

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, October 13, 2025

<input type="checkbox"/> Mike Goodsell, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> Michael Pacheco, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Damian Martinez, Police Chief
<input type="checkbox"/> Murray Anderson, Council Member	<input type="checkbox"/> Chandler Sinclair, Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> John Munger, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Vanessa Ramirez, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:00 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

PROCLAMATION:

*Designating October 2025 as Domestic Violence Awareness Month
Community Outreach Department - WomanHaven*

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, September 22, 2025.
- b. Current Demands #48571 through #48615.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #25-28** Opposing California Proposition 50, the Use of Legislative Congressional Redistricting Map Amendment, and Reaffirming Support for the Citizens Redistricting Commission as the Independent and Nonpartisan Body for Congressional Redistricting in California? *Nick Wells, City Manager*

- b. **Discussion/Related Action** Regarding a Proposed Project with SitelogiQ to Implement Energy Efficiency Modifications and Solutions for City Buildings and Facilities
Nick Wells, City Manager

- c. **Discussion/Related Action** Regarding Capital Projects in the City
Nick Wells, City Manager

4. INFORMATION ONLY: *None*

5. STAFF REPORTS

- a. **City Manager Report - Nick Wells**
b. Finance Supervisor - *Chandler Sinclair*
c. Police Chief - *Damian Martinez*
d. Water/Wastewater Supervisor - *Frank Cornejo*
e. Public Works Foreman - *Alex Chavez*
f. Building Inspector - *Raylene Tapiceria*
g. Fire Prevention Officer - *Francisco Hernandez*

6. Items for Future Meetings:

7. ADJOURNMENT:

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, October 10, 2025.

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, September 22, 2025

MEETING DATE:		10/13/25
ITEM NUMBER		1 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, September 22, 2025, at 5:00 pm in the Civic Center. Mayor Mike Goodsell was present, as were Council Members Murray Anderson, Mike Pacheco, and Vanessa Ramirez. Council Member John Munger was absent. Also present were Finance Supervisor Chandler Sinclair, Fire Chief Alex Silva, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Mike Goodsell.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Goodsell called the Open Session meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: *Mr. Pacheco led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, September 19, 2025.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

Victor Carrillo, came on behalf of CR&R to remind the Council that they are happy to support the City's needs and be involved in community events.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, September 8, 2025.
- b. Current Demands #48522 through #48570

A motion was made by Mr. Pacheco and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Rios reported that the farmers market was rescheduled to this Thursday due to rain last week.

Mr. Wells reported on some of the affects of the recent storms and updated the Council on projects that have made progress; West Ninth Street Improvements went out to bid and Sunset Rose Apartments are 60 days away from completing construction.

Mr. Walker recently watched a good episode on PBS about the Carrot Festival that featured Ms. Rios.

Mrs. Ramirez reported that she attended the 9/11 ceremony at HMS and a presentation from IID. She looks forward to attending the Farmers Market and the home Football game.

Mr. Anderson attended the Mana Scholarship Gala where a Holtville native was honored as well as the League of Cities Dinner where he was elected as Second Vice President for the Imperial County.

Mr. Pacheco also attended the League of Cities Dinner and congratulated Mr. Anderson. At the dinner he gave the City update in Mr. Goodsell's place. The IID informational meeting held in the Civic Center went well and was attended by many rural residents.

Mr. Morris reported that he will be helping clear out the Melon Road drains, as he normally does.

Chief Silva reported that around 100 sandbags, the bags only, were distributed following the storms and that both strike teams were back from Fresno. He updated the Council on community events.

Ms. Sinclair reported that the 9/11 ceremony for Finley was nice and she will attend an ICTC meeting on Thursday. She hopes to attend the Farmers Market.

Mayor Goodsell attended an ICTC meeting, IVHD event in San Diego, and the 9/11 memorial. He thanked Mr. Pacheco for giving the City update in his place at the League of Cities Dinner.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action** to Designate a Delegate to the League of California Cities 2025 Annual Conference & Expo to be Held October 8-10, 2025, in Long Beach, California

Nick Wells, City Manager

Mr. Wells delineated the annual procedure of designating voting delegates for the League of Cities Conference in Long Beach. Typically, the Mayor and Mayor Pro-Tem are designated and did plan to attend this year, but Mayor Pro-Tem Pacheco cannot attend. Mr. Anderson confirmed that he would be available to attend. Mr. Wells noted that Ms. Sinclair will also attend for the educational seminars.

A motion was made by Mr. Pacheco and seconded by Mrs. Ramirez to appoint Mayor Goodsell as the Delegate and Mr. Anderson as the Alternate. The motion passed in the form of a roll call vote.

AYES: *Anderson, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

- b. Discussion/Related Action to Adopt RESOLUTION #25-27** Approving a Task Order for The Holt Group for Design Engineering and Bidding Service for the Pine Avenue Rehabilitation and Pedestrian Access Improvements Project

Nick Wells, City Manager

Mr. Wells explained that a task order for design of the Pine Ave Improvements was prepared by THG at his direction due to factors such as time restraints, familiarity to the project, and a reasonable bid in comparison to expected figures based on a previous similar project. To allow THG to proceed and to accept their proposal, the Council must approve the presented task order.

*A motion was made by Mr. Pacheco and seconded by Mrs. Ramirez to approve the action as presented
The motion passed in the form of a roll call vote.*

AYES: *Anderson, Pacheco, Ramirez, Goodsell*

NOES: *None*

ABSENT: *Munger*

ABSTAIN: *None*

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

a. City Manager Report - Nick Wells

b. ~~Finance Supervisor - Chandler Sinclair~~ *Not submitted*

c. Public Works Supervisor - Alex Chavez

f. Building Inspector - Raylene Tapiceria

g. Fire Prevention Officer - Francisco Hernandez

6. Items for Future Meetings: *Domestic Violence Awareness Month Proclamation*

7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Goodsell adjourned the meeting at 6:45 PM.*

