

AGENDA

REGULAR MEETING of THE HOLTVILLE CITY COUNCIL 121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, April 27, 2026

- | | | |
|--|--|--|
| <input type="checkbox"/> Michael Pacheco, Mayor | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Alex Silva, Fire Chief |
| <input type="checkbox"/> John Munger, Mayor Pro Tem | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> Damian Martinez, Police Chief |
| <input type="checkbox"/> Murray Anderson, Council Member | <input type="checkbox"/> Chandler Sinclair, Finance Supervisor | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Steve Walker, City Attorney | <input type="checkbox"/> Cynthia Mancha, City Planner |
| <input type="checkbox"/> Vanessa Ramirez, Council Member | <input type="checkbox"/> Yvette Rios, City Clerk | <input type="checkbox"/> |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:00 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

PROCLAMATION:

*National Public Safety Telecommunications Week
Sergeant Damian Martinez - ICSO*

PRESENTATION:

*Military Child's Table Setting Ceremony
American Legion Women's Auxiliary & Auxiliary Unit 138 Junior Members*

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, April 13, 2026.
- b. Current Demands #49223 through #49279.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:**2. UNFINISHED BUSINESS:**

- a. **Discussion/Related Action to Adopt RESOLUTION #26-10** Accepting a Settlement Offer for a Community Development Block Grant (CDBG) for a Mobile Home at 1313 E Seventh Street, Space #67
Chandler Sinclair, Finance Supervisor

3. NEW BUSINESS:

- a. **Discussion/Related Action** Regarding a Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the Senior Graduation to be Held on Thursday, June 6, 2026, at the HHS Football Field
Nick Wells, City Manager

4. INFORMATION ONLY: *None***5. STAFF REPORTS**

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Chandler Sinclair*
- c. Fire Chief - Alex Silva
- d. Water Plant Foreman - *Josh Osuna*
- e. Wastewater Plant Supervisor - *Gustavo Rodriguez*
- f. Public Works Supervisor - *Alex Chavez*
- g. Fire Prevention Officer - *Francisco Hernandez*

6. Items for Future Meetings:**7. ADJOURNMENT:**

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, April 24, 2026.

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, April 13, 2026

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, April 13, 2026, at 5:30 pm in the Civic Center. Mayor Mike Pacheco was present, as were Council Members Murray Anderson, Mike Goodsell, John Munger, and Vanessa Ramirez. Also present were City Planner Cynthia Mancha, Finance Supervisor Chandler Sinclair, Police Chief Damian Martinez, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Mike Pacheco.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

No Reportable Action Taken

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Pacheco called the Open Session meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: *John Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mike Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, April 10, 2026.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PROCLAMATION:

Autism Awareness Month

Gloria Brambila - Mother, Volunteer Advocate

Mayor Goodsell read the proclamation, making April Autism Awareness Month and April 2, 2026 Autism Awareness Day. The Council took a picture with those in attendance to receive the proclamation.

GENERAL PUBLIC COMMENTS:

Debbie Fjelsted (721 Fig Avenue) voiced concern over trees in public spaces that appear to not be thriving.

Ricci Santisteven Pacheco, Holtville representative on the IVHA Board of Commissioners, came to update the Council on recent meetings. She reported no delinquent rent at the Mesa Vista facility in Holtville and that the bench dedication ceremony was rescheduled to May 13 at 9:00 a.m. Ms. Pacheco informed the Council that IVHA was awarded a grant that has allowed them to purchase the Town & Country Apartments on Grape Avenue.

Stacy Britschgi (854 Cedar Avenue) invited the public to the IV Swiss Club Schwingfest on Saturday. She also addressed concerns about abatement issues and the street sweeper service.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, March 9, 2026.
- b. Current Demands #49175 through #49222
- c. Approval of the Minutes from the Special Meeting of Monday, March 30, 2026.

A motion was made by Mr. Goodsell and seconded by Mrs. Ramirez to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ramirez, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Rios reported that the Farmers Market is on Thursday and she had an account check-in with TMG.

Mr. Wells reported that he and Ms. Sinclair have been exploring accounting software options, attended the check presentation with Congressman Ruiz, and held meetings regarding July 4th.

Mr. Walker had nothing to report.

Mrs. Ramirez thanked Mr. Goodsell for helping with the children's story time at City Hall. Tomorrow she will attend the Sunset Rose Senior Apartments Ribbon Cutting Ceremony .

Mr. Anderson attended the Autism fair in Imperial where he shared the July 4th Celebration details with Assemblymember Jeff Gonzalez. He attended a Chamber Board meeting, the check presentation from Congressman Raul Ruiz, and a League of Cities Committee meeting in Costa Mesa.

Mr. Munger had nothing to report.

Mr. Goodsell reported that he attended ICTC and SCAG meetings, a CalCog Regional Leadership Board meeting in Long Beach, and will soon visit Sacramento with SCAG to meet government officials.

Chief Martinez answered questions for the Council regarding a rise in car theft. He reported that there are several groups across the valley causing the rise in activity, using scanners for push-to-start vehicles and targeting unlocked cars.

Ms. Sinclair also attended the check presentation with Congressman Raul Ruiz and will attend the Sunset Rose Senior Apartments Ribbon Cutting tomorrow.

Ms. Mancha reported that the Planning Department submitted an application for CDBG funding.

Mayor Pacheco had nothing to report.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #26-09** Approving the Extension of Sewer and Water Utility Services Outside of City Limits to the Property Located at 2319 Olive Avenue (APN 045-390-004) **Cynthia Mancha, City Planner**

Ms. Mancha explained that as with all applications for the extension of services outside of City limits, approval from the Council is required for the proposed action. This proposed extension is within the City's scope of influence due to its proximity to active services in the area. Existing utility lines can adequately sustain the additional service and it imposes no financial burden.

A motion was made by Mr. Anderson and seconded by Mrs. Ramirez to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ramirez, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

b. Discussion/Related Action to Adopt RESOLUTION #26-10 Accepting a Settlement

Offer for a Community Development Block Grant (CDBG) for a Mobile Home at
1313 E Seventh Street, Space #67

Chandler Sinclair, Finance Supervisor

Ms. Sinclair explained that the presented offer of CDBG funds is an opportunity for the City to recover some money from a longstanding loan that has no payments made to date. Authorizing the settlement would forgive the remaining loan amount. It is her recommendation that the City accept the offer, as she believes it is the best financial outcome.

Mr. Wells explained that documents on these loans from 1999 are very poor and language in these agreements made many residents believe that they were not obligated to repay their loans. All properties under these loans, including the specified address, have devalued and have resulted in a myriad of issues and losses for the City. Mr. Wells recommends the acceptance of the settlement, noting that funding may be dedicated to projects like the Public Safety Building.

Councilmembers requested to receive further information regarding the loan program and others expressed that accepting the current offer was of importance, as there is a possibility that declining at the present moment could result in a total loss.

A motion was made by Mr. Goodsell and seconded by Mr. Pacheco to approve the action as presented. The motion failed in the form of a roll call vote.

The Council requested that the item be brought back at a future meeting for reconsideration.

AYES: *Goodsell, Pacheco*

NOES: *Anderson, Munger, Ramirez*

ABSENT: *None*

ABSTAIN: *None*

c. Discussion/Related Action to Adopt RESOLUTION #26-11 Authorizing the

Purchase of a Commercial Riding Mower for Use in City Parks

Nick Wells, City Manager

Mr. Wells explained that the current mower has been used for park maintenance for 19 years. Recently, the machine frequently breaks down, needing repairs on three occasions in the past 18 months. He noted that impending state regulations requiring the purchase of electric machinery and vehicles may make the purchase of a new mower in the future more costly, so the time to buy a standard machine is now.

Mr. Anderson presented the option of seeking the purchase of a used mower in the interest of saving money. Mr. Munger and other members requested to see maintenance records and expenditure summaries for the current mower. Direction was given to include quotes for mowers in the packet.

A motion was made by Mr. Anderson and seconded by Mr. Munger to table the item. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ramirez, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

4. INFORMATION ONLY:

- a. Discussion Only** Regarding 4th of July Event and Time Capsule Opening Ceremony in Celebration of our Nation's Semiquincentennial **Nick Wells, City Manager**

In the interest of parties in attendance, this item was addressed prior to new business.

Jennifer Parra, Holtville Chamber of Commerce CEO, reported information regarding the organization's role in planning the July 4th Celebration. She expressed that she is excited to collaborate with the City and values the close partnership for this historic event. Most significantly, Ms. Parra introduced the possibility of having a fireworks display if the event were to be rescheduled for July 3rd. This feature is not available for the current date, July 4th. She stated that the fireworks show would do the event more justice and hopefully attract more attendees.

Mr. Wells acknowledged that there are pros and cons to a change in date but is more inclined towards July 3rd. He agreed that a fireworks display would add an element of grandeur to the event.

The Council was amenable to the change and gave staff and other planning parties direction to proceed with securing a fireworks show and rescheduling the event.

