

CITY OF HOLTVILLE

Request for Proposals for

Resident Engineering & Construction Management Services

for the

**Holtville Alamo River Trail Trestle Bridge Project
(2026)**

Issued: February 05, 2026

Proposals Due: February 19, 2026

Project Funding Provided by:

The The California Natural Resources Agency Program

The Proposition 68 Recreational Trails and Greenways Grant Program

Requested by:

Nick Wells, City Manager

City of Holtville

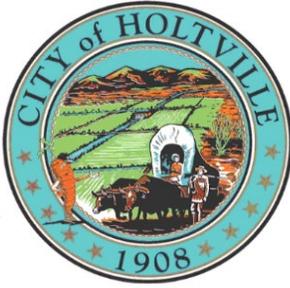
121 W Fifth Street

Holtville, California 92250

TABLE OF CONTENTS

	<u>Page</u>
I. Procurement Statement	2
II. Background & Project Description	3
III. Scope of Work	3
IV. Responsibilities of the City	4
V. Schedule of Events	5
VI. Applicable Documents	5
VII. Evaluation of Proposals	5
VIII. Construction Budget	5
Proposed Schedule	Appendix A

I. PROCUREMENT STATEMENT



**CITY OF HOLTVILLE
REQUEST FOR PROPOSALS for**

**Resident Engineering & Construction Management Services
for the**

Holtville Alamo River Trail Trestle Bridge Project

**Project Funding Provided by the
The California Natural Resources Agency Program
Proposition 68 Recreational Trails and Greenways Grant Program
and Local City Funding**

NOTICE IS HEREBY GIVEN that the City of Holtville (hereinafter referred to as the "City"), acting by and through its City Council, is requesting PROPOSALS from qualified construction management and field inspection professionals to provide the following services for the above-listed project.

Resident Engineering & Construction Management Services

SUBMISSION DEADLINE: Receipt up to, but no later than 4:00 p.m., **Thursday, February 19, 2026**

To be considered for negotiation and award of a contract, three (3) paper copies and one (1) electronic copy (CD or USB Flash Drive) of proposals must be received by the date and time specified above in a sealed package by the City Clerk or Project Administrator at the address listed below.

Questions can be directed to the City of Holtville Project Administrator listed below. Copies of the Request for Proposals and Project Plans & Specifications can be obtained on the **Holtville.ca.gov** website or at the address listed below:

Mr. Nicholas D. Wells
City Manager/Project Administrator
121 West Fifth Street
Holtville, California 92250
Phone: (760) 356-4574

Proposals will be evaluated by a committee. It is the City's intention to select the Consultant whose fee, qualifications and understanding of the project are deemed most advantageous to the City in accordance with this Request for Proposals. The Selection Committee's recommendation will be forwarded to the Holtville City Council for final determination at the regularly-scheduled February 23, 2026 meeting.

The City reserves the right to reject any or all Proposals, or to waive any irregularities or informalities in any proposals or in the proposal and selection process.

The Schedule of Events for the Consultant services procurement is as follows:

Issue Request for Proposals	February 5, 2026
Proposal Due	February 19, 2026
Bid Evaluation	February 20, 2026
City Approves Agreement	February 23, 2026

Agreements shall not be entered into with a consultant without an adequate financial management and accounting system(s) as required by 48 CFR Part 16.301-3, 49 CFR Part 18, and 48 CFR Part 31.

II. BACKGROUND & PROJECT DESCRIPTION

The City of Holtville has obtained a grant through the State of California Natural Resources Agency from Proposition 68 Recreational Trails and Greenways Grant Program funds - hereafter described as the grant agency. The grant is to fund improvements to the City of Holtville's Alamo River Trestle Bridge Trail Project ("Project").

The Alamo River Bridge served as a Train Trestle from around 1904 through 1995. The City of Holtville purchased the bridge around 2007 with the intent to convert the bridge to pedestrian use and integrate the bridge with the Holtville Alamo River Trail. On August 3, 2009 a fire occurred in the vicinity of the Bridge, with significant damage sustained to it. A visual structural review was conducted by Simon Wong Engineering and report issued in 2010 concerning the damage sustained. The 2010 report included recommended bridge repairs and associated costs.

In 2023, the City of Holtville engaged Kleinfelder, Inc. to complete Design Engineering plans for the Project. A link to those plans will be forwarded upon request.

This Project includes the rehabilitation the wooden Alamo River Trestle Bridge (previously damaged by fire) - transitioning from railroad use to pedestrian use. The bridge rehabilitation will include the replacement of damaged structural bent timbers, structural cross beams, and other structural components, as well as the installation of a new bridge deck and railing for traversing the bridge for non-motorized users including pedestrians, bicycles and equestrian traffic. The Project also includes landscape improvements and extension of the Alamo River Trail from the east side of the bridge for a distance of 636 feet to an existing concrete section of the existing Alamo River Trail.

