

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, September 22, 2025

<input type="checkbox"/> Mike Goodsell, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> Michael Pacheco, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Damian Martinez, Police Chief
<input type="checkbox"/> Murray Anderson, Council Member	<input type="checkbox"/> Chandler Sinclair, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> John Munger, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Vanessa Ramirez, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, September 8, 2025.
- b. Current Demands #48522 through #48570.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action** to Designate a Delegate to the League of California Cities 2025 Annual Conference & Expo to be Held October 8-10, 2025, in Long Beach, California

Nick Wells, City Manager

- b. Discussion/Related Action to Adopt RESOLUTION #25-27** Approving a Task Order for The Holt Group for Desin Engineering and Bidding Service for the Pine Avenue Rehabilitation and Pedestrian Access Improvements Project

Nick Wells, City Manager

4. INFORMATION ONLY: *None*

5. STAFF REPORTS

- a. City Manager Report - Nick Wells**

~~b. Finance Supervisor - Chandler Sinclair~~

Not Submitted

c. Fire Chief - Alex Silva

d. Water/Wastewater Supervisor - Frank Cornejo

e. Public Works Foreman - Alex Chavez

6. Items for Future Meetings:

7. ADJOURNMENT:

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, September 19, 2025.

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, September 8, 2025

MEETING DATE:		9/22/25
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, September 8, 2025, at 5:00 pm in the Civic Center. Mayor Mike Goodsell was present, as were Council Members Murray Anderson, John Munger, Mike Pacheco, and Vanessa Ramirez. Also present were Finance Supervisor Chandler Sinclair, Police Chief Damian Martinez, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Mike Goodsell.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Goodsell called the Open Session meeting to order at 6:11 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, September 5, 2025.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PRESENTATION:

Linsey Dale

Imperial County Registrar of Voters

Linsey Dale, Imperial County Registrar of Voters, came to introduce the Council to new policies and procedures in place under the Voters Choice Act. Key differences that will be seen in the 2026 elections are that voters can go to any polling location, live records are available to poll workers at any location, and extended days prior to the election that polling centers will open. Mrs. Dale explained how these changes will be beneficial to the Imperial County because it allows individuals with different needs, schedules, and abilities more opportunities to vote in person. The Holtville polling location in the Civic Center will open for four days. Mrs. Dale explained that the County is making an effort to slowly familiarize the community with these changes.

GENERAL PUBLIC COMMENTS: *No public comments were registered.*

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Tuesday, September 2, 2025.
- b. Current Demands #48365 through #48521

A motion was made by Mr. Pacheco and seconded by Mr. Munger to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Rios reported that there is a farmers market coming up on September 18.

Mr. Wells reported that City staff are still working to asses and manage the aftermath of the storm and that he will be refocusing on projects.

Mr. Walker had nothing to report.

Mrs. Ramirez will be attending the League of Cities Dinner on September 18.

Mr. Anderson will also be attending the League of Cities Dinner next week.

Mr. Pacheco, through his position at IID, has been on calls regarding the project on Melon Road.

Mr. Munger reported that the Stair Climb went well with an extended trail, he attended with his wife and saw Mayor Goodsell.

Chief Martinez reported that he also attended the Stair Climb and it had a good outcome. This past month was low on crime and the speed trailer previously on Zenos Road was at the Evan Hewes entrance of town and will be taken to a County Road for a week and brought back to Holtville.

Ms. Sinclair attended the 9/11 presentation with HFD at Finley and plans to go to the Farmers Market.

Mayor Goodsell attended the Stair Climb for the first time, visited SCAG HQ, and a summit with ICTC in Anaheim.

2. UNFINISHED BUSINESS: None

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION #25-25** Approving a Memorandum of Understanding with Supervisory and Classified Employees

Nick Wells, City Manager

Mr. Wells explained that he mediated with staff to come to an agreement through negotiation letters and meetings explaining the budget over the past few months. The current sample of the contract reflects terms where both parties compromised on their interests to come to a middle ground. Once the contract is approved, all parties will sign a final copy.

Before the Council considered a motion for this item, Mr. Anderson wanted to provide context for the final version of the contract so that employees could understand the Council's reasoning. He expressed that the Council wishes they could award the employees with raises but the City is currently operating with a 50k deficit budget. The demands that they did award, will increase this deficit. Therefore, they couldn't grant the employees with everything that was requested because it would be fiscally irresponsible. With that being said, he made his motion to approve the action with an amendment to the language of item 7d. of the proposed contract as discussed with the City Manager.

A motion was made by Mr. Anderson and seconded by Mrs. Ramirez to approve the action as amended. The motion passed in the form of a roll call vote.

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

**b. Discussion/Related Action to Adopt RESOLUTION #25-26 Adopting the
2025-26 Salary Schedule**

Nick Wells, City Manager

Mr. Wells explained that per the contract passed in the previous item, the salary schedule for the 2025-26 FY requires immediate 1.5% increases in salary for applicable employees. Those currently paid minimum wage were brought above that and unfilled positions were unaffected.

A motion was made by Mr. Anderson and seconded by Mr. Pacheco to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Munger, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

a. City Manager Report - *Nick Wells*

~~b. Finance Supervisor - *Chandler Sinclair*~~

Not submitted

c. Police Chief - *Damian Martinez*

d. Water/Wastewater Consultant - *Frank Cornejo*

e. Public Works Supervisor - *Alex Chavez*

6. Items for Future Meetings:

7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Goodsell adjourned the meeting at 6:57 PM.*