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Chandler Sinclair**
- c. Police Chief - Damian Martinez**
- d. Water Plant Foreman - Josh Osuna**
- e. Water/Wastewater Consultant - Frank Cornejo**
- f. Public Works Supervisor - Alex Chavez**
- f. Building Inspector - Raylene Tapiceria**

6. Items for Future Meetings:

- 7. ADJOURNMENT:** *There being no further business to come before the Council, Mayor Pacheco adjourned the meeting at 7:33 PM.*

Mike Pacheco, Mayor

Yvette Rios, City Clerk

MEETING DATE:	4/27/26
ITEM NUMBER	1 b
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	D	
49223								
04/16/2026	49223	8x8, INC.	5552283	10-12001-4425	268.52	268.52	TELEPHONE	ADMIN
Total 49223:						268.52		
49224								
04/16/2026	49224	A1 GOLF CARS	00030	10-22080-4420	2,747.78	2,747.78	BATTERY	FIRE DEPT
Total 49224:						2,747.78		
49225								
04/16/2026	49225	AA ELECTRIC	3201	10-31158-44300	155.00	155.00	ELECTRIC REPAIRS	PW
Total 49225:						155.00		
49226								
04/16/2026	49226	ACE HARDWARE	F72963	10-31150-44200	24.53	24.53	TAPER CARDS	PW
04/16/2026	49226	ACE HARDWARE	F73018	10-31150-44200	175.32	175.32	CLEANING SUPPLIES	FIRE DEPT
04/16/2026	49226	ACE HARDWARE	F73047	10-31150-44200	46.96	46.96	PVC CAPS	
04/16/2026	49226	ACE HARDWARE	F73280	10-22080-4420	30.16	30.16	FILTERS	
04/16/2026	49226	ACE HARDWARE	F73315	10-22080-4420	58.23	58.23	BATTERIES	
04/16/2026	49226	ACE HARDWARE	F73569	10-22080-4420	9.69	9.69	AUTO SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F73587	10-31150-44200	64.63	64.63	WEED KILLER	
04/16/2026	49226	ACE HARDWARE	F73693	10-31158-44200	35.74	35.74	INSECT KILLER	
04/16/2026	49226	ACE HARDWARE	F73832	10-21070-4420	14.00	14.00	DISINFECTANT	
04/16/2026	49226	ACE HARDWARE	F74035	10-31158-44200	10.75	10.75	DRAIN CLEANER	
04/16/2026	49226	ACE HARDWARE	F74469	10-22080-4420	103.50	103.50	CLEANING SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F74476	10-22080-4420	4.95-	4.95-	CLEANING SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F74505	10-22080-4420	11.84	11.84	AUTO SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F74568	10-21070-4420	27.98	27.98	PADLOCKS, KEYS	
04/16/2026	49226	ACE HARDWARE	F74644	10-31150-44200	9.24	9.24	COUPLINGS	
04/16/2026	49226	ACE HARDWARE	F74727	12-31620-4420	17.53	17.53	PAINT SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F74781	11-31510-44200	53.85	53.85	GLOVES	
04/16/2026	49226	ACE HARDWARE	F74917	10-31150-44200	57.09	57.09	LAWN MOWER SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F74964	10-31150-44200	160.05	160.05	CLEANING SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F75162	10-31150-44200	34.47	34.47	GARBAGE CAN	
04/16/2026	49226	ACE HARDWARE	F75236	10-31158-44200	14.20	14.20	CLEANING SUPPLIES	
04/16/2026	49226	ACE HARDWARE	F75242	10-31158-44200	7.10	7.10	PLUNGER	
Total 49226:						961.91		
49227								
04/16/2026	49227	ADVANCED COMMUN	20595	10-22080-4420	4,104.74	4,104.74	FIRE DEPT RADIOS	FIRE DEPT
Total 49227:						4,104.74		
49228								
04/16/2026	49228	AFLAC TRADITIONAL	219361	10-00000-2023	154.83	154.83	AFLAC	ADMIN
04/16/2026	49228	AFLAC TRADITIONAL	327399	10-00000-2024	154.83	154.83	AFLAC	
04/16/2026	49228	AFLAC TRADITIONAL	532209	10-00000-2023	154.83	154.83	AFLAC	
Total 49228:						464.49		
49229								
04/16/2026	49229	AIRWAVE COMMUNIC	451571	10-22080-4431	130.00	130.00	LIGHT REPAIRS	FIRE DEPT
Total 49229:						130.00		
49230								
04/16/2026	49230	ALBINO GOMEZ	FINAL BILL	11-00000-39620	135.84	135.84	FINAL UTILITY BILL	UTILITIES

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 49230:						135.84		
49231								
04/16/2026	49231	AMERITAS LIFE INSU	010-67624-0	10-13010-4225	987.93	987.93	DENTAL INSURANCE	ADMIN
04/16/2026	49231	AMERITAS LIFE INSU	010-67624-0	10-21070-4225	295.60	295.60	VISION INSURANCE	
Total 49231:						1,283.53		
49232								
04/16/2026	49232	APPLIED INDUSTRIA	7034193331	12-31610-4420	532.11	532.11	GLOVES	PW
Total 49232:						532.11		
49233								
04/16/2026	49233	AT&T	25087462	10-22080-4425	906.77	906.77	TELEPHONE CHARGES	FIRE DEPT
Total 49233:						906.77		
49234								
04/16/2026	49234	AT&T MOBILITY	1671X04112	10-22080-4515	86.22	86.22	FIRE DEPT SERVICES	PW
04/16/2026	49234	AT&T MOBILITY	8116X041120	10-31140-44230	1,169.72	1,169.72	TELEPHONE CHARGES	FIRE DEPT
Total 49234:						1,255.94		
49235								
04/16/2026	49235	BABCOCK LABORAT	CC61339-22	12-31610-4430	65.65	65.65	OILAND GREASE	PW
04/16/2026	49235	BABCOCK LABORAT	CD60490-22	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMA	
04/16/2026	49235	BABCOCK LABORAT	CD60492-22	11-31520-44301	19.81	19.81	ALUMINUM	
04/16/2026	49235	BABCOCK LABORAT	CD60510-22	11-31520-44301	19.81	19.81	ALUMINUM	
04/16/2026	49235	BABCOCK LABORAT	LD60008-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS	
04/16/2026	49235	BABCOCK LABORAT	LD60015-227	12-31610-4430	36.00	36.00	E.COLI LAB ANALYSIS	
Total 49235:						358.03		
49236								
04/16/2026	49236	BLANC IMAGE PROD	41626	10-13050-4430	500.00	500.00	DJ FARMERS MARKET	FARMERS MKT
Total 49236:						500.00		
49237								
04/16/2026	49237	BLU BULK TRANSPO	#9746 MARC	10-31158-44200	37.00	37.00	PW WATER	PW
Total 49237:						37.00		
49238								
04/16/2026	49238	BORDER TACTICAL	A223974	10-22080-4314	49.00	49.00	FIRE PATCHES	FIRE DEPT
Total 49238:						49.00		
49239								
04/16/2026	49239	BOUNDTREE	86154099	10-22080-4420	335.29	335.29	MEDICAL SUPPLIES	FIRE DEPT
Total 49239:						335.29		
49240								
04/16/2026	49240	BRAWLEY ANALYTIC	1894	12-31610-4430	1,650.00	1,650.00	GREEN ALGAE TESTING	PW
Total 49240:						1,650.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
49241								
04/16/2026	49241	CASELLE, INC.	INV-17646	10-14020-4520	1,974.00	1,974.00	CONTRACT SUPPORT	ADMIN
Total 49241:						1,974.00		
49242								
04/16/2026	49242	CONTROL SYSTEMS	2026-0303	12-31610-4430	6,471.11	6,471.11	IGNITION UPGRADES	PW
Total 49242:						6,471.11		
49243								
04/16/2026	49243	COUNTY OF SAN DIE	26HOLTFDN	12-31620-4433	701.50	701.50	PUBLIC WORKS RADIOS	PW
Total 49243:						701.50		
49244								
04/16/2026	49244	CROSS CONNECTIO	2025-10-24-	10-22080-4431	512.04	512.04	REPAIRS	FIRE DEPT
Total 49244:						512.04		
49245								
04/16/2026	49245	DEPARTMENT OF CO	2026 Q1	10-12003-4430	71.44	71.44	STRONG MOTION & SEISMIC H	ADMIN
Total 49245:						71.44		
49246								
04/16/2026	49246	DESERT VALLEY PO	3677	12-31610-4430	5,360.62	5,360.62	WWTP TECH REPAIRS	PW
04/16/2026	49246	DESERT VALLEY PO	3695	12-31610-4430	760.00	760.00	ALARM REPAIRS	
Total 49246:						6,120.62		
49247								
04/16/2026	49247	DXP ENTERPRISES, I	55747615	12-31610-4784	11,113.38	11,113.38	PUMP	PW
Total 49247:						11,113.38		
49248								
04/16/2026	49248	ESO SOLUTIONS, IN	ESO-195675	10-22080-4510	3,192.94	3,192.94	FIRE DEPT SOFTWARE	FIRE DEPT
Total 49248:						3,192.94		
49249								
04/16/2026	49249	FERNANDO RUIZ, IN	173756	10-31150-43150	525.00	525.00	SAFETY SERVICES	PW
Total 49249:						525.00		
49250								
04/16/2026	49250	FORESTRY SUPPLIE	799408-00	10-22080-4420	1,196.72	1,196.72	SHELTER, GPS, GUIDES	FIRE DEPT
Total 49250:						1,196.72		
49251								
04/16/2026	49251	FRANKLIN LEE ENTE	11930	10-12001-4520	2,760.00	2,760.00	PROFESSIONAL WEBSITE DEV	ADMIN
Total 49251:						2,760.00		
49252								
04/16/2026	49252	GUSTAVO RODRIGU	3	12-31610-4430	2,000.00	2,000.00	WWTP CONSULTING FEES	PW

