,000		125,000
<i>Subtotal</i>	<i>\$3,615,813</i>	<i>\$2,270,950</i>	<i>\$1,344,863</i>
Reserves			\$0
<b>TOTAL GF BUDGET</b>	<b>\$3,615,813</b>	<b>\$2,270,950</b>	<b>\$1,344,863</b>

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 25-19**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ADOPTING AN  
APPROPRIATIONS LIMIT FOR 2025-26 FISCAL YEAR**

**WHEREAS**, Article XIII B of the Constitution of the State of California, also known as the Gann Initiative, mandates an appropriations limit on various units of government, including the City of Holtville; and

**WHEREAS**, the limit is calculated annually, based on the prior year's limit and established growth factors to derive a maximum increase in government expenditures; and

**WHEREAS**, the calculation of the limit utilizes guidelines provided by the State Department of Finance; and

**WHEREAS**, the limit has been calculated by the Finance Department of the City of Holtville and is attached as "Exhibit A;" and

**WHEREAS**, the City of Holtville formally adopts the appropriations limit calculated in the attached document; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council, in accordance with Article XIII B of the Constitution of the State of California, hereby adopts an appropriation limit of \$6,088,581 for the City of Holtville for the 2025-26.
2. That corresponding Revenues subject to the appropriation limit are projected to be \$2,270,950 for the 2025-26 Fiscal Year.
3. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 23rd day of June, 2025, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**


Attest:

\_\_\_\_\_  
Yvette Rios, City Clerk

\_\_\_\_\_  
Mike Goodsell, Mayor

# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	06/23/25
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** June 19, 2025

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution No. 25-20** *Adopting the Fiscal Year 2025-26 Budget*

**ISSUE:**

Shall the City Council approve Resolution No. 25-20, adopting the Fiscal Year 2025-26 budget as previously presented and discussed in City Council meetings, and rescind all prior resolutions related to the appropriation of funds?

**DISCUSSION:**

The City Budget serves as the financial planning tool of the City and provides for the allocation of resources across the full range of City activities. Finance staff has worked with the City Council, the City Manager, other City department heads and the public to project anticipated revenue and necessary expenditures. The City's Annual budget represents a total financing plan for all City operations but has been analyzed in its component parts in order to make meaningful assumptions. Although each fund represented in the budget stands alone, interdependence between the funds and allocation of common cost centers is illustrated in the packaging of the funds in summaries.

**FISCAL IMPACT:**

Adoption of the 2025-26 Fiscal Year Budget will direct the operation of all City activities.

**STAFF RECOMMENDATION:**

Staff recommends that the resolution be adopted.

**ALTERNATIVE:**

- 1) Adopt the Budget as presented
- 2) Direct changes to line items, allocations and/or projections.
- 3) Give staff direction to recalculate, amend and present at a later date.
- 4) Provide staff with alternate direction in order to continue to provide ongoing necessary services to the community.

**CITY OF HOLTVILLE**  
**Reso 25-20 Adopting the FY 2025-26 Budgets (2025'06) Budget Summary**

***GENERAL FUND 2025-26 BUDGET***

<b><u>REVENUES</u></b>		Property Taxes	Other Taxes	Licenses, Prmts, Fines	Use of Money	Other Agys / Services	Other Revenue	TOTAL REVENUE
		\$333,200	\$1,187,750	\$3,000	\$105,000	\$1,316,863	\$670,000	\$3,615,813