Mike Goodsell, Mayor

Yvette Rios, City Clerk

MEETING DATE:		10/13/25
ITEM NUMBER		1 b
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Approval	CITY MANAGER FINANCE MANAGER CITY ATTORNEY	
48571							PW FIRE DEPT		
10/03/2025	48571	ACE HARDWARE	F35979	10-22080-4420	21.30	21.30		HOSE NOZZLE	
10/03/2025	48571	ACE HARDWARE	F36780	10-22080-4420	16.31	16.31		INSECT KILLER	
10/03/2025	48571	ACE HARDWARE	F36790	10-31150-44210	115.24	115.24		SHOVEL, WEEDER STEE	
10/03/2025	48571	ACE HARDWARE	F36791	10-31152-44200	14.38	14.38		COUPLING, CAPS	
10/03/2025	48571	ACE HARDWARE	F36800	11-31520-44200	153.59	153.59		PUMP MEASURING WHE	
10/03/2025	48571	ACE HARDWARE	F36807	10-31158-44200	24.06	24.06		PIPES, VALVES, PVC	
10/03/2025	48571	ACE HARDWARE	F36862	10-31152-44200	71.65	71.65		COUPLERS, ADAPTERS,	
10/03/2025	48571	ACE HARDWARE	F36865	10-31158-44200	37.16	37.16		PIPE PVC	
10/03/2025	48571	ACE HARDWARE	F36938	10-22080-4420	15.07	15.07		BATTERIES	
10/03/2025	48571	ACE HARDWARE	F36968	10-31140-44200	9.37	9.37		CHARGING CABLES	
10/03/2025	48571	ACE HARDWARE	F36968	11-31510-44200	32.80	32.80		CHARGING CABLES	
10/03/2025	48571	ACE HARDWARE	F36968	12-31620-4420	51.54	51.54		CHARGING CABLES	
10/03/2025	48571	ACE HARDWARE	F37087	10-31140-44200	2.76	2.76		BOLTS AND NUTS	
10/03/2025	48571	ACE HARDWARE	F37471	10-31150-43140	75.41	75.41		RAIN BOOTS	
10/03/2025	48571	ACE HARDWARE	F37492	10-22080-4420	38.69	38.69		PROPANE	
10/03/2025	48571	ACE HARDWARE	F37545	10-22080-4420	129.29	129.29		PUMP	
10/03/2025	48571	ACE HARDWARE	F37616	10-22080-4420	16.15	16.15		FLEXSEAL	
10/03/2025	48571	ACE HARDWARE	F37645	11-31520-44200	46.31	46.31		ROUNDUP, CLEANING S	
10/03/2025	48571	ACE HARDWARE	F37718	10-31140-44200	38.34	38.34		WEED KILLER	
10/03/2025	48571	ACE HARDWARE	F37723	10-31140-44200	77.52	77.52		CONCRETE MIX	
10/03/2025	48571	ACE HARDWARE	F37737	10-22080-4420	69.08	69.08		BATTERIES	
10/03/2025	48571	ACE HARDWARE	F37767	10-22080-4420	160.49	160.49		DEGREASER, CHAIN LO	
10/03/2025	48571	ACE HARDWARE	F37783	10-22080-4420	43.65-	43.65-		CHAINS, FILTERS	
10/03/2025	48571	ACE HARDWARE	F37869	10-31158-44200	130.71	130.71		ELBOWS, COUPLERS	
10/03/2025	48571	ACE HARDWARE	F37885	10-22080-4420	16.36	16.36		TAPE	
48572							FIRE DEPT		
10/03/2025	48572	ACE UNIFORMS O	SD0238996	10-22080-4314	966.96	966.96		UNIFORMS	
48573							ADMIN		
10/03/2025	48573	AFLAC TRADITION	409512	10-00000-2023	17.17	17.17		INSURANCE PREMIUM	
10/03/2025	48573	AFLAC TRADITION	409512	10-00000-2024	8.08	8.08	INSURANCE PREMIUM		
48574							ADMIN		
10/03/2025	48574	ALEJANDRO ESTR	1559	10-22080-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-12001-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-12003-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-14020-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	11-31510-45100	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	12-31620-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	11-31520-45200	300.00	300.00		WTP CONSULTING	
10/03/2025	48574	ALEJANDRO ESTR	1559	12-31610-4520	600.00	600.00		WWTP CONSULTING	
10/03/2025	48574	ALEJANDRO ESTR	1559	12-31620-4520	200.00	200.00		PW CONSULTING	
10/03/2025	48574	ALEJANDRO ESTR	1559	11-31510-45200	200.00	200.00		PW CONSULTING	
10/03/2025	48574	ALEJANDRO ESTR	1559	11-31520-45100	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	12-31610-4510	90.00	90.00		MANAGEMENT INFO SER	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-12003-4520	150.00	150.00		BUILDING PERMIT SYST	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-12001-4520	150.00	150.00		CITY MANAGER CONSUL	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-14020-4520	200.00	200.00		FINANCE CONSULTING	
10/03/2025	48574	ALEJANDRO ESTR	1559	10-22080-4520	525.00	525.00		FIRE DEPT CONSULTING	
48575								PW	
10/03/2025	48575	AMERICA'S FINES	16M 933724	12-31610-4430	566.06	566.06	WWTP EXTINGUISHER S		
48576							UTILITIES		
10/03/2025	48576	APRIL KING	FINAL BILL	11-00000-39610	336.39	336.39		FINAL BILL UTILITIES	
48577							FIRE DEPT		
10/03/2025	48577	AUTO ZONE COM	02862786117	10-22080-4420	52.72	52.72		POWER STRIP	
10/03/2025	48577	AUTO ZONE COM	0564813925	10-22080-4420	19.97	19.97	AIR FILTER		
48578							PW		
10/03/2025	48578	BABCOCK LABORA	CI51231-227	12-31610-4430	196.94	196.94		TOTAL NITROGEN PACK	
10/03/2025	48578	BABCOCK LABORA	CI51249-227	12-31610-4430	19.81	19.81		AMMONIA	
10/03/2025	48578	BABCOCK LABORA	CI51491-227	12-31610-4430	33.44	33.44		E.COLI LAB ANALYSIS	
10/03/2025	48578	BABCOCK LABORA	CI51494-227	12-31610-4430	19.81	19.81		COPPER	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
10/03/2025	48578	BABCOCK LABORA	CI51497-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN
10/03/2025	48578	BABCOCK LABORA	CI51594-227	11-31520-44301	78.04	78.04	BROMATE ANALYSIS
10/03/2025	48578	BABCOCK LABORA	CI51603-227	11-31520-44301	78.04	78.04	BROMATE ANALYSIS
48579							
10/03/2025	48579	BAJA DESERT TIR	72364	11-31510-44300	1,175.95	1,175.95	NEW TIRE
10/03/2025	48579	BAJA DESERT TIR	S21-26602	10-22080-4430	816.22	816.22	TIRE SERVICE
10/03/2025	48579	BAJA DESERT TIR	S21-27026	10-31150-44280	50.00	50.00	FLAT REPAIR
10/03/2025	48579	BAJA DESERT TIR	S21-27026	10-31140-44280	50.00	50.00	FLAT REPAIR
48580							
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-13010-4230	618.42	618.42	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-12001-4230	1,859.82	1,859.82	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-14020-4230	940.82	940.82	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-22080-4230	1,290.64	1,290.64	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-31140-42300	275.34	275.34	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	10-12003-4230	1,093.76	1,093.76	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	11-31530-42300	107.50	107.50	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	11-31510-42300	1,460.05	1,460.05	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	12-31610-4230	672.22	672.22	INSURANCE PREMIUM
10/03/2025	48580	BLUE SHIELD OF	2525800185	12-31620-4230	1,567.57	1,567.57	INSURANCE PREMIUM
48581							
10/03/2025	48581	BOOT BARN, INC.	INV0052545	10-21070-4314	50.00	50.00	ISRAEL AVILA BOOTS
10/03/2025	48581	BOOT BARN, INC.	INV0052545	10-31140-43140	30.00	30.00	ISRAEL AVILA BOOTS
10/03/2025	48581	BOOT BARN, INC.	INV0052545	10-31150-43140	30.00	30.00	ISRAEL AVILA BOOTS
10/03/2025	48581	BOOT BARN, INC.	INV0052545	11-31510-43140	30.00	30.00	ISRAEL AVILA BOOTS
10/03/2025	48581	BOOT BARN, INC.	INV0052545	12-31620-4314	60.00	60.00	ISRAEL AVILA BOOTS
10/03/2025	48581	BOOT BARN, INC.	INV0052545	10-31150-43140	109.11	109.11	ROBERT SPRANGLER B
10/03/2025	48581	BOOT BARN, INC.	INV0052545	11-31510-43140	15.59	15.59	ROBERT SPRANGLER B
10/03/2025	48581	BOOT BARN, INC.	INV0052545	12-31620-4314	31.17	31.17	ROBERT SPRANGLER B
48582							
10/03/2025	48582	BOUNDTREE	85925431	10-22080-4420	166.30	166.30	TRAUMA ATTACK PACK
48583							
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	31.50	31.50	JAN - MARCH 2024
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	47.70	47.70	APRIL - JUNE 2024
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	92.70	92.70	JULY - SEPT 2024
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	308.70	308.70	OCT - DEC 2024
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	26.10	26.10	JAN - MARCH 2025
10/03/2025	48583	CALIFORNIA BUIL	2024-25 BSA	10-12003-4430	40.50	40.50	APRIL - JUNE 2025
10/03/2025	48583	CALIFORNIA BUIL	JULY-SEPT 2	10-12003-4430	35.10	35.10	BUILDING STANDARDS R
48584							
10/03/2025	48584	CR&R INCORPORA	AUGUST 202	13-31710-4430	26,390.92	26,390.92	ADJUSTED GROSS
10/03/2025	48584	CR&R INCORPORA	AUGUST 202	10-00000-3145	3,166.91-	3,166.91-	FRANCHISE FEES
10/03/2025	48584	CR&R INCORPORA	AUGUST 202	13-00000-3849	1,583.46-	1,583.46-	ABA 939
10/03/2025	48584	CR&R INCORPORA	AUGUST 202	10-00000-3848	1,319.55-	1,319.55-	VEHICLE IMPACT FEE
48585							
10/03/2025	48585	EMPIRE SOUTHW	EMWK40946	11-31510-44300	4,645.21	4,645.21	BACKHOE REPAIRS
48586							
10/03/2025	48586	ENVIRONMENTAL	5708296	12-31630-4784	11,400.77	11,400.77	UTILITY WATER PUMP
48587							
10/03/2025	48587	EUROFINS ENVIR	5500148298	12-31610-4430	1,756.65	1,756.65	BIOSOLIDS TESTING
48588							
10/03/2025	48588	HALEY DOWSEY	FARMERS M	10-13050-4430	225.00	225.00	FARMERS MARKET TFF
48589							
10/03/2025	48589	HARTFORD	4817740301	10-11011-42310	44.20	44.20	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-12001-4231	39.12	39.12	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-14020-4231	26.08	26.08	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-12003-4231	26.16	26.16	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-22080-4231	58.68	58.68	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-31140-42310	15.92	15.92	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	12-31620-4231	92.01	92.01	INSURANCE PREMIUM
10/03/2025	48589	HARTFORD	4817740301	10-21070-4231	4.90	4.90	INSURANCE PREMIUM