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 49252:						2,000.00		
49253								FARMER MKT
04/16/2026	49253	HALEY DOWSEY	4/26 FARME	10-13050-4430	225.00	225.00	FARMERS MARKET TFF PERMI	
Total 49253:						225.00		
49254								ADMIN
04/16/2026	49254	HOLT GROUP, THE	26-02-016	22-80043-4430	11,070.00	11,070.00	(512) WEST 9TH STREET IMPR	
04/16/2026	49254	HOLT GROUP, THE	26-02-017	22-80052-4430	5,840.00	5,840.00	(518) PINE AVE, 4TH AND 5TH S	
04/16/2026	49254	HOLT GROUP, THE	26-02-018	12-31610-4430	450.00	450.00	(116) WWTP UV SYSTEM	
04/16/2026	49254	HOLT GROUP, THE	26-02-027	10-12003-4430	4,005.46	4,005.46	(047) PERMIT REVIEWS AND RE	
04/16/2026	49254	HOLT GROUP, THE	26-02-028	10-70001-4430	990.00	990.00	(151) PUBLIC SAFETY BUILDIN	
04/16/2026	49254	HOLT GROUP, THE	26-02-029	10-12003-4430	2,182.66	2,182.66	(207) BUILDING PERMITS REVI	
04/16/2026	49254	HOLT GROUP, THE	26-02-030	22-80050-4430	1,005.00	1,005.00	(489) TRESTLE BRIDGE TRAIL	
04/16/2026	49254	HOLT GROUP, THE	26-02-031	10-70003-4430	1,365.00	1,365.00	(491) SUNSET ROSE APARTME	
04/16/2026	49254	HOLT GROUP, THE	26-02-032	10-12003-4430	1,925.00	1,925.00	(510) PLHA GRANT	
04/16/2026	49254	HOLT GROUP, THE	26-02-033	22-80043-4430	800.00	800.00	(512) WEST 9TH STREET IMPR	
04/16/2026	49254	HOLT GROUP, THE	26-02-034	22-80052-4430	1,740.00	1,740.00	(518) PINE AVE, 4TH AND 5TH S	
04/16/2026	49254	HOLT GROUP, THE	26-02-035	10-70001-4430	3,468.04	3,468.04	(540) PUBLIC SAFETY BUILDIN	
04/16/2026	49254	HOLT GROUP, THE	26-02-036	10-80054-4430	565.00	565.00	(541) 1613 E THIESEN SEWER	
Total 49254:						35,406.16		
49255								ADMIN
04/22/2026	49255	I.C. SHERIFF'S DEPT	03312026	10-21040-4430	.00	.00	SHERIFF SERVICES	
04/16/2026	49255	I.C. SHERIFF'S DEPT	11302025	10-21040-4430	.00	.00	SHERIFF SERVICES	
Total 49255:						.00		
49256								PW
04/16/2026	49256	IMPERIAL COUNTY	26-23	10-31140-44200	660.43	660.43	3RD QUARTER FY 2025-26	
Total 49256:						660.43		
49257								PW FIRE DEPT
04/16/2026	49257	J&S AG SUPPLIES	778650	10-22080-4420	31.42	31.42	GAUGE, TEFCON	
04/16/2026	49257	J&S AG SUPPLIES	778737	10-31150-44200	166.60	166.60	HOSES	
04/16/2026	49257	J&S AG SUPPLIES	778739	10-31150-44200	38.37	38.37	CLEVIS, BOSS RING	
04/16/2026	49257	J&S AG SUPPLIES	778741	10-31150-44200	81.90	81.90	HOSE	
04/16/2026	49257	J&S AG SUPPLIES	778743	10-31150-44200	83.08	83.08	FITTINGS	
Total 49257:						401.37		
49258								PW
04/16/2026	49258	JADE SECURITY SYS	0233443	11-31520-44300	149.97	149.97	MONITOR SECURITY SYSTEM	
Total 49258:						149.97		
49259								UTILITIES
04/16/2026	49259	JEFFREY PACHECO	FINAL BILL	11-00000-39620	135.80	135.80	FINAL UTILITY BILL	
Total 49259:						135.80		
49260								PW
04/16/2026	49260	LA BRUCHERIE IRRRI	325757	10-31150-44200	342.22	342.22	SPRINKLERS	
Total 49260:						342.22		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
49261								
04/16/2026	49261	LABOR COMPLIANCE	1321	10-70003-4430	1,620.00	1,620.00	LABOR COMPLIANCE MONITOR	ADMIN
Total 49261:						1,620.00		
49262								
04/16/2026	49262	LEAF	100-5777131	10-22080-4525	182.75	182.75	PRINTER LEASE	FIRE DEPT
Total 49262:						182.75		
49263								
04/16/2026	49263	MISSIONSQUARE	6078137	12-31620-4240	6,655.60	6,655.60	RETIREMENT	ADMIN
04/16/2026	49263	MISSIONSQUARE	6641942	10-00000-2029	320.00	320.00	CM RETIREMENT CONTRIBUTI	
Total 49263:						6,975.60		
49264								
04/16/2026	49264	NAPA AUTO PARTS	323609	10-31158-44200	90.47	90.47	PAINT SUPPLIES	PW
04/16/2026	49264	NAPA AUTO PARTS	323623	10-31140-44200	58.12	58.12	OIL DRY	
04/16/2026	49264	NAPA AUTO PARTS	323723	12-31620-4421	693.22	693.22	WRENCH	
04/16/2026	49264	NAPA AUTO PARTS	323737	10-31150-44200	16.35	16.35	RIVET, SCREW	
Total 49264:						858.16		
49265								
04/16/2026	49265	PRINCIPAL LIFE INSU	#9437-10001	10-31150-42310	430.53	430.53	LIFE INSURANCE	ADMIN
Total 49265:						430.53		
49266								
04/16/2026	49266	QUILL CORPORATIO	48201856	10-14020-4416	102.35	102.35	CALCULATOR	ADMIN
Total 49266:						102.35		
49267								
04/16/2026	49267	SELLERS PETROLEU	CL49906	10-22080-4427	2,533.80	2,533.80	FD FUEL	PW FIRE DEPT
04/16/2026	49267	SELLERS PETROLEU	CL49907	12-31620-4427	2,853.19	2,853.19	PW FUEL	
Total 49267:						5,386.99		
49268								
04/16/2026	49268	SERVICE MASTER	35856	10-31158-44300	2,150.00	2,150.00	JANITORIAL SERVICE	ADMIN
Total 49268:						2,150.00		
49269								
04/16/2026	49269	SWRCB-DWOCF	HECTOR OR	11-31510-43120	55.00	55.00	DRINKING WATER OPERATOR	PW
Total 49269:						55.00		
49270								
04/16/2026	49270	TARGETSOLUTIONS	INV138328	10-22080-4313	218.93	218.93	TRAINING PLATFORM	FIRE DEPT
Total 49270:						218.93		
49271								
04/16/2026	49271	THE CRISCOM COMP	271694	10-11011-44300	4,500.00	4,500.00	ADVOCACY GRANT WRITING	ADMIN
Total 49271:						4,500.00		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
49272								
04/16/2026	49272	UNDERGROUND SER	320260349	10-31140-44300	31.50	31.50	DIG ALERT FEES	PW
Total 49272:						31.50		
49273								
04/16/2026	49273	USA BLUEBOOK	INV0099764	10-31152-44200	123.20	123.20	SIGNS	PW
04/16/2026	49273	USA BLUEBOOK	INV0100441	11-31520-44200	44.55	44.55	PIPE MARKER	
04/16/2026	49273	USA BLUEBOOK	INV0100578	11-31520-44200	296.08	296.08	NEEDLE VALVE	
04/16/2026	49273	USA BLUEBOOK	INV0100696	11-31520-44200	210.90	210.90	ELECTRODE	
04/16/2026	49273	USA BLUEBOOK	INV0100954	11-31520-44200	51.96	51.96	PIPE MARKER	
Total 49273:						726.69		
49274								
04/16/2026	49274	VESTIS	#2000 MARC	10-31150-43140	3,174.43	3,174.43	UNIFORM CHARGES	PW
Total 49274:						3,174.43		
49275								
04/16/2026	49275	VIC'S A/C	103911	10-22080-4430	237.50	237.50	FIRE DEPT AC SERVICE	FIRE DEPT
Total 49275:						237.50		
49276								
04/16/2026	49276	WALKER & DRISKILL	15456	10-16026-4430	3,110.00	3,110.00	ATTORNEY FEES	ADMIN
Total 49276:						3,110.00		
49277								
04/16/2026	49277	WAXIE SANITARY SU	83869420	10-22080-4420	139.67	139.67	TOILET PAPER	FIRE DEPT
Total 49277:						139.67		
49278								
04/22/2026	49278	I.C. SHERIFF'S DEPT	03312026	10-21040-4430	89,792.78	89,792.78	SHERIFF SERVICES	ADMIN
04/22/2026	49278	I.C. SHERIFF'S DEPT	11302025	10-21050-4430	81,594.14	81,594.14	DISPATCH SERVICES	
Total 49278:						171,386.92		
49279								
04/22/2026	49279	SWRCB ACCOUNTIN	CW7828-110	12-31610-4892	228,589.43	228,589.43	CLEAN WATER STATE REVOLVI	ADMIN
Total 49279:						228,589.43		
Grand Totals:						519,712.10		

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>2 a</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 23, 2026

FROM: Chandler Sinclair, Finance Supervisor

SUBJECT: *Resolution #26-10 CDBG Loan Settlement and Forgiveness – 1313 E. 7th St., Space #67*

ISSUE:

Shall the City Council approve acceptance of a \$20,000 payoff for the outstanding CDBG loan associated with 1313 E. 7th St., Space #67, and authorize forgiveness of the remaining loan balance?