		Salaries	Benefits	Personal Expenses	Supplies & Services	Data Processing	Outlay & Other	Total G&A Expenses
<b>ADMINISTRATION</b>	CITY COUNCIL	\$21,000	\$2,159	\$11,250	\$59,500	\$0	\$0	\$93,909
	CITY MANAGER	\$186,971	\$52,493	\$7,150	\$5,750	\$8,700	\$0	\$261,064
	PLANNING	\$54,999	\$24,933	\$3,635	\$108,325	\$3,175	\$0	\$195,067
	ENGINEERING	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
	CITY CLERK	\$42,210	\$16,888	\$1,050	\$8,875	\$1,250	\$0	\$70,273
	FARMERS MARKETS	\$0	\$0	\$0	\$10,100	\$500	\$0	\$10,600
	FINANCE	\$72,106	\$25,955	\$3,460	\$57,750	\$25,000	\$5,000	\$189,271
	CITY TREASURER	\$1,800	\$144	\$50	\$0	\$0	\$0	\$1,994
	CITY ATTORNEY	-	-	\$600	\$25,500	\$0	\$0	\$26,100
	NON-DEPARTMENTAL	\$0	\$0	\$300,000	\$29,000	\$5,100	\$0	\$334,100
	<b>ADMIN TOTAL</b>	<b>\$379,087</b>	<b>\$122,572</b>	<b>\$327,195</b>	<b>\$309,800</b>	<b>\$43,725</b>	<b>\$5,000</b>	<b>\$1,187,379</b>
<b>SAFETY</b>	POLICE	\$0	\$0	\$0	\$993,000	\$0	\$0	\$993,000
	DISPATCH	\$0	\$0	\$0	\$97,500	\$0	\$0	\$97,500
	ANIMAL CONTROL	\$11,956	\$5,584	\$100	\$10,600	\$0	\$0	\$28,239
	FIRE	\$492,988	\$150,244	\$28,250	\$176,430	\$12,250	\$0	\$860,162
	<b>SAFETY TOTAL</b>	<b>\$504,944</b>	<b>\$155,828</b>	<b>\$28,350</b>	<b>\$1,277,530</b>	<b>\$12,250</b>	<b>\$0</b>	<b>\$1,978,902</b>
<b>PUBLIC WKS</b>	STREETS	\$49,063	\$22,012	\$3,500	\$86,680	\$700	\$8,500	\$170,455
	PARKS	\$116,848	\$34,792	\$3,400	\$65,900	\$2,500	\$3,500	\$226,941
	GOV'T BLDGS	\$0	\$0	\$0	\$99,350	\$0	\$10,000	\$109,350
	<b>PUBLIC WKS TOTAL</b>	<b>\$165,911</b>	<b>\$56,804</b>	<b>\$6,900</b>	<b>\$251,930</b>	<b>\$3,200</b>	<b>\$22,000</b>	<b>\$506,745</b>
<b>TOTAL GF REVENUE OVER EXPENSES</b>								<b>(\$57,213)</b>

**CITY OF HOLTVILLE**  
**Reso 25-20 Adopting the FY 2025-26 Budgets (2025'06) Budget Summary**

	Revenue	Salaries & Benefits	Personal Expenses	Materials, Supplies & Services	Data Processing	Transfers, Debt Service	Outlay / Capital Improvment	Total Expenditures
<b>WATER</b>	<b>\$1,535,000</b>					<b>\$125,000</b>		<b>\$1,410,000</b>
<i>Treatment</i>		\$168,352	\$9,550	\$532,550	\$13,100	\$191,698	\$92,833	<b>\$1,008,083</b>
<i>Distribution</i>		\$202,389	\$5,175	\$58,500	\$9,250	\$0	\$86,500	<b>\$361,814</b>
<i>Meters</i>		\$13,573	\$2,050	\$7,550	\$0	\$0	\$100,000	<b>\$123,173</b>
							<b>Net Enterprise Income</b>	<b>(\$83,069)</b>
		<b>\$384,313</b>	<b>\$16,775</b>	<b>\$598,600</b>	<b>\$22,350</b>	<b>\$316,698</b>		
<b>SEWER</b>	<b>\$1,693,600</b>					<b>\$125,000</b>		<b>\$1,568,600</b>
<i>Collection</i>		\$235,701	\$5,950	\$48,977	\$11,500	\$167,265	\$52,500	<b>\$521,893</b>
<i>Treatment</i>		\$192,306	\$10,900	\$313,350	\$20,350	\$228,589	\$95,000	<b>\$860,496</b>
<i>Lift Stations</i>		\$0	\$0	\$5,500	\$0	\$0	\$15,000	<b>\$20,500</b>
							<b>Net Enterprise Income</b>	<b>\$165,712</b>
		<b>\$428,007</b>	<b>\$16,850</b>	<b>\$367,827</b>	<b>\$31,850</b>	<b>\$520,854</b>		
<b>TRASH</b>	<b>\$357,500</b>			<b>\$350,500</b>			<b>Net Enterprise Income</b>	<b>\$7,000</b>

**TRANSPORTATION FUNDS**

Description	Revenue	Expenditures	Net Revenue Over Expenditures
GAS TAX (Fund 21)	\$337,245	\$1,100,000	(\$762,755)
Local Transportation Funds (Fund 22)	\$2,654,113	\$1,660,000	\$994,113
Local Transportation Auth (Fund 23)	\$477,000	\$1,000,000	(\$523,000)
Sidewalk Fund (Fund 24)	\$18,050	\$16,000	\$2,050
<b>Transportation Total</b>	<b>\$3,486,408</b>	<b>\$3,776,000</b>	<b>(\$289,592)</b>