Mike Goodsell, Mayor

Yvette Rios, City Clerk

City of Holtville
Live 4.17.2022

Check Register - DETAILS REPORT
Check Issue Dates: 9/5/2025 - 9/18/2025

MEETING DATE:		9/22/25
ITEM NUMBER		1 b
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		
48522								ADMIN
09/18/2025	48522	8x8, INC.	5184373	10-14020-4425	53.71	53.71	TELEPHONE	
09/18/2025	48522	8x8, INC.	5184373	10-12003-4425	53.70	53.70	TELEPHONE	
09/18/2025	48522	8x8, INC.	5184373	10-12001-4425	53.70	53.70	TELEPHONE	
09/18/2025	48522	8x8, INC.	5184373	11-31510-44250	53.70	53.70	TELEPHONE	
09/18/2025	48522	8x8, INC.	5184373	12-31620-4425	53.70	53.70	TELEPHONE	
Total 48522:						268.51		
48523								PW FIRE DEPT
09/18/2025	48523	ACE HARDWARE	F34389	10-31140-44200	13.55	13.55	THREADLOCKER	
09/18/2025	48523	ACE HARDWARE	F34399	10-31150-44200	42.52	42.52	SPRINKLER SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F34515	10-31150-44200	20.46	20.46	INSECT KILLER	
09/18/2025	48523	ACE HARDWARE	F34532	11-31520-44200	35.30	35.30	TRIMMER, BLADE, WATER	
09/18/2025	48523	ACE HARDWARE	F34556	10-31150-44200	32.28	32.28	SRPINKLER SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F34703	10-22080-4420	35.08	35.08	CLEANING SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F35310	10-31140-44200	23.69	23.69	KIT SERVICE	
09/18/2025	48523	ACE HARDWARE	F35373	10-31140-44200	14.61	14.61	SHOP SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F35523	10-31140-44200	7.71	7.71	STREET SIGN SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F35558	10-22080-4420	10.76	10.76	TOILET SUPPLY LINE	
09/18/2025	48523	ACE HARDWARE	F35700	10-31140-44200	18.51	18.51	RIVETS	
09/18/2025	48523	ACE HARDWARE	F35716	11-31520-44200	23.68	23.68	WEED KILLER	
09/18/2025	48523	ACE HARDWARE	F35770	10-31150-44200	21.53	21.53	SPRINKLER SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F35787	10-22080-4420	14.00	14.00	METAL HOSE SHUT OFF	
09/18/2025	48523	ACE HARDWARE	F35863	10-31150-44200	28.66	28.66	AUTOCUT	
09/18/2025	48523	ACE HARDWARE	F35863	11-31510-44200	4.09	4.09	AUTOCUT	
09/18/2025	48523	ACE HARDWARE	F35863	12-31620-4420	8.18	8.18	AUTOCUT	
09/18/2025	48523	ACE HARDWARE	F35864	10-31150-44200	57.30	57.30	AUTOCUT, LINE RND	
09/18/2025	48523	ACE HARDWARE	F35864	11-31510-44200	8.19	8.19	AUTOCUT, LINE RND	
09/18/2025	48523	ACE HARDWARE	F35864	12-31620-4420	16.38	16.38	AUTOCUT, LINE RND	
09/18/2025	48523	ACE HARDWARE	F35927	10-31140-44200	17.42	17.42	CLEANING SUPPLIES	
09/18/2025	48523	ACE HARDWARE	F36001	10-22080-4420	8.61	8.61	HOSE	
09/18/2025	48523	ACE HARDWARE	F36266	10-31150-44200	25.85	25.85	LINE PRO	
09/18/2025	48523	ACE HARDWARE	F36290	10-22080-4416	15.71	15.71	SHARPIES	
09/18/2025	48523	ACE HARDWARE	F36290	10-22080-4420	60.68	60.68	GLOVES	
09/18/2025	48523	ACE HARDWARE	F36325	10-31140-44200	14.20	14.20	BATTERIES	
09/18/2025	48523	ACE HARDWARE	F36438	10-22080-4420	10.76	10.76	VELCRO TAPE	
09/18/2025	48523	ACE HARDWARE	F36482	10-12003-4420	4.30	4.30	CAR FRESHNER	
09/18/2025	48523	ACE HARDWARE	F36554	10-31140-44200	35.01	35.01	WATER COOLER	
09/18/2025	48523	ACE HARDWARE	F36554	10-31150-44200	35.02	35.02	WATER COOLER	
09/18/2025	48523	ACE HARDWARE	F36568	10-22080-4420	43.09	43.09	PRESSURE WASHER SUPPLY	
09/18/2025	48523	ACE HARDWARE	J05533	12-31610-4420	89.82	89.82	WWTP SUPPLIES	
Total 48523:						796.95		
48524								PW
09/18/2025	48524	ACME SAFETY & SU	170781-00	10-31140-44200	944.37	944.37	VESTS, CAUTION TAPE, GLOVE	
Total 48524:						944.37		
48525								ADMIN
09/18/2025	48525	AFLAC TRADITIONA	201388	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
09/18/2025	48525	AFLAC TRADITIONA	201388	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
09/18/2025	48525	AFLAC TRADITIONA	297486	10-00000-2024	8.08	8.08	INSURANCE PREMIUM	
09/18/2025	48525	AFLAC TRADITIONA	297486	10-00000-2023	17.17	17.17	INSURANCE PREMIUM	
Total 48525:						50.50		
48526								FIRE DEPT
09/18/2025	48526	AIRWAVE COMMUNI	451036	10-22080-4420	453.24	453.24	FED SIGN SIREN SPEAKER	
09/18/2025	48526	AIRWAVE COMMUNI	451062	10-22080-4430	157.50	157.50	CHARGER INSTALLATION	
Total 48526:						610.74		
48527								PW FIRE DEPT
09/18/2025	48527	AMERICA'S FINEST	16M 941318	10-31158-44300	1,224.10	1,224.10	CITY YARD EXTINGUISHER SE	
09/18/2025	48527	AMERICA'S FINEST	18M 941311	12-31610-4430	241.70	241.70	WWTP EXTINGUISHER SERVIC	
09/18/2025	48527	AMERICA'S FINEST	18M 941312	10-31158-44300	89.85	89.85	CITY HALL EXTINGUISHER SER	
09/18/2025	48527	AMERICA'S FINEST	18M 941313	10-31158-44300	72.35	72.35	SHERIFF DEPT EXTINGUISHER	
09/18/2025	48527	AMERICA'S FINEST	18M 941314	10-22080-4430	98.45	98.45	FIRE DEPT EXTINGUISHER SE	
09/18/2025	48527	AMERICA'S FINEST	18M 941315	11-31520-44300	241.15	241.15	WTP EXTINGUISHER SERVICE	
09/18/2025	48527	AMERICA'S FINEST	18M 941316	10-31158-44300	295.00	295.00	CITY YARD EXTINGUISHER SE	
Total 48527:						2,262.60		
48528								ADMIN
09/18/2025	48528	AT&T	24040907	10-12001-4425	32.37	32.37	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	10-22080-4425	165.36	165.36	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	10-21040-4425	422.95	422.95	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	11-31520-44250	88.44	88.44	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	12-31610-4425	102.93	102.93	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	12-31620-4425	64.96	64.96	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	10-31150-44250	21.01	21.01	TELEPHONE CHARGES	
09/18/2025	48528	AT&T	24040907	10-31120-44250	1.02	1.02	TELEPHONE CHARGES	
Total 48528:						899.04		
48529								ADMIN
09/18/2025	48529	AT&T MOBILITY	1671X09112	10-22080-4423	44.87	44.87	FIRE DEPT PHONE	
09/18/2025	48529	AT&T MOBILITY	1671X09112	10-22080-4515	40.24	40.24	FIRE DEPT SERVICES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-12001-4423	58.90	58.90	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-12001-4515	60.36	60.36	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-22080-4423	44.87	44.87	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-22080-4515	40.24	40.24	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-14020-4423	49.91	49.91	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-14020-4515	20.12	20.12	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-12003-4423	44.87	44.87	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-31140-44230	114.00	114.00	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	10-31150-44230	69.13	69.13	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	12-31610-4423	119.32	119.32	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	12-31620-4423	190.03	190.03	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	11-31530-44230	47.12	47.12	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	11-31510-44230	142.91	142.91	TELEPHONE CHARGES	
09/18/2025	48529	AT&T MOBILITY	8116X091120	11-31520-44230	258.43	258.43	TELEPHONE CHARGES	
Total 48529:						1,345.32		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
48530									
09/18/2025	48530	AURORA MORENO	FINAL BILL	11-00000-39620	47.04	47.04	FINAL UTILITY BILL	UTILITIES	
Total 48530:						47.04			
48531									
09/18/2025	48531	AUTO ZONE COMM	0288987460	10-22080-4420	16.07	16.07	BLOW GUN, CONNECTOR KIT	PW FIRE DEPT	
09/18/2025	48531	AUTO ZONE COMM	0564812971	10-21070-4420	22.92	22.92	BLOWER MOTOR		
09/18/2025	48531	AUTO ZONE COMM	0564813259	10-22080-4420	11.24	11.24	LIGHT BULBS		
09/18/2025	48531	AUTO ZONE COMM	0564813612	10-31140-44200	15.98	15.98	BATTERY TREATMENT KIT		
09/18/2025	48531	AUTO ZONE COMM	0625749184	10-22080-4420	53.88	53.88	EXHAUST FLUID		
Total 48531:						120.09			
48532									
09/18/2025	48532	BABCOCK LABORAT	CH50716-22	11-31520-44301	19.81	19.81	ALUMINUM	PW	
09/18/2025	48532	BABCOCK LABORAT	CH51117-227	11-31520-44301	39.62	39.62	ALUMINUM		
09/18/2025	48532	BABCOCK LABORAT	CI50103-227	11-31520-44301	19.81	19.81	ALUMINUM		
09/18/2025	48532	BABCOCK LABORAT	CI50135-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA		
09/18/2025	48532	BABCOCK LABORAT	CI50136-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
09/18/2025	48532	BABCOCK LABORAT	CI50200-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
09/18/2025	48532	BABCOCK LABORAT	CI50626-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
09/18/2025	48532	BABCOCK LABORAT	CI50644-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA		
09/18/2025	48532	BABCOCK LABORAT	CI50683-227	11-31520-44301	19.81	19.81	ALUMINUM		
09/18/2025	48532	BABCOCK LABORAT	CI50923-227	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON		
09/18/2025	48532	BABCOCK LABORAT	CI50924-227	11-31520-44301	39.62	39.62	ALUMINUM		
09/18/2025	48532	BABCOCK LABORAT	CI50979-227	12-31610-4430	39.64	39.64	TOTAL HARDNESS PACKAGE		
09/18/2025	48532	BABCOCK LABORAT	CI50982-227	12-31610-4430	65.65	65.65	OIL AND GREASE		
09/18/2025	48532	BABCOCK LABORAT	CI50983-227	12-31610-4430	19.81	19.81	COPPER		
09/18/2025	48532	BABCOCK LABORAT	CI50985-227	12-31610-4430	19.81	19.81	AMMONIA		
09/18/2025	48532	BABCOCK LABORAT	CI50986-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
09/18/2025	48532	BABCOCK LABORAT	CI50987-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA		
Total 48532:						1,145.65			
48533									
09/18/2025	48533	BLU BULK TRANSP	#9746 AUG 2	10-31158-44200	49.20	49.20	PUBLIC WORKS WATER	PW	
Total 48533:						49.20			
48534									
09/18/2025	48534	CASELLE, INC.	INV-10360	10-14020-4520	1,974.00	1,974.00	CONTRACT SUPPORT AND MAI	ADMIN	
Total 48534:						1,974.00			
48535									
09/18/2025	48535	CLINICAS DEL VALL	FINAL BILL	11-00000-39610	193.75	193.75	FINAL UTILITY BILL	UTILITIES	
Total 48535:						193.75			
48536									
09/18/2025	48536	COUNTY OF SAN DI	26HOLTFDN	10-22080-4433	671.00	671.00	FIRE DEPT RADIOS	PW FIRE DEPT	
09/18/2025	48536	COUNTY OF SAN DI	26HOLTFDN	11-31510-44330	15.25	15.25	PUBLIC WORKS RADIOS		
09/18/2025	48536	COUNTY OF SAN DI	26HOLTFDN	12-31620-4433	15.25	15.25	PUBLIC WORKS RADIOS		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48536:						701.50		
48537								
09/18/2025	48537	DALMATION FIRE E	502609	10-22080-4420	91.59	91.59	ELECTRICAL CONNECTOR	FIRE DEPT
Total 48537:						91.59		
48538								
09/18/2025	48538	DRAGON'S EXTERM	89253224	10-31158-44300	250.00	250.00	MONTHLY PEST	PW
Total 48538:						250.00		
48539								
09/18/2025	48539	FERGUSON ENTER	5732726	10-31140-44200	157.10	157.10	WRENCH, MESH	PW
Total 48539:						157.10		
48540								
09/18/2025	48540	FIRE-ETC	201311	10-22080-4420	1,036.30	1,036.30	CONTAINER, HELMET	FIRE DEPT
Total 48540:						1,036.30		
48541								
09/18/2025	48541	HALEY DOWSEY	SEPT 2025 F	10-13050-4430	153.58	153.58	FARMERS MARKET TFF PERMI	FARM MKT
Total 48541:						153.58		
48542								
09/18/2025	48542	HARTFORD	4817794383	10-11011-42310	51.05	51.05	INSURANCE PREMIUM	ADMIN
09/18/2025	48542	HARTFORD	4817794383	10-12001-4231	39.12	39.12	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-14020-4231	26.08	26.08	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-12003-4231	26.16	26.16	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-22080-4231	58.68	58.68	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-31140-42310	4.19	4.19	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-21070-4231	4.90	4.90	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	10-31150-42310	16.62	16.62	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	11-31530-42310	3.91-	3.91-	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	11-31510-42310	55.75	55.75	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
09/18/2025	48542	HARTFORD	4817794383	12-31620-4231	71.47	71.47	INSURANCE PREMIUM	
Total 48542:						447.19		
48543								
09/18/2025	48543	HELIODORO SILVA	FINAL BILL	11-00000-39620	8.91	8.91	FINAL UTILITY BILL	UTILITIES
Total 48543:						8.91		
48544								
09/18/2025	48544	I.C. SHERIFF'S DEP	08302025-1	10-21040-4430	80,762.94	80,762.94	SHERIFF SERVICES	ADMIN
09/18/2025	48544	I.C. SHERIFF'S DEP	08302025-1	10-21050-4430	8,503.75	8,503.75	DISPATCH SERVICES	
Total 48544:						89,266.69		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
48545								
09/18/2025	48545	I.C. TAX COLLECTO	045-500-021-	10-31158-44301	19.94	19.94	045-500-021-000 2025-26TAX	ADMIN
Total 48545:						19.94		
48546								
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	10-31140-44240	2,234.28	2,234.28	ELECTRIC UTILITIES	ADMIN
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	10-31158-44240	4,470.61	4,470.61	ELECTRIC UTILITIES	
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	11-31520-44240	8,986.19	8,986.19	ELECTRIC UTILITIES	
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	12-31620-4424	105.05	105.05	ELECTRIC UTILITIES	
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	11-31510-44240	253.21	253.21	ELECTRIC UTILITIES	
09/18/2025	48546	IMPERIAL IRRIGATI	ELECTRIC 9/	11-31520-44240	253.21	253.21	ELECTRIC UTILITIES	
09/18/2025	48546	IMPERIAL IRRIGATI	PARKS ELE	10-31150-44240	2,539.44	2,539.44	PARKS ELECTRICITY	
Total 48546:						18,841.99		
48547								
09/18/2025	48547	IMPERIAL IRRIGATI	#0303 AUG 2	11-31520-44350	2,954.00	2,954.00	RAW WATER CHARAGES	PW
Total 48547:						2,954.00		
48548								
09/18/2025	48548	IMPERIAL PRINTER	25-2347	10-12003-4416	111.62	111.62	PERMIT COPIES	ADMIN
Total 48548:						111.62		
48549								
09/18/2025	48549	INDUCTIVE AUTOM	1392205	12-31610-4430	1,880.00	1,880.00	SUPPORT PLAN	PW
Total 48549:						1,880.00		
48550								
09/18/2025	48550	JOY & CARSON CR	FINAL BILL	11-00000-39620	92.51	92.51	FINAL UTILITY BILL	UTILITIES
Total 48550:						92.51		
48551								
09/18/2025	48551	K-C WELDING & RE	217607	10-31140-44200	126.05	126.05	BUCKET, SLINGS	PW
09/18/2025	48551	K-C WELDING & RE	217607	10-31150-44200	126.05	126.05	BUCKET, SLINGS	
09/18/2025	48551	K-C WELDING & RE	217607	11-31510-44200	126.05	126.05	BUCKET, SLINGS	
09/18/2025	48551	K-C WELDING & RE	217607	12-31620-4420	126.06	126.06	BUCKET, SLINGS	
09/18/2025	48551	K-C WELDING & RE	H12962	10-31150-43140	140.00	140.00	LEO BOOTS	
09/18/2025	48551	K-C WELDING & RE	H12962	11-31510-43140	20.00	20.00	LEO BOOTS	
09/18/2025	48551	K-C WELDING & RE	H12962	12-31620-4314	40.00	40.00	LEO BOOTS	
Total 48551:						704.21		
48552								
09/18/2025	48552	KIMBALL MIDWEST	103640692	11-31510-44200	321.26	321.26	THREAD RESTORER	PW
09/18/2025	48552	KIMBALL MIDWEST	103640692	12-31620-4420	321.26	321.26	THREAD RESTORER	
Total 48552:						642.52		
48553								
09/18/2025	48553	LABOR COMPLIANC	1247	10-70003-4430	1,701.68	1,701.68	LABOR COMPLIANCE MONITOR	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48553:						1,701.68		
48554								
09/18/2025	48554	LEAF	18982409	10-22080-4525	47.61	47.61	PRINTER LEASE	FIRE DEPT
Total 48554:						47.61		
48555								
09/18/2025	48555	LIEBERT CASSIDY	298112	10-16026-4430	5,130.00	5,130.00	2025-2026 ERC MEMBERSHIP	ADMIN
Total 48555:						5,130.00		
48556								
09/18/2025	48556	MISSIONSQUARE	6773741	10-00000-2026	2,530.33	2,530.33	RETIREMENT	ADMIN
09/18/2025	48556	MISSIONSQUARE	6773741	10-00000-2027	720.93	720.93	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-12001-4240	688.72	688.72	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-14020-4240	268.80	268.80	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-22080-4240	351.81	351.81	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-12003-4240	212.48	212.48	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-21070-4240	42.86	42.86	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-31140-42400	145.37	145.37	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	10-31150-42400	157.72	157.72	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	11-31530-42400	31.12	31.12	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	11-31510-42400	495.25	495.25	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	11-31520-42400	414.80	414.80	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	12-31610-4240	605.20	605.20	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6773741	12-31620-4240	580.88	580.88	RETIREMENT	
09/18/2025	48556	MISSIONSQUARE	6990595	10-00000-2029	480.00	480.00	RETIREMENT	
Total 48556:						7,726.27		
48557								
09/18/2025	48557	NAPA AUTO PARTS	320050	10-31140-44200	59.15	59.15	GREASE	PW
09/18/2025	48557	NAPA AUTO PARTS	320053	10-31140-44280	8.04	8.04	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320053	11-31510-44280	28.16	28.16	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320053	12-31620-4428	44.24	44.24	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320062	10-31140-44200	66.79	66.79	TOW STRAP	
09/18/2025	48557	NAPA AUTO PARTS	320076	10-31150-44200	35.36	35.36	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320076	11-31510-44200	5.05	5.05	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320076	12-31620-4420	10.10	10.10	DOOR HANDLE	
09/18/2025	48557	NAPA AUTO PARTS	320138	10-31150-44280	328.28	328.28	FUEL FITER/PUMP	
09/18/2025	48557	NAPA AUTO PARTS	320138	11-31510-44280	46.91	46.91	FUEL FITER/PUMP	
09/18/2025	48557	NAPA AUTO PARTS	320138	12-31620-4428	93.82	93.82	FUEL FITER/PUMP	
09/18/2025	48557	NAPA AUTO PARTS	320151	10-31140-44200	18.90	18.90	BERRYMAN CARB CLEANER	
09/18/2025	48557	NAPA AUTO PARTS	320170	10-31140-44200	13.79	13.79	JUMPER CABLES	
09/18/2025	48557	NAPA AUTO PARTS	320170	11-31510-44200	27.58	27.58	JUMPER CABLES	
09/18/2025	48557	NAPA AUTO PARTS	320170	12-31620-4420	27.58	27.58	JUMPER CABLES	
09/18/2025	48557	NAPA AUTO PARTS	320180	10-31150-44200	7.16	7.16	BRAKE FLUID	
09/18/2025	48557	NAPA AUTO PARTS	320180	11-31510-44200	1.03	1.03	BRAKE FLUID	
09/18/2025	48557	NAPA AUTO PARTS	320180	12-31620-4420	2.06	2.06	BRAKE FLUID	
09/18/2025	48557	NAPA AUTO PARTS	320190	10-31150-44200	29.39	29.39	ANTIFREEZE	
09/18/2025	48557	NAPA AUTO PARTS	320190	11-31510-44200	4.20	4.20	ANTIFREEZE	
09/18/2025	48557	NAPA AUTO PARTS	320190	12-31620-4420	8.40	8.40	ANTIFREEZE	
09/18/2025	48557	NAPA AUTO PARTS	320225	12-31620-4420	64.63	64.63	SPRAY NOZZLE	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48557:						930.62		
48558								
09/18/2025	48558	PEOPLEREADY,INC.	29276187	10-31152-41400	392.85	392.85	TEMP WORKER POOL	PW
09/18/2025	48558	PEOPLEREADY,INC.	29287425	10-31152-41400	261.90	261.90	TEMP WORKER POOL	
09/18/2025	48558	PEOPLEREADY,INC.	29296669	10-31152-41400	392.85	392.85	TEMP WORKER POOL	
Total 48558:						1,047.60		
48559								
09/18/2025	48559	POOL ELECTRICAL	0023220993-	10-31152-44200	239.45	239.45	PHOSPHATE REMOVER	PW
Total 48559:						239.45		
48560								
09/18/2025	48560	QUILL CORPORATI	45497859	10-22080-4416	29.15	29.15	CARD STOCK	PW
09/18/2025	48560	QUILL CORPORATI	45497859	10-12003-4416	5.85	5.85	MASKING TAPE	FIRE DEPT
09/18/2025	48560	QUILL CORPORATI	45540495	10-22080-4416	213.32	213.32	TONER	
Total 48560:						248.32		
48561								
09/18/2025	48561	ROBERT S. NELSON	15371	10-31150-44280	234.78	234.78	TRUCK REPAIRS	PW
09/18/2025	48561	ROBERT S. NELSON	15371	11-31510-44280	33.54	33.54	TRUCK REPAIRS	
09/18/2025	48561	ROBERT S. NELSON	15371	12-31620-4428	67.08	67.08	TRUCK REPAIRS	
Total 48561:						335.40		
48562								
09/18/2025	48562	SANTOS QUINTERO	FINAL BILL	11-00000-39620	43.74	43.74	FINAL UTILITY BILL	UTILITIES
Total 48562:						43.74		
48563								
09/18/2025	48563	SELLERS PETROLE	CL46381	10-22080-4427	1,181.85	1,181.85	FD FUEL	PW
09/18/2025	48563	SELLERS PETROLE	CL46382	10-12003-4427	49.57	49.57	PUBLIC WORKS FUEL	FIRE DEPT
09/18/2025	48563	SELLERS PETROLE	CL46382	10-21070-4427	229.61	229.61	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	10-31150-44270	731.45	731.45	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	11-31510-44270	249.90	249.90	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	11-31530-44270	187.50	187.50	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	11-31520-44270	62.66	62.66	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	12-31610-4427	279.37	279.37	PUBLIC WORKS FUEL	
09/18/2025	48563	SELLERS PETROLE	CL46382	12-31620-4427	1,158.90	1,158.90	PUBLIC WORKS FUEL	
Total 48563:						4,130.81		
48564								
09/18/2025	48564	SERVICE MASTER	35658	10-31158-44300	2,089.00	2,089.00	CONTRACT JANITORIAL	ADMIN
Total 48564:						2,089.00		
48565								
09/18/2025	48565	SOUTHERN CA ASS	SCAG FY26	10-12001-4312	857.00	857.00	MEMBERSHIP 2025-26	ADMIN