DISCUSSION:

In 1999, the City of Holtville participated in a Community Development Block Grant (CDBG) program that provided housing assistance loans to qualifying low-income residents for mobile homes. These loans were structured with deferred payment terms, including a balloon payment due at the end of the loan term, and required owner occupancy.

The loan associated with 1313 E. 7th St., Space #67 was originally issued in the amount of \$64,598. It is understood that the unit is no longer worth that value. The resident, Patricia Reyes, has submitted a written request to satisfy the outstanding loan obligation in the amount of \$20,000.

The subject property is part of a larger mobile home park in which approximately 25 CDBG loans were issued for individual spaces under the same address. In recent years, repayment activity across these loans has been limited, with only four loans having been satisfied with the City. The total outstanding balance across all 25 loans is approximately \$949,168, highlighting the long-term nature of the program and the limited repayment activity to date.

Given the age of the loan, limited repayment activity, and current circumstances, staff recommends acceptance of the proposed payoff amount to resolve the outstanding balance and close out the loan.

FISCAL IMPACT:

Acceptance of the \$20,000 payment will result in partial recovery of the outstanding loan balance, all revenue to the CDBG Program Income account. If accepted, the remaining balance of approximately \$44,598 would be forgiven.

ALTERNATIVES:

- 1 – Approve acceptance of the \$20,000 payoff and authorize forgiveness of the remaining loan balance.
- 2 – Decline the proposed payoff amount.
- 3 – Provide alternative direction to staff.

RESOLUTION NO. 26-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE APPROVING A CDBG LOAN SETTLEMENT AND AUTHORIZING FORGIVENESS OF THE REMAINING LOAN BALANCE FOR PROPERTY LOCATED AT 1313 E. 7TH ST., SPACE #67

WHEREAS, in 1999, the City of Holtville participated in a Community Development Block Grant (CDBG) program that provided housing assistance loans to qualifying low-income residents for mobile homes; and

WHEREAS, these loans were structured with deferred payment terms, including a balloon payment due at the end of the loan term, and required owner occupancy; and

WHEREAS, the loan associated with the property located at 1313 E. 7th St., Space #67, Holtville, California, was originally issued in the amount of \$64,598; and

WHEREAS, the resident, Patricia Reyes, has submitted a written request to satisfy the outstanding loan obligation in the amount of \$20,000; and

WHEREAS, due to the age of the loan, limited repayment activity within the City's CDBG loan portfolio, and current circumstances, staff recommends acceptance of the proposed payoff amount in order to resolve the outstanding balance and close out the loan;

NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:

1. The City Council hereby approves acceptance of a \$20,000 payoff for the CDBG loan associated with the property located at 1313 E. 7th St., Space #67, Holtville, California.
2. The City Council hereby authorizes forgiveness of the remaining loan balance associated with this loan.
3. The City Council authorizes the City Manager, or designee, to execute any documents necessary to implement the loan settlement and forgiveness.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Holtville at a regular meeting held on this ___ day of _____, 2026, by the following roll call vote:

AYES:

NOES:


ABSTAIN:

ABSENT:

Mike Pacheco, Mayor

Attest: _____
Yvette Rios, City Clerk

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	04/27/26
ITEM NUMBER	3 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: April 24, 2026

FROM: Nick Wells, City Manager

SUBJECT: *Request by Holtville High School to Issue a Permit for a Professional Fireworks Display at the 2026 Senior Class Graduation Ceremony*

ISSUE:

Shall the City Council take action allowing a permit to be issued to Pyro Spectaculars, Inc. of Rialto, California to perform a pyrotechnics display at the Holtville High School senior class graduation ceremony to be held on Thursday, June 4, 2026, at the HHS Football Field?

DISCUSSION:

Staff was approached again this year by HHS administration requesting that they be permitted to engage a pyrotechnics professional to put on a fireworks display at this year's graduation ceremony. Mr. Arevalo, the HHS Principal, has been working with Holtville Fire and the City Finance Department to gather the required paperwork and follow the procedures necessary to allow the display, which they have properly completed.

The City ordinance dealing with fireworks (*excerpt attached as Attachment A*) allows for such displays by licensed experts with proper insurance coverage. The representatives of the school have engaged Pyro Spectaculars, Inc. of Rialto, California to perform the display. The City has obtained a copy of the firm's liability insurance coverage, naming the City as an additional insured (*Attachment B*) and the Fire Chief is satisfied with the proposed physical setup, assuming winds are not too strong that evening, which would preclude the demonstration.

A fee is mentioned in the ordinance, however, no fee has been established and it is recommended that any consideration of such a fee be waived for the High School.

FISCAL IMPACT:

None, other than loss of an undetermined fee.

CITY MANAGER RECOMMENDED ACTION:

Allow the issuance of a permit with no fee.

ALTERNATIVE:

- 1 - Approve the request
- 2 - Choose not to issue a permit
- 3 - Give staff alternate direction

Attachment A

Ordinance 483 ***(Excerpt)***

- vii. Has not had a permit to sell revoked within twenty-four months prior to the organization's submittal of an application for a permit to sell.
- (r) "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") shall mean "Safe and Sane Fireworks" as set forth in Health and Safety Code Sections 12529 and 12562 and the relevant sections of Title 19, Code of Regulations, Subchapter 6 which are hereby incorporated by reference.
- (s) "Responsible Person" means a person who causes a violation of this Chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county's latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this Chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this Chapter may be issued a citation in accordance with the provisions of this Chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of 18 years, who knows or reasonably should know that a minor is in violation of this Chapter, may be issued a citation in accordance with the provisions of this Chapter, in addition to any citation that may be issued to the offending minor.
- (t) "Violation" or "Violates" refers to any violation of any provision of this Chapter.

§ _____ **GENERAL PROHIBITION AGAINST POSSESSION, SALE OR USE OF FIREWORKS.**

Except as otherwise provided in this Chapter, no person shall possess, sell, use, display or explode any "Dangerous Fireworks" including, but not limited to, any rocket, firecracker, roman candle, squib, torpedo, wire core sparkler, wooden core sparkler, black cartridge, aerial shell or other combustible device or explosive substance or any kind of fireworks, by whatsoever name known, or any altered "Safe and Sane Fireworks" within the City of Holtville.

§ _____ **EXCEPTION - CERTAIN PUBLIC DISPLAYS AND/OR SPECIAL EFFECTS.**

It shall be unlawful to cause, allow, permit, aid, abet, or suffer any discharge of "Dangerous Fireworks" (including a public display) or any use of special effects without having first obtained a permit therefor from the Fire Chief.

The Fire Chief shall have authority to adopt reasonable rules and regulations for the granting of permits for those activities contained in Section 12640 of the California Health and Safety Code, including supervised public displays of fireworks by a jurisdiction, fair association, amusement park, other organization, or for the use of fireworks by artisans in pursuit of their trade. Each such use or display shall be handled by a licensed pyrotechnic operator (as defined by Section 12527 of the California Health and Safety Code) in accordance with a City-issued permit, and shall be of such character and so located, discharged or fired as in the opinion of the Fire Chief or his designee, after proper investigation, will not be hazardous or endanger any person.

Every application for permit to conduct a public display of fireworks shall be accompanied by a non-refundable fee as established by resolution of the City Council. This fee shall be in addition to any fee or tax imposed by the City Council. Every applicant shall agree to hold the City of Holtville, its officers and employees, harmless from any and all claims for damages or other costs arising out of the activity authorized by the permit.

§ _____ **CERTAIN PUBLIC DISPLAYS - LIABILITY INSURANCE.**

Any person, firm or corporation applying for a public display permit shall furnish to the Fire Chief proof of coverage by a policy of public liability and property damage insurance. The policy shall provide limits of bodily injury and property damage liability of not less than \$5 million (\$5,000,000) combined single limits for each occurrence annually for payments of damages to persons or property which may result from or be caused by such public display of fireworks, or any negligence on the part of the licensee or his/her/its agents, servants, employees ad/or subcontractors presenting such public display.