**HOLTVILLE CITY COUNCIL  
RESOLUTION NO. 25-20**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ADOPTING A BUDGET FOR  
FISCAL YEAR 2025-26 AND RESCINDING ALL PRIOR RESOLUTIONS  
RELATED TO THE APPROPRIATION OF FUNDS**

**WHEREAS**, City staff has submitted the 2025-26 Budget to the City Council for its review and consideration in accordance with budget policies and objectives established by the City Council; and

**WHEREAS**, the submitted Budget is based upon extensive use of historical revenue and expenditures, direction of the City Council received at regularly scheduled meetings; and

**WHEREAS**, the following monies are hereby appropriated from each fund in the following amounts:

General Fund	\$3,673,026	Gas Tax Fund	1,100,000
Water Operating Fund	1,493,069	Local Transportation Fund	1,660,000
Sewer Operating Fund	1,402,888	Local Transportation Authority Fund	1,000,000
Trash Operating Fund	350,500	Sidewalk Fund	16,000
<b>Total 2025-26 Appropriations</b>			<b>\$10,695,483</b>

**WHEREAS**, all previous appropriations are hereby cancelled and the balances remaining therein are applied to finance the new appropriations set forth in this budget; and

**WHEREAS**, the City Manager has the authority to execute expenditures up to \$15,000 without prior approval of the City Council; and

**WHEREAS**, all increases in the Fiscal Year 2025-26 Budget of funds, departments and/or activities shall be made by the City Council except that the City Manager may, on his own initiative and without prior approval of the City Council, transfer between budget accounts within a fund, activity, or capital improvement fund, or from a budget account or appropriation, to the said fund reserve, amounts determined to be in excess of actual requirements; as long as such changes are reported regularly to the City Council; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY  
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council finds that the Fiscal Year 2025-26 Budget is based upon reasonable estimates of revenues and expenditures.
2. That in the fiscal year beginning July 1, 2025, there is hereby appropriated out of the Treasury of the City of Holtville for municipal purposes and for allowances to be used by various departments and activities, the sum of \$10,695,483 in the amounts, allowances and estimates on file in the office of the City Clerk; and
3. That the Mayor is hereby authorized to sign said Resolution, a copy of which is on file at the Office of the City Clerk, on behalf of the City of Holtville, California.
4. That the foregoing is true, correct and adopted.

**PASSED, APPROVED AND ADOPTED** by Holtville City Council at a regular meeting held on this 23rd day of June, 2025, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

Attest:


\_\_\_\_\_  
Yvette Rios, City Clerk

\_\_\_\_\_  
Mike Goodsell, Mayor

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** June 19, 2025  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>06/23/25</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### ADMINISTRATION

**Public Safety Lot/New Construction** – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Mr. Medina moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration. A status update meeting with Mr. Medina was held via Zoom in late January. Chief Silva and the CM got an update, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva has continued to meet virtually with the architect and subconsultants on various issues over the past few weeks. The full set of drawings were finally submitted to the plan check firm in late April. This process is expected to be iterative with the architect, with multiple redlines and resubmissions, however, staff expects the entire process to be less than 60 days.

Staff met with representatives of USDA Rural Development in late 2024 to discuss financing the remaining unfunded portion of the project. Unfortunately, although their website notes capability of disadvantaged communities with populations under 12,000 to apply for 50% grant, 50% loan funding, that program is capped at \$50,000 for grants, so any hope that grant funding may be available is not there. Rates were adjusted on October 1, from 4% down to 3.75%, so the loan payment calculation improved, but not drastically.

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. Although we were notified in March that the Congressman's projects were not funded, his office subsequently informed staff that the project will be resubmitted in the next round of funding. Staff will continue to work with the Congressman's office in hopes that the funding will be secured in the coming fiscal year.

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Councilmen Anderson and Goodsell joined the CM in multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. The contact led to a two-year agreement in February with the CrisCom Company to represent the City in pursuing funding.

In late April, the CM and Mayor Goodsell flew to Sacramento in association with a League of Cities event and had an opportunity to meet with our state legislators regarding directed funding for the project. We were

also able to dovetail into ongoing conversations between ICSO and these representatives for funding their own Imperial County project. Budget funding will be tight, due to state shortfalls, but this work, along with assistance from CrisCom, put the City in a very favorable position to capture any potential windfalls. Chuck Jilloian, the President and CEO of CrisCom, addressed the Council at the last meeting, reiterating that our project stands a good chance of getting directed funding.