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 48565:						857.00		
48566								
09/18/2025	48566	SUNBELT RENTALS	173383623-0	10-22080-4431	782.32	782.32	INVERTER GENERATOR	FIRE DEPT
Total 48566:						782.32		
48567								
09/18/2025	48567	THATCHER CO.	2025400104	11-31520-44201	15,256.12	15,256.12	T-CHLOR	PW
Total 48567:						15,256.12		
48568								
09/18/2025	48568	THE CRISCOM COM	271578	10-11011-44300	4,500.00	4,500.00	ADVOCACY GRANT WRITING	ADMIN
Total 48568:						4,500.00		
48569								
09/18/2025	48569	VESTIS	#2000 AUGU	10-31158-44200	234.71	234.71	WORKPLACE SUPPLIES	PW
09/18/2025	48569	VESTIS	#2000 AUGU	12-31610-4314	761.88	761.88	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	11-31520-43140	558.72	558.72	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	11-31530-43140	186.90	186.90	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	10-31150-43140	175.22	175.22	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	10-31140-43140	175.22	175.22	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	11-31510-43140	315.40	315.40	UNIFORM CHARGES	
09/18/2025	48569	VESTIS	#2000 AUGU	12-31620-4314	315.41	315.41	UNIFORM CHARGES	
Total 48569:						2,723.46		
48570								
09/18/2025	48570	WALKER & DRISKIL	14910	10-16026-4430	2,521.37	2,521.37	ATTORNEY FEES	ADMIN
Total 48570:						2,521.37		
Grand Totals:						178,378.18		


Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00000-201000	.00	137,494.98-	137,494.98-
10-00000-202300	34.34	.00	34.34
10-00000-202400	16.16	.00	16.16
10-00000-202600	2,530.33	.00	2,530.33
10-00000-202700	720.93	.00	720.93
10-00000-202950	480.00	.00	480.00
10-11011-423100	51.05	.00	51.05
10-11011-443000	4,500.00	.00	4,500.00
10-12001-423100	39.12	.00	39.12
10-12001-424000	688.72	.00	688.72
10-12001-431200	857.00	.00	857.00
10-12001-442300	58.90	.00	58.90
10-12001-442500	86.07	.00	86.07

GL Account	Debit	Credit	Proof
10-12001-451500	60.36	.00	60.36
10-12003-423100	26.16	.00	26.16
10-12003-424000	212.48	.00	212.48
10-12003-441600	117.47	.00	117.47
10-12003-442000	4.30	.00	4.30
10-12003-442300	44.87	.00	44.87
10-12003-442500	53.70	.00	53.70
10-12003-442700	49.57	.00	49.57
10-13050-443015	153.58	.00	153.58
10-14020-423100	26.08	.00	26.08
10-14020-424000	268.80	.00	268.80
10-14020-442300	49.91	.00	49.91
10-14020-442500	53.71	.00	53.71
10-14020-451500	20.12	.00	20.12
10-14020-452000	1,974.00	.00	1,974.00
10-16026-443000	7,651.37	.00	7,651.37
10-21040-442500	422.95	.00	422.95
10-21040-443000	80,762.94	.00	80,762.94
10-21050-443000	8,503.75	.00	8,503.75
10-21070-423100	4.90	.00	4.90
10-21070-424000	42.86	.00	42.86
10-21070-442000	22.92	.00	22.92
10-21070-442700	229.61	.00	229.61
10-22080-423100	58.68	.00	58.68
10-22080-424000	351.81	.00	351.81
10-22080-441600	258.18	.00	258.18
10-22080-442000	1,845.30	.00	1,845.30
10-22080-442300	89.74	.00	89.74
10-22080-442500	165.36	.00	165.36
10-22080-442700	1,181.85	.00	1,181.85
10-22080-443000	255.95	.00	255.95
10-22080-443100	782.32	.00	782.32
10-22080-443300	671.00	.00	671.00
10-22080-451500	80.48	.00	80.48
10-22080-452500	47.61	.00	47.61
10-31120-442500	1.02	.00	1.02
10-31140-423100	4.19	.00	4.19
10-31140-424000	145.37	.00	145.37
10-31140-431400	175.22	.00	175.22
10-31140-442000	1,546.83	.00	1,546.83
10-31140-442300	114.00	.00	114.00
10-31140-442400	2,234.28	.00	2,234.28
10-31140-442800	8.04	.00	8.04
10-31150-423100	16.62	.00	16.62
10-31150-424000	157.72	.00	157.72
10-31150-431400	315.22	.00	315.22
10-31150-442000	461.58	.00	461.58
10-31150-442300	69.13	.00	69.13
10-31150-442400	2,539.44	.00	2,539.44
10-31150-442500	21.01	.00	21.01
10-31150-442700	731.45	.00	731.45
10-31150-442800	563.06	.00	563.06
10-31152-414000	1,047.60	.00	1,047.60
10-31152-442000	239.45	.00	239.45
10-31158-442000	283.91	.00	283.91
10-31158-442400	4,470.61	.00	4,470.61
10-31158-443000	4,020.30	.00	4,020.30

GL Account	Debit	Credit	Proof
10-31158-443015	19.94	.00	19.94
10-70003-443000	1,701.68	.00	1,701.68
11-00000-201000	3.91	32,515.30-	32,511.39-
11-00000-396100	193.75	.00	193.75
11-00000-396200	192.20	.00	192.20
11-31510-423100	55.75	.00	55.75
11-31510-424000	495.25	.00	495.25
11-31510-431400	335.40	.00	335.40
11-31510-442000	497.45	.00	497.45
11-31510-442300	142.91	.00	142.91
11-31510-442400	253.21	.00	253.21
11-31510-442500	53.70	.00	53.70
11-31510-442700	249.90	.00	249.90
11-31510-442800	108.61	.00	108.61
11-31510-443300	15.25	.00	15.25
11-31520-423100	19.56	.00	19.56
11-31520-424000	414.80	.00	414.80
11-31520-431400	558.72	.00	558.72
11-31520-442000	58.98	.00	58.98
11-31520-442010	15,256.12	.00	15,256.12
11-31520-442300	258.43	.00	258.43
11-31520-442400	9,239.40	.00	9,239.40
11-31520-442500	88.44	.00	88.44
11-31520-442700	62.66	.00	62.66
11-31520-443000	241.15	.00	241.15
11-31520-443010	317.02	.00	317.02
11-31520-443500	2,954.00	.00	2,954.00
11-31530-423100	.00	3.91-	3.91-
11-31530-424000	31.12	.00	31.12
11-31530-431400	186.90	.00	186.90
11-31530-442300	47.12	.00	47.12
11-31530-442700	187.50	.00	187.50
12-00000-201000	.00	8,371.81-	8,371.81-
12-31610-423100	77.52	.00	77.52
12-31610-424000	605.20	.00	605.20
12-31610-431400	761.88	.00	761.88
12-31610-442000	89.82	.00	89.82
12-31610-442300	119.32	.00	119.32
12-31610-442500	102.93	.00	102.93
12-31610-442700	279.37	.00	279.37
12-31610-443000	2,121.70	.00	2,121.70
12-31610-443010	828.63	.00	828.63
12-31620-423100	71.47	.00	71.47
12-31620-424000	580.88	.00	580.88
12-31620-431400	355.41	.00	355.41
12-31620-442000	584.65	.00	584.65
12-31620-442300	190.03	.00	190.03
12-31620-442400	105.05	.00	105.05
12-31620-442500	118.66	.00	118.66
12-31620-442700	1,158.90	.00	1,158.90
12-31620-442800	205.14	.00	205.14
12-31620-443300	15.25	.00	15.25
Grand Totals:	178,386.00	178,386.00-	.00

City of Holtville
REPORT TO COUNCIL

MEETING DATE:		09/22/25
ITEM NUMBER		3 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED: September 19, 2025

FROM: Nick Wells, City Manager

SUBJECT: *Appointment of a Delegate & Alternate to Attend the 2025 League of California Cities Conference and Expo, Authorizing Both to Act on Behalf of the City of Holtville*

ISSUE:

Shall the City Council approve the appointment of a delegate and alternate, authorizing both to act on the City's behalf in matters to be discussed at the 2025 League of California Cities Annual Conference and Expo, to be held October 8-10, 2025, at the Long Beach Convention Center?