PW
FIRE DEPT

ADMIN

PW

FIRE DEPT

ADMIN

ADMIN

PW

PW

PW

ADMIN

ADMIN


Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
10/03/2025	48589	HARTFORD	4817740301	10-31150-42310	16.62	16.62	INSURANCE PREMIUM	
10/03/2025	48589	HARTFORD	4817740301	11-31530-42310	1.96	1.96	INSURANCE PREMIUM	
10/03/2025	48589	HARTFORD	4817740301	11-31510-42310	76.29	76.29	INSURANCE PREMIUM	
10/03/2025	48589	HARTFORD	4817740301	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
10/03/2025	48589	HARTFORD	4817740301	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
48590								
10/03/2025	48590	HINDERLITER deL	SIN054177	10-14020-4430	300.00	300.00	SALES TAX CONTRACT S	ADMIN
48591								
10/03/2025	48591	HOLT GROUP, THE	25-08-019	11-31520-44303	900.00	900.00	(041) IV JOINT WATERSH	PW
48592								
10/03/2025	48592	HOME DEPOT/GE	3020510	10-31140-44200	123.27	123.27	BATTERIES AND TOOLS	PW
10/03/2025	48592	HOME DEPOT/GE	3020510	10-31150-44200	123.27	123.27	BATTERIES AND TOOLS	
10/03/2025	48592	HOME DEPOT/GE	3020510	11-31510-44200	123.27	123.27	BATTERIES AND TOOLS	
10/03/2025	48592	HOME DEPOT/GE	3020510	12-31620-4420	123.26	123.26	BATTERIES AND TOOLS	
48593								
10/03/2025	48593	HUMANA	296346607	10-13010-4225	78.03	78.03	INSURANCE	ADMIN
10/03/2025	48593	HUMANA	296346607	10-12001-4225	199.60	199.60	INSURANCE	
10/03/2025	48593	HUMANA	296346607	10-14020-4225	104.05	104.05	INSURANCE	
10/03/2025	48593	HUMANA	296346607	10-22080-4225	156.08	156.08	INSURANCE	
10/03/2025	48593	HUMANA	296346607	10-12003-4225	121.56	121.56	INSURANCE	
10/03/2025	48593	HUMANA	296346607	10-31140-42250	35.13	35.13	INSURANCE	
10/03/2025	48593	HUMANA	296346607	10-31150-42250	54.63	54.63	INSURANCE	
10/03/2025	48593	HUMANA	296346607	11-31530-42250	27.31	27.31	INSURANCE	
10/03/2025	48593	HUMANA	296346607	11-31510-42250	145.31	145.31	INSURANCE	
10/03/2025	48593	HUMANA	296346607	12-31610-4225	78.04	78.04	INSURANCE	
10/03/2025	48593	HUMANA	296346607	12-31620-4225	145.34	145.34	INSURANCE	
48594								
10/03/2025	48594	I.C. PUBLIC HEALT	25144	10-31150-44300	182.70	182.70	NEW EMPLOYEE PRE-HI	PW
10/03/2025	48594	I.C. PUBLIC HEALT	25144	11-31510-44300	26.10	26.10	NEW EMPLOYEE PRE-HI	
10/03/2025	48594	I.C. PUBLIC HEALT	25144	12-31620-4430	52.20	52.20	NEW EMPLOYEE PRE-HI	
48595								
10/03/2025	48595	IMPERIAL COUNTY	26-05	10-31140-44300	660.43	660.43	2025-26 1ST QUARTER	ADMIN
48596								
10/03/2025	48596	IMPERIAL IRRIGAT	#9717 SEPT	12-31610-4424	5,182.69	5,182.69	ELECTRIC UTILITIES	ADMIN
10/03/2025	48596	IMPERIAL IRRIGAT	#9835 SEPT	11-31520-44240	372.45	372.45	ELECTRIC UTILITIES	
48597								
10/03/2025	48597	IV WATER SPECIA	91925	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND W	PW
10/03/2025	48597	IV WATER SPECIA	91925	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND W	
48598								
10/03/2025	48598	JADE SECURITY S	0226735	10-31158-44300	3,368.15	3,368.15	CAMERA INSTALLATIONS	PW
10/03/2025	48598	JADE SECURITY S	0226927	12-31610-4430	64.49	64.49	MONITOR SECURITY SY	
10/03/2025	48598	JADE SECURITY S	0226927	11-31520-44300	64.48	64.48	MONITOR SECURITY SY	
48599								
10/03/2025	48599	JORDAN IMPLEME	P36475	12-31610-4420	1,915.67	1,915.67	FRICTION PLATES, SEAL	PW
48600								
10/03/2025	48600	LUIS M. ESTRADA	693	11-31510-44300	2,720.00	2,720.00	BACK HOE REPAIRS	PW
48601								
10/03/2025	48601	MISSIONSQUARE	6145109	10-00000-2026	2,544.73	2,544.73	RETIREMENT	ADMIN
10/03/2025	48601	MISSIONSQUARE	6145109	10-00000-2027	720.93	720.93	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-12001-4240	688.72	688.72	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-14020-4240	268.80	268.80	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-22080-4240	351.81	351.81	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-12003-4240	212.48	212.48	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	12-31610-4240	605.20	605.20	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	12-31620-4240	580.88	580.88	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-21070-4240	42.86	42.86	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-31140-42400	145.37	145.37	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	10-31150-42400	157.72	157.72	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	11-31530-42400	31.12	31.12	RETIREMENT	
10/03/2025	48601	MISSIONSQUARE	6145109	11-31510-42400	495.25	495.25	RETIREMENT	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
10/03/2025	48601	MISSIONSQUARE	6145109	11-31520-42400	429.20	429.20	RETIREMENT	
48602								
10/03/2025	48602	NAPA AUTO PARTS	320092	10-31140-44210	7.00	7.00	PLIERS	PW
10/03/2025	48602	NAPA AUTO PARTS	320314	12-31610-4420	647.29	647.29	INSTRUMENT CLUSTERS	
10/03/2025	48602	NAPA AUTO PARTS	320316	10-31140-44200	15.51	15.51	SPARK PLUG, COIL ON P	
10/03/2025	48602	NAPA AUTO PARTS	320316	11-31510-44200	54.28	54.28	SPARK PLUG, COIL ON P	
10/03/2025	48602	NAPA AUTO PARTS	320316	12-31620-4420	85.28	85.28	SPARK PLUG, COIL ON P	
10/03/2025	48602	NAPA AUTO PARTS	320328	10-31140-44200	142.23	142.23	AUTO BATTERY CHARGE	
10/03/2025	48602	NAPA AUTO PARTS	320328	10-31150-44200	142.22	142.22	AUTO BATTERY CHARGE	
10/03/2025	48602	NAPA AUTO PARTS	320334	10-31140-44200	81.88	81.88	SOLAR BATTERY CHARG	
10/03/2025	48602	NAPA AUTO PARTS	320337	11-31510-44200	44.16	44.16	FLAG HOLDER	
10/03/2025	48602	NAPA AUTO PARTS	320387	11-31510-44200	77.52	77.52	WHEEL CHOCK	
10/03/2025	48602	NAPA AUTO PARTS	320447	10-31150-44200	90.49	90.49	OIL, FUNNEL	
10/03/2025	48602	NAPA AUTO PARTS	320451	10-31150-44200	86.19	86.19	OIL	
48603								
10/03/2025	48603	NICKLAUS ENGINE	0040890	22-80042-4430	1,865.50	1,865.50	E 9TH ST CONSTRUCTIO	PW
48604								
10/03/2025	48604	PEAC SOLUTIONS	40956615	10-12001-4525	94.45	94.45	PRINTER LEASE	ADMIN
10/03/2025	48604	PEAC SOLUTIONS	40956615	10-13010-4525	94.45	94.45	PRINTER LEASE	
10/03/2025	48604	PEAC SOLUTIONS	40956615	10-14020-4525	94.45	94.45	PRINTER LEASE	
10/03/2025	48604	PEAC SOLUTIONS	40956615	11-31510-45250	94.45	94.45	PRINTER LEASE	
10/03/2025	48604	PEAC SOLUTIONS	40956615	12-31620-4525	94.45	94.45	PRINTER LEASE	
48605								
10/03/2025	48605	PEOPLEREADY,IN	29302271	10-31152-41400	395.18	395.18	TEMP WORKER POOL	PW
48606								
10/03/2025	48606	QUILL CORPORATI	45622540	10-14020-4416	29.29	29.29	DIVIDERS, BUSINESS CA	ADMIN
10/03/2025	48606	QUILL CORPORATI	45749190	11-31510-44160	177.74	177.74	CASH RECEIPT BOOKS	
10/03/2025	48606	QUILL CORPORATI	45749190	12-31620-4416	177.73	177.73	CASH RECEIPT BOOKS	
48607								
10/03/2025	48607	RICK'S GROUP DIE	31198	10-22080-4428	1,495.55	1,495.55	TRUCK REPAIRS	FIRE DEPT
10/03/2025	48607	RICK'S GROUP DIE	31502	10-22080-4428	490.31	490.31	TRUCK REPAIRS	
10/03/2025	48607	RICK'S GROUP DIE	31669	10-22080-4428	1,045.31	1,045.31	TRUCK REPAIRS	
48608								
10/03/2025	48608	ROBERT S. NELSO	15385	10-31140-44280	41.05	41.05	TRUCK REPAIRS	PW
10/03/2025	48608	ROBERT S. NELSO	15385	11-31510-44280	143.65	143.65	TRUCK REPAIRS	
10/03/2025	48608	ROBERT S. NELSO	15385	12-31620-4428	225.73	225.73	TRUCK REPAIRS	
48609								
10/03/2025	48609	SANDRA MANDUJ	9/23/25 MILE	11-31510-43110	11.37	11.37	IMP COUNTY OFFICE MIL	ADMIN
10/03/2025	48609	SANDRA MANDUJ	9/23/25 MILE	12-31620-43110	11.37	11.37	IMP COUNTY OFFICE MIL	
48610								
10/03/2025	48610	SIMNSA HEALTH P	143100	10-22080-4230	150.37	150.37	INSURANCE PREMIUM	ADMIN
10/03/2025	48610	SIMNSA HEALTH P	143100	10-21070-4230	89.23	89.23	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-31140-42300	120.50	120.50	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-31150-42300	469.61	469.61	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	11-31510-42300	347.35	347.35	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	11-31520-42300	283.47	283.47	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	11-31510-42250	29.41	29.41	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	11-31520-42250	18.93	18.93	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	12-31610-4225	84.64	84.64	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	12-31620-4225	51.12	51.12	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	12-31610-4230	718.81	718.81	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	12-31620-4230	594.26	594.26	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-22080-4225	18.93	18.93	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-21070-4225	10.58	10.58	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-31140-42250	11.47	11.47	INSURANCE PREMIUM	
10/03/2025	48610	SIMNSA HEALTH P	143100	10-31150-42250	42.20	42.20	INSURANCE PREMIUM	
48611								
10/03/2025	48611	SUNBELT RENTAL	173596651-0	11-31510-44300	3,329.03	3,329.03	BACKHOE RENTALS	PW
48612								
10/03/2025	48612	THE EMBLEM AUT	49617	10-17030-4420	464.00	464.00	EMBLEMS	SHERIFF

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
48613								
10/03/2025	48613	USA BLUEBOOK	INV00831188	11-31520-44200	846.38	846.38	PUMP	PW
10/03/2025	48613	USA BLUEBOOK	INV0083232	12-31610-4420	2,151.91	2,151.91	THERMOMETER	
48614								
10/03/2025	48614	VISION SERVICE P	823688799	10-13010-4225	12.39	12.39	INSURANCE PREMIUM	ADMIN
10/03/2025	48614	VISION SERVICE P	823688799	10-12001-4225	40.05	40.05	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-14020-4225	16.52	16.52	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-12003-4225	20.23	20.23	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-22080-4225	37.17	37.17	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-21070-4225	3.10	3.10	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	12-31620-4225	51.56	51.56	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-31140-42250	7.08	7.08	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	10-31150-42250	50.73	50.73	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	11-31530-42250	1.24	1.24	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	11-31510-42250	41.56	41.56	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	11-31520-42250	32.21	32.21	INSURANCE PREMIUM	
10/03/2025	48614	VISION SERVICE P	823688799	12-31610-4225	32.62	32.62	INSURANCE PREMIUM	
48615								
10/03/2025	48615	VISUAL EDGE IT, I	24AR297842	12-31620-4416	27.56	27.56	PRINTER	ADMIN
10/03/2025	48615	VISUAL EDGE IT, I	24AR297842	11-31510-44160	27.56	27.56	PRINTER	
10/03/2025	48615	VISUAL EDGE IT, I	24AR297842	10-14020-4416	27.56	27.56	PRINTER	
10/03/2025	48615	VISUAL EDGE IT, I	24AR297842	10-12001-4416	27.57	27.57	PRINTER	
10/03/2025	48615	VISUAL EDGE IT, I	24AR297842	10-13010-4416	27.57	27.57	PRINTER	
Grand Totals:						106,617.25		

City of Holtville

REPORT TO COUNCIL

MEETING DATE:		10/13/25
ITEM NUMBER		3 a
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED: October 7, 2025
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 25-28** *Opposition to California Proposition 50*

ISSUE:

Shall the City Council approve Resolution No. 25-28, registering opposition to California's Proposition 50, the Use of Legislative Congressional Redistricting Map Amendment, and reaffirming support for the Citizens Redistricting Commission as the independent and nonpartisan body for Congressional redistricting in California?