III. SCOPE OF WORK

The Scope of Work is to provide the necessary full time Resident Engineer, Construction Management, and Inspection services to the City of Holtville in accordance with all provisions within this Request for Proposals (RFP). Consultant shall provide a dedicated full-time person or persons to perform these services for this specific project, which is funded with State and local funds. These services will be required from the date of award of the RE/CM contract, through the end of construction, through completion of all punch list items and submission of all documentation after the Notice of Completion. Consultant is also expected to prepare for and physically attend any financial or process audits during the construction phase and/or after filing of the Notice of Completion. Project related duties include, but are not limited to: construction contract document review; monthly quantity estimate reviews for contractor completed work; contractor payment request reviews and recommendations regarding approval of payment requests; preconstruction meeting and project closure documentation; grant agency audits and similar items.

The RE/CM shall be a California licensed Civil Engineer. The RE/CM will monitor and ensure that all required improvements are completed in accordance with the project improvement plans, specifications, and the funding-related requirements of the grant agency. All such work shall also be conducted in accordance with all applicable local, state and federal standards and guidelines.

the material delivery slip date, quantity of material, slip number and total materials delivered for each work day shall be prepared by the RE/CM.

The RE/CM will be required to note as-built conditions and prepare as-built plans for all improvements that may have deviated from the project improvement plans. Said as-built plans shall be forwarded to the City of Holtville with all final project documentation. Upon project completion, all records are to be compiled in a three (3) ring binder(s), prominently labeled on the face and spine with the title:

"PROJECT NAME: Holtville Alamo River Trail Trestle Bridge Project"

This shall serve as a record of the project. Photographs of the work site prior to commencement of work, during construction, and after completion of construction are to be included in the record of the project. Additionally, a copy of the record of the project is to be provided in Portable Document Format (PDF) on one (1) USB thumb drive.

In addition to the comprehensive record of the project detailed above, the Consultant is to also provide a detailed summary of the project. The project summary shall include a brief detailing of the dates of bid release, bid opening, dates of issue of Notice to Proceed to Contractor and RE, number of working days and a brief detailing of the project. This project summary is also to be provided in a three (3) ring binder labeled with the same information as the comprehensive record detailed above, as well as in Portable Document Format (PDF) on a USB thumb drive.

All tracings, plans, specifications, and maps prepared or obtained under the terms of the Agreement with the City shall be delivered to, and become the property of, the City. Basic survey notes, sketches, charts, computations and other data, prepared or obtained under such Agreement, if not required to be provided, shall be made available upon request to the City without restriction or limitation on their use.

The construction period for this project is scheduled to be 165 (one hundred sixty-five) calendar days. Full time onsite inspection services are required during each and every day of construction work, however, for the purposes of preparing this proposal, consultant should assume that onsite work is projected to take 90 calendar days, with 75 additional days built into the schedule for Non-Field / Office work. This will include time to complete administrative work prior to and subsequent to the actual construction, as well as the for required attendance to any potential project audits.

***** Please construct bid accordingly! *****

IV. RESPONSIBILITIES OF THE CITY

The City will provide a designated City Project Administrator to review project specific items throughout the duration of the project.

The City will pay an agreed upon amount normally within 30 days after receipt of invoice(s). Invoice(s) shall be submitted with a detailed accounting of staff hours attributed to specific tasks. Separate invoices shall be submitted for specific project billings. City will retain five percent (5%) of each invoice for RE/CM services until 10 days after the filing of the Notice of Completion contingent upon all Resident Engineering and Construction Management services being complete.

The City will not provide dedicated workplace facilities.

The City reserves the right to perform any portion of the Scope of Work by City personnel or other consultants should the City determine it would be in the best interest of the City to do so.

V. SCHEDULE OF EVENTS

The Schedule of Events for the Resident Engineering & Construction Management Services Procurement phase is as follows:

Issue Request for Proposals	Thursday, February 5, 2026
Proposals Due	Thursday, February 19, 2026
Bid Evaluation	Friday, February 20, 2026
City Awards Contract	Monday, February 23, 2026

VI. APPLICABLE DOCUMENTS

1. Plans & Specifications: available upon request from Contract Administrator or on the City's Website.
2. Contract Documents (to be provided at award of Contract)

VII. EVALUATION OF PROPOSALS

A Committee will review and evaluate the proposals. It is the City's intention to select the Consultant whose qualifications and understanding of the project are deemed most advantageous to the City in accordance with this Request for Proposals. The Selection Committee's recommendation will be forwarded to the Holtville City Council for final determination.