DISCUSSION:

Each year, the League of California Cities convenes to discuss issues, share ideas, and present informational seminars to educate its members. Each City is required to appoint a member of their Council to serve as a delegate and alternate to participate in the business portion of the gathering. Mayor Goodsell is planning to attend as the primary Delegate and Mayor Pro Tem Mike Pacheco also plans to be there and could be designated the Alternate.

FISCAL IMPACT:

This action itself has no fiscal impact, however, registration has been paid and lodging has already been secured for all Council members, the City Manager, and Finance Supervisor.

CITY MANAGER RECOMMENDED ACTION:


It is recommended that the action be authorized as presented.

ALTERNATIVE:

- 1 - Approve the appointment and authorize both designees to vote on the City's behalf.
- 2 - Select other Council members to designate.
- 3 - Do not appoint a delegate and/or alternate, forgoing participation in the business of the Conference.

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	09/22/25
ITEM NUMBER	3 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: September 19, 2025
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 25-27** *Approving a Task Order for The Holt Group for Design of the Pine Avenue Sidewalk Improvements Project*

ISSUE:

Shall the City Council approve Resolution No. 25-27, authorizing a Task Order with the City Engineer, The Holt Group, for Design of the Pine Avenue Rehabilitation and Pedestrian Access Improvements Project from Fourth Street to Fifth Street?

PROJECT DESCRIPTION:

This Project will construct pedestrian improvements with incidental street widening along Pine Avenue between Fourth and Fifth Streets. The project aims to rehabilitate existing sidewalks and construct new sidewalks along both sides of Pine Avenue.

DISCUSSION:

In 2022, the City was awarded funding in the amount of \$708,000.00 through the Congestion Mitigation and Air Quality (CMAQ) Program for the Project, to be constructed during the current fiscal year. As you know, in the time since, the Pine Crossing Apartments project commenced along the east side of this roadway project, and would be responsible for constructing their adjacent section of sidewalk. With that in mind, staff has interacted with the designers of the apartment project with the knowledge that the City's funding for its project would eventually come into play. As the City Engineer, The Holt Group (THG), has overseen this interaction and worked to insure that the two projects could eventually integrate.

With multiple projects in the hopper at this point (this project, West Ninth Sidewalk, the Trestle project, etc.) and the time constraints, coupled with the above-mentioned previous work performed on the lead up to designing the Pine sidewalks, staff asked THG to prepare a Task Order with a proposed fee to complete the design. The proposal is attached.

The last Request for Proposals for Design Engineering Services released by the City for the somewhat similar West Ninth Street Project drew multiple bids in the high \$65k-\$75k range, which was eventually negotiated down to \$53,255 with LC Engineering. That project, however, included just the north side of Ninth Street, whereas this project covers both the east and west sides of Pine. Although there is some duplication and uniformity to that paradigm, there are some differences and, more importantly, there is quite a bit of attention that must be paid to underground stormwater conveyance on this project, a factor not present on West Ninth.

THG has proposed \$58,400 to complete the Design phase, with an additional \$7,300 for Bidding services. (THG is currently performing that function for the West Ninth project). With all of these factors in mind, the presented bid is fair and reasonable.

FISCAL IMPACT:

The Holt Group's proposal to perform these services is \$53,255.00, which will be considered a portion of the City's required match of \$91,700. These funds are proposed to be drawn from the City's transportation specific funding (LTA and/or SB1 dollars).

CITY MANAGER RECOMMENDED ACTION:

It is recommended that this Task Order for The Holt Group be approved for Engineering Design and Bidding Services for a total amount of **\$65,700.**

ALTERNATIVES:

- 1) Authorize the Task Order with The Holt Group for Design & Bidding Services.
- 2) Direct staff to solicit additional bids from qualified firms.
- 3) Give staff alternate direction



August 26, 2025

Mr. Nicholas Wells
City Manager
City of Holtville
121 West Fifth Street
Holtville, CA 92250

**RE: Task Order for Design Engineering and Bidding Services for the Pine Avenue Rehabilitation and Pedestrian Access Improvements Between 4th Street and 5th Street
THG Proposal #2025-056**

Dear Nick:

This Task Order is being prepared per the City of Holtville's ("City") request for Design Engineering and Bidding Services for the Pine Avenue Rehabilitation and Pedestrian Access Improvements Between 4th Street and 5th Street. The Holt Group, Inc. understands the City of Holtville has obtained funding through the Congestion Mitigation and Air Quality (CMAQ) Program for the roadway sidewalk improvements along Pine Avenue between 4th Street and 5th Street. The construction cost of the project was estimated to be \$730,000.00 when the grant application was submitted. Given the requirements of the funding program, the design and bidding phases are to be completed on an accelerated schedule to ensure continued eligibility and timely obligation of funds. The Holt Group, Inc. proposes to provide the City with Design Engineering and Bidding Services for this project based on the following scope of work.

SCOPE OF WORK

The proposed scope of work includes the construction of new concrete curb and gutter, as well as sidewalk, along both the east and west sides of Pine Avenue between 5th Street/SR 115 and 4th Street. To address existing local flooding issues, a new catch basin and stormwater pipeline may also be installed on both sides of Pine Avenue.

The gap between the existing edge of pavement and the proposed gutter will be paved with new asphalt concrete and aggregate base. Where necessary, extended pavement replacement will be performed to maintain a positive cross-slope directing runoff toward the new curb and gutter.

Concrete commercial driveways will be constructed for all properties along the project frontage. Additional project activities will include surveying and construction staking, geotechnical testing, erosion

control, traffic control, installation of signage and striping, and implementation of environmental mitigation measures.

Upon completion, the proposed improvements will enhance pedestrian safety and accessibility by providing a continuous, ADA-compliant route connecting nearby residential areas, parks, and commercial businesses.

The Holt Group will provide Design Engineering Services for the proposed sidewalk improvements in accordance with the City of Holtville Standard Details and Specifications.

Design Engineering Services shall include the following:

- Field Survey Work
- Preparation of Improvement Plans
- Preparation of Specifications in accordance with FHWA guidelines, including Proposal Forms
- Preparation of Quantity and Cost Estimates
- Coordination of Project Design with City Staff
- Coordination with Utility Purveyors regarding existing facilities
- Coordination with the Caltrans Permit Office to obtain an encroachment permit
- Preparation of DBE Calculations
- Preparation of Traffic Control Plan
- Preparation of Erosion Control Plan
- Preparation of SWPPP or Erosivity Waiver

Bidding Services shall include the following:

- Preparation of Schedule of Events
- Preparation and processing of the Legal Advertisement
- Preparation of the Plan Holder's List
- Distribution of Bid Set Documents to Plan Holders and Plan Rooms.
- Preparation of the Pre-Bid Conference Agenda and Attendance List
- Chair the Pre-Bid Conference
- Preparation of the Pre-Bid Conference Memorandum
- Coordination with Plan Holders during the bidding phase
- Preparation and Issuance of Addenda as required
- Assist in conducting the Bid Opening
- Preparation of the Bid Tabulation Form and review of received bids
- Processing of Contract Documents
- Preparation of Conformed Specifications

COST FOR PROPOSED SERVICES

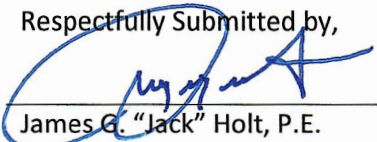
The Holt Group, Inc. proposes to provide **Design Engineering Services** per the items outlined in the Scope of Work for a Lump Sum amount of **\$58,400.00** (8% of Construction Cost).

The Holt Group, Inc. proposes to provide **Bidding Services** per the items outlined in the Scope of Work for a Lump Sum amount of **\$7,300.00** (1% of Construction Cost).

The total Lump Sum amount to provide Design Engineering and Bidding Services for this project is **\$65,700.00** (9% of Construction Cost).

Thank you for this opportunity to be of service. We look forward to a successful project. Should you have any questions or concerns, please do not hesitate to contact me at (760) 337-3883 or jack@theholtgroup.net. If this cost proposal in response to the City of Holtville's Task Order is acceptable to the City, please confirm with your authorization below.

Respectfully Submitted by,



James G. "Jack" Holt, P.E.
Secretary/CFO
The Holt Group, Inc.

Date

8/26/2025

Authorized by:

Nicholas Wells
City Manager
City of Holtville

Date

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 25-27**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING A
TASK ORDER FOR THE HOLT GROUP TO PERFORM DESIGN AND BIDDING=
SERVICES FOR THE PINE AVENUE REHABILITATION AND PEDESTRIAN ACCESS
IMPROVEMENTS PROJECT BETWEEN FOURTH AND FIFTH STREETS**

WHEREAS, the City of Holtville has previously submitted an application for federally-funded transportation programs administered by Caltrans to fund the Pine Avenue Rehabilitation and Pedestrian Access Improvements Project ("the Project"); and

WHEREAS, the City received funding from the Congestion Mitigation and Air Quality (CMAQ) in the amount of \$708,000.00 for the Construction phase of the Project; and

WHEREAS, the City Engineer, The Holt Group, has provided a proposed Task Order to provide necessary services for the project in the following amounts:

Design Engineering	<u>\$58,400.00</u>
Bidding Services	<u>\$7,300.00</u>

WHEREAS, the proposed amount in relation to the scope of services has been deemed fair and reasonable by staff; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Approves a Task Order with **The Holt Group** in an amount not to exceed **\$65,700** for Engineering Design & Bidding Services related to the Project.
2. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
3. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 22nd day of September, 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


Attest: _____
Yvette Rios, City Clerk

Mike Goodsell, Mayor

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: September 19, 2025
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>09/22/25</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Mr. Medina moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration. A status update meeting with Mr. Medina was held via Zoom in late January. Chief Silva and the CM got an update, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva has continued to meet virtually with the architect and subconsultants on various issues over the past few weeks. The full set of drawings were finally submitted to the plan check firm in late April. This process is expected to be iterative with the architect, with multiple redlines and resubmissions, however, staff expected the entire process to be less than 60 days, ***however the architect has once again been very slow to turn the documents back around to the plan checkers.***

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. Although we were notified in March that the Congressman's projects were not funded, his office subsequently informed staff that the project will be resubmitted in the next round of funding. Staff will continue to work with the Congressman's office in hopes that the funding will be secured in the coming fiscal year.