DISCUSSION:

Proposition 50 has been put forth by the California governor and legislature to appear on a statewide ballot in a special election on November 4, 2025. Existing law passed by California voters via previously approved Proposition 11 (2008) and Proposition 20 (2010) established the California Citizens Redistricting Commission (CCRC). This independent, nonpartisan body is empowered to draw district lines for the State Legislature, Board of Equalization, and U.S. Congressional districts. The intent behind these reforms was to reduce political influence and increase public trust in the redistricting process.

Proposition 50 proposes a significant change by transferring Congressional redistricting authority from the CCRC back to the California State Legislature. This would reverse over a decade of voter-approved reforms intended to create a more transparent and impartial redistricting process.

Key concerns related to Proposition 50 include:

- Undermines the independence and transparency of the current redistricting process.
- Sets a precedent for mid-decade redistricting, which has not been the norm in California.
- Lack of customary public review during the legislative process, including bypassing the standard 30-day public notice period for constitutional amendments.

Additionally, the special election - which has already begun the mail-in voting process - has a projected cost exceeding \$250 million, during a time of a significant shortfall.

Potential impacts on rural and border communities such as the Imperial Valley, which require fair and representative district boundaries that consider unique regional needs, including agriculture, international trade, and renewable energy development. These priorities are not necessarily shared by more urban communities.

The proposed resolution emphasizes that this opposition is not rooted in partisanship, but in the principle of preserving independent representation for local communities.

FISCAL IMPACT:

There is no direct fiscal impact to the City of Holtville associated with adopting this resolution.

CITY MANAGER RECOMMENDATION:

It is recommended that the City Council adopt the Salary Schedule as presented.

ALTERNATIVES:

- 1 - Adopt the Resolution opposing Proposition 50 as presented.
- 2 - Amend the Resolution to reflect specific Council input prior to adoption.
- 3 - Take no action, thereby not taking an official position on Proposition 50.
- 4 - Remain neutral and direct staff to prepare a separate resolution or statement of neutrality.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 25-28**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL OPPOSING PROPOSITION 50,
THE USE OF LEGISLATIVE CONGRESSIONAL REDISTRICTING MAP AMENDMENT,
AND REAFFIRMING SUPPORT FOR THE CITIZENS REDISTRICTING COMMISSION
AS THE INDEPENDENT AND NONPARTISAN BODY FOR CONGRESSIONAL
REDISTRICTING IN CALIFORNIA**

WHEREAS, California voters approved Proposition 11 in 2008 and Proposition 20 in 2010, establishing the California Citizens Redistricting Commission, an independent, nonpartisan body tasked with drawing district lines for the State Legislature, Board of Equalization, and U.S. Congressional districts, with the intent of reducing political influence and strengthening public trust in the redistricting process; and

WHEREAS, redistricting traditionally occurs once every ten years following the United States Census, with the most recent process completed in 2021 using 2020 Census data to ensure districts are based on accurate and current population figures; and

WHEREAS, Proposition 50 seeks to transfer the authority for drawing Congressional district boundaries from the Citizens Redistricting Commission back to the California State Legislature, reversing reforms that voters approved through the initiative process; and

WHEREAS, while some states allow legislatures to conduct mid-decade redistricting, California has historically avoided this practice, and its introduction here could set a new precedent that may alter the balance of how communities are represented; and

WHEREAS, Proposition 50 will trigger a statewide special election on November 4, 2025, with projected costs estimated at over \$250 million statewide and additional costs at the county level, expenditures that come at a time when the State of California is managing significant budget shortfalls and fiscal constraints; and

WHEREAS, the legislative process advancing Proposition 50 was expedited and did not include the customary 30-day public review period for constitutional amendments, raising concerns among stakeholders about whether adequate time was provided for public input and analysis; and

WHEREAS, California has been recognized for expanding voting access and adopting independent redistricting reforms, and Proposition 50 would represent a departure from that model by returning authority to elected officials in the Legislature; and

WHEREAS, the Imperial Valley, with its international border, extensive agricultural lands, significant mileage of roadways, renewable energy development, and binational economy, requires fair representation that reflects the unique needs of this region; and

WHEREAS, statewide decisions should strengthen, not diminish the ability of rural and border regions to be fairly represented and heard in both state and national policymaking.

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Council of the City of Holtville opposes California Proposition 50, the Use of Legislative Congressional Redistricting Map Amendment.

2. That the City Council of the City of Holtville reaffirms its support for the Citizens Redistricting Commission as the appropriate independent and nonpartisan body to draw Congressional district boundaries in California.
3. That the City Council of the City of Holtville emphasizes that this opposition is not about partisanship, but about protecting the voices of local communities.
4. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 07th day of October, 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


Attest: _____

Yvette Rios, City Clerk

Mike Goodsell, Mayor

City of Holtville

REPORT TO COUNCIL

MEETING DATE:		10/13/25
ITEM NUMBER		3 b
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

DATE ISSUED: October 7, 2025

FROM: Nick Wells, City Manager

SUBJECT: *Authorizing Continued Action with SitelogiQ on a Proposed Project to Implement Energy Efficiency Modifications and Solutions for City Buildings & Facilities*

ISSUE:

Shall the City Council approve continuing a process with SitelogiQ to implement proposed energy efficiency modifications and solutions for City facilities?

DISCUSSION:

Over past several years, the State of California has passed various pieces of legislation that requires residents and entities to take measures to adopt clean energy procedures and encourage “greener” buildings, public installations and spaces. The City of Holtville has done minimal activity in moves toward compliance.

Several months ago, staff began discussions with SitelogiQ, an engineering firm that specializes in analyzing energy usage, designing programs to streamline energy usage, while maximizing the ability to procure government funding to install energy-saving devices and alternative sources of electricity. Presentations were given to Council in March, then again in June.

It is hoped that after this phase, there is potential for future utilization of their services in conjunction with the Public Safety complex. It is obviously necessary to make some inroads to energy efficiency in its construction, however, discussion regarding solar car shades and EV car chargers has long been in the mix, one of their areas of specialty. If engaged for the current project, SitelogiQ would be well-positioned to participate in the construction of those types of applications during and after construction of the facility.

SitelogiQ’s initial analysis of the City’s energy usage focused on the Water Plant, Sewer Plant, Chamber of Commerce building and sports field lighting. It produced multiple scenarios that demonstrate substantial potential savings. In each of the potential scenarios, the City would have a nominal initial investment that would quickly turn into savings from lowered IID energy bills. Again, these are preliminary estimates that need more edification.

After the Council authorized a more substantive evaluation of the City’s needs and potential for savings, a more extensive analysis was developed demonstrating potential for substantial savings. A prospectus demonstrating those savings is attached.

The bulk of the savings from the proposed measures will be from the installation of solar arrays at both the Water and Wastewater Plants, however, there are multiple buildings that will be retrofitted with LED lighting. Additional LED lighting will also be installed at Samaha Park.

To move forward, a process involving contracted additional work, public hearings and funding procurement will ensue. Representatives of SiteLogiq are expected to be present to describe this process at the current meeting.

FISCAL IMPACT:

If the project moves forward, there is none at this time, nor will there be cash outlay for the life of the project if the assumptions are correct. Should the City choose to NOT move forward, there will be a breakage fee of \$32,000, due to the fact that the project was shown to be viable and financially beneficial.

ALTERNATIVES

- 1) Authorize the project to move forward.*
- 2) Choose not to pursue the project at this time, triggering the breakage fee.*
- 3) Direct staff to work with other vendors to examine this area, also triggering the fee.*
- 4) Give staff alternate direction.*

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the project and startup process be authorized.

[DRAFT]
Financial Proforma
Facility Improvement Program
City of Holtville
October 2025

IRA Model
Total Amount Financed: \$ 2,099,000
Less IRA: \$ 780,430
New Financing Amount: \$ 1,318,570

Utility Escalation:	Program Implementation Cost:	\$1,898,941
3.50%	City Contribution:	\$0
	Lease Transaction Costs:	\$80,000
	Capitalized Interest ("CAPI"):	\$119,920
Solar Degradation:	Additional Proceeds:	\$139
-0.45%		
	Total amount financed:	\$2,099,000