No permit shall be issued until the permittee furnishes the Fire Chief with a "Certificate of Insurance" for each policy required, executed by the company issuing said policy and approved as to form by the City Attorney. Such policies shall contain a provision which includes the "City of Holtville" as an additional insured and declares said insurance to be primary and that no other insurance carried by an insured party shall be called upon for contribution. Such insurance policies shall contain an endorsement that the company issuing such policy or policies will not allow the same to be canceled without serving, by first class mail, ten (10) days notice of cancellation upon the City Clerk for the City of Holtville. Notwithstanding any other provision of this Chapter, the failure of the permittee to carry such policy or policies in force and to properly renew said insurance during the time covered by such permit shall automatically revoke the permit as of the date of expiration of such insurance policy or policies. A payment of the full amount of the permit fee required by this Ordinance shall be made to the City before any such revoked permit may be reinstated.

§ _____ CERTAIN PUBLIC DISPLAYS - APPEALS.

The decision of the Fire Chief or the Fire Chief's designated representative in acting on an application for a permit to conduct a public display of fireworks in accordance with the provision of this Ordinance shall be subject to an appeal by the applicant to the City Manager. Notice of such appeal shall be filed with the City Manager within ten (10) days after the date of the decision regarding such fireworks permit. Upon failure to file such notice within the ten-day period, the action of the Fire Chief or the Fire Chief's designated representative shall be final and conclusive. The applicant may appeal the decision of the City Manager to the City Council by filing a notice of appeal with the City Clerk within ten (10) days after the date of the City Manager's decision. Upon failure to file such a notice within the ten (10) day, the action of the City Manager shall be final and conclusive.

§ _____ EXCEPTION - SAFE AND SANE FIREWORKS.

It shall not be unlawful to possess, sale, use, display or discharge, within the City, those fireworks that are defined and classified as "Safe and Sane Fireworks" (a.k.a. "state-approved fireworks") in the California State Fireworks Law (Sections 12500, et seq., of the Health and Safety Code and the relevant sections of Title 19, Code of Regulations, Subchapter 6) during that time period beginning at 12:00 noon on June 30 and ending at midnight on July 5 of that same year.

§ _____ SAFE AND SANE FIREWORKS - PERMITS REQUIRED.

It shall be unlawful for any person to sell "Safe and Sane Fireworks" within the City without having first applied for and received a permit therefore, from the City.

§ _____ SAFE AND SANE FIREWORKS - APPLICATION.

- (a) No nonprofit organization shall submit more than one (1) application for a permit to sell "Safe and Sane Fireworks" within the City. If more than one (1) application is submitted on behalf of any nonprofit organization, including an affiliated organization, all such requests shall be voidable at the discretion of the Fire Chief. If a question arises as to whether organizations and/or groups are affiliated, the City Council shall have ultimate authority to decide said question. Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor/nonprofit organization and the transferee/nonprofit organization.
- (b) All applications for permits to sell "Safe and Sane Fireworks" shall be in writing to the City Clerk on forms supplied by the City. Applications may be filed beginning April 1 of each year up to and including April 15 of the same year, at which time the filing period for that year will be closed.

Applications shall be accompanied by an assurance that, if the permit is issued to the applicant, the applicant shall, at the time of receipt of such of permit, deliver to the City a certificate evidencing an occurrence-based policy of insurance naming the "City of Holtville" as an additional insured thereunder, with the following minimum limits: \$1,000,000 public liability and property damage; and general aggregate coverage of \$2,000,000. No policy will be acceptable which contains a provision allowing a deductible amount.

Attachment B

Application & Insurance Coverage



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance Services, Inc. 1200 Main Street, Suite 2310 Kansas City MO 64105		CONTACT NAME: Trevor Thomas PHONE (A/C, No, Ext): (816) 474-3535 E-MAIL ADDRESS: trevor.thomas@bbrown.com FAX (A/C, No):															
INSURED Pyro Spectaculars, Inc. 3196 N Locust Ave Rialto CA 92377		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER A:</th> <th>NAIC #</th> </tr> <tr> <td>Scottsdale Insurance Company</td> <td>41297</td> </tr> <tr> <td>Concert Specialty Insurance Company</td> <td>17151</td> </tr> <tr> <td>Arch Specialty Insurance Company</td> <td>21199</td> </tr> <tr> <td>Continental Indemnity Company</td> <td>28258</td> </tr> <tr> <td>Landmark American Insurance Company</td> <td>33138</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A:	NAIC #	Scottsdale Insurance Company	41297	Concert Specialty Insurance Company	17151	Arch Specialty Insurance Company	21199	Continental Indemnity Company	28258	Landmark American Insurance Company	33138	INSURER F:	
INSURER A:	NAIC #																
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Arch Specialty Insurance Company	21199																
Continental Indemnity Company	28258																
Landmark American Insurance Company	33138																
INSURER F:																	

COVERAGES CERTIFICATE NUMBER: PSI GL/AL/WC/XS4 26/27 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		Y	CPS8408954	04/02/2026	02/01/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CSA80000000689-00	03/04/2026	02/01/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP0057894-11	04/02/2026	02/01/2027	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N	37-525908-03-04	10/01/2025	10/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Liability			LHA612268	04/02/2026	02/01/2027	Each Occurrence 2,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation Policy States: CA, MO, MT, NY, OR, UT

Holtville Unified School District, Holtville High School, City of Holtville, Imperial County, Holtville Fire Department and their officers, agents and employees when acting in their official capacity as such are included as additional insureds with respect to the General Liability when required by written contract.

CERTIFICATE HOLDER

Holtville High School
755 Olive Ave

Holtville CA 92250

CANCELLATION


SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
John Nelson

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: April 24, 2026
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>04/27/26</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May, wherein iterative documents were discussed and revised. Pursuant to discussions between Council, Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif design. Due to an increase in the size of the project over that which was called out in the RFP, the architect approached the City about augmented funding, which was approved by Council. More solid delineation of cost estimates for the phasing of the project were presented in August, 2024, and presented to Council for consideration.

A status update meeting with Mr. Medina, Chief Silva, and the CM was held via Zoom in late January, 2025, wherein Medina estimated submission of plans for first plan check to be middle to late February. Chief Silva continued to meet virtually with the architect and subconsultants on various issues over the spring months. The full set of drawings were finally submitted to the plan check firm in late April. This process was expected to be iterative with the architect, with multiple redlines and resubmissions, with staff expecting the entire process to be less than 60 days. However, the architect was once again very slow to turn the documents back around to the plan checkers, subsequently saying that he was “waiting on” some information from the City to move forward. That was then sent to him. Chief Silva spoke with Mr. Medina in early November and although he continues to want to hold the project up for minor issue like landscaping and color schemes, he has resubmitted the process for a second plan review. Chief Silva checked in with Mr. Medina in early January and he admitted not much work had been done of late, but would be getting back on it. He has since sent a list of issues that need to be discussed. Staff will review and respond. It recently came to light that, although the plans were resubmitted for plan check, the submission was incomplete, so review has not begun. Chief Silva recently checked in with Mr. Medina and drilled down on issues that need to be resolved. He is hopeful for completing his work by the end of the month. ***Most information has been forwarded by Mr. Medina. Some work on offsite issues remains to be vetted.***

Multiple conversations regarding augmented funding have taken place with staff, Council, and various entities. In late April, 2025, the CM and Mayor Goodsell flew to Sacramento in association with a League of Cities event and had an opportunity to meet with our state legislators regarding directed funding for the project. We were also able to dovetail into ongoing conversations between ICSO and these representatives for funding their own Imperial County project. Budget funding will be tight, due to state shortfalls, but this work, along with assistance from CrisCom, put the City in a very favorable position to capture any potential

windfalls. Chuck Jilloian, the President and CEO of CrisCom, addressed the Council at a June meeting, reiterating that our project stands a good chance of getting directed funding. The CM met with a CrisCom representative in August to get an update on the legislative process and discuss additional grant opportunities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. It was revealed to our group at the League of Cities Conference that the City's \$2 million request to Congress made it out of committee and was still on track to be funded if/when a federal budget was passed. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. Although we were notified in March that the Congressman's projects were not funded, his office subsequently resubmitted in the next round of funding. City officials hosted both Congressman Ruiz and Assemblyman Jeff Gonzalez at the Veteran's Day Parade in November, 2025. We took the opportunity to escort both to the site of the upcoming construction to provide a visualization of the building concept. Recently, the City received word that the \$2 million Congressional allocation had been approved. Officially, President Trump signed the Continuing Resolution that funds the project in early February! Congressman Ruiz was in town in early April to make an official presentation of the award of funds. ***Mr. Goodsell and the CM are currently in Sacramento to once again meet with State legislators to solicit additional assistance. We were afforded a few minutes with Senator Steve Padilla and more substantial time with Assemblyman Jeff Gonzalez. He was kind of enough to bring us to the Assembly floor to introduce us to the body.***

Staff continues to pursue additional funding sources. At the 2024 League of Cities Annual Conference, Councilmen Anderson and Goodsell joined the CM in multiple conversations with firms and organizations that show promise as potential funding sources. One salient proposal was received on which Council requested further research. The contact led to a two-year agreement in February, 2025, with the CrisCom Company to represent the City in pursuing funding. The CM is working with CrisCom on the upcoming budget "asks" for all of our elected representatives. A CrisCom rep was on hand for the Carrot Festival Parade in early February. The CM and a few Council members had a dinner meeting the night of the parade to further discuss ongoing work with CrisCom and potential additional funding.