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Councilmen Anderson and Goodsell joined the CM in multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. The contact led to a two-year agreement in February with the CrisCom Company to represent the City in pursuing funding.

In late April, the CM and Mayor Goodsell flew to Sacramento in association with a League of Cities event and had an opportunity to meet with our state legislators regarding directed funding for the project. We were also able to dovetail into ongoing conversations between ICSO and these representatives for funding their own Imperial County project. Budget funding will be tight, due to state shortfalls, but this work, along with assistance from CrisCom, put the City in a very favorable position to capture any potential windfalls. Chuck Jilloian, the President and CEO of CrisCom, addressed the Council at a June meeting, reiterating that our

project stands a good chance of getting directed funding. The CM met with a CrisCom representative in August to get an update on the legislative process and discuss additional grant opportunities.

Employee MOU Negotiations – the CM has been working with both the City Council and employee representatives to negotiate a framework for compensation and benefits for the City’s full-time employees. Multiple items were proposed and accepted by both sides throughout the process. ***The employees accepted a final Council offer prior to the last meeting and an agreement was finalized. Action still must be taken with respect to Fire employees.***

Severe Storm Event(s) –a storm cell of rain and extreme winds hit the City on Monday, August 25, 2025, blowing debris all around town, knocking down several trees, and damaging multiple structures in the City (primarily residential). Power was lost for most of the City’s residents for several hours. In a few cases within the City limits and the surrounding area, residents were without power for multiple days.

The Emergency Operations Center of the City was activated at City Hall that evening utilizing power from the facility’s emergency generator. Although most of the City structures were spared heavy damage, Public Works and Fire staff worked into the evening clearing roads, assessing damage and assisting residents. Some damage to Water infrastructure was discovered the next day.

Multiple subsequent storms have passed through the area in the ensuing weeks, including another fairly severe cell yesterday (Thursday, 9/18). Although the City proper had minimal damage, extensive issues were reported in the immediate surrounding community, with power lines falling once again and resulting power outages both on Orchard Road and at the Country Club.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – Initial action to proceed with this project was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that needed to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back.

IID had procured Congressional funding for the project that the City was asked to administer. Late in the process, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Nevertheless, an agreement was approved with IID to administer the funding in October. The closing financial paperwork with Caltrans remains. The CM met with IID in early March to discuss their upcoming billing for the work done on the project and what amount would be left for the City to recoup for our expenditures. It is evident that IID came in under the construction estimate and there is opportunity for the City to recoup the bulk of its cash outlay for the project. There was a bit of a holdup with billing from IID, however, that was provided in July. A reimbursement package has now been provided to Caltrans and we await final determination. A final report will be provided at that time regarding the amount of the grant funds gleaned and the City’s level of matching contribution.

The City was awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements early in the process. LC Engineering was awarded the contract for design in February, 2024. Delays with the undergrounding project pushed back the start of the sidewalk project, necessitating a time extension. A web conference was held in September to clarify the need to move a portion of the funding for the street project into the current fiscal year. With the undergrounding project complete, staff will prepare an RFP to begin the construction of the curb, gutter and sidewalk, along with the minor pavement necessary to widen the roadway. Staff began discussion with the City Engineer in January to develop the RFP for this

project to be released in March, however, clearance to proceed from Caltrans was not issued until late July, so the procurement process has begun. ***Both Construction and RE/CM were advertised this week.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. ***A Task Order for The Holt Group to prepare Design plans is on the current agenda.***

2025 Call for Projects – this topic was brought to City Council in late April to approve two projects suggested by staff. Pursuant to conversations at the SCAG Conference, the CM requested that planning staff work up and submit two additional projects by the due date. The 4 projects (Cedar Avenue from Fourth to Fifth, as well as Melon Avenue from Eighth to Ninth, Seventh to Eighth, and Sixth to Seventh) were submitted. ICTC went through the scoring process and the Holtville projects all scored toward the middle of the pack, however, especially given the palatable funding levels, all were proposed to be funded. These recommendations have now been forwarded to SCAG for final determination.

Capital Improvements Project Listing – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. Staff reinitialized discussions and had some preliminary information on the late-April agenda.

PARKS

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. Eventually, Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff is currently working to procure the final environmental and cultural clearances so that the project can go to bid, likely within the next month. There has been a lack of information from the design engineer lately, so ***staff has reengaged and is finalizing work with the firm for RFP in the next few weeks.***

Holtville East Trail Link - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

Mellinger Alamo River Trail - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff continued to meet with the CM throughout the Spring and early Summer, performing a few physical “scouting” trips to decide the best path for the trail extension. They have done some preliminary exploration and soil sampling and continue to move the project forward. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February – we are awaiting a few studies to proceed with the next steps in finalizing design and procuring funding. The City has been working with the Institute for Local Government on support for various projects, so they met with RP in early March to eventually assist with procuring construction grants when the time arises. A progress meeting this week revealed that a cultural resources report is being produced, after which project costing will continue and scoping can be discussed.

BUILDING DEPT - The City has issued **70** building permits in 2025. A list of permits issued by month is available on the City’s website at <https://www.holtville.ca.gov/building-planning/building-and-planning/building-department/>

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM has spoken with Mr. Hawk periodically in the past few months and he conveyed a desire to sell the project, which is now listed for sale.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October and they worked with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer had made a drawdown on funding, however, the ownership group was somewhat unresponsive as the project sat in limbo for some time. An extension on their CUP was requested and was granted by Planning Commission in May, 2024, then a pre-construction meeting with the developer and City was finally held in January. Construction is in progress, which the Building Inspector is overseeing. ***Word was recently received that construction is expected to wrap up in the next 60 days.***

AMG Pine Crossing Apartments (± 64) – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all site work and off-site plans for utilities and stormwater handling. Dirt work on the project has begun. Staff met with the City Engineer to discuss issues with handling of stormwater for the property multiple times. A property boundary issue has surfaced with the lot to the north that will require examination. A phone conference was held with the developer and staff to discuss some issues regarding City requirements, then the CM met with the Construction superintendent multiple times in March to finalize City requirements. The design engineer has resubmitted plans for a contested water line and preliminary grading has begun. In late May, final approval of offsite plans was provided, fees were paid, and the grading permit was issued. Site work has ramped up over the past several weeks. Several issues with the underground work (primarily sewer and stormwater) have been addressed in the past few weeks and the progress continues. Visually, the project seems to be accelerating and they continue to work through staff on issues.

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. We will now await more definitive site plans and building design for review. Staff has received word that the proponent plans to submit plans in the next few weeks and hopes to be in construction by the Fall. The contractor met with staff in July to inform the City of upcoming submission and to discuss the potential timeline for approval to move forward with building permits.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 09/08/25 Department Head Meeting *City Hall*
- 09/08/25 Holtville City Council Meeting *City Hall*
- 09/09/25 Meeting w/ New WTP Foreman *City Hall*
- 09/10/25 ICTC Management/CCMA Meetings *City of Calipatria*
- 09/11/25 9/11 Remembrance Ceremony *Finley Elementary*
- 09/11/25 Meeting w/ City Engineers, Planner *re: Various Projects* *THG Offices (EC)*
- 09/15/25 Department Head Meeting *City Hall*
- 09/16/25 Team California Check-in Meeting *Web Conference*
- 09/17/25 SELPA Awards Presentation *ICOE (EC)*
- 09/17/25 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 09/18/25 Cal Cities Imperial County Division Dinner *IV Fairgrounds Rustic Bar*
- 09/19/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
-

UPCOMING EVENTS :

- 09/22/25 Department Head Meeting *City Hall*
- 09/22/25 Holtville City Council Meeting *City Hall*
- 09/23/25 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 09/23/25 BOOST Assistance Check-in *Web Conference*
- 09/24/25 SitelogiQ Progress Meeting *City Hall*
- 09/24/25 Team CA Monthly Meeting *Web Conference*
- 09/25/25 Holtville Farmers Market & Street Fair *(Rescheduled)* *Holt Park*
- 09/26/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 09/29/25 Department Head Meeting *City Hall*
- 10/03/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 10/06/25 Department Head Meeting *City Hall*
- 10/07/25 BOOST Assistance Check-in *Web Conference*
- 10/08/25 ICTC Management/CCMA Meetings *ICTC Offices*
- 10/08 - 10/10/25 CA League of Cities Annual Conference *Long Beach, CA*
- 10/13/25 Holtville City Council Meeting *City Hall*
- 10/13/25 Meet w/ Assemblyman Gonzalez Team *Zoom Conference*
- 10/16/25 Holtville Farmers Market & Street Fair *Holt Park*
- 10/18/25 Annual Pete Mellinger Trail Walk *Pete Mellinger Trail*
- 10/20/25 Holtville Planning Commission Meeting *City Hall*
- 10/24/25 Holtville Rotary Oktoberfest *Vessey Offices*
- 11/13/25 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 11/15/25 12th Annual IV Veterans Day Parade *Fifth Street*

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>9/22/25</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: September 17, 2025
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for August 2025

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

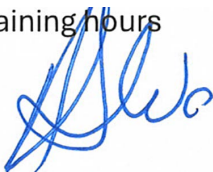
The month of August 2025 was busy for us. We had a the storm system that hit the City of Holtville extremely hard. Two cells hit us on August 25, 2025. The impact it left was significantly creating damage throughout the city. 3 homes received damages, numerous trees fell. The electrical power was interrupted to approximately 80 % of the city, Residents were offered portable generators for medical needs. City staff opened our (EOC) Emergency Operations Center at the civic center. The EOC was opened, we offered water and a place for our residents an area to come to. The EOC was closed at 9 pm when the power was returned to the city. I want to personally thank city staff and the ICSO deputies for the assistance our residents needed during this time.