**Annual Financial Audit** – the City’s auditors from Moss, Levy, and Hartzheim were onsite in March and again in late May. The CM has once again had to set aside most other tasks over the much of April and early May to prepare for and subsequently respond to issues with the audit, functioning as the lead on this required activity. Some deficiencies in finance activities were discovered in the process that have required further subsequent work. The CM has continued to function nearly exclusively to rectify these issues over the past two months. All information has now been provided and the auditors and they have reported that the final audit documents are being drafted. It should be noted that some explanation to funding agencies will be required, as the audit is now nearly 60 days past due. The final draft was provided in early June. The CM and Finance will review and report any significant findings.

## **PUBLIC WORKS**

### **TRANSPORTATION PROJECTS**

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – Initial action to proceed with this project was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that needed to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back.

IID had procured Congressional funding for the project that the City was asked to administer. Late in the process, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Nevertheless, an agreement was approved with IID to administer the funding in October. The closing financial paperwork with Caltrans remains. The CM met with IID in early March to discuss their upcoming billing for the work done on the project and what amount would be left for the City to recoup for our expenditures. It is evident that IID came in under the construction estimate and there is opportunity for the City to recoup the bulk of its cash outlay for the project. Through a couple of conversations with IID, it was revealed that they have been awaiting a document from the City, which was provided in early May. A recent email reflected that the final billing is now forthcoming. Caltrans is now waiting for a billing, as the project is going to enter “inactive” status if a bill is not submitted soon, so the CM has reached out to IID to check status.

The City was awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements early in the process. LC Engineering was awarded the contract for design in February, 2024. Delays with the undergrounding project pushed back the start of the sidewalk project, necessitating a time extension. A web conference was held in September to clarify the need to move a portion of the funding for the street project into the current fiscal year. With the undergrounding project complete, staff will prepare an RFP to begin the construction of the curb, gutter and sidewalk, along with the minor pavement necessary to widen the roadway. Staff began discussion with the City Engineer in January to develop the RFP for this project to be released in March, however, we are currently awaiting clearance to proceed from Caltrans.

**Pine Avenue Sidewalks** – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. Staff began discussion with the City Engineer in March to develop a Design RFP for this project for release in April.

**2025 Call for Projects** – this topic was brought to City Council in late April to approve two projects suggested by staff. Pursuant to conversations at the SCAG Conference, the CM requested that planning staff work up and submit two additional projects by the due date. The 4 projects (Cedar Avenue from Fourth to Fifth, as well as Melon Avenue from Eighth to Ninth, Seventh to Eighth, and Sixth to Seventh) were submitted. *ICTC went through the scoring process and the Holtville projects all scored toward the middle of the pack, however, especially given the palatable funding levels, all were proposed to be funded. These recommendations will now be forwarded to SCAG for final determination.*

**Capital Improvements Project Listing** – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. Staff reinitialized discussions and had some preliminary information on the late-April agenda.

## **PARKS**

**Railroad Trestle Repair** – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. Eventually, Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff is currently working to procure the final environmental and cultural clearances so that the project can go to bid, likely within the next month.

City staff is attempting to take advantage of available funding from the IID to augment paying for this project through a green spaces grant for planting trees. As there is a significant component of the project to add trees along the leadup trail and the proposed park at the base of the trestle, funding was requested to offset those expenses.

**Holtville East Trail Link** - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

**Mellinger Alamo River Trail** - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff continued to meet with the CM throughout the Spring and early Summer, performing a few physical “scouting” trips to decide the best path for the trail extension. They have done some preliminary exploration and soil sampling and continue to move the project forward. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February – we are awaiting a few studies to proceed with the next steps in finalizing design and procuring funding. The City has been working with the Institute for Local Government on support for various projects, so they met with RP in early March to eventually assist with procuring construction grants when the time arises. A progress meeting this week revealed that a cultural resources report is being produced, after which project costing will continue and scoping can be discussed.

**Green Lighting for Outdoor Wellness (GLOW) Grant** – Staff was made aware of a funding opportunity through IID for outdoor lighting. It was determined that such lighting could be useful to repair, replace and augment lights at both Samaha and Mack Parks. Additionally, staff has begun discussion of providing lighting along the Mellinger Alamo River Trail. *Staff was recently notified that we did not receive the grant funding.*

**BUILDING DEPT** - The City has issued **42** building permits in 2025. A list of permits issued by month is available on the City’s website at <https://www.holtville.ca.gov/building-planning/building-and-planning/building-department/>

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM spoke with Mr. Hawk today and he conveyed a desire to sell the project, which is now listed for sale.