Additionally, staff is working to procure additional funding through HCD via a CDBG Block Grant. Although these grants are very competitive, it is hoped that the utility of our project will reflect well on fundability. The application was officially submitted in early April. Awards are expected to be announced in the Fall.

Employee MOU Negotiations – the CM has been working with both the City Council and employee representatives to negotiate a framework for compensation and benefits for the City's full-time employees. Multiple items were proposed and accepted by both sides throughout the process. Classified employees accepted a final Council offer and an agreement was finalized. Action still must be taken with respect to Fire employees.

Events – Staff has begun planning for a large event in Holt Park to mark the 250th anniversary of the founding of our country. The event will include the much-anticipated opening of a time capsule placed in a tetrahedron near the southwest corner of City Hall in 1976. Everyone make plans to attend this once (maybe twice) in a lifetime event!

Training – A City Council goal setting training workshop is scheduled for Friday, May 22, 2026, with representatives from the Institute for Local Government at City Hall. ILG will be contacting Council members individually in the next few weeks to lay some foundation and seek input into necessary discussion topics. ***Mr. Goodsell and Mr. Wells discussed the training further with ILG staff at the City Leaders Summit in Sacramento this week.***

PUBLIC WORKS

TRANSPORTATION PROJECTS

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023. A Task Order for The Holt Group to prepare Design plans was approved in September. Staff met with the City Engineer on some issues for this project in late October. THG met with adjacent property owners to discuss issues and preferences in early February. The CM discussed issues with the THG staffer prior to these meetings and will be circling back when they are complete for more design input. Design is now nearly complete. Some decisions regarding multiple trees that need to potentially be removed are being discussed.

2025 Call for Projects – this topic was brought to City Council in late April to approve two projects suggested by staff. Pursuant to conversations at the SCAG Conference, the CM requested that planning staff work up and submit two additional projects by the due date. The 4 projects (Cedar Avenue from Fourth to Fifth, as well as Melon Avenue from Eighth to Ninth, Seventh to Eighth, and Sixth to Seventh) were submitted. ICTC went through the scoring process and the Holtville projects all scored toward the middle of the pack, however, especially given the palatable funding levels, all were proposed to be funded. Word was received in late October that these recommendations were forwarded to the SCAG Transportation Committee. Having passed through that body, they were pushed on to the General Assembly for final determination and were approved for funding in early December. For the Melon Road projects, funding will require ownership, so the process has begun to annex all of that section of Melon Road from the County. *A meeting with County Public Works is scheduled for this week to establish parameters for this and potential other street annexations.*

Capital Improvements Project Listing – a meeting was held in November, 2023, with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future. Council has requested that this issue be moved up in the queue and this be addressed shortly. Staff reinitialized discussions and had some preliminary information on the late-April agenda. Discussion will continue on subsequent agendas. The folks from the Institute for Local Government have developed a training on goal setting relevant to this process. ILG has scheduled a 5/22 training session with Council to present.

PARKS

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency (CNRA) to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. Kleinfelder, Inc., was selected for Design services in April, 2024. A meeting with the design team was held in early May wherein various facets of the project were discussed. Multiple ideas to control costs and stretch the project dollars were decided upon. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After

discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, which included construction estimates. THG reviewed the plans and sent them back to Kleinfelder for clarification and/or correction. The revised plans were resubmitted and further comments were sent back by THG. 95% plans were received on Monday, 2/10, with some minor adjustments still needed. Staff worked to procure the final environmental and cultural clearances so that the project can go to bid. A site visit with the design engineer, staff and The Holt Group was held in early January to iron out some issues. Bids were opened in February, with the low bid significantly over the amount of funding available for the project. Staff met with representatives of CNRA to discuss options. Requested additional funding is not available, so staff is working to truncate the project to fit within the available funds. This will require approval from CRNA, but they seemed receptive to most discussed options. Staff has been working on a reduction in scope submission to CRNA for approval.

Holtville East Trail Link - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea has been well received by SCAG staff and the head of County Public Works. An application for Active Transportation funding was developed in mid-2024 and a grant application was submitted in June to fund design of the project.

Mellinger Alamo River Trail - A grant was awarded in early 2024 to River Partners, a non-profit that deals in habitat restoration, for a project that would include a Wetlands trail spur. RP met with the City Manager and toured the site, then engaged Nicklaus Engineering to design the project. Staff has worked with NEI and River Partners extensively since March of that year to discuss design elements. River Partners performed multiple physical “scouting” trips to decide the best path for the trail extension. They performed some preliminary exploration and soil sampling to move the project forward. A tentative map was forwarded to the City in early 2024. The original template was aggressive (i.e. “Expensive”), so it was assumed that discussions and concessions would continue. River Partners presented a slightly revised plan to the Council in early October to get feedback on the direction of the project. Staff met virtually with River Partners in mid-December, with some minor adjustments to the plans discussed. A regrouping meeting was held in February with a few outstanding studies to proceed with the next steps in finalizing design and procuring funding. A site visit was held in late October with River Partners and IID to discuss issues. The meeting mainly centered on foliage issues, but next steps were discussed and a side discussion with IID regarding upkeep of the Wetlands was fruitful. A pre-submittal meeting with the County was held recently to start working toward commencing the project.

SitelogiQ Energy Savings Project – this project was proposed to add mandated energy efficiency modifications to City facilities and has been examined for the past several months. In order to take advantage of expiring federal incentives, the project was somewhat fast tracked and approved by Council in October. Financing was secured in late November/early December. A project kickoff meeting was held with SitelogiQ representatives and City staff in late December. Earlier this week, staff began meeting with the implementation team for what will become semi-weekly progress meeting. Finance staff worked through the process of making construction payments through the bond funding and the first payment was drawn from the bonds in late March. ***LED lighting has now been installed at the Samaha Park basketball courts and work on the solar panels at the plants will begin soon.***

BUILDING DEPT - The City has issued **44** building permits thus far in 2026. A list of permits issued by month is available on the City’s website at <https://www.holtville.ca.gov/building-planning/building-andplanning/building-department/>. It should be noted that the City’s Building Inspector is currently out on a planned medical leave for several weeks. Although the rest of the staff is working to cover, there are some expected delays to service delivery occurring.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. The CM has spoken with Mr. Hawk periodically in the past few months and he conveyed a desire to sell the project, which is now listed for sale, however, the most recent conversation he intimated that he is once again working with a builder to construct the project himself. Stay tuned. The CM spoke with Mr. Hawk again today at length about this and various other issues. He stated that he was planning to come in to meet regarding proposed footprints.

AMG Pine Crossing Apartments (± 64) – This is a proposed mirror image project across from Fern Crossing complex. Building plans were approved in early October, 2024, and site work began shortly thereafter. Several issues with the underground work (primarily sewer and stormwater) were addressed in the Spring of 2025. Visually, the project is taking shape and they continue to work through staff on issues. A recent issue with the design of their sewer conveyance to the City system arose. They worked with the City Engineer to rectify an elevation miscalculation from their design staff and rectified the issue in the last few weeks by taking a longer run to a different manhole for connection. They are currently working to be ready for opening in July or August.

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at a subsequent City Council meeting and the project was approved. The contractor met with staff in July to inform the City of upcoming submission and to discuss the potential timeline for approval to move forward with building permits. Plans have been submitted for review and the site is currently being cleared. The first plan check produced several points that Duggins worked to correct. In early March, they resubmitted for second plan check. Issues arose that required staff work, but most have been resolved.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 04/13/26 Department Head Meeting *City Hall*
- 04/13/26 Holtville City Council Meeting *City Hall*
- 04/09/26 Independence Day Celebration Planning Meeting *City Hall*
- 04/21/26 BOOST Assistance Check-in *Web Conference*
- 04/16/26 Grant Strategy Meeting re: ATP Funding *Teams Conference*
- 04/16/26 Progress Meeting w/ SitemlogiQ Staff *City Hall*
- 04/17/26 Holtville Rotary Club Luncheon *Web Conference*
- 04/17/26 CA FFA Foundation Board Meeting *Lodi, CA / Web Conference*
- 04/22 - 04/24/26 CalCities City Leaders Summit *Sacramento, CA*
- 04/22/26 Visit with Senator Padilla's Staff *Sacramento, CA*
- 04/23/26 Visit with Assemblyman Jeff Gonzalez *Sacramento, CA*
- 04/23/26 Introduction on State Assembly Floor *Sacramento, CA*
- 04/23/26 Institute for Local Government Reception *Sacramento, CA*

UPCOMING EVENTS :