Est. Interest Rate:
4.75%

1	Program Savings, Contributions and On-going Services					7	8	9	10
	2	3	4	5	6				
FYE	Utility Cost Avoidance (Solar-PV)	Utility Cost Avoidance (Lighting)	Additional Incentives, Grants & Rebates	Capital Cost, Avoidance & Maintenance Savings	Solar Maintenance Budget	Total Program Savings	Lease Payment	Net Savings	Cumulative Savings
2026	-	\$848		-	-	\$848	\$0	\$848	-
2027	\$91,408	\$1,697		\$1,538	(\$5,855)	\$88,788	\$0	\$88,788	\$89,637
2028	\$94,181	\$1,756		\$1,600	(\$6,089)	\$91,448	(\$83,415)	\$8,033	\$97,670
2029	\$97,039	\$1,818		\$1,664	(\$6,332)	\$94,188	(\$86,370)	\$7,818	\$105,488
2030	\$99,983	\$1,881		\$1,731	(\$6,586)	\$97,009	(\$89,135)	\$7,874	\$113,363
2031	\$103,017	\$1,947		\$1,800	(\$6,849)	\$99,915	(\$91,710)	\$8,205	\$121,567
2032	\$106,143	\$2,015		\$1,872	(\$7,123)	\$102,907	(\$95,095)	\$7,812	\$129,379
2033	\$109,363	\$2,086		\$1,947	(\$7,408)	\$105,988	(\$98,219)	\$7,769	\$137,148
2034	\$112,682	\$2,159		\$2,025	(\$7,704)	\$109,161	(\$101,105)	\$8,056	\$145,204
2035	\$116,101	\$2,234		\$2,105	(\$8,012)	\$112,428	(\$104,778)	\$7,651	\$152,855
2036	\$119,623	\$2,313		\$2,190	(\$8,333)	\$115,793	(\$108,118)	\$7,675	\$160,530
2037	\$123,253	\$2,394		\$2,277	(\$8,649)	\$119,300	(\$111,468)	\$7,832	\$168,362
2038	\$126,993	\$2,477		\$2,368	(\$8,975)	\$126,500	(\$114,750)	\$8,076	\$176,438
2039	\$130,846	\$2,564		\$2,463	(\$9,313)	\$133,097	(\$118,259)	\$8,241	\$184,679
2040	\$134,816	\$2,654		\$2,562	(\$9,663)	\$139,715	(\$122,411)	\$7,872	\$192,551
2041	\$138,907	\$2,747		\$2,664	(\$10,025)	\$146,346	(\$126,184)	\$7,996	\$200,547
2042	\$143,122				(\$10,399)	\$152,989	(\$129,965)	\$7,954	\$208,501
2043	\$147,465				(\$10,785)	\$159,665	(\$133,750)	\$7,649	\$216,150
2044	\$151,939				(\$11,183)	\$166,361	(\$137,539)	\$7,839	\$223,989
2045	\$156,549				(\$11,593)	\$173,081	(\$141,332)	\$7,645	\$231,634
2046	\$161,299				(\$12,015)	\$179,814	(\$145,129)	\$7,687	\$239,321
2047	\$166,194				(\$12,450)	\$186,564		\$128,865	\$367,727
2048	\$171,236				(\$12,897)	\$193,329		\$157,895	\$525,622
2049	\$176,432				(\$13,357)	\$200,105		\$162,557	\$688,179
2050	\$181,785				(\$13,829)	\$206,986		\$167,356	\$855,534
2051	\$187,301				(\$14,313)	\$213,884		\$172,294	\$1,027,829
2052	\$192,984				(\$14,809)	\$220,795		\$177,377	\$1,205,206
2053	\$198,840				(\$15,317)	\$227,713		\$182,608	\$1,387,814
2054	\$204,873				(\$15,837)	\$234,636		\$187,992	\$1,575,807
2055	\$211,090				(\$16,369)	\$241,561		\$193,534	\$1,769,340
2056	\$217,495				(\$16,913)	\$248,488		\$199,236	\$1,968,577
Totals	\$4,372,960	\$33,589	TBD	\$30,805	(\$369,353)	\$4,068,002	(\$2,099,425)	\$1,968,577	-

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Project / Task		ID'd Need	Projected Cost	Funding Source(s)	Amount	Design Phase	Contractor Procurement	Notes
Admin	Public Safety Building	2000	\$15 million	2007 Bonds CDBG PI Funds ARPA Funds			Mar'23 Engage Architect	Feb'22 Decision to split construction Aug'24 Architect presentation to CC
	Trail Extension to Wetlands	2016	TBD			2024 Nicklaus		Aug'24 Working with River Partners to develop a concept
Parks	Existing Trail Improvements	TBD	TBD					
	Trestle Repair	2006	\$1.2 million	State Parks Court Judgement	\$1 million \$655,588	TBD	Apr'23 Kleinfelder engaged for Design	Aug'24 Plans are at 90%
	Dog Park (at Explorer Park?)	2024						
	Mac Park Lights Addition/Replacement							
	Ninth Street Sidewalk & Pavement Imprv (Olive to Melon)	2022	\$722,919	STBG 88.53% LTA 11.47%	\$640,000 \$82,919	2023 LC Engineering	Design 2023-24 Constr Nov'25-Jan'26 RE/CM In RFP Process	Jul'24 Design completed Aug'24 Costruction pushed to 24-25 to accommodate undergrounding
Streets	Pine Avenue Sidewalks & Pavement Imprv (Forth to Fifth)	2022		CDBG LTA		2023 TBD	Design October Constr RE/CM	Sep'25 Design commissioned Aug'24 Costruction pushed to 24-25 to accommodate undergrounding
	Cedar Avenue Pavement Rehabilitation (Forth to Fifth)	2016						
	Melon Avenue Sidewalk & Drainage Imprvment (Sixth to Ninth)	2025						

Water	Relining of Raw Water Ponds	2024						
	Looping of Water Mains Across Thiesen (Towland to Melon)	2000						
Wastewater	Rehabilitation of Sewer Lift Stations Zenos & E Ninth	2019						
	Secondary Sewer Treatment Facility South or SW of City	2025						

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: October 10, 2025
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>10/13/25</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Mr. Medina moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration. A status update meeting with Mr. Medina was held via Zoom in late January. Chief Silva and the CM got an update, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva has continued to meet virtually with the architect and subconsultants on various issues over the past few weeks. The full set of drawings were finally submitted to the plan check firm in late April. This process is expected to be iterative with the architect, with multiple redlines and resubmissions, however, staff expected the entire process to be less than 60 days, however the architect has once again been very slow to turn the documents back around to the plan checkers. ***Staff became aware of some information the architect was “waiting on” to move forward and sent that to him.***

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz’s office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. Although we were notified in March that the Congressman’s projects were not funded, his office subsequently informed staff that the project will be resubmitted in the next round of funding. Staff will continue to work with the Congressman’s office in hopes that the funding will be secured in the coming fiscal year.

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Councilmen Anderson and Goodsell joined the CM in multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. The contact led to a two-year agreement in February with the CrisCom Company to represent the City in pursuing funding.

In late April, the CM and Mayor Goodsell flew to Sacramento in association with a League of Cities event and had an opportunity to meet with our state legislators regarding directed funding for the project. We were also able to dovetail into ongoing conversations between ICSO and these representatives for funding their own Imperial County project. Budget funding will be tight, due to state shortfalls, but this work, along with

assistance from CrisCom, put the City in a very favorable position to capture any potential windfalls. Chuck Jilloian, the President and CEO of CrisCom, addressed the Council at a June meeting, reiterating that our project stands a good chance of getting directed funding. The CM met with a CrisCom representative in August to get an update on the legislative process and discuss additional grant opportunities. ***It was revealed to our group at the League of Cities Conference that the City's \$2 million request to Congress made it out of committee and is still on track to be funded if/when a federal budget is passed.***

Employee MOU Negotiations – the CM has been working with both the City Council and employee representatives to negotiate a framework for compensation and benefits for the City's full-time employees. Multiple items were proposed and accepted by both sides throughout the process. The employees accepted a final Council offer prior to the last meeting and an agreement was finalized. Action still must be taken with respect to Fire employees.

Severe Storm Event(s) –a storm cell of rain and extreme winds hit the City on Monday, August 25, 2025, blowing debris all around town, knocking down several trees, and damaging multiple structures in the City (primarily residential). Power was lost for most of the City's residents for several hours. In a few cases within the City limits and the surrounding area, residents were without power for multiple days.

The Emergency Operations Center of the City was activated at City Hall that evening utilizing power from the facility's emergency generator. Although most of the City structures were spared heavy damage, Public Works and Fire staff worked into the evening clearing roads, assessing damage and assisting residents. Some damage to Water infrastructure was discovered the next day.

Subsequent storms have passed through the area in the ensuing weeks, including another significant cell this week. Although the City proper had minimal damage in those storms, one caused extensive issues in the immediate surrounding community, with power lines falling once again and resulting power outages both on Orchard Road and at the Country Club.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – Initial action to proceed with this project was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that needed to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back.

IID had procured Congressional funding for the project that the City was asked to administer. Late in the process, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Nevertheless, an agreement was approved with IID to administer the funding in October. The closing financial paperwork with Caltrans remains. The CM met with IID in early March to discuss their upcoming billing for the work done on the project and what amount would be left for the City to recoup for our expenditures. It is evident that IID came in under the construction estimate and there is opportunity for the City to recoup the bulk of its cash outlay for the project. There was a bit of a holdup with billing from IID, however, that was provided in July. A reimbursement package has now been provided to Caltrans and we await final determination. A final report will be provided at that time regarding the amount of the grant funds gleaned and the City's level of matching contribution.

The City was awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements early in the process. LC Engineering was awarded the contract for design in February, 2024. Delays with the undergrounding project pushed back the start of the sidewalk project, necessitating a time extension. A web conference was held in September to clarify the need to move a portion of the funding for

the street project into the current fiscal year. With the undergrounding project complete, staff will prepare an RFP to begin the construction of the curb, gutter and sidewalk, along with the minor pavement necessary to widen the roadway. Staff began discussion with the City Engineer in January to develop the RFP for this project to be released in March, however, clearance to proceed from Caltrans was not issued until late July, so the procurement process has begun. Both Construction and RE/CM were advertised in September. ***Information came down this week that the FHWA had removed DBE requirements from funding requirements, so an addendum to the RFPs is being prepared.***

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. A Task Order for The Holt Group to prepare Design plans is was approved in September.

2025 Call for Projects – this topic was brought to City Council in late April to approve two projects suggested by staff. Pursuant to conversations at the SCAG Conference, the CM requested that planning staff work up and submit two additional projects by the due date. The 4 projects (Cedar Avenue from Fourth to Fifth, as well as Melon Avenue from Eighth to Ninth, Seventh to Eighth, and Sixth to Seventh) were submitted. ICTC went through the scoring process and the Holtville projects all scored toward the middle of the pack, however, especially given the palatable funding levels, all were proposed to be funded. These recommendations have now been forwarded to SCAG for final determination.