**AMG Sunset Rose Senior Apartments (± 33)** – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer had made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project sat in limbo for some time. An extension on their CUP was requested and was granted by Planning Commission in May, 2024, then a pre-construction meeting with the developer and City was finally held in January. Construction is in progress, which the Building Inspector is overseeing.

The construction superintendent has requested to perform some work in the coming months overnight. Staff is currently awaiting a formal proposal.

**AMG Pine Crossing Apartments (± 64)** – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all site work and off-site plans for utilities and stormwater handling. Dirt work on the project has begun. Staff met with the City Engineer to discuss issues with handling of stormwater for the property multiple times. A property boundary issue has surfaced with the lot to the north that will require examination. A phone conference was held with the developer and staff to discuss some issues regarding City requirements, then the CM met with the Construction superintendent multiple times in March to finalize City requirements. The design engineer has resubmitted plans for a contested water line and preliminary grading has begun. In late May, final approval of offsite plans was provided, fees were paid, and the grading permit was issued. Site work has ramped up over the past few weeks.

**Peri & Sons Ag Labor Housing (66)** – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. We will now await more definitive site plans and building design for review. Staff has received word that the proponent plans to submit plans in the next few weeks and hopes to be in construction by the Fall. ***To that end, the contractor met with the Fire Chief this week and will meet with the Building Inspector next week to review processes and potential issues.***

## **WATER ENTERPRISE**

**Rate Study** – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

**MEETINGS & EVENTS RECENTLY ATTENDED :**

- 06/09/25 Department Head Meeting *City Hall*
- 06/09/25 Meeting w/ Chuck Jelloian, President/CEO - CrisCom *City Hall*
- 06/09/25 Holtville City Council Meeting *City Hall*
- 06/10/25 IV Economic Summit Reception *Cambria Hotel (Imperial)*
- 06/11-06/12/25 IVEDC Annual Economic & Energy Summit *Imperial Valley College Campus*
- 06/13/25 SCAG Transportation Project Scoring *City Hall*
- 06/13/25 Holtville Rotary Club Luncheon *Civic Center*
- 06/16/25 Department Head Meeting *City Hall*
- 06/16/25 Online Demo of Web Security Cameras *Web Conference*
- 06/19/25 Meeting w/ Local Business Owner re: Past Due Water billings *Business Site*
- 06/20/25 Juneteenth Observed (*City Hall Closed*)
- 06/20/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
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**UPCOMING EVENTS :**

- 06/23/25 Department Head Meeting *City Hall*
- 06/23/25 Holtville City Council Meeting *City Hall*
- 06/24/25 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 06/30/25 Department Head Meeting *City Hall*
- 07/01/25 BOOST Assistance Check-in *Web Conference*
- 07/04/25 July 4th Observed (*City Hall Closed*)
- 07/07/25 Department Head Meeting *City Hall*
- 07/09/25 ICTC Management/CCMA Meetings *ICTC Offices (EC)*
- 07/10 - 07/14/25 NW Vacation Days (*Out of Office*)
- 07/11/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 07/14/25 Holtville City Council Meeting (*Planned to be Dark*)
- 07/21/25 Holtville Planning Commission Meeting *City Hall*
- 07/23/25 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 07/28/25 Holtville City Council Meeting *City Hall*
- 08/11/25 Holtville City Council Meeting (*Planned to be Dark*)
- 08/14 - 08/15/25 NW Vacation Days (*Out of Office*)
- 08/25/25 Holtville City Council Meeting *City Hall*
- 10/08 - 10/10/25 CA League of Cities Annual Conference *Long Beach, CA*
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If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	<u>6/23/25</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

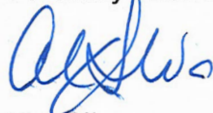
**DATE ISSUED:** June 16, 2025  
**FROM:** Alex Silva, Fire Chief  
**SUBJECT:** Monthly Report for May 2025

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

As I had stated at the city council meeting. We had transitioned to ESO a web based incident reporting system. The entire Imperial Valley switched to better obtain better tracking, easier way to input information to the state, track calls using the CAD system ICSO had installed recently. The information automatically gets generated into our system, but like anything new, we are working out the bugs. My apologies for the monthly report for the month of May 2025.