We also responded to the Garnet fire near Fresno; we provided our brush truck and the OES engine. Staff returned after a 16-day deployment. The crew returned with no injuries or damage.

We currently have 4 members of HFD registered at the IVC Fire Academy.

The following is the monthly report of August 2025.

Emergency calls 53
Training hours 186



Alex Silva
Fire Chief

Fire Incident Count

Source : Fire Incidents.

Filters: Alarm Date Range: 8/1/25 to 8/31/25
Is Locked: Include all
Is Active: Include all

Fire Incident Count

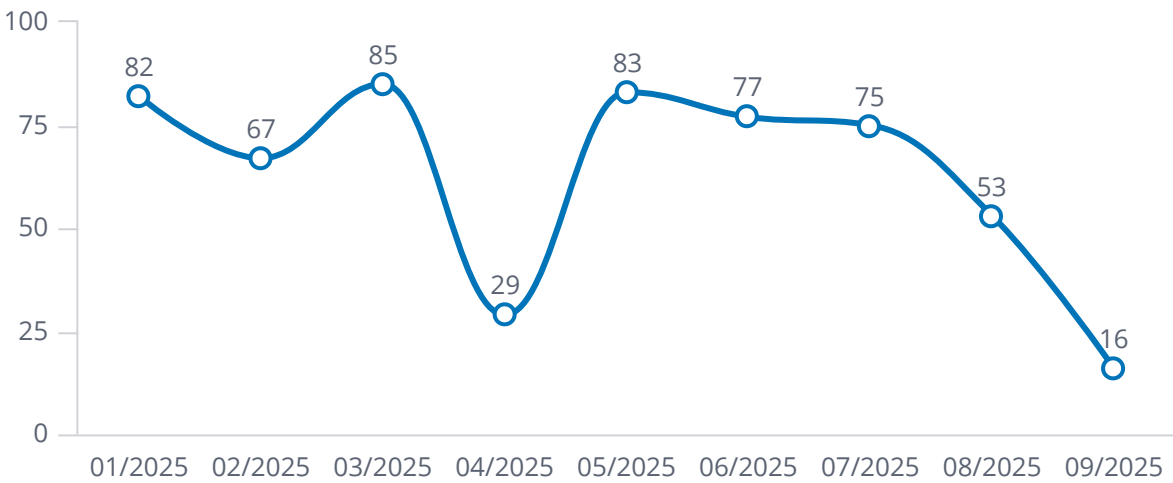
Count of Incidents by month, station, shift, unit and type

Count of Total Incidents

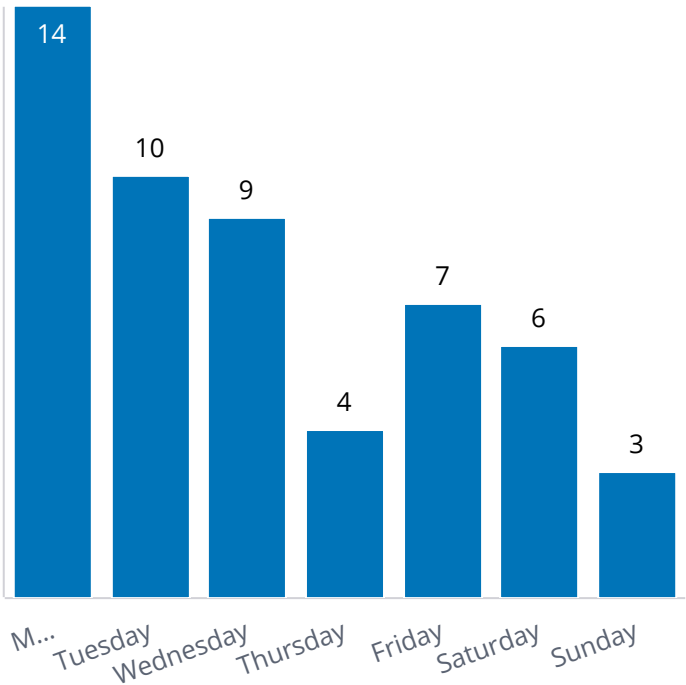
Count of Incidents

53

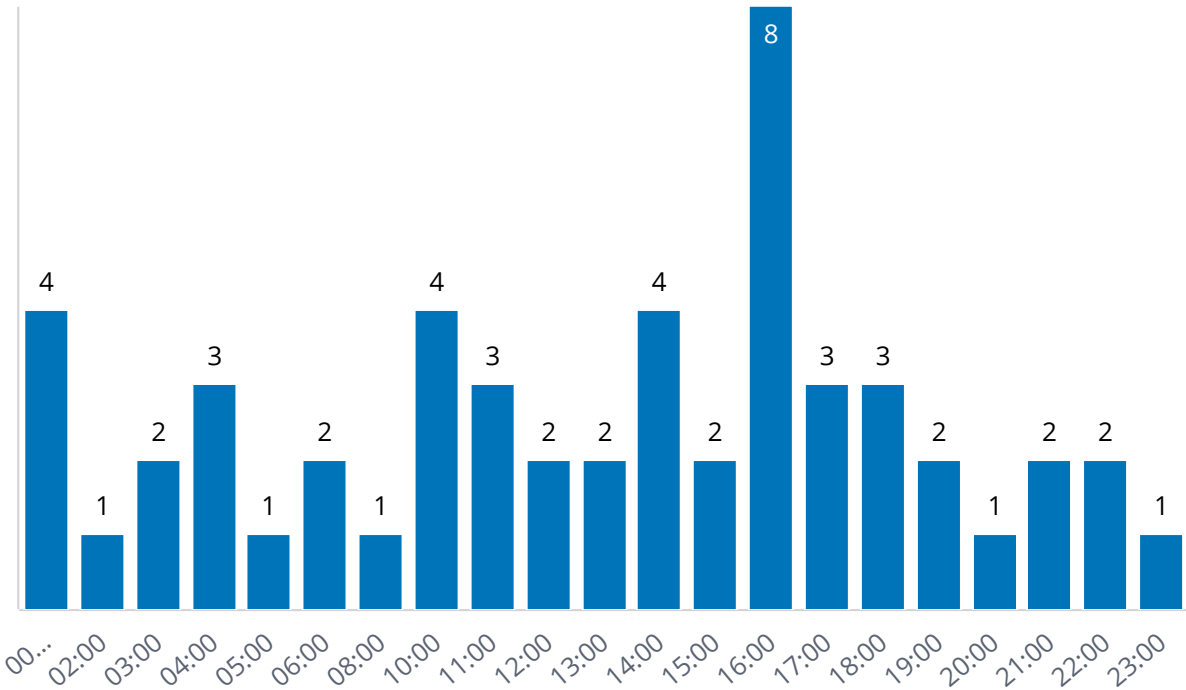
Incident Count by Month (This Year)