- 04/27/26 Department Head Meeting *City Hall*
- 04/27/26 Holtville City Council Meeting *City Hall*
- 04/28/26 Meeting w/ IID Records *re: Microfilm Reading* *IID Headquarters*
- 04/29/26 Team CA Monthly Meeting *Webinar*
- 04/30/26 Progress Meeting w/ SitemlogiQ Staff *City Hall*
- 05/01/26 Holtville Rotary Club Luncheon *Web Conference*
- 05/04/26 Department Head Meeting *City Hall*
- 05/05/26 BOOST Assistance Check-in *Web Conference*
- 05/07 - 05/08/26 SCAG Annual Conference & General Assembly *Palm Desert, CA*
- 05/11/26 Calexico Intermodal Transit Center Ribbon Cutting *Calexico, CA*
- 05/12/26 Department Head Meeting *City Hall*
- 05/12/26 Holtville City Council Meeting *Web Conference*
- 05/13/26 ICTC Management/CCMA Meetings *ICTC Offices (EC)*
- 05/14/26 Progress Meeting w/ SitemlogiQ Staff *City Hall*
- 05/14/26 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 05/18/26 Holtville Rotary Club Luncheon *St. Paul's Lutheran Church*
- 05/19/26 Holtville Planning Commission Meeting
- 05/19/26 BOOST Assistance Check-in *City Hall*
- 05/21/26 City Council Goal Setting Workshop *City Hall*
- 07/27 - 08/03/26 Potential NW Vacation Days *(Out of Office)*
- 08/13 - 08/14/26 NW Vacation Days *(Out of Office)*

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 24, 2026
FROM: Chandler Sinclair, Finance Supervisor
SUBJECT: Finance Department Update

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

The Finance Department is continuing to evaluate Enterprise Resource Planning (ERP) system options to support long-term operational efficiency. All vendor demonstrations have been completed, and the department is currently analyzing budget considerations to determine the most appropriate path forward.

The City's Finance Department, in coordination with the Building Inspector, completed the annual inspection and audit of the Holtville Garden Senior Apartments on April 22, 2026.

The Finance Supervisor attended the Imperial County Transportation Commission (ICTC) monthly meeting on April 23, 2026.

The Finance Supervisor is conducting a comprehensive General Fund budget analysis, with an update to be presented to Council in the near future.

The City's Finance Department and City Manager, Nick Wells, are actively performing bank reconciliations for FY 2024-2025 to ensure accurate financial records, timely audit preparation, and reliable reporting to Council.

Further details on any items above may be available upon request of the Finance Supervisor.

Respectfully submitted,



Chandler Sinclair
Finance Supervisor of Holtville

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 23, 2026
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for March 2026

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

As we entered the month of March 2026, we started getting ready for upcoming fire season, we held our annual “Red Card” training. The training includes a 3 mile run with a 40 lb back pack, fire hose progressive lays, radio communication, emergency fire shelter deployment. We also attended the IV wildland drill in the City of El Centro.

HFD staff has been busy updating certifications. We currently have 3 members of our staff in the current IVC fire academy. They will be graduating in June.

With the unseasonable heat wave we experienced, we had a spike on our heat related calls.

The following is the monthly report for March 2026 for your fire department.

Emergency calls	72
Training hours	18

Cordially submitted

Alex Silva
Fire Chief

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 22nd, 2026

FROM: Joshua Osuna
Water Treatment Plant Chief Operator/Supervisor

SUBJECT: Water Treatment Plant Bi-weekly Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED AT THIS TIME FROM THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water Treatment facilities during the period 4/08/26 through 4/22/26.

WATER TREATMENT PLANT:

- Daily operations which include daily log numbers, backwashing filters, UV system check, calibration of chemicals, daily ponds inspection, & daily pool inspection.
- Replaced leaking coagulation mixer with our backup. Sent it in for repair to Wymore.
- UV Train #1 annual UV bulbs replacement completed (see attached photos)
- Installed our new aerator (TTHM removal system) into our 2.4 MG Tank with the help of Control Systems Engineering (Eric Blom) for our electrical & Cleanwater1 the aerator company (see attached photos)

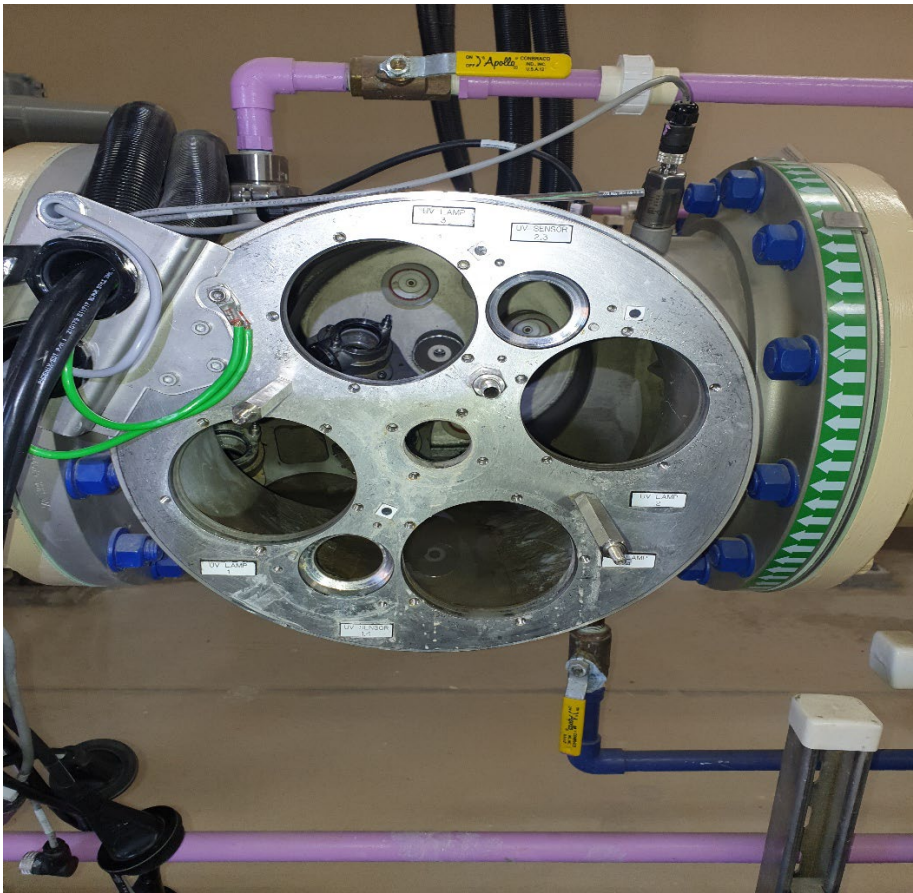
Respectfully Submitted,



Joshua Osuna
Water Treatment Plant Chief Operator/Supervisor
City of Holtville
121 W. 5th Street, Holtville, CA 92250
Cell (760) 756-8086 / City Hall (760) 356-2912
JoshOsuna@holtville.ca.gov



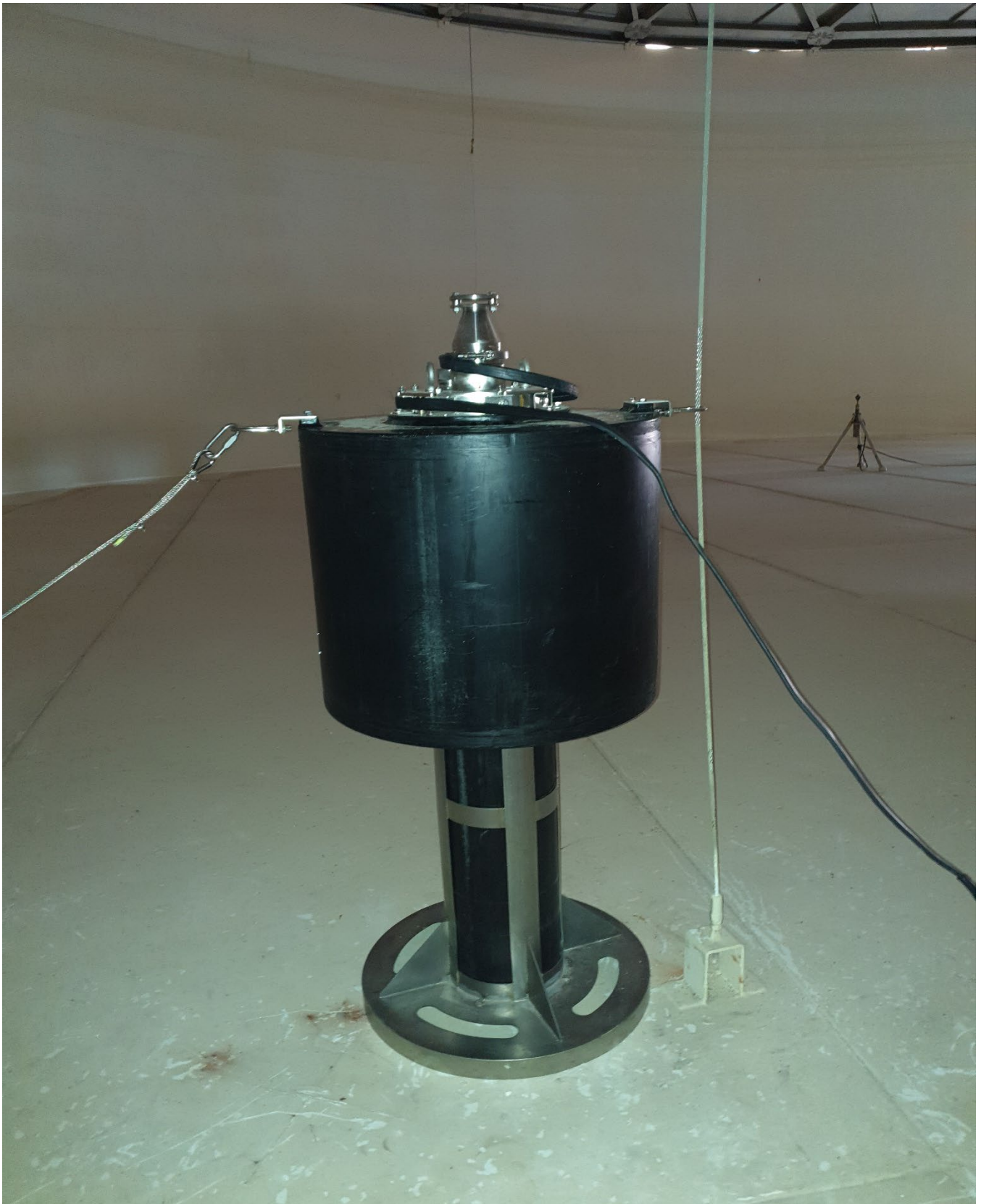
(Installed backup coagulation mixer and sent in the other for repair)