Emergency calls	74
Training hours	187

Cordially submitted



Alex Silva  
Fire Chief



# Fire Index - Incident Type

## Breakdown

This measure comes from the ESO Fire Index. See national performance at: <https://www.eso.com/resources/fire-index/>

Count of Total Incidents & Exposures

Aid Given/Received

Count of Incidents

8

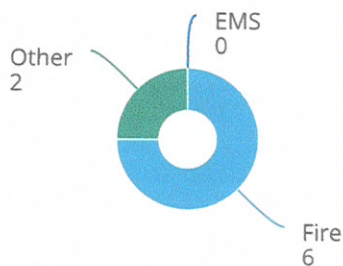
Additional Exposures 0

Aid Given

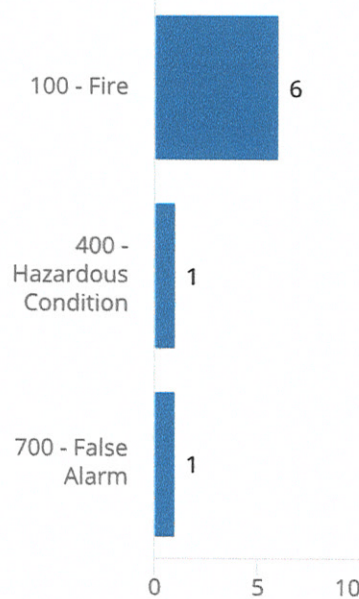
2

Aid Received 2

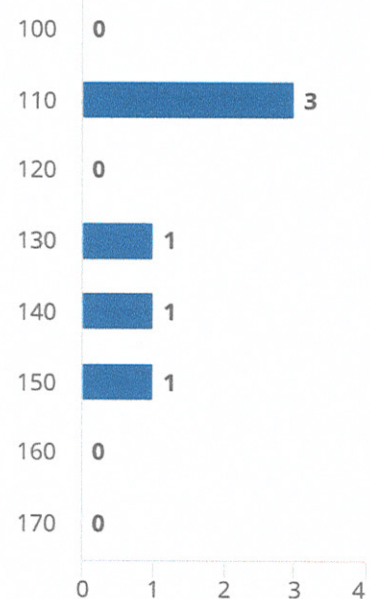
EMS/Fire Incident Breakdown



Count of Incidents by Incident T...



Count of Fire Incidents by Type



## Incident Details

Incident Number	Time in Alarm DateTime	Incident Type Group	Incident Type Code
2025000402	05/11/2025 02:39:59	100 - Fire	111
2025000410	05/15/2025 07:23:44	100 - Fire	151
2025000416	05/17/2025 18:40:26	100 - Fire	111
2025000418	05/17/2025 20:29:03	100 - Fire	142
2025000435	05/22/2025 13:11:12	100 - Fire	132
2025000455	05/28/2025 12:17:44	700 - False Alarm	743
2025000465	05/30/2025 15:09:41	400 - Hazardous Condition	411
250528-101834-HFD4	05/23/2025 23:01:00	100 - Fire	111

**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	<u>6/23/25</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** June 16th, 2025

**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor

**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 06/02/2025 thru 06/16/2025.

**WATER PLANT:**

- Staff and I completed the draft 2024 Consumer Confidence Report, and submitted to DDW reps for review and approval prior to the July 1st deadline.

**WASTEWATER PLANT:**

- EDI work crews completed replacement of all Biolac aeration diffuser membranes late last week. Operations staff reported significantly higher dissolved oxygen levels under aeration, and lower effluent ammonia levels this week.
- Trojan Tech reps confirmed last week that Delivery of the new UV System components is currently on track for June 30, 2025. Juny Marmolejo with Holt Group will be touching base with Eric Blom to coordinate the installation work after that date.

Respectfully Submitted,



Frank Cornejo.  
Water/Wastewater Chief Operator/Consultant  
IV Water Specialists



**EDI work crew pulling up an aeration diffuser rake assembly**



**EDI work crew replacing membrane on aeration diffuser rake assembly**



**Improved aeration (*mixing, dissolved oxygen levels, etc.*) across Biolac basin upon project completion**

**City of Holtville  
REPORT TO COUNCIL**

MEETING DATE:		<u>6/23/25</u>
ITEM NUMBER		<u>5 e</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

**DATE ISSUED**      June 19, 2025,  
**FROM:**            **Public** Works Supervisor  
**SUBJECT:**        Bimonthly Report.

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Installed four 2-inch meters.
- Replace 20' of 6-inch line on the 800 Blk of Brentwood Ave.

Respectfully Submitted,



Alejandro Chavez  
Public Works Supervisor  
City of Holtville