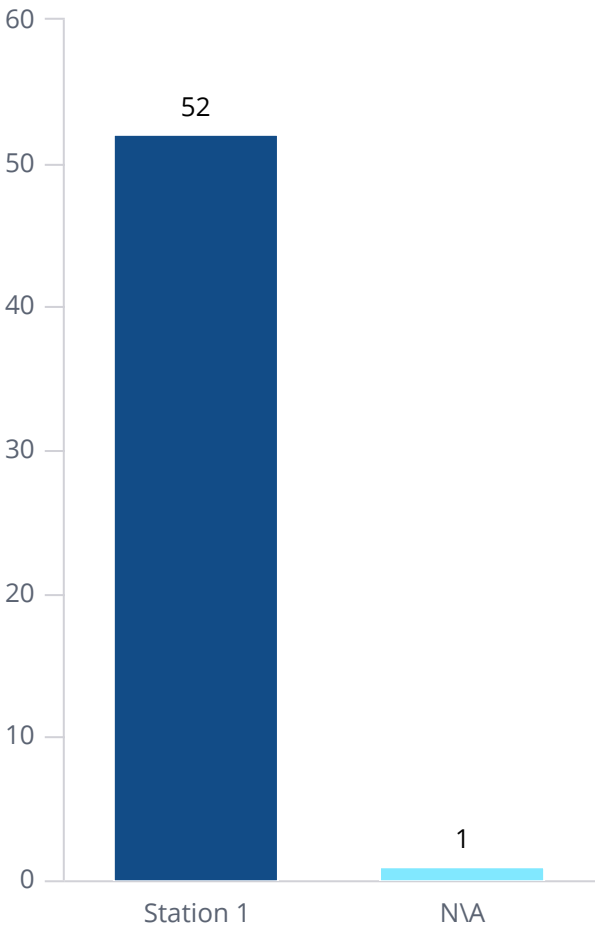
Incident Count by Day of Week



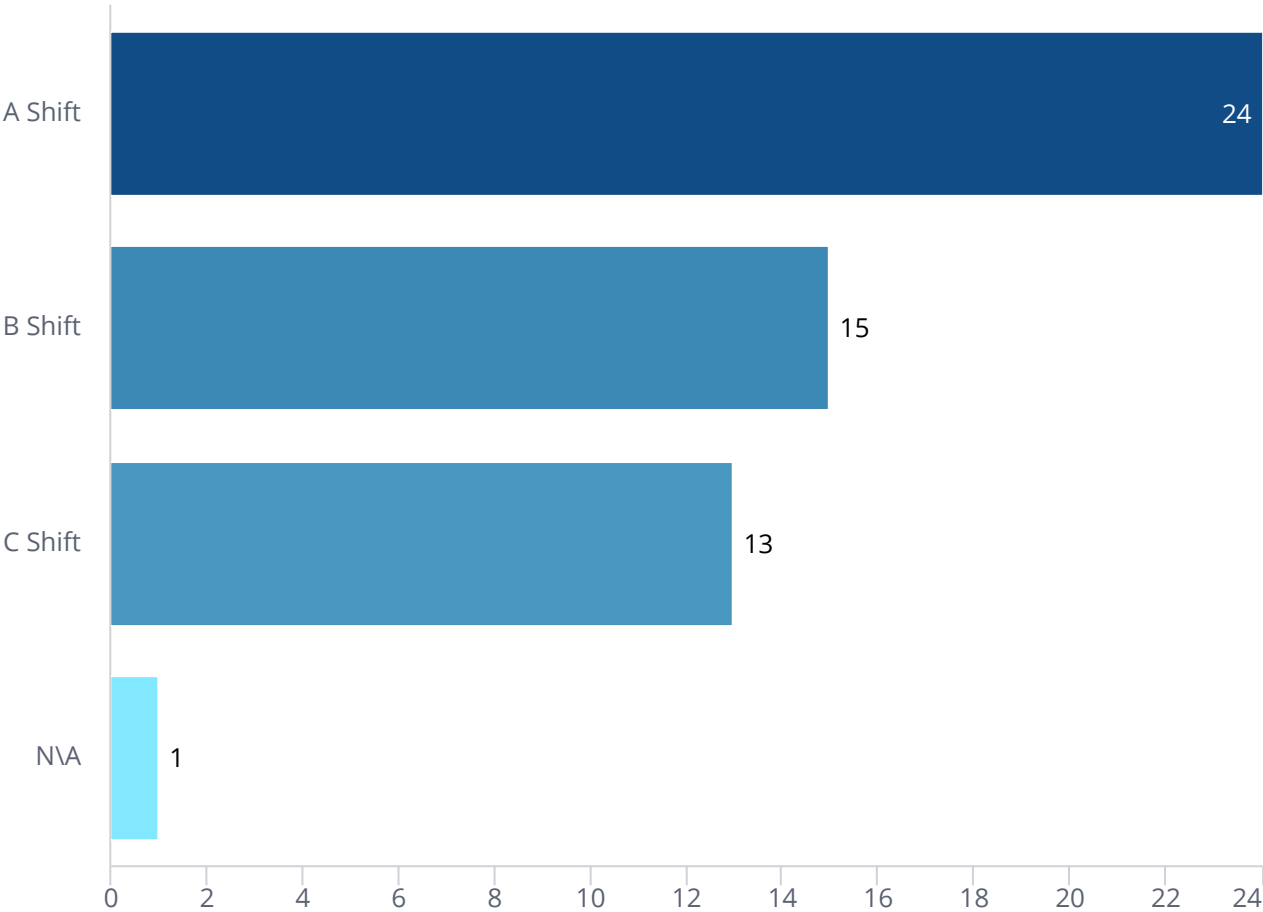
Incident Count by Hour of Day



Incident Count by Station



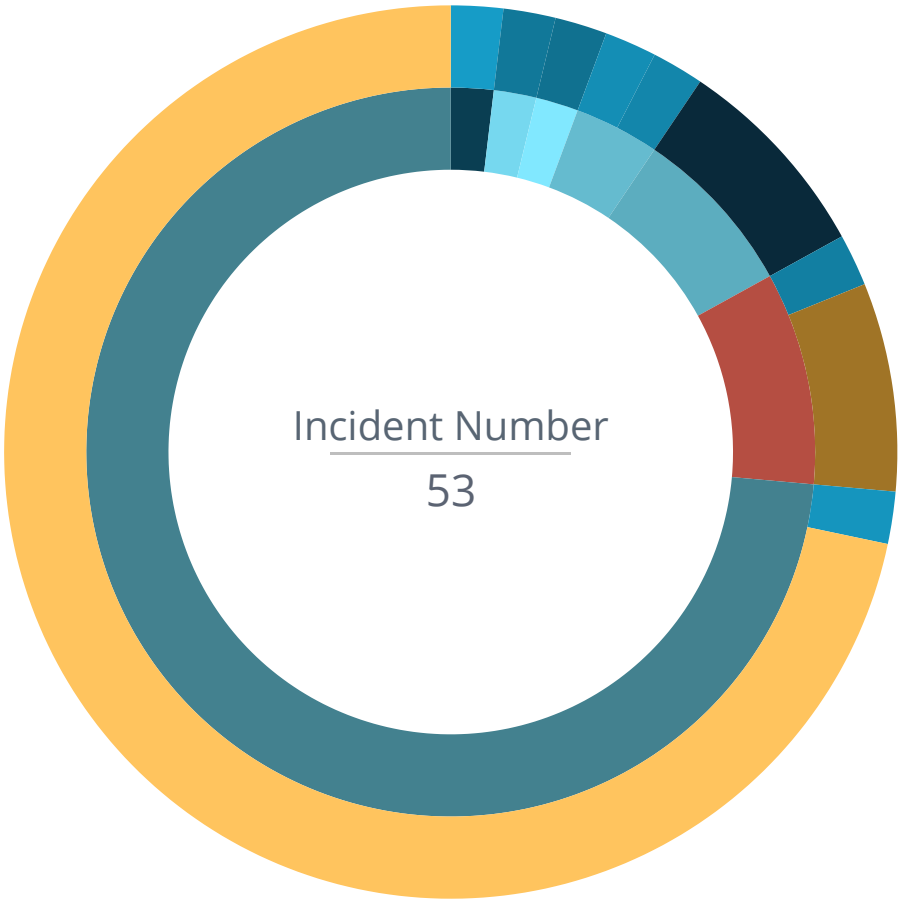
Incident Count by Shift



Count of Incident Responses

Station	Shift	Unit Name	Count of Incident
			2025
Station 1	A Shift	QRV36	2
		3611	
	B Shift	QRV36	1
		3601	
		3651	
		N/A	
		3611	
		3691	
	C Shift	QRV36	1
		3611	
Station 1 Total			5
N/A	N/A	QRV36	
Grand Total			5

Percent of Incident Responses by Incident Type



MEETING DATE:		9/22/25
ITEM NUMBER		5 d
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED: September 15th, 2025

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of the most current Water/Wastewater Treatment Plant performance data.

WATER TREATMENT PLANT:

I am pleased to inform council that after the aeration system upgrades to our 2.4 MG storage tank, The City of Holtville has remained in full compliance with DBP Rule limits for TTHM's and HAA5's. Summarized below for your review is an updated spreadsheet including data for the **3rd Quarter 2025**.

[illegible]

WASTEWATER TREATMENT PLANT:

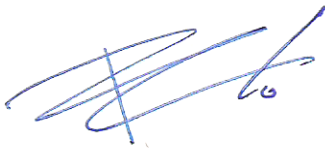
As noted in the spreadsheet below, wastewater treatment plant effluent ammonia levels have continued to remain in compliance during the **2nd Quarter 2025**.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli
Jan-25	0.3985	0.3233	0.4765	472.5	3.8	1090.0	2.5	44.0	0.0	1.8
Feb-25	0.4012	0.3385	0.4967	675.0	2.2	1280.0	2.1	39.0	0.1	2.3
Mar-25	0.4434	0.3237	0.5326	487.5	1.1	863.0	2.3	47.0	0.1	1.8
Apr-25	0.4138	0.3618	0.4713	516.0	6.0	1106.0	1.4	39.0	0.0	1.8
May-25	0.4053	0.3494	0.4779	455.0	1.6	1010.0	2.0	61.0	0.0	1.9
Jun-25	0.4109	0.3629	0.4544	514.0	3.8	892.0	3.0	35.0	0.1	1.8
Jul-25										
Aug-25										
Sep-25										
Oct-25										
Nov-25										
Dec-25										
AVERAGES-	0.4122	0.3433	0.4849	520.0	3.1	1040.2	2.2	44.2	0.0	1.9

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:		<u>9/22/25</u>
ITEM NUMBER		<u>5 e</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED September 19, 2025
FROM: **Public Works Supervisor**
SUBJECT: Bimonthly Report.

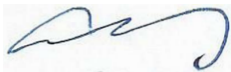
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Pumped water out of Apple Court retention basin.
- Caught 3 dogs.
- Repaired 12" water break on 7th St. and Pine Ave.
- Repaired water break on Barbara Worth Dr.
- Replaced 15 ¾ inch meters.

Respectfully Submitted,



Alejandro Chavez
Public Works Supervisor
City of Holtville