Capital Improvements Project Listing – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. Staff reinitialized discussions and had some preliminary information on the late-April agenda. ***Another item is on the current agenda for discussion.***

PARKS

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. Eventually, Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff is currently

working to procure the final environmental and cultural clearances so that the project can go to bid, likely within the next month. There has been a lack of information from the design engineer lately, so staff has reengaged and is finalizing work with the firm for RFP in the next few weeks. ***The CM met with THG representatives to coordinate bidding activities and the project should be advertised this month.***

Holtville East Trail Link - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

Mellinger Alamo River Trail - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff continued to meet with the CM throughout the Spring and early Summer, performing a few physical “scouting” trips to decide the best path for the trail extension. They have done some preliminary exploration and soil sampling and continue to move the project forward. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February – we are awaiting a few studies to proceed with the next steps in finalizing design and procuring funding. The City has been working with the Institute for Local Government on support for various projects, so they met with RP in early March to eventually assist with procuring construction grants when the time arises. A progress meeting this week revealed that a cultural resources report is being produced, after which project costing will continue and scoping can be discussed. ***A site visit is scheduled for this week with River Partners and IID to discuss next steps.***

BUILDING DEPT - The City has issued **78** building permits in 2025. A list of permits issued by month is available on the City’s website at <https://www.holtville.ca.gov/building-planning/building-and-planning/building-department/>

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM has spoken with Mr. Hawk periodically in the past few months and he conveyed a desire to sell the project, which is now listed for sale.

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October and they worked with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer had made a drawdown on funding, however, the ownership group was somewhat unresponsive as the project sat in limbo for some time. An extension on their CUP was requested and was granted by Planning Commission in May, 2024, then a pre-construction meeting with the developer and City was finally held in January. Construction is in progress, which the Building Inspector is overseeing. Word was recently received that construction is expected to wrap up by early November.

AMG Pine Crossing Apartments (± 64) – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all site work and off-site plans for utilities and stormwater handling. Dirt work on the project has begun. Staff met with the City Engineer to discuss issues with handling of stormwater for the property multiple times. A property boundary issue has surfaced with the lot to the north that will require examination. A phone conference was held with the developer and staff to discuss some issues regarding City requirements, then the CM met with the Construction superintendent multiple times in March to finalize City requirements. The design engineer has resubmitted plans for a contested water line and preliminary grading has begun. In late May, final approval of offsite plans was provided, fees were paid, and the grading permit was issued. Site work has ramped up over the past several weeks. Several issues with the underground work (primarily sewer and stormwater) have been addressed in the past few weeks and the progress continues. Visually, the project seems to be accelerating and they continue to work through staff on issues.

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. We will now await more definitive site plans and building design for review. Staff has received word that the proponent plans to submit plans in the next few weeks and hopes to be in construction by the Fall. The contractor met with staff in July to inform the City of upcoming submission and to discuss the potential timeline for approval to move forward with building permits. *Plans have been submitted for review and the site is currently being cleared.*

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 09/08/25 Holtville City Council Meeting *City Hall*
- 09/19/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 09/22/25 Department Head Meeting *City Hall*
- 09/24/25 SitelogiQ Progress Meeting *City Hall*
- 09/25/25 Holtville Farmers Market & Street Fair (*Rescheduled*) *Holt Park*
- 09/26/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 09/29/25 Department Head Meeting *City Hall*
- 10/03/25 W Ninth Street Project Pre-Bid Conference *City Hall*
- 10/03/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 10/08-10/10/25 CA League of Cities Annual Conference *Long Beach, CA*
- 10/08/25 CitiPAC Social Event *Ovation Square (LBC)*
- 10/09/25 San Diego/Imperial Divisions Networking Reception *Hyatt Regency (LBC)*
- 10/09/25 Kosmont/SitelogiQ Socila Event *At the Top Restaurant (LBC)*

UPCOMING EVENTS :

- 10/13/25 Department Head Meeting *City Hall*
- 10/13/25 Holtville City Council Meeting *City Hall*
- 10/13/25 Meeting w/ Assemblyman Gonzalez's Team *Zoom Conference*
- 10/13/25 Holtville City Council Meeting *City Hall*
- 10/13/25 Meet w/ Assemblyman Gonzalez Team *Zoom Conference*
- 10/15/25 ICTC Management/CCMA Meetings *ICTC Offices*
- 10/16/25 IVEDC Breakfast Meetin *IVEDC Offices (Imperial)*
- 10/16/25 Holtville Farmers Market & Street Fair *Holt Park*
- 10/17/25 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 10/18/25 Annual Pete Mellinger Trail Walk *Pete Mellinger Trail*
- 10/20/25 Department Head Meeting *City Hall*
- 10/20/25 Holtville Planning Commission Meeting *City Hall*
- 10/21/25 W Ninth Street Project Bid Opening *City Hall*
- 10/24/25 Holtville Rotary Oktoberfest *Vessey Offices*
- 10/27/25 Department Head Meeting *City Hall*
- 10/28/25 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 10/29/25 Team CA Monthly Meeting *Web Conference*
- 11/04/25 BOOST Assistance Check-in *Web Conference*
- 11/06/25 NW Vacation Day
- 11/10/25 Department Head Meeting *City Hall*
- 11/13/25 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 11/15/25 12th Annual IV Veterans Day Parade *Fifth Street*

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>10/13/25</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 07, 2025

FROM: Chandler Sinclair, Finance Supervisor

SUBJECT: Finance Department Update

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

The City's Finance Department is reviewing and analyzing the Fire Department's Strike Team revenues and expenditures to ensure accuracy, transparency, and fiscal due diligence.

The City's Finance Department and City Manager, Nick Wells, are actively performing bank reconciliations for FY 2024-2025 to ensure accurate financial records, timely audit preparation, and reliable reporting to Council.

With the first quarter now concluded, the City's Finance Department has initiated its review of the quarterly figures. A detailed financial analysis will be provided in the near future.

The City's Finance Supervisor, Chandler Sinclair, will be attending the League of California Cities annual conference and expo in Long Beach, CA on October 8 – 10, 2025.

Further details on any items above may be available upon request of the Finance Supervisor.

Respectfully submitted,



Chandler Sinclair
Finance Supervisor of Holtville



City of Holtville Report to Council

MEETING DATE:		<u>10/13/25</u>
ITEM NUMBER		<u>5 c</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

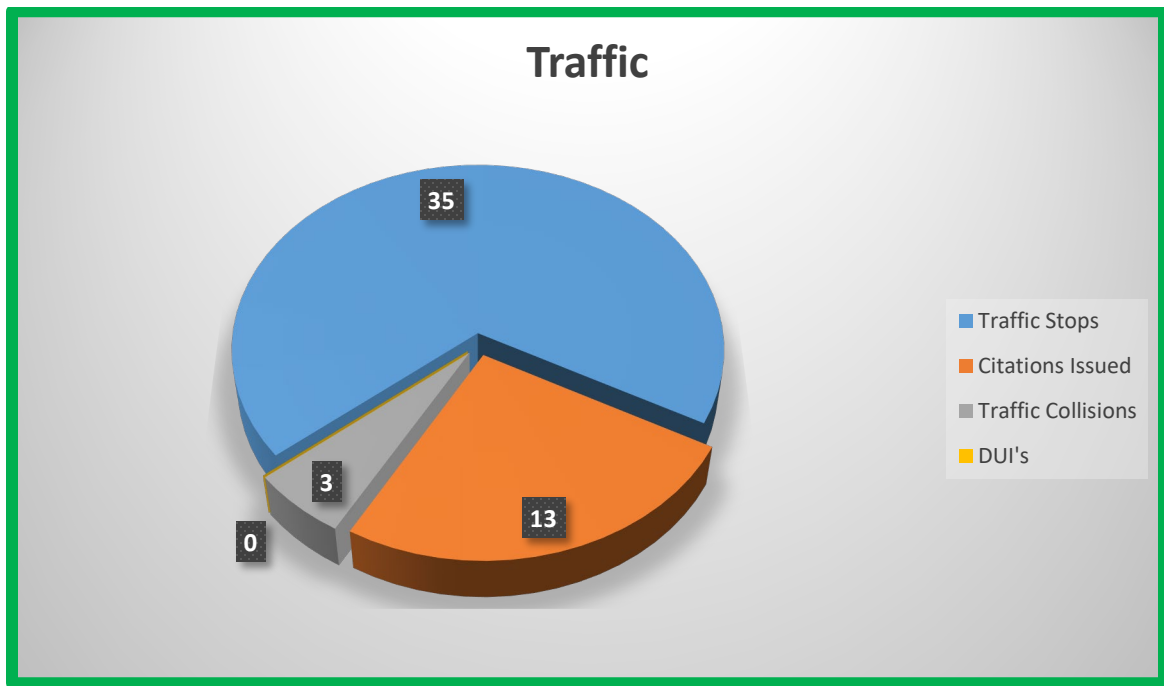
Date Issued: October 8, 2025
From: Sergeant Damian Martinez, Chief of Police
Subject: Holtville Sheriff's Monthly Report – **September 2025**

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

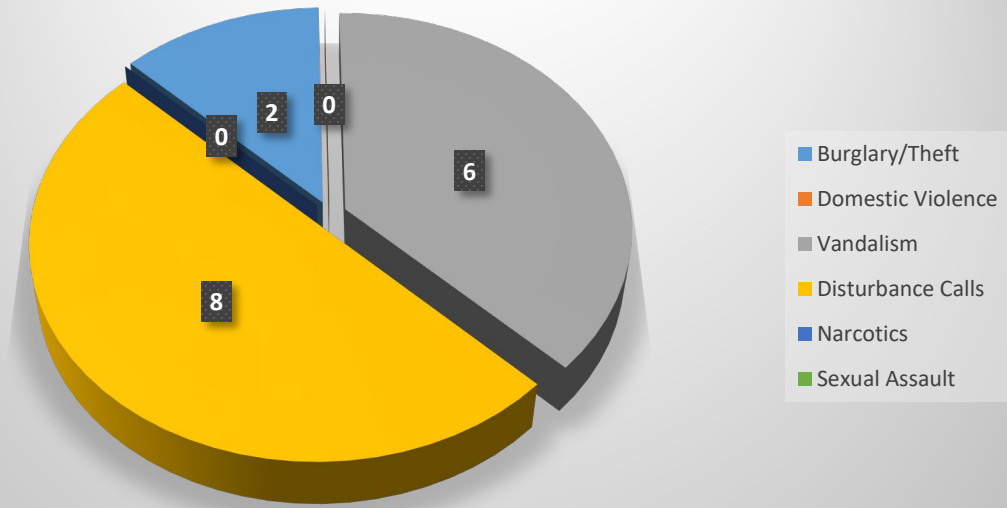
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **September 2025.**