The City reserves the right to reject any and all proposals or to waive any irregularities or informalities submitted in any proposals or in the proposal and selection process. The City also reserves the right to request additional information for clarification. The City Council reserves the right to select any consultant that the City deems qualified regardless of the Evaluation Committee's recommendation.

Clarification desired by a proposer shall be requested in writing or by emailing a minimum of 72 hours prior to the RFP submission date. Oral explanation or instructions shall not be considered binding on behalf of the City. Forward questions to the City of Holtville Contract Administrator at the following address:

Mr. Nicholas D. Wells
City Manager/ Project Administrator
121 West Fifth Street
Holtville, CA 92250
Email: NWells@Holtville.ca.gov

Any modifications to this solicitation will be issued by the City Project Administrator as a written addendum. Any sub-consultant participating in this project is to be listed within the contents of this consultant's response to this proposal. Sub-consultants shall not be allowed to be engaged by the Resident Engineer / Construction Manager after the proposals are submitted to the City of Holtville.

This RFP does not commit the City of Holtville to award a contract or pay any costs associated with the preparation of a Proposal. The City reserves the right to cancel, in part or in its entirety, this solicitation should this be in the best interest of the City to do so.

VIII. CONSTRUCTION BUDGET

The funding available to construct this project is \$1,262,000 from the State of California Natural Resources Agency and additional funding from from the City of Holtville. Total funding currently available to construct this project is approximately \$1,900,000.

Appendix "A"

Holtville Alamo River Trail Trestle Bridge Project

Proposed Schedule



CITY OF HOLTVILLE

121 WEST FIFTH STREET
HOLTVILLE, CALIFORNIA 92250 - 1298 · (760) 356 - 2912
" THE CARROT CAPITAL OF THE WORLD "

CITY OF HOLTVILLE RAILROAD TRESTLE BRIDGE REHABILITATION OVER ALAMO RIVER, ALONGSIDE HIGHWAY 115

SCHEDULE OF EVENTS

DATE: DECEMBER 1, 2025

<u>ITEM NO.</u>	<u>ITEM</u>	<u>SCHEDULE</u>
1	Approval of the plans, specifications, and cost estimate by the City Council and to move forward with the bidding phase of the project.	Monday, December 8, 2025
2	Prepare Cover Letter transmitting Legal Advertisement to the Holtville Tribune. The Holtville Tribune requires the Legal Advertisement 72 hours or 3 business days prior to the Advertising of the Project.	Tuesday, December 9, 2025
3	Complete printing of bid set plans, specifications and contract documents.	Tuesday, December 9, 2025
4	Project Advertisement for Bidding (posting on City's webpage and trade journals, and Newspaper - Holtville Tribune (Thursdays)	Thursday, December 11, 2025 and Thursday, December 18, 2025
5	Contact local contractors, subcontractors and material suppliers regarding the project.	Thursday, December 11, 2025
6	Conduct Non-Mandatory Pre-Bid Conference at 10:00 a.m. at Holtville City Hall, 121 West 5th Street, Holtville, CA 92250.	Friday, January 9, 2026
7	Questions are due by the bidders at 5:00 PM.	Friday, January 16, 2026
8	Conduct Bid Opening at 2:00 p.m. at Holtville City Hall, 121 West 5th Street, Holtville, CA 92250.	Tuesday, January 27, 2026

<u>ITEM NO.</u>	<u>ITEM</u>	<u>SCHEDULE</u>
9	Award Contract for Project Construction at the Regularly Scheduled Holtville City Council Meeting.	Monday, February 9, 2026
10	Process Contract Documents. Receive Insurance Certificates, Performance Bond and Payment Bond from Contractor. Review of Insurance and Bond Documents by	Tuesday, February 10, 2026 through Monday, February 23, 2026
11	Review Project Submittal Documents.	Monday, February 16, 2026 through Friday, March 13, 2026
12	Conduct Pre-Construction Conference at Holtville City Hall at 10:00 a.m.	Friday, February 27, 2026
13	Issue Notice to Proceed to Contractor.	Friday, February 27, 2026
14	Construction Start Day	Monday, March 9, 2026
15	Project Construction – 165 Calendar Days.	Monday, March 9, 2026 through Thursday, August 20, 2026
16	Conduct Final Project Inspection with Contractor, Consultant Design and Resident Engineer(s), and City of Holtville Staff.	Thursday, August 13, 2026
17	Contractor to address “Punch List” items and finish project construction.	Thursday, August 20, 2026
18	File Notice of Completion at County of Imperial Recorder’s Office.	Friday, August 21, 2026