*UV Lights chamber ready for lights & seals



*New parts for UV Train #1



(New Aerator #2 for the 2.4 MG Tank (TTHM System))



Pictures of both aerators (TTHM System) Close aerator is the old style

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: April 21, 2026

FROM: Gustavo Rodriguez
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Wastewater treatment facilities during the period between April 9th – April 23, 2026.

WASTEWATER PLANT:

An inspection of the wastewater treatment plant and its equipment was carried out on a weekly basis, from April 9th through April 20th, 2026. No deficiencies were found. Plant operations and equipment conditions are normal. The plant operators continue to operate and maintain the plant according to plant NPDS Permit parameters.

We are happy to report that for the last two weeks we have been accepting wastewater from external sources, and no plant upsets have been observed. I have been in contact with some customers and asked them to revise their chemicals dosing and suggested using the minimum possible dose to help us reduce toxicity in our final discharge to the Alamo River.

Respectfully Submitted,

Gustavo Rodriguez.
Wastewater Chief Plant Operator/Consultant

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5f</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED April 23, 2026
FROM: **Public** Works Supervisor
SUBJECT: Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at the park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Fertilized parks and recreational fields.
- Caught 4 dogs.
- Pumped water out of Apple Court retention basin.
- Replaced 19 registers
- Replaced 8 ¾- inch meters
- Replaced 10 one-inch meter

Respectfully Submitted,



Alejandro Chavez
Public Works Supervisor
City of Holtville

MEETING DATE:	<u>4/27/26</u>
ITEM NUMBER	<u>5g</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City Of Holtville

Report To City Council

Date issued : March 25, 2026

From : Francisco Hernandez

Subject : Fire Prevention

JuanJanuary- Business/ Residential

Holtville Cuchis	Del sol	523 Mesquite Ave
Flower shop	515 Pine barber shop	446 Tamarack Ave
Sonrisa villa	J&S ag supply	588 Tamarack Ave
Napa	Hotrods	539 Palo Verde
820 Walnut Ave	Keithly Williams	565 Palo Verde
645 Orange Vikings tires	Dollar General	573 Palo Verde
Baja Tires	Taco shop	584 Palo Verde
Napa autoFlower shop	Shell	530 Palo Verde
Sonrisa villa	Sarin Tao Clinic	405 Palo Verde
Auto zone parts	Wongs Kitchen	538 Tamarack Ave
D lupitas	Tyche	582 Tamarack Ave
820 Walnut Ave	Church brothers	578 Palo Verde
645 Orange Vikings tires	Oviados Clothing	571 Mesquite Ave
Baja Tires	Desert Clinic	489 Mesquite Ave
Georges pizza	Farmers Insurance	410 Palo Verde
223 E Sixth St	Hc Tax	523 Mesquite Ave
713 Fern Ave	Parkers Pharmacy	446 Tamarack Ave
738 Fern Ave	Family Dollar	588 Tamarack Ave
838 Fern Ave	Donut Shop Pine	820 Walnut Ave
846 Fern Ave	Mechanics Bank	645 Orange Ave
877 Orange Ave	Sun Community	539 Palo Verde
78 Fern Ave	6th St Cooling	565 Palo Verde
7105 Maple	Vics Ac	573 Palo Verde
874 Maple	IV Milling	584 Palo Verde
525 Palo Verde	571 Mesquite	530 Palo Verde
557 Palo Verde	489 Mesquite	405 Palo Verde
476 Mesquite	410 Palo Verde	538 Tamarack Ave

February- Residential

578 Tamarack Ave 853 Pine Ave
557 Palo Verde 846 Pine Ave
539 Palo Verde 719 Cedar Ave
539 Palo Verde 743 Cedar Ave
525 Palo Verde 735 Orange Ave
525 Palo Verde 821 Orange Ave
405 Palo Verde 877 Orange Ave
582 Tamarack Ave 878 Fern Ave
538 Tamarack Ave 853 Fern Ave
562 Tamarack Ave 848 Fern Ave
588 Tamarack Ave 838 Fern Ave
446 Tamarack Ave 822 Fern Ave
422 Tamarack Ave 811 Fern Ave
564 Palo Verde 805 Fern Ave
584 Palo Verde Ave 529 Fern Ave
565 Palo Verde Ave
523 Mesquite ave
530 Mesquite ave
573 Palo Verde
476 Mesquite
499 Mesquite ave
489 Mesquite
571 Mesquite ave
410 Palo Verde
578 Palo Verde ave
636 E 3rd St
421 Grape Ave
504 E 4th st
640 E 3rd st
411 Grape ave
702 E 4th st
725 E 4th st
670 E 4th st
729 E 4th st
710 E 4th st
740 E 4th st
829 Fern Ave

March - Residential

959 walnut ave	562 Tamarack Ave	769 Cedar Ave	830 Olive Ave
966 walnut ave	588 Tamarack Ave	761 Cedar Ave	820 Olive Ave
985 walnut ave	446 Tamarack Ave	743 Cedar Ave	804 Olive ave
636 walnut ave	422 Tamarack Ave	715 Cedar Ave	762 Olive Ave
939 walnut ave	564 Palo Verde	685 Cedar Ave	754 Olive Ave
913 walnut ave	584 Palo Verde	663 Cedar Ave	736 Olive ave
877 walnut ave	565 Palo Verde	654 Olive Ave	768 Olive Ave
869 walnut ave	523 Mesquite Ave	646 Olive Ave	841 Chestnut Ave
859 walnut ave	530 Mesquite Ave	419 E 9th St	402 E 5th St
821 walnut ave	573 Palo Verde	805 Palm Ave	419 E 7th St
773 walnut ave	476 Mesquite Ave	767 Palm Ave	322 E 7th St
745 walnut ave	499 Mesquite Ave	735 Palm Ave	377 E 8th St
761 walnut ave	489 Mesquite Ave	729 Palm Ave	556 Walnut Ave
661 walnut ave	571 Mesquite Ave	719 Palm Ave	630 Walnut Ave
561 walnut ave	410 Palo Verde	795 Palm Ave	660 Walnut Ave
537 walnut ave	768 Fig Ave	635 Orange Ave	676 Walnut Ave
545 walnut ave	746 Fig Ave	875 Maple Ave	
970 walnut ave	722 Fig Ave	759 Orange Ave	
870 walnut ave	778 Fig Ave	646 Orange Ave	
846 walnut ave	770 Fig Ave	630 Orange Ave	
862 walnut ave	761 Fig Ave	660 Orange Ave	
838 walnut ave	713 Fig Ave	614 Orange Ave	
940 walnut ave	719 Fig Ave	605 Maple Ave	
854 walnut ave	870 Holt Ave	730 Maple Ave	
820 walnut ave	853 Holt Ave	625 Orange Ave	
776 walnut ave	846 Holt Ave	874 Maple Ave	
770 walnut ave	770 Holt Ave	712 Maple Ave	
752 walnut ave	764 Holt Ave	611 Orange Ave	
744 walnut ave	738 Holt Ave	760 Chestnut Ave	
720 walnut ave	730 Holt Ave	903 E Alamo Rd	
578 tamarack ave	704 Holt Ave	831 Beale Ave	
557 palo verde	635 Palm Ave	830 E 8th St	
539 palo verde	777 Palm Ave	817 E 8th St	
539 Palo verde	653 Palm Ave	225 E 6th St	
525 Palo Verde	420 W Eighth St	419 E 7th St	
525 palo verde	621 Palm Ave	721 Chestnut Ave	
405 palo verde	611 Palm Ave	821 Chestnut Ave	
582 tamarack ave	678 Palm Ave	831 Chestnut Ave	
538 Tamarack ave	620 Palm Ave	838 Olive Ave	