Calls for Service:

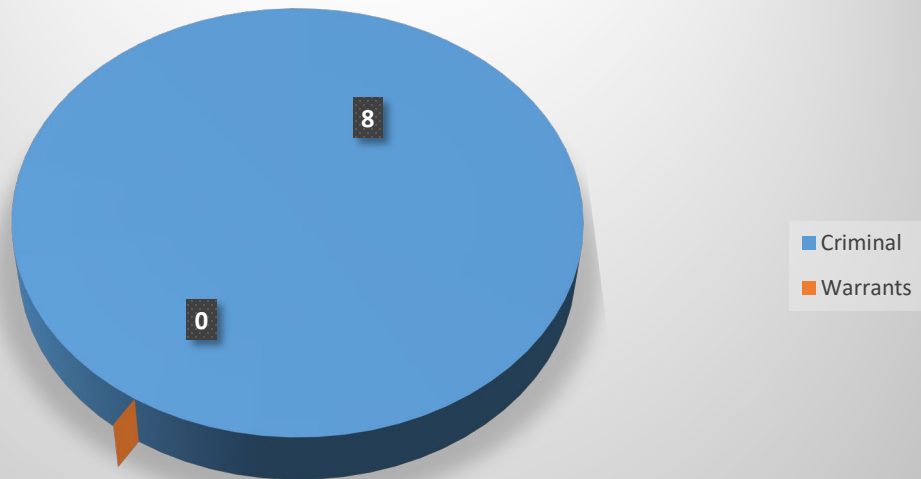
- **385** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.

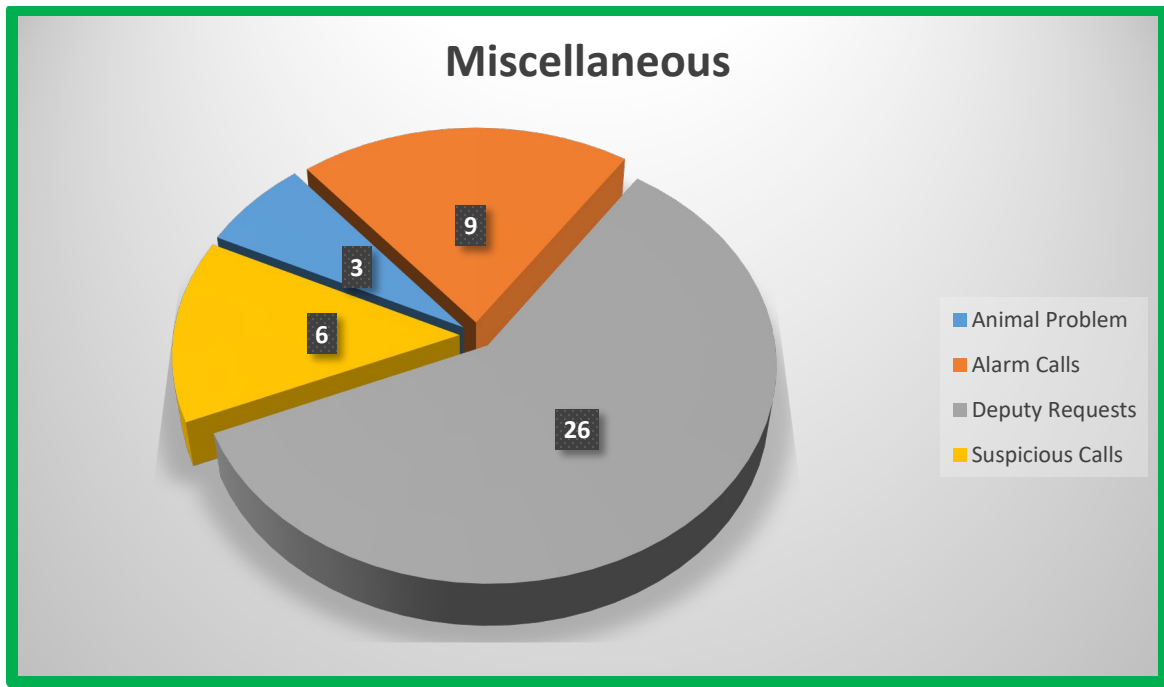


Criminal Activity



Arrests





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of September 2025.

CR# 25-27305 Traffic Stop on 5th St/Grape Ave:

Driver was pulled over for not having 2 headlamps during darkness. He was cited & released for Suspended License. Vehicle was turned over to licensed driver.

CR# 25-27312 -Traffic Stop on Holt Ave/7th St:

A juvenile driver was seen driving and stopped due to knowledge of not having a valid driver's license. Juvenile was cited & released as an Unlicensed Driver. Juvenile was picked up by mother. Vehicle was turned over to a licensed driver.

CR# 25-27330 -Pedestrian Check on Pine Ave/5th St:

Male subject had a cite & release only Misdemeanor Warrant for drunk in public out of San Bernardino County. He was given citation with new court date.

CR# 25-27610 Juvenile Problem

Donut Shop contacted ICSO in reference to two juveniles attempting to purchase alcohol with possibly a fake ID. Holtville Deputies made contact with both juveniles outside the Donut Shop. Negative fake ID's were located. Both juveniles left the area with no further incident.

CR#: 25-27854 -Juvenile Problem (900 Block Chestnut Ave)

RP, advised two female juveniles with their face painted as clowns were throwing rocks at his residence. RP followed the juveniles to 900 Block of Figueroa Ave. Deputy arrived and spoke with RP who stated the juveniles just banged on their window and took off. RP advised there was no damage to his window or residence. Deputy contacted the two juveniles at the residence, and they were counseled and advised of the consequences if they were to have broken any property.

CR#25-28149 – Vandalism – Dollar General

RP requested a vandalism report because her rear passenger window on her white 4-door 4-Runner was shattered with a 2-inch rock. There was no suspect information nor surveillance footage of the incident.

CR# 25-28482 - Disturbance

Juvenile was assaulted by her mother and had visible injuries to both her forearms (scratches and redness). Contact was later made with mother, and she denied physical contact with juvenile. Based on the juvenile's statement, and siblings' statements and along with visible injuries, mother was arrested and booked into ICJ for child endangerment. CPS referral was completed.

CR# 25-28661 -Mental Case

RP stated her son was crying and attempting to jump out of the moving vehicle. Both parties arrived at the station. Statements were collected and a 5150 evaluation was done on juvenile. Juvenile was placed on a 5150-hold danger to self and transported to Behavior Health without further incident.

CR#25-28826 – Non-Injury Accident – 3rd Street and Maple Avenue

RP reported a semi-truck hit an AT&T pole when turning south on the dirt extension of 3rd Street. AT&T was informed and stated that a representative would arrive at an unknown time.

CR#25-28833 – Exhibition of Speed – 3rd Street and Maple Avenue

While obtaining the statements of the non-injury accident, a driver operated his vehicle in a negligent manner. Driver was stopped and arrested for exhibition of speed and booked into ICJ.

CR#25-28970 – Traffic Stop – Hwy 115 and 4th Street

Deputy conducted an enforcement stop on a Nissan Sentra for the non-functioning brake lights. During the stop, both subjects were asked if there were any illegal drugs or weapons, and they said no. A Border Patrol Agent K9 was called and alerted to the vehicle. A search was warranted and a small baggie containing a white powder was located in the truck. The powder was field tested, and it tested positive for methamphetamine. Driver was arrested for possession of a controlled substance.

CR# 25-29758 - 500 block Maple Avenue

RP stated he has an active restraining order against his son, who was just at his residence. Collected statements and confirmed the restraining order. Deputy made contact with suspect outside of his residence. Suspect confirmed he was within 100 yards of his father and his residence. Suspect was transported and booked into Imperial County Jail for violation of restraining order.

CR# 25-29999 - Bike Stop / Pine Avenue & 7th Street:

A bike stop was conducted on subject and he was seen dropping an item before making contact. The item was a rolled up plastic bag containing 2.1 grams of methamphetamine. Suspect was transported and booked into Imperial County Jail.

Respectfully submitted,

Sergeant Damian Martinez

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>10/13/25</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 6th, 2025

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 09/19/2025 thru 09/18/2025.

WATER PLANT:

- Water plant staff trenched and exposed damaged electrical conduits & cabling at raw water pump station, which occurred/resulted from recent storms that which impacted the Holtville area. Pump station remains operational, and staff have arranged to have a local electrical contractor complete repair work later this week.

WASTEWATER PLANT:

- WWTP staff and I attended a TEAMS meeting with Nautilus Environmental Labs regarding the Toxicity Identification Evaluation protocols. They provided us with detailed information regarding the TIE process/protocols, and will be submitting a cost proposal later this week for us to review/approve prior to starting it. I am maintaining Regional Board informed of our progress regarding this matter.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:		<u>10/13/25</u>
ITEM NUMBER		<u>5 e</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED October 9th, 2025
FROM: **Public** Works Supervisor
SUBJECT: Bimonthly Report.

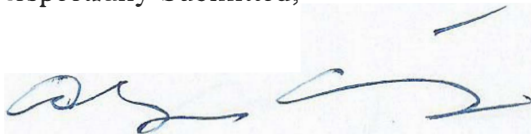
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Pumped water out of Apple Court retention basin.
- Caught 5 dogs.
- Assisted AM Desert Storm with concrete at City pool.
- Replaced 12 ¾ inch meters.
- Replaced 13 1 inch meters.

Respectfully Submitted,



Alejandro Chavez
Public Works Supervisor
City of Holtville

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:		<u>10/13/25</u>
ITEM NUMBER		<u>5f</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED: October 1st 2025
FROM: Raylene Tapiceria
SUBJECT: Building Inspections Quarterly Report 07/01/2025 - 09/30/2025

THIS REPORT IS PROVIDED TO THE CITY COUNCIL FOR THEIR INFORMATION NO ACTION IS REQUIRED AT THIS TIME

The purpose of this report is to inform Council of Building Inspection activities during the period of July through September 2025

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<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>
Roof Nailing	8	Roofing	8	Replace A/C	3	Windows	7	Gas	0
Water Heater	0	Insulation	7	Electrical	14	Pool Demo	0	Courtesy Inspectic	0
Framing	6	Plumbing	5	Lath	7	Roof Collapse	0	Fire Restoration	0
Set Back	5	Rebar	5	Solar Panels	2	Concrete	7	Fence	0
Underlayment Paper	8	Footing	5	Drywall Nail	7	Signs	0	Wall Sheathing	7

31 Permits received Final Inspections

(for Windows, Upgraded Electrical Panels, Pool Demos, Solar Panels and A/C Units.)

- 704 Fig Ave. - Reroof
- 884 Ash Ave. - Electrical panel upgrade
- 520 Figueroa Ave. - New Home
- 640 W. Nineth St. - Reroof
- 877 Ash Ave. - Electrical panel upgrade
- 122 W. Nineth St. - Reroof
- 440 W. Sixth St. - Bathroom addition
- 122 W. Nineth St. - New carport
- 321 W. Sixth St. - Electrical panel upgrade
- 521 Olive Ave. Electrical panel upgrade
- 769 Walnut Ave. - Electrical panel upgrade
- 821 Holt Ave. - Reroof
- 884 Ash Ave. - House addition
- 769 Walnut Ave. - Reroof

- 628 W. Sixth St. - Workshop / Laundry room

- 853 Maple Ave. - Electrical panel upgrade

Plan Review / Building Permits

- 625 E. Fifth St. - Demo existing buildings
- 669 Maple Ave. - Reconstruction car garage
- 540 E. Third St. - Electrical panel upgrade
- 884 Ash Ave. - Electrical panel upgrade
- 878 Cedar Ave. - Relocate / Electrical panel upgrade
- 439 E. Fifth St. - Two new office spaces
- 704 Fig Ave. - Demo / Reroof
- 821 Holt Ave. - Reroof
- 691 Pine Ave. - New Stucco
- 122 W. Ninth St. - New carport
- 737 Chestnut Ave. - New swimming pool
- 640 W. Ninth St. - Reroof
- 570 Holt Ave. - A/C
- 877 Ash Ave - Electrical panel upgrade

- 520 Figueroa Ave. - Solar panels (revised plans)
- 407 Maple Ave. - Enclose both patios & carport
- 853 Maple Ave. - Electrical panel upgrade
- 769 Walnut Ave. - Electrical panel upgrade / Roof repair
- 635 Palm Ave. - Electrical panel upgrade
- 327 Maple Ave. - New water heater
- 321 333 W. Sixth St. - Electrical panel upgrade
- 521 Olive Ave. - Replace main electrical breaker
- 751 Beale Ave. - Demo / Reroof
- 567 Figueroa Ave. - Demo / Reroof
- 530 Palo Verde Ave. - New patio
- 504 E. Tenth St. - Solar panels
- 845 Ash Ave. - Demo / Reroof

Red Tags:

- 134 W. Fifth St. - Unsafe front façade leaning after storm - 8/26/2025
- 134 W. Fifth St. - Unsafe front façade leaning after storm - 9/16/2025

Meetings:

- On 7/08/2025 meeting with Nick Wells and Duggins Construction regarding Farm Housing Labor project

Respectfully Submitted,

Building Inspector
Raylene Tapiceria

MEETING DATE:		<u>10/13/25</u>
ITEM NUMBER		<u>5 g</u>
Approvals	CITY MANAGER	_____
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

City Of Holtville

Report To City Council

Date issued : october, 8 2025

From : Francisco Hernandez

Subject : Fire Prevention Inspections

Hot rods
 Payan barber shop
 Precious flowers and gifts

March started abatements

JULY

665 OLIVE AVE, MATTRESS AND REFRIGERATOR
 665 E 3RD ST, OVERGROWN GRASS
 602 E 3RD ST, PILE OF BRANCHES AROUND HOME
 525 E EIGHTH ST, MISCELLANEOUS AND TRASH AROUND HOME
 720 CIRCLE DRIVE, OVERGROWN GRASS
 761 CIRCLE DRIVE, MISCELLANEOUS ITEMS ALONG THE FENCE
 831 CIRCLE DRIVE, MISCELLANEOUS ITEMS AROUND HOME
 851 CIRCLE DRIVE, MISCELLANEOUS ITEMS IN FRONT YARD
 870 CIRCLE DRIVE, OVERGROWN GRASS MUST BE CUT
 819 BRENTWOOD AVE, OVERGROWN GRASS AND TRASH BAGS IN FRONT OF
 THE HOME
 660 ORANGE AVE, CLEAN UNDER CARPORT
 645 ORANGE AVE REMOVE WEEDS IN FRONT OF YARD MISCELLANEOUS ITEMS
 UNDER CARPORT
 537 WALNUT CLEAN TRASH AROUND HOME
 761 WALNUT AVE, MISCELLANEOUS ITEMS AROUND HOME
 828 WALNUT AVE OVERGROWN GRASS CLEAN UNDER CARPORT
 911 WALNUT AVE OVERGROWN GRASS

875 MAPLE AVE, CLEAN FRONT DOOR WAY
730 MAPLE AVE, CLEAN SIDE OF HOME TRASH
720 MAPLE AVE, CLEAN SIDE OF HOME AND SLAB
841 CHESTNUT AVE, CLEAN AROUND HOME TRASH
915 CHESTNUT AVE, CLEAN SIDE OF HOME MISCELLANEOUS AND TRASH
820 WALNUT AVE, COUCH AND MISCELLANEOUS ITEMS IN FRONT OF HOME
828 WALNUT CLEAN UNDER CARPORT
771 WALNUT AVE TRASH IN FRONT OF THE HOME
735 WALNUT AVE, MISCELLANEOUS ITEMS IN FRONT OF HOME
854 CEDAR CLEAN UNDER CARPORT
743 CEDAR CLEAN UNDER CARPORT
761 CEDAR CLEAN BACKYARD ALL MISCELLANEOUS ITEMS AND TRASH
775 CEDAR REMOVE PILE OF LOGS AND BRANCHES
851 BEAL AVE COUCH IN FRONT OF HOME

AUGUST

853 PINE AVE CLEAN UNDER CARPORT AND PILE OF BRANCES
846 PINE AVE BOXES IN FRONT OF HOME
654 OLIVE AVE CLEAN ALL ITEMS FROM SIDE OF HOME
646 OLOVE AVE CLEAN BACK OF ALLEY WAY
630 OLIVE CLEAN ALLEY TOILET AND TRASH
527 SIXTH ST CLEAN ALLEY AND BACKYARD
517 SIXTH ST BACK YARD TRASH AND OVERGROWN GRASS
727 EIGHTH ST CLEAN BACK YARD MISCELLANEOUS ITEMS
641 EIGHTH ST CLEAN BACKYARD
749 WOOLDRIDGE AVE REMOVE WOOD PILE FROM BACK YARD
724 WOOLDRIDGE REMOVE BARREL WITH MISCELLANEOUS AND TRASH
714 WOOLDRIDGE BACKYARD HAD MISCELLANEOUS AND TRASH
539 PALO VERDE CLEAN BACKYARD BED FRAME AND MISCELLANEOUS ITEMS
525 PALO VERDE CLEAN BACKYARD ALL MISCELLANEOUS AND TRASH
514 WALNUT OVERGROWN GRASS WOOD PALLETS
522 WALNUT OVERGROWN GRASS AND TRASH
538 WALNUT PORTABLE RESTROOM PILE OF WOOD
530 WALNUT TRASH AND MISCELLANEOUS ITEMS AROUND HOME
555 MAPLE MISCELLANEOUS ITEMS IN BACKYARD
122 9TH ST MISCELLANEOUS ITEMS ON SIDE OF HOME

SEPTEMBER

733 FERN AVE BOILER OUTSIDE OF HOME HAS TO BE REMOVED
713 FERN AVE MUST CLEAN UNDER CARPORT
539 PALO VERDE CLEAN BACKYARD REMOVING TRASH
401 EIGHTH ST PILE OF BRANCHES MUST BE REMOVED
377 EIGHTH ST PILE OF LOGS MUST BE REMOVED
318 EIGHTH ST TRASH AND MISCELLANEOUS ITEMS MUST BE REMOVED
120 E EIGHTH ST TRAILER FULL OF TRASH IN BACKYARD
122 E EIGHTH ST TRASH AROUND HOME
878 FERN AVE TRASH AROUND HOME
769 FERN AVE LOT NEXT TO HOME MUST BE CLEANED
814 ORANGE AVE TRIM BRUSH FROM AROUND HOME
877 ORANGE AVE TRASH AROUND HOME MUST BE REMOVED
704 HOLT AVE COUCH ON THE SIDE OF HOME
830 9TH ST MISCELLANEOUS IN FRONT OF HOME
822 FERN AVE MISCELLANEOUS IN FRONT OF HOME
877 ORANGE MISCELLANEOUS IN FRONT OF HOME
377 EIGHTH LOGS BY HOME
777 ORANGE CLEAN BACKYARD TRASH
401 EIGHTH PILE OF DEAD BRANCHES
419 SEVENTH ST CLEAN BACKYARD TRASH
135 SEVENTH OVERGROWN GRASS
606 MAPLE MISCELLANEOUS ITEMS IN BACKYARD
673 CHESTNUT MISCELLANEOUS ITEMS IN FRONT YARD
635 CHESTNUT MISCELLANEOUS ITEMS IN FRONT YARD
710 4TH ST CLEAN AROUND HOME
532 4TH CLEAN AROUND HOME
510 4TH CLEAN AROUND HOME

Respectfully Submitted,
Fire Prevention
Francisco Hernandez